

Official Proceedings of the GOVERNOR MIFFLIN SCHOOL DISTRICT
Monday, December 19, 2022 - Education Center

Board Members in Attendance - Mrs. Elizabeth Adams, Mrs. Caryn Friedlander, Mr. Jeff Haggerty, Mrs. Dawn Palange, Dr. Lisa Peterson, Dr. Michele Roby, Mr. James Ulrich, Mrs. Christina Worley - 8. Absent - Mr. Andrew Pannafino - 1.

Administrators in Attendance - Mr. William McKay, Superintendent; Dr. Lisa Hess, Assistant Superintendent; Mrs. Diane Richards, Chief Financial Officer; Ms. Stephanie Seifrit, Director of Human Resources; Mr. David Argentati, Director of Pupil Services; Mrs. Ashley Shannon-Huembes, Director of Communications & Community Relations; Mr. Tim Ziegler, Director of Operations; Mr. Chad Curry, Principal, Cumru Elementary; Mr. Cory Crider, Principal, Intermediate School; Ms. Melissa Taylor, Associate Principal, High School.

Others in Attendance - Jeff Litts, Esq., Board Solicitor; Sharon Patton, Board Recording Secretary; Julian Colamarino and Lydia Kitsch, Student Board Representatives; professional staff and citizens.

The Meeting was **Called to Order** at 7:03pm by Mr. James Ulrich, Board President, followed by the Pledge of Allegiance and Roll Call. Mr. Ulrich announced that the Board held an **Executive Session** prior to the meeting for discussion of the Superintendent search and a confidential discipline matter.

Motion by Friedlander and second by Adams to Approve **Minutes of the Meetings** held November 21, 2022, December 5, 2022 (Reorganization), and December 5, 2022 (Work meeting), as presented
MOTION CARRIED.

Motion by Roby and second by Palange to Approve the **Treasurer's Report** of November 30, 2022, as presented
MOTION CARRIED.

Motion by Friedlander and second by Roby to Approve **Bills Paid**, in the total amount of \$7,193,946.24, as presented
MOTION CARRIED.

Staff Recognitions - Scott Sandrock, Technology Assistant, was acknowledged for his outstanding efforts in going above and beyond, providing service and inspiration to faculty and students.

There were no **Citizens Requests** to address the Board.

There were no **Communications** received by the Board.

The Board acknowledged Administration's receipt of the following **Right-to-Know Requests**

- Zach McDonough/Freedom Foundation - requested a listing of all GMEA employees, including first and last name, age, job title, hire date, work email address, department and worksite address
- Trisha Frassetto Nicholl requested a listing of all November, 2022 real estate tax payments

Reports

Superintendent's Report - Mr. Bill McKay noted the many district-wide holiday concerts and events, and wished the entire Mifflin community a wonderful holiday season.

Student Representatives' Report - Julian Colamarino highlighted some of the building events such as Brecknock's "Jingle Jog," Polar Express and Kindergarten's virtual trip around the world TEL activity led by Mr. Rick Lapi. At Cumru, Hour of Code and holiday sing-along events were held, as well as a holiday shop for students. The Intermediate School held a Winter concert, with the band, orchestra and choral groups giving performances, as well as winter theme day activities.

Lydia Kitsch highlighted a gingerbread house activity at Mifflin Park, Mrs. Paparella's attendance at a Learning Forward conference and a French TEL experience for students. The Middle School had a Giving Tree, through which many gifts were purchased for families in need, and also had creations by two student artists featured in this year's district holiday cards. The Middle School wished everyone a safe and happy holiday. The High School was noted for several concerts and holiday performances, as well as the business students' very successful grand opening of the Groovy Grinds coffee shop.

BOARD BUSINESS

Motion by Friedlander and second by Roby to Approve the following **2023 Board Meeting dates** and advertisement of same, as per the "Sunshine Law:"

Work/General* - 1st Monday of month, 7:00pm, Education Center

Voting Session - 3rd Monday of month, 7:00pm, Education Center

*All Committee discussions take place during the Work/General session
on the first Monday of the month

Meeting date changes to be advertised, as necessary

The Board is authorized to conduct voting activity at both meetings

MOTION CARRIED.

Motion by Friedlander and second by Roby to Approve the Governor Mifflin Board of School Directors' **2023 Committee of the Whole Chairpersons**, as presented

MOTION CARRIED.

Motion by Haggerty and second by Adams to Approve the **Appointment of Saxton & Stump, LLC as District Solicitor** for the 2023 calendar year (due to a merger, the attorneys formerly at Kegel Kelin Litts & Lord, LLP are moving their practices to Saxton & Stump, LLC. The District appoints Saxton & Stump, LLC with the understanding that the District will continue its relationships with the attorneys formerly at Kegel Kelin Litts & Lord LLP. The Solicitor's services and hourly rates will remain the same.

MOTION CARRIED.

Motion by Adams and second by Peterson to Approve the District's provision of over-the-counter take-home **COVID testing kits**, free of charge to the District, students, families & staff

MOTION CARRIED. (Worley dissented)

FINANCE

Motion by Friedlander and second by Roby to Approve **Budget Transfers** for 2022-2023, as presented

MOTION CARRIED.

Motion by Friedlander and second by Roby to **Accept the Annual Financial Report** of the Governor Mifflin School District, prepared by Herbein + Company, Inc., for the fiscal year ended June 30, 2022, as presented

MOTION CARRIED.

Motion by Friedlander and second by Haggerty to Approve **Accelerated Budget Opt Out Resolution** for the 2023-2024 school year, as presented

MOTION CARRIED.

Motion by Friedlander and second by Palange to Approve the **purchase of 12 Touch Clock readers** from School Technology, at a cost of \$30,175.68, to be paid from the Capital Reserve Fund

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the retention of **Mid-Atlantic Valuation Group to appraise property** located at 2675 Morgantown Road, Parcel #39-5304-04-94-6699 and Parcel #39-5304-04-93-9900; fee is \$6,000, as presented
MOTION CARRIED.

PERSONNEL

Motion by Friedlander and second by Roby to Approve **Student Teaching Placements** for the second semester of the 2022-2023 school year, as presented
MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the following **Resignations**

Krzak, Stephanie - Cumru, PreK Hourly Teacher; effective December 22, 2022

Metz, Norman - Cumru, 2nd shift Custodian; effective December 6, 2022

Resignations - Co-Curricular

Martin, Anna - Middle School, Assistant Band Director; effective December 25, 2022; adjusted stipend is \$277.50 (half)

MOTION CARRIED.

Motion by Friedlander and second by Roby to Approve the following **Termination**

Phillips, Javon - High School, IT Systems Technician; effective December 5, 2022

MOTION CARRIED.

Motion by Friedlander and second by Roby to Approve the following for **Employment***

**All employments are approved pending the successful and satisfactory completion of new hire documentation, acceptable clearance results, and meeting all employment requirements*

Bucco, Margaret - Food Service Substitute; effective December 16, 2022

Cavallucci, Janell - Cumru, Substitute Paraprofessional; effective November 29, 2022

Cirulli, Katherine - Cumru, Full-time 12-month Secretary; effective November 29, 2022 (replacing Jessyca Brizek)

Galanos, Ashley - Food Service Substitute; effective December 6, 2022

Metz, Norman - Cumru, 2nd shift Custodian; effective December 5, 2022
(replacing Andrea Law - status change)

Vey, Leah - Middle School, English; effective February 7, 2023;
Professional contract, Masters +30 Step 18
(replacing Karilyn Martinez)

Aquatics Staff (additions)

Epting, Lauren - Lifeguard; effective date TBD

Vanschaick, Brandon - Pool Supervisor; effective date TBD

Weiss, Dale - Lifeguard; December 5, 2022

Employment - Co-Curricular

Ashby, Teresa - GMIS, Yearbook Co-Advisor; effective for the
2022-2023 school year; stipend \$566.64 (replacing
Beth Sperling)

Bresnahan, Erik - Middle School, BEST Advisor; effective for the
2022-2023 school year; stipend \$815 (addition)

Minnich, Jessica - GMIS, Yearbook Co-Advisor; effective for the
2022-2023 school year; stipend \$566.64 (replacing
Beth Sperling)

Mohl, Megan - Middle School, Grade 8 Class Trip Co-Advisor;
effective for the 2022-2023 school year; stipend
\$444 (position was vacant)

Posa, Jaclyn - Middle School, Grade 8 Class Trip Co-Advisor;
effective for the 2022-2023 school year; stipend
\$444 (position was vacant)

Schools, Jen - Middle School, BEST Advisor; effective for the
2022-2023 school year; stipend \$815 (addition)

Yeager, Joanne - Middle School, Grade 7 Class Trip Co-Advisor;
effective for the 2022-2023 school year; stipend
\$445 (position was vacant)

MOTION CARRIED.

Motion by Friedlander and second by Haggerty to Approve the following **Status Changes**

- | | |
|-----------------|--|
| Arner, Tammy | - Supportive Substitute to GMIS, Part-time Paraprofessional; effective December 12, 2022 (replacing Kristen Cassel) |
| Blimline, Kyle | - Floating Custodian to Cumru, 2nd shift Custodian; effective December 6, 2022 (replacing Norman Metz) |
| Blimline, Ryan | - Cumru, 3rd shift Custodian to Middle School, 1st shift Custodian; effective December 19, 2022 (replacing Ann Burkhardt - retirement) |
| Galanos, Ashley | - Food Service Substitute to Brecknock, Part-time Food Service; effective December 12, 2022 (replacing Shelby Geris) |
| Law, George | - Cumru, Custodian to Cumru, Head Custodian; effective January 9, 2023 (replacing Gerald Kupp) |

Status Changes - Co-Curricular

- Sperling, Beth - GMIS, Yearbook Advisor; stipend adjustment from \$1,511.03 to \$377.75 (due to leave of absence)

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the following **Leaves of Absence**

- | | |
|------------------|--|
| Bilski, Lori | - Personal/Intermittent Medical Leave; effective December 1, 2022 through the end of the 2022-2023 school year (Middle School, Paraprofessional) |
| Bonanno, Kristi | - Family Medical Leave (Intermittent); effective January 26 - March 9, 2023 (HS, Internship Coord.) |
| Brightbill, Kris | - Family Medical Leave; effective November 18, 2022 - January 2, 2023 (Mifflin Park, Cafeteria Manager) |
| Corado, Maggie | - Personal/Maternity Leave; effective February 1 - May 1, 2023 (High School, Food Service) |

- | | |
|-------------------|---|
| Fisher, Diane | - Extension of Family Medical Leave from December 2, 2022 through January 15, 2023 (Brecknock, Food Service) |
| Hathaway, Jessica | - Family Medical/Child-Rearing Leave; effective February 12, 2023 through the end of the 2022-2023 school year (Cumru, Grade 4) |
| McGinley, Shea | - Family Medical Leave; effective March 15, 2023 through the end of the 2022-2023 school year (Cumru, Kindergarten) |
| Sperling, Beth | - Extension of Family Medical Leave from December 3, 2022 through February 3, 2023 (GMIS, Grade 5) |
| Valdez, Nancy | - Personal/Maternity Leave; effective December 9, 2022 - March 6, 2023 (Mifflin Park, Food Service) |

MOTION CARRIED.

Motion by Friedlander and second by Adams to Approve the following **Co-Curricular Volunteers**

- | | |
|-----------------|----------------------------------|
| Boys Wrestling | - Josh Horst |
| Girls Wrestling | - Kylie Kimball, Stephanie Spayd |
| Indoor Track | - John Hyneman, Jeff Snook |

MOTION CARRIED.

Motion by Friedlander and second by Haggerty to Approve the following **In-Service Tuition Reimbursement Requests**

- | | |
|--------------|---|
| Ludwig, Tara | - Pennsylvania Western University, Course #7830: Special Topics in Sports Psychology; December 12, 2022 - January 11, 2023; 3 credits; tuition \$1,548; no reimbursement (HS, Asst. Athletic Trainer) |
| Mayo, Angela | - Wilson College, Course #599: Master's Project; January 23 - May 12, 2022; 3 credits; tuition \$1,590; reimbursement \$1,548 (MS, Art) |

- | | |
|----------------|--|
| Moore, Abraham | - Millersville University, Course #601: Research Methods; December 12, 2022 - January 11, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 4) |
| Moulin, Lauren | - Albright University, Course #515: Advanced Human Development; January 23 - May 5, 2023; 3 credits; tuition \$1,480; reimbursement \$1,480 (MS, STEM) |
| Moulin, Lauren | - Albright University, Course #612: School Law; April 3 - May 9, 2023; 3 credits; tuition \$1,480; no reimbursement (MS, STEM) |
| Ross, Kelly | - Wilkes University, Course #506: Teaching the Four Skills - ESL; January 9 - February 26, 2023; 3 credits; tuition \$1,548; reimbursement \$1,548 (Mifflin Park, Grade 1) |

Total: \$6,124

MOTION CARRIED.

CURRICULUM/INSTRUCTION

Motion by Roby and second by Friedlander to Approve the following items collectively:

- Request of the **High School Service Learning Club** to travel to Oregon, Washington and possibly British Columbia for community service activities; June 17 - 28, 2023; cost to the District is the use of school van(s) for airport transportation, as presented
- Request of the **High School Indoor Percussion & Indoor Color Guard** to travel to Wildwood, New Jersey to participate in the annual Tournament Indoor Association Championships; Wednesday, May 3 - Sunday, May 7, 2023; two school days missed; cost to the District is one substitute teacher and transportation, as presented

MOTION CARRIED.

PUPIL SERVICES

Motion by Palange and second by Haggerty to Approve the Requests of Jamison Pawling and Mikayla Nelson to complete their **senior year** at Governor Mifflin, as per Policy #202

MOTION CARRIED.

Motion by Palange and second by Haggerty to Approve an **Agreement with Elwyn Opportunities School** to provide special education services for Student #822330 during the 2022-2023 school year; rate is \$286/day, as presented

MOTION CARRIED.

PROPERTY

Motion by Peterson and second by Roby to Approve the **High School Auditorium stage redesign and equipment upgrades**; scope of work to include replacement of stage lighting, new lighting system and console, code compliance repairs to the counterweights and dead hung rigging; work to be performed by Illuminated Integration in conjunction with the GESA Amendment #5 (approved November, 2022); COSTARS quote from Illuminated Integration in the amount of \$395,471.70 for the base scope, to be funded through the Secondary Campus construction budget; GMSD recommends the addition of the alternates for complete overhaul of the counterweight and rigging system, and the replacement of four (4) motorized hoists with electric raceway and cable management, at an option total of \$343,518.18. The current counterweight and rigging system is original to the Auditorium (1955) and the electric hoists are circa 1989. Options for color change lighting fixtures, backstage/stage right blue light system, and the replacement of the stage extension will be looked at with in-house staff and capital funds in the coming years. Total cost of the contract with Illuminated Integrations, including the two (2) selected options, is \$738,989.88, as presented

MOTION CARRIED.

Motion by Peterson and second by Roby to Approve the following items collectively:

- Ratify **Lobar Change Order Request COR #006** for costs associated with the added elevator access door at the GMACC, per ASI-003; Change Order Cost: \$4,126.64, as presented
- Ratify **Lobar Change Order Request COR #009**; credit for deletion of casework in GMACC Classroom 211, to make room for the floor mount data enclosure per GMSD; Change Order Credit: \$2,801.40, as presented

MOTION CARRIED.

The following item was not voted on and has been moved to the January, 2023 agenda due to delay in receipt of a written quote:

Furnishing selections for the GMACC building; furnishings to include office furniture, classroom furniture (2 rooms), office chairs, folding tables and chairs; finalized state contract quote to be provided by Interior Workplace Solutions (IWS); to be funded through the FFE budget for the GMACC project, as presented

Motion by Peterson and second by Worley to Approve the **Auction of surplus Operations Department equipment** (Kubota F2260 tractor, snow blowers (4), and surplus fluorescent light fixtures) through the Municibid online auction platform

MOTION CARRIED.

Motion by Peterson and second by Roby to Approve the following **Buildings & Grounds Use Requests:**

GM Wrestling Club

GM Holiday Wrestling Tournament
GMIS Gym, Cafe, Kitchen
Set-up 12-27-22; 9:00am - 12:00pm
12-28-22; 6:00am - 7:00pm
12-29-22; 7:00am - 7:00pm
12-30-22; 8:00am - 7:00pm
Custodial Charges for 12-30-22

Martial Arts Club

Martial Arts Club Meetings/Practices
High School Cafe Addition section
2-07-23 - 5-23-23
Tuesdays, 2:30pm - 3:15pm
No Charge

Miss Berks County
Scholarship Organization

Miss Berks County Scholarship Competition
High School Auditorium, Lobby & Band Room
2-11-23; 9:00am - 10:00pm
Rental Fees apply

Brecknock PTO

Brecknock PTO Family Carnival
Brecknock Grounds, Baseball & Soccer Fields
4-15-23; 11:00am - 2:30pm
No Charge

MOTION CARRIED.

Mrs. Worley shared that she attended the recent grand opening of the Groovy Grinds coffee shop at the high school and said she was very impressed with the students' business project and operation - a job well done!

Mr. Ulrich announced that the Board would be holding an Executive Session after the meeting to discuss the Superintendent's evaluation.

Motion by Peterson and second by Palange to **Adjourn the Meeting** at 7:35pm.

A handwritten signature in cursive script, reading "Sharon L. Patton", written in dark ink. The signature is fluid and elegant, with a long horizontal line extending from the end of the name.

Sharon L. Patton
Board Recording Secretary