

2022-2023



**Red Creek High School
P.O. Box 190, 6574 South Street
Red Creek, NY 13143**

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(315) 754-2040

Assistant Principal – Mr. Brian Smiley
(315) 754-2040

Director of Special Education – Mrs. Julia Herbst
(315) 754-2045

Guidance Office – Miss Shayla Pasker
(315) 754-2052

Athletics
(315) 754-2084

Nurse
(315) 754-2158
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**School Identification Number for College
Scholarship Board and American College Testing Program
(SAT/ACT College Entrance Forms #334675)**

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**Philosophy of Education
For Red Creek Central School**

The child who goes from kindergarten to graduation spends more than 10,000 hours in school. During these hours, we want each child to learn desirable attitudes, to practice good social relationships, and to develop his potentialities for a useful, healthy, happy life. The school shares with the child's parents the responsibility of his training. It is important that we work together. We hope that this booklet will prove useful as an introduction to your school. Please feel free to visit us and become better acquainted. You are always welcome.

Mission Statement

"The Red Creek Central School District will create a safe and supportive learning environment for all of our students, in order to prepare them with the fundamental skills and knowledge to successfully and responsibly contribute to society."

Alma Mater

Of our noble Alma Mater
Loyally we sing,
In the heart of every student
Let her praises ring!

Red Creek Central, stand and cheer her,
May her fame ne'er die,
While we live, we'll always cherish
Happy days gone by.

Helpful Phone Numbers

Principal -----(315) 754-2040

Asst. Principal -----(315) 754-2040

Athletic Director -----(315) 754-2084

Attendance Clerk -----(315) 754-2055

Business Office -----(315) 754-2011

Community Center Front Desk ---(315) 754-2065

Cuyler Office----- (315) 754-2100

HS Guidance Office----- (315) 754-2052



HS Main Office ----- (315) 754-2040

HS Health Office ----- (315) 754-2156

Superintendent of Schools ----- (315) 754-2010

Transportation (Bus Garage) ----- (315) 754-2030

Red Creek Middle and High School
2022-2023 Bell Schedule

Period	Time		
Warning Bell	7:43		
HR & Period 1	7:45-8:30		
Period 2	8:33-9:15		
Period 3	9:18-10:00		
Period 4	10:03-10:45		
Period 5	10:48-11:30	5A 5B	10:48-11:08 11:10-11:30
Period 6	11:33-12:15	6A 6B	11:33-11:53 11:55-12:15
Period 7	12:18-1:00	7A 7B	12:18-12:38 12:40-1:00
Period 8	1:03-1:45		
Period 9	1:48-2:30		
Activity Period	2:35-3:25		

Academic Success Procedures

The Red Creek Central School District prides itself on the academic success of its student body and encourages the participation of all students in extracurricular activities. The Red Creek High School Staff acknowledges that the commitment to maintain high academic standards is a team effort. This policy has been developed by the collaborative efforts of teachers, administrators, and support staff to ensure all students are provided the additional resources to foster academic success.

- 1.) For academic remediation purposes the school year will be divided into eight (8), five (5) week eligibility periods.
- 2.) The probationary eligibility list is cumulative for each ten (10) week marking period. At the five (5) week progress report time, only grades from the current five weeks are used.
- 3.) All students who receive a grade lower than 65, will receive a comment outlining their eligibility status - "Student is in need of academic remediation" for the next five weeks."

Students identified in need of support:

- Stay at school during 10th period (2:30 – 3:25) at least one time each week for each class they receive a grade lower than a 65 in.
- Be required to meet the criteria determined by the teacher and listed under "Assignments to be Corrected" in the student eligibility contract
- Stay after school in Academic Recovery from 3:30-5:30 once a week
- Only be released to the library with a pre-signed pass
- Not be permitted to participate in any extra-curricular events (Dances, class trips etc.) during contract period.
- With a "pass" provided after successful completion of an Academic Recovery class, will be able to attend, as a spectator, athletic events, music concerts, and/or drama events.

Students identified in need of support enrolled in extra-curricular activities (Athletics non credit bearing – school – sanctioned activities) will:

- Be permitted to practice but not compete/perform during the contract period
- Support their team by sitting on the bench during all scheduled contests, but not in uniform.

Students who do not meet the conditions of the contract will meet with administration and be subject to discipline as outlined in the code of conduct.

- 4.) Students identified in need of support will sign and adhere to a contract
Out-lining these requirements. The teacher of each identified subject will sign the contract in order to provide evidence that the requirements have been met. After students have received contract signatures from teacher(s) for all subjects of which they are ineligible, they will become eligible at the end of that contract period (not before).
- 5.) Students identified in need of support will have two opportunities during each 5 week grade report to fulfill a contract.
 - When the probationary eligibility list comes out; identified students will receive a contract outlining what they need to do to become academically eligible. Students will have one week to complete these requirements and will become eligible to participate if they do so (at the end of the contract week). If they are not successful, they will have an additional 2 weeks to meet the contract conditions and will be eligible at the end of that contract period.
- 6.) Appeal Process - only incomplete report card grades or extenuating circumstances may be appealed.

PARENT/GUARDIAN MUST FIRST MEET WITH THE STUDENT'S TEACHER BEFORE INITIATING AN APPEAL

**MARKING PERIOD AND
ACADEMIC ELIGIBILITY DATES
2022-2023**

Eligibility Period	Grading Period	Grades due	Ineligibility Starts
1 (22 days)	9/7-10/7	10/12	10/17
2 (23 days)	10/11-11/11	11/16	11/21
3 (23 days)	11/14-12/16	12/21	1/4
4 (23 days)	12/19-1/27	2/1	2/6
5 (20 days)	1/30-3/3	3/8	3/13
6 (24 days)	3/6-4/14	4/19	4/24
7 (25 days)	4/17-5/19	5/24	5/30
8 (23 days)	5/22-6/12	6/22	

Accident Reports

Any accident within the school year or on school property including the buses, or when an accident occurs when you are away from school on a field trip, should be reported to the teacher in charge. You will be sent to the proper persons for care if it is needed. The teacher in charge will then make out an accident report with the school nurse.

The school's accident insurance policy is in effect only if the student's visit is authorized by the nurse or teacher, and the proper report is completed.

Student Accident Insurance: The Red Creek Central School carries a non-duplicating student accident insurance policy on each student. The benefits of the policy shall be provided to a student only in the event the student receives bodily injury while the policy is in effect, and if such injury is caused directly by an accident and without any other contributing cause, traveling to and from school on school buses, and while participating in or attending school-sponsored activities. The total cost of this insurance is paid by the school. All injuries must be

reported to the nurse or teacher for investigation, to be covered by this policy.

It is important to note that the student accident policy does not cover 100% of cost or expenses, and that parents and/or students are responsible for residual balances.

Activity Period

Activity period is a time when students may remain after school to participate in extracurricular activities, get extra help, use the library, etc.

The activity period enriches the curriculum of the school by making available a wide variety of activities in which a student can participate. Each student also has the opportunity to join the many clubs open every year. Unless they are involved in an activity, assigned to a teacher, or assigned detention, bused students are to go home on the first bus and walkers are to leave the school grounds at dismissal time. Students are NOT to "hang-out" in the building after the 2:26 dismissal.

At the first dismissal bell, ONLY those students riding the 2:30 p.m. bus are excused from class. All other students (athletes, club members, students staying for extra help, etc.) should remain in their 9th period class until the second dismissal bell.

Teachers may, require a student to stay with them during the activity period from 2:33 pm-3:25 pm. The activity period is part of the academic day. Teachers may request this of students if they are behind in their work, owing missing assignments or have been absent from school for an extended period of time. Teachers will work with students to establish an appropriate date(s) for students to stay.

If a student refuses to stay for a teacher during the activity period, teachers will contact and submit a referral to the main office. Students in violation of not staying with a teacher during the activity period upon request will meet with an administrator and may be reassigned to that teacher during an activity period or assigned an office detention.

An activity period study hall will be available to **student-athletes and drama students ONLY**. This study hall will provide the student-athlete with a quiet study area to address his/her daily academic requirements or to read any educational material. Every student-athlete will be expected to attend this activity period study hall while participating in a specific sport or stay with a teacher for extra help in a particular subject. ****Student athletes MUST remain in Athletic Sports Study Hall or with a classroom instructor until the 3:25 dismissal bell.**** Students who have practice at 3:30 are not permitted to leave school grounds. Students must report to Sports Study Hall and sign out before exiting the building. Students must be supervised and accounted for from 2:33 – 3:25 p.m. All students riding the 3:30 bus must have a pass to be permitted on the bus.

Attendance

An attendance policy was created by a District Committee and approved by the Board of Education. A complete copy is available at the high school office.

A brief description of the policy is as follows:

School attendance is both a right and a responsibility. The School District is an active partner with students and parents in the task of ensuring that all students meet or exceed the New York State Learning Standards. Because the School District recognizes that consistent school attendance, academic success and school completion have a positive correlation, the School District will develop, review, and if necessary, revise a Comprehensive Student Attendance Policy to meet several objectives.

Based upon our District's education and community needs, values and priorities, the School District has determined that absences, tardiness and early departures will be considered excused or unexcused according to the following standards:

- a) **Excused:** An absence, tardiness or early departure may be excused if due to personal illness, illness or death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinics, approved college visits, approved cooperative work programs, military obligations or other such reasons as may be approved by the Board of Education. Excuses must be received within five school days to be considered an excused absence.
- b) **Unexcused:** An absence, tardiness or early departure is considered unexcused if the reason for the lack of attendance does not fall into the above categories (e.g., family vacation, shopping, hunting, babysitting, hair cut, obtaining learner permit, road test, oversleeping, tanning appointment, working, fishing).

Student Attendance / Course Credit: The District believes that classroom participation is related to and affects a student's performance and grasp of the subject matter, and as such, is properly reflected in a student's final grade. For purposes of this policy, classroom participation means that a student is in class and prepared to work.

Consequently, for each marking period, a certain percentage of a student's final grade will be based on classroom participation as well as the student's performance on homework, tests, papers, projects, etc., as determined by the building administrator and/or classroom teacher.

Students are expected to attend all scheduled classes.

Consistent with the importance of classroom participation, unexcused student absences, tardiness, and early departures will affect a student's grade, including credit for classroom participation, for the marking period.

Transfer students and students re-enrolling after having dropped out, will be expected to attend a prorated minimum number of the scheduled class meetings during their time of enrollment.

Students will be considered in attendance if the student is:

- a) Physically present (**33 minutes** out of a 40 minute class) in the classroom or working under the direction of the classroom teacher during the class scheduled meeting time.
- b) Working pursuant to an approved independent study program; or
- c) Receiving approved alternative instruction.

Students who are absent from class due to their participation in a school sponsored activity are to arrange with their teachers to make up any work missed within two days or receive a zero for missed work. Attendance at school sponsored events where instruction is substantially equivalent to the instruction which was missed shall be counted as the equivalent of regular attendance in class.

Students absent from class for an educational reason (i.e.: instrumental music lessons, field trip, etc.) shall not be considered absent from class. All class work must be made up. (The principal shall determine which school activities will not count as an absence for loss of credit). Arrangements must be made in advance for make-up work.

Students absent from class will receive a zero for work missed. Work must be made up within two school days. When work is not made up, the zero will stand as the grade.

Upon returning to school following a legally excused absence, tardiness, or early departure, it shall be the responsibility of the student to consult with his/her teacher(s) regarding arrangements to make up missed work, assignments, and/or tests in accordance with the time schedule specified by the teacher.

To ensure due process, the implementation of this general attendance policy will be as follows:

- a) **After the 5th absence in a half-credit course and the 10th absence in a full credit course, the teacher will notify the student of Paragraph C (below)**
- b) **After the 8th absence in a half-credit course and the 16th absence in a full credit course (based on a traditional schedule), the teacher will speak to the student, the Attendance Clerk shall telephone and send a letter home to the parent, and notify the principal. In addition, the teacher should also communicate to the parent regarding their child's class attendance.**

c) On the 14th absence in a half-credit course and the 28th absence in a full

credit course, the student will be denied credit for the course.

Once a

student is denied course credit the student must remain in class and be

in good standing in order for the principal to approve summer school.

The principal has the final say in placement of the student.

Challenging a Course: Students challenging a course are exempt from the denial of course credit section of this policy.

Appeal Procedure: The student has the right to request the number of allowable missed classes be extended up to three days due to extenuating circumstances. Extenuating circumstances are: extended illness of five consecutive school days accompanied by a doctor's excuse, death in the family, or incarceration. These warrant special consideration and such absences can be appealed by the student will full documentation by a qualified health professional. A committee composed of the building principal, guidance, and faculty members will make decision on all appeals. Upon agreement by the student, teacher, and administration, the student may audit the course for no credit or be assigned to a study hall by his/her guidance counselor. The principal or Dean of Students will send a letter home to parents informing them of the action taken.

Disciplinary Consequences: Unexcused absences, tardiness and early departures will result in disciplinary sanctions as described in the District's Code of Conduct. Consequences may include, but are not limited to, school suspension, detention and denial of participation in interscholastic and extracurricular activities. Parents/persons in parental relation will be notified by designated District personnel at periodic intervals to discuss their child's absences, tardiness or early departures and the importance of class attendance and appropriate interventions. Individual buildings/grade levels will address procedures to implement the notification process to the parent/person in parental relation.

Tuancy- A student who is absent from school without the consent of a parent or guardian is considered to be truant. Truancy is assumed anytime a student is illegally absent from class without proper permission, has left the school grounds without permission, or fails to attend school without a proper excuse. Students who are judged truant may be given a zero for work missed. One extended detention will be assigned for each class period missed.

Leaving School Grounds - A student who must leave school because of illness must report to the nurse or the Principal. If a student is to be excused for part of the school day, he/she must present a written

request to the main office upon arrival at school. The request must specify name, date, and time to be excused, destination, reason for leaving, means of travel from school, and a telephone number by which the information can be confirmed. Upon a student's return to the building during the school day, student must sign back in at the Main Office and receive a pass to class. Students should limit appointments, if at all possible, to school holidays or after school hours. No student, under any circumstances, is to leave the school without being officially excused. A student must present a parental authorization slip requesting permission to leave and contain the information stated earlier in the paragraph. Study hall and lunch are not excuses to leave the building and will not be accepted. Disciplinary action will be taken if a student fails to comply. A student cannot sign himself/herself out of school unless the student is emancipated. No student is allowed to leave the building with a person other than a parent or someone listed on their Emergency Medical Form.

Tardy Policy: Tardiness to school is a home problem. Parents are responsible by law to see that their children are in school "regularly and promptly all day, everyday" (Compulsory Education Law). Students reporting to school after 7:45 a.m. should report immediately to the main office to sign in. Prompt and regular attendance is important since it affects student achievement.

Students should bring in a note explaining the tardiness with them, and if this is not possible, a written excuse should be brought to school the next day. Flagrant violations of tardiness will result in further punitive action as well as a parent conference.

Tardiness consequences and interventions will be as follows:

1-2 tardies	Discussion with Administrator
3-9 tardies	Discussion and one (1) detention, phone call Home.
10+ tardies	Discussion, letter to parent, one (1) extended detention, and two (2) weeks loss of driving/riding privilege.

Tardiness to school will accumulate by semester.

BOCES Attendance: The following are the only home school reasons to miss BOCES:

1. Senior Picnic
2. Moving up day
3. Field Trips
4. Other exceptions made by administration

Book bags

Students are not permitted to carry book bags, hand bags or purses during regular school hours. All bags must remain in the student's locker during the day. Class materials are to be carried by hand to and from all classes. ***Students may carry purses to restroom and/or lunch only.***

Cafeteria

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced lunch is offered at a reasonable price.

The lunchroom management, the administration, and your fellow students will appreciate your cooperation in:

1. Deposit trash and litter in proper containers.
2. Return trays and utensils to the washing area.
3. Leave table, chair, and floor around your place in a clean condition for others (chairs stay with assigned tables).
4. Do all eating of food and candy in the cafeteria and drinking.
5. Keep lunch lines orderly; do not crowd or cut in line.
6. Talk in normal voice tones, no profanity.
7. Do not throw food or other items.
8. Do not take food from other trays.
9. Stay seated unless you are returning your tray, buying food, or speaking to a staff member.
10. Remain in the cafeteria unless you are summoned to another place or have written, pre-signed pass.
11. You may leave the cafeteria to use the foyer restrooms, ONLY with permission from a staff member.
12. You are expected to be courteous to everyone, especially staff members, and follow all directives from staff members without argument. (Staff members include ALL persons employed by the district).
13. Any habitual problems will result in being "written up," and/or being sent to the "in-school" lunch area.

All food is to be consumed in the cafeteria and not in the academic areas unless otherwise specified or under supervision of a teacher. Students may only carry clear water bottles with water. Energy drinks are prohibited.

Students refusing to comply with cafeteria regulations will not be permitted to eat in the facility, they will be supervised in an alternative setting. Likewise, it is also expected that students follow reasonable requests from all cafeteria supervisors and staff.

Collector/Trading Cards, Playing Cards, i-Pads, Nooks, Electronic Readers, Kindles, Cellular Phones, i-Pods, MP3 Players and Electronic Games

Collector/trading cards, MP3 players, electronic games, and other devices as determined by school administration are not allowed in class (academic areas) the school day. These items will be confiscated and may be picked up from the principal after school. If a repeat offense occurs, the item will be kept in the office until a parent conference is held. No buying, selling, or trading of anything unless it is part of a bona fide school or non-profit fundraiser! Cellular phones may be taken to school for use in non-academic areas, specifically the cafeteria and hallways, but must be put away during academic classes. Phones that are used during academic classes without instructional purpose or permission from a teacher during the school day, will be confiscated. Confiscated phones will generally be returned at the end of the current or following school day for a first offense. If a repeat offense occurs, the item will be kept in the office until a parent retrieves the item, additional school consequences may also be assigned.

The school is NOT responsible for lost or stolen devices.

No video recording in school using a personal device is permitted.

Character of Students

The character of a person is most difficult to define. One definition is moral or ethical strength. Character is the heart, mind, and soul of a person. Many times a person of high character is put in a position that is not enviable. When it comes to the safety of any one person, or a group of people, students should use good judgment – exercise their character – and take action to rectify the issue immediately. If you know someone who makes an illegal threat or possesses a weapon or drugs, for your safety and the safety of others, please report this information to a teacher, counselor, or administrator – even if it is a friend.

Class Ranking

Class ranking is based on credits earned. All one-credit courses receive the same "weight." Half or quarter credit courses count half or a quarter of a one-credit course.

College courses and H.S. Physics (listed below) will carry a weighting of 1.1 in figuring G.P.A. for class ranking only.

Please note that because G.P.A. for class rank is based on credits earned, there will be a discrepancy with the quarterly report card G.P.A. which is used to figure honor roll.

College Credit Courses

Qualified seniors have the opportunity to earn up to twenty-five (25) undergraduate credit hours granted by Cayuga Community College or Finger Lakes Community College by enrolling for the full list of course offerings.

Courses may not be offered every year

CAY 101	College Success	3 credit hours
English 101	Freshman English I	3 credit hours
Math 106	Pre-Calculus	3 credit hours
English 102	Freshman English 102	3 credit hours
Spanish 103	Intermediate Spanish I	3 credit hours
Spanish 104	Intermediate Spanish II	3 credit hours
Math 214	Statistics	3 credit hours
Math 108	Calculus I	4 credit hours
*AP Biology	Biology	4-8 credit hours
*AP U.S. History	US History	3-6 credit hours
*AP English 11	Literature	3-6 credit hours
*AP Chemistry	Chemistry	3-6 credit hours

*Depending on College or University acceptance policy.

This will greatly enrich our curriculum. It will also provide a stimulating experience with positive incentives in a challenging and demanding academic program.

Registration for students meeting the prerequisites will be based on registration procedures for C.C.C. or F.L.C.C. by the first week of school. Cost for program participation is very nominal for each course. Interested students may contact the Guidance Officer for further information. Course availability will be contingent on minimum enrollment.

Computer Use

To be able to use the computer network, students and their parent/guardian need to read, sign, and return the district's Student's Use of Computerized Information Resources form. Students may only use school-owned and maintained computers while on school grounds.

Computer Misuse

The use of any computer hardware and/or software in any inappropriate, fraudulent or destructive manner will not be tolerated, and will be referred to the Principal or Assistant Principal. Examples of misuse include, but are not limited to:

- sending out unauthorized messages
- entering a code-protected file
- plagiarism
- altering of a software program
- vandalizing hardware or software components
- using another person's password
- inappropriate websites (i.e.: pictures, writing, or other material that is sexually explicit, non-educational games, etc).

Students who misuse their computer privileges may be given detention and/or have their computer privileges suspended.

Dances

Dances are scheduled by club advisors through school administrators. In general, dances will be scheduled from 7:00 p.m. until 10:00 p.m.

Guests of enrolled Junior or Senior students may be allowed at the Mid-Winter Semi-Formal and the Junior-Senior Prom with the consent of the Building Principal. The following criteria have been established for guests:

- Guests must be under 21 years of age and at least in 9th grade.
- Guest Pass Application must be completed and turned in by the guest (in person) to the Principal for an informal introduction at least three (3) weeks in advance. Where distance prevents this from happening, the host student should meet with the Principal to discuss the request.
- Special exemptions will be allowed as determined by the building Principal.

- Guest Passes must be obtained before tickets are purchased.
- ***Students must remain inside the building while attending the dance. Students who leave the building will not be re-admitted.***

Detention

Detention is a consequence for various school infractions and inappropriate behaviors.

If a student is not present for office detention, there will be a two-for-one make up for the day missed. If extended detention is assigned and the student is not present, two extended detentions will be assigned. **At this point, if a student misses a re-assigned detention, in-school-suspension or out-of-school-suspension may result.**

In-School-Suspension may be assigned in place of detentions. It is the school's position that taking students out of their classes for missing detention is not productive.

Students will generally be given a choice of serving a detention that afternoon or on the following school day.

All owed detentions are current and will be made up. Students and parents need to understand the detentions assigned from 2:33 to 3:25 are part of the academic day. Home obligations and employment are not excusable reasons to miss detentions.

Teacher detention	2:40-3:25
Office detention	2:40-3:25
Extended detention	2:40-5:25

Teacher Detention-Teachers may assign and keep their own detention. If a student does not stay, teachers will contact the parent/guardian by phone and reschedule one or more detentions. A second refusal will cause the student to be referred to the administration for extended detention.

Office Detention-Detention for discipline is a very serious matter. It takes precedence over other activities, such as extra-curricular activities and jobs. When assigned a detention, a student is to report to the assigned room from 2:33 to 3:25 p.m. The student must bring work to do. This is a quiet, working study hall. If a student misses a day (unexcused), there will be a two-for-one make-up for the day missed, and the student may also be subject to administrative action (ISS and disciplinary probation) for insubordination.

Extended Detention-This detention will be assigned when students have violated serious rules or are chronic offenders of any rule. This is also a quiet, working study hall. The rules are the same as Office Detention. Extended detention is run Monday through Thursday. Along

with the time after school, students who are assigned extended detention will also lose the privilege of extracurricular activities for that day (disciplinary probation).

Dismissal from School

- A. The school will only release students to their parents or authorized adult designees as per the Emergency Medical Form, which will include parent contact by phone.
- B. Students who ride to school on a school bus must ride home on a school bus unless their parent picks them up at school. Likewise, morning bus students may not walk from the building unless they have prior written parental permission that has been approved by the administration. In this case, once a student leaves school property, they may not come back to ride a late bus.

Dropping a Course

Students may drop a course by following these procedures:

1. **Student must have a conversation with the teacher prior to requesting a Drop Course Form from the teacher of the course you wish to drop.**
2. Fill out the top section.
3. Bring the form to the Guidance Counselor to sign.
4. Bring the form home for parent/guardian signature.
5. Bring form to Main Office for Administrator to sign.
6. This form will then be returned to the Guidance Office. **Students may only drop a course if it is done within the first two weeks of the class. After the first two weeks of class, no drop course slips will be accepted.**

Driving Privilege/Riding Privilege

Driving a vehicle to school as a student is a privilege and not a right, as well as riding with another student who has obtained a parking tag. Permission will be granted at the beginning of each school year, at the discretion of the administration. Applications to drive or ride are not valid until a parking tag is issued. Simply completing the application process does not allow a student to drive or ride.

There does seem to be a direct connection between those students with cars and student problems in the upper grades. This is particularly true regarding tardiness to school, skipping school and stray students in the parking lot. For these reasons, a strong stand will be taken to eliminate these problem areas.

A student wishing to drive a motorized vehicle to school must complete an application through the Main Office. The application

process is not complete until all forms are signed by all parties and a parking tag is issued. Those deemed eligible for student driving privileges must comply with the rules and regulations as specified on the application. This driving privilege will be suspended for violations, such as speeding, parking violations, being in cars during the school day, leaving the school grounds without permission, arriving late to school, and transporting other students without school authorization.

Violations of these rules may result in the suspension of driving privileges.

If a student continues to drive on school grounds in violation of school directives, the State Police will be notified of the situation and appropriate action will follow. This may include the removal of the car from school property at the students' and/or parents' expense. Students who receive extended detention may lose their privilege for one (1) week (per incident). Students who receive any type of suspension may lose their driving privileges for up to two (2) weeks (per incident), when they return to regular classes.

When a student rides the bus to school, they must ride a bus home, unless their parent or a person listed on the Emergency Medical Form are present to sign the student out. No other persons may take a student from the building.

If the District provides transportation for student athletes participating in inter-scholastic competition and students attending District sponsored educational field trips, students will not be authorized to use any other means of transportation when participating in these events, unless the Principal or his/her designee authorizes such alternative transportation. The Principal shall require written application prior to approval. As an exception to this policy a coach may release a student to the parent for transportation from an inter-scholastic event upon the receipt of a written request from the parent.

Students may ride to and from school with another student who has been issued a parking tag. An application for this may be obtained from the High School Office.

Drugs, Alcohol and Tobacco Products

The Red Creek Central School District has a zero tolerance policy in terms of drugs and alcohol. Students are prohibited from possessing, selling and/or using drugs, alcohol and **tobacco products** at any time on school grounds and prior to or during school sponsored activities. The use of Drugs, Alcohol, and Tobacco will be dealt with severely including long term suspension.

Emergency Dismissals

It is sometimes necessary to close school because of dangerous driving conditions caused by icy roads or snow. If we know

this before the buses start out, we will have it announced over the radio. If dangerous conditions develop after school is in session, the children are sent home as soon as the drivers can get to school.

Residents will be notified by several radio stations. **The primary station will be WSYR (570-Syracuse)**. This station will be notified first relative to any emergency school news.

Evacuation of Building

The district plans will be followed in the event that the High School needs to be evacuated. We would appreciate parental cooperation during this time. Students will be released only to their parents or the **person(s)** listed on their Emergency Medical Form. This will be done in an orderly manner which includes following the proper procedures for students signing out.

Evacuation Drills

The State Education law requires each school to carry out a minimum of 8 evacuation. NYS requires 4 lock down drills a year while school is in session. In each room in the building a sign is posted giving explicit directions to the students in that room as to which exit they are to use. Students are to file out of the building quietly and in an orderly fashion, lining up in designated areas. No one should ever return to the building until the official signal is given (two bell tones).

These drills are observed annually by representatives from the Red Creek Fire Department. The average time for emptying the building is less than one minute.

General School Regulations

Courtesy: The rules of good conduct are applicable at all times and should be
put into practice by everyone.

In the Classroom:

1. Follow all rules each individual teacher sets for the classroom.

In the Halls:

1. Refrain from running, pushing, or walking arm-in-arm, or in groups.
2. Be out of the hallway and in your classroom seats by the time class is scheduled to start.
3. Keep to the right in the halls; leave the center aisle open for students to cross over or for use of guests and faculty. Do not block traffic by standing in groups.
4. Discard trash in containers provided. Keep the school neat and clean by picking up papers from the floor.

5. Leave the school building immediately after dismissal unless under the supervision of a teacher.

In Assemblies and Class Meetings:

1. Show every consideration to a speaker: be quiet, pay attention, and sit properly.
2. Demonstrate respect during the salute to the flag and the singing of our national anthem.
3. Refrain from silly laughing, whispering, booing or whistling.

Student Relationships:

Students at Red Creek Central School are considered to be responsible individuals. As such, they are expected to use discretion and self-discipline in exhibiting their feelings towards one another.

In student relationships, displays of affection are normal, healthy behavior. However, it is the district policy that in our school, displays of affection (example: holding hands, kissing, etc.) are beyond the bounds of propriety and therefore, out of place.

Grading System

To keep parents better informed, High School students will receive a report card every ten (10) weeks. Using a traditional schedule, this gives four (4) report periods (one every ten weeks).

Grades are an evaluation of what you have learned and become a part of each student's permanent record. Post-high school educational programs, potential employers, and the various military services are all interested in your high school records.

Final class averages will be based on the following formulas;

$$\frac{Q1+Q2+Q3+Q4}{4}$$

or

$$\frac{Q1+Q2+Q3+Q4+FE}{5}$$

If a Mid-Term is used:

$$\frac{Q1+Q2+ME+Q3+Q4+FE}{6}$$

The minimum grade for the first report period is 55 for both 1.0 (full credit) and .5 (half credit) unit courses.

Local credit is based on the final average, which must be 65 or higher. Local credit is only available in courses that are not prescribed by the new New York State Graduation Requirements. Students who

fail a Regents examination may receive local credit for a course by averaging the 4 quarter marks, plus the Regents mark, plus the mid-term (if given), with the average being 65 or better.

Incomplete Grade: When a student does not complete all work before the quarter ends, he may if the teacher desires, and if one of the following extenuating circumstances exists, receive an "incomplete" for that subject in that quarter.

- medical or emotional problem preventing completion
- legal absence
- unable to obtain necessary resources due to school error or manufacturer's back order
- a "last week" direction from the teacher to re-do a term paper project or test

Normally students are to have all incomplete work completed within two (2) weeks from the last day of the quarter to complete requirements for a grade. Special circumstances will be approved by the teacher and principal. In the event that such work is not satisfactorily completed, a grade of "0" will be recorded for each assignment.

If a student knows he/she will be absent for an extended period due to illness, accident, etc., special arrangements for making up assignments may be made through the Guidance Department.

Guidance

Your guidance counselor is concerned with you and the problems which you might encounter as a teenager and young adult. Your counselor is trained in assisting students in coping with peer pressure and emerging social and/or emotional problems. Your counselor is trained to help you help yourself. Your counselor is always available to help with routine situations involving schedule planning, schedule changes, requirements for graduation, vocational plans, college plans, explanation of test scores, working permits, etc.

The Guidance Department is based on the philosophy that everyone counts, that every individual is born with certain aptitudes that should be discovered and developed, and that the individual can become a mature person capable of living successfully as a member of society.

The Guidance Department is actively involved with helping students in grades 9-12 plan their educational program and think about higher education and career opportunities. Students in grades 7-8 will be involved in career awareness activities and discussions with their classroom teachers and guidance counselor, generating some ideas for their high school and/or post secondary pursuits.

The Guidance Department is yours to use during school hours. Parents who wish to meet with guidance counselors may do so during school hours or evenings by appointment.

Hallway Passport System

Students should have a signed planner or “pink pass” anytime they are not in class during class periods. (i.e: Bathroom, Guidance Office, Main Office, etc..). Teachers are responsible for making sure students have a signed planner or pink pass when leaving a classroom during class time.

Harassment/Bullying

Definition: Harassment means the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student’s educational performance, opportunities or benefits, or mental, emotional or physical wellbeing; or conduct, verbal threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety; such conduct, verbal threats, intimidation or abuse includes but is not limited to conduct, verbal threats, intimidation or abuse based on a person’s actual or perceived race, color, weight, national original, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex (Education Law Section 11[7]).

For further information in regards to Harassment and Bullying, please refer to the Code of Conduct section of this handbook under Definitions.

Philosophy: Based on the belief that all students can learn, the Red Creek High School accepts the responsibility to provide a learning environment in the school that is free from harassment. Red Creek Central does not practice and will not condone harassment in any form.

Any form of verbal or physical harassment will not be tolerated.

Sexual Harassment of Students

The district is committed to safeguarding the rights of all students within the school district to learn in an environment that is free

from all forms of sexual harassment. Conduct is deemed to be sexual harassment when it is persistent or persuasive, sexual in nature, unwelcome or offensive, or if it affects the student's ability to participate in or benefit from educational instruction. Conduct that can constitute sexual harassment can include, but is not limited to the following: inappropriate touching, verbal comments, sexual name calling, spreading sexual rumors, gestures, jokes, pictures, blocking a student's movement, rape, or attempted rape.

Sexual harassment can also occur where an employee causes a student to believe that he or she must submit to unwelcome sexual conduct in order to participate in a school program or activity. It can also occur when an employee causes a student to believe that the employee will make an educational decision based on whether or not the student submits to unwelcome sexual conduct.

Any student who believes that he or she has been subjected to sexual harassment, whether by a teacher, other student, or any individual on school grounds or at school activities, should report the alleged misconduct immediately to the building principal. The principal, upon learning of, or having reason to suspect the occurrence of any sexual harassment, will promptly begin an investigation and inform the district's sexual harassment complaint officer.

There are three kinds of sexual harassment; general, sexual and bullying:

1. Physical sexual harassment is an unwanted physical act including, but not limited to, grabbing, touching, purposely bumping or rubbing against a person, and impeding a person's movement.
2. Verbal sexual harassment means offensive words and comments including, but is not limited to, comments about body parts, sexual suggestions and sexual jokes.
3. Nonverbal sexual harassment includes, but is not limited to, staring or pointing at a person's body or body parts, making obscene gestures, displaying or placing sexual material in someone's locker or book, and writing names, remarks, or drawings in public places.

The penalty for students engaging in this type of behavior may range from verbal warning to suspension.

Health Office

One of the general objectives of education in Red Creek Central is health. We make every attempt to see that the mental, emotional and physical health of pupils receives attention at all times. It

therefore becomes the responsibility of each student to learn and practice good health habits and work with the school so that these objectives may be attained. Students who are taken ill during the school day are sent to the nurse, who will then be in complete charge of the patient.

ALL medications (prescriptions and over-the-counter) that are to be taken by student at school must be checked in with the school nurse and administered in her presence: the nurse must receive a doctor's order and written parent permission and medicine from the parent(s) in the original container labeled. Under no circumstances should a student carry any type of medication. This includes aspirin, Vivarin, No-Dose, inhalers, cough syrup, Allerest, etc. unless a doctor's note has been brought to the nurse each new school year.

Physical/Screenings: During the course of the year, every student in Tenth (10th) Grade is required to have a general physical examination by a physician. These 10th Grade students are also required to have a hearing and vision screening. It is highly recommended each student has their physical done at their doctor's office and a copy sent to the school nurse. 10th grade physicals will be done during the school year for anyone who cannot have their physical done at their doctor's office. Students must have a physical examination verifying a sports classification prior to trying out for any athletic team. Again, it is highly recommended that students see their personal physician. A physical examination is good for 12 months (one whole year).

Students in grade 9 are required to have their backs checked for scoliosis. If the school nurse does not have a written statement from the student's doctor's office, the school nurse will screen the student's back.

Homework Statement

Homework is an important part of high school life. Students may have some homework every day. The amount of homework will progressively increase with grade level. Homework is not "busy work." It must have at least one of the following five purposes:

1. *Practice – to reinforce newly acquired knowledge and skills.*
2. *Preparation – to prepare for upcoming work and concepts that will be presented in class.*
3. *Extention – to apply and use new skills or concepts in different situations than they were originally presented.*
4. *Creativity – to integrate learned information and skills to produce original responses or solutions that demonstrate or reflect understanding of information or skills that have been learned.*

5. *Responsibility – to help students organize and budget their time to meet the performance and learning requirements of their course of study. Learning to organize, plan, and budget time to complete tasks (like homework) is an important life skill.*

The effective use of study hall time can significantly reduce the amount of homework that must be taken home. Doing homework on the day that it is assigned allows students to take full advantage of the traditional schedule and get extra help from their teacher during the 2:30 -3:25 activity period prior to the date that their assignment is due.

Honor Roll System

Two rolls of honor for scholastic achievement are compiled at the end of each ten (10) week marking period for the students in Grades 9-12. They are High Honor and Honor. All one-credit courses receive the same weight. **Half or quarter credit courses count half or a quarter of a one-credit course. College credit courses taught at Red Creek carry a weighting of 1.1.**

HIGH HONOR ROLL is comprised of those students having a combined average of 90 – 94.9. Principals List will consist of a student with a combined average of 95-100. However, a person with a failing mark or an incomplete mark in one or more courses will not be posted on any honor roll.

HONOR ROLL is comprised of those students having a combined average of 85-89.9 for all courses. However, a person with a failing mark or an incomplete mark in one or more courses will not be posted on any honor roll.

A student in grades 9-12 who achieved a place on the Honor Privilege List is permitted to remain in the regular Study Hall or go to the Library (after signing into the Study Hall). The following is a list of additional rewards for Honor Privilege Students:

1. To act as a student host or hostess to new students entering our school system.
2. May carry an honor pass in lieu of a signed agenda planner

Additional Privileges may be added by administration

A student must maintain excellent school citizenship to retain membership on Honor Privilege List.

A final standing at the end of each semester will apply to the first five weeks of the next semester.

Identification Cards

Students are issued I.D. Cards early in the school year. They must carry this I.D. Card at all times. It will be used to check out items

from the library, student identification at school events, and in the event of emergencies.

In-School-Suspension

Detention and extended detention will be the preferred consequence for disciplinary issues. The purpose is to keep students in class.

In-school-suspension (ISS) will be a consequence given when a student's behavior is severe or repeated. Students will serve this time in a designated room that is monitored by an aide. When in the room, the basic rules are:

1. No talking
2. No idle time
3. All schoolwork sent by teachers must be completed.
4. No sleeping or head down on desk.
5. No cell phone –Cell phone surrendered in Main Office for day.

The rationale for the room is to take students out of the population- away from friends and classmates. A morning bathroom opportunity will be made available and a basic lunch is served in the room for students who choose not to bring a lunch from home. Social Probation is also enforced for that day. In-school-suspension runs from 7:47 until 3:25. Students who receive in-school-suspension (ISS) may lose their driving privileges for up to two (2) weeks (per incident). The ISS room may also be used as a quiet place at the discretion of the principal.

Insubordination/Insolence

Insubordination is refusing to follow the direction of someone in authority; this includes teachers, bus drivers, all support staff and administrators. When an adult asks something reasonable of a student, it is expected that the student will comply. Examples of such reasonable requests are to "sit in a particular seat", "report to the office", "stop an inappropriate behavior", etc. Students must follow the directions of adults in the building. If a student feels that the request was unreasonable or unjust they may appeal to the administration.

Insolence is being disrespectfully arrogant.

Both insubordination and insolence will be dealt with severely, including long-term suspension.

Library Media Center

Our Library Media Center (LMC) is open to students, faculty and community members. As an **Advanced Level Electronic**

Doorway Library, we are part of a network of Library Media Centers in the Wayne-Finger Lakes BOCES. Our Library Media Specialist (LMS) is a New York State Certified Teacher and a School Media Specialist. Our LMC subscribes to a number of Online Resources that students may use to complete their research either in school or from home. Resources may be accessed from the Red Creek District Web Page (www.rccsd.org). Click on the Library web page button, then select "Subscription Resources." ID's and Passwords are available on a bookmark, which students may pick up in the LMC.

Students may come to the LMC from their study halls two periods per day, or by obtaining a pre-signed pass from a subject area teacher. (*Note: Students with teacher-assigned research projects may obtain permission from LMC staff for additional visits). Both the LMC and Library Lab are open during activity period also.

Since the LMC is a place of study, it is imperative to maintain a quiet working atmosphere. Students are expected to work in a productive manner and to be courteous to other patrons. Students asked to leave due to misbehavior or inappropriate computer activity may lose "library privileges" for up to two (2) weeks, unless accompanied by a teacher or staff member.

- **Circulation Rules:**

- Current issues of magazines and newspapers are available to be read in the LMC.
- Three books or back issues of magazines may be signed out for fifteen (15) school days.
- Books and magazines may be renewed as many times as necessary.
- Most reference books may be checked out overnight, and must be returned before 7:45 a.m.
- There is a free copy machine in the LMC for research copying only.
- Students are financially responsible for books and materials they lose or mistreat.
- Students with overdue materials will not be allowed to sign out additional books or magazines.

- **Computers** in the LMC and Library Lab are for research and instruction. Students may print research or class assignments only. The Acceptable Use Policy (AUP) is enforced in the LMC, as it is for the entire district. While students in good standing may conduct personal research (surf), school computers may NOT be used for online games, cheats, e-mail, IM, chat lines, listening to music, downloading, or drawing. Students may not give out personal information over school computers. Students who are on the Academic Ineligibility List must limit their computer use to academic research in order to improve their academic standing.

Overdue Materials Policy:

Students are given a date-due slip when the book or magazine is borrowed. If the item is not returned by the due date, overdue notices are sent to the student via their first period A-day teacher.

<u>Days</u>	<u>Notice #</u>	<u>Consequence</u>
1-7	1 st notice	No sign-out
8-14	2 nd notice	No sign-out
15-21	3 rd notice	No sign-out & student will be called to the office
22-28	4 th notice	No sign-out & parents will be contacted
28-36		No sign-out & detention will be assigned until item is returned or payment is made
36+	District	No sign-out & student will be billed by district

Lockers

Lockers are provided to students for their use. Students are responsible for the contents and general conditions of their locker. Your locker should be locked at all times. Students should not share lockers. Do not give your combination to another student. Do not keep money or valuables in your locker.

In order to make better use of the locker space available, students should keep their lockers neat and orderly. Lockers remain the property of the school and thus, may be searched at any time, by school officials.

NOTE: SHARING OF LOCKERS IS NOT PERMITTED! Students may decorate the inside of their lockers with appropriate materials. These must be properly taken care of at the end of the year. Please make no permanent markings. No poster, announcement, petition, etc., may be placed on the outside of lockers unless approved by the administration. Stickers may not be used in lockers. Please use masking tape or magnets instead.

Lost or Stolen Personal Property

The school district is not responsible for lost or stolen items. Please report items that are stolen or lost and the district will help in trying to

retrieve the items. Two lockers are provided to all students. Keep your belongings locked at all times and do not share your combination.

Lunch Program

The Red Creek High School Food Service Program has a computerized, pre-paid point of sale cash register system in the cafeteria. In addition to having the ability to purchase lunches with cash on a daily basis, students will have the option of using a prepaid "debit" system. The prepaid "debit" system works as follows:

- An account is set up for each student.
- Parents/guardians can pre-pay into the student's account any amount of money at any time.
- Purchases are simply deducted from the balance on the student's account.
- We can tell you at any time what your child is purchasing.
- When you request a limit in writing, we can limit the amount of money your child spends on "extras" and/or "snacks."
- Students are notified of low-account balances immediately. Notes are sent home as needed.

If you have any questions regarding this program, please contact the Cafeteria Manager at 315-754-2062.

Military Service

Students and parents should be aware that new laws mandate that schools provide lists of students who are juniors and/or seniors upon request from any armed forces recruiter. The list should include: Names, addresses, phone numbers, and birth dates.

National Honor Society

Selection as a member of the National Honor Society is the pinnacle of student's academic and social achievements in school. This honor, recognized throughout the nation, is both the public recognition of accomplishment and the private commitment to continued excellence on the part of the member. To be a member is an honor that will stay with you for a lifetime and can open many doors to your future.

Eligibility for membership into the National Honor Society is based upon scholarship, leadership, character, and service. Selection to the National Honor Society is a privilege, not a right.

The criteria for a scholarship are a minimum grade point average (GPA) of 90%.

The leadership role includes participation in curricular, co-curricular, and community activities, and the offices held in them.

Service is generally considered to be those actions undertaken by the student which are done with or for others without material compensation to the student.

A person of character demonstrates the following qualities: respect, responsibility, trustworthiness, fairness, caring, and citizenship.

Students in grades 10, 11, and 12 are eligible to be considered for membership. The selection procedure is as follows.

Students with a cumulative GPA of at least 90% for grades 9 and 10 are identified. Once the prerequisite GPA is met, those students are evaluated on the remaining three criteria of leadership, character, and service.

In order to facilitate the evaluation, the students are required to complete a Student Activity Information Form listing their co-curricular and community activities. Faculty Evaluation Forms are distributed to the teachers to gain additional input on the students.

The five member Faculty Committee of the NHS meets and discusses the merits of each student making the final selections based upon the GPA and the information about leadership, service, and character gleaned from the Student Activity Form, and the Faculty Evaluation Forms. Students sworn into the National Honor Society may be removed for failing to abide by the criteria of the National Honor Society.

Physical Education

By law, every student is required to take and pass a regular physical education class scheduled by the Guidance Office. **A physical education uniform is necessary for gym classes in grades 4-12. This consists of shorts, T-shirt, sweat pants, sweat shirt, gym shoes.** For safety reasons ALL jewelry must be removed. The physical education teacher will have a secure place for any valuables.

Locks and lockers will be provided for all students in grades 6-12. **DO NOT leave anything unlocked!** All students who actively participate in the physical education class are encouraged to take showers.

Physical education classes must remain in the gymnasium or locker room until the scheduled time to change classes.

Temporary excuses from participating in physical education classes must be obtained from the nurse. All permanent excuses from participating in physical education classes must be issued on the authorized forms and signed by the student's physician. Students should contact the nurse for the proper forms for a permanent excuse from physical education. A student medically excused from gym class may be placed into an adaptive physical education class or have alternate activities assigned by their physical education teacher to fulfill their PE requirement. Students are responsible for scheduling makeup classes with the PE teacher.

Students who fail to change clothes and actively participate in their Physical Education class will be ineligible for participation in extracurricular athletic events for that specific day.

Plagiarism/Cheating

There is a clear expectation that all students will perform assignments with honor and integrity. Students who plagiarize or cheat are considered to have committed a serious infraction. Cheating is any attempt to circumvent the evaluation and learning process including but not limited to plagiarism, aiding and/or abetting another student to falsely earn a grade, and the use of any device or material to gain advantage.

Students may receive up to and including a zero when a teacher determines that a student has cheated and a referral will be placed in the students' file.

Posters/Notices

Students MUST acquire written approval from school principal prior to hanging/posting/putting anything up anywhere in the building.

Promotion Policy

Grade level is determined by registration, English class, and total units earned. See requirements below. Graduation from High School is a cumulative procedure with units being earned over a four-year period in high school. Students pass or fail subjects, not necessarily grades. The decision at this level is strict – 65 or above is passing, below 65 is failing. The chart shown below will show the requirements to be admitted to any given grade level in the high school.

The following are minimum requirements:

Ninth Grade	Must be registered in a least 3 high school subjects, including English 9.
Tenth Grade	Must have completed at least 4 units of high school work and be registered in English 10, Social Studies 10, and carry at least 3 other units of work.
Eleventh Grade	Must have completed at least 9 units of high school work and be registered in English 11 or Social Studies 11, and at least 4 other units of work.
Twelfth Grade	Must be enrolled in all the necessary subjects to complete the graduation requirements by June.

Special programs of students which do not conform to the above outline must be approved by and worked out in cooperation with the guidance counselor and the building principal.

Any course which is failed must be repeated if it is a required course, such as English, Social Studies, General Science, Health, etc.

Respect for Students and Staff

It is a universally held precept that one should treat others, as they would want to be treated. No hassles, no arguments, no fights. With this in mind, it is expected that all members of our school community will be respectful to each other at all times. Be very cautious of hearsay information (rumors). This causes problems because often the information is inaccurate or people intentionally want to make unnecessary trouble for others. Should a problem arise, it is expected the initiative will be taken to act in a mature manner by seeking the appropriate support (e.g. another teacher, counselor, administrator, etc.) when dealing with difficult situations. Disrespectful language, gestures and/or physical abuse will be dealt with quickly and firmly.

Remember, staff members have your best interest at heart, and at the principal's direction, they are obliged not only to follow all school rules themselves, but to encourage and motivate you to follow those rules as well. This is good training for whatever career you choose.

School Publications

There are two outstanding publications in our school, the Centralite Yearbook and "Sudden Light:"

The Yearbook, Centralite, edited by a small staff of students selected each year, serves as a record of student activities for the year. In it will be found individual and group pictures. The Centralite Yearbook strives to show, through write-ups and pictures, all-important events for the year

Sudden Light is open to all students who are interested in participating in the publication.

Smoking on School Property

No student will be allowed to carry possess or use cigarettes, e-cigarettes, vapes or other tobacco products and/or smoking paraphernalia on the grounds (including cars) or any school building at any time. Violations of this rule will be treated as a serious discipline case. Any paraphernalia will be confiscated.

Also, students who are in the school building of another school district are not to smoke in these buildings as per New York State Law. This is a matter of courtesy and cooperation with other school districts.

Social Probation

Social Probation is a consequence that may be assigned as a result of a student's inappropriate behavior. A student on social probation may be prohibited from attending/participating in school activities. Also, student drivers/riders may lose that privilege during social probation. Students receiving Extended Detention or ISS are ineligible to participate on the day of the assigned consequence. Students receiving OSS will have 5 days of ineligibility, including the days assigned to OSS.

Sportsmanship-School Spirit

School spirit may be divided into three categories:

1. **Courtesy:** Toward teachers, fellow students, and the officials of school athletic events
2. **Pride:** In everything our school endeavors to accomplish and has accomplished
3. **Sportsmanship:** The ability to win and lose gracefully

School spirit means loyalty to all functions of the school. Loyal students support their school and do their utmost to keep their scholastic and activity standards at the highest possible level.

Each student should follow these suggestions. They will serve as a guide to carrying out his responsibilities in promoting good sportsmanship:

1. Consider the visiting team and fans, as well as the officials, as guests and treat them as such;
2. Respect the rights of all spectators;
3. Support your cheerleaders with enthusiasm;
4. Be modest in victory and gracious in defeat;
5. Consider it a privilege and duty to encourage everyone (players and spectators) to live up to the spirit of the rules of fair play and sportsmanship.

Sports Study Hall

Sports study hall is held in the HS LGI from 2:35 until 3:25 p.m. Only students who are members of a team, which is practicing or competing that day, are allowed in sports study hall. This is a time for students to work on academic studies and homework. Drinks and snacks are permitted for consumption. Basic rules include quiet talking and staying seated. **All members of current sports teams must either sign in at the start of sports study hall or turn a pink pass into the office at 3:25 on their way to practice.**

Student Council

The Student Council are elected groups which lead and govern the student associations of grades 9-12. Each class and organization elects representatives to the Council. Each spring the student body elects the officers of the organization. The Student Councils meet once a month and the meeting takes precedence over all others. The Student Council is a democratic group devoted to promoting good citizenship, the general welfare of the school and good school spirit. The Student Council will conduct and assist in many activities during the year, working with the administration to improve our school. The Student Council will meet on a regular basis.

Student Dress

The overriding factors governing student dress are safety, modesty, cleanliness and decency. Using these criteria, the School SAVE Committee, Administration, and the Board of Education have agreed on guidelines, which can be found in the District Code of Conduct. The Code of Conduct can be found on the district webpage.

Each building principal shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year and any revision to the dress code made during the school year.

The building principal will determine if the student's clothing is in accordance with the above dress code.

Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item, and if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including in-school suspension for the day. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, up to and including out of school suspension.

Study Hall Regulations

Study hall time is provided for the students so that independent study may be done in school. To provide for the maximum amount of effort on the part of the student, the following regulations will apply to all study hall situations.

1. Student must be in the study hall and seated – ready to work-when the bell rings. Students must also stay in seats until scheduled time to leave.
2. If you must talk, ask for permission.
3. No student is allowed to leave the study hall without permission from the study hall teacher.
4. Students will be allowed to leave the room up to ten minutes after attendance is taken to go to another room
5. No more than one student is allowed to go to the lavatory at the same time.
6. Students desiring to see another teacher must have previously obtained a pass from that teacher.
7. No card playing, phones or games are allowed.
8. When leaving the study hall for any reason, students should sign-out on the sign-out sheet.

Telephone Usage

1. ***An Office phone will be available for student usage with permission.***
2. Students will not be called out of class for telephone calls. Parents may leave messages for their children **ONLY** in emergency situations. Only messages left by parents or grandparents will be given to students. These students are called to the office for their messages.

Textbooks

All students are expected to cover their textbooks and to replace the book cover if it becomes worn during the school year. If a textbook is misused or lost, it is to be paid for according to the following schedule:

Lost Books:	1 st year of use.....	100% of cost price
	2 nd year of use.....	75% of cost price
	3 rd year of use.....	50% of cost price
	4 th year of use.....	25% of cost price
Misused Books:	Missing cover.....	\$2.00
	Torn cover.....	1.75
	Torn page.....	1.00
	Misused beyond repair – same as lost book	

Videos Cameras on School Grounds and Buses

School buildings, grounds and buses may be equipped for video camera use in order to monitor student behavior or for other security purposes. Violations of the school code of conduct or board policy, as well as participation in any illegal activities, will be dealt with in accordance with applicable law and school regulations.

All recordings used in relation to this policy shall be the sole property of the District, and the Superintendent or his/her designee shall be the custodian of such recordings. Requests for viewing a recording must be made in writing to the Superintendent or his/her designee; and, if the request is granted, such viewing must occur in the presence of the District's designated custodian of the recording. Under no circumstances will the District's recording be duplicated and/or removed from the District premises unless in accordance with court order and/or subpoena.

Visitors

Visitors or guests are not allowed during the school day. Persons who are not students or staff, must report immediately to the main office and state their reason for being in the building. Visitors will be given a visitor's badge upon signing in. **All Visitors to the building must show proper identification (ie: drivers license, picture ID, etc.). All visitors must also sign out when leaving the building.**

Parent(s)/guardian(s) are encouraged to visit teachers, guidance counselors, the school nurse, school psychologists, and other support personnel by appointment, in order to discuss any problems or

concerns the parent may have regarding their student, whether or not school related.

Water Bottle Policy

The Red Creek Central School District will allow students to have water bottles in the classroom upholding the following stipulations:

- The container **MUST** be transparent (see-through).
- The container **MUST** contain **WATER ONLY**. No juice, soda, carbonated water, coffee, tea, addable ingredients, or energy drinks are allowed.
- The container must have a closable lid of some sort; this will be a screw on lid or push top.
- The student will be responsible to fill the bottle between classes. A student may **NOT** leave class to fill a bottle.
- Water bottles must be closed when not in use.
- Classroom rules will be in effect regarding the use of the bathroom. Students need to take care of restroom needs before class starts and one must be responsible for the amount of water that is taken in during classroom time.
- Bottles are not to be in proximity to any technology (computers, overheads, document cameras, Smartboards or projectors of any kind).
- Water will not be allowed in any computer class or computer lab.
- Water will not be allowed in the Library Computer Lab or near any of the library shelves that contain books or magazines.
- Water bottles are not to be played with on school grounds. This includes throwing or tossing the water bottle; or pouring, squirting, spraying, etc. the contents of the bottle.
- Students will not share water bottles with other students.
- Students will dispose of any empty water or finished water bottles in the appropriate trash containers.
- No water bottles or food products are allowed to be consumed on the school bus.

All administration and all faculty and staff reserve the right, as a reasonable request, to deny student(s) the opportunity to carry water bottles in their classroom if the above guidelines are not met or they become a distraction to the learning process.

All administration and all faculty and staff reserve the right to inspect water bottles at any time during the school day. This includes the time that students enter the building and up to the time that students exit the building.

Work Release

If time in a student's schedule allows for a release from school for employment opportunities, such requests will be considered. This privilege is for Seniors, although Juniors may apply and be considered on a case by case basis.

The student will need to submit a request for consideration that includes the following:

1. Employer's name and number
2. Outline of hours to be working and job description
3. Employer's signature
4. Parent's signature
5. Who are in good academic standing

Work release requests will only be considered for applicable students who will be working during school hours and for approved employers.

New York State Diploma Requirements Applicable to All Students Enrolled in Grades 9-12

Credit Requirements

(Apply to all diploma types: local, Regents, Regents with advanced designation)

	Minimum number of credits
English	4
Social Studies <i>Distributed as follows:</i> U.S. History (1) Global History and Geography (2) Participation in Government (½) Economics (½)	4
Science <i>Distributed as follows:</i> Life Science (1) Physical Science (1) Life Science or Physical Science (1)	3
Mathematics	3
World Languages	1(**)
Visual Art, Music, Dance, and/or Theater	1
Physical Education <i>(participation each semester)</i>	2
Health	½
Electives	3 ½
Total	22

(**) Students with a disability may be excused from the requirement for 1 unit of credit in World Languages if so indicated on their IEP, but they must still earn 22 units of credit to graduate.

- 1.) **Pathways**
A student must either:
 - earn the Seal of Civic Readiness; or
 - pass an additional Regents Exam or Department Approved Alternative in a different course (English, mathematics, science, or social studies); or
 - pass a Department Approved Pathway Assessment (Arts, CDOs, World Languages); or
 - successfully complete a NYSED-approved CTE program, including the associated 3-part technical assessment; or
 - successfully complete all the requirements for earning the CDOs Commencement Credential.

Beginning in fall 2022, a select number of NYS schools will pilot the [Individual Arts Assessment Pathway \(IAAP\)](#), Reference [Multiple Pathways and Department Approved Alternative Examinations](#).
- 2.) **Traditional Appeals**
All appeals are subject to local district approval. Reference: [Appeals, Safety Nets, and Superintendent Determination](#)
- 3.) **Special Endorsements**
Honors: A student earns a computed average of at least 90 on the Regents Exams applicable to either a Regents diploma or a Regents diploma with advanced designation. No more than 2 Department approved alternatives can be substituted for Regents Exams. The locally developed Checkpoint B examination in World Languages is **not** included in the calculation.
Mastery in Math and/or Science: A student meets all the requirements for a Regents diploma with advanced designation AND earns a score of 85 or better on 3 math Regents Exams and/or 3 science Regents Exams.
Technical Endorsement: A student meets the requirements for either a local diploma, a Regents diploma or a Regents diploma with advanced designation AND successfully completes a Department approved CTE program including the 3-part technical assessment.
Seal of Biliteracy: A student meets the criteria for earning the NYS Seal of Biliteracy.
Seal of Civic Readiness: A student meets the criteria for earning the NYS Seal of Civic Readiness. Reference the [Endorsements and Seals webpage](#) or [NYS Diploma/Credential Requirements](#) for additional information related to awarding special endorsements to students with exam exemptions due to COVID-19.
- 4.) **World Languages Exemption**
Students with a disability may be excused from the required units of credit in World Languages if so indicated on their IEP, but they must still earn 22 units of credit to graduate. Such student who seeks a Regents diploma with advanced designation does NOT have to complete the 5-unit sequence in the Arts or CTE in lieu of the sequence in World Languages in order to meet the assessment requirements for the advanced diploma.
- 5.) **Superintendent Determination of a Local Diploma**
Students with a disability who are unable to attain a local diploma through the various safety net provisions may be eligible for a Superintendent Determination of a local diploma under certain conditions. Reference: [Appeals, Safety Nets, and Superintendent Determination](#)
- 6.) **Flexibilities due to the COVID-19 Public Health Emergency**
Exemptions: Students granted an exemption from any exam due to COVID-19 are not required to pass such specific exam to meet the assessment requirements for any diploma type. Reference the following FAQs: [June/August 2020](#), [January 2021](#), [June/August 2021](#), and [January 2022](#)
Special Appeals: Eligible students may use lower scores (50-64) on Regents Exams taken during the 2021-22 or 2022-23 school year to meet the assessment requirements for any diploma type. Reference: [Special Appeals Memo](#) and [FAQ](#).
- 7.) **Special Determination:** Students who are scheduled to graduate in June 2022 and either do not qualify for a Special Appeal or who are unable to participate in one or more required Regents Exam(s) because of illness, including isolation restrictions due to COVID, may request a [Special Determination of a Local Diploma](#).
Exemptions from the Regents Exam in US History and Government (Framework)
Eligible students shall be granted an exemption from the June 2022, August 2022, or January 2023 Regents Exam in US History and Government (Framework). Reference: [FAQ on Cancellation of Regents Exam in US History and Government \(Framework\)](#)

Assessment Requirements

	Regents Diploma for All Students	Regents Diploma via Appeal for All Students	Local Diploma via Appeal for All Students	Local Diploma for Students with a Disability	Local Diploma via Appeal for English Language Learners
	# of Exams	Passing Score	# of Exams	Passing Score	# of Exams
REGENTS EXAM or passing score on a Department approved alternative					
English Language Arts (ELA)	1	65 ¹	1	55 ^{**}	1
Math	1	65 ¹	1	55 ^{**}	1
Science	1	65 ¹	1	55 ^{**}	1
Social Studies	1	65 ¹	1	55 ^{**}	1
Pathway (See note 1 on reverse side)	1 or CDOS Exam	65 ¹ if Regents Exam	1 or CDOS	55 ^{**} if Regents Exam	1 or CDOS
Compensatory Safety Net	Non-Applicable	Non-Applicable	Non-Applicable	Scores of 45-54 on any required Regents exam (except ELA and Mathematics) can be compensated by a score of 65 ¹ or above on another required Regents exam including ELA and Mathematics.	Non-Applicable

Regents Diploma with Advanced Designation

	Assessment Combinations for Advanced Designation
Students seeking the Regents diploma with advanced designation must:	
<ul style="list-style-type: none"> Meet the credit and assessment requirements for a Regents diploma; and Pass two additional Regents exams or Department approved alternatives in mathematics; and Pass one additional Regents exam or Department approved alternative in science <ul style="list-style-type: none"> students seeking advanced designation must pass at least one Regents exam or Department approved alternative in both sciences (one life and one physical); and Complete a sequence: <ul style="list-style-type: none"> earn an additional 2 units of credit in World Languages and pass a locally developed Checkpoint B World Languages examination, or complete a 5 unit sequence in the Arts, or complete a 5 unit sequence in CTE. 	<p>Traditional Combination ELA, Global History and Geography, US History and Government, 3 mathematics, 2 science (1 life science, 1 physical science) = 8 assessments</p> <p>Pathway Combination (other than STEM) ELA, 1 social studies, 3 math, 2 science (1 life science, 1 physical science), 1 Pathway (other than science or math) = 7 (+Pathway) or 8 assessments.</p> <p>STEM (Mathematics) Pathway Combination ELA, 1 social studies, 4 math, 2 science (1 life science, 1 physical science) = 8 assessments.</p> <p>STEM (Science) Pathway Combination ELA, 1 social studies, 3 math, 3 science (at least 1 life science, at least 1 physical science) = 8 assessments.</p>

* A student with a disability may appeal scores between 52 and 54 on up to two Regents examinations in any discipline and graduate with the local diploma. Reference [New York State Diploma/Credential Requirements: Local diploma for Students with Disabilities](#).
¹ In the event a student with a disability is unable to attain a passing score on any Regents examination, the student may be eligible for a Superintendent Determination of a local diploma. Reference [Appeals, Safety Nets, and Superintendent Determination](#).
² English Language Learners seeking an appeal for a score of 55-59 on the ELA Regents Exam are only eligible if they entered the United States in grade 9 or after and were classified as an English Language Learner when they took the test the second time. Reference [New York State Diploma/Credential Requirements: Local diploma for English Language Learners](#).
³ The 4th mathematics examination can be selected from the list of [Department Approved Alternative Examinations](#).
⁴ For the purposes of determining a student's diploma type, exemptions and Special Appeals should be considered passing scores. Both exemptions and Special Appeals may be applied to all diploma types.

Academic Eligibility (updated 2022)

Academic eligibility at the high school requires students to be passing classes with a 65% or higher. The updated eligibility requirements are as follows:

If a student is failing a class, they must meet with a teacher for a contract. The contract will detail what needs to be done to become eligible. Students failing 2 or more classes will not be allowed to participate in extra-curricular events including athletics, drama, clubs and 21st century club events until they are passing. Students failing one (1) class may participate, but still must complete a contract and be working towards passing.

If a student is not making progress in the one class that he/she is failing, administration has the right to deem the student ineligible for events until the class grade is passing.

Students are encouraged to stay after school for additional help sessions and to take advantage of the Academic Recovery period.

Academic Recovery is offered from 3:30-5:30 PM in the library Monday through Thursday. A certified teacher oversees Academic Recovery and can support students. It is open to all students looking for help.

The Learning Center will be available during study halls, lunches, and after school for additional assistance. Students must obtain a pass from the Learning Center teacher or their study hall teacher to go to the Learning Center.