



ALVARADO ISD OPERATIONS DEPARTMENT

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Phone: (817) 783-6807
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FIXED ASSET DISPOSAL FORM

Campus / Department _____ Page: _____ of _____

Asset Description: _____

Manufacturer: _____ Model: _____

Serial No.: _____ Barcode: _____

Disposal Date _____ Disposal Revenue: _____

Disposal Reason: _____ Condition: _____
i.e (Lost, Stolen, Surplus, etc) (New, Used-Good, Repairs required, Scrap)

Asset Description: _____

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Serial No.: _____ Barcode: _____

Disposal Date _____ Disposal Revenue: _____

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Releasing Administrator Signature

Date