

“Close contact” refers to contact with an individual who is lab-confirmed to have COVID-19. Close contact is defined as: being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or being within 6 feet for a cumulative duration of 15 minutes, with or without wearing a mask or face shield.

## Alvarado ISD Employee Guidelines for COVID-19

Employee has symptoms of COVID.



While at school/work



Employee reports symptoms to campus nurse. Nurse will assess employee and will send home, if necessary.



Campus Nurse informs admin which triggers the COVID-19 email



Maryann Wood and the District RN will provide guidance to employee regarding when they can return to work.

1. Employee may return to campus after 10 days from symptom onset **AND** at least 24 hours fever free without fever reducing medication **AND** overall improvement in symptoms.
2. Employee may return in fewer than 10 days with verified medical documentation of alternate diagnosis as reason for symptoms.



While at home



Contact Maryann Wood **AND** your administrator which triggers COVID-19 email



Maryann Wood and the District RN will provide guidance to employee regarding when they can return to work.

1. Employee may return to campus after 10 days from symptom onset **AND** at least 24 hours fever free without fever reducing medication **AND** overall improvement in symptoms.
2. Employee may return in fewer than 10 days with verified medical documentation of alternate diagnosis as reason for symptoms.

Employee tests positive.



Employee contacts Maryann Wood which triggers COVID-19 email



Maryann Wood and the District RN will provide guidance to employee regarding when they can return to work.



**\*Staff member may return to campus after 10 days from symptom onset AND at least 24 hours fever free without fever reducing medication AND overall improvement in symptoms.**



The nurse will work with admin to notify close contacts of the need to quarantine, including informing DSHS. Anyone known to have close contact with a COVID-19 case while contagious may be excluded from school for 14 days after last contact with the person who was COVID-19 positive. This exclusion requirement applies, even if masks were worn, if social distancing was not maintained. Communication will be sent out to the appropriate parties.

Employee reports someone at home has tested positive.



Anyone known to have close contact with a COVID-19 case while contagious may be excluded from school for 14 days after last contact with the person who was COVID-19 positive. This exclusion requirement applies, even if masks were worn, if social distancing was not maintained.



Employee contacts their administrator **AND** Maryann Wood which triggers COVID-19 email



Maryann Wood and the District RN will provide guidance to employee regarding when they can return to work.



Employee should quarantine and avoid public spaces for 14 days after their last exposure with the person testing positive for COVID-19. If employee develops symptoms **\*see isolation for those testing positive for COVID-19.**

Employee is a close contact.



Employee contacts their administrator **AND** Maryann Wood.



Maryann Wood and the District RN will provide guidance to employee regarding when they can return to work.



Employee should quarantine and avoid public spaces for 14 days after their last exposure with the person testing positive for COVID-19. If employee develops symptoms **\*see isolation for those testing positive for COVID-19.**

Employee reports someone in their home or workplace was exposed to someone who tested positive or has symptoms.



Since employee did not have close contact with the infected person, no action needed. They can remain at school.

**\*\* Maryann Wood and/or the District RN will inform you when you have completed all appropriate steps to return to work. Please have open and honest communication with Maryann Wood and the District RN to ensure the safety of both employee and student's health.**