

FRANCIS HOWELL SCHOOL DISTRICT
801 Corporate Centre Drive O'Fallon, MO 63368
Phone: 636-851-4076 / Fax: 636-851-4090

**APPLICATION FOR ATTENDANCE/ TUITION WAIVER
FOR CHILDREN OF NONRESIDENT EMPLOYEES**

Children of nonresident District employees are allowed to attend District schools as a resident student subject to the following conditions: the child has not left a previous school due to suspension, expulsion or another questionable circumstance; the student maintains acceptable academic standards, attendance and conduct; the employee or student's other parent does not cause a disruption in the child's school, bus or other educational setting; the Director of Student Services will determine the specific school placement; the arrangement shall not be allowed to interfere with the employee's work or availability for overtime or extra duty; and the parent(s)/guardian(s) must complete this application and agree to all requirements. If the student(s) or employee fail to meet any of the standards, the waiver will be rescinded and the student(s) will not be permitted to enroll in the FHSD. Employees may request a school placement but are not guaranteed that placement due to capacity or other relevant issues. **Please note: Transportation services will not be provided.**

COMPLETE THIS FORM AND SUBMIT TO:
Dr. Jen Patterson-Director of Student Services & Operations
Kaylee Terry-Administrative Assistant
kaylee.terry@fhdschools.org

FHSD Employee Name _____ Work Location _____

Employee & Parent/Guardian Email _____

Additional Parent Name _____

Address _____ Phone (C) _____ Phone (W) _____

City _____ State _____ Zip Code _____

Name of Student: _____ Current Grade: ____ Requested School _____

Name of Student: _____ Current Grade: ____ Requested School _____

Name of Student: _____ Current Grade: ____ Requested School _____

Name of Student: _____ Current Grade: ____ Requested School _____

Parent Signature _____ Date _____

Parent Signature _____ Date _____

FOR OFFICE USE ONLY

Attendance _____ Behavior _____ Grades/GPA _____ Other _____

Request Status Approved Denied

Superintendent Designee Signature _____ Date _____

School(s) Notified: _____ Parent Notified: _____ Contact Initials: _____