

**DaVinci Academy of Science & the Arts**

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / [www.davinciacademy.org](http://www.davinciacademy.org)

Board meetings will be in the bandroom

Agenda- Page 1

**DASA Governing Board Agenda**  
**Jan 12, 2023**  
**5:30 PM-7:00 PM**  
**Boardroom (Gym Side of Big DaVinci)**  
**[Zoom Link for board meeting](#)**

Attendees/Invitees			
	Sarah Steimel, President/ Parent Member		Juston Rindlesbach/Parent Member
	Jennifer Bodine/Vice Chair/Parent Member		
	Patricia Olsen, Treasurer/ Community Member		
	Sally Shigley, Community Member		
	Charlie Ewert, Secretary/Parent Member		Fred Donaldson, EA
	Paul Goggi and Mattison Shutt, Faculty Representatives		Casey Holmes, Business Manager
	Chris Crockett, Community Member		Student-Body President
	Rachael Pust, Parent Member		

\*Not in attendance

# DaVinci Academy of Science & the Arts

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / [www.davinciacademy.org](http://www.davinciacademy.org)

Board meetings will be in the bandroom

Agenda- Page 2

1.	Welcome Guests	Sarah Steimel	5 Min
2.	Public Comment <span style="color: red;">None</span>		5 Min
3.	Review and approve <a href="#">Dec. 8, 2022</a> Board Minutes <span style="color: red;">No questions. Minutes reviewed Motion to approve Jennifer Bodine Second Charlie Ewert - All in favor</span>	Charlie Ewert	5 min
4.	Grant Approvals– <span style="color: red;">None at this Time</span>	Fred Donaldson	5 min
5.	Review FY23 Budget <ul style="list-style-type: none"> <li>• <a href="#">Budget Summary</a></li> <li>• <a href="#">Budget Detail</a></li> </ul> <span style="color: red;">50% of school year done - Revenue Summary: Local revenues over target. State revenues are up - Federal funds low and normal cycle we will start requisition reimbursements Expense Summary: Targeted forecasts on mark. Salaries running high, other areas are lower - balancing and projecting next year's expenses.</span>	Casey and Trish	15min
6.	Board Calendar Review <ul style="list-style-type: none"> <li>• <a href="#">Board Calendar Reviewed and approved each August</a></li> <li>• Board Election Packets Open <ul style="list-style-type: none"> <li>○ 3 Community Members <ul style="list-style-type: none"> <li>■ Patricia Olsen</li> <li>■ Sally Shigley</li> <li>■ Chris Crockett <ul style="list-style-type: none"> <li>• Talk to Sarah if you don't want to stay on</li> </ul> </li> </ul> </li> <li>○ Open Parent Positions -</li> <li>○ 100 Parent Signatures Needed</li> <li>○ 2 Year Commitment <ul style="list-style-type: none"> <li>■ Juston Riddlesbach</li> </ul> </li> </ul> </li> </ul>	Fred Donaldson	5 min

# DaVinci Academy of Science & the Arts

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / [www.davinciacademy.org](http://www.davinciacademy.org)

Board meetings will be in the bandroom

	<ul style="list-style-type: none"> <li>■ Jennifer Bodine</li> <li>■ Rachael Pust                             <ul style="list-style-type: none"> <li>● Let Sarah know if you want to run again by Mar 1st</li> </ul> </li> <li>● <a href="#">Board Election packet</a></li> </ul>		
8.	<p>Policy updates</p> <ul style="list-style-type: none"> <li>● <a href="#">Calendar Review FY24</a></li> </ul> <p>Proposed changes to start a little sooner and end before Memorial Day. Shortened Thanksgiving Break. Sept/Jan PTC now with half day of instruction. Graduation May 23. Motion to approve Chris Crockett. Second Charlie Ewert. All in favor.</p>	Fred	5 min
9.	<p>Program Good Times</p> <p>Break went well and getting back on track</p>		8 min
	<p>Audit Committee to meet after board meeting to review and select FY24 audit company</p> <ul style="list-style-type: none"> <li>● vote on selection of audit company–Squire</li> </ul>		2 min
10.	<p>Training Topics–</p> <p><b>Board Governance</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Bylaws</a></li> <li>● <a href="#">Board Policy</a></li> <li>● <b>Employee Management</b> <ul style="list-style-type: none"> <li>○ <b>School Vision</b></li> <li>○ <a href="#">School Goals</a></li> <li>○ <a href="#">EA Goals</a></li> </ul> </li> </ul> <p>Board organization:</p> <ul style="list-style-type: none"> <li>● <a href="#">The Google Board Folder</a>, website, and calendar</li> <li>● emails</li> <li>● <a href="#">UCAP</a></li> <li>● <a href="#">Background checks</a></li> </ul> <p><b>Board Calendaring:</b></p>		15 min

DaVinci Academy of Science & the Arts

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / [www.davinciacademy.org](http://www.davinciacademy.org)

Board meetings will be in the bandroom

	<ul style="list-style-type: none"><li>● <a href="#">Board Calendar Reviewed and approved each August</a></li></ul> <p>Required trainings:</p> <ul style="list-style-type: none"><li>● August ethics training-- <a href="#">Annual board commitment to abide by ethical behavior</a></li><li>● <a href="#">Open and Public Meeting Training</a></li><li>● Land trust Training<ul style="list-style-type: none"><li>○ <a href="#">Video-- Land Trust Responsibilities-</a></li><li>○ <a href="#">Video-- Data-driven decisions</a></li><li>○ handouts--<ul style="list-style-type: none"><li>■ <a href="#">Local Board Guidelines</a></li><li>■ <a href="#">Appropriate Expenditures</a></li></ul></li></ul></li><li>● <a href="#">Fraud Training</a></li><li>● <a href="#">Audit Training</a></li></ul> <p>Finance Training:</p> <ul style="list-style-type: none"><li>● Use Budget Summary and Detail as the cheat sheet each month with highlighted areas of concern.</li><li>● Train on these finance topics:<ul style="list-style-type: none"><li>○ <a href="#">Restricted funds and tracking</a></li><li>○ <a href="#">School fees and tracking and policy and calendar</a></li><li>○ Finance policies and update if needed</li><li>○ <a href="#">Cash handling process at the schools</a></li><li>○ <a href="#">finance committee</a></li></ul></li></ul>
11.	Adjournment

Item#    Subject

# DaVinci Academy of Science & the Arts

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / [www.davinciacademy.org](http://www.davinciacademy.org)

Board meetings will be in the bandroom

Agenda- Page 5

Decision/Description	Pass/Fail

## Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.		
2.		
3.		
4.		

### PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.