



BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM #122
MONDAY -- January 23, 2023 -- 5:45 PM

Special Board Meeting

- 5:45
1. **Call to Order -- Roll Call -- Pledge of Allegiance**
 2. **BSD7 Experience**
 - 2.1 **Student Representatives Report**
 - 2.2 **Board Education**

The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.
 - 2.3 **Recognition and Awards**
 - 2.3.1 2022 AA Football First Team All-State Individuals
 3. **Action Items -- Consent**
 - 3.1 **Policy 2nd Reading**
 - 3.2 **Minutes**
 - 3.3 **High School District**
 - 3.4 **Both Districts**
 - 3.5 **Elementary District**
 4. **Action Items -- Singular**
 - 4.1 **Both Districts**
 - 4.1.1 Consider Approval of Fiscal Year 2021-22 Annual Comprehensive Financial Report and Audit Report
 - 4.2 **High School District**
 - 4.3 **Elementary District**
 5. **Board Discussion**
 - 5.1 **Policy 1st Reading**
 - 5.2 **Committee Reports**
 - 5.3 **Legislative Update**
 - 5.4 **Superintendent Evaluation - Summative Discussion**
 6. **Public Comment on Non-Agenda Items**

Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.
 7. **Reports**
 - 7.1 **Executive Cabinet Report**
 - 7.2 **Board of Trustees**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

ADJOURN

Public comment may be submitted electronically to trustees@bsd7.org

PLEASE TURN OFF CELL PHONES

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
 - (i) quarreling, challenging to fight, or fighting;
 - (ii) making loud or unusual noises;
 - (iii) using threatening, profane, or abusive language;
 - (iv) rendering vehicular or pedestrian traffic impassable;
 - (v) rendering the free ingress or egress to public or private places impassable;
 - (vi) disturbing or disrupting any lawful assembly or public meeting;
 - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
 - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
 - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
 - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2)
 - (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
 - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
 - (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
 - (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.



Meeting Date: January 23, 2023

Category: Recognition and Awards

Agenda Item #: 2.3.1

Originated By: Mark Ator, Activities Director

Others Involved: Hunter Chandler, GHS Head Coach
Levi Wesche, BHS Head Coach

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
2022 AA Football First Team All-State Individuals

Fiscal Impact:
N/A

Recommendation:
It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Gallatin High football team played in the State Semifinals on November 11, 2022, and the Bozeman High football team played in the State Championship on November 18, 2022; and

WHEREAS: Earning First Team All-State honors were:

<u>BHS</u>	<u>GHS</u>
Avery Allen	Evan Cherry
Austin Baller	Quinn Clark
Everett Carr	Carter Dahlke
Brady Casagranda	Aidan Martin
Jake Casagranda	Kyler Wolfgang
Rocky Lencioni	Josh Woodberry
Austin Slate	
Luke Smith	
Hudson Wiens	

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2022 AA Football First Team All-State Individuals: Avery Allen, Austin Baller, Everett Carr, Brady Casagranda, Jake Casagranda, Evan Cherry, Quinn Clark, Carter Dahlke, Rocky Lencioni, Aidan Martin, Austin Slate, Luke Smith, Hudson Wiens, Kyler Wolfgang, and Josh Woodberry.



Meeting Date:	January 23, 2023
Category:	Action Item - Singular - Both Districts
Agenda Item #:	4.1.1
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Julia Wayman, Accounting Supervisor; Jessica Van Voast CPA, Anderson ZurMuehlen & Co., P.C.

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Consider Approval of [Fiscal Year 2021-22 Annual Comprehensive Financial Report](#) and Audit Report.

- Facts:**
1. The District has retained Anderson ZurMuehlen & Co., P.C. to perform our audit for the 2019-20, 2020-21, and 2021-22 years.
 2. This is the culmination of the 2021-22 audit.
 3. The audit is complete and Anderson ZurMuehlen has issued their annual [Letter to Governance](#).

Discussion:
Accounting Supervisor Julia Wayman and a representative from Anderson ZurMuehlen & Co., P.C. will be at the meeting to present the reports and answer any questions.

Superintendent's Recommendation:
It is recommended the Board accept the [2021-22 Annual Comprehensive Financial Report](#) and Audit Report.

- Other Alternatives:**
1. Do not approve.



Meeting Date: January 23, 2023

Category: Discussion - Committee Reports

Agenda Item #: 5.2

Originated By: Casey Bertram, Superintendent

Others Involved: Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Committee Reports

Discussion:
Superintendent Casey Bertram and the Executive Cabinet team will provide Trustees with updates related to board standing committees and ad-hoc committees, consistent with [2022-2023 Board Committee Assignments](#).



Meeting Date: January 23, 2023
Category: Discussion - Legislative Updates
Agenda Item #: 5.3
Originated By: Casey Bertram, Superintendent
Others Involved: Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Legislative Updates

Discussion:
Superintendent Casey Bertram and the Executive Cabinet team will provide Trustees with updates and lead discussion on Montana and Congressional legislation that may affect the operation of the District.

This item supports the following LRSP Strategic Objective:
Goal Area #3: Community Engagement and External Relations
3.06 During the 2021 Legislative Session, Bozeman Public Schools will continue to advocate for policies, procedures and resources needed to meet the high quality educational goals important to the community.



Meeting Date:	January 23, 2023
Category:	Discussion Item
Agenda Item #:	5.4
Originated By:	Casey Bertram, Superintendent
Others Involved:	Board Leadership

Topic:

Superintendent Evaluation - Summative Discussion

Background:

1. The Superintendent contract states the following regarding evaluation, “The District shall meet with the Superintendent to discuss and agree upon an evaluation procedure as outlined in District Policy. The Superintendent Evaluation is described in revised policy #6110, at least annually, and in accordance with the Superintendent’s contract, the Board will evaluate the performance of the Superintendent, using standards and objectives developed by the Superintendent and the Board, which are consistent with District mission and goal statements. A specific time shall be designated for a formal evaluation session. The evaluation will include a discussion of professional strengths, as well as performance areas needing improvement.
2. The Board of Trustees discussed [THIS](#) evaluation tool and process on June 13, 2022.
3. Trustee recommended changes were incorporated into the document for the 2022-2023 school year:
 - a. Removal of keep doing, stop doing, start doing comments - redundant with standard-specific comments
 - b. Removal of formative discussion #3
 - c. Addition of Trustee [At-A-Glance Document](#) as a helpful tool
4. The Superintendent evaluation tool includes formative and summative components. Formative discussions with the Board of Trustees occurred on September 12, 2022, and November 14, 2022.
5. The Superintendent documented evidence to support the self-assessment scores in the evaluation rubric [HERE](#) to aid Trustees in completing the final summative evaluation. Trustees completed the rubric and offered written comments within the rubric related to the Superintendent’s performance.
6. Board leadership will write the summary evaluation and bring the entire packet to the full Board for approval at a future meeting.



Meeting Date: January 23, 2023
Category: Reports
Agenda Item #: 7.1
Originated By: Casey Bertram, Superintendent
Others Involved: Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Meeting Date: January 23, 2023

Category: Reports

Agenda Item #: 7.2

Originated By: Trustees

Others Involved: _____

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Bozeman School District 7

404 West Main

Bozeman, Montana 59715

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.



Welcome to the Bozeman Public Schools Board of Trustees meeting!

If this is your first meeting

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

What is the purpose of these meetings?

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

How can I address the trustees?

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

Remember our Disclaimer:

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



BOARD OF TRUSTEES

TERM

Greg Neil -- Chair	2023
Tanya Reinhardt	2025
Lei-Ann Bertelsen	2024
Kevin Black	2023
Lauren Dee	2025
Douglas Fischer	2024
Gary Lusin	2024
Sandra Wilson	2024

EXECUTIVE CABINET

POSITION

Casey Bertram	Superintendent
Chad Berg	Director of Special Education and Student Health
Lacy Clark	Director of Business Services
Marilyn King	Deputy Superintendent Instruction
Matt Stark	Director of Facilities
Pat Strauss	Director of Human Resources
Mike VanVuren	Deputy Superintendent Curriculum & Technology
Mike Waterman	Executive Director Business and Operations

Public comment can be submitted electronically to trustees@bsd7.org

[Double Click to Return to Agenda](#)

BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

Equity Advisory Committee

Trustees

Lei-Anna Bertelsen

Long-Range Strategic Planning (LRSP)

Not Needed - 2022-2023

Long-Range Facilities Planning (LRFP)

Trustees

Kevin Black

Lauren Dee

Douglas Fischer

Long-Range Collaboration Plan via the District Ongoing Collaborative Committee (DOCC)

Trustees

Tanya Reinhardt

Gary Lusin - Alternate

District Safety

Trustees

Lauren Dee

Student Inclusion and Resiliency Initiative (SIRI)

Trustees

Lei-Anna Bertelsen

Wellness Advisory Council (WAC)

Trustees

Gary Lusin

BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

Budget Committee

Trustees

Kevin Black

Douglas Fischer

Sandy Wilson

Gary Lusin - Alternate

9-12 MTSS/PLC Consensus

Trustees

Sandy Wilson

Greg Neil - Alternate

Certified (BEA) Negotiations

Trustees

Lei-Anna Bertelsen

Kevin Black

Lauren Dee

Gary Lusin - Alternate

Classified (CBEA) Negotiations

Trustees

Lei-Anna Bertelsen

Gary Lusin - Alternate

Bozeman Schools Foundation (BSF)

Trustees

Sandy Wilson

MTSBA Municipal Director and Delegates

Trustees

Gary Lusin - Director

Lei-Anna Bertelsen - Delegate

Tanya Reinhardt - Delegate

Sandy Wilson - Delegate

Greg Neil - Alternate

SCHOOL LIAISONS

Bozeman High School/Bridger Charter Academy

Sandy Wilson

Gallatin High School

Kevin Black

Chief Joseph Middle School

Lei-Anna Bertelsen

Sacajawea Middle School

Douglas Fischer

Emily Dickinson Elementary School

Gary Lusin

Hawthorne Elementary School

Tanya Reinhardt

Hyalite Elementary School

Lauren Dee

Irving Elementary School

Gary Lusin

Longfellow Elementary School

Tanya Reinhardt

Meadowlark Elementary School

Sandy Wilson

Morning Star Elementary School

Greg Neil

Whittier Elementary School

Greg Neil

Bozeman Online Charter School (BOCS)

Gary Lusin

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

BOARD OF TRUSTEES

- Greg Neil, Chair
- Tanya Reinhardt, Vice Chair
- Lei-Anna Bertelsen
- Kevin Black
- Lauren Dee
- Douglas Fischer
- Gary Lusin
- Sandra Wilson



Bozeman Public Schools Upcoming Board Meetings

*January 23, 2023	Monday	Special Board Meeting	5:45 PM
February 13, 2023	Monday	Regular Board Meeting	5:45 PM
*February 27, 2023	Monday	Special Board Meeting	5:45 PM
March 6, 2023	Monday	Regular Board Meeting	5:45 PM
*March 27, 2023	Monday	Special Board Meeting	5:45 PM
April 10, 2023	Monday	Regular Board Meeting	5:45 PM
*April 24, 2023	Monday	Special Board Meeting	5:45 PM
May 15, 2023	Monday	Regular Board Meeting	5:45 PM
*May 22, 2023	Monday	Special Board Meeting	5:45 PM
June 12, 2023	Monday	Regular Board Meeting	5:45 PM
*June 26, 2023	Monday	Special Board Meeting	5:45 PM

*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



**Bozeman Public Schools
Upcoming Board Luncheons
12:00 PM - 1:30 PM**

January 31	BoCS
February 7	Hawthorne
February 21	Morning Star
March 21	Irving
April 4	Meadowlark
April 18	Hyalite
May 2	Chief Joseph Middle School
May 9	Longfellow
May 23	Emily Dickinson



Bozeman Public Schools Calendar 2022-2023

PIR Dates & Conferences - No School

August 24-26	K-12 PIR Day
September 26	K-12 PIR Day
October 20-21	K-12 PIR Day
November 10-11	K-5 P/T Conferences
January 16	K-12 PIR Day
January 23-24	9-12 PIR Day
April 13	6-8 PIR Day
April 14	6-12 PIR Day
May 26	K-12 PIR Day
June 9	K-12 PIR Day

Holidays & School Closures- No School

September 5	Labor Day
November 23-25	Thanksgiving
December 19-30	Winter Break
January 16	Martin Luther King Jr.
February 20	President's Day
March 13-17	Spring Break
May 29	Memorial Day

Important Dates

August 29	School Begins 1-12
September 1	Kindergarten begins
January 18-20	HS Final Exams
June 3	HS Graduation!
June 8	Last Day of School, students released at 12:45 p.m.

Grading Periods

K-5:	January 20 June 8
6-8:	Trimester 1: November 18 Trimester 2: March 3 Trimester 3: June 8
9-12:	Period 1 - October 7 Period 2 - November 18 1st Semester - January 20 Period 1 - March 3 Period 2 - April 21 2nd Semester - June 8

JULY • 2022

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AUGUST • 2022

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SEPTEMBER • 2022

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OCTOBER • 2022

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NOVEMBER • 2022

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DECEMBER • 2022

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JANUARY • 2023

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FEBRUARY • 2023

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MARCH • 2023

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APRIL • 2023

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MAY • 2023

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JUNE • 2023

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Revised: 05/20/2022

Please note that our individual schools might have additional important dates related to other school functions. Please check with your local school for these dates and events.



Bozeman Public Schools Calendar 2023-2024

PIR Dates & Conferences - No School

August 23-25	K-12 PIR Day
September 25	K-12 PIR Day
October 19-20	K-12 PIR Day
November 9-10	K-5 P/T Conferences
November 17	9-12 PIR Day
January 15	K-12 PIR Day
January 22	9-12 PIR Day
April 11	6-8 PIR Day
April 12	6-12 PIR Day
May 24	K-12 PIR Day
June 7	K-12 PIR Day

Holidays & School Closures- No School

September 4	Labor Day
November 22-24	Thanksgiving
December 20-Jan 2	Winter Break
January 15	Martin Luther King Jr.
February 19	President's Day
March 11-15	Spring Break
May 27	Memorial Day

Important Dates

August 28	School Begins 1-12
August 31	Kindergarten begins
January 17-19	HS Final Exams
June 1	HS Graduation!
June 6	Last Day of School, students released at 12:45 p.m.

Grading Periods

K-5:	January 19 June 6
6-8:	Trimester 1 - November 21 Trimester 2 - March 8 Trimester 3 - June 6
9-12:	Period 1 - October 6 Period 2 - November 16 1st Semester - January 19 Period 1 - March 1 Period 2 - April 19 2nd Semester - June 6

Revised: 1/02/2023

JULY • 2023

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AUGUST • 2023

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SEPTEMBER • 2023

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OCTOBER • 2023

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NOVEMBER • 2023

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DECEMBER • 2023

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JANUARY • 2024

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FEBRUARY • 2024

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MARCH • 2024

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					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL • 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY • 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE • 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Please note that our individual schools might have additional important dates related to other school functions. Please check with your local school for these dates and events.