

# SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education  
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

If you require a reasonable accommodation in order to attend the board meeting or view the livestream, please contact Board Secretary Cassandra Quam at [cassandra.quam@rpsmn.org](mailto:cassandra.quam@rpsmn.org) or 612-798-6012 at least 24 hours before the meeting.

**Tuesday, January 17, 2023**  
**7 p.m. School Board Meeting**

I. CALL TO ORDER

II. REVIEW AND APPROVAL OF THE AGENDA

III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS

A. Public Comment

B. Superintendent Update

1. Audit Report
2. Where We Are in Enrollment Presentation

IV. CONSENT AGENDA

A. Routine Matters

1. Minutes of the organizational meeting held January 3, 2023
2. General Disbursements as of 1/10/23 in the amount of \$373,385.26
3. Year-to-Date Finance Update

B. Personnel Items

V. OLD BUSINESS

- A. Policy 109: Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees & Administrative Guideline 109.1 & Policy 980: Distribution of Materials on School District Property by Nonschool Persons

B. RPS Legislative Platform

VI. NEW BUSINESS

- A. Policy 743: Pay-to-Ride Service & Administrative Guideline 743.1

- B. 2023 Represent a School Assignments
- C. 2023 Board Liaison Assignments
- D. Set Board Honorarium for Board Members and Board Officers
- E. Resolution Accepting Fiscal Year 2022 Audit Report
- F. Resolution Authorizing Safe Routes to School Boost Grant Agreement
- G. Pollution Control Agency Site Lease Agreement
- H. Authorization for Purchase of Passenger Vehicles
- I. Donations

## VII. ADVANCE PLANNING

- A. Legislative Update
- B. Information and Questions from Board
- C. Future Meeting Dates

2-6-2023	6 p.m.	Study Session with Legislators
2-6-2023	7 p.m.	Regular Board Meeting
*Tuesday, 2-21-2023	7 p.m.	Regular Board Meeting – Public Comment

- D. Suggested/Future Agenda Items

## VIII. ADJOURN REGULAR MEETING

**INFORMATION AND PROPOSALS –  
NON-ACTION ITEMS**

**Agenda Item II.A.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**Subject: Ongoing Data Reference List**

**Acronyms:**

This list will be added to for each board meeting whenever acronyms are presented in following items of the board packet.

AC:	All Conference
ACHM:	All Conference Honorable Mention
ADA:	Americans with Disabilities Act
ADM:	Average Daily Membership
A.I.:	American Indian
AIPAC:	American Indian Parent Advisory Committee
AMSD:	Association of Metropolitan School Districts
AP:	Advanced Placement
APBP:	Association of Pedestrian and Bicycle Professionals
AP:	Assistant Principal
BGC:	Background Check
BGC:	Boys & Girls Club
BIPOC:	Black, Indigenous, and People of Color
BILT or ILT:	Building Instructional Leadership Team
BLT:	Beacons Leadership Team
BOLT:	Building Operational Leadership Team
C&A:	Connect & Assess
CAV-X:	Connected and Automated Vehicles Office (MnDOT)
CCR:	Career & College Readiness
CDC:	Centers for Disease Control
CIS:	College in the Schools
CLSD:	Comprehensive Literacy State Development
DA:	Dream Act
D.O.:	District Office
ECSE:	Early Childhood Special Education
ESY:	Extended School Year
EL or ELL:	English Learner or English Language Learner
FAFSA:	Free Application for Federal Student Aid

FFVP:	Fresh Fruit and Vegetable Program
F/R or FRP:	Free/Reduced or Free and Reduced Price (usually referring to eligible students)
FTE:	Full-Time Equivalent
FY:	Fiscal Year
GASB:	Governmental Accounting Standards Board
GLOW:	Gay, Lesbian Or Whatever (LGBTQ+/allies student group)
GPA:	Grade Point Average
HHM:	Homeless/Highly Mobile
HR:	Human Resources
IEP:	Individualized Education Plan
LETRS:	Language Essentials for Teachers of Reading and Spelling
LGBTQ+ or LGBTQIA+:	Lesbian, Gay, Bisexual, Transgender, Queer, and others or Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual, and others
LOR:	Local Optional Revenue
LTFM:	Long-Term Facilities Maintenance
MASA:	Minnesota Association of School Administrators
MCA:	Minnesota Comprehensive Assessments
MDE:	Minnesota Department of Education
MDH:	Minnesota Department of Health
MIEA:	Minnesota Indian Education Association
MLL:	Multilingual Learning
MnDOT:	Minnesota Department of Transportation
MSBA:	Minnesota School Boards' Association
MSHSL:	Minnesota State High School League
MTSS:	Multi-Tiered Systems of Support
MVP:	Most Valuable Player
NSBA:	National School Boards' Association
NSPRA:	National School Public Relations Association
NWEA-MAP	Northwest Evaluation Association-Measures of Academic Progress
OPEB:	Other Post-Employment Benefits
OSHA:	Occupational Safety and Health Administration
OW:	Outreach Worker
PAG:	Parent Advisory Group
PD:	Professional Development
PLC:	Professional Learning Community
PRESS:	Path to Reading Excellence in School Sites
PTO or PTSO:	Parent-Teacher Organization or Parent-Teacher-Student Organization
POS:	Point of Sale
Q Comp:	Alternative Teacher Professional Pay System
RCEP:	Richfield College Experience Program
RDLS:	Richfield Dual Language School
RFP:	Request for Proposal
RHS:	Richfield High School



RMS:	Richfield Middle School
RPS:	Richfield Public Schools
SBG:	Standards-Based Grading
SEC:	South Education Center
SEIU:	Service Employees International Union
SEL:	Social-Emotional Learning
SPED:	Special Education
SRTS:	Safe Routes to School
STAT:	Student and Teacher Assistance Team
STEM:	Science, Technology, Engineering, and Math
SY:	School year
T&L:	Teaching & Learning
TMC:	Tri-Metro Conference
TS GOLD:	Teaching Strategies GOLD® Assessment
VEBA:	Voluntary Employees' Beneficiary Association
VPK:	Voluntary PreKindergarten
WCPM:	Words Correct Per Minute
WIN:	What I Need
YTD:	Year-to-Date

### **RPS Student Demographic Data 2021-2022:**

4,183 Students District-wide

- 4,021 Traditional Count
  - 1,783 Elementary (K-5)      Average Class Size = 21.93
  - 837 Middle (6-8)      Average Class Size = 24.78
  - 1,269 High (9-12)      Average Class Size = 27.3
  - 112 ECSE
  - 20 Transition +
- 162 Voluntary Prekindergarten (VPK)

Student Diversity (based on MDE categories)

- BIPOC: 71.17%
  - American Indian or Alaska Native: 0.98%
  - Asian: 4.47%
  - Hispanic: 42.7%
  - Black or African American: 13.84%
  - Native Hawaiian or Other Pacific Islander: 0.12%
  - 2 or More Races: 9.06%
- White: 28.83%

English Learner

- ELL: 24.79%
- Non-ELL: 75.21%

**INFORMATION AND PROPOSALS –  
NON-ACTION ITEMS**

**Agenda Item III.B.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**Subject: Superintendent Update**

Auditor Bill Lauer from MMKR (Malloy, Montague, Karnowski, Radosevich & Co., P.A.) will provide the annual audit report. Chief HR & Administrative Officer Craig Holje will present the Where We Are in Enrollment report.

**Attached:**

Audit Report Presentation

Where We Are in Enrollment Report Presentation



Independent School District No. 280  
Audit Report  
Year Ended June 30, 2022  
Malloy Montague, Karnowski,  
Radosevich, & Co., P.A.





# **Auditor's Role**

- **Opinion on Basic Financial Statements**
- **Test Internal Controls and Compliance**
  - **Financial Statement Audit**
  - **State Laws and Regulations**





# Audit Results – District Audit

## ● Opinion on Basic Financial Statements

- *Unmodified “clean” opinion*
- *Implemented GASB Statement No. 87 - Leases*
  - *District as lessor: Lease receivable & deferred inflow in General Fund – \$359,000*
  - *District as lessee: Leased asset (building space) & lease liability in Government-wide financial statements – \$1.9 million*
  - *No restatement of beginning net position or fund balance*



# Audit Results – District Audit

## ● Internal Control Over Financial Reporting

- *One material weakness reported*
- *Monthly Cash Reconciliation Process reconciliations for November Through June Not Timely*

## ● Compliance – Financial Reporting

- *No findings Reported*

## ● Minnesota Legal Compliance

- *No findings Reported*



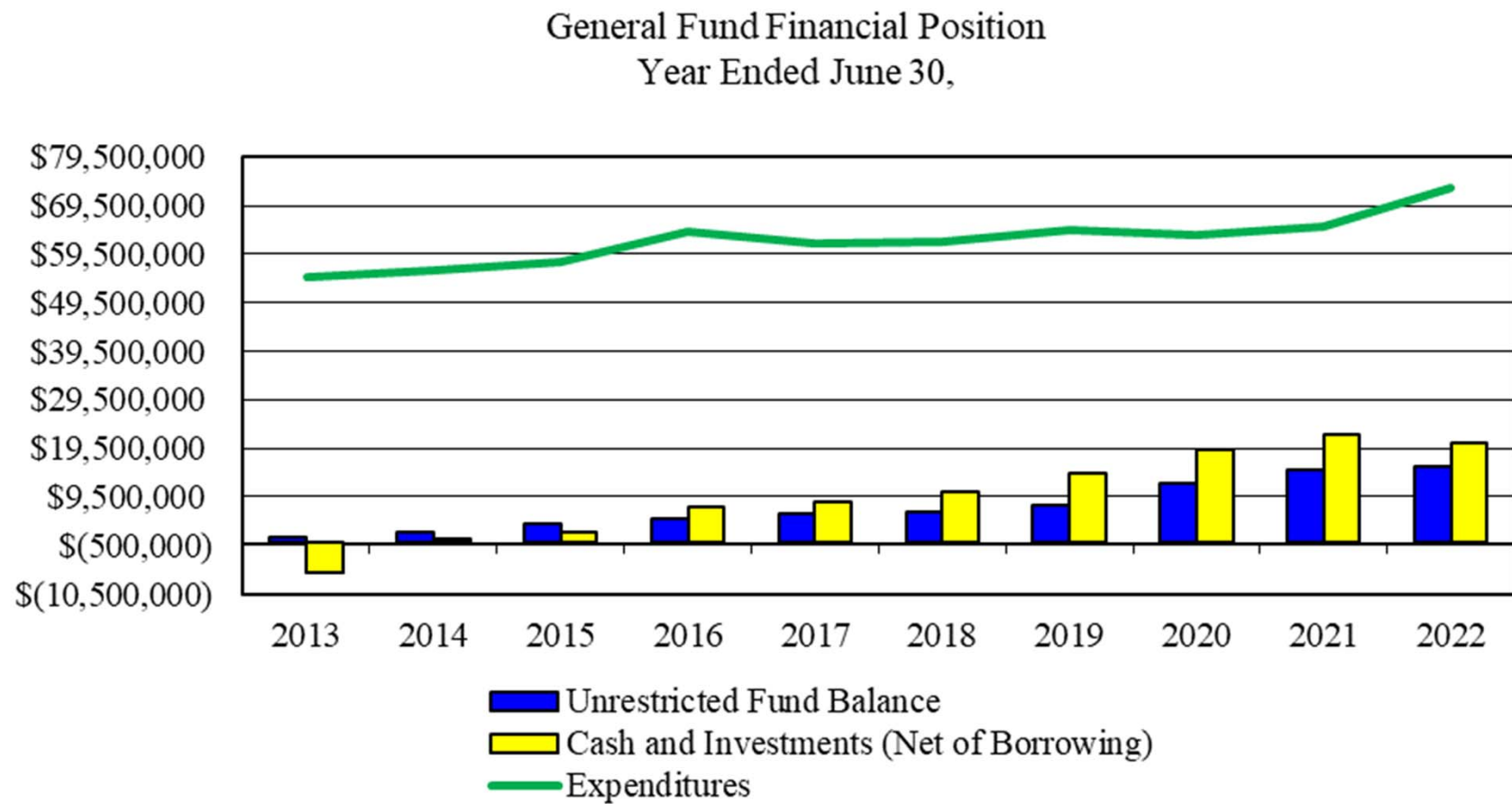
# Audit Results – Follow-up on Prior Year Findings

## ● Minnesota Legal Compliance

- *Late payment of claims (35-day requirement)*
- *Corrected in FY 2022. All disbursement claims tested were paid within the 35-day time period allowed by statute*



# General Fund Financial Position







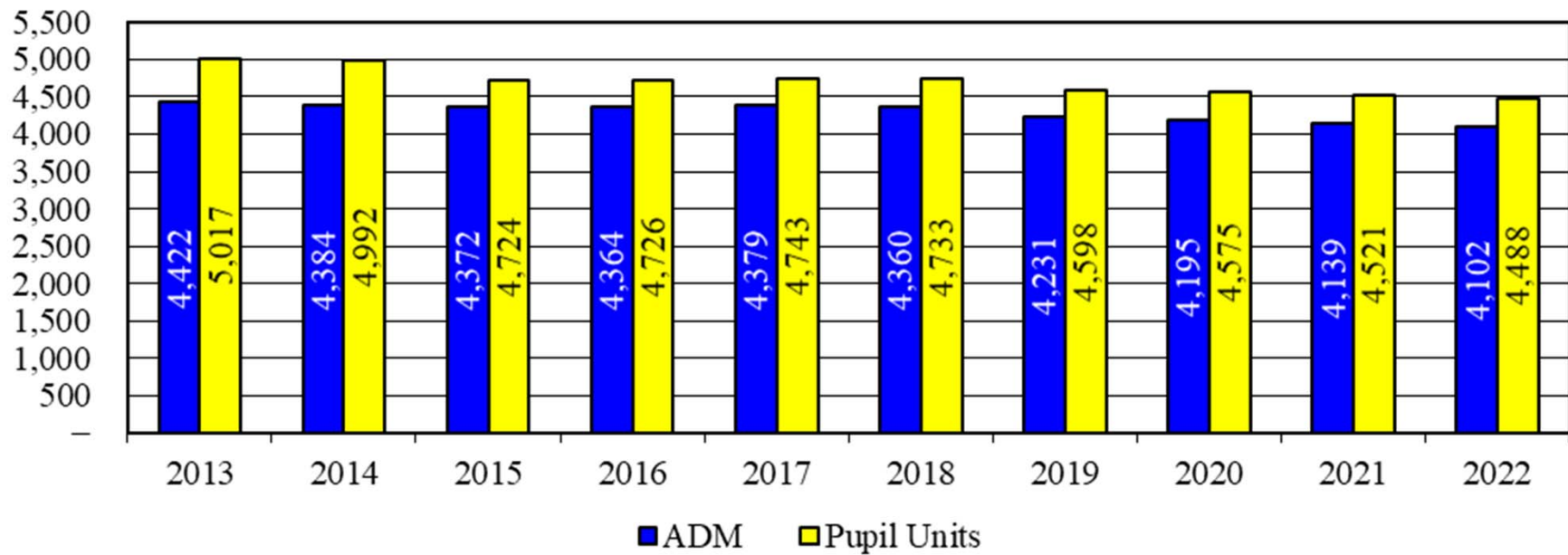
# General Fund Financial Position – Past Five Years

			June 30,		
	2018	2019	2020	2021	2022
Nonspendable fund balances	\$ 1,103,097	\$ 931,474	\$ 33,813	\$ 458,242	\$ 69,896
Restricted fund balances (1)	1,617,120	2,482,106	3,964,677	4,120,720	3,530,497
Unrestricted fund balances					
Assigned	3,039,788	3,326,097	5,278,307	3,834,622	4,784,958
Unassigned	3,392,874	4,545,037	6,920,954	11,208,090	10,954,234
<b>Total fund balance</b>	<b>\$ 9,152,879</b>	<b>\$ 11,284,714</b>	<b>\$ 16,197,751</b>	<b>\$ 19,621,674</b>	<b>\$ 19,339,585</b>
Unrestricted fund balances as a percentage of expenditures	<u>10.4%</u>	<u>12.2%</u>	<u>19.2%</u>	<u>23.0%</u>	<u>21.5%</u>
Unassigned fund balances as a percentage of expenditures	<u>5.5%</u>	<u>7.0%</u>	<u>10.9%</u>	<u>17.2%</u>	<u>14.9%</u>

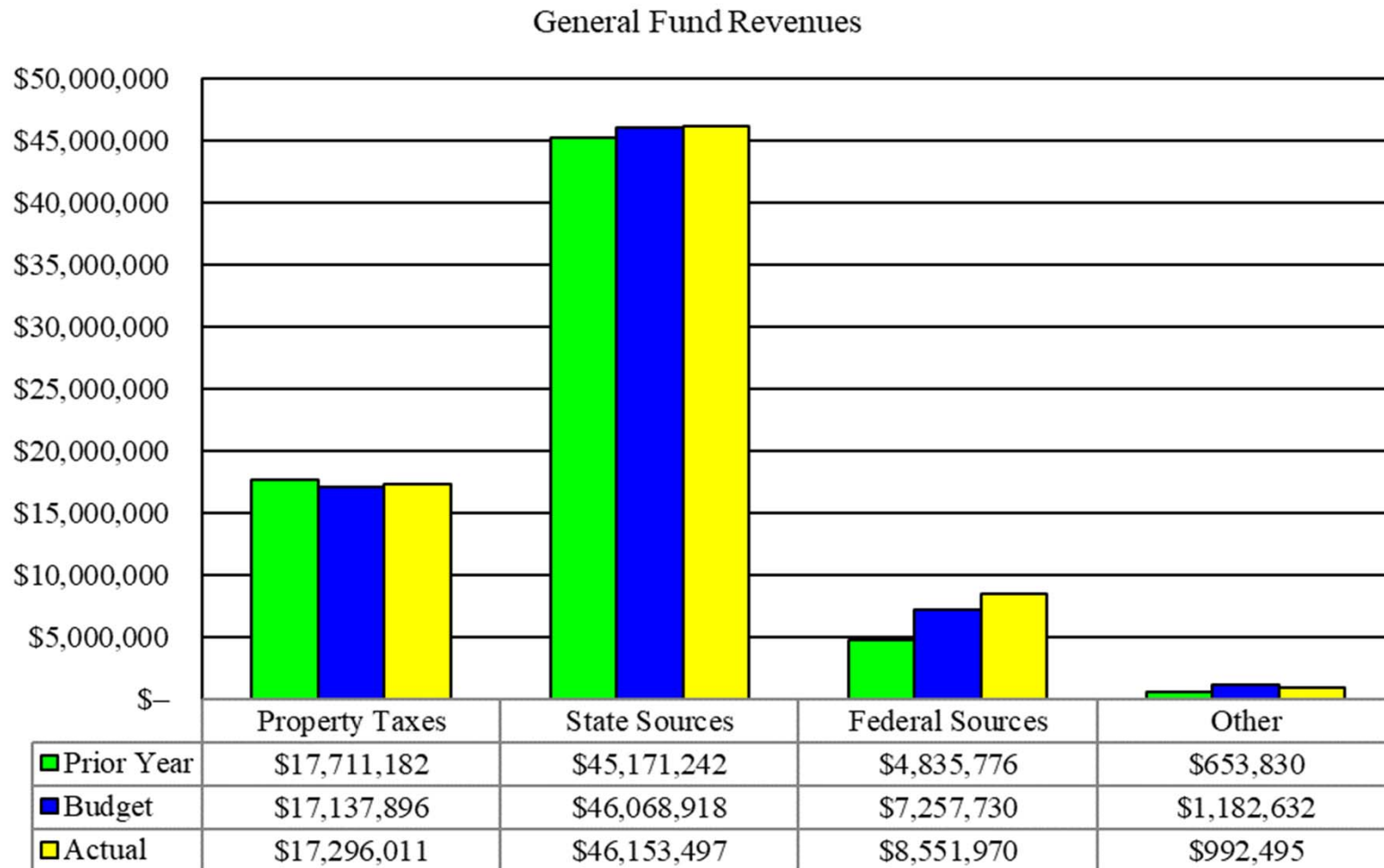
(1) Includes deficits in restricted fund balance accounts allowed to accumulate deficits under UFARS, which are part of unassigned fund balance on the accounting principles generally accepted in the United States of America-based financial statements.

# Students Served

Adjusted ADM and Pupil Units Served

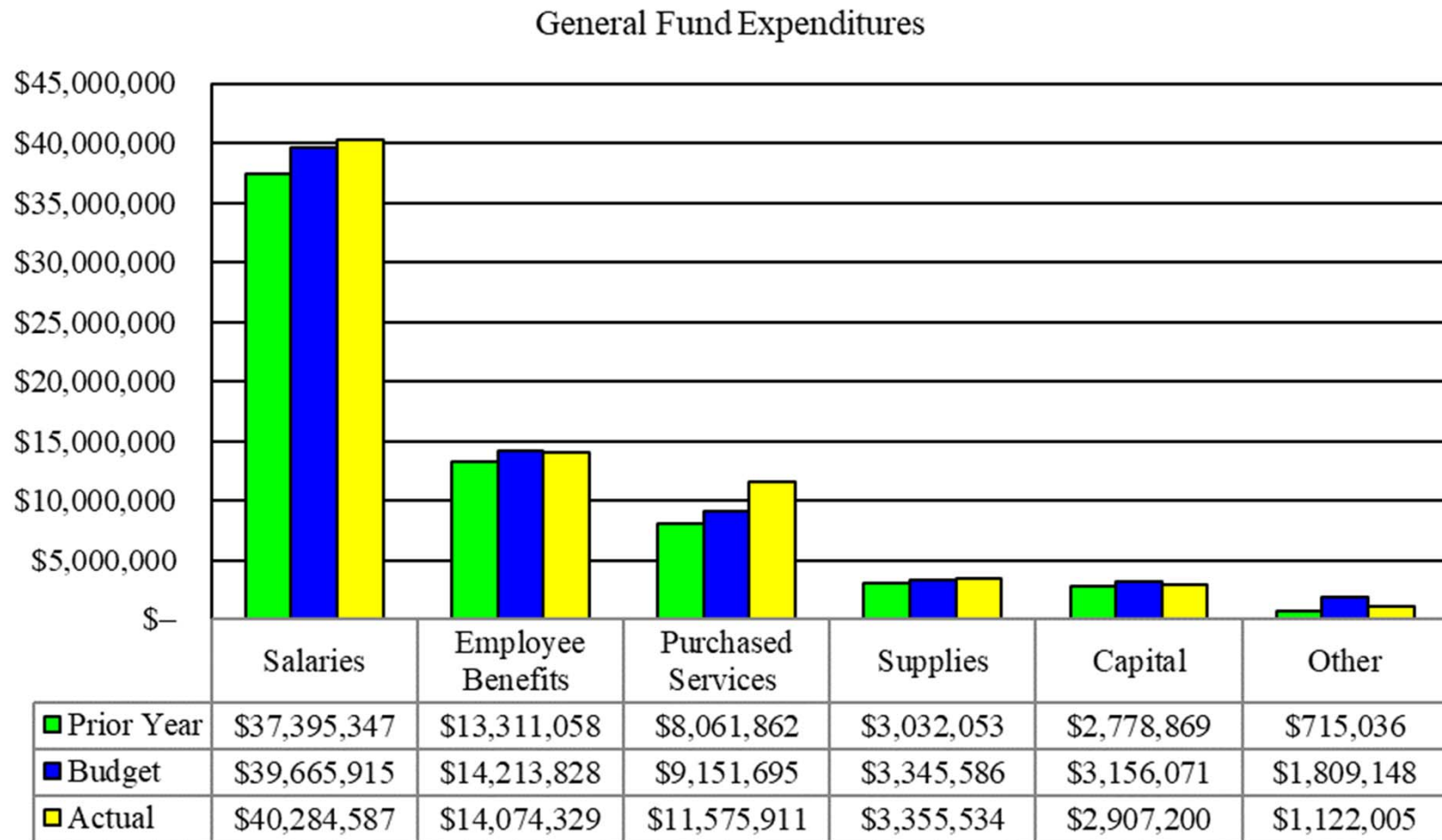


# General Fund Revenue

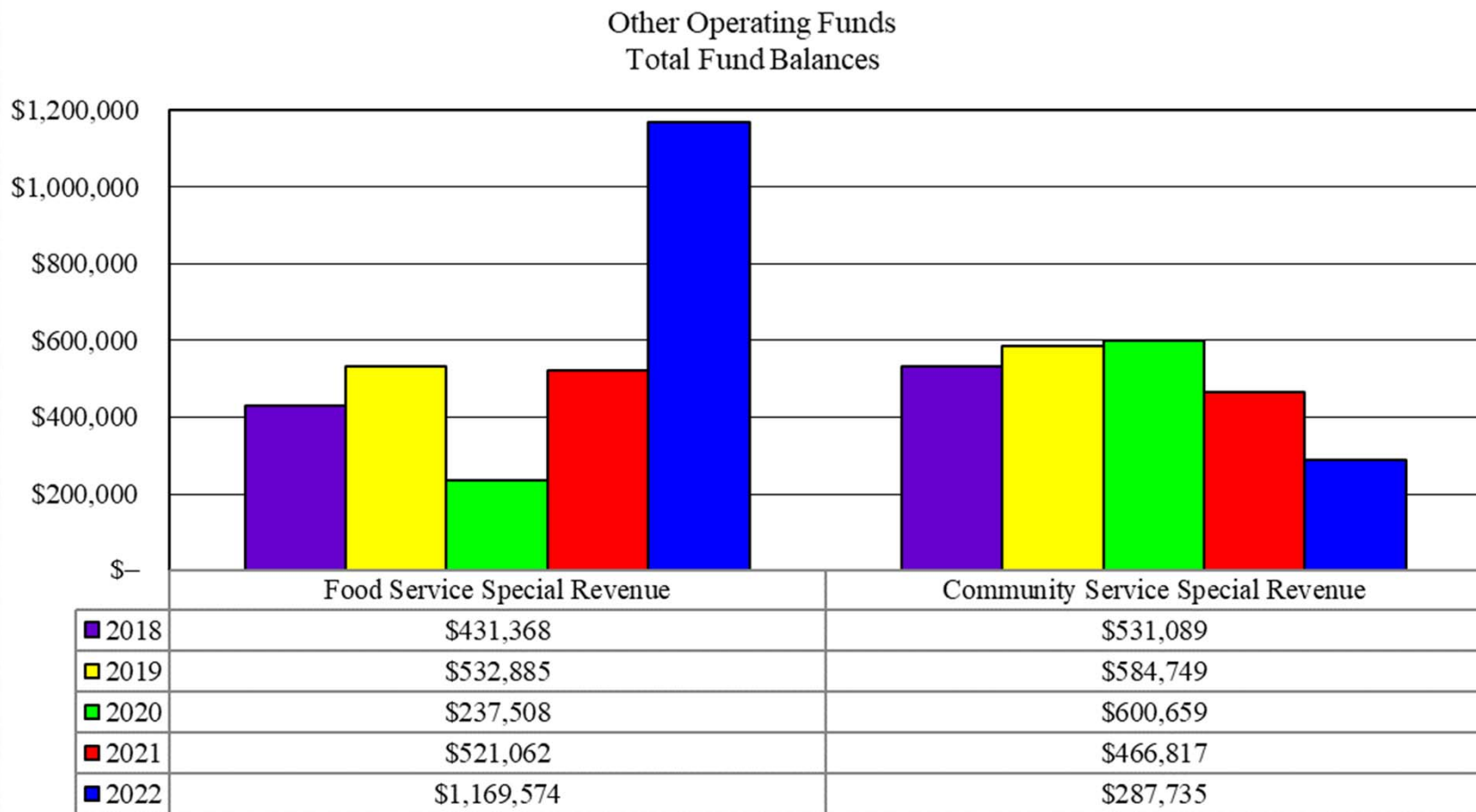




# General Fund Expenditures



# Other Governmental Funds





# District-Wide Statement of Net Position

	June 30,		
	2022	2021	Change
Net position – governmental activities			
Total fund balances – governmental funds	\$ 23,633,914	\$ 31,347,285	\$ (7,713,371)
Capital assets, net	158,253,097	154,381,729	3,871,368
Bonds, leases and financed purchase	(138,876,864)	(142,386,297)	3,509,433
Pension liabilities, net of deferments	(58,699,719)	(61,822,191)	3,122,472
OPEB liability, net of deferments	(10,218,286)	(11,766,059)	1,547,773
Other	(906,267)	770,578	(1,676,845)
Total net position – governmental activities	<u>\$ (26,814,125)</u>	<u>\$ (29,474,955)</u>	<u>\$ 2,660,830</u>
Net position			
Net investment in capital assets	\$ 29,113,661	\$ 26,783,196	\$ 2,330,465
Restricted	6,026,852	10,962,938	(4,936,086)
Unrestricted	(61,954,638)	(67,221,089)	5,266,451
Total net position	<u>\$ (26,814,125)</u>	<u>\$ (29,474,955)</u>	<u>\$ 2,660,830</u>



*Enriching and accelerating learning*



## **Where We Are**

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### Enrollment and Class Size Report

Presented to the Richfield Board of Education

January 17th, 2023

*Enriqueciendo y acelerando el aprendizaje*

# Multi-Year Analysis



**RICHFIELD**  
PUBLIC SCHOOLS

RICHFIELD PUBLIC SCHOOLS																						
ENROLLMENT COUNT - October 1st, 2022																						
									2022	2022							RCEP			2021	2022	
GRADE	Central								1-Oct	1-Oct					RMS			1-Oct	1-Oct	Variance		
	SEC	RDLS	CENT	SHER	STEM	RMS	RHS	RCEP	ACTUAL	PROJ	RDLS	CENT	SHER	STEM	RHS	change		ACT	ACT			
ECSE*	112								112	90						22	ECSE	112	112	0		
SEC	25								25	20						5	SEC	20	25	5		
Voluntary PreK (VPK)	37	35	29	32	37				170	186						-16	VPK	162	170	8		
K		83	44	68	90				285	292	-23	-3	19	0			K	294	285	-9		
1		103	44	53	84				284	288	-2	-2	5	-5			1	300	284	-16		
2		80	46	75	83				284	287	-1	-1	2	-3		-14	2	274	284	10		
3		70	54	52	93				269	265	-4	-3	5	6			3	296	269	-27		
4		65	55	71	86				277	292	-8	-4	-6	3			4	320	277	-43		
5		69	61	64	119				313	312	-1	6	-1	-3		-10	5	299	313	14		
6						285			285	282					3		6	244	285	41		
7						233			233	234					-1		7	306	233	-73		
8						289			289	305					-16	-14	8	287	289	2		
9							307		307	298					9		9	324	307	-17		
10							319	2	321	334					-13		10	317	321	4		
11							336	11	347	304					43		11	317	347	30		
12							310	37	347	342					5	44	12	311	347	36		
Voluntary PreK (VPK)	37	35	29	32	37				170													
Actual w/o VPK	137	470	304	383	555	807	1272	50	3978									4183	4148	-35		
Projection w/o VPK	110	509	311	359	557	821	1215	63	3945	4131	Includes VPK											
Difference w/o VPK	27	-39	-7	24	-2	-14	57	-13														
Actual PreK-12	174	505	333	415	592	807	1272	50	4148													
	CURR.	DIFF		CURR.	DIFF		CURR.	DIFF	PreK-12 Projection 10/1/22						4131							
Prekindergarten	282	6	Elem K-5	1712	-24	Trans+	25	5	PreK-12 Actual 10/1/2022						4148							
Kindergarten	285	-7	M.S 6-8	807	-14	Kinder	285	-7	Projection Variance						17							
Grades 1-2	568	-7	S.H 9-12	1322	44	Grds 1-6	1712	-14														
Grades 3-5	859	-10	K-12 Total	3841	6	Grds 7-12	1844	27	Last Year Enrollment 10/1/2021						4183							
									Change From Last Year						-35							
The enrollment counts include an average of the PSEO students attending colleges other than Normandale.																						
*16 of the ECSE Students are attending VPK in other buildings. They do not count towards our VPK allocation.																						



## 4,148 Students District-wide

- 3,978 Traditional Count
  - 1,712 Elementary (K-5)
  - 807 Middle (6-8)
  - 1,322 High (9-12)
  - 112 Pre-kindergarten (16 ECSE VPK)
  - 25 Transition +
- 170 Voluntary Pre-Kindergarten (VPK)

17 Students more than projection

35 Students fewer than 2021-22

# 2021-22 to 2022-23 Comparison

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**RICHFIELD**  
PUBLIC SCHOOLS

Overall – Down 35 students

ECSE – No difference

Elementary – Down 68 students

- Centennial – Down 25 students
- RDLS – Down 17 students
- RSTEM – Down 39 students
- Sheridan Hills – Up 13 students

PreK – VPK – Up 8 students

Richfield Middle School – Down 30 students

Richfield High School – Up 61 students

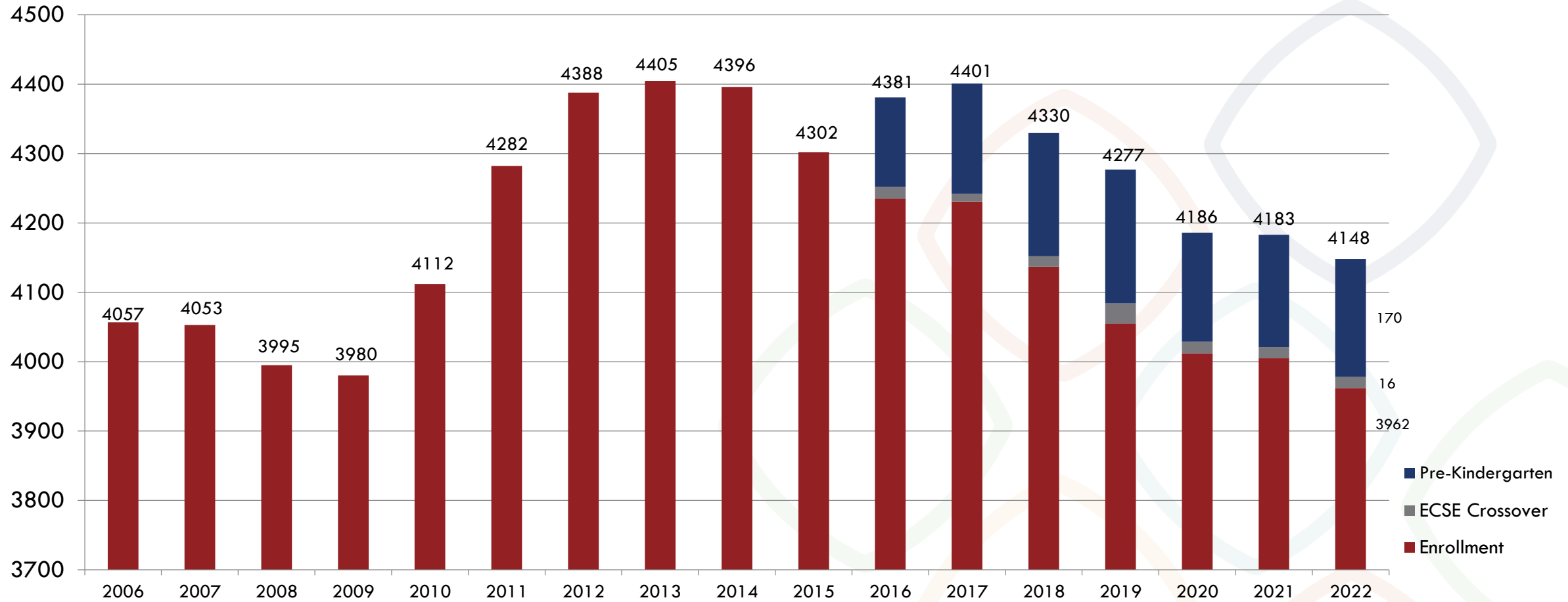
Richfield College Experience Program – Down 8 students

Transition+ - Up 5 students

# Multi-Year Analysis



**RICHFIELD**  
PUBLIC SCHOOLS

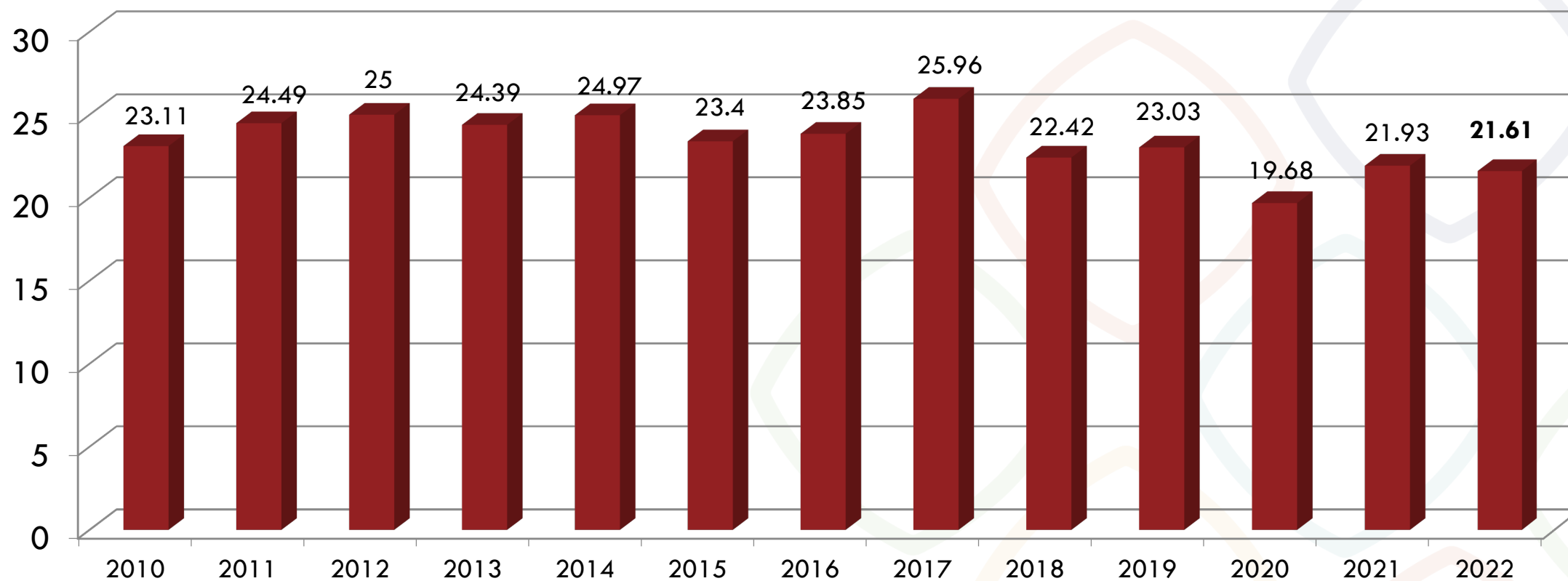


# Elementary Class Size: K-5 Average Class Size Trend



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PUBLIC SCHOOLS

## K-5 Average Class Size Trend

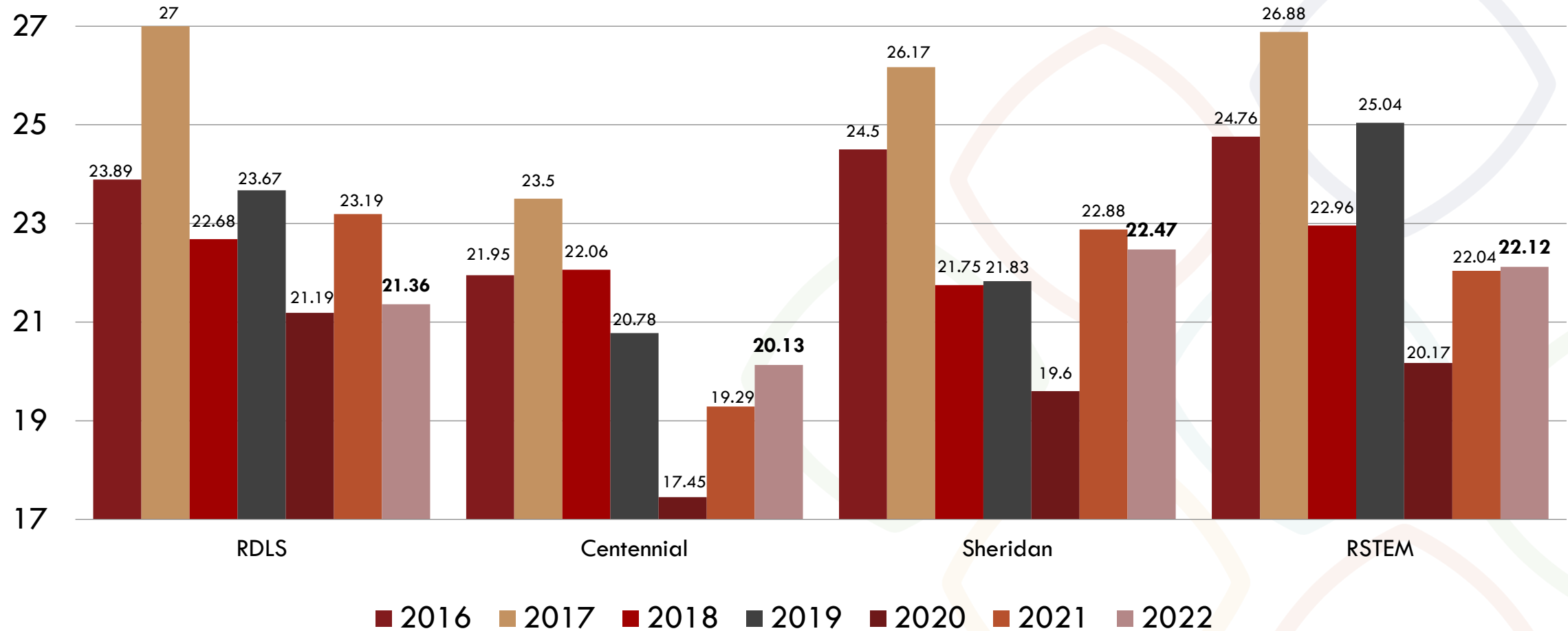


# Elementary Class Size – Class Size Trend by School



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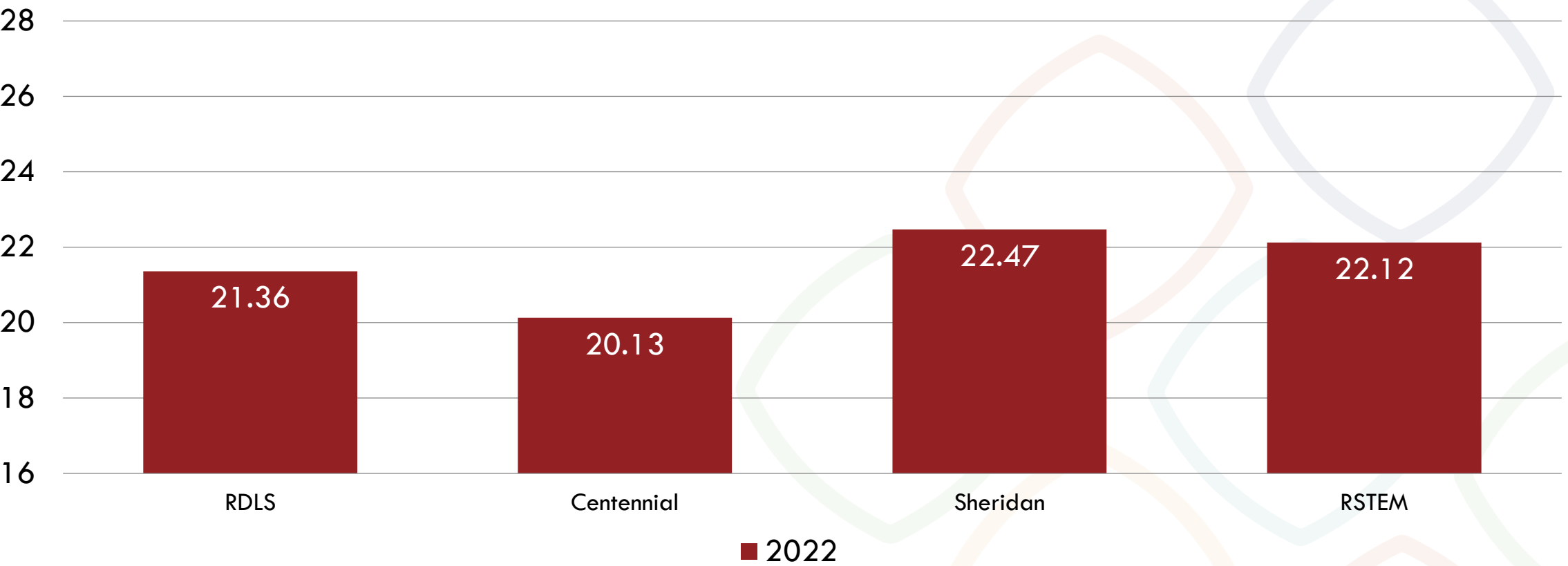
## Class Size Trend by School



# Elementary Class Size – 2022 Average Class Size



2022 Average Class Size

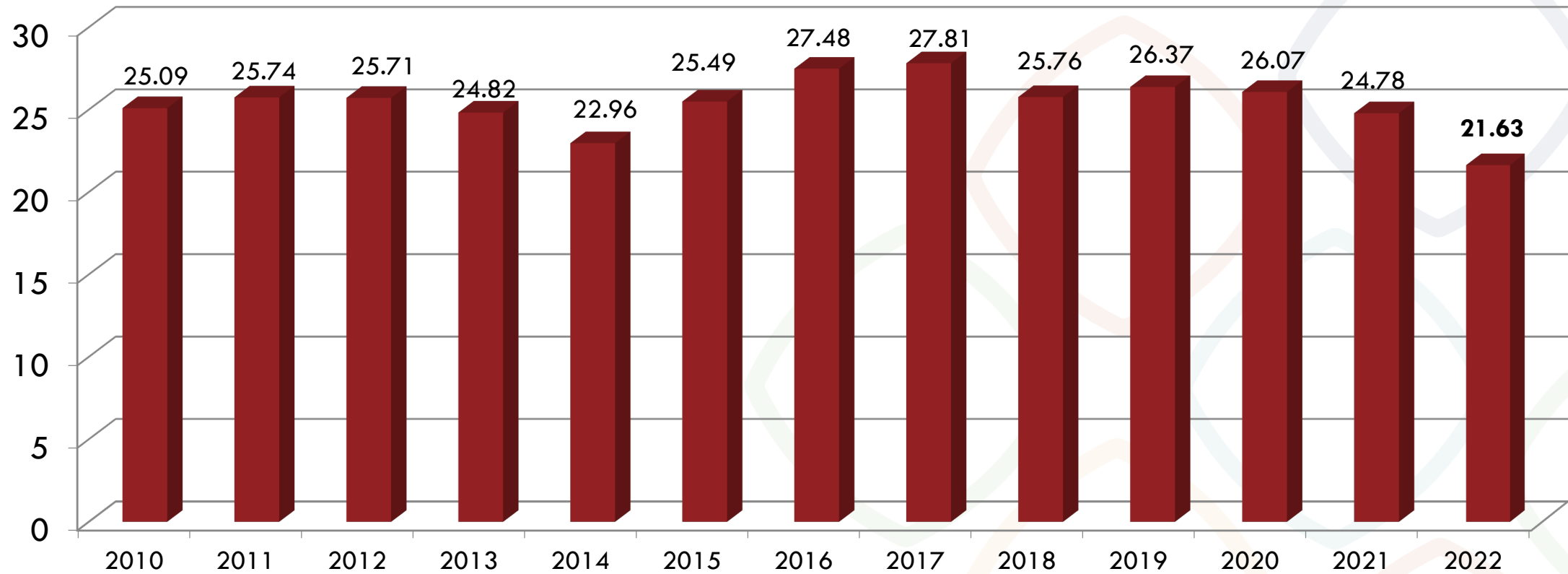


# Middle School Class Size: 6-8 Average Class Size Trend



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## 6-8 Average Class Size Trend

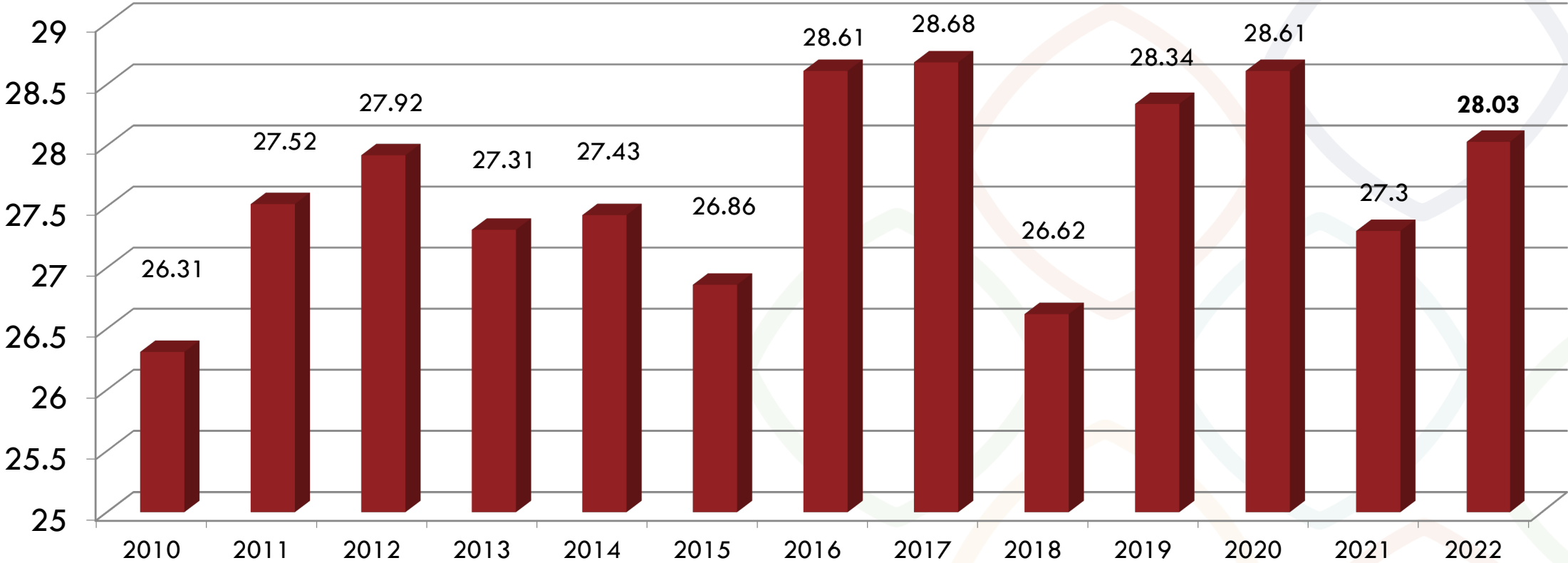


# High School Class Size: 9-12 Average Class Size Trend



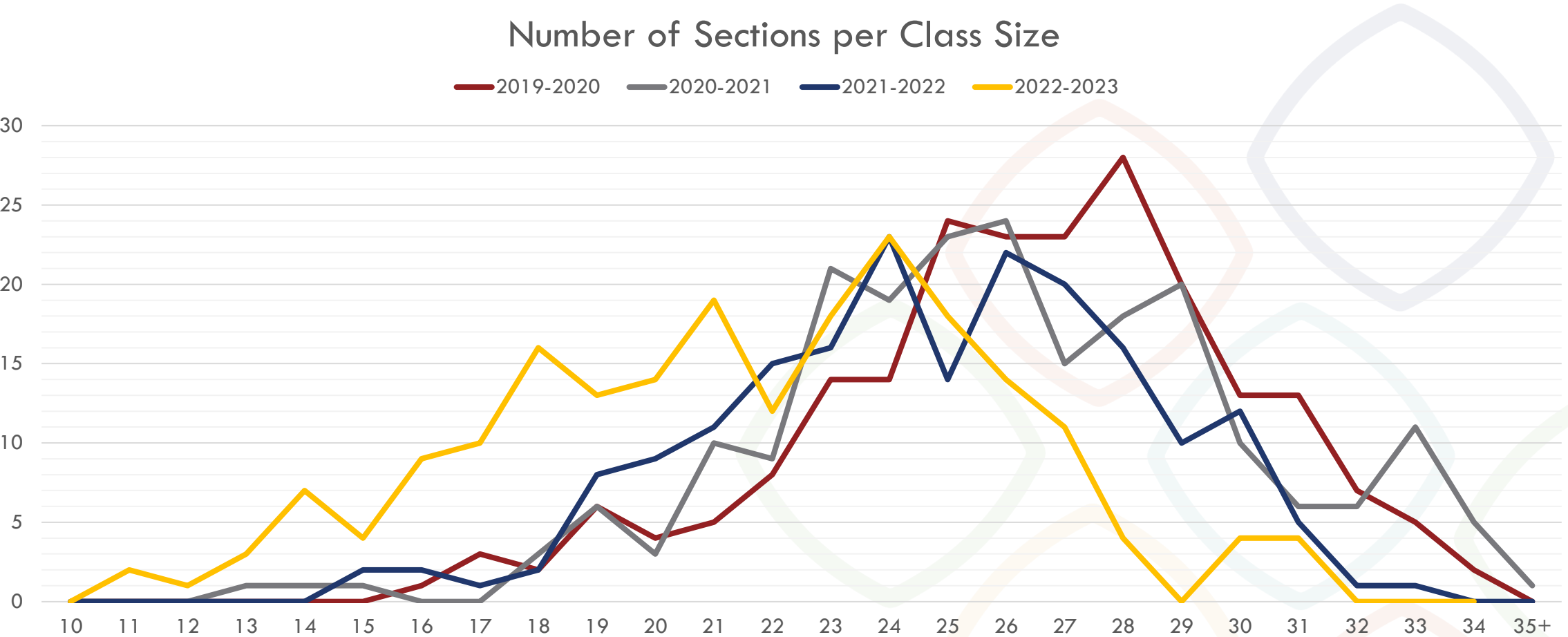
**RICHFIELD**  
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9-12 Average Class Size Trend



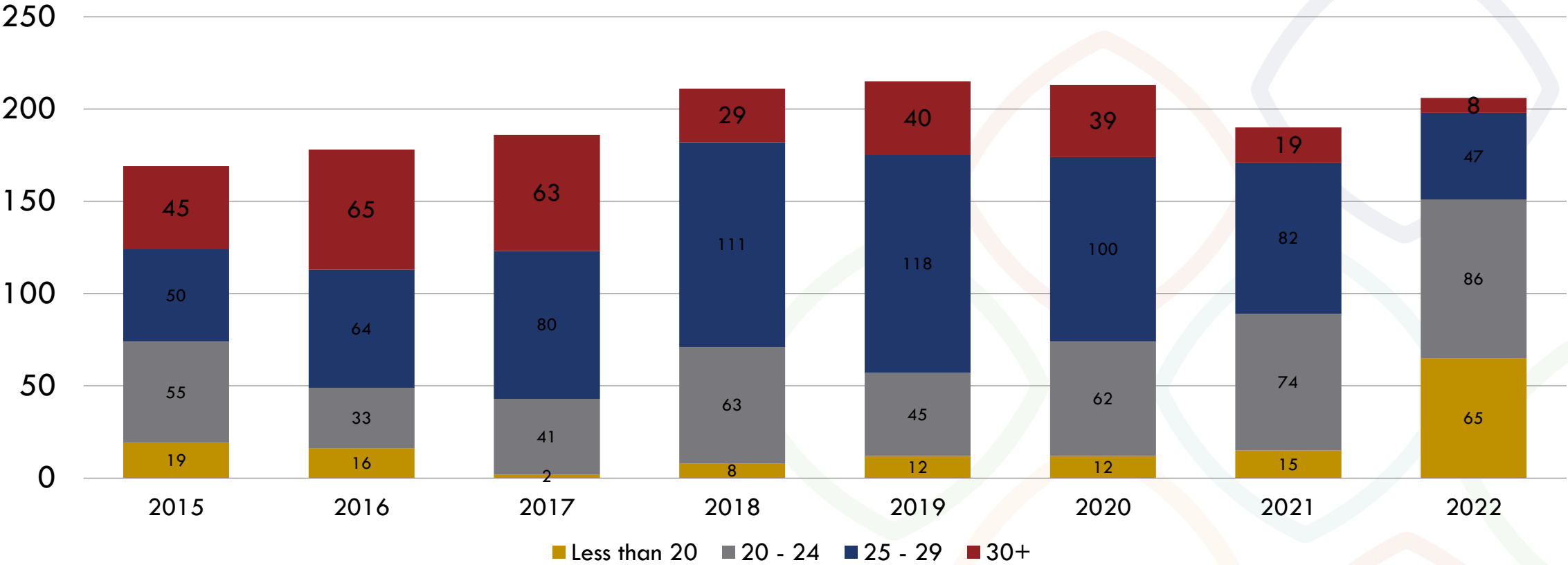


# Middle School Class Size: Number of Sections per Class Size



# Middle School Class Size – Class Size Trend by School

Class Size Trend by School



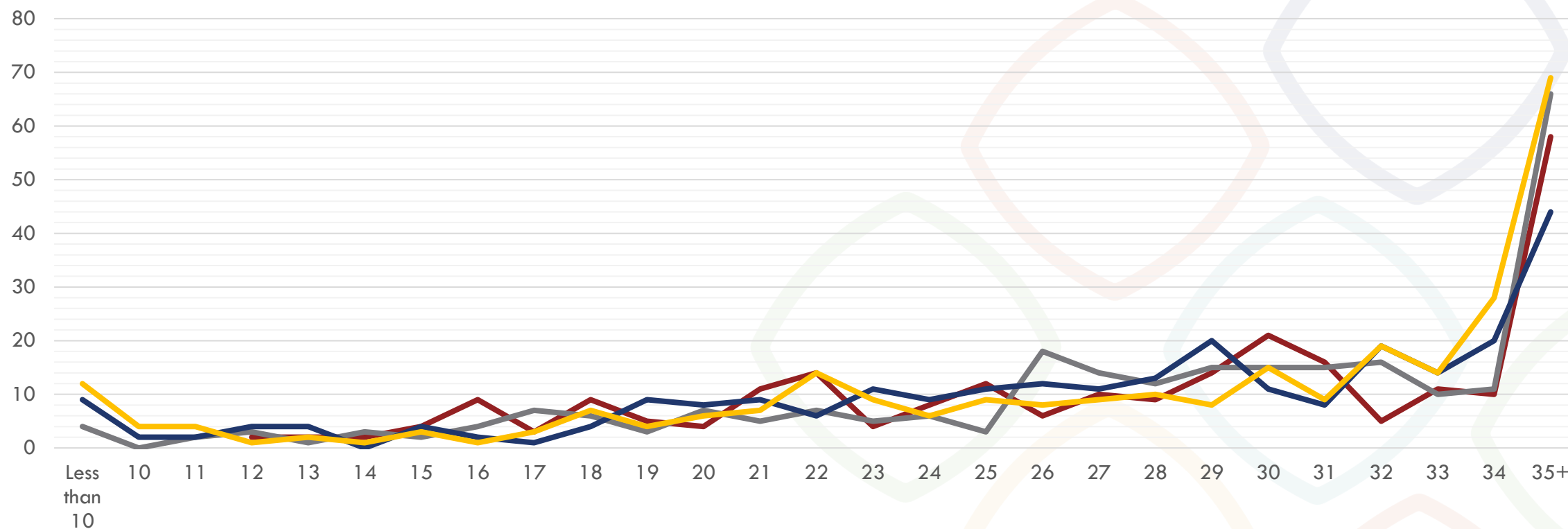
# High School Class Size – Number of Sections per Class Size



**RICHFIELD**  
PUBLIC SCHOOLS

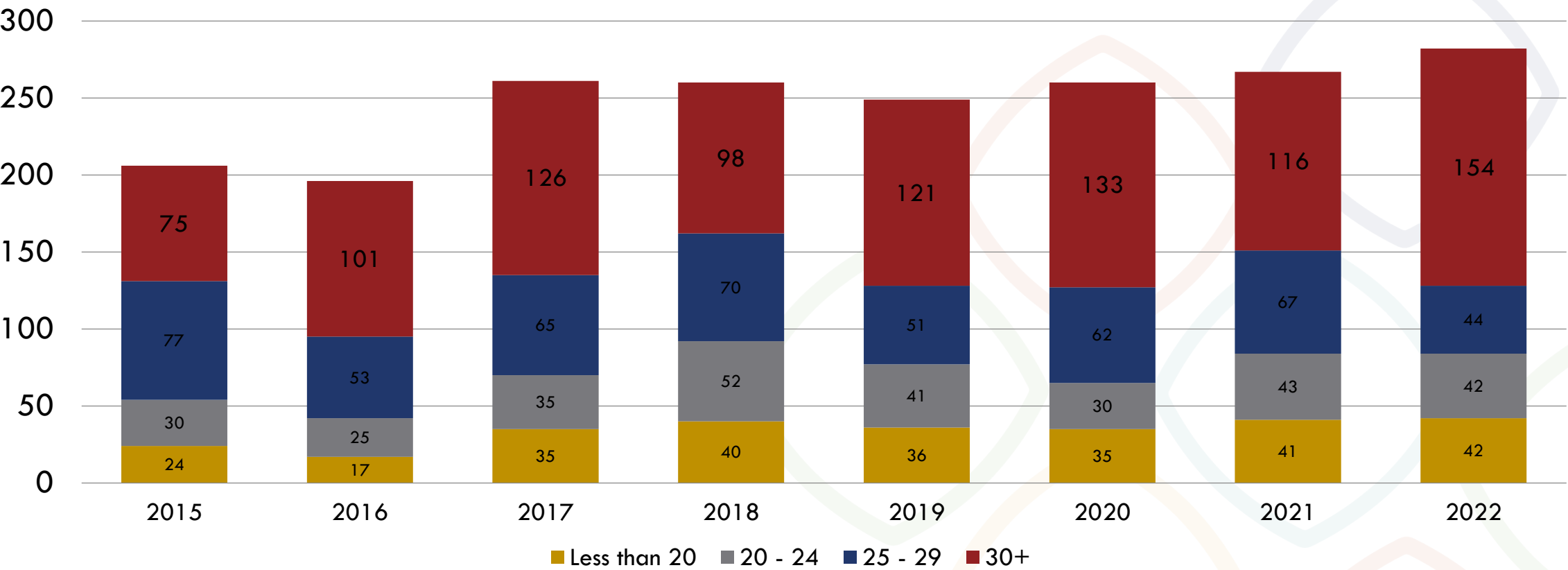
## Number of Sections per Class Size

— 2019-2020 — 2020-2021 — 2021-2022 — 2022-2023



# High School Class Size – Class Size Trend by School

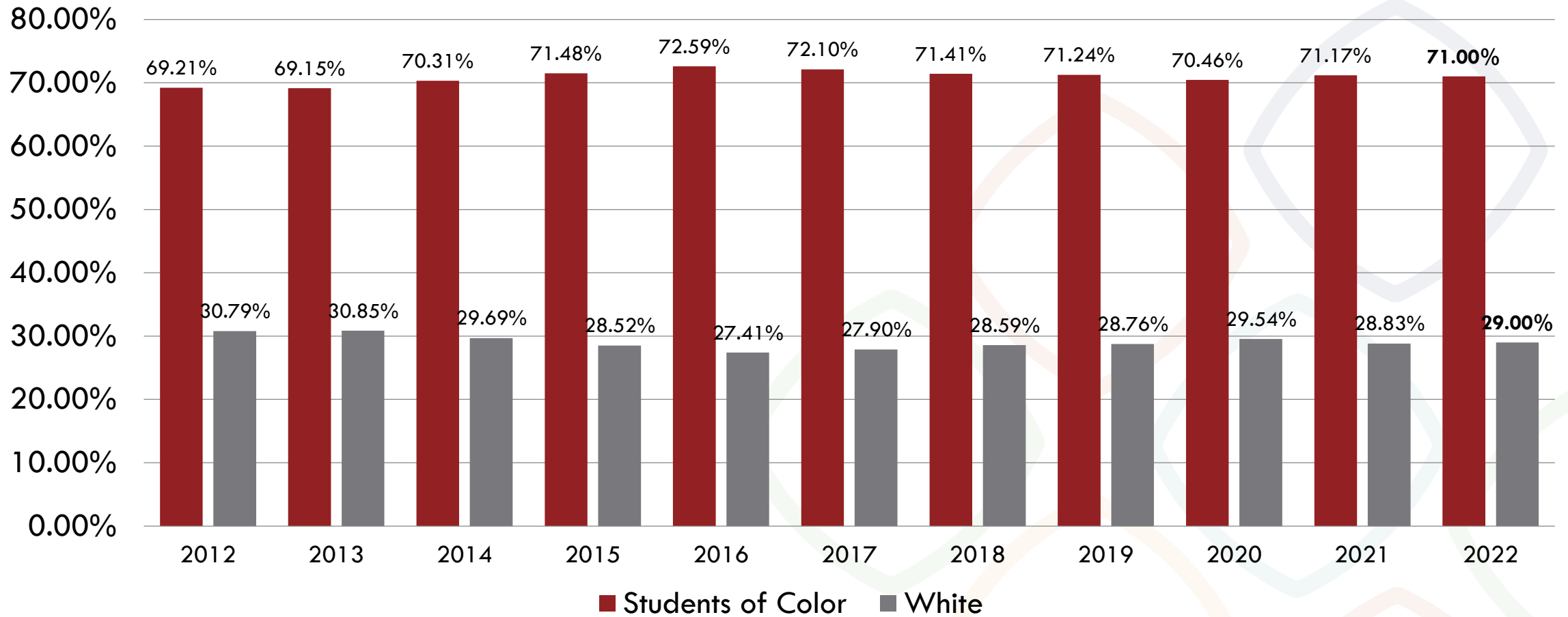
Class Size Trend by School



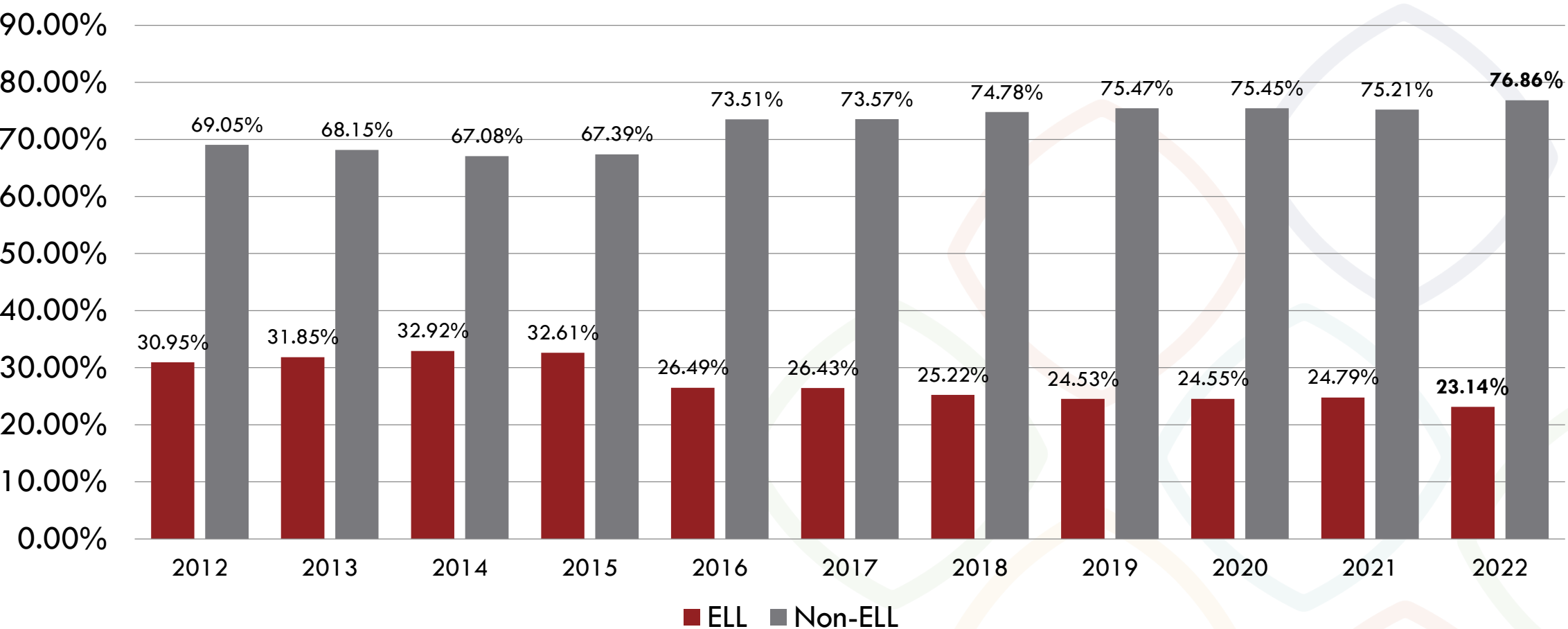
# Student Diversity



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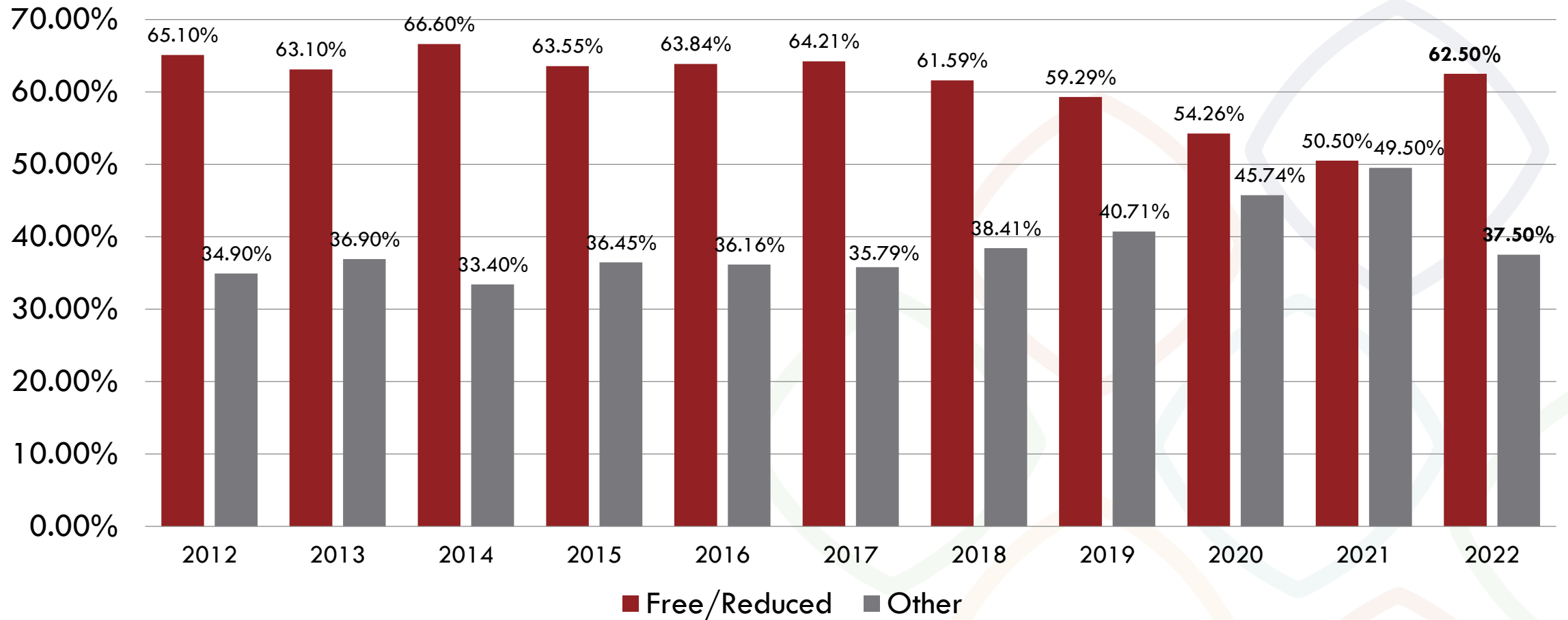
# English Language Learner



# Free/Reduced Enrollment



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# Enrollment Options

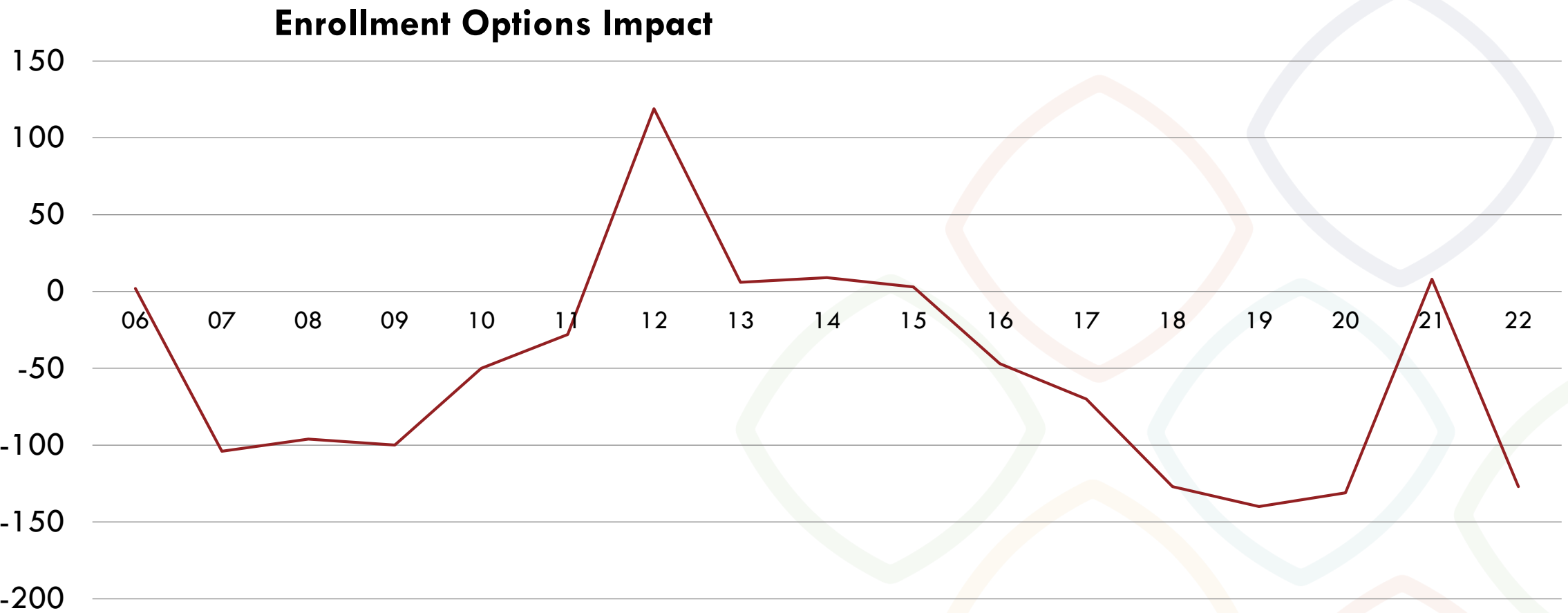


**RICHFIELD**  
PUBLIC SCHOOLS

Major Districts	21-22 In	21-22 Out	21-22 Net	22-23 In	22-23 Out	22-23 Net	Change
Bloomington	249	219	30	267	284	-17	-47
Burnsville	42	10	32	44	9	35	3
Edina	17	301	-284	30	319	-289	-5
Minneapolis	282	52	230	303	174	129	-101
Rosemount	16	11	5	26	14	12	7
St. Paul	27	2	25	20	7	13	-12
SEC	0	19	-19	0	16	-16	3
<b>Overall*</b> Includes additional districts not listed above	<b>703</b>	<b>695</b>	<b>8</b>	<b>764</b>	<b>899</b>	<b>-135</b>	<b>-143</b>



# Enrollment Options Impact



## Non-Public Schools

- 401 Total Students (reduction of 10 from 21-22)
- Blessed Trinity (102 Homeschool (89), Holy Angels (71) Annunciation (28), Cristo Rey (23) are the largest.

## Charter Schools

- 842 Total Students (increase of 24 from 21-22)
- Seven Hills Prep (324), Partnership Academy (181), Hiawatha Academies (65), Eagle Ridge Academy (48), Success Academy (21) and SciTech Academy (20) are the largest.

# Retain Richfield



	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Open Enrollment (out)	454	534	583	583	664	727	761	769	754	695	899
Charter + Non Public (out)	777	876	876	942	1,022	1,078	1,061	1,151	1,176	1,229	1,243
<b>Total Resident OUT</b>	<b>1,231</b>	<b>1,410</b>	<b>1,459</b>	<b>1,525</b>	<b>1,686</b>	<b>1,805</b>	<b>1,822</b>	<b>1,920</b>	<b>1,930</b>	<b>1,924</b>	<b>2,142</b>
RPS Enrollment	4,388	4,405	4,396	4,302	4,381	4,401	4,330	4,277	4,186	4,183	4,148
Open Enrollment (in)	573	540	592	588	617	657	634	629	623	703	764
<b>Total Richfield Resident Students IN RPS</b>	<b>3,815</b>	<b>3,865</b>	<b>3,804</b>	<b>3,714</b>	<b>3,764</b>	<b>3,744</b>	<b>3,696</b>	<b>3,648</b>	<b>3,563</b>	<b>3,480</b>	<b>3,384</b>
<b>Total Richfield Resident Students</b>	<b>5,046</b>	<b>5,275</b>	<b>5,263</b>	<b>5,239</b>	<b>5,450</b>	<b>5,549</b>	<b>5,518</b>	<b>5,568</b>	<b>5,493</b>	<b>5,404</b>	<b>5,526</b>
<b>Market Share</b>	<b>75.60%</b>	<b>73.27%</b>	<b>72.28%</b>	<b>70.89%</b>	<b>69.06%</b>	<b>67.47%</b>	<b>66.98%</b>	<b>65.52%</b>	<b>64.86%</b>	<b>64.40%</b>	<b>61.24%</b>

# Questions

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**RICHFIELD**  
PUBLIC SCHOOLS



**RICHFIELD PUBLIC SCHOOLS**  
**ENROLLMENT COUNT - October 1st, 2022**

GRADE	2022								2022 1-Oct ACTUAL	2022 1-Oct PROJ	RDLS	CENT	SHER	STEM	RCEP		2021 1-Oct ACT	2022 1-Oct ACT	Variance	
	Central SEC	RDLS	CENT	SHER	STEM	RMS	RHS	RCEP							RMS	change				
ECSE* SEC	112 25								112 25	90 20						22 5	ECSE SEC	112 20	112 25	0 5
Voluntary PreK (VPK)	37	35	29	32	37				170	186						-16	VPK	162	170	8
K		83	44	68	90				285	292	-23	-3	19	0			K	294	285	-9
1		103	44	53	84				284	288	-2	-2	5	-5			1	300	284	-16
2		80	46	75	83				284	287	-1	-1	2	-3		-14	2	274	284	10
3		70	54	52	93				269	265	-4	-3	5	6			3	296	269	-27
4		65	55	71	86				277	292	-8	-4	-6	3			4	320	277	-43
5		69	61	64	119				313	312	-1	6	-1	-3		-10	5	299	313	14
6						285			285	282					3		6	244	285	41
7						233			233	234					-1		7	306	233	-73
8						289			289	305					-16	-14	8	287	289	2
9							307		307	298					9		9	324	307	-17
10							319	2	321	334					-13		10	317	321	4
11							336	11	347	304					43		11	317	347	30
12							310	37	347	342					5	44	12	311	347	36
Voluntary PreK (VPK)	37	35	29	32	37				170											
Actual w/o VPK	137	470	304	383	555	807	1272	50	3978									4183	4148	-35
Projection w/o VPK	110	509	311	359	557	821	1215	63	3945	4131	Includes VPK									
Difference w/o VPK	27	-39	-7	24	-2	-14	57	-13												
Actual PreK-12	174	505	333	415	592	807	1272	50	4148											

	CURR.	DIFF		CURR.	DIFF		CURR.	DIFF	PreK-12 Projection 10/1/22	4131
Prekindergarten	282	6	Elem K-5	1712	-24	Trans+	25	5	PreK-12 Actual 10/1/2022	4148
Kindergarten	285	-7	M.S 6-8	807	-14	Kinder	285	-7	Projection Variance	17
Grades 1-2	568	-7	S.H 9-12	1322	44	Grds 1-6	1712	-14		
Grades 3-5	859	-10	K-12 Total	3841	6	Grds 7-12	1844	27	Last Year Enrollment 10/1/2021	4183
									Change From Last Year	-35

The enrollment counts include an average of the PSEO students attending colleges other than Normandale.

\*16 of the ECSE Students are attending VPK in other buildings. They do not count towards our VPK allocation.

MNVA Full Time: 2-2nd grade, 3-5th grade, 1-6th grade, 4-7th grade, 5-8th grade, 3-10th grade, 1-11th grade, 1-12th grade

**RICHFIELD PUBLIC SCHOOLS**  
**Elementary & Voluntary PreK Enrollment**  
**By School, Grade, and Class Size 2022-23**

GRADE	RDLS	CENTENNIAL	SHERIDAN HILLS	STEM	GRADE TOTALS
K	83 19-20-21 23	44 21-23	68 22-23-23	90 21-22-23 24	285
1	103 19-20-20 21-23	44 22-22	53 17-18-18	84 20-21-21 22	284
2	80 19-19-21 21	46 22-24	75 24-24-26 1-online	83 18-20-21 23 1- online	284
3	70 23-23-24	54 17-18-19	52 26-26	93 22-23-24 24	269
4	65 21-22-22	55 18-18-19	71 23-24-24	86 21-21-21 23	277
5	69 23-23-23	61 19-20-20 2 -online	64 20-22-22	119 21-23-24 24-26 1 - online	313
VPK	35 17-18	29 13-16	32 12-20	37 18-19	133
<b>SCHOOL TOTALS</b>	505	333	415	592	1845

**STUDENT TO CLASSROOM TEACHER RATIO**  
**BY SCHOOL (VPK & Online excluded)**

	RDLS	CENTENNIAL	SHERIDAN	STEM	GRADE TOTALS
<b>SCHOOL TOTALS</b>	470	302	382	553	1707
<b>CLASSROOM TEACHERS</b>	22	15	17	25	79
<b>STU/TCHR RATIO 2021-22</b>	21.36	20.13	22.47	22.12	21.61
<b>RATIO 2021-22</b>	23.19	19.29	22.88	22.04	21.93

**RICHFIELD PUBLIC SCHOOLS**  
**Elementary & Voluntary PreK Enrollment**  
**By School, Grade, and Class Size 2022-23**

**CLASS SIZE BREAKDOWN BY GRADE (VPK & Online excluded)**

15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	STUDENT TOTAL	TEACHER TOTAL	STU/TCHR RATIO	GRADE LEVEL
				1	1	3	2	5	1						285	13	21.92	K
		1	2	1	3	3	3	1							284	14	20.29	1
			1	2	1	3	1	1	3		1				282	13	21.69	2
		1	1	1			1	3	3		2				269	12	22.42	3
			2	1		4	2	2	2						277	13	21.31	4
				1	3	1	2	4	2		1				310	14	22.14	5
0	0	2	6	7	8	14	11	16	11	0	4	0	0	0	1707	79	21.61	

**RICHFIELD PUBLIC SCHOOL 2022-23**  
**MIDDLE SCHOOL - NUMBER OF CLASSES BY SUBJECT AND CLASS SIZE - Q1**

SUBJECT/CLASS SIZE	< 10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35 +	STU / SESS	AVERAGE CLASS SIZE
<b>ART</b>							1	1	1			1	1	2			1		2	2								<b>273 / 12</b>	<b>22.75</b>
Art 6																			1	1								55 / 2	27.50
Art 7												1			1													43 / 2	21.50
Art 8															1					1								51 / 2	25.50
Intro to Movement 6								1					1						1									65 / 3	21.67
Intro to Movement 7							1																					16 / 1	16.00
Intro to Movement 8									1								1											43 / 2	21.50
<b>FAMILY &amp; CONSUMER SCIENCE</b>													1				1	2	1	1								<b>154 / 6</b>	<b>25.67</b>
FACS 6													1					2										74 / 3	24.67
FACS 7																	1											25 / 1	25.00
FACS 8																			1	1								55 / 2	27.50
<b>HEALTH</b>																	1		2			2	1					<b>170 / 6</b>	<b>28.33</b>
Health 6																	1											25 / 1	25.00
Health 7																		1				2						87 / 3	29.00
Health 8																		1					1					58 / 2	29.00
<b>MUSIC</b>													1															<b>23 / 1</b>	<b>23.00</b>
Music Explore 6													1															23 / 1	23.00
<b>PHYSICAL EDUCATION</b>									1			2		2	2		3					1	1					<b>289 / 12</b>	<b>24.08</b>
Phy Ed 6															2	1	1											95 / 4	23.75
Phy Ed 7									1			1					1					1						95 / 4	23.75
Phy Ed 8												1			1		1					1						99 / 4	24.75
<b>SPANISH</b>								1	2				1				2	1										<b>152 / 7</b>	<b>21.71</b>
Spanish Exploration 6																	1	1										51 / 2	25.50
Spanish 1, Gr 7								1	1																			35 / 2	17.50
Spanish 1, Gr 8										1																		18 / 1	18.00
Spanish 2, Gr 8													1				1											48 / 2	24.00
<b>STE(A)M</b>												1					1		2			2						<b>162 / 6</b>	<b>27.00</b>
STE(A)M 6																	1		1									52 / 2	26.00
STE(A)M 8												1						1				2						110 / 4	27.50
<b>LANGUAGE ARTS</b>			1	1	1	2	2	1	5	8	5	4	2	3	4	7	1		1									<b>934 / 48</b>	<b>19.46</b>
Adv Lang Arts 6									1			1																37 / 2	18.50
Language Arts 6							1				1		1	1	1	2												148 / 7	21.14
Language Arts 6 Co-taught										1						2												66 / 3	22.00
Spanish Language Arts 6				1				1	2																			62 / 4	15.50
Adv Language Arts 7			1			2			1																			56 / 4	14.00
Language Arts 7							1		1	4	1																	123 / 7	17.57
Language Arts 7 Co-taught											1																	19 / 1	19.00
Spanish Language Arts 7										1	1	2																77 / 4	19.25
Adv Language Arts 8												1				1												44 / 2	22.00
Language Arts 8									2					1	2				1									131 / 6	21.83
Language Arts 8 Co-taught												1		1	1		1											93 / 4	23.25
Spanish Language Arts 8				1							1			1		1												78 / 4	19.50



**RICHFIELD PUBLIC SCHOOL 2022-23**  
**MIDDLE SCHOOL - NUMBER OF CLASSES BY SUBJECT AND CLASS SIZE - Q1**

SUBJECT/CLASS SIZE	< 10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35 +	STU / SESS	AVERAGE CLASS SIZE			
MATHEMATICS		1				2	3	1	4	3		3	6	2	1	3	2	3	1			1						743 / 36	20.64			
Compacted 6/7 Math, Gr 6						1	2	1	1	1	1	2				1	3	1			1								30 / 1	30.00		
Math 6																															159 / 8	19.88
Math 6 Co-taught																															62 / 3	20.67
Compacted 7/8 Math, Gr 7																															38 / 2	19.00
Math 7																															116 / 6	19.33
Math 7 Co-Taught																															49 / 2	24.50
Found Algebra 8																															223 / 10	22.30
Found Algebra 8 Co-taught																															20 / 1	20.00
Intermediate Algebra, Gr 8	46 / 3	15.33																														
SCIENCE		2	1				2	1	1	3		1	2	3	4	8	3	3	2								781 / 36	21.69				
Science 6						2	1	1	1	1	1	2	3	2			3	1										276 / 12	23.00			
Science 7																														222 / 12	18.50	
Science 8																														262 / 11	23.82	
Science 8 Co-taught																														21 / 1	21.00	
SOCIAL STUDIES		2					4	1		1		3	7	3	3	3	3	5	1								775 / 36	21.53				
Social Studies 6						2	1	1	1	1	1	2	1	1			2	2	1									210 / 9	23.33			
Spanish Social Studies 6																														63 / 3	21.00	
Social Studies 7																														143 / 8	17.88	
Spanish Social Studies 7																														77 / 4	19.25	
Global Studies 8																														204 / 9	22.67	
Spanish Global Studies 8																														78 / 3	26.00	

TOTAL MIDDLE SCHOOL																					2022-23																										
	2	1	3	7	4	9	10	16	13	14	19	12	18	23	18	14	11	4	4	4					Students / Sessions	AVERAGE CLASS SIZE	ENROLL COUNT																				
																									4456 / 206	21.63	807																				
																									GRADE 6	1414 / 64	22.09	285																			
																									GRADE 7	1254 / 64	19.59	233																			
																																								GRADE 8	1631 / 71	22.97	289				
																																								2021-22							
																																												4708 / 190	24.78	837	
																																												GRADE 6	1249 / 52	24.02	244
																																												GRADE 7	1814 / 70	25.91	306
																																												GRADE 8	1645 / 68	24.19	287

THE CLASSES LISTED BELOW ARE NOT INCLUDED IN AVERAGE CLASS SIZE

STUDENTS/SESSIONS = AVG CLASS SIZE

Online	10/1 = 10	Special Ed	218/35 = 6.2	Reading `	122/12 = 10.2
Band	189/6 = 31.5	Ext Campus	11/6 = 1.8	Math Tier	164/12 = 13.7
Choir	88/3 = 29.3	ESL/ALD	171/16 = 10.7	Advisory	793/30 = 26.4

**RICHFIELD PUBLIC SCHOOLS 2022-23**  
**SENIOR HIGH - NUMBER OF CLASSES BY SUBJECT AND CLASS SIZE - S1**

SUBJECT	< 10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35 +	STU / SESS	CLASS SIZE	
ART							1			1		1	1			1	1	1				1		1	2	4	6@210	623 / 21	29.67	
Art Found 2D & 3D							1					1					1	1							1	2	4@35	312 / 10	31.20	
Drw & Paint I							1						1															36 / 2	18.00	
Photo I & II										1						1										1		76 / 3	25.33	
Pottery I & II																						1				1		167 / 5	33.40	
Print Making																								1		1		32 / 1	32.00	
BUSINESS ED	2@12									1									1			1	1			2	4@148	336 / 12	28.00	
CIS/Int Comp Sys	1@8																									1	1@37	8 / 1	8.00	
Intro Bus & Mktg																										1		71 / 2	35.50	
Intro Grph/Web Ds																						1				1		64 / 2	32.00	
Javascript Cdg/Pr											1										1		1					78 / 3	26.00	
Personal Finance																											2@36,1@39	111 / 3	37.00	
Python Cdg/Prgmg	1@4																											4 / 1	4.00	
FACS												1			1							1	1	1	1	4	2@71	376 / 12	31.33	
Child Development												1															1@36	56 / 2	28.00	
Culinary Arts 1,2,3																										1	1@35	169 / 5	33.80	
Fashion 1																								1				31 / 1	31.00	
Int Design																					1							53 / 2	26.50	
Living on Own																										1	1	67 / 2	33.50	
GLOBAL LANG	2@16	1				1			1	1	1	1	1	1	2		1			2		2				1	1	6@219	630 / 25	25.20
AP Frn Lng & Cul	1@9																										1@35,1@39	9 / 1	9.00	
AP Span Lang/Cul																												104 / 3	34.67	
AP Spanish Lit/Cul		1																										32 / 2	16.00	
French 1																												81 / 3	27.00	
French 2																												56 / 2	28.00	
French 3																												29 / 1	29.00	
AP Grmn Lng&Com	1@7																											7 / 1	7.00	
German 1																												29 / 1	29.00	
German 2																												16 / 1	16.00	
German 3																												20 / 1	20.00	
Spanish 1																											1@35	69 / 2	34.50	
Spanish 2																												69 / 2	34.50	
Spanish 3						1					1												1					1@36	69 / 3	23.00
Spanish 4										1					1														40 / 2	20.00
LANGUAGE ARTS	2@12					1			1	1	1	1	1	4			3	3	2	2	2	2		4	2	4	11@399	1315 / 47	27.98	
Aurean							1																						15 / 1	15.00
AP 11 Eng Sem	1@4																											4 / 1	4.00	
AP Lang & Comp																									1			57 / 2	28.50	
CIS Intro to Lit																												47 / 2	23.50	
CIS Wrtg Studio												1																42 / 2	21.00	
Creative Wrtg																												22 / 1	22.00	
ELD English 9/10																												32 / 1	32.00	
English 9																												59 / 2	29.50	
Eng 9 Co-taught																												121 / 4	30.25	
English 10																											1@35	65 / 2	32.50	
Eng 10 Co-taught																							1				1@35,1@38,1@40	113 / 3	37.67	
English 11																												72 / 2	36.00	
Eng 11 Co-taught																										1	1@35,1@36	105 / 3	35.00	
English 12																												78 / 3	26.00	
Eng 12 Co-taught																	1	1	1								1@37	146 / 5	29.20	
Honors Eng 9																											2	98 / 3	32.67	
Honors Eng 9 Sem	1@8																											8 / 1	8.00	
Honors Eng 10																												117 / 4	29.25	
Honors Eng 10 Sem																												17 / 1	17.00	
Span Lang Arts 9																												62 / 2	31.00	
Mythology						1									1													1@35	35 / 2	17.50

**RICHFIELD PUBLIC SCHOOLS 2022-23**  
**SENIOR HIGH - NUMBER OF CLASSES BY SUBJECT AND CLASS SIZE - S1**

SUBJECT	< 10	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35 +	STU / SESS	CLASS SIZE	
MATH	1@5	2	1											2	2	1	2	2	1	2	1	4	4	1	2	2	11@402	1176 / 41	28.68	
Adv Algebra	1@5	1	1												1				1				1		1	1	3@36,1@38	212 / 6	35.33	
Adv Alg Co-taught																												34 / 1	34.00	
Adv Alg Seminar																												11 / 1	11.00	
Algebra Seminar																												10 / 1	10.00	
CIS Calculus																												49 / 2	24.50	
CIS Calc Sem																												5 / 1	5.00	
CIS Coll Alg Model																												31 / 1	31.00	
CIS Statistics																												92 / 3	30.67	
CIS Stats Sem																												10 / 1	10.00	
ELD Math																												25 / 1	25.00	
Geometry																												281 / 9	31.22	
Geometry Co-taught																												35 / 1	35.00	
Geometry Seminar																												22 / 1	22.00	
Intmdt Algebra																												164 / 6	27.33	
Intm Alg Co-taught																												105 / 3	35.00	
Pre Calculus	90 / 3	30.00																												
PHYSICAL ED							1					1					1	1			1		5		5	9@335	792 / 24	33.00		
Adv Weight Train							1							1					1			1		1		1	1@40	18 / 1	18.00	
Basketball																												72 / 2	36.00	
Health																												166 / 5	33.20	
Lifetime Activities																												62 / 2	31.00	
Soccer																												93 / 3	31.00	
Strength Training																												130 / 4	32.50	
Team Sports																												214 / 6	35.67	
Volleyball/Life Act																												37 / 1	37.00	
SCIENCE	3@23	1	1	1			1	1	1	1				5	2	2	1		2	4		1	1	4	3	4	7@250	1197 / 46	26.02	
AP Biology	1@8	1																											13 / 1	13.00
Astronomy																													18 / 1	18.00
Biology																													159 / 6	26.50
Biology Co-taught																													32 / 1	32.00
Biology Seminar																													8 / 1	8.00
CIS Climate Crisis																													22 / 1	22.00
CIS Physiology																													36 / 2	18.00
CIS Intro Physics																													46 / 2	23.00
CIS Physics Inq																													67 / 3	22.33
CIS Physics Sem																													12 / 1	12.00
ELD Biology																													27 / 1	27.00
ELD Chemistry																													15 / 1	15.00
Environ Science																													234 / 7	33.43
Envr Sci Co-taught																													64 / 2	32.00
Environ Sci Sem																													6 / 1	6.00
Forensics	45 / 2	22.50																												
Gen Chemistry	1@6	1																								1@35, 1@36	104 / 3	34.67		
Gen Chem Co-taught																											68 / 2	34.00		
Gen Physics																											97 / 3	32.33		
Honors Biology																											32 / 1	32.00		
Honors Chem																											83 / 3	27.67		
Honors Chem Sem	1@9	9 / 1	9.00																											

**RICHFIELD PUBLIC SCHOOLS 2022-23**  
**SENIOR HIGH - NUMBER OF CLASSES BY SUBJECT AND CLASS SIZE - S1**

[illegible]

**THE CLASSES LISTED BELOW ARE NOT INCLUDED ABOVE:**

Class	Stdnt/Sess	Class Size
Special Education	438/52	8.4
ESL	86/12	7.2
Acc English	27/5	5.4
Acc Math	26/2	13.0
Band	28/1	28.0
Inst Studio	41/2	20.5
Jazz	8/1	8.0
Symp Winds	10/1	10.0
Choir	43/1	43.0
Study Hall	517/12	43.1
Ext Campus at SEC	12/10	1.2
Online - MNVA	23/1	23.0
PSEO	13 full time, 17 part time	
Student Aide	62	
Genesys Works	3	
Hennepin Tech	18	

2021-22		
Stu	Sess	Class Size
7288	/ 267	27.30

**Gender and Ethnic Enrollment - ESCE, Elementary & Voluntary PreK**  
**RICHFIELD PUBLIC SCHOOLS 2022-2023**

SCHOOL	NUMBER OF STUDENTS BY ETHNICITY														TOTALS				
by Grade	*AMER IND ALASKAN		ASIAN		HISPANIC		BLACK		HAWAIIAN		2 OR MORE RACES		WHITE		Students of Color		Gender (state report)		Student Count
<b>Central</b>	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	1-Oct
ECSE*	0	0	2	1	19	12	10	11	0	0	8	3	31	15	39	27	70	42	112
VPK	0	0	4	1	5	6	4	6	0	0	1	1	7	2	14	14	21	16	37
*17 of the ECSE students are VPK served in other schools	0	0	6	2	24	18	14	17	0	0	9	4	38	17	53	41	91	58	149
<b>Total</b>	0		8		42		31		0		13		55		94				
<b>Percent</b>	0.00%		5.37%		28.19%		20.81%		0.00%		8.72%		36.91%		63.09%		61.07%		38.93%
<b>RDLS</b>	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	1-Oct
VPK	0	0	0	0	13	12	0	0	0	0	1	1	5	3	14	13	19	16	35
K	0	0	0	0	30	25	0	0	0	0	3	0	13	12	33	25	46	37	83
1	1	1	2	0	28	38	2	1	0	0	3	5	9	13	36	45	45	58	103
2	0	1	1	0	23	32	0	2	0	0	0	2	7	12	24	37	31	49	80
3	0	0	0	0	21	23	1	1	0	0	1	1	7	15	23	25	30	40	70
4	0	0	0	0	22	26	0	0	0	0	0	1	6	10	22	27	28	37	65
5	0	0	0	0	27	23	1	1	1	0	1	0	6	9	30	24	36	33	69
<b>Total</b>	1	2	3	0	164	179	4	5	1	0	9	10	53	74	182	196	235	270	505
<b>Percent</b>	0.59%		0.59%		67.92%		1.78%		0.20%		3.76%		25.15%		74.85%		46.53%		53.47%
<b>CENTENNIAL</b>	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	1-Oct
VPK	0	0	0	0	9	4	4	4	0	0	2	0	3	3	15	8	18	11	29
K	1	0	1	1	9	9	5	6	0	0	2	1	5	4	18	17	23	21	44
1	0	0	0	0	12	8	7	7	0	0	2	2	0	6	21	17	21	23	44
2	1	0	0	1	14	9	6	4	0	0	4	1	4	2	25	15	29	17	46
3	0	0	0	2	15	18	7	4	0	0	0	2	2	4	22	26	24	30	54
4	0	0	0	0	13	14	6	4	0	0	3	0	9	6	22	18	31	24	55
5	0	0	0	1	19	18	7	4	0	0	4	2	4	2	30	25	34	27	61
<b>Total</b>	2	0	1	5	91	80	42	33	0	0	17	8	27	27	153	126	180	153	333
<b>Percent</b>	0.60%		1.80%		51.35%		22.52%		0.00%		7.51%		16.22%		83.78%		54.05%		45.95%
<b>SHERIDAN</b>	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	1-Oct
VPK	0	0	1	5	5	4	2	3	0	0	1	1	3	7	9	13	12	20	32
K	0	0	2	4	8	10	7	5	0	0	3	2	11	16	20	21	31	37	68
1	0	0	1	2	10	5	3	9	0	0	1	1	12	9	15	17	27	26	53
2	1	2	3	0	9	14	3	7	0	0	2	3	10	21	18	26	28	47	75
3	0	1	1	2	5	5	2	6	0	0	6	4	8	12	14	18	22	30	52
4	2	0	3	3	12	6	2	2	0	0	4	2	14	21	23	13	37	34	71
5	0	0	2	1	7	9	10	8	0	0	4	3	11	9	23	21	34	30	64
<b>Total</b>	3	3	13	17	56	53	29	40	0	0	21	16	69	95	122	129	191	224	415
<b>Percent</b>	1.45%		7.23%		26.27%		16.63%		0.00%		8.92%		39.52%		60.48%		46.02%		53.98%
<b>STEM</b>	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	1-Oct
VPK	0	0	3	2	5	2	0	2	0	0	2	2	8	11	10	8	18	19	37
K	1	0	1	2	6	5	6	10	0	0	7	4	28	20	21	21	49	41	90
1	0	1	1	1	10	9	11	8	0	0	6	7	21	9	28	26	49	35	84
2	3	0	3	3	10	6	9	5	0	0	6	2	16	20	31	16	47	36	83
3	0	1	4	5	9	8	9	7	0	0	3	6	20	21	25	27	45	48	93
4	0	1	4	3	15	8	4	5	0	0	2	4	23	17	25	21	48	38	86
5	2	0	5	1	17	10	8	8	0	0	10	14	21	23	42	33	63	56	119
<b>Total</b>	6	3	21	17	72	48	47	45	0	0	36	39	137	121	182	152	319	273	592
<b>Percent</b>	1.52%		6.42%		20.27%		15.54%		0.00%		12.67%		43.58%		56.42%		53.89%		46.11%
<b>PRE K - Grade 5</b>	12	8	44	41	407	378	136	140	1	0	92	77	324	334	692	644	1016	978	1994
<b>Total</b>	20		85		785		276		1		169		658		1336				
<b>Percent</b>	1.00%		4.26%		39.37%		13.84%		0.05%		8.48%		33.00%		67.00%		50.95%		49.05%

# Gender and Ethnic Enrollment - SEC, RCEP, Secondary & District-Wide

RICHFIELD PUBLIC SCHOOLS 2022-2023

SCHOOL	NUMBER OF STUDENTS BY ETHNICITY														TOTALS				
by Grade	*AMER IND ALASKAN		ASIAN		HISPANIC		BLACK		HAWAIIAN		2 OR MORE RACES		WHITE		Students of Color		Gender (state report)		Student Count
SEC-TRAN/CONN	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	1-Oct
	1	0	0	0	4	5	4	2	0	0	1	0	7	1	10	7	17	8	25
Total	1		0		9		6		0		1		8		17				
Percent	4.00%		0.00%		36.00%		24.00%		0.00%		4.00%		32.00%		68.00%		68.00%		32.00%
RMS	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	1-Oct
6	3	0	6	3	54	66	24	23	0	0	14	10	38	44	101	102	139	146	285
7	0	1	9	5	50	53	20	11	0	0	11	12	27	34	90	82	117	116	233
8	2	1	7	6	59	69	23	21	0	0	18	13	43	27	109	110	152	137	289
Total	5	2	22	14	163	188	67	55	0	0	43	35	108	105	300	294	408	399	807
Percent	7		36		351		122		0		78		213		594				
	0.87%		4.46%		43.49%		15.12%		0.00%		9.67%		26.39%		73.61%		50.56%		49.44%
RHS	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	1-Oct
9	2	2	5	4	78	55	30	20	0	1	15	17	43	35	130	99	173	134	307
10	4	4	7	7	66	78	18	23	0	0	15	9	44	44	110	121	154	165	319
11	0	1	9	3	86	78	36	17	0	0	23	9	42	32	154	108	196	140	336
12	1	0	7	5	84	69	28	19	0	0	14	6	40	37	134	99	174	136	310
Total	7	7	28	19	314	280	112	79	0	1	67	41	169	148	528	427	697	575	1272
Percent	14		47		594		191		1		108		317		955				
	1.10%		3.69%		46.70%		15.02%		0.08%		8.49%		24.92%		75.08%		54.80%		45.20%
RCEP	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	1-Oct
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	1	0	1	0	0	0	0	0	0	0	2	0	2	0	2
11	0	0	0	0	1	6	1	1	0	0	0	0	1	1	2	7	3	8	11
12	0	0	2	1	16	4	3	4	0	0	0	2	3	2	21	11	24	13	37
Total	0	0	2	1	18	10	5	5	0	0	0	2	4	3	25	18	29	21	50
Percent	0		3		28		10		0		2		7		43				
	0.00%		6.00%		56.00%		20.00%		0.00%		4.00%		14.00%		86.00%		58.00%		42.00%
Grade 6 - 12	13	9	52	34	499	483	188	141	0	1	111	78	288	257	863	746	1151	1003	2154
Total	22		86		982		329		1		189		545		1609				
Percent	1.02%		3.99%		45.59%		15.27%		0.05%		8.77%		25.30%		74.70%		53.44%		46.56%
PRE-K to Grade 12	25	17	96	75	906	861	324	281	1	1	203	155	612	591	1555	1390	2167	1981	4148
TOTAL	42		171		1767		605		2		358		1203		2945				
PERCENT	1.01%		4.12%		42.60%		14.59%		0.05%		8.63%		29.00%		71.00%		52.24%		47.76%

The minority student enrollment has decreased from 71.2% to 71.0%, a decrease .2% since October 1, 2021.

\*144 students are identified as American Indian/Alaskan for MN state reporting.

\*The Federal Resolved Race breakdown is: 37-Am Ind/Alsk, 38-Hispanic, 69-Two or More.



**LEP Enrollment - PreK & Elementary**  
**RICHFIELD PUBLIC SCHOOLS 2022-2023**

SCHOOL	NUMBER OF STUDENTS BY ETHNICITY																	
by Grade	AMER IND ALASKAN		ASIAN		HISPANIC		BLACK		HAWAIIAN		2 OR MORE RACES		WHITE		LEP Total			Student Count
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total	1-Oct
<b>Central</b>																		
ECSE*	0	0	0	0	2	0	0	1	0	0	0	0	0	0	2	1	3	112
VPK	0	0	1	1	5	5	1	3	0	0	0	1	0	0	7	10	17	37
*17 of the ECSE students are VPK served in other schools	0	0	1	1	7	5	1	4	0	0	0	1	0	0	9	11	20	149
<b>Total</b>	0		2		12		5		0		1		0					
<b>Percent</b>	0.00%		1.34%		8.05%		3.36%		0.00%		0.67%		0.00%		13.42%			
<b>RDLS</b>	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total	1-Oct
VPK	0	0	0	0	5	10	0	0	0	0	0	0	0	0	5	10	15	35
K	0	0	0	0	21	15	0	0	0	0	0	0	0	0	21	15	36	83
1	0	0	0	0	18	25	0	0	0	0	0	0	0	0	18	25	43	103
2	0	0	0	0	14	15	0	0	0	0	0	0	0	0	14	15	29	80
3	0	0	0	0	12	11	0	0	0	0	0	0	0	0	12	11	23	70
4	0	0	0	0	16	17	0	0	0	0	0	0	0	0	16	17	33	65
5	0	0	0	0	12	10	0	0	0	0	0	0	0	0	12	10	22	69
<b>Total</b>	0	0	0	0	98	103	0	0	0	0	0	0	0	0	98	103	201	505
<b>Total Percent</b>	0		0		201		0		0		0		0		39.80%			
	0.00%		0.00%		39.80%		0.00%		0.00%		0.00%		0.00%		39.80%			
<b>CENTENNIAL</b>	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total	1-Oct
VPK	0	0	0	0	4	2	2	2	0	0	0	0	0	1	6	5	11	29
K	0	0	0	0	9	8	0	1	0	0	0	0	0	0	9	9	18	44
1	0	0	0	0	8	4	3	0	0	0	0	1	0	0	11	5	16	44
2	0	0	0	0	10	6	2	2	0	0	0	1	0	0	12	9	21	46
3	0	0	0	1	10	15	3	0	0	0	0	0	0	0	13	16	29	54
4	0	0	0	0	11	10	1	1	0	0	0	0	1	0	13	11	24	55
5	0	0	0	1	16	5	2	0	0	0	0	0	0	0	18	6	24	61
<b>Total</b>	0	0	0	2	68	50	13	6	0	0	0	2	1	1	82	61	143	333
<b>Total Percent</b>	0		2		118		19		0		2		2		42.94%			
	0.00%		0.60%		35.44%		5.71%		0.00%		0.60%		0.60%		42.94%			
<b>SHERIDAN</b>	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total	1-Oct
VPK	0	0	0	4	4	1	0	1	0	0	0	1	0	2	4	9	13	32
K	0	0	2	0	4	9	1	0	0	0	1	1	1	0	9	10	19	68
1	0	0	1	1	9	5	1	2	0	0	1	0	2	0	14	8	22	53
2	0	0	1	0	7	8	1	2	0	0	0	0	0	1	9	11	20	75
3	0	0	1	1	5	5	1	1	0	0	0	0	0	1	7	8	15	52
4	0	0	1	0	7	2	0	0	0	0	0	0	1	0	9	2	11	71
5	0	0	1	0	5	6	1	0	0	0	0	0	0	0	7	6	13	64
<b>Total</b>	0	0	7	6	41	36	5	6	0	0	2	2	4	4	59	54	113	415
<b>Total Percent</b>	0		13		77		11		0		4		8		27.23%			
	0.00%		3.13%		18.55%		2.65%		0.00%		0.96%		1.93%		27.23%			
<b>STEM</b>	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total	1-Oct
VPK	0	0	3	2	4	2	0	1	0	0	1	0	0	2	8	7	15	37
K	0	0	1	0	2	4	0	3	0	0	0	1	0	1	3	9	12	90
1	0	0	1	1	5	4	3	2	0	0	0	0	0	0	9	7	16	84
2	1	0	0	2	3	5	2	1	0	0	0	0	0	1	6	9	15	83
3	0	0	1	3	7	3	4	2	0	0	0	1	2	2	14	11	25	93
4	0	0	2	3	11	5	1	1	0	0	0	0	1	0	15	9	24	86
5	0	0	1	1	8	6	1	3	0	0	1	0	0	1	11	11	22	119
<b>Total</b>	1	0	9	12	40	29	11	13	0	0	2	2	3	7	66	63	129	592
<b>Total Percent</b>	1		21		69		24		0		4		10		21.79%			
	0.17%		3.55%		11.66%		4.05%		0.00%		0.68%		1.69%		21.79%			
<b>PRE K - Grade 5</b>	1	0	17	21	254	223	30	29	0	0	4	7	8	12	314	292	606	1994
<b>Total</b>	1		38		477		59		0		11		20					
<b>Percent</b>	0.05%		1.91%		23.92%		2.96%		0.00%		0.55%		1.00%		30.39%			

# LEP Enrollment - Secondary & District-Wide

RICHFIELD PUBLIC SCHOOLS 2022-2023

SCHOOL	NUMBER OF STUDENTS BY ETHNICITY																	
by Grade	AMER IND ALASKAN		ASIAN		HISPANIC		BLACK		HAWAIIAN		2 OR MORE RACES		WHITE		LEP Total			Student Count
SEC-TRAN/CONN	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total	1-Oct
	0	0	0	0	1	3	0	1	0	0	0	0	0	0	1	4	5	25
Total	0		0		4		1		0		0		0					
Percent	0.00%		0.00%		16.00%		4.00%		0.00%		0.00%		0.00%		20.00%			
RMS	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total	1-Oct
6	0	0	2	1	25	26	5	4	0	0	0	0	1	1	33	32	65	285
7	0	0	3	1	20	21	1	1	0	0	1	0	0	0	25	23	48	233
8	0	0	1	0	24	18	0	1	0	0	0	0	1	0	26	19	45	289
	0	0	6	2	69	65	6	6	0	0	1	0	2	1	84	74	158	807
Total	0		8		134		12		0		1		3					
Percent	0.00%		0.99%		16.60%		1.49%		0.00%		0.12%		0.37%		19.58%			
RHS	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total	1-Oct
9	0	0	1	0	28	19	1	0	0	0	0	0	0	0	30	19	49	307
10	0	0	1	1	16	15	2	0	0	0	0	0	0	0	19	16	35	319
11	0	0	3	0	35	19	2	0	0	0	0	0	0	0	40	19	59	336
12	0	0	1	0	17	18	2	0	0	0	0	0	2	0	22	18	40	310
	0	0	6	1	96	71	7	0	0	0	0	0	2	0	111	72	183	1272
Total	0		7		167		7		0		0		2					
Percent	0.00%		0.55%		13.13%		0.55%		0.00%		0.00%		0.16%		14.39%			
RCEP	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total	1-Oct
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	1	0	1	0	0	0	0	0	0	0	2	0	2	2
11	0	0	0	0	1	2	0	0	0	0	0	0	0	0	1	2	3	11
12	0	0	0	0	2	1	0	0	0	0	0	0	0	0	2	1	3	37
	0	0	0	0	4	3	1	0	0	0	0	0	0	0	5	3	8	50
Total	0		0		7		1		0		0		0					
Percent	0.00%		0.00%		14.00%		2.00%		0.00%		0.00%		0.00%		16.00%			
Grade 6 - 12	0	0	12	3	170	142	14	7	0	0	1	0	4	1	201	153	354	2154
Total	0		15		312		21		0		1		5					
Percent	0.00%		0.70%		14.48%		0.97%		0.00%		0.05%		0.23%		16.43%			
PRE-K to Grade 12	1	0	29	24	424	365	44	36	0	0	5	7	12	13	515	445	960	4148
TOTAL	1		53		789		80		0		12		25					
PERCENT	0.02%		1.28%		19.02%		1.93%		0.00%		0.29%		0.60%		23.14%			

The LEP student enrollment has decreased from 24.79% to 23.14%, an decrease of 1.65% since October 1, 2021.

## Compensatory Enrollment Summary

Richfield Public Schools

School Years 2021-2023

October 1, 2021 Applications					SCHOOL YEAR		
					22-23	21-22	20-21
	Free	Reduced	Total F/R	Enrolled			
Richfield High	625	186	811	1272	63.8%	49.5%	54.3%
Richfield Middle	445	100	545	807	67.5%	55.3%	57.2%
STEM	255	54	309	592	52.2%	41.5%	45.0%
Centennial	222	55	277	333	83.2%	72.3%	72.2%
Sheridan Hills	197	27	224	415	54.0%	41.3%	46.1%
RDLS	204	77	281	505	55.6%	46.7%	55.8%
RCEP	42	5	47	50	94.0%	75.9%	53.1%
Central ECSE & VPK	61	15	76	149	51.0%	44.4%	41.2%
SEC Transitions	19	2	21	25	84.0%	65.0%	59.1%
District Totals	2070	521	2591	4148	62.5%	50.5%	54.3%

**Compensatory Enrollment - Elementary**  
**RICHFIELD PUBLIC SCHOOLS 2022-2023**

SCHOOL	NUMBER OF STUDENTS BY ETHNICITY - FR = FREE LUNCH, RE = REDUCED LUNCH														Compensatory			Student
by Grade	AMER IND ALASKAN		ASIAN		HISPANIC		BLACK		HAWAIIAN		2 OR MORE RACES		WHITE		Total			Count
<b>Central</b>	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	Total	1-Oct
ECSE*	0	0	0	0	17	4	10	2	0	0	3	1	8	1	38	8	46	112
VPK	0	0	1	0	12	2	8	2	0	0	1	1	1	2	23	7	30	37
*16 of the ECSE students are VPK served in other schools	0	0	1	0	29	6	18	4	0	0	4	2	9	3	61	15	76	149
<b>Total</b>	0		1		35		22		0		6		12					
<b>Percent</b>	0.00%		0.67%		23.49%		14.77%		0.00%		4.03%		8.05%		51.0%			
<b>RDLS</b>	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	Total	1-Oct
VPK	0	0	0	0	12	6	0	0	0	0	0	1	2	1	14	8	22	35
K	0	0	0	0	30	12	0	0	0	0	2	0	1	0	33	12	45	83
1	0	0	1	0	33	13	1	0	0	0	3	1	1	2	39	16	55	103
2	1	0	0	0	29	11	0	0	0	0	2	0	2	1	34	12	46	80
3	0	0	0	0	23	7	0	0	0	0	1	0	2	0	26	7	33	70
4	0	0	0	0	25	11	0	0	0	0	0	0	1	0	26	11	37	65
5	0	0	0	0	28	10	1	1	1	0	1	0	1	0	32	11	43	69
<b>Total</b>	1	0	1	0	180	70	2	1	1	0	9	2	10	4	204	77	281	505
<b>Percent</b>	0.20%		0.20%		49.50%		0.59%		0.20%		2.18%		2.77%		55.6%			
<b>CENTENNIAL</b>	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	Total	1-Oct
VPK	0	0	0	0	8	0	5	2	0	0	0		2	3	15	5	20	29
K	1	0	2	0	16	2	7	2	0	0	1	1	2	2	29	7	36	44
1	0	0	0	0	13	3	12	0	0	0	0	2	3	1	28	6	34	44
2	1	0	1	0	19	3	10	0	0	0	2	2	3	0	36	5	41	46
3	0	0	1	0	23	7	8	3	0	0	1	0	2	0	35	10	45	54
4	0	0	0	0	15	10	10	0	0	0	3	0	7	2	35	12	47	55
5	0	0	1	0	28	7	8	3	0	0	5	0	2	0	44	10	54	61
<b>Total</b>	2	0	5	0	122	32	60	10	0	0	12	5	21	8	222	55	277	333
<b>Percent</b>	0.60%		1.50%		46.25%		21.02%		0.00%		5.11%		8.71%		83.2%			
<b>SHERIDAN</b>	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	Total	1-Oct
VPK	0	0	0	0	7	1	5	0	0	0	1	0	1	1	14	2	16	32
K	0	0	2	0	16	2	12	0	0	0	2	0	7	0	39	2	41	68
1	0	0	2	0	13	1	10	0	0	0	0	0	4	1	29	2	31	53
2	1	1	0	0	18	3	8	0	0	0	2	1	5	1	34	6	40	75
3	1	0	1	0	7	3	6	1	0	0	4	1	5	1	24	6	30	52
4	1	0	2	2	14	1	2	2	0	0	2	0	3	0	24	5	29	71
5	0	0	1	1	13	1	15	0	0	0	4	1	0	1	33	4	37	64
<b>Total</b>	3	1	8	3	88	12	58	3	0	0	15	3	25	5	197	27	224	415
<b>Percent</b>	0.96%		2.65%		24.10%		14.70%		0.00%		4.34%		7.23%		54.0%			
<b>STEM</b>	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	Total	1-Oct
VPK	0	0	2	0	4	1	1	1	0	0	1	1	3	1	11	4	15	37
K	1	0	1	0	9	0	12	1	0	0	1	3	8	1	32	5	37	90
1	1	0	2	0	9	4	13	0	0	0	6	3	6	0	37	7	44	84
2	3	0	3	0	11	0	10	2	0	0	3	2	8	2	38	6	44	83
3	1	0	6	0	10	3	12	2	0	0	5	1	10	2	44	8	52	93
4	1	0	4	1	16	3	6	2	0	0	3	1	7	2	37	9	46	86
5	2	0	5	1	16	4	12	1	0	0	10	7	11	2	56	15	71	119
<b>Total</b>	9	0	23	2	75	15	66	9	0	0	29	18	53	10	255	54	309	592
<b>Percent</b>	1.52%		4.22%		15.20%		12.67%		0.00%		7.94%		10.64%		52.2%			
<b>PRE K - Grade 5</b>	15	1	38	5	494	135	204	27	1	0	69	30	118	30	939	228	1167	1994
<b>Total</b>	16		43		629		231		1		99		148					
<b>Percent</b>	0.80%		2.16%		31.54%		11.58%		0.05%		4.96%		7.42%		58.5%			

# Compensatory Enrollment - Secondary & District-Wide

RICHFIELD PUBLIC SCHOOLS 2022-23

SCHOOL	NUMBER OF STUDENTS BY ETHNICITY - FR = FREE LUNCH, RE = REDUCED LUNCH																	
by Grade	AMER IND ALASKAN		ASIAN		HISPANIC		BLACK		HAWAIIAN		2 OR MORE RACES		WHITE		Compensatory Total			Student Count
SEC-TRAN/CONN	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	Total	1-Oct
	1	0	0	0	7	2	6	0	0	0	1	0	4	0	19	2	21	25
Total	1		0		9		6		0		1		4					
Percent	4.00%		0.00%		36.00%		24.00%		0.00%		4.00%		16.00%		84.0%			
RMS	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	Total	1-Oct
6	2	0	6	0	83	25	36	2	0	0	13	7	18	1	158	35	193	285
7	1	0	11	1	72	14	22	4	0	0	13	0	11	4	130	23	153	233
8	2	0	5	4	89	22	33	6	0	0	20	3	8	7	157	42	199	289
Total	5	0	22	5	244	61	91	12	0	0	46	10	37	12	445	100	545	807
Percent	5		27		305		103		0		56		49		67.5%			
	0.62%		3.35%		37.79%		12.76%		0.00%		6.94%		6.07%		67.5%			
RHS	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	Total	1-Oct
9	2	1	4	1	90	19	41	5	0	0	14	5	14	6	165	37	202	307
10	5	1	10	1	83	38	29	2	0	0	10	3	11	8	148	53	201	319
11	0	0	6	2	105	26	41	2	0	0	14	3	9	5	175	38	213	336
12	1	0	5	2	84	39	33	4	0	0	4	5	10	8	137	58	195	310
Total	8	2	25	6	362	122	144	13	0	0	42	16	44	27	625	186	811	1272
Total	10		31		484		157		0		58		71					
Percent	0.79%		2.44%		38.05%		12.34%		0.00%		4.56%		5.58%		63.8%			
RCEP	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	FR	RE	Total	1-Oct
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	1	0	1	0	0	0	0	0	0	0	2	0	2	2
11	0	0	0	0	6	1	3	0	0	0	1	0	1	0	11	1	12	11
12	0	0	1	0	16	3	7	1	0	0	2	0	3	0	29	4	33	37
Total	0	0	1	0	23	4	11	1	0	0	3	0	4	0	42	5	47	50
Percent	0		1		27		12		0		3		4		94.0%			
	0.00%		2.00%		54.00%		24.00%		0.00%		6.00%		8.00%		94.0%			
Grade 6 - 12	14	2	48	11	636	189	252	26	0	0	92	26	89	39	1131	293	1424	2154
Total	16		59		825		278		0		118		128					
Percent	0.74%		2.74%		38.30%		12.91%		0.00%		5.48%		5.94%		66.1%			
PRE-K to Grade 12	29	3	86	16	1130	324	456	53	1	0	161	56	207	69	2070	521	2591	4148
TOTAL	32		102		1454		509		1		217		276					
PERCENT	0.77%		2.46%		35.05%		12.27%		0.02%		5.23%		6.65%		62.5%			

The percent of students on Free/Reduced lunch has increased from 50.5% to 62.5%, an increase of 12% since October 1, 2021.

**RICHLAND PUBLIC SCHOOLS**  
Enrollment Options - Summary by District and by Grade Level 2022-23

DISTRICT	PreK		K		1		2		3		4		5		6		7		8		9		10		11		12		TOTAL	
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT
Anoka					1		1												2	1		1						4	2	
Becker																												0	0	
Bloomington	12	1	21	10	17	5	11	13	21	8	17	14	20	10	22	16	13	12	20	13	15	39	18	45	24	45	36	53	267	284
Brooklyn Center																										1		0	1	
Burnsville			4		7		4	1	4		7	1	1	1	2	1	2		3	1	6	1	2		1	2	1	1	44	9
Cambridge-Isanti											1																	1	0	
Centennial																												0	0	
Columbia Hgts																	1							1				2	0	
Eastern Carver																												0	0	
Eden Prairie						1			1			2					1	1		2		4		2		1		3	2	16
Edina	15		1	18		29	1	25	2	17		20	1	17	2	20	1	20	1	14	1	29	1	28	4	41		41	30	319
Farmington	1						1																				1		3	0
Fergus Falls				1						1																		0	2	
Fridley			1		1																		1				1	2	2	
Hendricks																												0	0	
Hopkins						3								1	1	1	1					1	1		1	1		4	8	
Houston				1		1				1		2				1		1		2		2		2		1		1	0	15
Inver Grove Hgths							1						2												1			1	4	1
Lakeville	1				4				1		1				1													8	0	
Minneapolis	11	8	19	5	19	10	22	11	17	14	12	15	21	13	16	10	12	6	25	15	27	13	35	17	30	18	37	19	303	174
Minnetonka						2				1	1		1				1					1		3		1		1	1	12
Moundsview																					1	1	1		1			3	1	
Orono																												0	0	
Osseo	1				1		1	1	1				1		1			1			1		2		2		2	1	13	3
Prior Lake				1							1									1			1		1			0	5	
Robbinsdale			2		2				1					1					1			1						7	1	
Rockford																					1				1			2	0	
Rosemount	1	2	3	1	2	1	3	2	4	1			4	1	1			1	2			1	1	1		2	5	1	26	14
Roseville	1				1		1								1													4	0	
SEC Academy-287																						1				2		13	0	16
Shakopee																					1				1			2	0	
South Washington																							1					0	1	
Spring Lk Park																												0	0	
St Louis Park											1																2	0	3	
St Cloud																												0	0	
St Michael-Albertville																												0	0	
St Paul		1		1					3		4		1				4	2	2	2	2	1	1		2		1		20	7
St Paul - North																										1		1	0	
St Paul - South																					1				1		2		4	0
St Paul - West							1								1		1		1	1	1		1			1	1		7	2
Wayzata								1																				0	1	
White Bear Lake																												0	0	
	43	12	51	38	55	52	47	54	56	43	42	57	52	44	48	49	36	45	55	53	58	95	64	102	69	116	88	139	764	899

"In" means a student coming in from another district - attending Richfield.

"Out" means a Richfield resident - attending another district.



# **RICHFIELD PUBLIC SCHOOLS**

Enrollment Options History School Years 2015 - 2023

	14-15		15-16		16-17		17-18		18-19		19-20		20-21		21-22		22-23	
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT
<u>Pre-K - Grade 2 Total</u>	182	129	169	131	160	132	151	145	139	140	142	139	169	143	179	125	196	156
Difference, "In" minus "Out"	53		38		28		6		-1		3		26		54		40	
<u>Grade 3-5 Total</u>	119	118	142	134	162	155	177	157	158	160	145	143	125	144	153	118	150	144
Difference, "In" minus "Out"	1		8		7		20		-2		2		-19		35		6	
<u>Grade 6-8 Total</u>	81	111	81	90	103	119	126	151	146	159	148	167	149	145	136	124	139	147
Difference, "In" minus "Out"	-30		-9		-16		-25		-13		-19		4		12		-8	
<u>Grade 9 - 12 Total</u>	210	225	196	228	192	258	203	274	191	302	194	320	180	322	235	328	279	452
Difference, "In" minus "Out"	-15		-32		-66		-71		-111		-126		-142		-93		-173	
Total Difference	9		5		-47		-70		-127		-140		-131		8		-135	

## NOTES:

(A) "In" means a student coming in from another district - attending Richfield.

(B) "Out" means a Richfield resident attending another district.

**RICHFIELD RESIDENTS ATTENDING CHARTER SCHOOLS - School Years 2021-2023**

Name of School	City	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	22-23	21-22	20-21
AFSA High School	Vadnais Hghts															0	0	0
Agamin Classical Academy	Edina		2			1			2							5	3	4
Aim Academy	Minneapolis										1	1				2	1	0
Aspen Academy	Savage															0	0	1
Augsburg Fairview Academy	Minneapolis															0	1	2
Aurora Charter School	Minneapolis					1		1	1							3	8	12
Avalon School	St. Paul															0	1	2
Bdote Learning Center	Minneapolis															0	0	0
Best Academy	Golden Valley		1	1				1			1					4	2	1
Blue Sky Charter	St. Paul													1	1	2	2	3
Career Pathways	St. Paul															0	1	1
Cosmos Montessori	Minneapolis		1													1	0	0
Cyber Village Academy	St. Paul				1							1				2	3	4
Eagle Ridge Academy	Eden Prairie		4	3	6	3	1	4	3	3	3	7	7	3	1	48	48	47
El Colegio Charter School	Minneapolis											1	1			2	2	4
Escuela Exitos Charter	New Hope															0	1	0
FIT Academy	Apple Valley						1									1	1	0
Friendship Academy	Minneapolis			1						4						5	2	0
Gateway STEM Academy	Burnsville		1													1	0	0
Great River School	St. Paul				1				1						2	4	3	3
Hennepin Elementary	Minneapolis		1	2		1	1		2	2	1					10	2	0
High School for Recording Arts	St. Paul														1	1	1	1
Higher Ground Academy	St. Paul					1		1	1				1			4	3	5
Hiawatha Academies	Minneapolis		1			4	4	9	5	9	13	7	6	6	1	65	51	54
Horizon Science Academy	Richfield		2	1	5		2	2								12	12	14
International Spanish Academy	Minnetonka		4	4												8	3	1
LILA Upper School	Forest Lake									1						1	0	0
ISLA Academy	Edina															0	3	0
KIPP Minnesota Charter	Minneapolis															0	0	1
Lincoln International School	Minneapolis												1			1	1	0
Lionsgate Academy	Crystal										2	1	1	2	2	8	8	9
LoveWorks Academy	Minneapolis		4		2		1	1	1							9	2	0
MN Internship Center	Minneapolis															0	1	1
MN Online High School	St. Paul													1		1	0	1
MN River Valley Education	Montevideo															0	0	0
MN Transitions Charter	Minneapolis		1	1	1			1				3	2	4	3	16	11	23
MN Wildflower Montessori	Minneapolis															0	1	0
New Century School	St. Paul	1		1									1			3	1	1
Notre Ecole Academy	Golden Valley			1		1										2	2	0
Nova Classical Academy	St. Paul		1			1							1		1	4	3	2
Partnership Academy	Richfield	5	20	17	14	17	25	17	22	25	19					181	165	165
Phoenix Academy	North Branch			1												1	1	0
PIM Arts High School(Main Street)	Eden Prairie											2	3	1	3	9	7	7
Prairie Creek Academy	Northfield			1			1									2	1	0
Prodeo Academy	Minneapolis			1			1	1		2	1					6	5	6

SciTech Academy	Richfield		1	3	1	3	2	4	5		1					20	54	32	
Seven Hills Prep Academy	Bloomington		30	34	37	33	27	48	41	45	29					324	329	329	
Skyline Math & Science Acdmy	Minneapolis		1	1		1										3	1	0	
SOAR Campus	Lindstrom														1	1	0	0	
Southside Family Charter	Minneapolis															0	0	0	
Spero Academy	Minneapolis		1	1	1	1			1							5	1	1	
St. Paul Conservatory	St. Paul													3		3	3	2	
STEAM Academy	St. Paul															0	1	0	
Step Academy Charter	Inver Grv Hgts		1		1			1	1	1		1	1			7	6	2	
StoneBridge World School	Minneapolis			2	1			1								4	7	14	
Success Academy	Bloomington		3	2	3	3	1	4		3	2					21	17	3	
The Journey School	St. Paul					1				1						2	1	1	
Twin Cities Intl Schools	Minneapolis															0	4	8	
Ubah Medical Academy	Minneapolis													1		1	2	2	
Universal Academy	Minneapolis			1			1		1		1	1				5	5	0	
Upper Mississippi Academy	St Paul										1	1				2	7	9	
Venture Academy	Minneapolis										1	1				2	2	3	
Watershed Academy	Richfield											3	7	5	2	17	14	10	
Yinghua Academy	Minneapolis		1													1	1	1	
Total Student			6	81	79	74	72	68	96	87	96	76	30	32	27	18	842	818	792

**RICHFIELD RESIDENTS ATTENDING NON-PUBLIC SCHOOLS - School Years 2020-2023**

Name of School	City	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	22-23	21-22	20-21	19-20
Academy of Holy Angels	Richfield											26	18	20	7	71	64	59	54
AgapeChristi Academy	Eden Prairie																3	0	1
Annunciation	Minneapolis		3	2	2	4	1	2	3	2	9					28	23	27	36
Avail Academy (Calvin)	Edina			1				1			1					3	3	3	6
Benilde-St. Margaret	St. Louis Pk									1		1		1	1	4	3	3	2
Blake	Hopkins				1	1										2	1	1	5
Blessed Trinity	Richfield	4	11	12	12	13	12	14	18	6						102	115	108	123
Breck	Minneapolis					1			1							2	3	3	3
Chesterton Academy	Hopkins												1	1		2			
City of Lakes Waldorf	Minneapolis		2								1					3	1	1	1
Concordia Academy	Minneapolis												2			2	2	0	1
Convent of the Visitation	Mendota Hgt																0	0	1
Cristo Rey	Minneapolis											7	10	5	1	23	42	38	30
Crown of Life	Eagan																0	0	0
DeLaSalle	Minneapolis											1	2	1	1	5	8	10	12
First Baptist	Rosemount				1					1						2	2	0	1
Fourth Baptist Christian	Plymouth		1		1	1	1	1								5			
Golden Years	Edina	1														1			
Groves Academy	St. Louis Pk						1				1			1		3	4	2	2
Hill-Murray	Maplewood																1	0	1
Holy Family	Victoria																0	0	0
Homeschool	Richfield			3	12	8	9	5	10	5	7	5	8	10	7	89	82	92	89
Hope Academy	Minneapolis		1	1		1	1	1			1	1	1			8			
The International School	Eden Prairie									1			1			2	2	1	3
Lake Country	Minneapolis																2	2	0
Maranatha Christian Acad	Brooklyn Park					1			1		1					3			
Mayer Lutheran	Mayer																0	1	2
Minnehaha Academy	Minneapolis	1							2	1	1	5		1	4	15	15	10	11
Nativity of Mary	Bloomington		1	1					1							3	6	6	0
Oak Hill Montessori	Shoreview																0	0	1
Pilgrim Lutheran	Minneapolis																0	0	0
Providence Academy	Plymouth														1	1	2	1	1
Shattuck-St Mary's	Faribault																1	1	1
Southview Christian	Burnsville																1	0	2
Southwest Christian	Chaska														1	1			
St. Croix Lutheran	W St Paul												1	1		2	3	3	4
ST Therese Catholic	Deephaven				1	1	1									3			
Sunny Hollow Montessori	St Paul																2	0	2
United Christian (Bethany)	St Paul			1		2			2		4		4	2	1	16	20	12	11
<b>Total Students</b>		<b>6</b>	<b>19</b>	<b>21</b>	<b>30</b>	<b>33</b>	<b>26</b>	<b>24</b>	<b>38</b>	<b>17</b>	<b>26</b>	<b>46</b>	<b>48</b>	<b>43</b>	<b>24</b>	<b>401</b>	<b>411</b>	<b>384</b>	<b>406</b>



FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	307014	12/15/2022	ANTL SCOTT	R	82.00
01	307015	12/15/2022	APPRIZE TECHNOLOGIES	R	225.00
01	307016	12/15/2022	BIX FRUIT COMPANY	R	4,409.77
01	307017	12/15/2022	BCBS OF MINNESOTA & BLUE PLUS	R	9,284.00
01	307018	12/15/2022	BOHMBACH JOHN	R	64.00
01	307019	12/15/2022	BRAND FARMS	R	1,720.00
01	307020	12/15/2022	CAPTIVATE MEDIA & CONSULTING	R	1,488.00
01	307021	12/15/2022	CATALYST BUYING GROUP LLC	R	1,007.49
01	307022	12/15/2022	CHURCHILL LEE	R	64.00
01	307023	12/15/2022	CITY OF RICHFIELD	R	450.00
01	307024	12/15/2022	CITY OF RICHFIELD	R	17,646.58
01	307025	12/15/2022	COMCAST BUSINESS	R	541.35
01	307026	12/15/2022	DARK KNIGHT SOLUTIONS, LLC	R	350.00
01	307027	12/15/2022	DICK BLICK COMPANY	R	563.40
01	307028	12/15/2022	DIGITAL INSURANCE LLC	R	3,607.00
01	307029	12/15/2022	DONALD BLACKHAWK	R	500.00
01	307030	12/15/2022	ECM PUBLISHERS INC	R	160.80
01	307031	12/15/2022	FINANGER PHILLIP J	R	80.00
01	307032	12/15/2022	FREEWHEEL BIKE RICHFIELD	R	41.95
01	307033	12/15/2022	FUGATE BEN	R	64.00
01	307034	12/15/2022	HOBART SERVICE	R	1,062.75
01	307035	12/15/2022	HOFSTEDT JASON	R	82.00
01	307036	12/15/2022	HOLT JAMES B JR	R	82.00
01	307037	12/15/2022	HOPE CHURCH	R	29,548.24
01	307038	12/15/2022	HOVICK NICHOLAS	R	82.00
01	307039	12/15/2022	HUBERT COMPANY, LLC	R	185.18
01	307040	12/15/2022	HIPPIE DOG	R	250.00
01	307041	12/15/2022	INTERMEDIATE DISTRICT 287	R	940.80
01	307042	12/15/2022	LESSONPIX INC	R	1,193.40
01	307043	12/15/2022	LOFFLER	R	1,225.09
01	307044	12/15/2022	MRI SOFTWARE LLC	R	580.50
01	307045	12/15/2022	NORTHERN STAR COUNCIL / BSA	R	250.00
01	307046	12/15/2022	OCCUPATIONAL MEDICINE CONSULTANTS	R	622.20
01	307047	12/15/2022	OKEY CHRIS	R	100.00
01	307048	12/15/2022	PAN O GOLD BAKING CO	R	913.41
01	307049	12/15/2022	PREMIUM WATERS INC	R	33.00
01	307050	12/15/2022	PRICE RACHEL	R	82.00
01	307051	12/15/2022	REGION 6 AA-MSHSL	R	5,575.00
01	307052	12/15/2022	ROWE SETH A	R	64.00
01	307053	12/15/2022	SAVVAS LEARNING COMPANY LLC	R	1,725.00
01	307054	12/15/2022	SCHMITT MUSIC CREDIT	R	1,485.49
01	307055	12/15/2022	SCHOOL SPECIALTY, LLC	R	137.40
01	307056	12/15/2022	SEVERSON LAUREL	R	100.00
01	307057	12/15/2022	SHERWIN WILLIAMS CO	R	71.88
01	307058	12/15/2022	STERICYCLE, INC.	R	993.00
01	307059	12/15/2022	SURA NIRAV	R	101.00
01	307060	12/15/2022	TRIO SUPPLY COMPANY	R	1,699.24
01	307061	12/15/2022	UNITED HEALTHCARE INSURANCE CO	R	528.23
01	307062	12/15/2022	UNITED HEALTHCARE/AARP MEDICARE RX	R	109.60



01	307063	12/15/2022	UNITED HEARTHCARE /AARP MEDICARE RX	R	109.60
01	307064	12/15/2022	UPPER LAKES FOODS	V	0.00
01	307065	12/15/2022	UPPER LAKES FOODS	R	34,474.87
01	307066	12/15/2022	VANESSA MERRY	R	125.00
01	307067	12/15/2022	XCEL ENERGY	R	169.53
01	307068	12/15/2022	YOUTH ENRICHMENT LEAGUE (YEL!)	R	2,040.00
01	307069	12/16/2022	COMMERCIAL KITCHEN	R	2,934.15
01	307070	12/16/2022	INDEPENDENT SCHOOL MGMT, INC. (ISM)	R	3,800.00
01	307071	12/16/2022	KERI SIMONSON	R	750.00
01	307072	12/16/2022	REALLY GOOD STUFF	R	693.61
01	307073	12/21/2022	AHA STARLINERS DANCE TEAM	R	200.00
01	307074	12/21/2022	ALL STATE COMMUNICATIONS INC	R	14,834.00
01	307075	12/21/2022	AMF SOUTHTOWN LANES	R	264.86
01	307076	12/21/2022	AMPLIFY EDUCATION, INC.	R	49,081.71
01	307077	12/21/2022	BIX FRUIT COMPANY	R	5,672.97
01	307078	12/21/2022	BRAND FARMS	R	1,550.00
01	307079	12/21/2022	BRICKMAN JACQUYLYN	R	4,197.00
01	307080	12/21/2022	BRINK'S INCORPORATED	R	1,864.15
01	307081	12/21/2022	BROTHERTON JAMES	R	64.00
01	307082	12/21/2022	CANON USA	R	1,154.44
01	307083	12/21/2022	CROWLEY SHON	R	64.00
01	307084	12/21/2022	DREPAUL NERICA	R	13.00
01	307085	12/21/2022	EDWARDS NICHOLAS THOMAS	R	82.00
01	307086	12/21/2022	EMI AUDIO	R	901.38
01	307087	12/21/2022	FASTENAL INDUSTRIAL	R	102.14
01	307088	12/21/2022	FINANGER PHILLIP J	R	160.00
01	307089	12/21/2022	FREEWHEEL BIKE RICHFIELD	R	876.56
01	307090	12/21/2022	GOEBEL JUDITH K	R	250.00
01	307091	12/21/2022	GUSTAFSON ZACHARY	R	82.00
01	307092	12/21/2022	HARDT TRISTAN	R	82.00
01	307093	12/21/2022	HAWKINS CLAUDE	R	82.00
01	307094	12/21/2022	HERFF JONES INC	R	2,960.59
01	307095	12/21/2022	HOBART SERVICE	R	103.30
01	307096	12/21/2022	HOLT JAMES B JR	R	146.00
01	307097	12/21/2022	HORWATH KARL	R	101.00
01	307098	12/21/2022	HOVICK NICHOLAS	R	118.00
01	307099	12/21/2022	HR SIMPLIFIED INC.	R	679.00
01	307100	12/21/2022	IDEAL ENERGIES, LLC	R	6,543.67
01	307101	12/21/2022	INNOVATIVE OFFICE SOLUTIONS LLC	R	99.63
01	307102	12/21/2022	INTERMEDIATE DISTRICT 287	R	89,541.37
01	307103	12/21/2022	ISD 271 KENNEDY HS	R	240.00
01	307104	12/21/2022	JACKSON AZZAIRIA	R	118.00
01	307105	12/21/2022	JENSEN RANDAL	R	118.00
01	307106	12/21/2022	JOHNSTON ADAM T	R	82.00
01	307107	12/21/2022	KINECT ENERGY INC	R	36,510.84
01	307108	12/21/2022	LAKEVILLE NORTH LAKE LINER DANCE TM	R	250.00
01	307109	12/21/2022	LANGUAGE LINE SERVICE	R	1,388.04
01	307110	12/21/2022	LOFFLER COMPANIES	R	3,195.00
01	307111	12/21/2022	MCDONALD DANIEL	R	82.00
01	307112	12/21/2022	MILLER EVAN	R	64.00

01	307113	12/21/2022	MILLER KYLE	R	101.00
01	307114	12/21/2022	MILLER PAUL	R	82.00
01	307115	12/21/2022	NICKLAUS TODD	R	101.00
01	307116	12/21/2022	NUSS TRUCK & EQUIPMENT	R	2,290.00
01	307117	12/21/2022	OCCUPATIONAL MEDICINE CONSULTANTS	R	255.00
01	307118	12/21/2022	OKEY CHRIS	R	340.00
01	307119	12/21/2022	JUIRAD HUGHES	R	82.00
01	307120	12/21/2022	PAN O GOLD BAKING CO	R	574.87
01	307121	12/21/2022	PARAGON DEVELOPMENT SYSTEMS, INC.	R	4,832.85
01	307122	12/21/2022	PITNEY BOWES INC	R	76.49
01	307123	12/21/2022	POMPS TIRE SERVICE	R	312.00
01	307124	12/21/2022	CATEGORY FIVE TECHNOLOGIES, INC.	R	7,831.19
01	307125	12/21/2022	RATWIK ROSZAK & MALONEY PA	R	344.50
01	307126	12/21/2022	RICHFIELD ICE ARENA	R	7,831.25
01	307127	12/21/2022	SFM	R	10,621.00
01	307128	12/21/2022	SOUTH ST PAUL HIGH SCHOOL	R	150.00
01	307129	12/21/2022	THREE RIVERS PARK DISTRICT	R	1,755.00
01	307130	12/21/2022	TRIO SUPPLY COMPANY	R	2,599.53
01	307131	12/21/2022	TRUSTED METRO OFFICIALS	R	720.00
01	307132	12/21/2022	UNIVERSAL ATHLETIC SERVICE INC	R	575.00
01	307133	12/21/2022	UPPER LAKES FOODS	R	33,445.47
01	307134	12/21/2022	VANESSA MERRY	R	265.00
01	307135	12/21/2022	VSP INSURANCE CO. (CT)	R	3,525.90
01	307136	12/21/2022	XCEL ENERGY	R	1,541.08
01	307137	12/21/2022	YOUTH ENRICHMENT LEAGUE (YEL!)	R	684.00

<b>TOTAL CHECK REGISTER</b>					<b>442,123.29</b>
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# P-CARD,CHECK RUNS, E-PAYS & WIRES FOR 01/03/2023 BOARD REPORTS

BANK 05	DATE	AMOUNT
Checks	12/15/2022	129,090.75
	12/16/2022	8,177.76
	12/21/2022	304,854.78

CHECK REGISTER BANK 05 TOTAL =	442,123.29
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BREAKDOWN	
01-206-00	328,982.46
02-206-00	96,031.53
03-206-00	8,793.02
04-206-00	6,173.28
06-206-00	0.00
07-206-00	0.00
18-206-00	0.00
20-206-00	1,457.24
21-206-00	685.76
47-206-00	0.00
BANK TOTAL =	442,123.29

## SUPERINTENDENT'S REPORT AND AGENDA

Organizational Meeting of the Board of Education  
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

**Tuesday, January 3, 2023**  
**7 p.m. School Board Meeting**

### I. CALL TO ORDER OF THE BOARD ORGANIZATIONAL MEETING

The organizational meeting of the board of education of ISD 280, Hennepin County, Richfield, Minnesota was held on Tuesday, January 3, 2023 in the boardroom at the Richfield Public Schools District Office.

- A. Chair Tim Pollis called the board organizational meeting to order at 7:05 p.m. with the following school board members in attendance: Banks Kupcho, Brakke, Carter and Cole. Superintendent Unowsky was present. Student representatives Chimdalun Dibua and Paola Hernandez Zuniga were present.

#### B. Election of Chair Cole

Nominated by Brakke, seconded by Banks Kupcho, and unanimously carried.

Board member Smisek joined the meeting at 7:09 p.m.

#### C. Election of Vice Chair Carter

Nominated by Pollis, seconded by Smisek, and unanimously carried.

#### D. Election of Clerk Smisek

Nominated by Pollis, seconded by Carter, and unanimously carried.

#### E. Election of Treasurer Brakke

Nominated by Pollis, seconded by Smisek, and unanimously carried.

### II. REVIEW AND APPROVAL OF THE AGENDA

Motion by Brakke, seconded by Banks Kupcho, and unanimously carried, the board of education approved the agenda.

### III. INFORMATION AND PROPOSALS - NON-ACTION ITEMS

#### A. Superintendent Update

1. Sheridan Hills Elementary School Presentation
  2. Safe Routes to School Presentation
- B. Commendation

#### IV. CONSENT AGENDA

- A. Routine Matters
1. Minutes of the regular meeting held December 19, 2022
  2. General Disbursements as of 12/21/22 in the amount of \$442,123.29
  3. Investment Holdings
- B. Personnel Items

**Certified Full Time Positions for Employment – 3<sup>rd</sup> Year Probation**

**Tiffany Turner** – Spanish Language Arts – Richfield Middle School  
Effective 01/03/2023

**Certified Full Time Resignations**

**Patrick Wells** – Social Worker – Richfield High School  
Effective 12/21/2022

Years of Service: 1.5 Years

**Dawn Shannon** – Family Consumer Science – Richfield High School  
Effective 11/18/22

Years of Service: 3 months

**Andrew Englesmith** – Reading Specialist – Richfield Middle School  
Effective 1/2/23

Years of Service: 4 months

**Classified Paraprofessional moved to Full Time Administrative Assistant**

**Stephanie Davison** – Student Records – District Office  
Effective 12/05/2022

**Classified Facilities moved to Food & Nutrition moved to Paraprofessional**

**Juan Sanchez Hernandez** – Special Education Paraprofessional – RSTEM  
Effective 1/3/2023

Motion by Pollis, seconded by Smisek, and unanimously carried, the board of education approved the consent agenda.

#### V. OLD BUSINESS

- A. Policy 209: Board Self-Evaluation & Administrative Guideline 209.1 - final read

Motion by Banks Kupcho, seconded by Pollis, and unanimously carried, the board of education approved the revised policy.

- B. RPS Legislative Platform  
C. Policy 111: Weapons on School Premises - second read

#### VI. NEW BUSINESS

- A. Policy 109: Distribution of Nonschool-sponsored Materials on School Premises by Student and Employees & Administrative Guideline 109.1 & Policy 980: Distribution of Materials on School District Property by Nonschool Persons - first read
- B. Review 2022 Represent a School Assignments
- C. Review 2022 Board Liaison Assignments
- D. Set Honorarium for Board Members and Board Officers

Motion by Brakke, seconded by Pollis, and unanimously carried, the board of education approved the honorarium.

#### E. Donations

Motion by Pollis, seconded by Banks Kupcho, and unanimously carried, the board of education accepted the donations with gratitude.

### VII. ADVANCE PLANNING

- A. Legislative Update
- B. Information and Questions from Board
- C. Future Meeting Dates
 

*Tuesday, 1-17-2023	7 p.m.	Regular Board Meeting - Public Comment
2-6-2023	6 p.m.	Study Session with Legislators
2-6-2023	7 p.m.	Regular Board Meeting
- D. Suggested/Future Agenda Items

### VIII. ADJOURN ORGANIZATIONAL MEETING

Chair Cole adjourned the meeting at 9:13 p.m.

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	307140	12/28/2022	AMAZON.COM SYNCB/AMAZON	R	3,775.17
01	307141	12/28/2022	ACCO BRANDS USA LLC	R	148.84
01	307142	12/28/2022	ANTHONY LEE FRANK	R	200.00
01	307143	12/28/2022	BIRDBATH TECHNOLOGIES LLC	R	1,528.90
01	307144	12/28/2022	BSI MECHANICAL, INC.	R	763.96
01	307145	12/28/2022	BSN SPORTS, LLC	R	36.00
01	307146	12/28/2022	CANDIDA LEON ROSALES	R	79.00
01	307147	12/28/2022	CDW GOVERNMENT INC	R	5,921.82
01	307148	12/28/2022	CINTAS CORPORATION NO 2	R	346.45
01	307149	12/28/2022	CONTEMPORARY TRANSPORTATION LLC	R	10,690.00
01	307150	12/28/2022	CUB FOODS	R	542.62
01	307151	12/28/2022	DECKER EQUIPMENT INC	R	205.89
01	307152	12/28/2022	ECM PUBLISHERS INC	R	148.00
01	307153	12/28/2022	ECOLAB INC	R	945.76
01	307154	12/28/2022	FASTENAL INDUSTRIAL	R	326.70
01	307155	12/28/2022	FASTEST LABS OF BLOOMINGTON	R	280.00
01	307156	12/28/2022	GILBERT MECHANICAL CONTRACTORS, LLC	R	5,820.00
01	307157	12/28/2022	WW GRAINGER INC	R	926.53
01	307158	12/28/2022	HENNEPIN TECHNICAL COLLEGE	R	500.00
01	307159	12/28/2022	HILLYARD MINNEAPOLIS	R	5,073.36
01	307160	12/28/2022	INSTITUTE FOR ENVIROMENTAL	R	14,200.00
01	307161	12/28/2022	INTERSTATE ALL BATTERY CENTER	R	187.77
01	307162	12/28/2022	JOSEPH RYAN MOUSSEAU	R	200.00
01	307163	12/28/2022	LARSON ENGINEERING	R	6,860.00
01	307164	12/28/2022	LEARNING ALLY	R	1,999.00
01	307165	12/28/2022	LOFFLER COMPANIES	R	187.00
01	307166	12/28/2022	LOMAX CARLA	R	256.50
01	307167	12/28/2022	MADISON NATIONAL LIFE INS CO INC	R	17,199.35
01	307168	12/28/2022	MARKS TOWING	R	520.38
01	307169	12/28/2022	MCEA	R	25.00
01	307170	12/28/2022	MEDSOURCE SALES LLC	R	2,477.95
01	307171	12/28/2022	METROPOLITAN MECHANICAL CONTRACTORS	R	3,991.38
01	307172	12/28/2022	MIDWEST BUS PARTS INC	R	997.62
01	307173	12/28/2022	MN DEPARTMENT OF EDUCATION	R	6,396.47
01	307174	12/28/2022	MN DEPT OF LABOR AND INDUSTRY	R	100.00
01	307175	12/28/2022	NAPA AUTO PARTS	R	241.38
01	307176	12/28/2022	NCS PEARSON INC	R	1,126.44
01	307177	12/28/2022	NORTH CENTRAL INTERNATIONAL, LLC	R	1,921.52
01	307178	12/28/2022	PARLAY IDEAS INC.	R	320.00
01	307179	12/28/2022	PER MAR SECURITY SERVICES	R	29.00
01	307180	12/28/2022	SCHOOL SERVICE EMPLOYEES UNION	R	8,090.80
01	307181	12/28/2022	SCHUMACHER ELEVATOR COMPANY	R	2,570.01
01	307182	12/28/2022	SEPTRAN STUDENT TRANSPORTATION	R	6,760.00
01	307183	12/28/2022	SMARTSENSE BY DIGI	R	330.00
01	307184	12/28/2022	TOLL COMPANY	R	11.64
01	307185	12/28/2022	TWIN CITY FILTER SERVICE INC	R	515.22
01	307186	12/28/2022	UNITED STATES TREASURER	R	1,290.00
01	307187	12/28/2022	ALLSTATE PETERBILT OF S ST PAUL	R	547.98
01	307188	12/28/2022	WEAVERS OF WISDOM	R	150.00
01	307189	12/28/2022	WORLD FUEL SERVICES, INC.	R	1,609.78
01	307190	12/28/2022	XCEL ENERGY	R	43,414.80
01	307191	12/28/2022	YOUTH ENRICHMENT LEAGUE (YEL!)	R	396.00

01	307192	12/28/2022	ZACK'S INC.	R	618.27
01	307193	12/28/2022	ZIEGLER INC.	R	3,468.47
01	307194	12/29/2022	ALLIANCE INTERPRETING SERVICES	R	710.00
01	307195	12/29/2022	ALLIED PROFESSIONALS, INC.	R	845.00
01	307196	12/29/2022	INTELLIGERE LLC	R	2,680.00
01	307197	12/29/2022	MCNAMARA CONTRACTING, INC.	R	30,892.35
01	307198	12/29/2022	MINUTEMAN PRESS EDINA	R	56.26
01	307199	12/29/2022	MULTILINGUAL WORD INC	R	8,066.50
01	307200	12/29/2022	PROPIO LANGUAGE SERVICES	R	536.81
01	V612427	12/29/2022	MATTHEW S CARUSO	R	449.25
01	307201	01/06/2023	AZURE ADLER	R	130.00
01	307202	01/06/2023	BSN SPORTS, LLC	R	6,482.92
01	307203	01/06/2023	CITY OF RICHFIELD	R	6,750.00
01	307204	01/06/2023	D.E.L.O.R.E.S WORKS, INC.	R	20,830.00
01	307205	01/06/2023	DICK BLICK COMPANY	R	12.54
01	307206	01/06/2023	INNOVATIVE OFFICE SOLUTIONS LLC	R	61.50
01	307207	01/06/2023	KINECT ENERGY INC	R	536.00
01	307208	01/06/2023	MAINLINE TRANSPORTATION, INC. (MTI)	R	1,373.25
01	307209	01/06/2023	NOVA EDUCATION CONSULTANTS	R	3,877.50
01	307210	01/06/2023	PHOENIX SCHOOL COUNSELING	R	5,414.58
01	307211	01/06/2023	PREMIER LIGHTING INC	R	13,825.00
01	307212	01/06/2023	RAJ SETHURAJU	R	1,750.00
01	307213	01/06/2023	RYAN JEANNIE M	R	718.89
01	307214	01/06/2023	TAFFE SARAH ANN	R	8,831.97
01	V612428	01/06/2023	ERICA T BARLOW	R	70.00
01	V612429	01/06/2023	MARY L CLARKSON	R	70.00
01	V612430	01/06/2023	LATANYA R DANIELS	R	70.00
01	V612431	01/06/2023	GEORGE A DENNIS	R	35.00
01	V612432	01/06/2023	MEGAN M STECHER	R	70.00
01	V612433	01/06/2023	PETER J FITZPATRICK	R	40.00
01	V612434	01/06/2023	STEVEN T FLUCAS	R	70.00
01	V612435	01/06/2023	DAVID A FREEBURG	R	70.00
01	V612436	01/06/2023	RACHEL GENS	R	70.00
01	V612437	01/06/2023	AREND J GEURINK	R	70.00
01	V612438	01/06/2023	CHRISTINA M GONZALEZ	R	70.00
01	V612439	01/06/2023	KYLE L GUSTAFSON	R	40.00
01	V612440	01/06/2023	KEVIN D HARRIS	R	40.00
01	V612441	01/06/2023	JAMES L HILL	R	40.00
01	V612442	01/06/2023	JESSICA M HOFFMAN	R	40.00
01	V612443	01/06/2023	CRAIG D HOLJE	R	70.00
01	V612444	01/06/2023	CORY J KLINGE	R	70.00
01	V612445	01/06/2023	DANIEL E KRETSINGER	R	70.00
01	V612446	01/06/2023	ANOOP KUMAR	R	40.00
01	V612447	01/06/2023	SHANNON J LINDBERG	R	40.00
01	V612448	01/06/2023	JOHN M LORENZINI	R	70.00
01	V612449	01/06/2023	COLLEEN M MAHONEY	R	70.00
01	V612450	01/06/2023	MICHAEL A MANNING	R	70.00
01	V612451	01/06/2023	DANIEL P MCGINN	R	40.00
01	V612452	01/06/2023	DOUG R MCMEEKIN	R	70.00
01	V612453	01/06/2023	KENT D MEYER	R	70.00
01	V612454	01/06/2023	ALECIA M MOBLEY	R	70.00
01	V612455	01/06/2023	KATRINA L MORGAN	R	40.00
01	V612456	01/06/2023	ERIN H NEILON	R	40.00



01	V612457	01/06/2023	ROBERT G OLSON	R	40.00
01	V612458	01/06/2023	LAURA B OTTERNESS	R	70.00
01	V612459	01/06/2023	MARK S PEDERSEN	R	40.00
01	V612460	01/06/2023	CHRISTOPHER A PETERSON	R	70.00
01	V612461	01/06/2023	CASSANDRA QUAM	R	70.00
01	V612462	01/06/2023	RENEE C REED-KARSTENS	R	40.00
01	V612463	01/06/2023	KEITH D RIEF	R	40.00
01	V612464	01/06/2023	TIMECKA MARIE SANCHEZ-MICHAELS	R	70.00
01	V612465	01/06/2023	ASHLEY SCHAEFER	R	70.00
01	V612466	01/06/2023	MARTA I SHAHSAVAND	R	70.00
01	V612467	01/06/2023	AMY B SKARE-KLECKER	R	70.00
01	V612468	01/06/2023	NANCY J STACHEL	R	70.00
01	V612469	01/06/2023	PATRICK M SURE	R	40.00
01	V612470	01/06/2023	STACY THEIEN-COLLINS	R	70.00
01	V612471	01/06/2023	VLADIMIR S TOLEDO	R	40.00
01	V612472	01/06/2023	STEVEN P UNOWSKY	R	270.00
01	V612473	01/06/2023	STEPHEN C URBANSKI	R	40.00
01	V612474	01/06/2023	CARRIE A VALA	R	70.00
01	V612475	01/06/2023	JENNIFER K VALLEY	R	70.00
01	V612476	01/06/2023	RYAN WAGNER	R	40.00
01	V612477	01/06/2023	REBECCA S WALD	R	40.00
01	V612478	01/06/2023	MICHELLE R WHITESIDE	R	70.00
01	V612479	01/06/2023	KASYA L WILLHITE	R	70.00
01	V612480	01/06/2023	AMY J WINTER AHSENMACHER	R	70.00
01	V612481	01/06/2023	JAMES A GILLIGAN	R	70.00
01	V612482	01/06/2023	JENNIFER C BERGSTROM	R	20.66
01	V612483	01/06/2023	ANGELA M FISH	R	38.38
01	V612484	01/06/2023	STEVEN T FLUCAS	R	5,343.00
01	V612485	01/06/2023	MICHELLE D FRANZ	R	20.89
01	V612486	01/06/2023	MELISSA M HUSABY	R	51.92
01	V612487	01/06/2023	MICHELLE R WHITESIDE	R	42.32
01	307215	01/10/2023	CAPITAL ONE TRADE CREDIT	R	140.33
01	307216	01/10/2023	COMCAST	R	305.79
01	307217	01/10/2023	COMCAST BUSINESS	R	401.35
01	307218	01/10/2023	CULLIGAN SOFT WATER	R	10.00
01	307219	01/10/2023	DICKS SANITATION SERVICE, INC (DSI)	R	9,648.12
01	307220	01/10/2023	GROUP MEDICAREBLUE RX	R	7,077.00
01	307221	01/10/2023	INSTITUTE FOR ENVIROMENTAL	R	4,002.75
01	307222	01/10/2023	LOFFLER COMPANIES	R	214.00
01	307223	01/10/2023	PAYDHEALTH	R	28,851.88
01	307224	01/10/2023	RUPP ANDERSON SQUIRES & WALDSPURGER	R	2,715.00
01	307225	01/10/2023	SEPTRAN STUDENT TRANSPORTATION	R	5,760.00
01	307226	01/10/2023	WORLD FUEL SERVICES, INC.	R	23,211.48
01	307227	01/10/2023	XCEL ENERGY	R	56.34

<b>TOTAL CHECK &amp; EPAYS</b>					<b>373,385.26</b>
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# P-CARD,CHECK RUNS, E-PAYS & WIRES FOR 01/17/2023 BOARD REPORTS

BANK 05	DATE	AMOUNT
CHECKS	12/28/2022	167,268.73
	12/29/2022	43,786.92
	1/6/2023	70,594.15
	1/10/2023	82,394.04
EPAYS	12/29/2022	449.25
	1/9/2023	8,892.17

CHECK REGISTER BANK 05 TOTAL =	<b>373,385.26</b>
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BREAKDOWN	
01-206-00	262,197.85
02-206-00	1,648.48
03-206-00	54,604.84
04-206-00	26,082.21
06-206-00	0.00
07-206-00	0.00
18-206-00	0.00
20-206-00	28,851.88
21-206-00	
47-206-00	
BANK TOTAL =	
	<b>373,385.26</b>

# REVENUE & EXPENDITURE SUMMARY BY SOURCE, OBJECT SERIES & PROGRAM SERIES

RICHFIELD | November 30, 2022

							November 30, 2022	November 30, 2021	November 30, 2020			
REVENUE CATEGORIES	June 30, 2021	June 30, 2022	Adopted Budget	Projected End Of Year	Received YTD	Budget Remaining	% of Budget Received	% of Actuals	% of Actuals	Current YTD vs. PYTD	November 30, 2021	November 30, 2020
STATE	45,171,242	46,153,496	45,841,459	45,361,639	13,150,245	32,691,214	28.69%	27.48%	27.38%	469,059	12,681,186	12,370,068
FEDERAL	4,835,777	8,551,970	8,415,494	7,547,499	168,068	8,247,426	2.00%	12.57%	30.07%	(906,487)	1,074,555	1,454,235
PROPERTY TAXES	17,711,183	17,296,011	18,045,678	21,220,646	17,315,120	730,558	95.95%	95.86%	95.99%	734,744	16,580,376	17,001,353
LOCAL SALES, INS RECOVERY & JUDGEMENTS	346,118	43,504	85,000	64,484	10,522	74,478	12.38%	69.28%	72.75%	(19,619)	30,141	251,790
SALE OF BONDS & LOANS	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
INCOMING TRANSFERS FROM OTH FUNDS	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
LOCAL (FEES, INTEREST, ETC.)	653,828	992,495	1,111,666	1,168,253	402,885	708,781	36.24%	38.64%	16.46%	19,414	383,470	107,639
TOTALS	68,718,148	73,037,477	73,499,297	75,362,521	31,046,839	42,452,458	42.24%	42.10%	45.38%	297,111	30,749,728	31,185,085

EXPENDITURES (OBJECT SERIES)							November 30, 2022	November 30, 2021	November 30, 2020			
	June 30, 2021	June 30, 2022	Adopted Budget	Projected End Of Year	Expended YTD	Budget Remaining	% of Budget Expended	% of Actuals	% of Actuals	Current YTD vs. PYTD	November 30, 2021	November 30, 2020
SALARIES & WAGES	37,395,344	40,284,587	42,910,423	42,374,399	12,003,296	30,907,127	27.97%	28.17%	28.41%	654,260	11,349,035	10,625,392
EMPLOYEE BENEFITS	13,311,059	14,074,329	14,930,345	15,004,109	4,754,074	10,176,271	31.84%	32.67%	32.71%	155,856	4,598,218	4,354,433
PURCHASED SERVICES	7,829,673	11,375,897	9,193,426	9,514,396	3,162,420	6,031,006	34.40%	29.19%	24.93%	(158,670)	3,321,090	1,951,644
SUPPLIES	3,264,242	3,555,548	3,450,724	3,719,477	1,710,361	1,740,363	49.57%	49.34%	41.77%	(43,839)	1,754,200	1,363,490
EQUIPMENT	3,127,326	3,452,503	3,533,246	3,806,391	2,655,450	877,796	75.16%	71.72%	64.12%	179,385	2,476,065	2,005,252
DEBT SERVICE	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
OTHER EXPENDITURES	366,580	576,702	577,023	596,038	131,099	445,924	22.72%	15.40%	14.79%	42,280	88,819	54,222
OTHER FINANCING USES	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
TOTALS	65,294,224	73,319,567	74,595,187	75,014,809	24,416,699	50,178,488	32.73%	32.17%	31.17%	829,272	23,587,427	20,354,433

							November 30, 2022	November 30, 2021	November 30, 2020			
EXPENDITURES (PROGRAM SERIES)	June 30, 2021	June 30, 2022	Adopted Budget	Projected End Of Year	Expended YTD	Budget Remaining	% of Budget Expended	% of Actuals	% of Actuals	Current YTD vs. PYTD	November 30, 2021	November 30, 2020
SITE ADMINISTRATION	1,782,559	1,855,478	2,081,611	2,070,730	791,492	1,290,120	38.02%	40.43%	41.11%	41,259	750,233	732,783
DISTRICT ADMINISTRATION	2,143,369	1,865,832	2,037,190	1,718,402	886,173	1,151,017	43.50%	31.20%	31.15%	303,982	582,192	667,625
SUPPORT SERVICES	2,393,196	2,633,934	2,809,288	3,091,285	1,479,093	1,330,195	52.65%	49.34%	50.70%	179,497	1,299,597	1,213,418
REGULAR INSTRUCTION	27,799,860	29,101,959	30,822,553	30,832,028	8,259,514	22,563,039	26.80%	25.94%	26.56%	710,107	7,549,407	7,383,797
EXTRA-CURRICULAR ACTIVITES	845,030	983,301	999,373	1,038,371	383,888	615,485	38.41%	35.88%	33.64%	31,041	352,847	284,287
VOCATIONAL INSTRUCTION	457,380	785,186	815,988	752,333	158,113	657,875	19.38%	24.09%	20.45%	(31,070)	189,184	93,512
SPECIAL EDUCATION	11,761,573	12,646,379	13,949,234	13,767,012	3,726,746	10,222,488	26.72%	26.35%	25.93%	394,754	3,331,993	3,050,288
COMMUNITY SERVICES	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
INSTRUCTIONAL SUPPORT	4,551,070	5,360,857	4,984,232	5,495,521	2,659,711	2,324,521	53.36%	46.19%	45.04%	183,467	2,476,244	2,049,925
PUPIL SUPPORT SERVICES	6,736,524	10,205,505	8,350,275	8,180,067	2,398,329	5,951,946	28.72%	27.13%	31.28%	(370,326)	2,768,655	2,107,517
FACILITIES	6,499,064	7,514,652	7,360,043	7,725,848	3,332,343	4,027,700	45.28%	52.35%	38.13%	(601,868)	3,934,210	2,477,833
OTHER FINANCING USES	324,599	366,483	385,400	343,213	341,296	44,104	88.56%	96.28%	90.40%	(11,571)	352,866	293,447
TOTALS	65,294,224	73,319,567	74,595,187	75,014,809	24,416,699	50,178,488	32.73%	32.17%	31.17%	829,272	23,587,427	20,354,433

# REVENUE & EXPENDITURE SUMMARY BY SOURCE, OBJECT SERIES & PROGRAM SERIES

RICHFIELD | November 30, 2022

## ACTIVITY - OTHER FUNDS

	June 30, 2021	June 30, 2022	Adopted Budget	Projected End Of Year	Received YTD	Budget Remaining	November % of Budget Received	November % of Actuals	November % of Actuals	Current YTD vs. PYTD	November 30, 2021	November 30, 2020
<b>REVENUE</b>												
FOOD SERVICE	2,613,215	3,695,253	2,899,391	2,810,127	480,716	2,418,675	16.58%	13.62%	21.33%	(22,507)	503,223	557,491
COMMUNITY EDUCATION	1,892,291	2,075,910	2,025,109	2,334,725	1,267,674	757,435	62.60%	59.05%	61.04%	41,763	1,225,911	1,155,048
CONSTRUCTION	232,885	56,923	0	2,318,319	2,318,319	(2,318,319)	0.00%	94.02%	-66.24%	2,264,799	53,520	(154,271)
DEBT SERVICE	7,641,299	9,531,432	7,316,786	8,569,110	7,094,988	221,798	96.97%	97.79%	97.55%	(2,225,759)	9,320,747	7,453,784
TRUST	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	28,484
CUSTODIAL	9,151	9,632	6,100	8,567	3,914	2,186	64.17%	68.71%	0.03%	(2,704)	6,618	3
INTERNAL SERVICE	7,521,053	7,663,631	8,346,000	8,178,254	2,461,869	5,884,131	29.50%	29.68%	29.48%	187,520	2,274,349	2,217,119
OPEB REVOCABLE TRUST	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
OPEB IRREVOCABLE TRUST	100,761	(100,692)	80,000	427,527	346,764	(266,764)	433.45%	-61.45%	-39.54%	284,890	61,874	(39,844)
OPEB DEBT SERVICE	2,129,110	2,074,785	2,079,000	2,428,368	2,016,582	62,418	97.00%	96.93%	97.47%	5,420	2,011,162	2,075,177
<b>TOTALS</b>	<b>22,139,765</b>	<b>25,006,874</b>	<b>22,752,386</b>	<b>27,074,996</b>	<b>15,990,825</b>	<b>6,761,561</b>	<b>70.28%</b>	<b>61.81%</b>	<b>60.04%</b>	<b>533,421</b>	<b>15,457,404</b>	<b>13,292,991</b>

	June 30, 2021	June 30, 2022	Adopted Budget	Projected End Of Year	Expended YTD	Budget Remaining	November % of Budget Expended	November % of Actuals	November % of Actuals	Current YTD vs. PYTD	November 30, 2021	November 30, 2020
<b>EXPENDITURES</b>												
FOOD SERVICE	2,329,661	3,046,741	2,831,586	3,125,898	1,188,007	1,643,579	41.96%	30.07%	32.14%	271,730	916,277	748,776
COMMUNITY EDUCATION	2,026,134	2,254,992	1,947,714	1,986,786	718,237	1,229,477	36.88%	35.03%	33.39%	(71,758)	789,995	676,536
CONSTRUCTION	35,442,525	7,816,477	0	117,282	117,282	(117,282)	0.00%	73.12%	54.71%	(5,597,786)	5,715,068	19,391,423
DEBT SERVICE	7,246,938	9,714,349	7,256,038	7,358,863	2,342,490	4,913,548	32.28%	24.69%	33.09%	(56,040)	2,398,530	2,397,869
TRUST	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	32,135
CUSTODIAL	6,098	6,050	6,100	12,235	7,571	(1,471)	124.12%	100.00%	0.00%	1,521	6,050	0
INTERNAL SERVICE	7,805,471	9,798,093	8,608,605	9,396,768	3,704,660	4,903,945	43.03%	41.34%	41.78%	(345,482)	4,050,142	3,261,459
OPEB REVOCABLE TRUST	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
OPEB IRREVOCABLE TRUST	697,086	606,214	735,000	735,000	0	735,000	0.00%	0.00%	0.00%	0	0	0
OPEB DEBT SERVICE	2,021,775	2,033,025	2,027,600	2,028,182	148,975	1,878,625	7.35%	8.57%	9.82%	(25,275)	174,250	198,625
<b>TOTALS</b>	<b>57,575,688</b>	<b>35,275,941</b>	<b>23,412,643</b>	<b>24,761,013</b>	<b>8,227,222</b>	<b>15,185,421</b>	<b>35.14%</b>	<b>39.83%</b>	<b>46.39%</b>	<b>(5,823,090)</b>	<b>14,050,312</b>	<b>26,706,823</b>

## SUMMARY - ALL FUNDS

	June 30, 2021	June 30, 2022	Adopted Budget	Projected End Of Year	YTD	Budget Remaining	November % of Budget Expended	November % of Actuals	November % of Actuals	Current YTD vs. PYTD	November 30, 2021	November 30, 2020
<b>SUMMARY</b>												
REVENUE	90,857,913	98,044,351	96,251,683	102,437,517	47,037,665	49,214,018	48.87%	47.13%	48.95%	830,533	46,207,132	44,478,077
EXPENDITURES	122,869,913	108,595,507	98,007,830	99,775,822	32,643,922	65,363,908	33.31%	34.66%	38.30%	(4,993,818)	37,637,739	47,061,256
SPENDING VARIANCE	(32,012,000)	(10,551,157)	(1,756,147)	2,661,695	14,393,743	N/A	N/A	N/A	N/A	5,824,350	8,569,393	(2,583,180)

**Consent Agenda – For Action**

**Agenda Item IV.B.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting January 17, 2023**

**Subject: PERSONNEL ITEMS**

(Recommended by superintendent)

That the board of education approve the following personnel items:

**Certified Full Time Positions for Employment – 1<sup>st</sup> Year Probation**

**Victoria Mucha** – Reading Interventionist – Richfield Middle School  
Effective – 01/10/2023

**Certified Full Time Leave of Absence**

**Lauren Marinello** – Science Teacher – Richfield Middle School  
Childcare Leave – February 8, 2023 - March 20<sup>th</sup>, 2023

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**Subject: Distribution of Materials on School Grounds**

(Recommended by the superintendent)

A second read of Policy 109: Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees & Administrative Guideline 109.1 as well as a Policy 980: Distribution of Materials on School District Property by Nonschool Persons. Edits have been included to align to District branding and style guidelines and to reflect updates to the MSBA model policies. **In addition, language from Policy 980 has been incorporated into Policy 109 so that Policy 980 can be repealed. Policy 980 will no longer be necessary to keep as a standalone policy and is included here for reference only.**

**Attachments:**

- Policy 109: Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees - **redlined**
- Administrative Guideline 109.1: Distribution of Non-school Sponsored Materials by Students and Employees - **redlined**
- Policy 980: Distribution of Materials on School District Property by Nonschool Persons
- MSBA Model Policy 505: Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees
- MSBA Model Policy 904: Distribution of Materials on School District Property by Nonschool Persons

**RICHFIELD -PUBLIC -SCHOOLS**

**DISTRIBUTION OF ~~NONSCHOOL-SPONSORED~~  
MATERIALS ON SCHOOL PREMISES ~~BY STUDENTS AND EMPLOYEES~~**

**I. DUAL PURPOSE**

~~The purpose of this~~ This policy ~~is to~~ shall protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of ~~the school district~~ Richfield Public Schools.

Additionally, this policy provides for distribution of materials appropriate to the school setting by nonstaff and nonstudents on District property in a reasonable time, place, and manner which does not disrupt the educational program nor interfere with the educational objectives of the District.

**II. GENERAL STATEMENT OF POLICY**

~~A-~~ The ~~school district~~ District recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.

To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the ~~school district~~ District, ~~the school board adopts~~ the following policy provides regulations regarding distribution of nonschool-sponsored material on school property and at school activities.

~~B-~~ B. The District also intends to provide a method for nonschool persons and organizations to distribute materials appropriate to the school setting, within the limitations and provisions of this policy. The following regulations and procedures provide for orderly and nondisruptive distribution of materials.

**III. DEFINITIONS**

A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, placing material in internal staff or student mailboxes or by electronic communication.

B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution; except school newspapers; employee newsletters; informational communications among employees; literary magazines; yearbooks; organizations

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advertising programs, activities, products or services as permitted by Board Policy 563—; Advertising in the Schools; and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include but are not limited to leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.

C. "Nonschool person" means any person who is not currently enrolled as a student in or employed by the school district.

D. "Obscene to minors" means:

1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

~~DE~~. "Minor" means any person under the age of eighteen (18).

~~EE~~. "Material and substantial disruption" of a normal school activity means:

1. Where the normal school activity is an educational program of the ~~district~~ District for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
2. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

— In order for expression to be considered disruptive, ~~there must exist~~ specific facts must exist upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and



behavior, and instances of actual or threatened disruption relating to the written material in question.

**FG.** "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.

**GH.** "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. PROHIBITED MATERIALS

A. Distribution of the materials listed below is always prohibited. Material is prohibited that:

1. is obscene to minors;
2. is libelous or slanderous;
3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended.
4. advertises or promotes any product or service not permitted to minors by law;
5. advocates violence or other illegal conduct;
6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin);
7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

V. EXPECTATIONS AND REQUIREMENTS FOR STUDENT AND STAFF

A. Students and employees of the ~~school-district~~District have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.

B. Any student or employee wishing to distribute nonschool-sponsored material must first seek permission in advance from the building administrator, in accordance with procedures outlined in Administrative Guideline 109.1. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:

1. is obscene to minors;
2. is libelous or slanderous;

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- ~~3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended.~~
- ~~4. advertises or promotes any product or service not permitted to minors by law;~~
- ~~5. advocates violence or other illegal conduct;~~
- ~~6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin);~~
- ~~7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.~~

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#### **V. PROCESSING REQUESTS**

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~~Any student or employee wishing to distribute non-school sponsored material must first seek permission in advance from the building administrator, in accordance with procedures outlined in Administrative Guidelines 109.1.~~

#### **V. EXPECTATIONS AND REQUIREMENTS FOR NONSCHOOL PERSONS AND ORGANIZATIONS**

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A. Permission for nonschool persons to distribute materials on District property is a privilege and not a right. Nonschool persons and organizations may, within the provisions of this policy, be granted permission to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, materials and objects which are appropriate to the school setting.

B. Materials distributed by nonschool persons or groups intended for the parents and families of Richfield Public Schools students must be translated into any and all languages native to 10% or more of our registered students.

C. Any nonschool person wishing to distribute materials must first submit for approval a copy of the materials to the administration at least five days in advance of desired distribution time, together with the following information:

1. Name and phone number of the person submitting the request.
2. Date(s) and time(s) of day of requested distribution.

3. If material is intended for students, the grade(s) of students to whom the distribution is intended.

4. The proposed method of distribution.

D. The administration will review the request and render a decision. The administration will assign a location and method of distribution and will inform the persons submitting the request whether nonschool persons may be present to distribute the materials. In the event that permission to distribute the materials is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.

E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

F. In the event that permission to distribute materials is denied, the nonschool person or organization may request reconsideration of the decision by the superintendent. The request for reconsideration must be in writing and must set forth the reasons why distribution is desirable and in the interest of the school community.

#### **VI. VII. TIME, PLACE, AND MANNER OF DISTRIBUTION**

A. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to the following:

1. whether the material is educationally related;
2. the extent to which distribution is likely to cause disruption of or interference with the District's educational objectives, discipline or school activities;
3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
4. the quantity or size of materials to be distributed;
5. whether distribution would require assignment of District staff, use of school district equipment or other resources;
6. whether distribution would require that nonschool persons be present on the school grounds;
7. whether the materials are a solicitation for goods or services not requested by the recipients.

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B. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.

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BC. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.

CD. No one shall coerce a student or staff member to accept any publication.

DE. The time, place, and manner of distribution of Nonnon-curricular materials shall not be distributed by students or employees to students on school premises, except in accordance with shall be governed by the procedures established by the administration and outlined in Administrative Guidelines 109.1.

F. If permission is granted pursuant to this policy for the distribution of materials by nonschool persons or organizations, the time, place and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

#### VIII. DISCIPLINARY ACTION

A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the Board Policy 541, Student Behavior.

B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with the appropriate individual contract, collective bargaining agreement, school board policies and procedures, and/or governing statute.

C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

#### VIII.X. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be posted on the website and available for review in each school office. A summary of the policy will be published in student handbooks and posted in school buildings.

**X. IMPLEMENTATION**

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The District administration may develop any additional guidelines and procedures necessary to implement this policy.

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**Legal References:**

U.S. Constitution, First Amendment.

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Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988).

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Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986).

Tinker V. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)

\_\_\_\_\_ Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987

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\_\_\_\_\_ Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir.

2009)

Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036 (2011)

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Cornelius v. NAACP Legal Defense and Educational Fund, Inc., 473 U.S. 788, 105 S.Ct. 3439, 87 L.Ed.2d 567 (1985)

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Perry Education Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37, 103 S.Ct. 948, 74 L.Ed.2d 794 (1983)

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\_\_\_\_\_ Minn. Stat. §609.605, subd. 4 - Trespasses on school property

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**Cross References:**

Board Policy 541—: Student Behavior

\_\_\_\_\_ Board Policy 563—: Advertising in the Schools

\_\_\_\_\_ Board Policy 613—: Religion in the Schools

Board Policy 616: School-Sponsored Student Publications

\_\_\_\_\_ Board Policy 801—: Student Use of Secondary School

Facilities

Board Policy 953—: Visitors to School District Buildings and Sites

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ADOPTED-RATIFIED BY THE BOARD OF EDUCATION:—\_March 20, 2000

REVIEWED AND REAFFIRMED BY THE BOARD OF EDUCATION:—\_October 23, 2006

REVISED BY THE BOARD OF EDUCATION:—\_December 20, 2004,—\_November 6, 2006,—\_December 5, 2011,—\_April 3, 2017; February 6, 2023

**RICHFIELD PUBLIC SCHOOLS**

**ADMINISTRATIVE GUIDELINES**

**DISTRIBUTION OF NON-~~SCHOOL-SCHOOL~~-SPONSORED MATERIALS BY  
STUDENTS AND EMPLOYEES**

**I. PURPOSE**

The purpose of these administrative guidelines is to outline procedures for implementing Board Policy 109, ~~—~~: Distribution of ~~Non-School-Sponsored~~ Materials ~~on School Premises~~.

**II. PROCEDURES FOR PROCESSING REQUESTS TO DISTRIBUTE NON-~~SCHOOL-SCHOOL~~-SPONSORED MATERIALS**

A. Any student or employee wishing to distribute non-~~school-school~~-sponsored material must first submit for approval a copy of the material to the building administrator at least 24 hours in advance of desired distribution time, together with the following information:

1. Name and phone number of the person submitting the request and, if a student, the room number of ~~his or her~~their first-period class.
2. Date(s) and time(s) of day intended display or distribution.
3. Location where material will be displayed or distributed;
4. If intended for students, the grade(s) of students to whom the display or distribution is intended.

A request form is attached as Appendix A.

B. Within one school day, the building administrator will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.

C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.

D. If the person is dissatisfied with the decision of the building administrator, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.

E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the

administration of the school, the school board, or the individual reviewing the material submitted.

### **III. PROCEDURES GOVERNING THE TIME, PLACE, AND MANNER OF DISTRIBUTION**

Non-curricular materials shall be not be distributed to students on school premises except in accordance with the following procedures:

- A. Such materials shall be placed on a table set up for that purpose, where the materials may be picked up by students choosing to do so. Such table shall be located in a location designated by the school principal.
- B. Such materials shall not be handed to students or distributed at any other locations in the school building or on school premises.
- C. During the times that such material is available at such table there shall be a student present who is responsible for the contents of the material and for the distribution of such material. Such student shall remove any remaining copies from the building at the conclusion of the time during which distribution is permitted.
- D. Such material shall contain the names of the person or persons responsible for its preparation.
- E. The distribution of such materials is permitted at the following times:
  - 1. During school lunch period
  - 2. Prior to the start of the first morning class
- F. A copy of any such material and the name or names of the student or students who are responsible for its distribution shall be filed with the school principal before distribution is started. This requirement, however, shall not give the principal any right of prior censorship.
- G. The building administrator may confiscate materials distributed or being distributed in violation of this policy.
- H. Apart from the foregoing, students are urged to avoid the use of materials designed to provoke such reactions as anger, fear, resentment, embarrassment and shock. Students are requested to extend courtesy and consideration to their fellow students and to all members of the school community.

### **IV. POSTED NOTICE**

A sample notice is attached as Appendix B, for inclusion in student handbooks and for posting in buildings.



1 Dated: March 20, 2000  
2 Reviewed: October 23, 2006;~~;~~; December 5, 2011  
3 Revised: December 20, 2004;~~;~~; November 6, 2006;~~;~~; April 3, 2017; February 6,  
4 2023  
5  
6

APPENDIX A

**DISTRIBUTION OF NON-SCHOOL MATERIALS REQUEST FORM**

Any student or employee wishing to distribute non-~~school-school~~-sponsored material must first submit for approval a copy of the material to the building administrator at least 24 hours in advance of desired distribution time, together with the following information:

Date of Request: \_\_\_\_\_

Person submitting the request: \_\_\_\_\_

If a student:

Home telephone \_\_\_\_\_ First period classroom: \_\_\_\_\_

If an employee: Work extension \_\_\_\_\_

Date(s) for intended display or distribution: \_\_\_\_\_

Time(s) for intended display or distribution:

\_\_\_\_\_ During school lunch period \_\_\_\_\_ Prior to the start of the first morning class

If intended for students:

Grade(s) of students for whom the display or distribution is intended: \_\_\_\_\_

Name of student(s) responsible for preparation of the materials:

Name of student(s) responsible for distribution of the materials:

**REVIEW BY BUILDING ADMINISTRATOR:**

\_\_\_\_\_ Request approved as submitted

\_\_\_\_\_ Request approved with the following changes / conditions:

\_\_\_\_\_ Request denied for the following reason(s):

If approved, distribution of materials to students must be in accordance with the procedures listed on the reverse side of this form. If denied, an appeal may be made in writing to the ~~Superintendents~~superintendent. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

Signature of Building Administrator \_\_\_\_\_

Date: \_\_\_\_\_

**PROCEDURES GOVERNING THE  
TIME, PLACE, AND MANNER OF DISTRIBUTION**

Non-curricular materials approved for distribution to students on school premises must be distributed in accordance with the following procedures:

- A. Such materials shall be placed on a table set up for that purpose, where the materials may be picked up by students choosing to do so. Such table shall be located in a location designated by the building administrator.
- B. Such materials shall not be handed to students or distributed at any other locations in the school building or on school premises.
- C. During the times that such material is available at such table there shall be a student present who is responsible for the contents of the material and for the distribution of such material. Such student shall remove any remaining copies from the building at the conclusion of the time during which distribution is permitted.
- D. Such material shall contain the names of the person or persons responsible for its preparation.
- E. The distribution of such materials is permitted at the following times:
  1. During school lunch period
  2. Prior to the start of the first morning class
- F. A copy of any such material and the name or names of the student or students who are responsible for its distribution shall be filed with the building administrator before distribution is started. This requirement, however, shall not give the building administrator any right of prior censorship.
- G. The building administrator may confiscate materials distributed or being distributed in violation of this policy.
- H. Apart from the foregoing, students are urged to avoid the use of materials designed to provoke such reactions as anger, fear, resentment, embarrassment and shock. Students are requested to extend courtesy and consideration to their fellow students and to all members of the school community.

APPENDIX B

SAMPLE NOTICE

**DISTRIBUTION OF NON-~~SCHOOL~~-~~SCHOOL~~-SPONSORED MATERIALS  
BY STUDENTS AND EMPLOYEES**

In accordance with the First Amendment to the Constitution, students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, non-~~school-school~~-sponsored material.

Requests for distribution of non-~~school-school~~-sponsored materials must be submitted at least 24 hours in advance to the building administrator. A request form is available in the building office. The building administrator will evaluate each request on a case-by-case basis. If approved, the building administrator will determine the time, place, and manner of distribution. If the request is denied, it may be appealed in writing to the ~~Superintendents~~superintendent.

For more information, see ~~School~~-Board Policy 109 and Administrative Guidelines 109.1. These documents are posted on the ~~school-district~~District website at [www.richfieldschools.org/about/policies](http://www.richfieldschools.org/about/policies). A hard copy version is contained in policy books located at the ~~Superintendent's~~superintendent's Office~~office~~.

**RICHFIELD PUBLIC SCHOOLS**

**DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY  
NONSCHOOL PERSONS**

**I. PURPOSE**

The purpose of this policy is to provide for distribution of materials appropriate to the school setting by nonstaff and nonstudents on school district property in a reasonable time, place, and manner which does not disrupt the educational program nor interfere with the educational objectives of the school district.

**II. GENERAL STATEMENT OF POLICY**

- A. The school district intends to provide a method for nonschool persons and organizations to distribute materials appropriate to the school setting, within the limitations and provisions of this policy.
- B. To provide for orderly and nondisruptive distribution of materials, the school board adopts the following regulations and procedures.

**III. DEFINITIONS**

- A. "Distribution" means circulation or dissemination of materials by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying materials, placing materials in internal staff or student mailboxes, or by electronic communications.
- B. "Materials" includes all materials and objects intended by nonschool persons or nonschool organizations for distribution. Examples of nonschool-sponsored materials include but are not limited to leaflets, brochures, buttons, badges, flyers, petitions, posters, underground newspapers whether written by students, employees or others, and tangible objects.
- C. "Nonschool person" means any person who is not currently enrolled as a student in or employed by the school district.
- D. "Obscene to minors" means:
  - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;

2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and

3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

E. "Minor" means any person under the age of eighteen (18).

F. "Material and substantial disruption" of a normal school activity means:

1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.

2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

G. "School activities" means any activity sponsored by the school, including but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, other theatrical productions, and in-school lunch periods.

H. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him or her in the esteem of the community.

**IV. GUIDELINES**

- A. Nonschool persons and organizations may, within the provisions of this policy, be granted permission to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, materials and objects which are appropriate to the school setting.
- B. Materials distributed by nonschool persons or groups intended for the parents and families of Richfield School District students must be translated into any and all languages native to 10% or more of our registered students.
- C. All materials distributed by non-school personnel or groups must be reviewed by school personnel before distribution.
- D. Requests for distribution of materials will be reviewed by the administration on a case-by-case basis. However, distribution of the following materials is always prohibited. Material is prohibited that:
  1. is obscene to minors;
  2. is libelous;
  3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
  4. advertises any product or service not permitted to minors by law;
  5. advocates violence or other illegal conduct;
  6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin);
  7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- E. Permission for nonschool persons to distribute materials on school district property is a privilege and not a right. In making decisions regarding permission for such distribution, the administration will consider factors including, but not limited to the following:

1. whether the material is educationally related;
2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline or school activities;
3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
4. the quantity or size of materials to be distributed;
5. whether distribution would require assignment of school district staff, use of school district equipment or other resources;
6. whether distribution would require that nonschool persons be present on the school grounds;
7. whether the materials are a solicitation for goods or services not requested by the recipients.

**V. TIME, PLACE, AND MANNER OF DISTRIBUTION**

If permission is granted pursuant to this policy for the distribution of any materials, the time, place and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

**VI. PROCEDURES**

- A. Any nonschool person wishing to distribute materials must first submit for approval a copy of the materials to the administration at least five days in advance of desired distribution time, together with the following information:
  1. Name and phone number of the person submitting the request.
  2. Date(s) and time(s) of day of requested distribution.
  3. If material is intended for students, the grade(s) of students to whom the distribution is intended.
  4. The proposed method of distribution.
- B. The administration will review the request and render a decision. The administration will assign a location and method of distribution and will inform the persons submitting the request whether



nonschool persons may be present to distribute the materials. In the event that permission to distribute the materials is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.

C. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

D. In the event that permission to distribute materials is denied, the nonschool person or organization may request reconsideration of the decision by the superintendent. The request for reconsideration must be in writing and must set forth the reasons why distribution is desirable and in the interest of the school community.

## **VII. VIOLATION OF POLICY**

Any party violating this policy or distributing materials without permission will be directed to leave the school property immediately and, if necessary, the police will be called.

## **VIII. IMPLEMENTATION**

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for review. Upon review by the school board, such guidelines and procedures shall be an addendum to this policy.

**Legal References:** U. S. Const., amend. I  
*Hazelwood School District v. Kuhlmeier*, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)  
*Cornelius v. NAACP Legal Defense and Educational Fund, Inc.*, 473 U.S. 788, 105 S.Ct. 3439, 87 L.Ed.2d 567 (1985)  
*Perry Education Ass'n v. Perry Local Educators' Ass'n*, 460 U.S. 37, 103 S.Ct. 948, 74 L.Ed.2d 794 (1983)

**Cross References:** Policy 109 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)  
Policy 616 (School-Sponsored Student Publications)  
Policy 953 (Visitors to School District Buildings and Sites)

ADOPTED BY THE BOARD OF EDUCATION: November 6, 2006  
REVISED BY THE BOARD OF EDUCATION: October 18, 2010, April 3, 2017

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 505

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2002

## **505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES**

### **I. PURPOSE**

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

### **III. DEFINITIONS**

- A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.
- C. "Obscene to minors" means:
  - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
  - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
  - 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

- D. "Minor" means any person under the age of eighteen (18).
- E. "Material and substantial disruption" of a normal school activity means:
1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
  2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
- In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
- F. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.
- G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

#### **IV. GUIDELINES**

- A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.
- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
1. is obscene to minors;
  2. is libelous or slanderous;
  3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
  4. advertises or promotes any product or service not permitted to minors by law;
  5. advocates violence or other illegal conduct;
  6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious, or ethnic origin);

7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Distribution by students and employees of nonschool-sponsored materials on school district property are subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
  2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
  3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
  4. the quantity or size of materials to be distributed;
  5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
  6. whether distribution would require that nonschool persons be present on the school grounds;
  7. whether the materials are a solicitation for goods or services not requested by the recipients.

**V. TIME, PLACE, AND MANNER OF DISTRIBUTION**

- A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

**VI. PROCEDURES**

- A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:
  1. Name and phone number of the person submitting the request and, if a

student, the room number of his or her first-period class.

2. Date(s) and time(s) of day intended for distribution.
  3. Location where material will be distributed.
  4. If material is intended for students, the grade(s) of students to whom the distribution is intended.
- B. Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
- C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.
- D. If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays, and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.
- E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

#### **VII. DISCIPLINARY ACTION**

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

#### **VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES**

A copy of this policy will be published in student handbooks and posted in school buildings.

#### **IX. IMPLEMENTATION**

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

***[Note: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]***

- Legal References:** U. S. Const., amend. I  
*Hazelwood School District v. Kuhlmeier*, 484 U.S. 260 (1988)  
*Bethel Sch. Dist. No. 403 v. Fraser*, 478 U.S. 675 (1986)  
*Tinker v. Des Moines Indep. Sch. Dist.*, 393 U.S. 503 (1969)  
*Bystrom v. Fridley High School*, 822 F.2d 747 (8<sup>th</sup> Cir. 1987)  
*Roark v. South Iron R-1 School Dist.*, 573 F.3d 556 (8<sup>th</sup> Cir. 2009)  
*Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist.*, 640 F.3d 329 (8<sup>th</sup> Cir. 2011), cert. denied 565 U.S. 1036 (2011)
- Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)  
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 904

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2002

## **904 DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY NONSCHOOL PERSONS**

### **I. PURPOSE**

The purpose of this policy is to provide for distribution of materials appropriate to the school setting by nonstaff and nonstudents on school district property in a reasonable time, place, and manner which does not disrupt the educational program nor interfere with the educational objectives of the school district.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school district intends to provide a method for nonschool persons and organizations to distribute materials appropriate to the school setting within the limitations and provisions of this policy.
- B. To provide for orderly and nondisruptive distribution of materials, the school board adopts the following regulations and procedures.

### **III. DEFINITIONS**

- A. "Distribution" means circulation or dissemination of materials by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying materials, or placing materials in internal staff or student mailboxes.
- B. "Materials" includes all materials and objects intended by nonschool persons or nonschool organizations for distribution. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, underground newspapers whether written by students, employees or others, and tangible objects.
- C. "Nonschool person" means any person who is not currently enrolled as a student in or employed by the school district.
- D. "Obscene to minors" means:
  - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
  - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
  - 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

- E. "Minor" means any person under the age of eighteen (18).
  - F. "Material and substantial disruption" of a normal school activity means:
    - 1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
    - 2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
- In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
- G. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, other theatrical productions, and in-school lunch periods.
  - H. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him or her in the esteem of the community.

#### **IV. GUIDELINES**

- A. Nonschool persons and organizations may, within the provisions of this policy, be granted permission to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, materials and objects which are appropriate to the school setting.
- B. Requests for distribution of materials will be reviewed by the administration on a case-by-case basis. However, distribution of the following materials is always prohibited. Material is prohibited that:
  - 1. is obscene to minors;
  - 2. is libelous;
  - 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
  - 4. advertises any product or service not permitted to minors by law;
  - 5. advocates violence or other illegal conduct;
  - 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion, or ethnic origin);



7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Permission for nonschool persons to distribute materials on school district property is a privilege and not a right. In making decisions regarding permission for such distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
  2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
  3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
  4. the quantity or size of materials to be distributed;
  5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
  6. whether distribution would require that nonschool persons be present on the school grounds;
  7. whether the materials are a solicitation for goods or services not requested by the recipients.

## **V. TIME, PLACE, AND MANNER OF DISTRIBUTION**

If permission is granted pursuant to this policy for the distribution of any materials, the time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

## **VI. PROCEDURES**

- A. Any nonschool person wishing to distribute materials must first submit for approval a copy of the materials to the administration at least five days in advance of desired distribution time, together with the following information:
1. Name and phone number of the person submitting the request.
  2. Date(s) and time(s) of day of requested distribution.
  3. If material is intended for students, the grade(s) of students to whom the distribution is intended.
  4. The proposed method of distribution.
- B. The administration will review the request and render a decision. The administration will assign a location and method of distribution and will inform the persons submitting the request whether nonschool persons may be present to distribute the materials. In

the event that permission to distribute the materials is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.

- C. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.
- D. In the event that permission to distribute materials is denied, the nonschool person or organization may request reconsideration of the decision by the superintendent. The request for reconsideration must be in writing and must set forth the reasons why distribution is desirable and in the interest of the school community.

## **VII. VIOLATION OF POLICY**

Any party violating this policy or distributing materials without permission will be directed to leave the school property immediately and, if necessary, the police will be called.

## **VIII. IMPLEMENTATION**

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

***[Note: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]***

**Legal References:** U. S. Const., amend. I  
*Hazelwood School District v. Kuhlmeier*, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)  
*Doe v. South Iron R-1 School District*, 498 F.3d 878 (8<sup>th</sup> Cir. 2007)  
*Bystrom v. Fridley High School*, 822 F.2d 747 (8<sup>th</sup> Cir. 1987)  
*Cornelius v. NAACP Legal Defense and Educational Fund, Inc.*, 473 U.S. 788, 105 S.Ct. 3439, 87 L.Ed.2d 567 (1985)  
*Perry Education Ass'n v. Perry Local Educators' Ass'n*, 460 U.S. 37, 103 S.Ct. 948, 74 L.Ed.2d 794 (1983)  
*Roark v. South Iron R-1 School Dist.*, 573 F.3d 556 (8<sup>th</sup> Cir. 2009)  
*Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist.*, 640 F.3d 329 (8<sup>th</sup> Cir. 2011), cert. denied 565 U.S. 1036, 132 S.Ct. 592 (2011)

**Cross References:** MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)  
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)

**OLD BUSINESS – FOR ACTION**

**Agenda Item V.B.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**Subject: Legislative Platform**

(Recommended by the superintendent)

Passage upon a fourth read of the RPS 2023 legislative platform. This document has been drafted and revised based on the suggested legislative priorities from AMSD and MASA, a review of issues that are vital to the RPS mission and feedback from board members.

**Attached:**

RPS 2023 Legislative Platform  
AMSD 2023 Legislative Platform  
MASA 2023 Legislative Platform

## Richfield Public Schools 2023 Legislative Platform

### STABILIZE EDUCATION FUNDING

- Fully fund special education and English learner programs to eliminate the shortfalls in these areas.\*
- Increase the basic funding formula and local optional revenue by 2-5% and link to inflation to provide a consistent funding stream that allows school boards and administrators to engage in long-range planning.\*
- Institute universal free meals while ensuring that both state and federal funding streams related to student poverty are not negatively impacted.\*\*
- Allow locally-elected school boards to renew an existing operating referendum at the same level.\*
- Make funding for voluntary prekindergarten programs permanent.\*

### DIVERSIFY STAFF WORKFORCE AND PROMOTE EQUITABLE OUTCOMES

- Remove barriers and provide incentives to address the shortage of substitute teachers, school bus drivers, paraprofessionals, and other staff.\*
- Continue to expand programs and incentives to attract, develop and retain teachers of color.\*
- Create a state plan for K-12 computer science education that is grounded in equity and inclusion.

### REDUCE MANDATES AND ENHANCE LOCAL CONTROL

- Fund existing mandates and oppose new unfunded mandates.\*\*
- Replace the high school MCA exams with a nationally recognized college entrance exam.\*\*\*
- Change open meeting law to allow for hybrid board meetings as an option.

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\* Aligned to both the AMSD and MASA Legislative Platforms.

\*\* Aligned to the MASA Legislative Platform.

\*\*\* Aligned to the AMSD Legislative Platform.



Association of Metropolitan School Districts

# LEGISLATIVE PLATFORM

2023

Minnesota's future prosperity is directly tied to successfully closing our racial and income-based opportunity gaps while accelerating achievement for all students.

The pandemic has hastened the rate at which millions of Baby Boomers throughout the nation are retiring and leaving the workforce, creating unprecedented workforce shortages. These shortages come as Minnesota is experiencing a major demographic transition.

In the next decade, children aged 0-14 will be outnumbered by retirees aged 65 and above for the first time in Minnesota's history. At the same time, Minnesota is becoming increasingly diverse. Minnesota's youngest residents (age 0-4) are 32

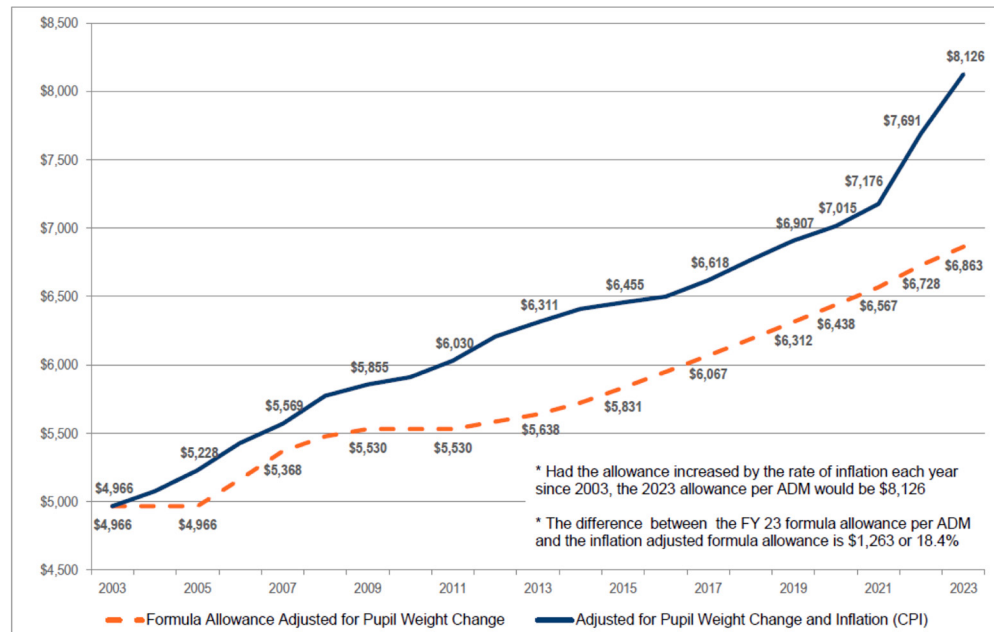
percent of color, compared to 6 percent of residents 65 and older. Eleven percent of school age children live in poverty.

To ensure the workforce needed in the coming years, it is critical that every student graduates from high school ready for college or career. Attaining this goal will require bold leadership and additional resources not currently provided by the state. It will also require that state policymakers and educators think creatively and do things differently.

The AMSD Board of Directors has identified a series of recommendations to help Minnesota reclaim its place as a national leader in education by addressing its racial and economic disparities and prioritizing high levels of achievement for all students.

## General Education Formula Allowance, 2003-2023

Adjusted for Pupil Weight Change and Inflation (CPI)



Source: MDE June 2022 Inflation Estimates



## ABOUT AMSD

The Association of Metropolitan School Districts represents 46 K-12 school districts and six intermediate / cooperative districts. AMSD member school districts enroll more than one-half of all public school students in Minnesota, with the mission to lead the transformation of public education. AMSD stands ready to assist state policymakers by providing current research and data to help them make informed decisions.

[WWW.AMSD.ORG](http://WWW.AMSD.ORG)



[WWW.FACEBOOK.COM/AMSDMN](http://WWW.FACEBOOK.COM/AMSDMN)



[@AMSDMN](https://twitter.com/AMSDMN)



## Association of Metropolitan School Districts

### STRENGTHEN AND STABILIZE FUNDING

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Adequate, equitable and stable funding is essential to ensuring equitable academic outcomes for our students. Toward that end, the Governor and Legislature should:

- Increase the basic formula allowance by 5 percent per year and index it to inflation;
- Fully fund the special education and English learner programs to eliminate the cross-subsidies;
- Increase Local Optional Revenue to \$840 per pupil and index it by average county wages to account for market-based geographic labor cost differentials;
- Allow locally elected school boards to renew an existing operating referendum; and
- Increase equalization of the operating referendum, local optional, and debt service levies to reduce taxpayer and education funding disparities.

### ENHANCE SCHOOL SAFETY AND INCREASE MENTAL HEALTH SUPPORT

---

To address the mental health needs of our students and ensure safe and secure learning environments for students and staff, the Governor and Legislature should:

- Increase the Safe Schools revenue from \$36 to \$108 per pupil through state aid and an equalized levy to allow school districts and intermediate school districts to hire additional support staff to address the growing mental health needs of our students; and
- Remove the per pupil limit in the Long-Term Facilities Maintenance Revenue program and expand allowable uses of revenue to allow school districts and intermediate school districts to enhance safety through security modifications to buildings, including remodeling and additions to existing space.

### CLOSE OPPORTUNITY GAPS AND SPUR INNOVATION

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To address disparities and meet the needs of underserved students, the Governor and Legislature should:

- Make funding for the Voluntary Pre-K program permanent and increase access to school-based pre-kindergarten programs;
- Allow school districts to implement a competency-based education model in lieu of seat time requirements to allow for personalized learning opportunities;
- Modernize the online learning law to expand opportunities for students;
- Establish a pilot project to allow approved school districts to replace the high school MCA exams with a nationally recognized college entrance exam; and
- Allow locally elected school boards to establish the school calendar that best meets the needs of their students, staff, and community.

### DIVERSIFY THE EDUCATOR WORKFORCE AND ADDRESS SHORTAGE AREAS

---

To diversify the educator workforce and address staff shortages, the Governor and Legislature should:

- Create incentives and alternative pathways to attract, develop, and retain teachers, particularly teachers of color and teachers in shortage areas;
- Streamline the process to obtain a short-call substitute teaching license and maintain multiple pathways to teacher licensure in the tiered licensing system; and
- Invest in rigorous teacher induction and mentoring programs.

### CONTACT AMSD

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Minnesota Association of  
School Administrators

# 2023 Legislative Priorities

## About Us

MASA members include more than 600 education superintendents, directors of special education, curriculum and technology leaders, other central office administrators, service providers, business partners, and retirees.

As advocates of a world-class education for Minnesota's learners, MASA's members serve as the leading voice for public education, shape and influence the state and national education agenda, and empower leaders through high-quality professional learning, services, and support.

**The Minnesota Association of School Administrators (MASA) believes a fully funded, equitable education system is needed to support all students with the opportunity for educational success.**

**Two funding streams provide the foundation for school district finances – the basic formula allowance and special education funding. Both funding streams are woefully underfunded – the basic formula allowance has not kept up with inflation, and the special education cross-subsidy continues to grow.**

**For the 2023 legislative session, we urge the governor and the legislature to prioritize education funding and **swiftly** pass an education funding bill early in the session that:**

**Increases the basic  
formula allowance  
by 5% per year for  
the next two years  
and links future  
increases to  
inflation**



**Fully funds the  
special education  
cross-subsidy**

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# 2023 Legislative Priorities



## Stable and predictable school funding

- Increase the Local Optional Revenue (LOR) and equalization of various levies
- Fully fund the English Learner program
- Link categorical funding streams to the basic formula allowance
- Establish a per-pupil funding formula for school based early learning programs
- Allow school boards to renew existing operating referenda
- Explore new application and eligibility processes for free and reduced-price lunch



## Address barriers to teaching and expand the teaching workforce

- Expand funding for new teacher and Grow Your Own initiatives and provide financial support for student teachers
- Allow broad teacher licensure, especially in science, special education, middle school, and school social work licensure areas
- Increase flexibility for the out-of-state license reciprocity process, including removing testing barriers
- Provide more options for school districts to hire short-call substitutes
- Improve pension benefits



## Support local control

- Fund existing mandates and oppose new unfunded mandates
- Require teachers who leave to teach in another school district during the middle of their contract to disclose this information



## Safe and supportive schools

- Increase safe schools funding to \$100 per pupil to support student mental health and increase the number of student support personnel professionals
- Expand safe schools funding to all cooperative school districts
- Establish a minimum level of \$100,000 per school district to ensure school districts receive adequate funding
- Allow school districts to use safe schools funding to increase cyber security efforts, update technology systems, and cover increasing insurance costs



## Create flexible learning environments

- Give school districts the option to adapt learning environments by allowing the flexibility to move away from seat time and towards competency-based education
- Permit school districts to determine their school calendars



## Remove barriers to improving school facilities and student transportation

- Expand the eligible uses of Long-Term Facilities Maintenance Revenue and remove funding caps
- Reduce unnecessary and outdated requirements for school bus driver's licenses
- Expand lifetime use of Type III vehicles



**NEW BUSINESS – FOR REVIEW**

**Agenda Item VI.A.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**Subject: Pay-to-Ride Service**

(Recommended by the superintendent)

A first read of Policy 743: Pay-to-Ride Service & Administrative Guideline 743.1.

**Attachments:**

Policy 743: Pay-to-Ride Service

Administrative Guideline 743.1: Pay-to-Ride Service

**RICHFIELD PUBLIC SCHOOLS**

**PAY-TO-RIDE SERVICE**

**I. PURPOSE**

This policy pertains to Pay-To-Ride transportation service provided during the regular school year when the public school is in session. Separate transportation arrangements may be provided for programs offered outside the regular school year.

**II. GENERAL STATEMENT OF POLICY**

The school district may provide transportation to students not eligible for regular to and from school transportation in accordance with Minnesota Statute 123B.36 that authorizes charging a fee for service.

Pay-To-Ride service eligibility shall be determined by district administration based upon sufficient time and space availability for servicing non-eligible students on transportation equipment it would normally have in use on the average school day. However, additional buses may be placed into operation to service Pay-To-Ride students when there are sufficient applicants to cover the added cost.

In general, bus routes shall not be lengthened or otherwise altered to accommodate Pay-To-Ride students. Students may have to walk up to three quarters of a mile to access the bus ride.

The superintendent is directed to develop the necessary procedures with a fee schedule that shall provide a discount for the servicing of students who have qualified for the Federal Free or Reduced Lunch Program to implement this service. The procedure shall provide for a family cap that will charge the pay-to-ride fee to no more than two students per family.

**Legal References:** Minn. Stat. § 123B.36 (Authorized Fees)  
Minn. Stat. § 123B.37 (Prohibited Fees)  
Minn. Stat. § 123B.49 (Extra Curricular Transportation)  
Minn. Stat. § 123B.86 (Equal Treatment)  
Minn. Stat. § 123B.88 (Transportation)  
Minn. Stat. § 123B.92 (Transportation Aid & Entitlement)

**Cross References:** Board Policy 653 (Field Trips)  
Board Policy 541 (Student Behavior)  
Board Policy 742 (Student Transportation)  
Board Policy 744 (Co-curricular and Athletic Transportation)

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ADOPTED BY BOARD OF EDUCATION: November 21, 1988

REAFFIRMED: September 16, 1996; May 1, 2006; February 20, 2007, April 21, 2008, April 20, 2009, April 19, 2010, May 2, 2011, May 7, 2012, February 19, 2013, March 3, 2014, March 2, 2015

REVISED: April 21, 1997, March 18, 2002, November 4, 2003, June 12, 2017

**RICHFIELD PUBLIC SCHOOLS**

**ADMINISTRATIVE GUIDELINES**

**PAY-TO-RIDE SERVICE**

**I. INTRODUCTION**

The purpose of these administrative guidelines is to assist in the implementation of Board Policy 743 pertaining to Pay-To-Ride service.

**II. ELIGIBLE STUDENTS**

All public and non-public students (grades K-5) residing less than one mile from school or students (grades 6-12) residing less than two miles from school who are not eligible for regular to and from school or hazardous transportation service.

**III. DETERMINATION OF SPACE AVAILABLE**

- A. The determination of available space shall be those non-obligated seats aboard buses servicing the immediate area, not exceeding the following limits per bus:

<u>77 PASSENGER BUS CAPACITY</u>		<u>89 PASSENGER BUS CAPACITY</u>
Grades K - 5:	72 students	89 students
Grades 6 - 8:	66 students	76 students
Grades 9 - 12:	54 students	61 students

- B. Eligible regular transported students shall take priority over Pay-To-Ride students when considering available space.
- C. Issuance of seating for Pay-To-Ride students will be determined on a first come, first serve basis. All applications will be stamped with the date and time received.
- D. Buses may be added to service Pay-To-Ride students when there are at least forty qualified students in a concentrated area.

**IV. CONTRACTUAL AGREEMENTS**

Applicants must submit the fee with the completed contract to be considered for the Pay-To-Ride service.

- A. Determination of fees

1. Services are to be paid in advance on an annual basis.

2. The Pay-To-Ride rate shall be \$300 per student for the school year with services beginning the first day of school.
3. A minimum fee of \$165 per student will be charged for Pay-To-Ride service beginning no later than the first week of November through Spring Break. The annual fee must be paid in full before service will commence.
4. Pay-to-Ride rates will be adjusted based on the student and/or family's eligibility to participate in the National School Lunch Program (i.e. free or reduced lunch). The complete rate schedule is as follows:

Full Year

Regular		
Min/Max	Standard	Early Bird
\$66/\$600	\$300	\$275

Reduced Lunch		
Min/Max	Standard	Early Bird
\$50/\$450	\$225	\$210

Free Lunch		
Min/Max	Standard	Early Bird
\$36/\$324	\$162	\$150

Winter

Regular		
Min/Max	Standard	Early Bird
\$66/\$300	\$165	\$150

Reduced Lunch		
Min/Max	Standard	Early Bird
\$50/\$250	\$125	\$110

Free Lunch		
Min/Max	Standard	Early Bird
\$36/\$180	\$90	\$80

4. Contracts are not transferable by the parent / guardian.
5. A family fee cap is applicable. The family must pay the full fee for each of the first two students from the same family. No additional fee will be assessed for registering more than two students from the same family. The family can apply this "first-two-full-pay" rule to either whole year transportation or to Winter only transportation.
6. Early bird pricing will be available to all students and/or families who have submitted the Pay-to-Ride contract before the early bird deadline. The early bird deadline will be established annually, at the discretion of the District.

B. Cancellation of contract

1. Cancellation of the service may be effected by the District upon five (5) days written notice for any of the following reasons:
  - a. The district may cancel service resulting from a student's lack of bus safety / discipline or a subsequent determination of time and space available.

- b. If the student limit per bus is exceeded, the Pay-To-Ride service will be canceled until such time that space is again determined to be available.
- c. Services may be canceled due to NSF (non-sufficient funds) checks.
- d. When a determination is made that service must be discontinued for a student out of a group of Pay-To-Ride students because of time and space availability, the criteria for retention will be as follows:
  - (1) The date and time stamp on original application.
  - (2) The contract of greater length.
  - (3) The student walking the greater distance as measured by the transportation office.

2. Contracts canceled by the school district due to disciplinary reasons shall not be considered renewable during the same fiscal year.

C. Reimbursement for discontinued contracts

1. If the school district cancels services due to lack of space, it will prorate reimbursement based on the number of days the contract has been in effect.
2. The school district will prorate reimbursement for students terminating their contract during the year, based on the number of days the contract has been in effect.
3. The School District will not reimburse the parent / guardian for those days the student is absent, suspended from transportation service or for emergency school closings, etc.
4. Reimbursements will be processed annually.

- D. The transportation office will process Pay-To-Ride contracts with services no later than the first week of October.

**V DESIGNATION OF BUS STOP**

- A. As a general rule, existing bus stops will be used by Pay-To-Ride students to access a ride to school.
- B. The maximum walk distance to access the bus stop shall be up to three quarters of a mile.
- C. The Pay-To-Ride student will be issued a bus pass and will be required to show the pass daily to the bus driver when boarding.

**VI. ABILITY TO PAY**

The student of a parent / guardian applying and qualifying for the Free or Reduced Lunch Program and providing the verification of income shall be eligible for a reduced fee.

**Legal References:** Minn. Stat. § 123B.36 (Authorized Fees)  
Minn. Stat. § 123B.37 (Prohibited Fees)  
Minn. Stat. § 123B.49 (Extra Curricular Transportation)  
Minn. Stat. § 123B.86 (Equal Treatment)  
Minn. Stat. § 123B.88 (Transportation)  
Minn. Stat. § 123B.92 (Transportation Aid & Entitlement)

**Cross References:** Board Policy 653 (Field Trips)  
Board Policy 541 (Student Behavior)  
Board Policy 742 (Transportation)  
Board Policy 744 (Co-curricular and Athletic Transportation)

**Dated:** April 21, 1997  
**Reviewed:** February 20, 2007, April 19, 2010, May 2, 2011, May 7, 2012, February 19, 2013, March 2, 2015  
**Revised:** November 6, 2001, March 18, 2002, November 3, 2003, March 1, 2004, May 1, 2006, April 21, 2008, April 20, 2009, March 3, 2014, June 12, 2017

**NEW BUSINESS - FOR ACTION**

**Agenda Item VI.B.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**Subject: 2023 Board Member Represent A School Assignments**

(Recommended by superintendent)

That the board approve the 2023 Represent A School Assignments.

<b>Represent A School Assignments</b>	<b>Proposed 2023 Appointments</b>
Central Education Center	Allegra Smisek
Centennial Elementary	Paula Cole
Sheridan Hills Elementary	Tim Pollis
RSTEM Elementary	Crystal Brakke
RDLS	Paula Cole
Richfield Middle School	Rachel Banks Kupcho
Richfield High School	Eric Carter
RCEP	Allegra Smisek
South Education Center	Tim Pollis

**Attached:**

Administrative Guideline 926.2: Represent a School Program



**RICHFIELD PUBLIC SCHOOLS**  
**ADMINISTRATIVE GUIDELINES**  
**REPRESENT A SCHOOL PROGRAM**

One of the objectives of the Board of Education is to foster a positive climate by increasing Board member visibility in the schools. One way by which this objective can be accomplished is to have each Board member "represent a school," attempting to schedule occasional visits during the school day and participating in selected school activities throughout the school year.

**A. PURPOSE OF "REPRESENTING A SCHOOL"**

1. To provide increased opportunities for face-to face contact between individual Board members and students, teachers, and parents.
2. To provide an opportunity for a more direct, in-depth exposure to Richfield Public Schools' programs and activities than can be obtained through written and oral reports or through occasional visits to a variety of schools.
3. To ensure that all buildings are visited, without placing an undue burden on any one Board member.

**B. ROLE OF BOARD MEMBER IN ADOPTING A SCHOOL**

1. In "representing" a building, each Board member will try (as his/her schedule permits) to attend late afternoon or evening functions that facilitate exposure to students, staff, and parents. From time to time, a Board member liaison may also wish to visit during school hours, as arranged with the principals.
2. The "representation" is not meant to be a burden either to the Board member or to the school which the Board member has adopted. Everyone is too busy to add significantly to the work load. Neither is the representation intended to alter the respective roles of Board members as District-wide policy-makers; principals as building managers and leaders; and the superintendent as the conduit for bringing issues and concerns which have policy, personnel or financial implications to the Board for discussion and action.

**C. PRINCIPAL'S ROLE IN FACILITATING THE REPRESENTATION**

1. The principal can keep the Board member informed by placing him/her on the school mailing list, so that any material a parent would receive would likewise be sent to the Board member (e.g. parent group materials, school newsletter, special announcements, etc.)
2. If the Board member wishes to visit during the school day, the principal would be expected to facilitate the visit in the same manner as the principal would facilitate a parent visit. Any guidelines for visitations that apply to parents or other visitors would also be expected to apply to Board member visits.

**D. ASSIGNMENT OF BOARD MEMBERS TO BUILDINGS**

In order for a "Represent -a-School" program to succeed, the assignment of each Board member to a school must be a realistic expectation for each Board member assigned. For example, if a given Board member has a very heavy outside work schedule but would be attending at least some events that pertain to that Board member's child (ren) attend, it may be wise for that Board member to represent the school which his child (ren) attend(s). Further, if Board members vary substantially in the time available to devote to school visitations, those Board members with more time may be willing to be assigned to two schools, in order to supplement visits by a Board member who is able to visit his/her assigned school on a less frequent basis. So Board members are exposed to the possibility of representing multiple schools over the course of his/her term of office, it is recommended that Board members are given the option of representing a different school each year.

Dated: August 7, 2000  
Reviewed: March 5, 2007  
Revised: December 3, 2018

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**Subject: 2023 Board Liaison Assignments**

(Recommended by superintendent)

That the board approve the 2023 Board Liaison Assignments.

ORGANIZATION	PURPOSE	MEETING SCHEDULE & LOCATION	2023 Assignments
Activities Advisory and Fundraising Advisory Committees	Provides student, families, and Richfield community opportunities for learning & participating beyond the classroom.	District Boardroom, Typically 3 <sup>rd</sup> Wednesday of the month, 6:30 – 8:15 p.m.  Activities Advisory – February 13, April 10 Fundraising Advisory – as needed	Carter Peterson Unowsky
Active Transportation Demonstration Project Grant Implementation Committee	Collaboration with Richfield Public Works and Safe Routes to School to implement a protected route along 73 <sup>rd</sup> street.	This committee will meet approximately 4 times before the completion of the grant project, beginning on January 23, 2023.	Cole
Association of Metropolitan School Districts (AMSD)	AMSD's primary task is to lobby at the state level for the needs of metropolitan school districts.	7 – 9 a.m. <a href="#">Website</a> Quora Education Center (70 W. Cty Rd B2, Little Canada 55117)  February 3, March 3, April 14, May 5, May 26	Brakke Unowsky Smisek (Alternate) Daniels (Alternate)
Business/Career & Technical Education Advisory Board	Provide input to align RPS career & technical education programming to the needs of the community.	Meets quarterly.	Carter Stecher
Community Education Advisory Council	The mission of Community Ed is to bring together school and community services.	Last Monday of the month, 6 - 7:30 p.m. Central Education Center January 30, February 27, April 24	Cole Skare-Klecker
District Construction Committee	Reviews construction project proposals and progress updates.	Meets as needed	Smisek Holje
District Curriculum Advisory Committee	Parents, Administration, and School Staff – advise & support the implementation of the curriculum.	Wednesdays, 5 times per year, 5 – 6:30 p.m. District Boardroom February 15, April 19	Smisek Daniels Stecher Gens
District Insurance Advisory Committee & Negotiations Representatives	Insurance Advisory Committee provides input on employee benefits programs.	Insurance Committee: Typically 2nd Wednesday of the month, 3:45 – 5 p.m. February 8, March 8, April 12  Negotiations Team meets as needed	Pollis (Insurance & Negotiations) Brakke (Negotiations) Holje

District Technology Advisory Committee	Provides input on our technology infrastructure project, K-12 digital and media literacy standards, digital learning model, etc.	Meets 4 times per year, 5 – 6:30 p.m. District Office Boardroom February 21, April 18	Carter Klinge
Fiscal Planning Advisory Committee	The purpose of FPAC is to provide advice to the superintendent in areas of budget and finance planning.	2 <sup>nd</sup> Monday of the month 6:30 – 8 p.m. District Office Boardroom February 13, March 13, April 10, May 8	Brakke Smisek (Alternate) Holje Gilligan
Friends of Wood Lake (FOWL) Board of Directors	Advocacy and fundraising group in support of the nature center.	Typically 3 <sup>rd</sup> Thursday of the month, 4:30 p.m. Hybrid meetings – Wood Lake or online Feb. 16, Mar. 16, Apr. 20, May 18, June 15, July 20, Aug. 17, Sept. 21, Oct. 19	Banks Kupcho
Headway Emotional Health Services	Experienced emotional and mental health care professionals		Banks Kupcho
Health, Wellness & Safety Committee	Reviews efforts to ensure a safe workplace and healthy place to learn.	Meets quarterly, 7:15 – 8 a.m. District Office Boardroom February 9, April 13	Carter Holje
Intermediate District 287 School Board	Educational partner providing innovative specialized services to meet the unique learning needs students.	2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays of the month, 6:30 p.m.	Brakke
Minnesota State High School League	Provides opportunities for athletics and fine arts competition.	MSHSL League Office (2100 Freeway Boulevard, Brooklyn Center) 9:30 a.m. – 1 p.m. February 2, April 6, June 6	Pollis Unowsky Peterson
MSBA Delegate Assembly	MSBA supports, promotes and enhances the work of public school boards and public education.	Meets once yearly (December)	Cole
Richfield City Council (Planning Commission if appropriate)	Guides Richfield development.	2 <sup>nd</sup> & 4 <sup>th</sup> Tuesday of the Month, 7 p.m. Richfield Municipal Center, Council Chambers	Cole
Richfield Historical Society	Collects, preserves and shares the story of Richfield	3 <sup>rd</sup> Monday of the month, 7 p.m. Richfield History Center, 6901 Lyndale Ave.	Cole
Richfield Human Rights Commission	Helps to secure human rights and equal opportunity for residents of Richfield	1 <sup>st</sup> Tuesday of the month, 6:30 p.m. Richfield City Hall	Banks Kupcho
Richfield Spartan Foundation	Supports the youth of Richfield – Golf Tournament, Scholarships	Meets on an as needed basis	Pollis Valley
Safe & Supportive Schools Advisory Committee	Provide input to improve school climate and school safety ensuring that all Richfield students have a safe and supportive learning environment that maximizes each student's learning potential.	Parent Mtgs: Quarterly, 5:30 – 7:30 p.m. February 7, May 2  Student Mtgs: Quarterly, 9 – 11 a.m. February 8, May 3	Brakke (Student) Smisek (Student & Parent) Clarkson Gonzalez
Staff Wellness Committee	Work collaboratively with a group of health-minded staff to promote employee wellness.	Typically 2 <sup>nd</sup> Thursday of the month 3 – 4 p.m. District Office Conference Room January 12, February 9, March 9, April 13, May 11	Banks Kupcho

Work Experience Advisory Committee	Advises RPS work-based learning program	Typically <b>2nd</b> Tuesday of the month <b>4 - 5 p.m. District Office Boardroom</b> <b>February 14, March 14, April 11, May 9</b>	Pollis
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(The following organizations have previously been included on this list. However, no school board representative is currently needed. It is therefore recommended that the following groups be removed from the board liaison assignments, though the District will continue to have representation in these groups from its staff members as appropriate.)

ORGANIZATION	PURPOSE	MEETING SCHEDULE & LOCATION	2023 Assignments
Hennepin South Services Collaborative Executive Committee	HSSC invests in and collaborates with community partners to ensure quality services to children, youth, and families in the Bloomington, Eden Prairie, and Richfield communities.	Meets monthly	Skare-Klecker
Metro South Adult Basic Education	Educational partner providing basic adult education.	Meets twice per year	Skare-Klecker
PELSB Board	Teacher Licensing	Meets monthly	Unowsky
Richfield Chamber of Commerce	Brings together the business and professional people of the city to create a better business climate.	Meets monthly	Holje
Richfield Community Services Commission	City issues related to recreation, parks, public works	Meets monthly	Kretsinger
Richfield Foundation	Partners with non-profit and neighborhood organizations to support Richfield community, families, and children.		Unowsky

**NEW BUSINESS - FOR ACTION**

**Agenda Item VI.D.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**Subject: HONORARIUM FOR BOARD**

(Recommended by superintendent)

1. That the board increase the additional amount for the chair from \$600 per year to \$900 per year, effective immediately.
2. That the board additionally approve an increase to the honorarium from \$500 per month to \$600 per month, effective immediately.

**Background Information**

According to Minnesota Statute 123B.09 Subd. 12., school boards establish their own compensation levels.

Since 2006, the RPS board honorarium has been set at \$500 per month, with an additional \$300 per year for the clerk and \$600 per year for the chair. An examination of metro district honorariums has occurred with the RPS board of education honorarium remaining near the median dollar figure. On 1/3/23, the board approved the honorarium to continue at that level for the 2023 calendar year. However, the board may approve a new honorarium amount at any board meeting throughout the year.

**NEW BUSINESS - FOR ACTION**

**Agenda Item VI.E.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**SUBJECT: Acceptance of Fiscal Year 2022 Final Audit Report**

Recommended by the superintendent that the board of education accept the attached resolution for acceptance of the 2021-22 audit report.

**Background Information**

Board Policy 704 requires the school board to accept the audit report by resolution. The audit report will be presented earlier in the evening by Bill Lauer with the auditing firm of Malloy, Montague, Karnowski & Radosevich & Company. The resolution is attached.

## **RESOLUTION AUTHORIZING ACCEPTANCE OF 2021 ANNUAL AUDIT REPORT**

Pursuant to due call and notice thereof, a regular meeting of the Board of Education of Independent School District No. 280, State of Minnesota, was duly held on December 20, 2021, at 7:00 p.m.

MEMBERS PRESENT:

MEMBERS ABSENT:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

BE IT RESOLVED, by the Board of Education of Independent School District No. 280, the acceptance of the Fiscal Year 2021 Annual Financial Audit Report as prepared and presented by the auditing firm of Malloy, Montague, Karnowski & Radosevich & Company.

The motion for adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_,

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution, having received the affirmative votes of a majority of the members, was declared duly passed and adopted.

WITNESS MY HAND officially as such recording officer this 20<sup>th</sup> day of December, 2021.

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School District Clerk



Management Report

for

Independent School District No. 280  
Richfield, Minnesota

June 30, 2022

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PRINCIPALS

Thomas A. Karnowski, CPA  
Paul A. Radosevich, CPA  
William J. Lauer, CPA  
James H. Eichten, CPA  
Aaron J. Nielsen, CPA  
Victoria L. Holinka, CPA/CMA  
Jaclyn M. Huegel, CPA  
Kalen T. Karnowski, CPA

To the School Board and Management of  
Independent School District No. 280  
Richfield, Minnesota

We have prepared this management report in conjunction with our audit of Independent School District No. 280, Richfield, Minnesota's (the District) financial statements for the year ended June 30, 2022. We have organized this report into the following sections:

- Audit Summary
- Funding Public Education in Minnesota
- Financial Trends of Your District
- Accounting and Auditing Updates

We would be pleased to further discuss any of the information contained in this report or any other concerns that you would like us to address. We would also like to express our thanks for the courtesy and assistance extended to us during the course of our audit.

The purpose of this report is solely to provide those charged with governance of the District, management, and those with responsibility for oversight of the District's financial reporting process comments resulting from our audit and information relevant to school district financing in Minnesota. Accordingly, this report is not suitable for any other purpose.

*Malloy, Montague, Karnowski, Radosevich & Co., P.A.*

Minneapolis, Minnesota  
December 20, 2022

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## **AUDIT SUMMARY**

The following is a summary of our audit work, key conclusions, and other information that we consider important or that is required to be communicated to the School Board, administration, or those charged with governance of the District.

### **OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA AND *GOVERNMENT AUDITING STANDARDS***

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of and for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you verbally and in our audit engagement letter. Professional standards also require that we communicate to you the following information related to our audit.

### **PLANNED SCOPE AND TIMING OF THE AUDIT**

We performed the audit according to the planned scope and timing previously discussed and coordinated in order to obtain sufficient audit evidence and complete an effective audit.

The District is subject to a Single Audit of its federal awards expenditures for the year ended June 30, 2022, which is required to be performed in accordance with Title 2 U.S. Code of Federal Regulations, Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). It was originally planned that the Single Audit would be completed and issued, along with the District's financial statement audit by December 31, 2022. Due to the significant increase in pandemic-related federal funding received by Minnesota school districts this year, the Minnesota Department of Education (MDE) has extended the due date for Single Audits to coincide with the federal deadline of March 31, 2023. The District plans to issue its audited Schedule of Federal Awards Expenditures and related reports separately by this deadline.

### **AUDIT OPINION AND FINDINGS**

Based on our audit of the District's basic financial statements for the year ended June 30, 2022:

- We have issued an unmodified opinion on the District's basic financial statements. Our report included a paragraph emphasizing the District's implementation of Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, during the year. Our opinion was not modified with respect to this matter.
- We reported one deficiency in the District's internal control over financial reporting that we considered to be a material weakness. The District's cash reconciliation process was not being completed in a timely manner at times during the year and at year-end.
- The results of our testing disclosed no instances of noncompliance required to be reported under *Government Auditing Standards*.
- We reported no findings based on our testing of the District's compliance with Minnesota laws and regulations.

## **FOLLOW-UP ON PRIOR YEAR FINDINGS AND RECOMMENDATIONS**

As a part of our audit of the District's financial statements for the year ended June 30, 2022, we performed procedures to follow-up on any findings and recommendations that resulted from our prior year audit. We reported the following finding that was corrected by the District in the current year:

- Finding 2021-002 – Minnesota compliance finding, late payment of invoices.

Based on testing performed as part of our fiscal 2022 audit, appropriate corrective action was taken for the finding and no similar finding was reported in the current year.

## **SIGNIFICANT ACCOUNTING POLICIES**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 of the notes to basic financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ended June 30, 2022. However, the District implemented the following governmental accounting standard during the year:

As described in Note 1 of the notes to the basic financial statements, the District implemented GASB Statement No. 87, *Leases*, during fiscal year ended June 30, 2022. As described in Note 1 of the basic financial statements, this standard changed the way lease transactions are reported by the District, but did not result in a restatement of net position in the current year.

We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

## **ACCOUNTING ESTIMATES AND MANAGEMENT JUDGMENTS**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

General education revenue and certain other revenues are computed by applying an allowance per student to the number of students served by the District. Student attendance is accumulated in a state-wide database—MARSS. Because of the complexity of student accounting and because of certain enrollment options, student information is input by other school districts and the MARSS data for the current fiscal year is not finalized until after the District has closed its financial records. General education revenue and certain other revenues are computed using preliminary information on the number of students served in the resident district and also utilizing some estimates, particularly in the area of enrollment options.

Special education state aid includes an adjustment related to tuition billings to and from other school districts for special education services, which are computed using formulas derived by the MDE. Because of the timing of the calculations, this adjustment for the current fiscal year is not finalized until after the District has closed its financial records. The impact of this adjustment on the receivable and revenue recorded for state special education aid is calculated using preliminary information available to the District.

The District has recorded a liability in the Statement of Net Position for severance benefits payable for which it is probable employees will be compensated. The "vesting method" used by the District to calculate this liability is based on assumptions involving the probability of employees becoming eligible to receive the benefits (vesting), the potential use of accumulated sick leave prior to termination, and the age at which such employees are likely to retire.

The District has recorded activity for other post-employment benefits (OPEB) and pension benefits. These obligations are calculated using actuarial methodologies, primarily described in GASB Statement Nos. 68, 73, 74, and 75. These actuarial calculations include significant assumptions, including projected changes, healthcare insurance costs, investment returns, retirement ages, proportionate share, and employee turnover.

The depreciation and amortization of capital assets involves estimates pertaining to useful lives.

The District's self-insured activities require recording a liability for claims incurred, but not yet reported, which are based on estimates.

We evaluated the key factors and assumptions used by management to develop the estimates discussed above in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The disclosures included in the notes to the basic financial statements related to OPEB and pension benefits are particularly sensitive, due to the materiality of the liabilities, and the large and complex estimates involved in determining the disclosures.

The financial statement disclosures are neutral, consistent, and clear.

#### **DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### **CORRECTED AND UNCORRECTED MISSTATEMENTS**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no misstatements detected as a result of audit procedures that were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

#### **DISAGREEMENTS WITH MANAGEMENT**

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### **MANAGEMENT REPRESENTATIONS**

We have requested certain representations from management that are included in the management representation letter dated December 20, 2022.

#### **MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

## **OTHER AUDIT FINDINGS OR ISSUES**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

## **OTHER MATTERS**

We applied certain limited procedures to the management's discussion and analysis and the pension and OPEB-related required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information, and the Uniform Financial Accounting and Reporting Standards Compliance Table accompanying the financial statements, which are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory section and other district information, which accompany the financial statements, but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.



## FUNDING PUBLIC EDUCATION IN MINNESOTA

Due to its complexity, it would be impossible to fully explain the funding of public education in Minnesota within this report. This section provides selected state-wide funding and financial trend information.

### BASIC GENERAL EDUCATION REVENUE

The largest single funding source for Minnesota school districts is basic general education aid. Each year, the Legislature sets a basic formula allowance. Total basic general education revenue is calculated by multiplying the formula allowance by the number of pupil units for which a district is entitled to aid. Pupil units are calculated using a legislatively determined weighting system applied to average daily membership (ADM). Over the years, various modifications have been made to this calculation, including changes in weighting and special consideration for declining enrollment districts.

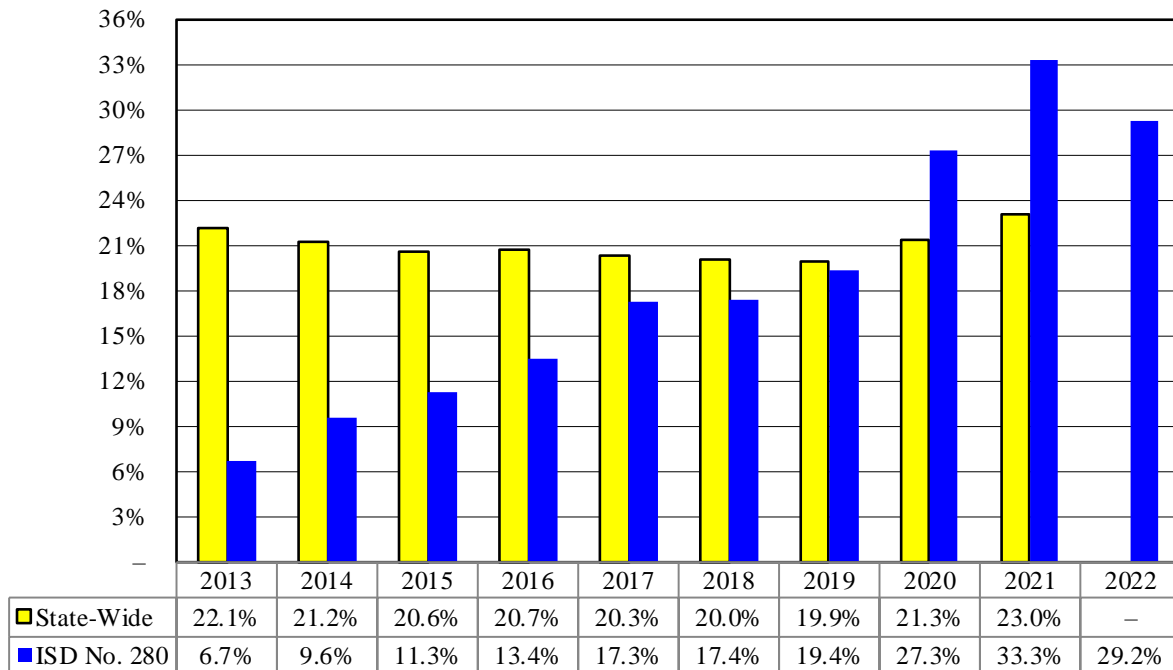
The table below presents a summary of the formula allowance for the past decade and as approved for the next fiscal year. The Legislature approved a per pupil increase of \$135 for fiscal 2023. The amount of the formula allowance and the percentage change from year-to-year excludes temporary funding changes, the “roll-in” of aids that were previously funded separately, and changes that may vary dependent on actions taken by individual districts. The \$529 increase in 2015 was offset by changes to pupil weightings and the general education aid formula that resulted in an increase equivalent to approximately \$105, or 2.00 percent, state-wide.

Fiscal Year Ended June 30,	Formula Allowance	
	Amount	Percent Increase
2013	\$ 5,224	1.00 %
2014	\$ 5,302	1.50 %
2015	\$ 5,831	2.00 %
2016	\$ 5,948	2.00 %
2017	\$ 6,067	2.00 %
2018	\$ 6,188	2.00 %
2019	\$ 6,312	2.00 %
2020	\$ 6,438	2.00 %
2021	\$ 6,567	2.00 %
2022	\$ 6,728	2.45 %
2023	\$ 6,863	2.00 %

## STATE-WIDE SCHOOL DISTRICT FINANCIAL TRENDS

One of the most common and comparable statistics used to evaluate school district financial health is the unrestricted operating fund balance as a percentage of operating expenditures.

State-Wide Unrestricted Operating Fund Balance  
as a Percentage of Operating Expenditures



Note: State-wide information is not available for fiscal 2022.

The calculation above reflects only the unrestricted fund balance of the General Fund, and the corresponding expenditures, which is the same method the state uses for the calculation of statutory operating debt. We have also included the comparable percentages for your district.

The average unrestricted fund balance as a percentage of operating expenditures maintained by Minnesota school districts decreased gradually from 22.1 percent at the end of fiscal 2013 to 19.9 percent at the end of fiscal 2019, a period of relative stability in the state's economic condition and school funding. This ratio began rising again during the fiscal years impacted by the COVID-19 pandemic, increasing to 23.0 percent at the end of fiscal 2021.

The District's unrestricted operating fund balance as a percentage of operating expenditures was 29.2 percent at the end of the current year.

The table below shows a comparison of governmental fund revenue per ADM received by Minnesota school districts and your district. Revenues for all governmental funds are included, except for the Capital Projects – Building Construction and Post-Employment Benefits Debt Service Funds. Other financing sources, such as proceeds from sales of capital assets, insurance recoveries, bond sales, loans, and interfund transfers, are also excluded.

<b>Governmental Funds Revenue per Student (ADM) Served</b>								
	State-Wide		Metro Area		ISD No. 280 – Richfield			
	2020	2021	2020	2021	2020	2021	2022	
General Fund								
Property taxes	\$ 2,345	\$ 2,576	\$ 3,100	\$ 3,411	\$ 4,202	\$ 4,262	\$ 4,156	
Other local sources	538	438	417	323	324	157	238	
State	10,144	10,514	10,127	10,517	10,652	10,869	11,089	
Federal	480	992	499	956	661	1,164	2,055	
Total General Fund	13,507	14,520	14,143	15,207	15,839	16,452	17,538	
Special revenue funds								
Food Service	554	576	539	568	626	629	887	
Community Service	632	612	732	684	457	455	499	
Debt Service Fund	1,322	1,512	1,385	1,549	1,975	1,839	1,698	
Total revenue	<u>\$ 16,015</u>	<u>\$ 17,220</u>	<u>\$ 16,799</u>	<u>\$ 18,008</u>	<u>\$ 18,897</u>	<u>\$ 19,375</u>	<u>\$ 20,622</u>	
ADM served per MDE School District Profiles Report (current year estimated)					<u>4,288</u>	<u>4,156</u>	<u>4,162</u>	
Note: Excludes the Capital Projects – Building Construction and Post-Employment Benefits Debt Service Funds.								
Source of state-wide and metro area data: School District Profiles Report published by the MDE								

ADM used in the table above is based on enrollments consistent with those used in the MDE School District Profiles Report, which include extended time ADM, and may differ from ADM reported in other tables. Changes in enrollment also impact comparisons in the table above and on the next page when revenue and expenditures are based on fixed costs, such as debt levies and principal and interest on outstanding indebtedness.

The mix of local and state revenues vary from year-to-year, primarily based on funding formulas and the state's financial condition. The mix of revenue components from district to district varies, due to factors such as the strength of property values, mix of property types, operating and bond referendums, enrollment trends, density of population, types of programs offered, and countless other criteria.

The District earned approximately \$85.8 million in the governmental funds reflected above in fiscal 2022, an increase of \$5,311,448 (6.6 percent) from the prior year, or \$1,247 per ADM. Total General Fund revenue increased \$4,621,943 (\$1,086 per ADM), mainly due to an increase of \$3.7 million in federal revenue related to several new or increased COVID-19-related federal awards, and an increase of \$1.0 million in state revenues, predominately for special education. This increase was partially offset by a decrease in the general property tax levy. Food Service Fund revenue increased by \$258 per ADM, due to increased participation from a return to in-person learning, and the District operating a program that provided free federally-funded meals to all students. Debt Service Fund revenue declined by \$141 per ADM, due to a reduction in scheduled debt service levies for general obligation bonds.

The following table reflects similar comparative data available from the MDE for all governmental fund expenditures, excluding the Capital Projects – Building Construction and Post-Employment Benefits Debt Service Funds. Other financing uses, such as bond refundings and transfers, are also excluded.

<b>Governmental Funds Expenditures per Student (ADM) Served</b>								
	State-Wide		Metro Area		ISD No. 280 – Richfield			
	2020	2021	2020	2021	2020	2021	2022	
General Fund								
Administration and district support	\$ 1,093	\$ 1,184	\$ 1,100	\$ 1,205	\$ 1,163	\$ 1,171	\$ 1,251	
Elementary and secondary regular instruction	5,881	6,198	6,231	6,527	6,562	6,909	7,250	
Vocational education instruction	186	197	171	179	104	110	189	
Special education instruction	2,481	2,626	2,626	2,792	2,842	2,826	3,035	
Instructional support services	683	812	787	917	802	971	1,162	
Pupil support services	1,203	1,228	1,316	1,285	1,428	1,435	2,280	
Sites, buildings, and other	952	1,083	910	1,052	1,637	1,621	1,752	
Total General Fund – noncapital	12,479	13,328	13,141	13,957	14,538	15,043	16,919	
General Fund capital expenditures	748	793	717	815	261	669	699	
Total General Fund	13,227	14,121	13,858	14,772	14,799	15,712	17,618	
Special revenue funds								
Food Service	556	532	548	522	695	561	732	
Community Service	661	610	774	682	453	488	542	
Debt Service Fund	1,360	1,576	1,379	1,609	1,890	1,744	1,754	
Total expenditures	<u>\$ 15,804</u>	<u>\$ 16,839</u>	<u>\$ 16,559</u>	<u>\$ 17,585</u>	<u>\$ 17,837</u>	<u>\$ 18,505</u>	<u>\$ 20,646</u>	
ADM served per MDE School District Profiles Report (current year estimated)					<u>4,288</u>	<u>4,156</u>	<u>4,162</u>	
Note: Excludes the Capital Projects – Building Construction and Post-Employment Benefits Debt Service Funds.								
Source of state-wide and metro area data: School District Profiles Report published by the MDE								

Expenditure patterns also vary from district to district for various reasons. Factors affecting the comparison include the growth cycle or maturity of the District, average employee experience, availability of funding, population density, and even methods of allocating costs.

The District spent approximately \$85.9 million in the governmental funds reflected above in fiscal 2022, an increase of \$9,023,691 (11.7 percent) from the prior year, or \$2,141 per ADM. General Fund expenditures increased \$1,906 per ADM, mainly in elementary and secondary regular instruction (\$341 per ADM), special education instruction (\$209 per ADM), and pupil support services (\$845 per ADM). Food Service Special Revenue Fund and Community Service Special Revenue Fund costs increased \$171 and \$54 per ADM, respectively, both due to an increase in program participation with the return to an in-person learning model.

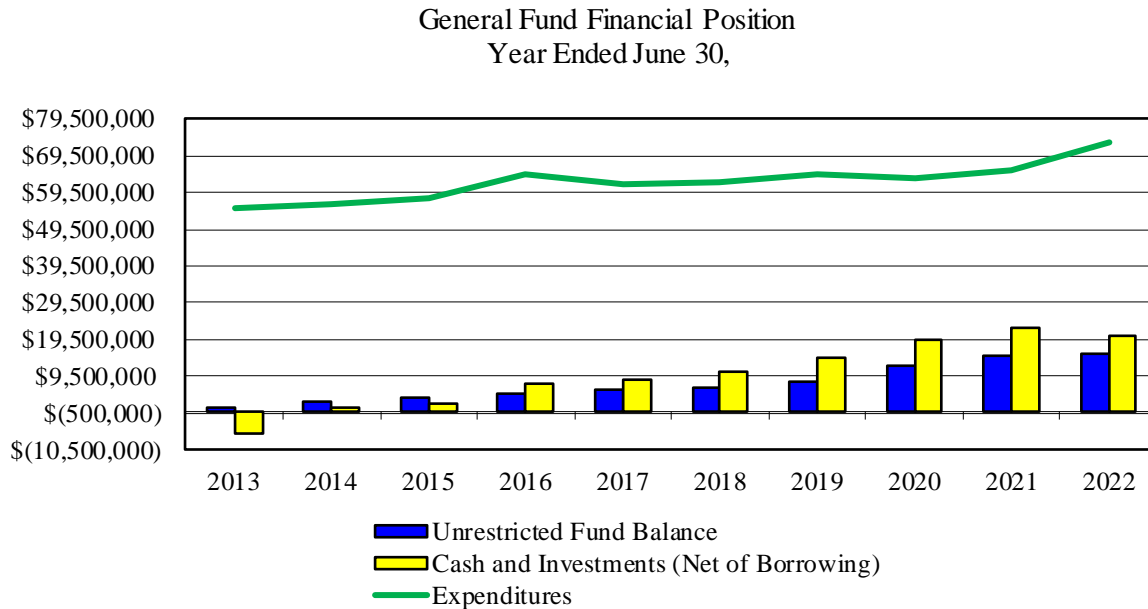
## SUMMARY

The COVID-19 pandemic caused numerous financial and operational challenges for districts in recent years; creating instability in student populations, requiring numerous shifts in the delivery of educational services, and resulting in substantial new and unfamiliar federal revenue streams, to name a few. District school boards, administrators, and employees continue to face many challenges, as districts strive to provide a safe and effective learning experience for their students in this uncertain and unprecedented environment.

## FINANCIAL TRENDS OF YOUR DISTRICT

### GENERAL FUND FINANCIAL POSITION

The following graph displays the District's General Fund trends of financial position and changes in the volume of financial activity. Unrestricted fund balance and cash balance are two indicators of financial health, while annual expenditures are often used to measure the size of the operation.



The District's General Fund ended fiscal year 2022 with a total fund balance of \$19,339,585. Total fund balance decreased \$282,089 during the 2022 fiscal year, compared to an increase projected in the final budget of \$407,843.

General Fund cash and investments at year-end (net of interfund borrowing) was \$20,464,444, a decrease of \$1,932,938 from last year.

Legislatively-approved changes in the metering of state aid payments to school districts and in the tax shift significantly impacted cash and investment balances in certain years presented in the graph above.

The following table presents the components of the General Fund balance for the past five years:

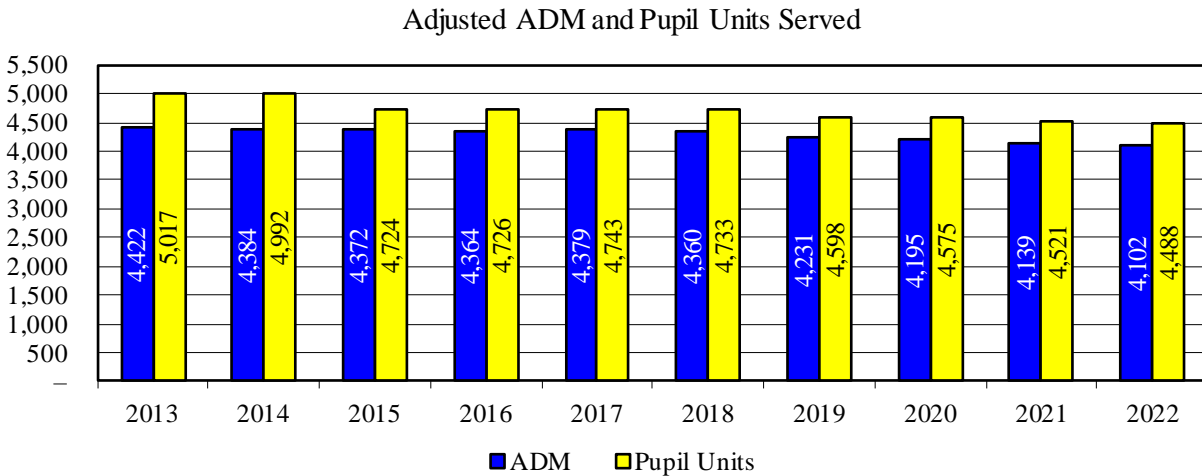
	June 30,				
	2018	2019	2020	2021	2022
Nonspendable fund balances	\$ 1,103,097	\$ 931,474	\$ 33,813	\$ 458,242	\$ 69,896
Restricted fund balances (1)	1,617,120	2,482,106	3,964,677	4,120,720	3,530,497
Unrestricted fund balances					
Assigned	3,039,788	3,326,097	5,278,307	3,834,622	4,784,958
Unassigned	3,392,874	4,545,037	6,920,954	11,208,090	10,954,234
Total fund balance	<u>\$ 9,152,879</u>	<u>\$ 11,284,714</u>	<u>\$ 16,197,751</u>	<u>\$ 19,621,674</u>	<u>\$ 19,339,585</u>
Unrestricted fund balances as a percentage of expenditures	<u>10.4%</u>	<u>12.2%</u>	<u>19.2%</u>	<u>23.0%</u>	<u>21.5%</u>
Unassigned fund balances as a percentage of expenditures	<u>5.5%</u>	<u>7.0%</u>	<u>10.9%</u>	<u>17.2%</u>	<u>14.9%</u>
(1) Includes deficits in restricted fund balance accounts allowed to accumulate deficits under UFARS, which are part of unassigned fund balance on the accounting principles generally accepted in the United States of America-based financial statements.					

The table above reflects the total General Fund unrestricted fund balance and percentages, which differs from those used in the previous discussion of state-wide fund balances, which are based on a state formula. The resources represented by this fund balance are critical to a district's ability to maintain adequate cash flow throughout the year, to retain its programs, and to cushion against the impact of unexpected costs or funding shortfalls.

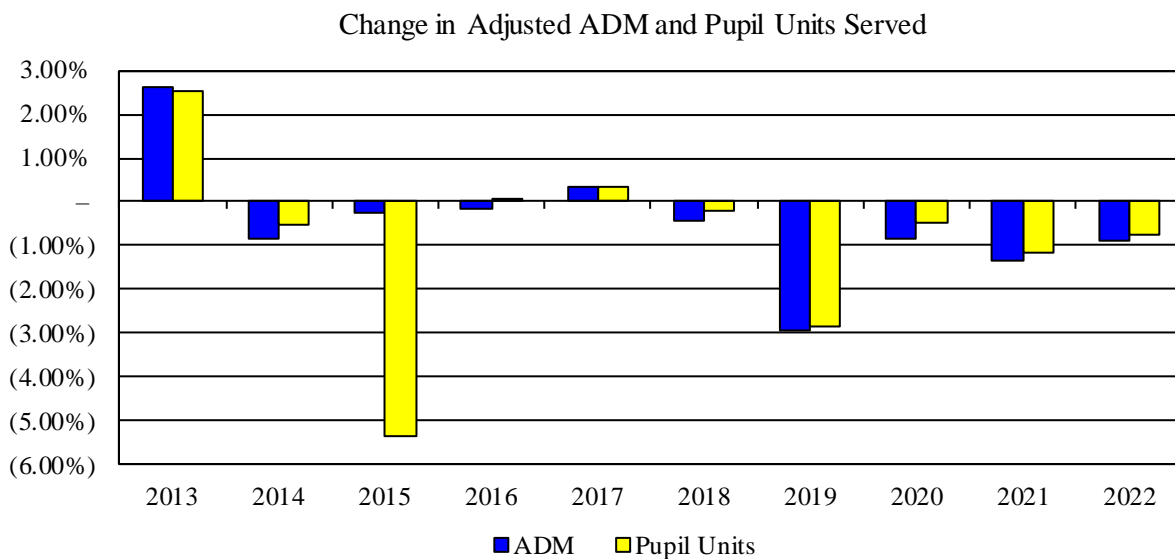
General Fund unassigned fund balance as a percentage of expenditures is one key measure of a school district's financial health. At June 30, 2022, the unassigned fund balance in the General Fund represented 14.9 percent of annual expenditures, or about eight weeks of operations assuming level spending throughout the year.

## AVERAGE DAILY MEMBERSHIP AND PUPIL UNITS

The following graph presents the District's adjusted ADM and pupil units served for the past 10 years:



The following graph shows the rate of change in ADM served by the District from year-to-year, along with the change in the resulting pupil units:



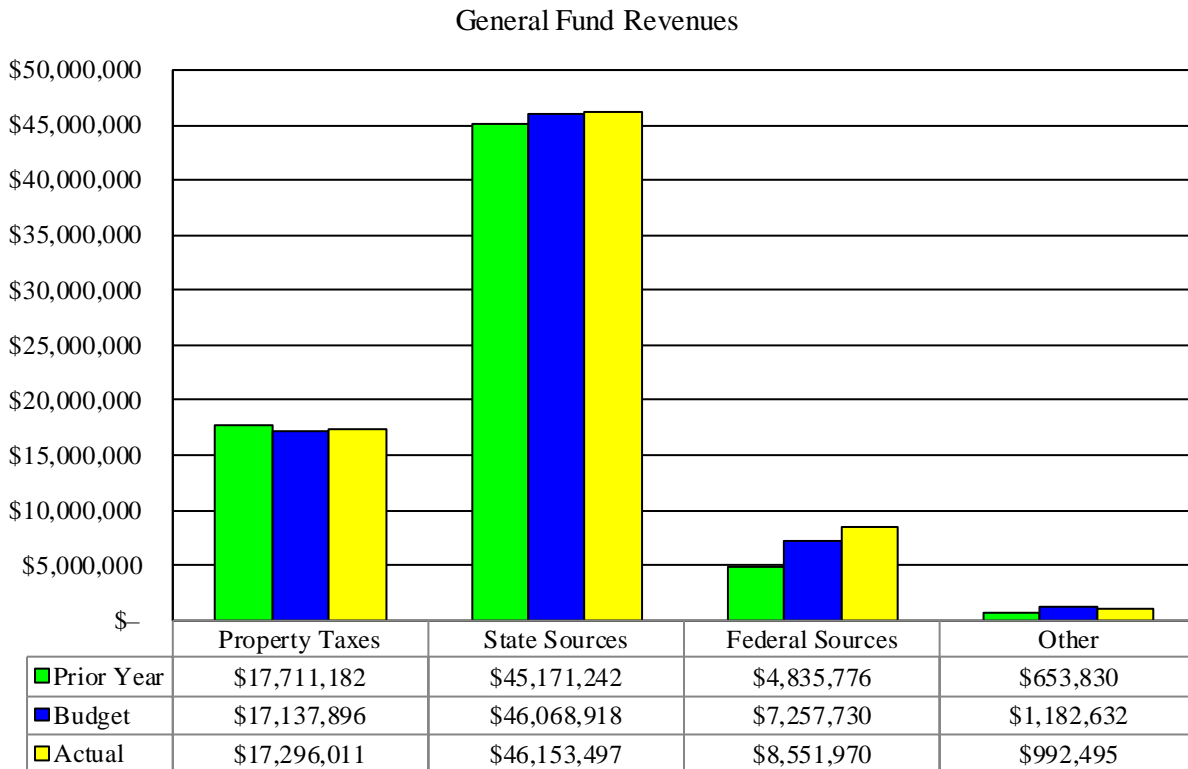
The change in pupil units for 2015 includes the effect of legislative reductions to pupil units.

ADM is a measure of student enrollment, which is then converted to pupil units (the base for determining revenue) using a statutory formula. Not only is the original budget based on ADM estimates, the final audited financial statements are based on updated, but still estimated ADM, since the counts are not finalized until around January of the following year. When viewing revenue budget variances, one needs to consider these ADM changes, the impact of the prior year final adjustments, which affect this year's revenue, and also the final adjustments caused by open enrollment gains and losses.

The ADM served by the District for 2022 is estimated to be 4,102, a decrease of about 37 from the prior year. The pupil units generated from this ADM were 4,488, a decrease of about 33 pupil units from the prior year.

## GENERAL FUND REVENUES

The following graph summarizes the District's General Fund revenues for 2022:



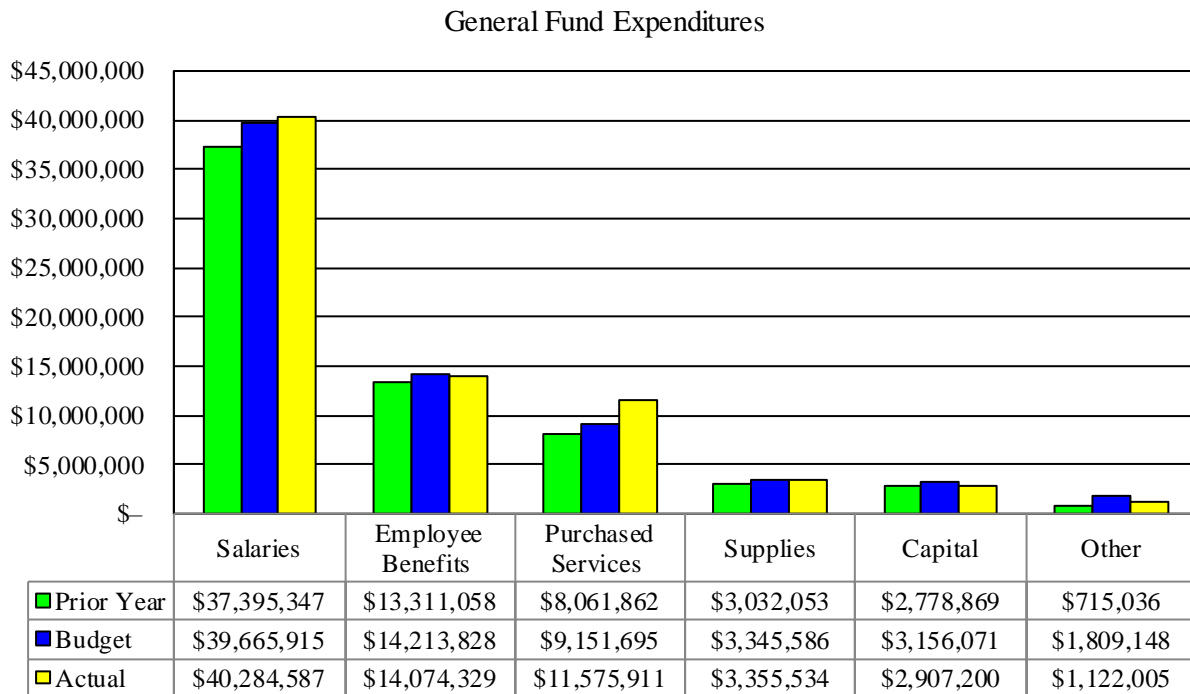
Total General Fund revenues were \$72,993,973 for the year ended June 30, 2022, which was \$1,346,797 (1.9 percent) over the final budget. Property taxes exceeded budget by \$158,115, primarily due to higher county apportionment of taxpayer penalties and interest than expected, which results in an offsetting decrease to state general education aid. Revenue from state sources was over budget by \$84,579, mainly in special education aid. Federal revenue was over budget by \$1,294,240, due to the previously discussed new or increased COVID-19 grant awards in the current year. Revenues from other local sources, as shown above (including student fees, admissions, gifts, donations, tuition, rental, and investment income), were \$190,137 under budget.

General Fund total revenues were \$4,621,943 (6.8 percent) higher than the previous year. Property taxes were \$415,171 lower than last year, due to a decrease in the levy. Revenue from state sources was \$982,255 more than last year, mainly in special education aid. Revenue from federal sources was \$3,716,194 higher than last year, due to the increased federal COVID-19 funding available. Other revenues were up \$338,665 from the prior year, due in part to increased activity fees and admissions with the easing of COVID-19 restrictions.



## GENERAL FUND EXPENDITURE

The following graph presents the District's General Fund expenditures for 2022:

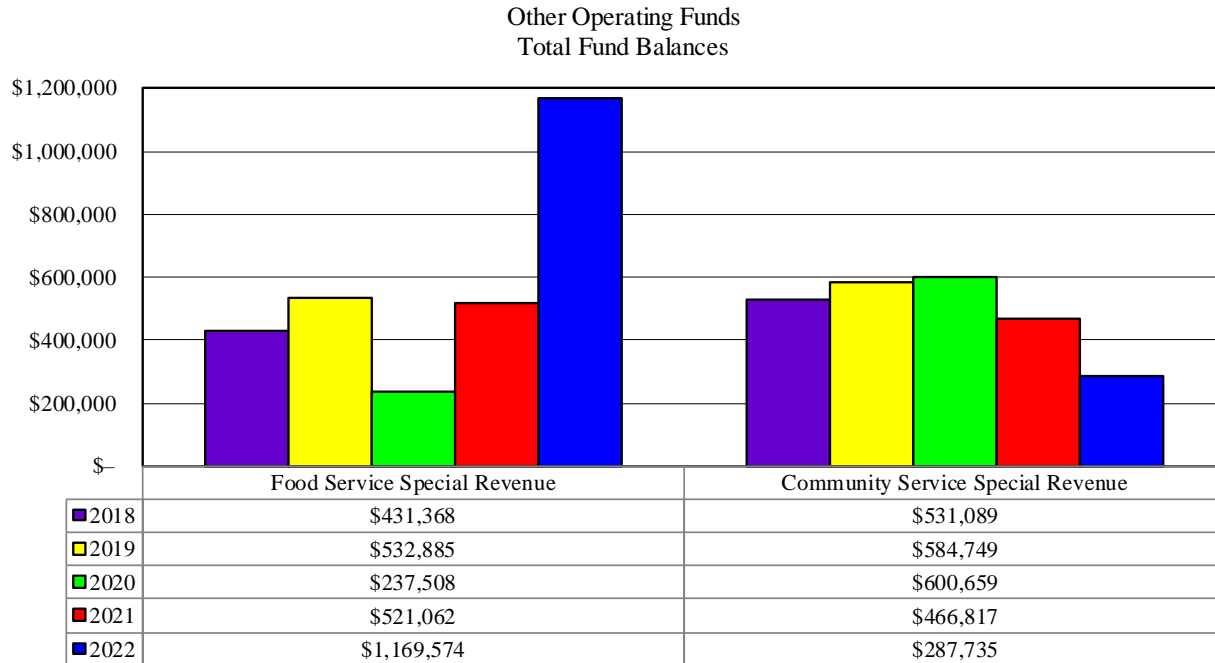


Total General Fund expenditures were \$73,319,566 for the year ended June 30, 2022, which was \$1,977,323 (2.8 percent) over the final budget. Personnel costs (salaries and benefits) were \$479,173 over budget, mainly in the regular instruction and special education instruction programs. Purchased services were \$2,242,216 over budget, mainly in pupil support (transportation) services. Capital expenditures were \$248,871 under budget, due to the timing of projects, and other expenditures were \$687,143 under budget, due in part to reporting changes for lease and rental payments caused by the implementation of GASB Statement No. 87, *Leases*.

Total General Fund expenditures were \$8,025,341 (12.3 percent) more than the prior year. Salaries and benefits were \$3,652,511 higher than the previous year, due to contractual and inflationary increases and learning model changes. Purchased services were \$3,514,049 more than last year, with increases in transportation and utility costs, due to in-person learning. Supplies costs, capital outlay, and "other" expenditures, as presented above, all increased from the previous year as anticipated in the budget.

## OTHER FUNDS OF THE DISTRICT

The following graph shows what is referred to as the other operating funds. The remaining nonoperating funds are only included in narrative form below, since their level of fund balance can fluctuate significantly, due to such things as issuing and spending the proceeds of refunding or building bonds and, therefore, the trend of fund balance levels is not necessarily a key indicator of financial health. It does not mean that these funds cannot experience financial trouble or that their fund balances are unimportant.



### Food Service Special Revenue Fund

The District's Food Service Special Revenue Fund ended fiscal 2022 with a fund balance increase of \$648,512, compared to a budgeted increase of \$72,687. Food service revenue was \$3,693,381, which was over budget by \$483,675, mainly in federal revenue, due to the District operating a "Seamless Summer Option" Program this year, which provides free meals to all students at the highest available reimbursement rate. Expenditures of \$3,046,742 were under budget by \$91,277, mainly due to less capital outlay than expected. The ending fund balance of \$1,169,574 represents 38.4 percent of current year expenditures.

### Community Service Special Revenue Fund

The District's Community Service Special Revenue Fund ended fiscal 2022 with a fund balance decrease of \$179,082, compared to a budgeted increase of \$97,449. Revenues of \$2,075,910 were under budget by \$3,091. Expenditures of \$2,254,992 were over budget by \$273,440, mainly in personnel costs and purchased services. The ending fund balance of \$287,735 in this fund represents 12.8 percent of current year expenditures.

Over the years, we have emphasized to our clients that food service and community service operations should be self-sustaining, and should not become an additional burden on general education funds. The District has been able to maintain stable fund balances in both funds in recent years.

### **Capital Projects – Building Construction Fund**

The Capital Projects – Building Construction Fund ended the year with a fund balance decrease of \$7,759,554, compared to a projected decrease of \$7,592,152. The planned decrease was due to the completion of several multi-year improvement projects financed with bonds issued in a previous year. At year-end, a fund balance of \$961,362 remains, restricted for capital projects.

### **Debt Service Fund**

The funding of debt service is controlled in accordance with each outstanding debt issue's financing plan. During the year, the District issued \$2,230,000 of refunding bonds to refinance an outstanding debt issue at a more favorable rate, thereby saving the District \$85,457 in future interest costs. At June 30, 2022, the Debt Service Fund had a fund balance of \$1,875,658, a decrease of \$141,158 from the prior year.

### **Internal Service Funds**

The District maintains two internal service funds to account for and finance the uninsured risk of loss for its employee medical and dental insurance plans. At June 30, 2022, the District has a net position of \$3,548,720 accumulated to finance future medical and dental benefits for participating employees. Net position decreased \$2,134,463 from the previous year-end, due to increases in both medical and dental claims.

### **Post-Employment Benefits Trust Fund**

The District's Post-Employment Benefits Trust Fund is used to account for an irrevocable trust account established to finance the District's liability for post-employment healthcare benefits. During the year, this fund paid out \$606,214 for benefits that would have otherwise been paid from the District's governmental funds. At year-end, the trust's net position of \$7,582,959 is available for future OPEB payments.

## GOVERNMENT-WIDE FINANCIAL STATEMENTS

The District's financial statements include fund-based information that focuses on budgetary compliance, and the sufficiency of the District's current assets to finance its current liabilities. The governmental reporting model also requires the inclusion of two government-wide financial statements designed to present a clear picture of the District as a single, unified entity. These government-wide financial statements provide information on the total cost of delivering educational services, including capital assets and long-term liabilities.

Theoretically, net position represents district resources available for providing services after its debts are settled. However, those resources are not always in expendable form, or there may be restrictions on how some of those resources can be used. Therefore, this statement divides net position into three components: net investment in capital assets, restricted, and unrestricted. The following table presents a summarized reconciliation of the District's governmental fund balances to net position, and the separate components of net position for the last two years:

	June 30,		
	2022	2021	Change
Net position – governmental activities			
Total fund balances – governmental funds	\$ 23,633,914	\$ 31,347,285	\$ (7,713,371)
Capital assets, net	158,253,097	154,381,729	3,871,368
Bonds, leases and financed purchase	(138,876,864)	(142,386,297)	3,509,433
Pension liabilities, net of deferments	(58,699,719)	(61,822,191)	3,122,472
OPEB liability, net of deferments	(10,218,286)	(11,766,059)	1,547,773
Other	(906,267)	770,578	(1,676,845)
Total net position – governmental activities	<u>\$ (26,814,125)</u>	<u>\$ (29,474,955)</u>	<u>\$ 2,660,830</u>
Net position			
Net investment in capital assets	\$ 29,113,661	\$ 26,783,196	\$ 2,330,465
Restricted	6,026,852	10,962,938	(4,936,086)
Unrestricted	(61,954,638)	(67,221,089)	5,266,451
Total net position	<u>\$ (26,814,125)</u>	<u>\$ (29,474,955)</u>	<u>\$ 2,660,830</u>

Some of the District's fund balances translate into restricted net position by virtue of external restrictions (statutory restrictions) or by the nature of the fund they are in (e.g., Food Service Special Revenue Fund balance can only be spent for food service program costs). The unrestricted net position category consists mainly of the General Fund unrestricted fund balances, offset against noncapital long-term obligations, such as vacation payable, severance payable, net pension, and net OPEB liabilities.

Total net position increased by \$2,660,830 during fiscal 2022.

Net investment in capital assets increased \$2,330,465 this year. The change in this category of net position typically depends on the relationship between the rate at which the District is adding additional capital assets, the rate capital assets are being depreciated and amortized, and how that compares to the rate at which the District is repaying the debt issued to purchase or construct those assets. Restricted net position decreased \$4,936,086 from the prior year, mainly in resources restricted for capital assets acquisition, due to the spend-down of bond proceeds to complete improvement projects. Unrestricted net position improved by \$5,266,451, mainly due to changes in pension and OPEB liabilities.

## ACCOUNTING AND AUDITING UPDATES

The following is a summary of Governmental Accounting Standards Board (GASB) standards expected to be implemented in the next few years. Due to the COVID-19 pandemic, the GASB has delayed the original implementation dates of these and other standards as described below.

### **GASB STATEMENT NO. 96, *SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS***

This statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended.

A SBITA is defined as a contract that conveys control of the right to use another party's (a SBITA vendor's) information technology (IT) software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction. Under this statement, a government generally should recognize a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability.

This statement provides an exception for short-term SBITAs with a maximum possible term under the SBITA contract of 12 months, including any options to extend, regardless of their probability of being exercised. Subscription payments for short-term SBITAs should be recognized as outflows of resources.

This statement requires a government to disclose descriptive information about its SBITAs other than short-term SBITAs, such as the amount of the subscription asset, accumulated amortization, other payments not included in the measurement of a subscription liability, principal and interest requirements for the subscription liability, and other essential information.

The requirements of this statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter.

### **GASB STATEMENT NO. 99, *OMNIBUS 2022***

The objectives of this statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The practice issues addressed by this statement are as follows:

- Classification and reporting of derivative instruments within the scope of Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*, that do not meet the definition of either an investment derivative instrument or a hedging derivative instrument.
- Clarification of provisions in Statement No. 87, *Leases*, as amended, related to the determination of the lease term, classification of a lease as a short-term lease, recognition and measurement of a lease liability and a lease asset, and identification of lease incentives.
- Clarification of provisions in Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, related to (a) the determination of the public-private and public-public partnership (PPP) term and (b) recognition and measurement of installment payments and the transfer of the underlying PPP asset.

- Clarification of provisions in Statement No. 96, *Subscription-Based Information Technology Arrangements*, related to the subscription-based information technology arrangement (SBITA) term, classification of a SBITA as a short-term SBITA, and recognition and measurement of a subscription liability.
- Extension of the period during which the London Interbank Offered Rate (LIBOR) is considered an appropriate benchmark interest rate for the qualitative evaluation of the effectiveness of an interest rate swap that hedges the interest rate risk of taxable debt.
- Accounting for the distribution of benefits as part of the Supplemental Nutrition Assistance Program (SNAP).
- Disclosures related to nonmonetary transactions.
- Pledges of future revenues when resources are not received by the pledging government.
- Clarification of provisions in Statement No. 34, *Basic Financial Statements—and Management’s Discussion and Analysis—for State and Local Governments*, as amended, related to the focus of the government-wide financial statements.
- Terminology updates related to certain provisions of Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*.
- Terminology used in Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*, to refer to resource flows statements.

The requirements of this statement that are effective are as follows:

- The requirements related to extension of the use of LIBOR, accounting for SNAP distributions, disclosures of nonmonetary transactions, pledges of future revenues by pledging governments, clarification of certain provisions in Statement No. 34, as amended, and terminology updates related to Statement No. 53 and Statement No. 63 are effective upon issuance.
- The requirements related to leases, PPPs, and SBITAs are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter.
- The requirements related to financial guarantees and the classification and reporting of derivative instruments within the scope of Statement No. 53 are effective for fiscal years beginning after June 15, 2023, and all reporting periods thereafter.

#### **GASB STATEMENT NO. 100, ACCOUNTING CHANGES AND ERROR CORRECTIONS – AN AMENDMENT OF GASB STATEMENT NO. 62**

The primary objective of this statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability.

The requirements of this statement will improve the clarity of the accounting and financial reporting requirements for accounting changes and error corrections, which will result in greater consistency in application in practice. In turn, more understandable, reliable, relevant, consistent, and comparable information will be provided to financial statement users for making decisions or assessing accountability. In addition, the display and note disclosure requirements will result in more consistent, decision useful, understandable, and comprehensive information for users about accounting changes and error corrections.

The requirements of this statement are effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

## **GASB STATEMENT NO. 101, *COMPENSATED ABSENCES***

The objective of this statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures.

This statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used, but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. Leave is attributable to services already rendered when an employee has performed the services required to earn the leave. Leave that accumulates is carried forward from the reporting period in which it is earned to a future reporting period during which it may be used for time off or otherwise paid or settled.

This statement requires that a liability for certain types of compensated absences—including parental leave, military leave, and jury duty leave—not be recognized until the leave commences. This statement also requires that a liability for specific types of compensated absences not be recognized until the leave is used. This statement also establishes guidance for measuring a liability for leave that has not been used, generally using an employee’s pay rate as of the date of the financial statements. A liability for leave that has been used, but not yet paid or settled should be measured at the amount of the cash payment or noncash settlement to be made. Certain salary-related payments that are directly and incrementally associated with payments for leave also should be included in the measurement of the liabilities.

With respect to financial statements prepared using the current financial resources measurement focus, this statement requires that expenditures be recognized for the amount that normally would be liquidated with expendable available financial resources.

The requirements of this statement are effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

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INDEPENDENT SCHOOL DISTRICT NO. 280  
RICHFIELD, MINNESOTA

Financial Statements and  
Supplementary Information

Year Ended  
June 30, 2022

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INDEPENDENT SCHOOL DISTRICT NO. 280

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# INDEPENDENT SCHOOL DISTRICT NO. 280

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## INTRODUCTORY SECTION

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INDEPENDENT SCHOOL DISTRICT NO. 280

School Board and Administration  
Year Ended June 30, 2022

**SCHOOL BOARD**

	<u>Position</u>
Timothy Pollis	Chairperson
Paula Cole	Vice Chairperson
Crystal Brakke	Treasurer
Allegra Smisek	Clerk
Eric Carter	Director
Rachel Banks Kupcho	Director

**ADMINISTRATION**

Steven Unowsky	Superintendent
Latanya Daniels	Assistant Superintendent
Craig Holje	Chief Administrative Officer
Mary Clarkson	Executive Director of Special Programs
Jim Gilligan	Director of Finance
John Lorenzini	Finance Manager

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## FINANCIAL SECTION

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**INDEPENDENT AUDITOR'S REPORT**

To the School Board and Management of  
Independent School District No. 280  
Richfield, Minnesota

**OPINIONS**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Independent School District No. 280 (the District) as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof, and the budgetary comparison for the General Fund for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

**BASIS FOR OPINIONS**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**EMPHASIS OF MATTER**

***Change in Accounting Principle***

As described in Note 1 to the basic financial statements, in fiscal 2022, the District adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*. Our opinion is not modified with respect to this matter.

(continued)

## **RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance, but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

(continued)

## **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information (RSI), as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the RSI in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying supplementary information, as listed in the table of contents, is presented for purpose of additional analysis and is not a required part of the basic financial statements. The accompanying Uniform Financial Accounting and Reporting Standards (UFARS) Compliance Table is presented for purposes of additional analysis as required by the Minnesota Department of Education, and is also not a required part of the basic financial statements of the District. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information and UFARS Compliance Table are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## **Other Information**

Management is responsible for the other information included in the annual report. The other information comprises the introductory section and other district information, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

(continued)

### **Prior Year Comparative Information**

We have previously audited the District's 2021 financial statements, and we expressed unmodified audit opinions on the respective financial statements of the governmental activities, each major fund, and the aggregate remaining fund information in our report dated December 9, 2021. In our opinion, the partial comparative information presented herein as of and for the year ended June 30, 2021 is consistent, in all material respects, with the audited financial statements from which it has been derived.

### **OTHER REPORTING REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20, 2022 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Malloy, Montague, Karnowski, Radosevich & Co., P. A.*

Minneapolis, Minnesota  
December 20, 2022

## INDEPENDENT SCHOOL DISTRICT NO. 280

### Management's Discussion and Analysis Fiscal Year Ended June 30, 2022

As management of Independent School District No. 280 (the District), we have provided readers of the District's financial statements with this narrative overview and analysis of the District's financial activities during the fiscal year ended June 30, 2022. We encourage readers to consider the information presented here in conjunction with the other components of the District's financial statements.

#### FINANCIAL HIGHLIGHTS

- The District's liabilities and deferred inflows of resources exceeded its assets and deferred outflows of resources at June 30, 2022 by \$26,814,125 (deficit net position).
- Government-wide revenues totaled \$87,803,956 and expenses were \$85,143,126. As a result, the District's total net position increased by \$2,660,830 during the fiscal year.
- The District's General Fund, its primary operating fund, ended the most recent fiscal year with a total fund balance of \$19,339,585, a decrease of \$282,089 from the prior year. The unrestricted portion of the year-end fund balance (assigned and unassigned) was \$15,739,192, which represents 21.5 percent of annual General Fund expenditures based on fiscal 2022 expenditure levels. The unassigned fund balance was \$10,954,234, which represents 14.9 percent of fiscal 2022 General Fund expenditures.
- The District adopted Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, during the 2022 fiscal year. This change in accounting principle resulted in the recognition of a lease revenue receivable and a related deferred inflow of resources of \$359,075 in the government-wide and governmental fund financial statements, and a leased asset and related lease liability of \$1,930,120 in the government-wide financial statements, at the beginning of the fiscal year, but did not impact beginning fund balances or net position.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

The financial section of the annual financial statements consists of the following parts:

- Independent Auditor's Report;
- Management's discussion and analysis;
- Basic financial statements, including the government-wide financial statements, fund financial statements, and the notes to basic financial statements;
- Required supplementary information; and
- Supplementary information consisting of combining and individual fund statements and schedules.

The following explains the two types of statements included in the basic financial statements:

### **GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The government-wide financial statements (Statement of Net Position and Statement of Activities) report information about the District as a whole using accounting methods similar to those used by private sector companies. The Statement of Net Position includes *all* of the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, except for the fiduciary funds. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two government-wide financial statements report the District's *net position* and how it has changed. Net position—the difference between the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources—is one way to measure the District's financial health or *position*.

- Over time, increases or decreases in the District's net position are indicators of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District requires consideration of additional nonfinancial factors, such as changes in the District's property tax base and the condition of school buildings and other facilities.

In the government-wide financial statements the District's activities are all shown in one category titled "governmental activities." These activities, including regular and special education instruction, transportation, administration, food services, and community education, are primarily financed with state aids and property taxes.



## FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the District's *funds*, focusing on its most significant or "major" funds, rather than the District as a whole. Governmental funds (Food Service and Community Service Special Revenue Funds) that do not meet the threshold to be classified as major funds are called nonmajor funds. Detailed financial information for nonmajor funds are presented as supplementary information.

Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs. For Minnesota schools, funds are established in accordance with Uniform Financial Accounting and Reporting Standards in accordance with Minnesota statutory requirements and accounting principles generally accepted in the United States of America. Some funds are required by state law and by bond covenants. The District can establish other funds to control and manage money for particular purposes or to show that it is properly using certain revenues.

The District maintains the following types of funds:

**Governmental Funds** – The District's basic services are included in governmental funds, which generally focus on: 1) how *cash and other financial assets* that can readily be converted to cash flow in and out, and 2) the balances left at year-end that are available for spending. Consequently, the governmental fund financial statements provide a detailed *short-term* view that helps to determine whether there are more or less financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the government-wide financial statements, we provide additional information (reconciliation schedules) immediately following the governmental fund financial statements that explain the relationship (or differences) between these two types of financial statement presentations.

**Proprietary Funds** – The District maintains one type of proprietary fund. Internal service funds are used as an accounting device to accumulate and allocate costs internally among the District's various functions. The District uses its internal service funds to account for its medical and dental self-insurance programs. These services have been included within governmental activities in the government-wide financial statements. Proprietary fund financial statements provide the same type of information as the government-wide financial statements, only in more detail.

**Fiduciary Funds** – The District is the trustee, or fiduciary, for assets that belong to other organizations. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate Statement of Fiduciary Net Position and Statement of Changes in Fiduciary Net Position. We exclude these activities from the government-wide financial statements because the District cannot use these assets to finance its operations.

## FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Table 1 is a summarized view of the District's Statement of Net Position:

<b>Table 1</b> <b>Summary of Net Position</b> <b>as of June 30, 2022 and 2021</b>		
	2022	2021
<b>Assets</b>		
Current and other assets	\$ 58,904,626	\$ 69,437,895
Capital assets, net of depreciation or amortization	158,253,097	154,381,729
<b>Total assets</b>	<b>\$ 217,157,723</b>	<b>\$ 223,819,624</b>
<b>Deferred outflows of resources</b>		
Pension plan deferments	\$ 15,913,164	\$ 19,692,186
OPEB plan deferments	943,007	825,913
Deferred charges on refunding	315,396	383,590
<b>Total deferred outflows of resources</b>	<b>\$ 17,171,567</b>	<b>\$ 20,901,689</b>
<b>Liabilities</b>		
Current and other liabilities	\$ 7,235,115	\$ 9,233,913
Long-term liabilities, including due within one year	176,294,641	200,685,801
<b>Total liabilities</b>	<b>\$ 183,529,756</b>	<b>\$ 209,919,714</b>
<b>Deferred inflows of resources</b>		
Property taxes levied for subsequent year	\$ 26,026,766	\$ 25,107,598
Pension plan deferments	46,393,376	35,949,048
OPEB plan deferments	4,525,606	3,219,908
Lease revenue for subsequent years	336,005	—
Deferred gain on refunding	331,906	—
<b>Total deferred inflows of resources</b>	<b>\$ 77,613,659</b>	<b>\$ 64,276,554</b>
<b>Net position</b>		
Net investment in capital assets	\$ 29,113,661	\$ 26,783,196
Restricted	6,026,852	10,962,938
Unrestricted	(61,954,638)	(67,221,089)
<b>Total net position</b>	<b>\$ (26,814,125)</b>	<b>\$ (29,474,955)</b>

The District's financial position is the product of many factors. For example, the determination of the District's net investment in capital assets involves many assumptions and estimates, such as depreciation and amortization estimates and capitalization policies. Another major factor in determining net position is the inclusion of liabilities for long-term severance, other post-employment benefits (OPEB), and pension benefits, which are not included in fund balances.

Total net position increased by \$2,660,830 in 2022. The decrease in current assets and increase in capital assets resulted from construction related to bonds issued in a previous year. Decreases in resources restricted for capital asset acquisition and community service resulted in the overall decrease in restricted net position. Changes in the District's proportionate share of two state-wide pension plans administered by the Public Employees Retirement Association (PERA) and the Teachers Retirement Association (TRA) contributed to the changes in deferred inflows/outflows of resources, long-term liabilities, and unrestricted net position.

Table 2 presents a condensed version of the change in net position of the District:

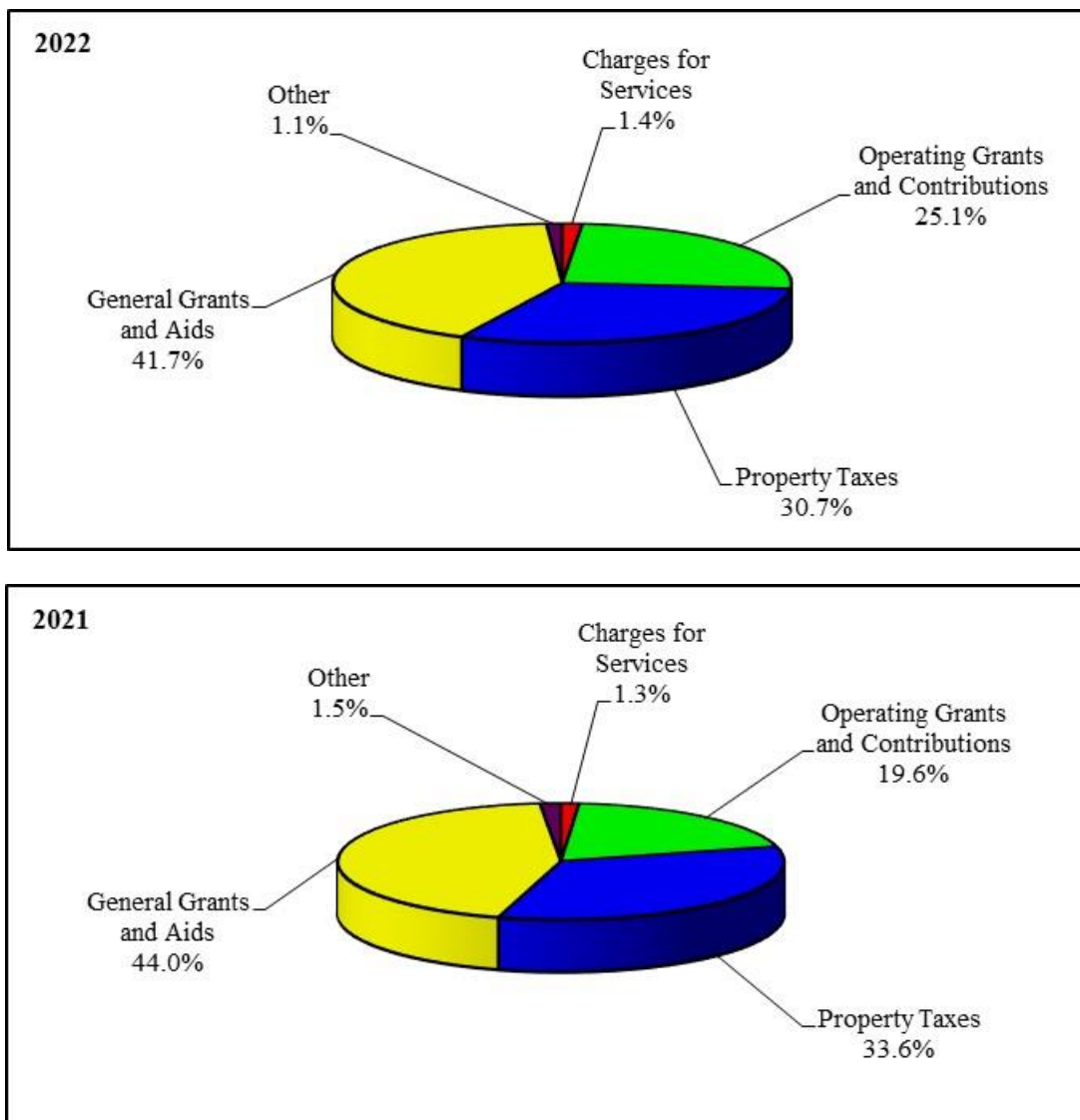
<b>Table 2</b> <b>Change in Net Position</b> <b>for the Years Ended June 30, 2022 and 2021</b>		
	2022	2021
Revenues		
Program revenues		
Charges for services	\$ 1,200,022	\$ 1,068,091
Operating grants and contributions	22,080,765	16,364,623
General revenues		
Property taxes	26,923,935	27,990,914
General grants and aids	36,606,587	36,678,555
Other	992,647	1,276,472
Total revenues	87,803,956	83,378,655
Expenses		
Administration	2,190,166	2,514,812
District support services	2,545,834	2,376,927
Elementary and secondary regular instruction	28,224,658	30,942,132
Vocational education instruction	765,380	480,947
Special education instruction	12,065,196	12,223,647
Instructional support services	5,255,569	4,676,005
Pupil support services	9,689,308	6,202,568
Sites and buildings	14,073,778	10,568,828
Fiscal and other fixed cost programs	366,483	324,599
Food service	3,018,108	2,330,987
Community service	2,190,865	2,017,178
Interest and fiscal charges	4,757,781	4,777,164
Total expenses	85,143,126	79,435,794
Change in net position	2,660,830	3,942,861
Net position – beginning	(29,474,955)	(33,417,816)
Net position – ending	\$ (26,814,125)	\$ (29,474,955)

This table is presented on an accrual basis of accounting, and it includes all governmental activities of the District. This statement includes depreciation and amortization expense, but excludes capital asset purchase costs, debt proceeds, and the repayment of debt principal.

Government-wide revenues for fiscal year 2022 were \$4,425,301 higher than last year. Expenses also increased by \$5,707,332. Operating grants and contributions increased, due to an increase in state special education revenue and multiple new or increased COVID-19-related federal grant awards. The decrease in property taxes was due to decreases in general and debt service tax levies. Other general revenues decreased, due to a decline in investment income. Increases to personnel costs, transportation, utilities, food service, and community service, primarily attributable to a return to an in-person learning model, contributed to the overall increase in expenses. Health insurance claims and depreciation/amortization expenses were also higher than the previous year.

Figures A and B show further analysis of these revenue sources and expense functions:

**Figure A – Sources of Revenue for Fiscal Years 2022 and 2021**

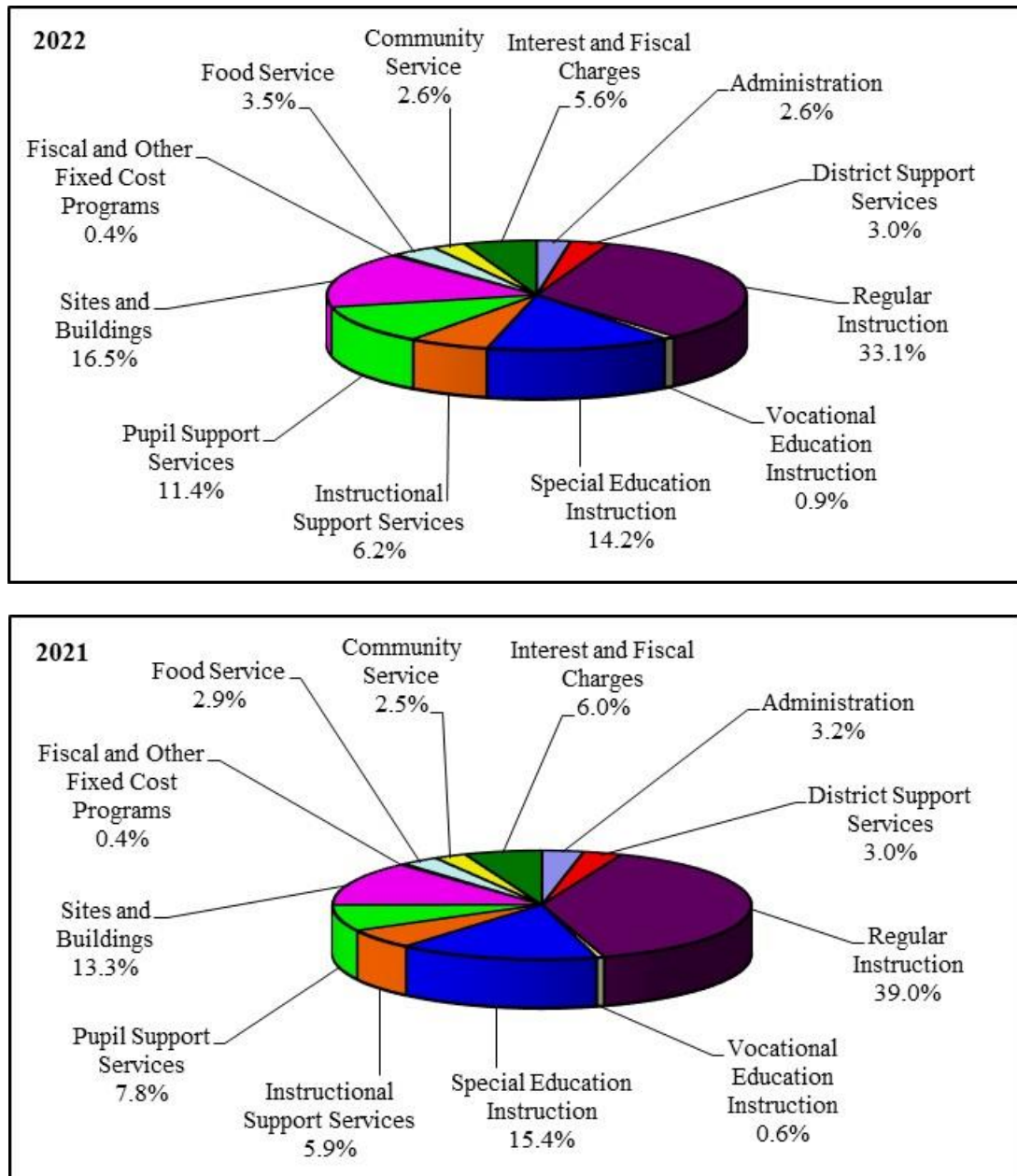


The largest share of the District's revenue is received from the state, including the general education aid formula and most of the operating grants. This significant reliance on the state for funding has placed pressure on local school districts, as a result of limited funding increases in recent years.

Property taxes are generally the next largest source of funding. The level of revenue property tax sources provide is not only dependent on district taxpayers by way of operating and building referenda, but also by legislative decisions on the mix of state aid and local effort in a variety of funding formulas.

The increase in the proportion of revenue derived from operating grants and contributions in fiscal 2022 was mainly due to increased state special education aid and the new federal grant awards in the current year, as previously discussed. Charges for services increased, due to the effects of the COVID-19 pandemic, which reduced activity fees and admissions in the prior year. The drop in the "other" revenue category in fiscal 2022 was mainly caused by a decrease in investment income, due to less favorable market conditions and less cash available for investment, due to the District spending down bond proceeds for its construction projects.

**Figure B – Expenses for Fiscal Years 2022 and 2021**



The District's expenses are predominately related to educating students. Programs (or functions), such as elementary and secondary regular instruction, vocational education instruction, special education instruction, and instructional support services are directly related to classroom instruction, while the rest of the programs support instruction and other necessary costs to operate the District.

Expenses for pupil support services and sites and buildings were higher than the prior year, due to higher transportation, utilities, and maintenance costs resulting from the return to an increased in-person learning model, and increased maintenance projects. The year-to-year change in the percentage of expenses incurred in several program areas shown above, was also impacted by the change in expenses related to the two state-wide pension plans, which caused greater fluctuations in program areas with a higher proportion of salaries.

## FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The financial performance of the District as a whole is also reflected in its governmental funds. Table 3 shows the change in total fund balances of each of the District's governmental funds:

<b>Table 3</b> <b>Governmental Fund Balances</b> <b>as of June 30, 2022 and 2021</b>			
	<u>2022</u>	<u>2021</u>	<u>Change</u>
Major funds			
General	\$ 19,339,585	\$ 19,621,674	\$ (282,089)
Capital Projects – Building Construction	961,362	8,720,916	(7,759,554)
Debt Service	1,875,658	2,016,816	(141,158)
Nonmajor funds			
Food Service Special Revenue	1,169,574	521,062	648,512
Community Service Special Revenue	<u>287,735</u>	<u>466,817</u>	<u>(179,082)</u>
Total governmental funds	<u>\$ 23,633,914</u>	<u>\$ 31,347,285</u>	<u>\$ (7,713,371)</u>

Total fund balances in the District's governmental funds decreased \$7,713,371, mainly due to the spend-down of resources in the Capital Projects – Building Construction Fund to complete several large building improvement projects.

The General Fund balance decreased \$282,089 in fiscal 2022. Revenues and expenditures both increased significantly in fiscal 2022 with a return to in-person learning. The fund balance decrease was mainly due the resulting expenditures exceeding budget by \$1,977,323, while revenue was \$1,346,797 over budget, mainly in federal awards.

The Capital Projects – Building Construction Fund decreased \$7,759,554, due to spending on a number of significant capital projects financed by school building bonds and facilities maintenance bonds issued during the previous years.

The Debt Service Fund decreased \$141,158, which was due to scheduled debt service expenditures exceeding debt service property tax levies.

The Food Service Special Revenue Fund increased \$648,512, as the District operated its Child Nutrition Program under the “Seamless Summer Option” Program in fiscal 2022, under which meals for all school-age children were provided free through a federal grant at the highest available reimbursement rate. Expenses increased \$717,082 from last year, due to the higher number of meals served overall, resulting from an increase of in-person instructional days.

The Community Service Special Revenue Fund decreased \$179,082 in the current year. Increased need for personnel to operate the various programs caused expenditures to exceed budget by \$273,440 in fiscal 2022.

## Analysis of the General Fund

Table 4 summarizes the amendments to the General Fund budget:

<b>Table 4</b> <b>General Fund</b> <b>Budget</b>				
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Change</u>	<u>Percent Change</u>
Revenue	<u>\$ 70,954,853</u>	<u>\$ 71,647,176</u>	<u>\$ 692,323</u>	<u>1.0%</u>
Expenditures	<u>\$ 70,658,308</u>	<u>\$ 71,342,243</u>	<u>\$ 683,935</u>	<u>1.0%</u>
Other financing sources	<u>\$ 102,910</u>	<u>\$ 102,910</u>	<u>\$ —</u>	<u>—</u>

The District was required to adopt an operating budget prior to the beginning of its fiscal year, referred to above as the original budget. It is the District's practice to amend the General Fund budget during the year for known significant changes in circumstances.

The changes from the original budget to the final budget are due to additional grant awards, salary and benefit adjustments based on negotiated contract settlements, and recalculations of state aids using updated enrollment numbers.

Table 5 summarizes the operating results of the General Fund:

<b>Table 5</b> <b>General Fund</b> <b>Operating Results</b>					
	<u>2022 Actual</u>	<u>Over (Under) Final Budget</u>		<u>Over (Under) Prior Year</u>	
		<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
Revenue	\$ 72,993,973	\$ 1,346,797	1.9%	\$ 4,621,943	6.8%
Expenditures	73,319,566	\$ 1,977,323	2.8%	\$ 8,025,341	12.3%
Other financing sources	<u>43,504</u>	\$ (59,406)	(57.7%)	\$ (302,614)	(87.4%)
Net change in fund balances	<u>\$ (282,089)</u>				

The increase in 2022 actual revenue is largely due to increased federal COVID-19 relief grant funding, as federal revenues increased \$3,716,194 from the prior year and were \$1,294,240 over budget. State revenues also increased \$982,255 from last year, mainly in special education aid. The 12.3 percent increase in expenditures from the prior year was mainly in personnel costs (up \$3,652,511), and purchased services (up \$3,514,049), as the need for personnel, transportation costs, and maintenance increased, with the return to an in-person learning model. The variance to budget was mainly in the pupil support (transportation) program area.

## CAPITAL ASSETS AND LONG-TERM LIABILITIES

### Capital Assets

Table 6 shows the District's capital assets, together with changes from the previous year. The table also shows the total depreciation and amortization expense for fiscal years ended June 30, 2022 and 2021:

<b>Table 6</b> <b>Capital Assets</b>			
	2022	2021	Change
Land	\$ 349,265	\$ 349,265	\$ –
Construction in process	1,646,794	115,907,048	(114,260,254)
Land improvements	6,607,884	6,607,884	–
Buildings	212,465,619	90,026,844	122,438,775
Buildings – leased	1,930,120	–	1,930,120
Equipment	10,569,657	10,189,222	380,435
Less accumulated depreciation/amortization	(75,316,242)	(68,698,534)	(6,617,708)
Total	<u>\$ 158,253,097</u>	<u>\$ 154,381,729</u>	<u>\$ 3,871,368</u>
Depreciation/amortization expense	<u>\$ 6,617,708</u>	<u>\$ 3,509,632</u>	<u>\$ 3,108,076</u>

The decrease in construction in progress and increase in buildings reflects the completion of several multi-year improvement projects. The leased building addition is due to the implementation of GASB Statement No. 87, *Leases*, in the current year.

### Long-Term Liabilities

Table 7 shows the components of the District's long-term liabilities and the change from the prior year:

<b>Table 7</b> <b>Outstanding Long-Term Liabilities</b>			
	2022	2021	Change
General obligation bonds	\$ 132,980,000	\$ 137,400,000	\$ (4,420,000)
Premiums	3,603,949	4,175,012	(571,063)
Financed purchases payable	511,738	811,285	(299,547)
Lease Liability	1,781,177	–	1,781,177
Net/total pension liability	28,219,507	45,565,329	(17,345,822)
Net OPEB liability	6,635,687	9,372,064	(2,736,377)
Compensated absences	281,157	499,592	(218,435)
Severance benefits	2,281,426	2,862,519	(581,093)
Total	<u>\$ 176,294,641</u>	<u>\$ 200,685,801</u>	<u>\$ (24,391,160)</u>



The decreases in general obligation bonds and financed purchases payable as shown in Table 7 are due to scheduled principal payments, with no new debt issued in fiscal 2022. The new lease liability is due to the implementation of GASB Statement No. 87, *Leases*, in the current year.

The differences in the net/total pension liability mainly reflects the change in the District's proportionate share of the state-wide pension obligations for the PERA and the TRA. The change in the net OPEB liability reflects the change in the District's estimated liability for post-employment retiree insurance benefits.

The state limits the amount of general obligation debt the District can issue to 15.0 percent of the market value of all taxable property within the District's corporate limits (see Table 8).

<b>Table 8</b> <b>Limitations on Debt</b>	
District's market value	\$ 5,876,914,925
Limit rate	<u>15.0%</u>
Legal debt limit	<u><u>\$ 881,537,239</u></u>

Additional details of the District's capital assets and long-term debt activity can be found in the notes to basic financial statements.

## FACTORS BEARING ON THE DISTRICT'S FUTURE

With the exception of the voter-approved operating referendum, the District is dependent on the state of Minnesota for a majority of its revenue authority. The general education program is the method by which school districts receive the majority of their financial support. This source of funding is primarily state aid and, as such, school districts rely heavily on the state of Minnesota for educational resources. The Legislature has added \$161, or 2.45 percent, per pupil to the basic general education funding formula for fiscal year 2022, and an additional \$135, or 2.00 percent, per pupil to the formula for fiscal year 2023. State funding for fiscal year 2024 has not yet been established by the legislature.

In November 2017, voters approved authorization to increase the excess operating referendum by \$450, revoking the previous authority of \$964.60, plus inflationary increases, and replacing it with a level \$1,414.60. With the additional funding, the District targeted reducing class sizes, improving course offerings, and stabilizing educational programming beginning in the 2018–2019 school year. In addition, voters approved a bond issue for \$84,615,000 to provide facility improvements focused on deferred maintenance, safety, and improved instructional facilities. This was combined with \$31,545,000 in School Board-authorized bond projects for indoor air quality improvements as part of a multi-year improvement project. Construction related to the issued bonds in 2018 began in the spring of 2019, and was primarily completed in the summer of 2022. In the fall of 2022, the District issued an additional \$2,185,000 in bonds authorized by the 2017 referendum to complete additional projects identified by the District during the construction and remodeling project.

In August 2016, the District was one of 74 districts in the state to receive funding for a Voluntary Pre-Kindergarten Program. This funding allowed the District to offer an additional 126 4-year-old students the opportunity to participate in Preschool Programming. Funding for these students is provided as part of the general education student formula allocation. The Voluntary Pre-Kindergarten Program has continued to grow, serving 194 students in 2021–2022.

In October 2022, S&P Global Ratings raised its underlying rating of the District to AA- from A+ with a stable outlook. This was the second rating increase by S&P for the District within 6 years. With the raised rating, S&P noted the upgrade reflects the District's improved reserve position to a level they consider very strong, noting the voter-approved operating levy, good financial management practices and policies, cost containment measures, along with pandemic-related transportation and staffing savings. They also commented on the District's positive operating results and good management practices.

In November 2013, the community approved a renewal and increase to the capital projects referendum that provides the District with revenue over the following 10 years for technology purchases. The District has upgraded its technology infrastructure to provide for a robust Wi-Fi system. The District installed the new system in all seven buildings during the summer of 2015. In the fall of 2018, the District provided increased access by students to technology devices through a program that provides devices at a 1:1 ratio for secondary students, and a 2:1 ratio for elementary students. Funding from this referendum provided the infrastructure and system needs that allowed the District to quickly pivot its programming in response to the recent pandemic. This funding is based on the net tax capacity of the District, which has been increasing over the past few years as a result of the expiration of existing tax increment financing districts, as well as increased redevelopment within the community. This referendum provided \$3.7 million in 2022, and is anticipated to continue to increase incrementally throughout its term. The current capital projects referendum is set to expire in fiscal year 2024. As a result, the District anticipates seeking a renewal of that referendum in November of 2023, in order to continue the programming currently funded through this referendum.

The District has continued its efforts to develop and implement a more transparent budgeting system, which is aligned with the District's new Strategic Plan and priorities. The District continues to expand its enrichment opportunities for all students and is enhancing its gifted and talented programs, as well as dual-credit programs, which provide opportunities for students to receive college credits while attending Richfield High School. In total, 256 students participated in College in the Schools programming, earning 2,284 credits from the University of Minnesota, worth more than \$1.24 million in 2021–2022. The District maintains board-approved gender inclusion and equity policies, while focusing on equity-based programming. Furthermore, the District is actively increasing solar installations with a goal of 20 percent of electricity coming from solar energy.

The District consists mostly of residential and commercial/industrial properties with redevelopment of new multifamily and multipurpose units in Richfield. While the long-term net financial impact of this redevelopment is anticipated to be positive, the transitional timeline around this is anticipated to have a mixed impact on district enrollment and resources, which the administration is actively reviewing and accounting for in planning activities.

The amount of funding a district receives is also dependent on the number of students it serves, meaning attracting and retaining students is critical to the District's financial well-being. The COVID-19 pandemic caused numerous financial and operational challenges for school districts in fiscal 2021 and 2022, including impacting the number of students districts served. While District enrollment remained relatively stable and experienced only slight declines through the pandemic, the District has seen an increased need for programming targeted to address the academic and social-emotional impact of the pandemic.

In addition to the capital projects referendum renewal identified above, the District is also contemplating an increase in the voter-approved operating referendum on the same ballot in order to continue essential programming that has been added through the 2017 voter-approved referendum and pandemic-related federal funds. If approved, these efforts should allow the district to continue to stabilize programming and the budget.

## **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

These financial statements are designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about these statements or need additional financial information, contact the Business Office, Independent School District No. 280, 700 Harriet Avenue South, Richfield, Minnesota 55423.

## BASIC FINANCIAL STATEMENTS

## INDEPENDENT SCHOOL DISTRICT NO. 280

Statement of Net Position  
as of June 30, 2022  
(With Partial Comparative Information as of June 30, 2021)

	Governmental Activities	
	2022	2021
Assets		
Cash and temporary investments	\$ 35,115,739	\$ 48,832,999
Receivables		
Current taxes	13,835,979	13,394,855
Delinquent taxes	214,838	194,742
Accounts and interest	449,369	146,480
Due from fiduciary fund	606,214	697,086
Due from other governmental units	8,232,843	5,660,503
Leases	336,005	—
Inventory	75,559	86,321
Prepaid items	38,080	424,909
Capital assets		
Not depreciated or amortized	1,996,059	116,256,313
Depreciated or amortized, net	156,257,038	38,125,416
Total capital assets, net	158,253,097	154,381,729
Total assets	217,157,723	223,819,624
Deferred outflows of resources		
Pension plan deferments	15,913,164	19,692,186
OPEB plan deferments	943,007	825,913
Deferred charges on refunding	315,396	383,590
Total deferred outflows of resources	17,171,567	20,901,689
Total assets and deferred outflows of resources	\$ 234,329,290	\$ 244,721,313
Liabilities		
Salaries payable	\$ 1,006,017	\$ 545,201
Accounts and contracts payable	1,424,269	4,380,140
Accrued interest payable	2,091,191	2,122,222
Due to other governmental units	975,783	709,641
Unearned revenue	1,015,781	942,105
Claims incurred, but not reported	722,074	534,604
Long-term liabilities		
Due within one year	5,199,636	5,319,973
Due in more than one year	171,095,005	195,365,828
Total long-term liabilities	176,294,641	200,685,801
Total liabilities	183,529,756	209,919,714
Deferred inflows of resources		
Property taxes levied for subsequent year	26,026,766	25,107,598
Pension plan deferments	46,393,376	35,949,048
OPEB plan deferments	4,525,606	3,219,908
Lease revenue for subsequent years	336,005	—
Deferred gain on refunding	331,906	—
Total deferred inflows of resources	77,613,659	64,276,554
Net position		
Net investment in capital assets	29,113,661	26,783,196
Restricted for		
Capital asset acquisition	3,009,292	8,458,609
Food service	1,169,574	521,062
Community service	365,419	597,057
Other state restrictions	1,482,567	1,386,210
Unrestricted	(61,954,638)	(67,221,089)
Total net position	(26,814,125)	(29,474,955)
Total liabilities, deferred inflows of resources, and net position	\$ 234,329,290	\$ 244,721,313

INDEPENDENT SCHOOL DISTRICT NO. 280

Statement of Activities  
Year Ended June 30, 2022  
(With Partial Comparative Information for the Year Ended June 30, 2021)

Functions/Programs	2022			2021
	Expenses	Program Revenues		Net (Expense)
		Charges for Services	Operating Grants and Contributions	Revenue and Changes in Net Position
				Governmental Activities
				Governmental Activities
Governmental activities				
Administration	\$ 2,190,166	\$ 150,522	\$ 53,280	\$ (1,986,364)
District support services	2,545,834	—	—	(2,545,834)
Elementary and secondary regular instruction	28,224,658	132,823	7,122,017	(20,969,818)
Vocational education instruction	765,380	—	10,193	(755,187)
Special education instruction	12,065,196	182,689	9,348,423	(2,534,084)
Instructional support services	5,255,569	—	317,045	(4,938,524)
Pupil support services	9,689,308	65,053	838,972	(8,785,283)
Sites and buildings	14,073,778	—	—	(14,073,778)
Fiscal and other fixed cost programs	366,483	—	—	(366,483)
Food service	3,018,108	59,189	3,626,381	667,462
Community service	2,190,865	609,746	764,454	(816,665)
Interest and fiscal charges	4,757,781	—	—	(4,757,781)
Total governmental activities	<u>\$ 85,143,126</u>	<u>\$ 1,200,022</u>	<u>\$ 22,080,765</u>	(61,862,339)
General revenues				
Taxes				
Property taxes, levied for general purposes				17,311,909
Property taxes, levied for community service				457,667
Property taxes, levied for debt service				9,154,359
General grants and aids				36,606,587
Other general revenues				1,011,949
Investment earnings (charges)				(19,302)
Total general revenues				<u>64,523,169</u>
Change in net position				2,660,830
Net position – beginning				<u>(29,474,955)</u>
Net position – ending				<u>\$ (26,814,125)</u>

INDEPENDENT SCHOOL DISTRICT NO. 280

Balance Sheet  
Governmental Funds  
as of June 30, 2022  
(With Partial Comparative Information as of June 30, 2021)

	General Fund	Capital Projects – Building Construction Fund	Debt Service Fund
Assets			
Cash and temporary investments	\$ 19,858,230	\$ 1,850,123	\$ 6,584,466
Receivables			
Current taxes	8,906,441	–	4,686,111
Delinquent taxes	137,506	–	73,512
Accounts and interest	435,391	–	–
Due from other governmental units	8,046,213	–	–
Due from Fiduciary Fund	606,214	–	–
Leases	336,005	–	–
Inventory	40,383	–	–
Prepaid items	29,513	–	–
Total assets	<u>\$ 38,395,896</u>	<u>\$ 1,850,123</u>	<u>\$ 11,344,089</u>
Liabilities			
Salaries payable	\$ 953,494	\$ –	\$ –
Accounts and contracts payable	511,628	888,761	–
Due to other governmental units	973,359	–	–
Unearned revenue	–	–	–
Total liabilities	<u>2,438,481</u>	<u>888,761</u>	<u>–</u>
Deferred inflows of resources			
Lease revenue for subsequent years	336,005	–	–
Property taxes levied for subsequent year	16,144,444	–	9,394,321
Unavailable revenue – delinquent taxes	137,381	–	74,110
Total deferred inflows of resources	<u>16,617,830</u>	<u>–</u>	<u>9,468,431</u>
Fund balances (deficit)			
Nonspendable	69,896	–	–
Restricted	3,530,497	961,362	1,875,658
Assigned	4,784,958	–	–
Unassigned	10,954,234	–	–
Total fund balances	<u>19,339,585</u>	<u>961,362</u>	<u>1,875,658</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 38,395,896</u>	<u>\$ 1,850,123</u>	<u>\$ 11,344,089</u>

Nonmajor Funds	Total Governmental Funds	
	2022	2021
\$ 1,620,493	\$ 29,913,312	\$ 41,719,364
243,427	13,835,979	13,394,855
3,820	214,838	194,742
3,079	438,470	136,503
186,630	8,232,843	5,660,503
—	606,214	697,086
—	336,005	—
35,176	75,559	86,321
—	29,513	417,534
<u>\$ 2,092,625</u>	<u>\$ 53,682,733</u>	<u>\$ 62,306,908</u>
\$ 52,523	\$ 1,006,017	\$ 545,201
23,880	1,424,269	4,380,140
2,424	975,783	709,641
64,682	64,682	28,905
<u>143,509</u>	<u>3,470,751</u>	<u>5,663,887</u>
—	336,005	—
488,001	26,026,766	25,107,598
3,806	215,297	188,138
<u>491,807</u>	<u>26,578,068</u>	<u>25,295,736</u>
35,176	105,072	503,855
1,496,011	7,863,528	15,927,563
—	4,784,958	3,834,622
(73,878)	10,880,356	11,081,245
<u>1,457,309</u>	<u>23,633,914</u>	<u>31,347,285</u>
<u>\$ 2,092,625</u>	<u>\$ 53,682,733</u>	<u>\$ 62,306,908</u>

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INDEPENDENT SCHOOL DISTRICT NO. 280

Reconciliation of the Balance Sheet to the  
Statement of Net Position  
Governmental Funds  
as of June 30, 2022  
(With Partial Comparative Information as of June 30, 2021)

	2022	2021
Total fund balances – governmental funds	\$ 23,633,914	\$ 31,347,285
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets are included in net position, but are excluded from fund balances because they do not represent financial resources.		
Cost of capital assets	233,569,339	223,080,263
Accumulated depreciation/amortization	(75,316,242)	(68,698,534)
Long-term liabilities are included in net position, but are excluded from fund balances until due and payable. Debt issuance premiums and discounts are excluded from net position until amortized, but are included in fund balances upon issuance.		
General obligation bonds	(132,980,000)	(137,400,000)
Unamortized premium	(3,603,949)	(4,175,012)
Finance purchases payable	(511,738)	(811,285)
Lease liability	(1,781,177)	–
Net/total pension liability	(28,219,507)	(45,565,329)
Net OPEB liability	(6,635,687)	(9,372,064)
Compensated absences	(281,157)	(499,592)
Severance benefits	(2,281,426)	(2,862,519)
Accrued interest payable on long-term debt is included in net position, but is excluded from fund balances until due and payable.	(2,091,191)	(2,122,222)
Internal service funds are used by management to charge the costs of certain activities to individual funds. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Position.	3,548,720	5,683,183
The recognition of certain revenues and expenses/expenditures differ between the full accrual governmental activities financial statements and the modified accrual governmental fund financial statements.		
Deferred outflows of resources – pension plan deferments	15,913,164	19,692,186
Deferred outflows of resources – OPEB plan deferments	943,007	825,913
Deferred outflows of resources – deferred charges on refunding	315,396	383,590
Deferred inflows of resources – pension plan deferments	(46,393,376)	(35,949,048)
Deferred inflows of resources – OPEB plan deferments	(4,525,606)	(3,219,908)
Deferred inflows of resources – unavailable revenue – delinquent taxes	215,297	188,138
Deferred inflows of resources – deferred gain on refunding	(331,906)	–
Total net position – governmental activities	<u>\$ (26,814,125)</u>	<u>\$ (29,474,955)</u>

INDEPENDENT SCHOOL DISTRICT NO. 280

Statement of Revenue, Expenditures, and Changes in Fund Balances  
Governmental Funds  
Year Ended June 30, 2022  
(With Partial Comparative Information for the Year Ended June 30, 2021)

	General Fund	Capital Projects – Building Construction Fund	Debt Service Fund
Revenue			
Local sources			
Property taxes	\$ 17,296,011	\$ –	\$ 9,143,509
Investment earnings (charges)	(20,218)	6,923	(1,705)
Other	1,012,713	50,000	–
State sources	46,153,497	–	–
Federal sources	8,551,970	–	–
Total revenue	<u>72,993,973</u>	<u>56,923</u>	<u>9,141,804</u>
Expenditures			
Current			
Administration	2,574,656	–	–
District support services	2,633,934	–	–
Elementary and secondary regular instruction	30,187,624	–	–
Vocational education instruction	785,186	–	–
Special education instruction	12,629,929	–	–
Instructional support services	5,360,857	–	–
Pupil support services	9,984,235	–	–
Sites and buildings	8,251,359	–	–
Fiscal and other fixed cost programs	366,483	–	–
Food service	–	–	–
Community service	–	–	–
Capital outlay	–	7,816,477	–
Debt service			
Principal	448,490	–	4,235,000
Interest and fiscal charges	96,813	–	5,097,373
Total expenditures	<u>73,319,566</u>	<u>7,816,477</u>	<u>9,332,373</u>
Excess (deficiency) of revenue over expenditures	(325,593)	(7,759,554)	(190,569)
Other financing sources (uses)			
Insurance recovery	40,493	–	–
Sale of capital assets	3,011	–	–
Refunding bond issuance	–	–	2,230,000
Premium on bond issuance	–	–	234,411
Paid to refunding escrow	–	–	(2,415,000)
Total other financing sources (uses)	<u>43,504</u>	<u>–</u>	<u>49,411</u>
Net change in fund balances	(282,089)	(7,759,554)	(141,158)
Fund balances			
Beginning of year	<u>19,621,674</u>	<u>8,720,916</u>	<u>2,016,816</u>
End of year	<u>\$ 19,339,585</u>	<u>\$ 961,362</u>	<u>\$ 1,875,658</u>

See notes to basic financial statements

Nonmajor Funds	Total Governmental Funds	
	2022	2021
\$ 457,256	\$ 26,896,776	\$ 27,945,222
(734)	(15,734)	301,153
921,433	1,984,146	1,209,485
859,801	47,013,298	45,944,907
3,531,535	12,083,505	7,480,064
5,769,291	87,961,991	82,880,831
—	2,574,656	2,474,595
—	2,633,934	2,393,196
—	30,187,624	28,745,798
—	785,186	457,381
—	12,629,929	11,744,010
—	5,360,857	4,551,070
—	9,984,235	6,489,250
—	8,251,359	7,765,869
—	366,483	324,599
3,015,247	3,015,247	2,329,660
2,254,992	2,254,992	2,026,041
31,495	7,847,972	35,442,620
—	4,683,490	4,392,413
—	5,194,186	5,224,755
5,301,734	95,770,150	114,361,257
467,557	(7,808,159)	(31,480,426)
—	40,493	331,362
1,873	4,884	14,756
—	2,230,000	—
—	234,411	—
—	(2,415,000)	—
1,873	94,788	346,118
469,430	(7,713,371)	(31,134,308)
987,879	31,347,285	62,481,593
\$ 1,457,309	\$ 23,633,914	\$ 31,347,285

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INDEPENDENT SCHOOL DISTRICT NO. 280

Reconciliation of the Statement of  
Revenue, Expenditures, and Changes in Fund Balances  
to the Statement of Activities  
Governmental Funds  
Year Ended June 30, 2022  
(With Partial Comparative Information for the Year Ended June 30, 2021)

	2022	2021
Total net change in fund balances – governmental funds	\$ (7,713,371)	\$(31,134,308)
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are recorded as net position and the cost is allocated over their estimated useful lives as depreciation/amortization expense. However, fund balances are reduced for the full cost of capital outlays at the time of purchase.		
Capital outlays	8,558,956	36,295,081
Depreciation/amortization expense	(6,617,708)	(3,509,632)
The amount of debt issued is reported in the governmental funds as a source of financing, but constitutes a long-term liability in the governmental activities.		
General obligation bonds	(2,230,000)	–
Repayment of long-term debt does not affect the change in net position. However, it reduces fund balances. Debt issuance premiums and discounts are included in the change in net position as they are amortized over the life of the debt. However, they are included in the change in fund balances upon issuance.		
General obligation bonds	6,650,000	4,075,000
Unamortized premium	571,063	445,877
Finance purchases payable	299,547	317,413
Lease liability	148,943	–
Certain expenses are included in the change in net position, but do not require the use of current funds, and are not included in the change in fund balances.		
Net/total pension liability	17,345,822	(4,465,506)
Net OPEB liability	2,736,377	(1,030,006)
Compensated absences	218,435	(17,724)
Severance benefits	581,093	(807,928)
Interest on long-term debt is included in the change in net position as it accrues, regardless of when payment is due. However, it is included in the change in fund balances when due.		
	31,031	69,908
Internal service funds are used by management to charge the costs of certain activities to individual funds. The change in net position of the Internal Service Fund is included in the governmental activities on the Statement of Activities.		
	(2,134,463)	(284,418)
The recognition of certain revenues and expenses/expenditures differ between the full accrual governmental activities financial statements and the modified accrual governmental fund financial statements.		
Deferred outflows of resources – pension plan deferments	(3,779,022)	(12,855,310)
Deferred outflows of resources – OPEB plan deferments	117,094	393,244
Deferred outflows of resources – deferred charges on refunding	(68,194)	(68,194)
Deferred inflows of resources – pension plan deferments	(10,444,328)	15,139,631
Deferred inflows of resources – OPEB plan deferments	(1,305,698)	1,334,041
Deferred inflows of resources – unavailable revenue – delinquent taxes	27,159	45,692
Deferred inflows of resources – deferred gain on refunding	(331,906)	–
Change in net position – governmental activities	<u>\$ 2,660,830</u>	<u>\$ 3,942,861</u>

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INDEPENDENT SCHOOL DISTRICT NO. 280

Statement of Revenue, Expenditures, and Changes in Fund Balances  
Budget and Actual  
General Fund  
Year Ended June 30, 2022

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
Revenue				
Local sources				
Property taxes	\$ 17,137,896	\$ 17,137,896	\$ 17,296,011	\$ 158,115
Investment earnings (charges)	91,500	22,500	(20,218)	(42,718)
Other	1,032,130	1,160,132	1,012,713	(147,419)
State sources	45,287,702	46,068,918	46,153,497	84,579
Federal sources	7,405,625	7,257,730	8,551,970	1,294,240
Total revenue	70,954,853	71,647,176	72,993,973	1,346,797
Expenditures				
Current				
Administration	2,641,855	2,775,323	2,574,656	(200,667)
District support services	2,605,288	2,727,717	2,633,934	(93,783)
Elementary and secondary regular instruction	31,169,586	29,749,915	30,187,624	437,709
Vocational education instruction	637,555	787,721	785,186	(2,535)
Special education instruction	12,504,142	12,772,012	12,629,929	(142,083)
Instructional support services	4,796,535	5,338,711	5,360,857	22,146
Pupil support services	7,581,824	7,806,700	9,984,235	2,177,535
Sites and buildings	8,126,853	8,053,871	8,251,359	197,488
Fiscal and other fixed cost programs	272,330	286,450	366,483	80,033
Debt service				
Principal	299,547	996,505	448,490	(548,015)
Interest and fiscal charges	22,793	47,318	96,813	49,495
Total expenditures	70,658,308	71,342,243	73,319,566	1,977,323
Excess (deficiency) of revenue over expenditures	296,545	304,933	(325,593)	(630,526)
Other financing sources				
Insurance recovery	73,710	73,710	40,493	(33,217)
Sale of capital assets	29,200	29,200	3,011	(26,189)
Total other financing sources	102,910	102,910	43,504	(59,406)
Net change in fund balances	\$ 399,455	\$ 407,843	(282,089)	\$ (689,932)
Fund balances				
Beginning of year			19,621,674	
End of year			\$ 19,339,585	

INDEPENDENT SCHOOL DISTRICT NO. 280

Statement of Net Position  
 Proprietary Fund  
 Internal Service Fund  
 as of June 30, 2022  
 (With Partial Comparative Information as of June 30, 2021)

	<u>2022</u>	<u>2021</u>
Assets		
Current assets		
Cash and temporary investments	\$ 5,202,427	\$ 7,113,635
Receivables		
Accounts	10,899	9,977
Prepaid items	<u>8,567</u>	<u>7,375</u>
Total current assets	5,221,893	7,130,987
Liabilities		
Current liabilities		
Claims payable	722,074	534,604
Unearned revenue	<u>951,099</u>	<u>913,200</u>
Total current liabilities	<u>1,673,173</u>	<u>1,447,804</u>
Net position		
Unrestricted	<u><u>\$ 3,548,720</u></u>	<u><u>\$ 5,683,183</u></u>



INDEPENDENT SCHOOL DISTRICT NO. 280

Statement of Revenue, Expenses, and Changes in Net Position  
 Proprietary Fund  
 Internal Service Fund  
 Year Ended June 30, 2022  
 (With Partial Comparative Information for the Year Ended June 30, 2021)

	<u>2022</u>	<u>2021</u>
Operating revenue		
Contributions from governmental funds	\$ 7,667,199	\$ 7,502,698
Operating expenses		
Medical benefit claims	9,254,970	7,314,396
Dental benefit claims	543,124	491,075
Total operating expenses	<u>9,798,094</u>	<u>7,805,471</u>
Operating income (loss)	(2,130,895)	(302,773)
Nonoperating revenue		
Investment earnings (charges)	<u>(3,568)</u>	<u>18,355</u>
Change in net position	(2,134,463)	(284,418)
Net position		
Beginning of year	<u>5,683,183</u>	<u>5,967,601</u>
End of year	<u><u>\$ 3,548,720</u></u>	<u><u>\$ 5,683,183</u></u>

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INDEPENDENT SCHOOL DISTRICT NO. 280

Statement of Cash Flows  
Proprietary Fund  
Internal Service Fund  
Year Ended June 30, 2022  
(With Partial Comparative Information for the Year Ended June 30, 2021)

	<u>2022</u>	<u>2021</u>
Cash flows from operating activities		
Contributions from governmental funds	\$ 7,702,984	\$ 7,486,418
Payments for medical claims	(9,068,500)	(7,295,255)
Payments for dental claims	(542,124)	(495,112)
Net cash flows from operating activities	<u>(1,907,640)</u>	<u>(303,949)</u>
Cash flows from investing activities		
Investment income received (charged)	<u>(3,568)</u>	<u>18,355</u>
Net change in cash and cash equivalents	(1,911,208)	(285,594)
Cash and cash equivalents		
Beginning of year	<u>7,113,635</u>	<u>7,399,229</u>
End of year	<u><u>\$ 5,202,427</u></u>	<u><u>\$ 7,113,635</u></u>
Reconciliation of operating income (income) to net cash flows from operating activities		
Operating income (loss)	\$ (2,130,895)	\$ (302,773)
Adjustments to reconcile operating income (loss) to cash provided by operating activities		
Changes in assets and liabilities		
Accounts receivable	(922)	(486)
Prepays	(1,192)	(7,375)
Claims payable	187,470	15,104
Unearned revenue	<u>37,899</u>	<u>(8,419)</u>
Net cash flows from operating activities	<u><u>\$ (1,907,640)</u></u>	<u><u>\$ (303,949)</u></u>

INDEPENDENT SCHOOL DISTRICT NO. 280

Statement of Fiduciary Net Position  
Fiduciary Funds  
as of June 30, 2022

	Custodial Fund	Post-Employment Benefits Trust Fund
Assets		
Deposits	\$ 27,587	\$ 749,400
Investments held by trustee, at fair value		
State and local obligations	—	5,824,241
MNTrust Investment Shares Portfolio	—	36,698
U.S. Agency Securities	—	275,384
U.S. Treasuries	—	1,232,993
Accounts and interest receivable	—	70,457
Total assets	<u>27,587</u>	<u>8,189,173</u>
Liabilities		
Due to district	<u>—</u>	<u>606,214</u>
Net position		
Restricted for OPEB and scholarships	<u>\$ 27,587</u>	<u>\$ 7,582,959</u>

Statement of Changes in Fiduciary Net Position  
Fiduciary Funds  
Year Ended June 30, 2022

	Custodial Fund	Post-Employment Benefits Trust Fund
Additions		
Contributions		
Private donations	\$ 9,595	\$ —
Investment earnings (charges)	<u>36</u>	<u>(100,692)</u>
Total additions	<u>9,631</u>	<u>(100,692)</u>
Deductions		
Benefits	—	606,214
Scholarships	<u>6,050</u>	<u>—</u>
Total deductions	<u>6,050</u>	<u>606,214</u>
Change in net position	3,581	(706,906)
Net position		
Beginning of year	<u>24,006</u>	<u>8,289,865</u>
End of year	<u>\$ 27,587</u>	<u>\$ 7,582,959</u>

# INDEPENDENT SCHOOL DISTRICT NO. 280

## Notes to Basic Financial Statements June 30, 2022

### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **A. Organization**

Independent School District No. 280 (the District) was formed and operates pursuant to applicable Minnesota laws and statutes. The District is governed by a six-member School Board elected by the voters of the District. The District's financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to governmental units. The Governmental Accounting Standards Board is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

#### **B. Reporting Entity**

The accompanying financial statements include all funds, departments, agencies, boards, commissions, and other organizations that comprise the District, along with any component units.

Component units are legally separate entities for which the District (primary government) is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. The criteria used to determine if the primary government is financially accountable for a component unit includes whether or not the primary government appoints the voting majority of the potential component unit's governing body, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit, or is fiscally depended upon by the potential component unit. Based on these criteria, there are no organizations considered to be component units of the District.

#### **C. Government-Wide Financial Statement Presentation**

The government-wide financial statements (Statement of Net Position and Statement of Activities) display information about the reporting government as a whole. These statements include all the financial activities of the District, except for the fiduciary funds. Generally, the effect of material interfund activity has been removed from the government-wide financial statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other internally directed revenues are reported instead as general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are generally recognized as revenues in the fiscal year for which they are levied, except for amounts advance recognized in accordance with a statutory tax shift described later in these notes. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Depreciation and amortization are included as direct expenses in the functional areas that utilize the related capital assets. Interest on long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

### D. Fund Financial Statement Presentation

Separate fund financial statements are provided for governmental, proprietary, and fiduciary funds. Major individual governmental funds are reported as separate columns in the fund financial statements. Aggregated information for the remaining nonmajor governmental funds is reported in a single column in the fund financial statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting, transactions are recorded in the following manner:

- 1. Revenue Recognition** – Revenue is recognized when it becomes measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the District generally considers revenues to be available if they are collected within 60 days after year-end. Grants and similar revenues are recognized when all eligibility requirements imposed by the provider have been met. State revenue is recognized in the year to which it applies according to Minnesota Statutes. Proceeds of long-term debt and acquisitions under leases are reported as other financing sources.
- 2. Recording of Expenditures** – Expenditures are generally recorded when a liability is incurred, except for principal and interest on long-term debt and other long-term liabilities, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as capital outlay expenditures in the governmental funds. In the General Fund, capital outlay expenditures are included within the applicable functional areas.

Internal service funds are presented in the proprietary fund financial statements. Internal service funds account for the financing of goods or services provided by one department to other departments or agencies of the government, or to other governments, on a cost-reimbursement basis. Because the principal users of the internal services are the District’s governmental activities, the internal service funds are consolidated into the governmental column when presented in the government-wide financial statements. The cost of these services is reported in the appropriate functional activity.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenue of the District’s internal service funds are charges to customers (other district funds) for services. Operating expenses for the internal service funds include the cost of services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Fiduciary funds, such as the Custodial and Post-Employment Benefits Trust Funds, are presented in the fiduciary fund financial statements by type. Since, by definition, fiduciary fund assets are being held for the benefit of a third party and cannot be used for activities or obligations of the District, these funds are excluded from the government-wide financial statements.

Proprietary and fiduciary funds are reported using the economic resources measurement focus and the accrual basis of accounting as described earlier in these notes.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

### **Description of Funds**

The existence of the various district funds has been established by the Minnesota Department of Education. Each fund is accounted for as an independent entity. Descriptions of the funds included in this report are as follows:

### **Major Governmental Funds**

**General Fund** – The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

**Capital Projects – Building Construction Fund** – The Capital Projects – Building Construction Fund is used to account for financial resources used for the acquisition or construction of major capital facilities authorized by bond issue or the long-term facilities maintenance program.

**Debt Service Fund** – The Debt Service Fund is used to account for the accumulation of resources for, and payment of, general obligation debt principal, interest, and related costs.

### **Nonmajor Governmental Funds**

**Food Service Special Revenue Fund** – The Food Service Special Revenue Fund is primarily used to account for the District's child nutrition program.

**Community Service Special Revenue Fund** – The Community Service Special Revenue Fund is used to account for services provided to residents in the areas of recreation, civic activities, nonpublic pupils, adult or early childhood programs, or other similar services.

### **Proprietary Funds**

**Internal Service Funds** – The District has established internal service funds to account for medical and dental benefits provided to employees as self-insured plans.

### **Fiduciary Funds**

**Custodial Fund** – The Custodial Fund is used to account for scholarship activity administered by outside parties.

**Post-Employment Benefits Trust Fund** – The Post-Employment Benefits Trust Fund is used to administer assets held in an irrevocable trust to fund other post-employment benefits (OPEB) for eligible employees.

### **E. Budgetary Information**

The School Board adopts an annual budget for all governmental funds on the same basis of accounting as the fund financial statements. Legal budgetary control is at the fund level. Budgeted expenditure appropriations lapse at year-end. Actual expenditures for the 2022 fiscal year exceeded budgeted appropriations by \$1,977,323 in the General Fund, by \$273,440 in the Community Service Special Revenue Fund, and by \$220,825 in the Capital Projects – Building Construction Fund. These variances were financed by revenues in excess of budget, or available fund balances.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

### **F. Cash and Temporary Investments**

Cash and temporary investments include balances from all funds that are combined and invested to the extent available in various securities as authorized by state law. Earnings from the pooled investments are allocated to the respective funds on the basis of applicable cash balance participation by each fund. Bond proceeds recorded in the Capital Projects – Building Construction Fund are not pooled, and earnings on these proceeds are allocated directly to the fund.

Cash and investments held by trustee include balances held in segregated accounts established for specific purposes. In the Post-Employment Benefits Trust Fund, these assets represent amounts contributed to an irrevocable trust established to finance the District's liability for post-employment insurance benefits. Earnings from all trust fund investments are allocated directly to the respective funds.

For purposes of the Statement of Cash Flows, all highly liquid debt instruments with an original maturity from the time of purchase of three months or less are considered to be cash equivalents. The proprietary fund's equity in the government-wide cash and investments pool is considered to be cash equivalent.

Investments are generally stated at fair value, except for investments in certain external investment pools, which are stated at amortized cost. Short-term, highly liquid debt instruments (including commercial paper, bankers' acceptance, and U.S. treasury and agency obligations) purchased with a remaining maturity of one year or less may also reported at amortized cost. Investment income is accrued at the Balance Sheet date.

The District categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

See Note 2 for the District's recurring fair value measurements as of year-end.

### **G. Receivables**

When necessary, the District utilizes an allowance for uncollectible accounts to value its receivables. However, the District considers all of its current receivables to be collectible. The only receivables not expected to be fully collected within one year are lease receivable and property taxes receivable.

### **H. Inventories**

Inventories are recorded using the consumption method of accounting and consist of purchased food, supplies, and surplus commodities received from the federal government. Food and supply purchases are recorded at invoice cost, computed on a first-in, first-out basis. Surplus commodities are stated at standardized costs, as determined by the U.S. Department of Agriculture.

### **I. Prepaid Items**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. Prepaid items are recorded as expenditures/expenses when consumed.



## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

### **J. Property Taxes**

The majority of district revenue is determined annually by statutory funding formulas. The total revenue allowed by these formulas is allocated between property taxes and state aids by the Minnesota Legislature based on education funding priorities.

Generally, property taxes are recognized as revenue by the District in the fiscal year that begins midway through the calendar year in which the tax levy is collectible. To help balance the state budget, the Minnesota Legislature utilizes a tool referred to as the “tax shift,” which periodically changes the District’s recognition of property tax revenue. The tax shift advance recognizes cash collected for the subsequent year’s levy as current year revenue, allowing the state to reduce the amount of aid paid to the District. Currently, the mandated tax shift recognizes \$1,709,213 of the property tax levy collectible in 2022 as revenue to the District in fiscal year 2021–2022. The remaining portion of the taxes collectible in 2022 is recorded as a deferred inflow of resources (property taxes levied for subsequent year).

Property tax levies are certified to the County Auditor in December of each year for collection from taxpayers in May and October of the following calendar year. In Minnesota, counties act as collection agents for all property taxes. The county spreads all levies over taxable property. Such taxes become a lien on property on the following January 1. The county generally remits taxes to the District at periodic intervals as they are collected.

Taxes which remain unpaid are classified as delinquent taxes receivable. Revenue from these delinquent property taxes that is not collected within 60 days of year-end is reported as a deferred inflow of resources (unavailable revenue) in the fund financial statements because it is not known to be available to finance the operations of the District in the current year.

### **K. Capital Assets**

Capital assets are capitalized at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at their estimated acquisition value at the date of donation. Leased capital assets are recorded based on the measurement of payments applicable to the lease term. Generally, the District defines capital assets as those with an initial, individual cost of \$5,000 or more, which benefit more than one fiscal year. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are recorded in the government-wide financial statements, but are not reported in the fund financial statements. Capital assets are depreciated/amortized using the straight-line method over their estimated useful lives. Since assets are generally sold for an immaterial amount or scrapped when declared as no longer fit or needed for public school purposes by the District, no salvage value is taken into consideration for depreciation/amortization purposes. Useful lives vary from 20 to 50 years for land improvements and buildings, and 5 to 15 years for equipment. Leased assets are amortized over the term of the lease or over the useful life of the applicable asset class previously described, if future ownership is anticipated. Land and construction in progress are not depreciated/amortized.

The District does not possess any material amounts of infrastructure capital assets, such as sidewalks or parking lots. Such items are considered to be part of the cost of buildings or other improvable property.

### **L. Interfund Balances**

At June 30, 2022, the General Fund had a receivable of \$606,214 due from the Post-Employment Benefits Trust Fund to reimburse OPEB costs paid from the General Fund.

Interfund balances reported in the fund financial statements are eliminated to the extent possible in the government-wide financial statements. However, balances due between the governmental funds and fiduciary funds are not eliminated.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

### **M. Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts during the current period. The face amount of debt issued is reported as other financing sources. Premiums or discounts on debt issuances are reported as other financing sources or uses, respectively.

### **N. Compensated Absences**

Eligible employees accrue vacation and sick leave at varying rates as specified by contract, portions of which may be carried over to future years. Employees are reimbursed for any unused accrued vacation upon termination. Unused sick leave enters into the calculation of severance benefits for some employees upon termination. Compensated absences are accrued in the governmental fund financial statements only to the extent they have been used or otherwise matured prior to year-end. Unused vacation is accrued as it is earned in the government-wide financial statements.

### **O. Severance Benefits**

The District provides lump sum severance benefits to eligible employees in accordance with provisions of certain collectively bargained contracts, calculated by converting a portion of an eligible employee's unused accumulated sick leave. Eligibility for these benefits is based on years of service and/or minimum age requirements. No individual can receive severance benefits that exceed one year's salary.

Severance pay based on convertible sick leave is recorded as a liability in the government-wide financial statements as it is earned and it becomes probable that it will vest at some point in the future. Severance pay is accrued in the governmental fund financial statements as the liability matures prior to year-end.

### **P. State-Wide Pension Plans**

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and the Teachers Retirement Association (TRA) and additions to/deductions from the PERA's and the TRA's fiduciary net positions have been determined on the same basis as they are reported by the PERA and the TRA. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The TRA has a special funding situation created by direct aid contributions made by the state of Minnesota, City of Minneapolis, and Minneapolis School District. The direct aid is a result of the merger of the Minneapolis Teachers Retirement Fund Association merger into TRA in 2006. A second direct aid source is from the state of Minnesota for the merger of the Duluth Teachers Retirement Fund Association in 2015.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

### **Q. Other Post-Employment Benefits (OPEB) Plan**

For purposes of measuring the net OPEB liability, deferred outflows/inflows of resources, and OPEB expense, information about the fiduciary net position of the District's OPEB Plan and additions to/deductions from the District's fiduciary net position have been determined on the same basis as they are reported by the District. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and certain investments that have a maturity at the time of purchase of one year or less, which are reported at amortized cost.

### **R. Deferred Outflows/Inflows of Resources**

In addition to assets and liabilities, statements of financial position or balance sheets will sometimes report a separate section for deferred outflows or inflows of resources. This separate financial statement element represents a consumption or acquisition of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) or inflow of financial resource (revenue) until then.

The District reports deferred outflows and inflows of resources related to pensions and OPEB in the government-wide Statement of Net Position. These deferred outflows and inflows result from differences between expected and actual experience, changes of assumptions, changes in proportion, differences between projected and actual earnings on pension and OPEB Plan investments, and contributions to the plan subsequent to the measurement date and before the end of the reporting period. These amounts are deferred and amortized as required under pension and OPEB standards.

The District reports deferred inflows of resources related to lease receivables, which requires lessors to recognize deferred inflows of resources to correspond to lease receivables in both the government-wide Statement of Net Position and the governmental funds Balance Sheet. These amounts are deferred and amortized in a systematic and rationale manner over the term of the lease.

The District reports deferred outflows and inflows of resources related to deferred charges or gains on debt refundings in the government-wide statement of net position. Deferred charges or gains on refundings results from the difference in the carrying value of refunded debt and its reacquisition price. These amounts are deferred and amortized over the shorter of the remaining life of the refunded debt or the refunding debt.

Property taxes levied for subsequent years, which represent property taxes received or reported as a receivable before the period for which the taxes are levied, and is reported as a deferred inflow of resources in both the government-wide Statement of Net Position and the governmental funds Balance Sheet. Property taxes levied for subsequent years are deferred and recognized as an inflow of resources in the government-wide financial statements in the year for which they are levied and in the governmental fund financial statements during the year for which they are levied, if available.

Unavailable revenue from property taxes arises under a modified accrual basis of accounting and is reported only in the governmental funds Balance Sheet. Delinquent property taxes not collected within 60 days of year-end are deferred and recognized as an inflow of resources in the governmental funds in the period the amounts become available.

### **S. Use of Estimates**

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the amounts reported in the financial statements during the reporting period. Actual results could differ from those estimates.

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### T. Risk Management

- 1. General Insurance** – The District is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets; errors and omissions; natural disasters; and workers' compensation for which it carries commercial insurance. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There were no significant reductions in the District's insurance coverage in the current fiscal year.
- 2. Self-Insurance** – The District has established internal service funds to account for and finance its uninsured risk of loss for its employee medical and dental insurance plans. Under these plans, the internal service funds provide coverage to participating employees and their dependents for various healthcare and dental costs as described in the plans. The District makes premium payments to the internal service funds on behalf of program participants based on provisional rates determined by insurance company estimates of monthly claims paid for each coverage class, plus the stop-loss health and dental insurance premium costs and administrative service charges.

District claim liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred, but not reported. Because actual claim liabilities depend on complex factors, such as inflation, changes in legal doctrines, and damage awards, the process used in computing a claim liability does not necessarily result in an exact amount. Claim liabilities are evaluated periodically to take into consideration recently settled claims, the frequency of claims, and other economic and social factors.

Changes in the balance for health insurance claim liabilities for the last two years were as follows:

Fiscal Year Ended June 30,	Claims Payable Beginning of Year	Current Year Claims and Changes in Estimates	Claim Payments	Claims Payable End of Year
2021	\$ 503,338	\$ 7,314,396	\$ 7,295,255	\$ 522,479
2022	\$ 522,479	\$ 9,254,970	\$ 9,068,500	\$ 708,949

Changes in the balance for dental insurance claim liabilities for the last two years were as follows:

Fiscal Year Ended June 30,	Claims Payable Beginning of Year	Current Year Claims and Changes in Estimates	Claim Payments	Claims Payable End of Year
2021	\$ 16,162	\$ 491,075	\$ 495,112	\$ 12,125
2022	\$ 12,125	\$ 543,124	\$ 542,124	\$ 13,125

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### U. Net Position

In the government-wide, proprietary fund, and fiduciary fund financial statements, net position represents the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources. Net position is displayed in three components:

- **Net Investment in Capital Assets** – Consists of capital assets, net of accumulated depreciation/amortization, reduced by any outstanding debt attributable to acquire capital assets.
- **Restricted** – Consists of net position restricted when there are limitations imposed on its use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.
- **Unrestricted** – All other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

The District applies restricted resources first when an expense is incurred for which both restricted and unrestricted resources are available.

### V. Fund Balance Classifications

In the fund financial statements, governmental funds report fund balance in classifications that disclose constraints for which amounts in those funds can be spent. These classifications are as follows:

- **Nonspendable** – Consists of amounts that are not in spendable form, such as prepaid items, inventory, and other long-term assets.
- **Restricted** – Consists of amounts related to externally imposed constraints established by creditors, grantors, or contributors; or constraints imposed by state statutory provisions.
- **Committed** – Consists of internally imposed constraints that are established by resolution of the School Board. Those committed amounts cannot be used for any other purpose unless the School Board removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.
- **Assigned** – Consists of internally imposed constraints. These constraints consist of amounts intended to be used by the District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds, assigned amounts represent intended uses established by the governing body itself or by an official to which the governing body delegates the authority. Pursuant to School Board resolution, the District’s superintendent or director of finance is authorized to establish assignments of fund balance.
- **Unassigned** – The residual classification for the General Fund, which also reflects negative residual amounts in other funds.

When both restricted and unrestricted resources are available for use, it is the District’s policy to first use restricted resources, then use unrestricted resources as they are needed.

When committed, assigned, or unassigned resources are available for use, it is the District’s policy to use resources in the following order: 1) committed, 2) assigned, and 3) unassigned.

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### W. Prior Period Comparative Financial Information/Reclassification

The basic financial statements include certain prior year partial comparative information in total, but not at the level of detail required for a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the District's financial statements for the year ended June 30, 2021, from which the summarized information was derived. Also, certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

### X. Change in Accounting Principle

During the year ended June 30, 2022, the District implemented GASB Statement No. 87, *Leases*. This statement included major changes in recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. Certain amounts necessary to fully restate fiscal year 2021 financial information are not determinable; therefore, prior year comparative amounts have not been restated. The implementation of this new GASB statement in the current year resulted in the District reporting a new lease receivable and deferred inflows of resources. Also, adjustments to capital assets and long-term liabilities were made, but did require a restatement of net position in the current year. See Note 3, Note 4, and Note 5 for additional details on this change in the current year.

## NOTE 2 – DEPOSITS AND INVESTMENTS

### A. Components of Cash and Investments

Cash and investments at year-end consist of the following:

Deposits	\$ 778,000
Investments	42,482,490
Cash on hand	<u>1,552</u>
Total	<u>\$ 43,262,042</u>

Cash and investments are presented in the financial statements as follows:

Government-Wide Statement of Net Position	
Cash and temporary investments	\$ 35,115,739
Statement of Fiduciary Net Position	
Custodial Fund	27,587
Post-Employment Benefits Trust Fund	<u>8,118,716</u>
Total	<u>\$ 43,262,042</u>

## NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

### B. Deposits

In accordance with applicable Minnesota Statutes, the District maintains deposits at depository banks authorized by the School Board, including checking accounts, savings accounts, and nonnegotiable certificates of deposit. The following is considered the most significant risk associated with deposits:

**Custodial Credit Risk** – In the case of deposits, this is the risk that in the event of a bank failure, the District’s deposits may be lost.

Minnesota Statutes require that all deposits be protected by federal deposit insurance, corporate surety bond, or collateral. The market value of collateral pledged must equal 110 percent of the deposits not covered by federal deposit insurance or corporate surety bonds. Authorized collateral includes treasury bills, notes, and bonds; issues of U.S. government agencies; general obligations rated “A” or better; revenue obligations rated “AA” or better; irrevocable standard letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota Statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral. The District’s deposit policies do not further limit depository choices.

At year-end, the carrying amount of the District’s deposits was \$778,000, while the balance on the bank records was \$778,001. At June 30, 2022, all deposits were fully covered by federal deposit insurance, surety bonds, or by collateral held by the District’s agent in the District’s name.

### C. Investments

The District has the following investments at year-end:

Investment Type	Credit Risk		Fair Value Measurements	Investment Risk – Maturity		
	Rating	Agency		Duration in Years		Total
			Using	Less Than 1	1 to 5	
State and local bonds	AAA	S&P	Level 2	\$ 3,274,774	\$ –	\$ 3,274,774
State and local bonds	AA	S&P	Level 2	\$ –	\$ 473,390	473,390
State and local bonds	Aa	Moody’s	Level 2	\$ 1,230,081	\$ 845,996	2,076,077
Negotiable certificates of deposit	Not rated		Level 2	\$ –	\$ 722,551	722,551
U.S. agency securities	AA	S&P	Level 2	\$ –	\$ 275,384	275,384
U.S. treasuries	AA	S&P	Level 2	\$ 1,117,418	\$ 3,180,485	4,297,903
Investment pools/mutual funds						
MSDLAF – Liquid Class	AAA	S&P	Amortized Cost	No maturity date		131,004
MSDLAF – MAX Class	AAA	S&P	Amortized Cost	No maturity date		902
MNTrust Investment Shares Portfolio	AAA	S&P	Amortized Cost	No maturity date		14,459,014
MNTrust Full Flex	Not rated		Amortized Cost	No maturity date		15,271,491
MNTrust Term Series	Not rated		Amortized Cost	\$ 1,500,000	\$ –	1,500,000
Total investments						<u>\$ 42,482,490</u>

The District’s investments include external investment pools managed by Minnesota Trust (MNTrust) and the Minnesota School District Liquid Asset Fund (MSDLAF), which are regulated by Minnesota Statutes and not registered with the Securities and Exchange Commission. The District’s investments in these investment pools are measured at the net asset value per share provided by the pools, which are based on amortized cost methods that approximate fair value.

## NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

There are no restrictions or limitations on withdrawals from the MNTrust Investment Shares Portfolio or MSDLAF Liquid Class investment pools. Investments in the MSDLAF MAX Class must be deposited for a minimum of 14 calendar days with the exception of direct investments of funds distributed by the state of Minnesota. Withdrawals prior to the 14-day restriction period may be subject to a penalty and there is a 24-hour hold on all requests for redemptions. MNTrust Full Flex investments can be withdrawn weekly with one day advance notice. MNTrust Term Series Portfolios are intended to be held until maturity; a participant's withdrawal prior to maturity will require seven-days' notice of redemption and will likely carry a penalty, which could be substantial in that it would be intended to allow the Term Series Portfolio to recoup any associated penalties, charges, losses, or other costs associated with the early redemption of the investments therein.

Investments are subject to various risks, the following of which are considered the most significant:

**Custodial Credit Risk** – For investments, this is the risk that in the event of a failure of the counterparty to an investment transaction (typically a broker-dealer) the District would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Although the District's investment policies do not directly address custodial credit risk, it typically limits its exposure by purchasing insured or registered investments, or by the control of who holds the securities.

**Credit Risk** – This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Minnesota Statutes limit the District's investments to direct obligations or obligations guaranteed by the United States or its agencies; shares of investment companies registered under the Federal Investment Company Act of 1940 that receive the highest credit rating, are rated in one of the two highest rating categories by a statistical rating agency, and all of the investments have a final maturity of 13 months or less; general obligations rated "A" or better; revenue obligations rated "AA" or better; general obligations of the Minnesota Housing Finance Agency rated "A" or better; bankers' acceptances of United States banks eligible for purchase by the Federal Reserve System; commercial paper issued by United States corporations or their Canadian subsidiaries, rated of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less; Guaranteed Investment Contracts guaranteed by a United States commercial bank, domestic branch of a foreign bank, or a United States insurance company, and with a credit quality in one of the top two highest categories; repurchase or reverse purchase agreements and securities lending agreements with financial institutions qualified as a "depository" by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000; that are a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York; or certain Minnesota securities broker-dealers. For assets held in the Post-Employment Benefits Trust Fund, the investment options available to the District are expanded to include the investment types specified in Minnesota Statutes § 356A.06, Subd. 7. The District's investment policies do not further restrict investing in specific financial instruments.

**Interest Rate Risk** – This is the risk of potential variability in the fair value of fixed rate investments resulting from changes in interest rates (the longer the period for which an interest rate is fixed, the greater the risk). The District's investment policies do not limit the maturities of investments; however, when purchasing investments, the District considers such things as interest rates and cash flow needs.

**Concentration Risk** – This is the risk associated with investing a significant portion of the District's investments (considered 5.0 percent or more) in the securities of a single issuer, excluding U.S. guaranteed investments (such as treasuries), investment pools, and mutual funds. The District's investment policy limits the percentage of its total portfolio invested in certain instruments as follows: bankers' acceptances (25.0 percent), commercial paper (85.0 percent), repurchase agreements (25.0 percent), certificates of deposit (50.0 percent from commercial banks and 50.0 percent from savings and loan associations), and local government investment pools (75.0 percent). At the end of the current fiscal year, 5.9 percent of the District's portfolio was invested in debt securities issued by Independent School District No. 281, Robbinsdale, Minnesota.



### NOTE 3 – LEASES RECEIVABLE

The District has entered into two agreements to lease space on district property for cell towers. The leases are reported using an incremental interest rate of 5.00 percent with final maturities in fiscal 2033. During the current year, the District received principal and interest payments on these leases of \$23,070.

### NOTE 4 – CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2022 is as follows:

	Balance – Beginning of Year	Change in Accounting Principle*	Additions	Deletions	Balance – End of Year
Capital assets, not depreciated/amortized					
Land	\$ 349,265	\$ –	\$ –	\$ –	\$ 349,265
Construction in progress	115,907,048	–	–	(114,260,254)	1,646,794
Total capital assets, not depreciated/amortized	116,256,313	–	–	(114,260,254)	1,996,059
Capital assets, depreciated/amortized					
Land improvements	6,607,884	–	–	–	6,607,884
Buildings	90,026,844	–	122,438,775	–	212,465,619
Buildings – leased	–	1,930,120	–	–	1,930,120
Equipment	10,189,222	–	380,435	–	10,569,657
Total capital assets, depreciated/amortized	106,823,950	1,930,120	122,819,210	–	231,573,280
Less accumulated depreciation/amortization for					
Land improvements	(5,070,640)	–	(242,570)	–	(5,313,210)
Buildings	(56,613,242)	–	(5,610,547)	–	(62,223,789)
Buildings – leased	–	–	(160,843)	–	(160,843)
Equipment	(7,014,652)	–	(603,748)	–	(7,618,400)
Total accumulated depreciation/amortization	(68,698,534)	–	(6,617,708)	–	(75,316,242)
Net capital assets, depreciated/amortized	38,125,416	1,930,120	116,201,502	–	156,257,038
Total capital assets, net	\$ 154,381,729	\$ 1,930,120	\$ 116,201,502	\$ (114,260,254)	\$ 158,253,097

\* The change in accounting principle was for new lease standard requirements in the current year.

Depreciation/amortization expense was charged to the following governmental functions:

Administration	\$ 393
District support services	1,411
Elementary and secondary regular instruction	15,256
Vocational education instruction	481
Special education instruction	8,046
Instructional support services	54,866
Pupil support services	158,782
Sites and buildings	6,352,132
Food service	26,341
Total depreciation/amortization expense	<u>\$ 6,617,708</u>

## NOTE 5 – LONG-TERM LIABILITIES

### A. General Obligation Bonds

The District currently has the following general obligation bonds outstanding:

Issue	Issue Date	Interest Rate	Face/Par Value	Final Maturity	Principal Outstanding
2016A Refunding Bonds	01/13/2016	2.00–5.00%	\$ 4,880,000	02/01/2025	\$ 2,580,000
2017A Taxable OPEB Refunding Bonds	02/09/2017	3.00%	\$ 14,290,000	02/01/2027	9,900,000
2017B Alternative Facilities Refunding Bond	02/09/2017	3.00%	\$ 6,130,000	02/01/2025	3,210,000
2018A School Building Bonds	03/01/2018	3.50–5.00%	\$ 84,615,000	02/01/2043	84,615,000
2018B Facilities Maintenance Bonds	03/01/2018	2.00–5.00%	\$ 31,545,000	02/01/2036	30,445,000
2021A Refunding Bonds	11/04/2021	5.00%	\$ 2,230,000	02/01/2025	2,230,000
Total general obligation bonds					<u>\$ 132,980,000</u>

These bonds were issued to finance the acquisition or construction of capital facilities, to finance OPEB, or to finance the retirement (refunding) of prior bond issues. Assets of the Debt Service Fund, together with future ad valorem tax levies, are dedicated for the retirement of these bonds. Future annual debt service levies authorized are equal to 105 percent of the principal and interest due each year. These levies are subject to reduction if fund balance amounts exceed limitations imposed by Minnesota law.

The District issued \$2,230,000 of G.O. Refunding Bonds to call the remaining maturities of its 2013A refunding bonds on February 1, 2022. The current refunding resulted in a reduction of future debt service payments of \$85,456, which represents a net present value savings of \$86,232.

### B. Financed Purchases Payable

The District has entered into a number of agreements to finance the purchase of various capital assets. If the values of the individual assets acquired through the agreements exceed the District's capitalization threshold, the assets are reported in equipment at the amount financed noted below. All agreements are being paid by the General Fund. Financed purchase agreements outstanding at year-end are as follows:

Financed Purchase Description	Issue Date	Interest Rate	Amount Financed	Final Maturity	Principal Outstanding
Solar panels – Middle School	09/01/2012	4.00%	\$ 33,490	09/01/2022	\$ 1,142
Solar panels – High School	11/01/2012	4.00%	\$ 33,940	11/01/2022	1,814
Solar panels – STEM School	08/01/2013	4.00%	\$ 30,900	08/01/2023	4,391
Buses	07/12/2016	2.29%	\$ 326,896	07/12/2023	98,742
Buses	11/01/2017	1.65%	\$ 503,592	07/01/2024	221,721
Buses	07/15/2018	3.75%	\$ 305,149	07/15/2025	183,928
Total financed purchases payable					<u>\$ 511,738</u>

### C. Lease Liability

The District is renting classroom space from Intermediate District No. 287 through a lease financing agreement. The total amount of the underlying lease asset is included by major asset class and the related amortization is presented in Note 4 to the basic financial statements. Any additional payments for common area maintenance costs are not included in the lease liability below. The lease will be repaid by the General Fund. At year-end, the District has the following lease liability outstanding:

Lease Description	Interest Rate	Lease Date	Final Maturity	Principal Outstanding
Intermediate District No. 287 space lease	5.30%	03/08/2007	10/01/2032	<u>\$ 1,781,177</u>

## NOTE 5 – LONG-TERM LIABILITIES (CONTINUED)

### D. Minimum Debt Payments

Future principal and interest payments for general obligation bonds, financed purchases payable, and lease liability are as follows:

Year Ending June 30,	General Obligation Bonds		Financed Purchases Payable		Lease Liability	
	Principal	Interest	Principal	Interest	Principal	Interest
2023	\$ 4,325,000	\$ 4,950,283	\$ 171,588	\$ 12,955	\$ 130,324	\$ 93,639
2024	4,450,000	4,787,738	169,683	8,873	137,394	86,568
2025	4,585,000	4,648,037	121,916	4,815	144,849	79,114
2026	4,920,000	4,503,738	48,551	1,821	152,707	71,255
2027	5,140,000	4,295,437	–	–	160,992	62,970
2028–2032	28,940,000	18,105,288	–	–	945,850	173,962
2033–2037	34,010,000	12,429,887	–	–	109,061	2,919
2038–2042	38,125,000	5,774,825	–	–	–	–
2043	8,485,000	296,975	–	–	–	–
	<u>\$ 132,980,000</u>	<u>\$ 59,792,208</u>	<u>\$ 511,738</u>	<u>\$ 28,464</u>	<u>\$ 1,781,177</u>	<u>\$ 570,427</u>

### E. Other Long-Term Liabilities

The District offers various benefits to its employees, including severance benefits, compensated absences, pensions, and OPEB, the details which are discussed elsewhere in these notes. Such benefits are paid from the General Fund and the Food Service and Community Service Special Revenue Funds. The District has also established a Post-Employment Benefits Trust Fund to finance OPEB obligations.

District employees participate in three defined benefit pension plans, including two state-wide, cost-sharing, multiple-employer plans administered by the PERA and the TRA, and a single-employer plan administered by the District. The following is a summary of the pension liabilities, deferred outflows and inflows of resources, and pension expense reported for these plans in the current year:

Pension Plans	Net/Total Pension Liabilities	Deferred Outflows of Resources	Deferred Inflows of Resources	Pension Expense
State-wide, multiple-employer – PERA	\$ 5,607,099	\$ 4,331,105	\$ 5,386,018	\$ 83,597
State-wide, multiple-employer – TRA	21,238,179	11,549,654	40,310,271	162,567
Single employer – District	1,374,229	32,405	697,087	157,013
Total	<u>\$ 28,219,507</u>	<u>\$ 15,913,164</u>	<u>\$ 46,393,376</u>	<u>\$ 403,177</u>

### F. Changes in Long-Term Liabilities

	June 30, 2021	Change in Accounting Principle*	Additions	Retirements	June 30, 2022	Due Within One Year
General obligation bonds	\$ 137,400,000	\$ –	\$ 2,230,000	\$ (6,650,000)	\$ 132,980,000	\$ 4,325,000
Premiums	4,175,012	–	234,411	(805,474)	3,603,949	–
Financed purchases payable	811,285	–	–	(299,547)	511,738	171,588
Lease liability	–	1,930,120	–	(148,943)	1,781,177	130,324
Net/total pension liability	45,565,329	–	5,364,793	(22,710,615)	28,219,507	78,405
Net OPEB Liability	9,372,064	–	914,226	(3,650,603)	6,635,687	–
Compensated absences	499,592	–	281,157	(499,592)	281,157	281,157
Severance benefits	2,862,519	–	–	(581,093)	2,281,426	213,162
	<u>\$ 200,685,801</u>	<u>\$ 1,930,120</u>	<u>\$ 9,024,587</u>	<u>\$ (35,345,867)</u>	<u>\$ 176,294,641</u>	<u>\$ 5,199,636</u>

\* The change in accounting principle was for new lease standard requirements in the current year.

## NOTE 6 – FUND BALANCES

The following is a breakdown of equity components of governmental funds defined earlier in this report. Any such restrictions, which have an accumulated deficit balance at June 30, are included in unassigned fund balance in the District's financial statements in accordance with accounting principles generally accepted in the United States of America. However, a description of these deficit balance restrictions is included herein since the District has specific authority to use future resources for such deficits.

### A. Classifications

At June 30, 2022, a summary of the District's governmental fund balance classifications are as follows:

	General Fund	Capital Projects – Building Construction Fund	Debt Service Fund	Nonmajor Funds	Total
<b>Nonspendable</b>					
Inventory	\$ 40,383	\$ –	\$ –	\$ 35,176	\$ 75,559
Prepaid items	29,513	–	–	–	29,513
Total nonspendable	69,896	–	–	35,176	105,072
<b>Restricted</b>					
Student activities	78,541	–	–	–	78,541
Scholarships	434,152	–	–	–	434,152
Capital projects levy	853,125	–	–	–	853,125
Operating capital	453,402	–	–	–	453,402
Area learning center	483,739	–	–	–	483,739
Basic skills extended time	410,666	–	–	–	410,666
Long-term facilities maintenance	741,403	–	–	–	741,403
Medical Assistance	75,469	–	–	–	75,469
Food service	–	–	–	1,134,398	1,134,398
Early childhood family education	–	–	–	28,338	28,338
School readiness	–	–	–	256,530	256,530
Community service	–	–	–	76,745	76,745
Capital projects	–	961,362	–	–	961,362
Debt service	–	–	1,875,658	–	1,875,658
Total restricted	3,530,497	961,362	1,875,658	1,496,011	7,863,528
<b>Assigned</b>					
Third party special education	335,054	–	–	–	335,054
Synthetic turf	377,403	–	–	–	377,403
Alternative compensation	98,402	–	–	–	98,402
School specific carryover	348,453	–	–	–	348,453
Program initiative	905,027	–	–	–	905,027
Enrollment	600,000	–	–	–	600,000
Future retirement	638,422	–	–	–	638,422
COVID-19	380,692	–	–	–	380,692
Food service donations	5,615	–	–	–	5,615
Subsequent year's budget	1,095,890	–	–	–	1,095,890
Total assigned	4,784,958	–	–	–	4,784,958
<b>Unassigned</b>					
Community education restricted account deficit	–	–	–	(73,878)	(73,878)
General Fund	10,954,234	–	–	–	10,954,234
Total unassigned	10,954,234	–	–	(73,878)	10,880,356
<b>Total</b>	<b>\$ 19,339,585</b>	<b>\$ 961,362</b>	<b>\$ 1,875,658</b>	<b>\$ 1,457,309</b>	<b>\$ 23,633,914</b>

### B. Minimum Unassigned Fund Balance Policy

The School Board has a formal fund balance policy of maintaining 4–10 percent of operating expenditures in unassigned General Fund reserves, with actions outlined for certain benchmarks in that range, chosen for contingency and sustainability purposes.

## **NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE**

### **A. Plan Descriptions**

The District participates in the following cost-sharing, multiple-employer defined benefit pension plans administered by the PERA and the TRA. The PERA's and the TRA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes. The PERA's and the TRA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code (IRC).

#### **1. General Employees Retirement Fund (GERF)**

The PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

Certain full-time and part-time employees of the District other than teachers are covered by the GERF. GERF members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

#### **2. Teachers Retirement Association (TRA)**

The TRA administers a Basic Plan (without Social Security coverage) and a Coordinated Plan (with Social Security coverage) in accordance with Minnesota Statutes, Chapters 354 and 356. The TRA is a separate statutory entity, administered by a Board of Trustees. The Board of Trustees consists of four active members, one retired member, and three statutory officials.

Educators employed in Minnesota's public elementary and secondary schools, charter schools, and certain other TRA-covered educational institutions maintained by the state are required to be TRA members (except those employed by St. Paul Public Schools or Minnesota State Colleges and Universities (MnSCU)). Educators first hired by MnSCU may elect either TRA coverage or coverage through the Defined Contribution Plan administered by Minnesota State.

### **B. Benefits Provided**

The PERA and the TRA provide retirement, disability, and death benefits. Benefit provisions are established by state statutes and can only be modified by the State Legislature.

The benefit provisions stated in the following paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits, but are not receiving them yet, are bound by the provisions in effect at the time they last terminated their public service.

#### **1. GERF Benefits**

Benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for the PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated Plan members is 1.2 percent for each of the first 10 years of service and 1.7 percent for each additional year. Under Method 2, the accrual rate for Coordinated Plan members is 1.7 percent for all years of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at age 66.

## NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

Benefit increases are provided to benefit recipients each January. The post-retirement increase is equal to 50.0 percent of the cost of living adjustment announced by the Social Security Administration, with a minimum increase of at least 1.0 percent and a maximum of 1.5 percent. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase, will receive the full increase. For recipients receiving the annuity or benefit for at least one month, but less than a full year as of the June 30 before the effective date of the increase, will receive a reduced prorated increase. For members retiring on January 1, 2024 or later, the increase will be delayed until normal retirement age (age 65 if hired prior to July 1, 1989, or age 66 for individuals hired on or after July 1, 1989). Members retiring under Rule of 90 are exempt from the delay to normal retirement.

### 2. TRA Benefits

The TRA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by Minnesota Statutes and vest after three years of service credit. The defined retirement benefits are based on a member's highest average salary for any five consecutive years of allowable service, age, and a formula multiplier based on years of credit at termination of service.

Two methods are used to compute benefits for the TRA's Coordinated and Basic Plan members. Members first employed before July 1, 1989, receive the greater of the Tier I or Tier II benefits as described.

#### Tier I Benefits

Step-Rate Formula	Percentage per Year
<b>Basic Plan</b>	
First 10 years of service	2.2 %
All years after	2.7 %
<b>Coordinated Plan</b>	
First 10 years if service years are up to July 1, 2006	1.2 %
First 10 years if service years are up to July 1, 2006 or after	1.4 %
All other years of service if service years are up to July 1, 2006	1.7 %
All other years of service if service years are up to July 1, 2006 or after	1.9 %

With these provisions:

- (a) Normal retirement age is 65 with less than 30 years of allowable service and age 62 with 30 or more years of allowable service.
- (b) Three percent per year early retirement reduction factor for all years under normal retirement age.
- (c) Unreduced benefits for early retirement under a Rule of 90 (age plus allowable service equals 90 or more).

## NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

### Tier II Benefits

For years of service prior to July 1, 2006, a level formula of 1.7 percent per year for Coordinated Plan members and 2.7 percent per year for Basic Plan members applies. For years of service July 1, 2006 and after, a level formula of 1.9 percent per year for Coordinated Plan members and 2.7 percent per year for Basic Plan members applies. Beginning July 1, 2015, the early retirement reduction factors are based on rates established under Minnesota Statutes. Smaller reductions, more favorable to the member, will be applied to individuals who reach age 62 and have 30 years or more of service credit.

Members first employed after June 30, 1989, receive only the Tier II benefit calculation with a normal retirement age that is their retirement age for full Social Security retirement benefits, but not to exceed age 66.

Six different types of annuities are available to members upon retirement. The No Refund Life Plan is a lifetime annuity that ceases upon the death of the retiree—no survivor annuity is payable. A retiring member may also choose to provide survivor benefits to a designated beneficiary(ies) by selecting one of the five plans that have survivorship features. Vested members may also leave their contributions in the TRA Fund upon termination of service in order to qualify for a deferred annuity at retirement age. Any member terminating service is eligible for a refund of their employee contributions plus interest.

The benefit provisions stated apply to active plan participants. Vested, terminated employees who are entitled to benefits, but not yet receiving them, are bound by the plan provisions in effect at the time they last terminated their public service.

### C. Contributions

Minnesota Statutes set the rates for employer and employee contributions. Contribution rates can only be modified by the State Legislature.

#### 1. GERF Contributions

Minnesota Statutes, Chapter 353 sets the rates for employer and employee contributions. Coordinated Plan members were required to contribute 6.5 percent of their annual covered salary in fiscal year 2022 and the District was required to contribute 7.5 percent for Coordinated Plan members. The District's contributions to the GERF for the year ended June 30, 2022, were \$798,601. The District's contributions were equal to the required contributions as set by state statutes.

#### 2. TRA Contributions

Minnesota Statutes, Chapter 354 sets the rates for employer and employee contributions. Rates for each fiscal year were:

	Year Ended June 30,					
	2020		2021		2022	
	Employee	Employer	Employee	Employer	Employee	Employer
<b>Basic Plan</b>	11.00 %	11.92 %	11.00 %	12.13 %	11.00 %	12.34 %
<b>Coordinated Plan</b>	7.50 %	7.92 %	7.50 %	8.13 %	7.50 %	8.34 %

The District's contributions to the TRA for the plan's fiscal year ended June 30, 2022, were \$2,565,499. The District's contributions were equal to the required contributions for each year as set by state statutes.

## NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

The following is a reconciliation of employer contributions in the TRA's Annual Comprehensive Financial Report Statement of Changes in Fiduciary Net Position to the employer contributions used in the Schedule of Employer and Nonemployer Pension Allocations:

	<i>in thousands</i>
Employer contributions reported in the TRA's Annual Comprehensive Financial Report Statement of Changes in Fiduciary Net Position	\$ 448,829
Add employer contributions not related to future contribution efforts	379
Deduct the TRA's contributions not included in allocation	<u>(538)</u>
Total employer contributions	448,670
Total nonemployer contributions	<u>37,840</u>
Total contributions reported in the Schedule of Employer and Nonemployer Allocations	<u>\$ 486,510</u>

Amounts reported in the allocation schedules may not precisely agree with financial statement amounts or actuarial valuations, due to the number of decimal places used in the allocations. The TRA has rounded percentage amounts to the nearest ten thousandths.

### D. Pension Costs

#### 1. GERF Pension Costs

At June 30, 2022, the District reported a liability of \$5,607,099 for its proportionate share of the General Employees Fund's net pension liability. The District's net pension liability reflected a reduction due to the state of Minnesota's contribution of \$16 million. The state of Minnesota is considered a nonemployer contributing entity and the state's contribution meets the definition of a special funding situation. The state of Minnesota's proportionate share of the net pension liability associated with the District totaled \$171,217. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportionate share of the net pension liability was based on the District's contributions received by the PERA during the measurement period for employer payroll paid dates from July 1, 2020 through June 30, 2021, relative to the total employer contributions received from all of the PERA's participating employers. The District's proportionate share was 0.1313 percent at the end of the measurement period and 0.1369 percent for the beginning of the period.

District's proportionate share of the net pension liability	\$ 5,607,099
State's proportionate share of the net pension liability associated with the District	\$ 171,217

For the year ended June 30, 2022, the District recognized pension expense of \$69,783 for its proportionate share of the GERF's pension expense. In addition, the District recognized an additional \$13,814 as pension expense (and grant revenue) for its proportionate share of the state of Minnesota's pension expense for the annual \$16 million contribution.



## NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

At June 30, 2022, the District reported its proportionate share of the GERF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 35,550	\$ 172,440
Changes in actuarial assumptions	3,423,578	128,902
Net collective difference between projected and actual investment earnings on pension plan investments	–	4,832,868
Changes in proportion	73,376	251,808
District's contributions to the GERF subsequent to the measurement date	798,601	–
Total	<u>\$ 4,331,105</u>	<u>\$ 5,386,018</u>

The \$798,601 reported as deferred outflows of resources related to pensions resulting from district contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2023. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,	Pension Expense Amount
2023	\$ (267,007)
2024	\$ (142,528)
2025	\$ (119,501)
2026	\$ (1,324,478)

### 2. TRA Pension Costs

At June 30, 2022, the District reported a liability of \$21,238,179 for its proportionate share of the TRA's net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's contributions to the TRA in relation to total system contributions, including direct aid from the state of Minnesota, City of Minneapolis, and Minneapolis School District. The District's proportionate share was 0.4853 percent at the end of the measurement period and 0.4861 percent for the beginning of the period.

The pension liability amount reflected a reduction due to direct aid provided to the TRA. The amount recognized by the District as its proportionate share of the net pension liability, the direct aid, and total portion of the net pension liability that was associated with the District were as follows:

District's proportionate share of the net pension liability	\$ 21,238,179
State's proportionate share of the net pension liability associated with the District	\$ 1,791,101

For the year ended June 30, 2022, the District recognized pension expense of \$182,622. It also recognized (\$20,055) as a decrease to pension expense for the support provided by direct aid.

**NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

At June 30, 2022, the District had deferred resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 576,172	\$ 612,630
Changes in actuarial assumptions	7,783,029	19,267,378
Net collective difference between projected and actual investment earnings on pension plan investments	–	17,800,853
Changes in proportion	624,954	2,629,410
District's contributions to the TRA subsequent to the measurement date	2,565,499	–
Total	<u>\$ 11,549,654</u>	<u>\$ 40,310,271</u>

A total of \$2,565,499 reported as deferred outflows of resources related to pensions resulting from district contributions to the TRA subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2023. Other deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year Ending June 30,	Pension Expense Amount
2023	\$ (15,619,012)
2024	\$ (11,171,310)
2025	\$ (2,580,260)
2026	\$ (3,444,816)
2027	\$ 1,489,282

**E. Long-Term Expected Return on Investment**

The State Board of Investment, which manages the investments of the PERA and the TRA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages.

The target allocation and best-estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation		Long-Term Expected Real Rate of Return
	GERF	TRA	
Domestic equity	33.50 %	35.50 %	5.10 %
International equity	16.50	17.50	5.30 %
Private markets	25.00	25.00	5.90 %
Fixed income	25.00	20.00	0.75 %
Unallocated cash	–	2.00	– %
Total	<u>100.00 %</u>	<u>100.00 %</u>	

## NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

### F. Actuarial Methods and Assumptions

The total pension liability in the June 30, 2021 actuarial valuation was determined using an individual entry-age normal actuarial cost method and the following actuarial assumptions:

Assumptions	GERF	TRA
Inflation	2.25%	2.50%
Wage growth rate		2.85% before July 1, 2028, and 3.25% thereafter
Projected salary increase	3.00%	
Active member payroll growth		2.85% to 8.85% before July 1, 2028, and 3.25% to 9.25% thereafter
Investment rate of return	6.50%	7.00%

#### 1. GERF

The long-term rate of return on pension plan investments used in the determination of the total liability is 6.50 percent. This assumption is based on a review of inflation and investments return assumptions from a number of national investment consulting firms. The review provided a range of return investment return rates deemed to be reasonable by the actuary. An investment return of 6.50 percent was deemed to be within that range of reasonableness for financial reporting purposes.

Inflation is assumed to be 2.25 percent for the GERF Plan. Benefit increases after retirement are assumed to be 1.25 percent for the GERF Plan.

Salary growth assumptions in the GERF Plan range in annual increments from 10.25 percent after one year of service to 3.00 percent after 29 years of service, and 6.00 percent per year thereafter.

Mortality rates for the GERF Plan are based on the Pub-2010 General Employee Mortality Table. The table is adjusted slightly to fit the PERA's experience.

Actuarial assumptions for the GERF Plan are reviewed every four years. The most recent four-year experience study for the GERF Plan was completed in 2019. The assumption changes were adopted by the Board and became effective with the July 1, 2020 actuarial valuation.

#### 2. TRA

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors, and disabilitants for all plans were based on RP-2014 tables for the TRA for males and females, as appropriate, with slight adjustments to fit the TRA's experience. Cost of living benefit increases after retirement for retirees are assumed to be 1.00 percent for January 2020 through January 2023, then increasing by 0.10 percent each year, up to 1.50 percent annually.

Actuarial assumptions for the TRA Plan were based on the results of actuarial experience studies. The most recent experience study in the TRA Plan was completed in 2015, with economic assumptions updated in 2017.

## **NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

The following changes in actuarial assumptions occurred in 2021:

### **1. GERF**

#### **CHANGES IN ACTUARIAL ASSUMPTIONS**

- The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes.
- The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

### **2. TRA**

#### **CHANGES IN ACTUARIAL ASSUMPTIONS**

- The investment return assumption was changed from 7.50 percent to 7.00 percent.

## **G. Discount Rate**

### **1. GERF**

The discount rate used to measure the total pension liability in 2021 was 6.50 percent. The discount rate used to measure the total pension liability at the prior measurement date was 7.50 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net position of the GERF was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

### **2. TRA**

The discount rate used to measure the total pension liability was 7.00 percent. The discount rate used to measure the total pension liability at the prior measurement date was 7.50 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the fiscal year 2021 contribution rate, contributions from school districts will be made at contractually required rates (actuarially determined), and contributions from the state will be made at current statutorily required rates. Based on those assumptions, the pension plan's fiduciary net position was not projected to be depleted and, as a result, the Municipal Bond Index Rate was not used in the determination of the Single Equivalent Interest Rate

## NOTE 7 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

### H. Pension Liability Sensitivity

The following table presents the District's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate	Current Discount Rate	1% Increase in Discount Rate
GERF discount rate	5.50%	6.50%	7.50%
District's proportionate share of the GERF net pension liability	\$ 11,435,618	\$ 5,607,099	\$ 824,442
TRA discount rate	6.00%	7.00%	8.00%
District's proportionate share of the TRA net pension liability	\$ 42,902,155	\$ 21,238,179	\$ 3,471,991

### I. Pension Plan Fiduciary Net Position

Detailed information about the plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the internet at [www.mnpera.org](http://www.mnpera.org).

Detailed information about the plan's fiduciary net position is available in a separately-issued TRA financial report. That report can be obtained at [www.MinnesotaTRA.org](http://www.MinnesotaTRA.org), by writing to the TRA at 60 Empire Drive, Suite 400, St. Paul, MN, 55103-4000; or by calling 651-296-2409 or 800-657-3669.

## NOTE 8 – DEFINED BENEFIT PENSION PLAN – DISTRICT

### A. Plan Description

The District provides pension benefits to certain eligible employees through its Pension Benefits Plan, a single-employer defined benefit plan administered by the District. All pension benefits are based on contractual agreements with employee groups, with eligibility based on years of service and/or minimum age requirements. These contractual agreements do not include any specific contribution or funding requirements. The plan does not issue a publicly available financial report. These benefits are as follows:

**Teacher Pension Benefits** – For eligible teachers (with at least 15 years of continuous service and at least 55 years of age), the District pays a lump sum pension benefit that ranges from \$7,500 to \$10,000, based on years of service at retirement. Eligible teachers can earn an additional lump sum benefit of \$5,000 if they have unused sick leave of more than 150 days at retirement.

**Other Pension Benefits** – The District offers pension benefits to several other employee groups. Eligible employees (with at least 15 years of continuous service and at least 55 years of age) can earn a lump sum pension benefit that differs by bargaining unit, ranging from \$3,500 up to 50 percent of their annual salary.

## **NOTE 8 – DEFINED BENEFIT PENSION PLAN – DISTRICT (CONTINUED)**

### **B. Contributions and Funding Policy**

The required contribution is based on projected pay-as-you-go financing requirements, with additional amounts to prefund benefits as determined periodically by the District. The District's pay-as-you-go contributions for the benefits described above were \$164,690 during the current year. The District has not established a trust fund to finance these pension benefits.

### **C. Membership**

Membership in the plan consisted of 627 active plan members as of the latest actuarial valuation.

### **D. Actuarial Methods and Assumptions**

The total pension liability was determined by an actuarial valuation date of July 1, 2021 and a measurement date as of June 30, 2022, using the entry-age method, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Discount rate	3.80%
20-year municipal bond yield	3.80%
Inflation rate	2.50%
Salary increases	Service graded table

Mortality rates were based on the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables with MP-2020 Generational Improvement Scale. The actuarial assumptions used in the latest valuation were based on those used to value pension liabilities for Minnesota school district employees. The state pension plans base their assumptions on periodic experience studies.

The following changes in plan provisions and actuarial assumptions occurred in 2022:

#### **CHANGES IN PLAN PROVISIONS**

- Added a GASB No. 73 benefit equal to 40.00 percent of pay for employees who attain age 62 with 12 years of service as an administrator and are not eligible for the 50.00 percent of pay benefit.

#### **CHANGES IN ACTUARIAL ASSUMPTIONS**

- The mortality tables were updated from the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Teachers) with MP-2018 Generational Improvement Scale to the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Teachers) with MP-2020 Generational Improvement Scale.
- Salary and withdrawal rates were updated to reflect the latest experience study.
- The discount rate was changed from 2.10 percent to 3.80 percent.

### **E. Discount Rate**

The discount rate used to measure the pension liability was 3.80 percent. Since the plan is not funded, the discount rate is equal to the 20-year municipal bond rate, which was set by considering published rate information for 20-year high quality, tax-exempt, general obligation municipal bonds as of the measurement date. The discount rate was changed from 2.10 percent to 3.80 percent since the previous valuation.

**NOTE 8 – DEFINED BENEFIT PENSION PLAN – DISTRICT (CONTINUED)****F. Changes in the Total Pension Liability**

	Total Pension Liability
Beginning balance – July 1, 2021	\$ 1,443,829
Changes for the year	
Service cost	118,452
Interest	31,088
Assumption changes	(142,591)
Plan changes	87,772
Difference between expected and actual experience	369
Benefit payments – employer-financed	(164,690)
Total net changes	<u>(69,600)</u>
Ending balance – June 30, 2022	<u>\$ 1,374,229</u>

**G. Total Pension Liability Sensitivity to Discount Rate Changes**

The following presents the total pension liability of the District, as well as what the District's total pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate	Current Discount Rate	1% Increase in Discount Rate
Pension discount rate	2.80%	3.80%	4.80%
Total pension liability	\$ 1,457,632	\$ 1,374,229	\$ 1,292,731

**H. Pension Expense and Related Deferred Outflows and Deferred Inflows of Resources**

For the current year ended, the District recognized pension expense of \$157,013, and at year-end reported the following deferred outflows and inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 335	\$ 546,557
Changes in actuarial assumptions	<u>32,070</u>	<u>150,530</u>
Total	<u>\$ 32,405</u>	<u>\$ 697,087</u>

These amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,	Pension Expense Amount
2023	\$ (80,299)
2024	\$ (80,299)
2025	\$ (80,299)
2026	\$ (84,289)
2027	\$ (80,299)
Thereafter	\$ (259,197)

## **NOTE 9 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN**

### **A. Plan Description**

The District provides post-employment insurance benefits to certain eligible employees through its OPEB Plan, a single-employer defined benefit plan administered by the District. Management of the plan is vested with the School Board of the District. All post-employment benefits are based on contractual agreements with employee groups. Eligibility for these benefits is based on years of service and/or minimum age requirements. These contractual agreements do not include any specific contribution or funding requirements.

The District administers a defined benefit Post-Employment Benefits Trust Fund. The assets of the plan are reported in the District's financial report in the Post-Employment Benefits Trust Fund, established by the District to finance these obligations. The plan assets may be used only for the payment of benefits of the plan, in accordance with the terms of the plan. The plan does not issue a publicly available financial report.

### **B. Benefits Provided**

All retirees of the District have the option under state law to continue their medical insurance coverage through the District from the time of retirement until the employee reaches the age of eligibility for Medicare. For members of certain employee groups hired before January 1, 2011, the District pays the eligible retiree's premiums for medical (single or family coverage premium at active employee rates), dental (single or family coverage premium at active employee rates), and/or life insurance (coverage to 2–3 times their basic annual salary to a maximum of \$300,000), for some period after retirement. The length of the benefits to be paid by the District differ by bargaining unit, with some contracts specifying a number of months of coverage based on years of service (ranging from 48–120 months coverage for 15–30 years of continuous service), and some covering premium costs from the time of retirement until the employee reaches the age of eligibility for Medicare.

The District is legally required to include any retirees for whom it provides health insurance coverage in the same insurance pool as its active employees, whether the premiums are paid by the District or the retiree. Consequently, participating retirees are considered to receive a secondary benefit known as an "implicit rate subsidy." This benefit relates to the assumption that the retiree is receiving a more favorable premium rate than they would otherwise be able to obtain if purchasing insurance on their own, due to being included in the same pool with the District's younger and statistically healthier active employees.

### **C. Contributions**

The required contribution is based on projected pay-as-you-go financing requirements, with additional amounts to prefund benefits as determined periodically by the District. The District's pay-as-you-go contributions for the benefits described above were \$583,607 during the current year.

### **D. Membership**

Membership in the plan consisted of the following as of the latest actuarial valuation:

Retirees and beneficiaries receiving benefits	68
Active plan members	<u>640</u>
Total plan members	<u><u>708</u></u>



## NOTE 9 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

### E. Net OPEB Liability of the District

The District's net OPEB liability was measured as of June 30, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of July 1, 2021. The components of the net OPEB liability of the District at year-end were as follows:

Total OPEB liability	\$ 14,218,646
Plan fiduciary net position	<u>(7,582,959)</u>
District's net OPEB liability	<u>\$ 6,635,687</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>53.3%</u>

### F. Actuarial Methods and Assumptions

The total OPEB liability was determined by an actuarial study with a valuation date as of July 1, 2021 and measurement date as of June 30, 2022, using the entry-age method, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Discount rate	3.80%
Expected long-term investment return	4.00% (net of investment expenses)
20-year municipal bond yield	3.80%
Inflation rate	2.50%
Salary increases	Service graded table
Medical trend rate	6.50% grading to 5.00% over 6 years, then 4.00% over the next 48 years
Dental trend rate	4.00%

Mortality rates were based on the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables with MP-2020 Generational Improvement Scale. The actuarial assumptions used in the latest valuation were based on those used to value pension liabilities for Minnesota school district employees. The state pension plans base their assumptions on periodic experience studies.

The following changes in plan provisions and actuarial assumptions occurred in 2022:

#### CHANGES IN PLAN PROVISIONS

- Post-employment medical and dental subsidies were added for the current superintendent.

#### CHANGES IN ACTUARIAL ASSUMPTIONS

- Healthcare trend rates were changed to better anticipate short-term and long-term medical increases.
- The mortality tables were updated from the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Teachers) with MP-2018 Generational Improvement Scale to the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Teachers) with MP-2020 Generational Improvement Scale.
- Salary and withdrawal rates were updated to reflect the latest experience study.
- The expected long-term investment rate was changed from 2.40 percent to 4.00 percent.
- The discount rate was changed from 2.10 percent to 3.80 percent.

## NOTE 9 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

The District's policy in regard to the allocation of invested assets is established and may be amended by the School Board by a majority vote of its members. It is the policy of the School Board to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes allowable under state statutes.

The long-term expected rate of return on OPEB Plan investments was set based on the plan's target investment allocation described below, along with long-term return expectations by asset class. When there is sufficient historical evidence of market outperformance, historical average returns may be considered.

Asset Class	Target Allocation	Long-Term Expected Rate of Return
Cash	5.00 %	3.00 %
Fixed income	95.00	4.00 %
Total	100.00 %	4.00 %

### G. Rate of Return

For the current year ended, the annual money-weighted rate of return on investments, net of investment expense, was negative 1.20 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

### H. Discount Rate

The discount rate used to measure the total OPEB liability was 3.80 percent. The projection of cash flows used to determine the discount rate was determined by projecting forward the fiduciary net position (assets) as of the valuation date, increasing by the investment return assumption, and reducing by benefit payments in each period until assets are exhausted. Expected benefit payments by year were discounted using the expected asset return assumptions for the years in which the assets were sufficient to pay all benefit payments. Any remaining benefit payments after the Trust Fund is exhausted are discounted at the 20-year municipal bond rate. The equivalent single rate is the discount rate. The contribution and benefit payment history, as well as the funding policy, have also been taken into account. The discount rate was changed from 2.10 percent to 3.80 percent since the previous valuation.

### I. Changes in the Net OPEB Liability

	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability
Beginning balance – July 1, 2021	\$ 17,661,929	\$ 8,289,865	\$ 9,372,064
Changes for the year			
Service cost	515,459	–	515,459
Interest	369,297	–	369,297
Assumption changes	(1,764,514)	–	(1,764,514)
Plan changes	29,470	–	29,470
Contributions – paid through governmental funds	–	583,607	(583,607)
Projected investment income	–	331,595	(331,595)
Difference between expected and actual experience	(1,403,174)	(432,287)	(970,887)
Benefit payments – paid through trust	(606,214)	(606,214)	–
Benefit payments – paid through governmental funds	(583,607)	(583,607)	–
Total net changes	(3,443,283)	(706,906)	(2,736,377)
Ending balance – June 30, 2022	\$ 14,218,646	\$ 7,582,959	\$ 6,635,687

**NOTE 9 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)****J. Net OPEB Liability Sensitivity to Discount and Healthcare Cost Trend Rate Changes**

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate	Current Discount Rate	1% Increase in Discount Rate
Discount rate	2.80%	3.80%	4.80%
Net OPEB liability	\$ 7,701,993	\$ 6,635,687	\$ 5,664,302

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	1% Decrease in Healthcare Cost Trend Rate	Healthcare Cost Trend Rate	1% Increase in Healthcare Cost Trend Rate
Medical trend rate	5.50% decreasing to 4.00% then 3.00%	6.50% decreasing to 5.00% then 4.00%	7.50% decreasing to 6.00% then 5.00%
Dental trend rate	3.00%	4.00%	5.00%
Net OPEB liability	\$ 5,220,314	\$ 6,635,687	\$ 8,287,941

**K. OPEB Expense and Related Deferred Outflows of Resources and Deferred Inflows of Resources**

For the current year ended, the District recognized negative OPEB expense of \$964,166. As of year-end, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ —	\$ 2,381,248
Changes in actuarial assumptions	512,668	2,144,358
Difference between projected and actual investment earnings	430,339	—
Total	\$ 943,007	\$ 4,525,606

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending June 30,	OPEB Expense Amount
2023	\$ (1,574,319)
2024	\$ (522,352)
2025	\$ (605,696)
2026	\$ (352,289)
2027	\$ (527,943)

## **NOTE 10 – FLEXIBLE BENEFIT PLAN**

The District has established the Richfield Employees' Flex-Benefits Plan (the Plan). The Plan is a flexible benefit plan classified as a "cafeteria plan" under § 125 of the IRC. Eligible employees can elect to participate by contributing pretax dollars withheld from payroll checks to the Plan for health insurance, healthcare, and dependent care benefits. Payments are made from the Plan to participating employees upon submitting a request for reimbursement of eligible expenses actually incurred by the participant.

Before the beginning of the Plan year, which is from July 1 to June 30, each participant designates a total amount of pretax dollars to be contributed to the Plan during the year. At June 30, the District is contingently liable for claims against the total amount of participants' annual medical expense contributions to the Plan, whether or not such contributions have been made.

The employee portion of insurance premiums (health, dental, and disability) are withheld and paid by the District directly to the designated insurance companies. The dependent care and medical expense reimbursement portions of the Plan are administered by an independent contract administrator. All plan activity is accounted for in the General Fund and special revenue funds. All property of the Plan and income attributable to that property is solely the property of the District, subject to the claims of the District's general creditors. Participants' rights under the Plan are equal to those of general creditors of the District in an amount equal to the eligible healthcare and dependent care expenses incurred by the participants. The District believes that it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

## **NOTE 11 – COMMITMENTS AND CONTINGENCIES**

### **A. Legal Claims**

The District has the usual and customary types of miscellaneous legal claims pending at year-end, mostly of a minor nature and usually covered by insurance carried for that purpose. Although the outcomes of these lawsuits are not presently determinable, the District believes that the resolution of these matters will not have a material adverse effect on its financial position.

### **B. Federal and State Receivables**

Amounts received or receivable from federal and state agencies are subject to agency audit and adjustment. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of funds which may be disallowed by the agencies cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

## **NOTE 12 – SUBSEQUENT EVENT**

In October 2022, the District approved the sale of \$2,185,000 General Obligation School Building Bonds, Series 2022A. The bonds, which will be used on the completion of projects and remodeling, have an interest rate of 5.00 percent and a final maturity of February 1, 2028.

REQUIRED SUPPLEMENTARY INFORMATION

INDEPENDENT SCHOOL DISTRICT NO. 280

Public Employees Retirement Association Pension Benefits Plan  
Schedule of District's and Nonemployer Proportionate Share of Net Pension Liability  
Year Ended June 30, 2022

District Fiscal Year-End Date	PERA Fiscal Year-End Date (Measurement Date)	District's Proportion of the Net Pension Liability	District's Proportionate Share of the Net Pension Liability	District's Proportionate Share of the State of Minnesota's Proportionate Share of the Net Pension Liability	Proportionate Share of the Net Pension Liability and the District's Share of the State of Minnesota's Share of the Net Pension Liability	District's Covered Payroll	District's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
06/30/2015	06/30/2014	0.1533%	\$ 7,201,266	\$ —	\$ 7,201,266	\$ 8,045,286	89.51%	78.70%
06/30/2016	06/30/2015	0.1454%	\$ 7,535,384	\$ —	\$ 7,535,384	\$ 8,532,242	88.32%	78.20%
06/30/2017	06/30/2016	0.1337%	\$ 10,855,777	\$ 141,837	\$ 10,997,614	\$ 8,274,425	131.20%	68.90%
06/30/2018	06/30/2017	0.1289%	\$ 8,228,891	\$ 103,489	\$ 8,332,380	\$ 8,303,816	99.10%	75.90%
06/30/2019	06/30/2018	0.1330%	\$ 7,378,295	\$ 241,911	\$ 7,620,206	\$ 8,932,562	82.60%	79.50%
06/30/2020	06/30/2019	0.1355%	\$ 7,491,491	\$ 232,823	\$ 7,724,314	\$ 9,521,362	78.68%	80.20%
06/30/2021	06/30/2020	0.1369%	\$ 8,207,781	\$ 253,060	\$ 8,460,841	\$ 9,731,816	84.34%	79.10%
06/30/2022	06/30/2021	0.1313%	\$ 5,607,099	\$ 171,217	\$ 5,778,316	\$ 9,404,488	59.62%	87.00%

Public Employees Retirement Association Pension Benefits Plan  
Schedule of District Contributions  
Year Ended June 30, 2022

District Fiscal Year-End Date	Statutorily Required Contributions	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
06/30/2015	\$ 630,341	\$ 630,341	\$ —	\$ 8,532,242	7.39%
06/30/2016	\$ 620,582	\$ 620,582	\$ —	\$ 8,274,425	7.50%
06/30/2017	\$ 622,899	\$ 622,899	\$ —	\$ 8,303,816	7.50%
06/30/2018	\$ 670,214	\$ 670,214	\$ —	\$ 8,932,562	7.50%
06/30/2019	\$ 715,561	\$ 715,561	\$ —	\$ 9,521,362	7.52%
06/30/2020	\$ 729,901	\$ 729,901	\$ —	\$ 9,731,816	7.50%
06/30/2021	\$ 705,335	\$ 705,335	\$ —	\$ 9,404,488	7.50%
06/30/2022	\$ 798,601	\$ 798,601	\$ —	\$ 10,646,647	7.50%

Note: The District implemented GASB Statement No. 68 in fiscal 2015 (using a June 30, 2014 measurement date). This schedule is intended to present 10-year trend information. Additional years will be added as they become available.

INDEPENDENT SCHOOL DISTRICT NO. 280

Teachers Retirement Association Pension Benefits Plan  
Schedule of District's and Nonemployer Proportionate Share of Net Pension Liability  
Year Ended June 30, 2022

District Fiscal Year-End Date	TRA Fiscal Year-End Date (Measurement Date)	District's Proportion of the Net Pension Liability	District's Proportionate Share of the Net Pension Liability	District's Proportionate Share of the State of Minnesota's Proportionate Share of the Net Pension Liability	Proportionate Share of the Net Pension Liability and the District's Share of the State of Minnesota's Share of the Net Pension Liability	District's Covered Payroll	District's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
06/30/2015	06/30/2014	0.5182%	\$ 23,878,283	\$ 1,679,943	\$ 25,558,226	\$ 23,658,854	100.93%	81.50%
06/30/2016	06/30/2015	0.4984%	\$ 30,830,969	\$ 3,781,486	\$ 34,612,455	\$ 25,326,686	121.73%	76.80%
06/30/2017	06/30/2016	0.5217%	\$124,437,898	\$ 12,491,078	\$136,928,976	\$ 27,134,182	458.60%	44.88%
06/30/2018	06/30/2017	0.4982%	\$ 99,449,757	\$ 9,614,203	\$109,063,960	\$ 26,824,890	370.74%	51.57%
06/30/2019	06/30/2018	0.4863%	\$ 30,544,192	\$ 2,869,778	\$ 33,413,970	\$ 26,855,892	113.73%	78.07%
06/30/2020	06/30/2019	0.5062%	\$ 32,265,294	\$ 2,855,396	\$ 35,120,690	\$ 28,743,799	112.25%	78.21%
06/30/2021	06/30/2020	0.4861%	\$ 35,913,719	\$ 3,009,465	\$ 38,923,184	\$ 28,250,668	127.13%	75.48%
06/30/2022	06/30/2021	0.4853%	\$ 21,238,179	\$ 1,791,101	\$ 23,029,280	\$ 29,038,274	73.14%	86.63%

Teachers Retirement Association Pension Benefits Plan  
Schedule of District Contributions  
Year Ended June 30, 2022

District Fiscal Year-End Date	Statutorily Required Contributions	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
06/30/2015	\$ 1,899,501	\$ 1,899,501	\$ —	\$ 25,326,686	7.50%
06/30/2016	\$ 2,035,062	\$ 2,035,062	\$ —	\$ 27,134,182	7.50%
06/30/2017	\$ 2,010,864	\$ 2,010,864	\$ —	\$ 26,824,890	7.50%
06/30/2018	\$ 2,014,735	\$ 2,014,735	\$ —	\$ 26,855,892	7.50%
06/30/2019	\$ 2,222,026	\$ 2,222,026	\$ —	\$ 28,743,799	7.73%
06/30/2020	\$ 2,236,945	\$ 2,236,945	\$ —	\$ 28,250,668	7.92%
06/30/2021	\$ 2,360,678	\$ 2,360,678	\$ —	\$ 29,038,274	8.13%
06/30/2022	\$ 2,565,499	\$ 2,565,499	\$ —	\$ 30,759,818	8.34%

Note: The District implemented GASB Statement No. 68 in fiscal 2015 (using a June 30, 2014 measurement date). This schedule is intended to present 10-year trend information. Additional years will be added as they become available.

INDEPENDENT SCHOOL DISTRICT NO. 280

Pension Benefits Plan  
Schedule of Changes in the District's Total  
Pension Liability and Related Ratios  
Year Ended June 30, 2022

	District Fiscal Year Ended June 30,					
	2017	2018	2019	2020	2021	2022
Total pension liability						
Service cost	\$ 132,145	\$ 88,783	\$ 95,865	\$ 117,330	\$ 125,988	\$ 118,452
Interest	72,669	71,782	50,886	49,064	34,314	31,088
Assumption changes	—	(2,494)	23,297	(26,634)	19,489	(142,591)
Plan changes	—	36,550	—	—	—	87,772
Difference between expected and actual experience	—	(669,205)	—	(185,271)	—	369
Benefit payments	(142,256)	(233,568)	(59,134)	(152,476)	(79,000)	(164,690)
Net change in total pension liability	62,558	(708,152)	110,914	(197,987)	100,791	(69,600)
Total pension liability						
Beginning of year	<u>2,075,705</u>	<u>2,138,263</u>	<u>1,430,111</u>	<u>1,541,025</u>	<u>1,343,038</u>	<u>1,443,829</u>
End of year	<u>\$ 2,138,263</u>	<u>\$ 1,430,111</u>	<u>\$ 1,541,025</u>	<u>\$ 1,343,038</u>	<u>\$ 1,443,829</u>	<u>\$ 1,374,229</u>
Covered-employee payroll	<u>\$32,571,794</u>	<u>\$30,214,468</u>	<u>\$31,120,902</u>	<u>\$36,284,075</u>	<u>\$37,372,597</u>	<u>\$38,215,396</u>
Total pension liability as a percentage of covered-employee payroll	<u>6.56%</u>	<u>4.73%</u>	<u>4.95%</u>	<u>3.70%</u>	<u>3.86%</u>	<u>3.60%</u>

Note 1: The District has not established a trust fund to finance its single-employer-related benefits.

Note 2: The District implemented GASB Statement No. 73 for the year ended June 30, 2017. The schedules within the RSI section require a 10-year presentation. Additional years will be added as they become available.



## INDEPENDENT SCHOOL DISTRICT NO. 280

Other Post-Employment Benefits Plan  
Schedule of Changes in the District's Net  
OPEB Liability and Related Ratios  
Year Ended June 30, 2022

	District Fiscal Year Ended June 30,					
	2017	2018	2019	2020	2021	2022
Total OPEB liability						
Service cost	\$ 1,037,067	\$ 715,483	\$ 778,052	\$ 740,487	\$ 815,590	\$ 515,459
Interest	790,623	803,777	603,253	553,907	434,307	369,297
Assumption changes	—	(502,988)	467,508	(1,180,205)	535,250	(1,764,514)
Plan changes	—	—	—	—	—	29,470
Difference between expected and actual experience	—	(5,845,737)	—	(475,304)	—	(1,403,174)
Benefit payments	(788,391)	(1,406,567)	(1,593,821)	(1,529,876)	(1,351,466)	(1,189,821)
Net change in total OPEB liability	1,039,299	(6,236,032)	254,992	(1,890,991)	433,681	(3,443,283)
Total OPEB liability						
Beginning of year	24,060,980	25,100,279	18,864,247	19,119,239	17,228,248	17,661,929
End of year	25,100,279	18,864,247	19,119,239	17,228,248	17,661,929	14,218,646
Plan fiduciary net position						
Contributions	475,081	489,232	1,094,928	713,791	654,380	583,607
Investment earnings	128,792	115,612	203,285	247,052	100,761	(100,692)
Benefit payments	(788,391)	(1,406,567)	(1,593,821)	(1,529,876)	(1,351,466)	(1,189,821)
Net change in plan fiduciary net position	(184,518)	(801,723)	(295,608)	(569,033)	(596,325)	(706,906)
Plan fiduciary net position						
Beginning of year	10,737,072	10,552,554	9,750,831	9,455,223	8,886,190	8,289,865
End of year	10,552,554	9,750,831	9,455,223	8,886,190	8,289,865	7,582,959
Net OPEB liability	<u>\$ 14,547,725</u>	<u>\$ 9,113,416</u>	<u>\$ 9,664,016</u>	<u>\$ 8,342,058</u>	<u>\$ 9,372,064</u>	<u>\$ 6,635,687</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>42.04%</u>	<u>51.69%</u>	<u>49.45%</u>	<u>51.58%</u>	<u>46.94%</u>	<u>53.33%</u>
Covered-employee payroll	<u>\$ 32,754,693</u>	<u>\$ 30,401,080</u>	<u>\$ 31,313,113</u>	<u>\$ 36,975,971</u>	<u>\$ 38,085,250</u>	<u>\$ 38,085,250</u>
Net OPEB liability as a percentage of covered-employee payroll	<u>44.41%</u>	<u>29.98%</u>	<u>30.86%</u>	<u>22.56%</u>	<u>24.61%</u>	<u>17.42%</u>

Note: The District implemented GASB Statement Nos. 74 and 75 in fiscal 2017. This schedule is intended to present 10-year trend information. Additional years will be added as they become available.

INDEPENDENT SCHOOL DISTRICT NO. 280

Other Post-Employment Benefits Plan  
Schedule of Investment Returns  
Year Ended June 30, 2022

District Fiscal Year Ended June 30,	Annual Money-Weighted Rate of Return, Net of Investment Expense
2017	1.20 %
2018	1.10 %
2019	2.10 %
2020	2.60 %
2021	1.10 %
2022	(1.20) %

Note: The District implemented GASB Statement Nos. 74 and 75 in fiscal 2017. This schedule is intended to present 10-year trend information. Additional years will be added as they become available.

## INDEPENDENT SCHOOL DISTRICT NO. 280

### Notes to Required Supplementary Information June 30, 2022

#### **PERA – GENERAL EMPLOYEES RETIREMENT FUND**

##### **2021 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes.
- The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

##### **2020 CHANGES IN PLAN PROVISIONS**

- Augmentation for current privatized members was reduced to 2.00 percent for the period July 1, 2020 through December 31, 2023, and zero percent thereafter. Augmentation was eliminated for privatizations occurring after June 30, 2020.

##### **2020 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The price inflation assumption was decreased from 2.50 percent to 2.25 percent.
- The payroll growth assumption was decreased from 3.25 percent to 3.00 percent.
- Assumed salary increase rates were changed as recommended in the June 30, 2019 experience study. The net effect is assumed rates that average 0.25 percent less than previous rates.
- Assumed rates of retirement were changed as recommended in the June 30, 2019 experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements.
- Assumed rates of termination were changed as recommended in the June 30, 2019 experience study. The new rates are based on service and are generally lower than the previous rates for years two through five, and slightly higher thereafter.
- Assumed rates of disability were changed as recommended in the June 30, 2019 experience study. The change results in fewer predicted disability retirements for males and females.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 Table to the Pub-2010 General Mortality Table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 Disabled Annuitant Mortality Table to the Pub-2010 General/Teacher Disabled Annuitant Mortality Table, with adjustments.
- The mortality improvement scale was changed from MP-2018 to MP-2019.
- The assumed spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100.00 percent joint and survivor option changed from 35.00 percent to 45.00 percent. The assumed number of married female new retirees electing the 100.00 percent joint and survivor option changed from 15.00 percent to 30.00 percent. The corresponding number of married new retirees electing the life annuity option was adjusted accordingly.

INDEPENDENT SCHOOL DISTRICT NO. 280

Notes to Required Supplementary Information (continued)  
June 30, 2022

**PERA – GENERAL EMPLOYEES RETIREMENT FUND (CONTINUED)**

**2019 CHANGES IN PLAN PROVISIONS**

- The employer supplemental contribution was changed prospectively, decreasing from \$31.0 million to \$21.0 million per year. The state's special funding contribution was changed prospectively, requiring \$16.0 million due per year through 2031.

**2019 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The mortality projection scale was changed from MP-2017 to MP-2018.

**2018 CHANGES IN PLAN PROVISIONS**

- The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018.
- Deferred augmentation was changed to zero percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Contribution stabilizer provisions were repealed.
- Post-retirement benefit increases were changed from 1.00 percent per year, with a provision to increase to 2.50 percent upon attainment of 90.00 percent funding ratio, to 50.00 percent of the Social Security Cost of Living Adjustment, not less than 1.00 percent and not more than 1.50 percent, beginning January 1, 2019.
- For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches normal retirement age. Does not apply to Rule of 90 retirees, disability benefit recipients, or survivors.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

**2018 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.00 percent per year through 2044, and 2.50 percent per year thereafter, to 1.25 percent per year.

INDEPENDENT SCHOOL DISTRICT NO. 280

Notes to Required Supplementary Information (continued)  
June 30, 2022

**PERA – GENERAL EMPLOYEES RETIREMENT FUND (CONTINUED)**

**2017 CHANGES IN PLAN PROVISIONS**

- The state's contribution for the Minneapolis Employees Retirement Fund equals \$16.0 million in 2017 and 2018, and \$6.0 million thereafter.
- The Employer Supplemental Contribution for the Minneapolis Employees Retirement Fund changed from \$21.0 million to \$31.0 million in calendar years 2019 to 2031. The state's contribution changed from \$16.0 million to \$6.0 million in calendar years 2019 to 2031.

**2017 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The Combined Service Annuity (CSA) loads were changed from 0.80 percent for active members and 60.00 percent for vested and nonvested deferred members. The revised CSA loads are now zero percent for active member liability, 15.00 percent for vested deferred member liability, and 3.00 percent for nonvested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year for all years, to 1.00 percent per year through 2044, and 2.50 percent per year thereafter.

**2016 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2035, and 2.50 percent per year thereafter, to 1.00 percent per year for all years.
- The assumed investment return was changed from 7.90 percent to 7.50 percent. The single discount rate was changed from 7.90 percent to 7.50 percent.
- Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth, and 2.50 percent for inflation.

**2015 CHANGES IN PLAN PROVISIONS**

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Retirement Fund, which increased the total pension liability by \$1.1 billion and increased the fiduciary plan net position by \$892.0 million. Upon consolidation, state and employer contributions were revised; the state's contribution of \$6.0 million, which meets the special funding situation definition, was due September 2015.

**2015 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2030, and 2.50 percent per year thereafter, to 1.00 percent per year through 2035, and 2.50 percent per year thereafter.

INDEPENDENT SCHOOL DISTRICT NO. 280

Notes to Required Supplementary Information (continued)  
June 30, 2022

**TEACHERS RETIREMENT ASSOCIATION (TRA)**

**2021 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The investment return assumption was changed from 7.50 percent to 7.00 percent.

**2018 CHANGES IN PLAN PROVISIONS**

- The cost of living adjustment (COLA) was reduced from 2.00 percent each January 1 to 1.00 percent, effective January 1, 2019. Beginning January 1, 2024, the COLA will increase 0.10 percent each year until reaching the ultimate rate of 1.50 percent on January 1, 2028.
- Beginning July 1, 2024, eligibility for the first COLA changes to normal retirement age (age 65 to 66, depending on date of birth). However, members who retire under Rule of 90 and members who are at least age 62 with 30 years of service credit, are exempt.
- The COLA trigger provision, which would have increased the COLA to 2.50 percent if the funded ratio was at least 90.00 percent for two consecutive years, was eliminated.
- Augmentation in the early retirement reduction factors is phased out over a five-year period beginning July 1, 2019 and ending June 30, 2024 (this reduces early retirement benefits). Members who retire and are at least age 62 with 30 years of service are exempt.
- Augmentation on deferred benefits will be reduced to zero percent beginning July 1, 2019. Interest payable on refunds to members was reduced from 4.00 percent to 3.00 percent, effective July 1, 2018. Interest due on payments and purchases from members, employers is reduced from 8.50 percent to 7.50 percent, effective July 1, 2018.
- The employer contribution rate is increased each July 1 over the next six years, (7.71 percent in 2018, 7.92 percent in 2019, 8.13 percent in 2020, 8.34 percent in 2021, 8.55 percent in 2022, and 8.75 percent in 2023). In addition, the employee contribution rate will increase from 7.50 percent to 7.75 percent on July 1, 2023. The state provides funding for the higher employer contribution rate through an adjustment in the school aid formula.

**2018 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The investment return assumption was changed from 8.50 percent to 7.50 percent.
- The single discount rate changed from 5.12 percent to 7.50 percent.

INDEPENDENT SCHOOL DISTRICT NO. 280

Notes to Required Supplementary Information (continued)  
June 30, 2022

**TEACHERS RETIREMENT ASSOCIATION (TRA) (CONTINUED)**

**2017 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The COLA was assumed to increase from 2.00 percent annually to 2.50 percent annually on July 1, 2045.
- The COLA was not assumed to increase to 2.50 percent, but remain at 2.00 percent for all future years.
- Adjustments were made to the CSA loads. The active load was reduced from 1.40 percent to zero percent, the vested inactive load increased from 4.00 percent to 7.00 percent, and the nonvested inactive load increased from 4.00 percent to 9.00 percent.
- The investment return assumption was changed from 8.00 percent to 7.50 percent.
- The price inflation assumption was lowered from 2.75 percent to 2.50 percent.
- The payroll growth assumption was lowered from 3.50 percent to 3.00 percent.
- The general wage growth assumption was lowered from 3.50 percent to 2.85 percent for 10 years, followed by 3.25 percent thereafter.
- The salary increase assumption was adjusted to reflect the changes in the general wage growth assumption.
- The single discount rate changed from 4.66 percent to 5.12 percent.

**2016 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The single discount rate was changed from 8.00 percent to 4.66 percent.

**2015 CHANGES IN PLAN PROVISIONS**

- The Duluth Teachers Retirement Fund Association was merged into the TRA on June 30, 2015.

**2015 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The annual COLA for the June 30, 2015 valuation assumed 2.00 percent. The prior year valuation used 2.00 percent, with an increase to 2.50 percent commencing in 2034.
- The discount rate used to measure the total pension liability was 8.00 percent. This is a decrease from the discount rate at the prior measurement date of 8.25 percent.

INDEPENDENT SCHOOL DISTRICT NO. 280

Notes to Required Supplementary Information (continued)  
June 30, 2022

**PENSION BENEFITS PLAN**

**2022 CHANGES IN PLAN PROVISIONS**

- Added a Governmental Accounting Standards Board Statement No. 73 benefit equal to 40.00 percent of pay for employees who attain age 62 with 12 years of service as an Administrator and are not eligible for the 50.00 percent of pay benefit.

**2022 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The mortality tables were updated from the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Teachers) with MP-2018 Generational Improvement Scale to the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Teachers) with MP-2020 Generational Improvement Scale.
- Salary and withdrawal rates were updated to reflect the latest experience study.
- The discount rate was changed from 2.10 percent to 3.80 percent.

**2021 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The discount rate was changed from 2.40 percent to 2.10 percent.

**2020 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The mortality tables were updated from the RP-2014 White Collar Mortality Tables with MP-2016 Generational Improvement Scale to the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Teachers) with MP-2018 Generational Improvement Scale.
- The salary increase rates were changed from a flat 3.00 percent per year for all employees, to rates which vary by service and contract group.
- The discount rate was changed from 3.10 percent to 2.40 percent.

**2019 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The discount rate was changed from 3.40 percent to 3.10 percent.

**2018 CHANGES IN PLAN PROVISIONS**

- One retiree with a special agreement was paid a specified amount during the year.

**2018 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The mortality tables were updated from the RP-2014 White Collar Mortality Tables with MP-2015 Generational Improvement Scale to the RP-2014 White Collar Mortality Tables with MP-2016 Generational Improvement Scale.



INDEPENDENT SCHOOL DISTRICT NO. 280

Notes to Required Supplementary Information (continued)  
June 30, 2022

**OTHER POST-EMPLOYMENT BENEFITS PLAN**

**2022 CHANGES IN PLAN PROVISIONS**

- Post-employment medical and dental subsidies were added for the current superintendent.

**2022 CHANGES IN ACTUARIAL ASSUMPTIONS**

- Healthcare trend rates changed to better anticipate short-term and long-term medical increases.
- The mortality tables were updated from the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Teachers) with MP-2018 Generational Improvement Scale to the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Teachers) with MP-2020 Generational Improvement Scale.
- Salary and withdrawal rates were updated to reflect the latest experience study.
- The expected long-term investment rate was changed from 2.40 percent to 4.00 percent.
- The discount rate was changed from 2.10 percent to 3.80 percent.

**2021 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The expected long-term investment rate was changed from 2.90 percent to 2.40 percent.
- The discount rate was changed from 2.50 percent to 2.10 percent.

**2020 CHANGES IN ACTUARIAL ASSUMPTIONS**

- Healthcare trend rates changed to better anticipate short-term and long-term medical increases.
- The mortality tables were updated from the RP-2014 White Collar Mortality Tables with MP-2016 Generational Improvement Scale to the Pub-2010 Public Retirement Plans Headcount-Weighted Mortality Tables (General, Teachers) with MP-2018 Generational Improvement Scale.
- The salary increase rates were changed from a flat 3.00 percent per year for all employees, to rates which vary by service and contract group.
- The discount rate was changed from 2.90 percent to 2.50 percent.

**2019 CHANGES IN ACTUARIAL ASSUMPTIONS**

- The discount rate was changed from 3.20 percent to 2.90 percent.

**2018 CHANGES IN ACTUARIAL ASSUMPTIONS**

- Healthcare trend rates changed to better anticipate short-term and long-term medical increases.
- The mortality tables were updated from the RP-2014 White Collar Headcount-Weighted Mortality Tables (General, Teachers) with MP-2015 Generational Improvement Scale to the RP-2014 White Collar Headcount-Weighted Mortality Tables (General, Teachers) with MP-2016 Generational Improvement Scale.

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## SUPPLEMENTARY INFORMATION

## INDEPENDENT SCHOOL DISTRICT NO. 280

Nonmajor Governmental Funds  
Combining Balance Sheet  
as of June 30, 2022

	Special Revenue Funds		
	Food Service	Community Service	Total
Assets			
Cash and temporary investments	\$ 1,083,468	\$ 537,025	\$ 1,620,493
Receivables			
Current taxes	—	243,427	243,427
Delinquent taxes	—	3,820	3,820
Accounts and interest	625	2,454	3,079
Due from other governmental units	107,879	78,751	186,630
Inventory	35,176	—	35,176
Total assets	<u>\$ 1,227,148</u>	<u>\$ 865,477</u>	<u>\$ 2,092,625</u>
Liabilities			
Salaries payable	\$ 16,564	\$ 35,959	\$ 52,523
Accounts and contracts payable	13,511	10,369	23,880
Due to other governmental units	417	2,007	2,424
Unearned revenue	27,082	37,600	64,682
Total liabilities	<u>57,574</u>	<u>85,935</u>	<u>143,509</u>
Deferred inflows of resources			
Property taxes levied for subsequent year	—	488,001	488,001
Unavailable revenue – delinquent taxes	—	3,806	3,806
Total deferred inflows of resources	<u>—</u>	<u>491,807</u>	<u>491,807</u>
Fund balances (deficit)			
Nonspendable	35,176	—	35,176
Restricted	1,134,398	361,613	1,496,011
Unassigned	—	(73,878)	(73,878)
Total fund balances	<u>1,169,574</u>	<u>287,735</u>	<u>1,457,309</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,227,148</u>	<u>\$ 865,477</u>	<u>\$ 2,092,625</u>

INDEPENDENT SCHOOL DISTRICT NO. 280

Nonmajor Governmental Funds  
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances  
Year Ended June 30, 2022

	Special Revenue Funds		
	Food Service	Community Service	Total
Revenue			
Local sources			
Property taxes	\$ —	\$ 457,256	\$ 457,256
Investment earnings (charges)	(301)	(433)	(734)
Other	67,301	854,132	921,433
State sources	101,229	758,572	859,801
Federal sources	3,525,152	6,383	3,531,535
Total revenue	3,693,381	2,075,910	5,769,291
Expenditures			
Current			
Food service	3,015,247	—	3,015,247
Community service	—	2,254,992	2,254,992
Capital outlay	31,495	—	31,495
Total expenditures	3,046,742	2,254,992	5,301,734
Excess (deficiency) of revenue over expenditures	646,639	(179,082)	467,557
Other financing sources			
Sale of capital assets	1,873	—	1,873
Net change in fund balances	648,512	(179,082)	469,430
Fund balances			
Beginning of year	521,062	466,817	987,879
End of year	\$ 1,169,574	\$ 287,735	\$ 1,457,309

## INDEPENDENT SCHOOL DISTRICT NO. 280

General Fund  
Comparative Balance Sheet  
as of June 30, 2022 and 2021

	2022	2021
Assets		
Cash and temporary investments	\$ 19,858,230	\$ 21,700,296
Receivables		
Current taxes	8,906,441	8,523,542
Delinquent taxes	137,506	125,650
Accounts and interest	435,391	66,202
Due from other governmental units	8,046,213	5,197,881
Due from OPEB trust	606,214	697,086
Leases	336,005	—
Inventory	40,383	41,968
Prepaid items	29,513	416,274
Total assets	<u>\$ 38,395,896</u>	<u>\$ 36,768,899</u>
Liabilities		
Salaries payable	\$ 953,494	\$ 495,252
Accounts and contracts payable	511,628	429,622
Due to other governmental units	973,359	701,848
Total liabilities	<u>2,438,481</u>	<u>1,626,722</u>
Deferred inflows of resources		
Lease revenue for subsequent years	336,005	—
Property taxes levied for subsequent year	16,144,444	15,399,020
Unavailable revenue – delinquent taxes	137,381	121,483
Total deferred inflows of resources	<u>16,617,830</u>	<u>15,520,503</u>
Fund balances		
Nonspendable for inventory	40,383	41,968
Nonspendable for prepaid items	29,513	416,274
Restricted for student activities	78,541	71,791
Restricted for scholarships	434,152	434,923
Restricted for capital projects levy	853,125	626,301
Restricted for operating capital	453,402	373,849
Restricted for area learning center	483,739	345,573
Restricted for basic skills extended time	410,666	427,074
Restricted for long-term facilities maintenance	741,403	1,734,360
Restricted for Medical Assistance	75,469	106,849
Assigned for third party special education	335,054	335,054
Assigned for synthetic turf	377,403	362,271
Assigned for alternative compensation	98,402	—
Assigned for carryover spending	—	258,424
Assigned for school specific carryover	348,453	141,501
Assigned for program initiative	905,027	905,027
Assigned for enrollment	600,000	600,000
Assigned for future retirement	638,422	638,422
Assigned for COVID-19	380,692	499,303
Assigned for food service donations	5,615	—
Assigned for subsequent year's budget	1,095,890	94,620
Unassigned	10,954,234	11,208,090
Total fund balances	<u>19,339,585</u>	<u>19,621,674</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 38,395,896</u>	<u>\$ 36,768,899</u>

INDEPENDENT SCHOOL DISTRICT NO. 280

General Fund  
Schedule of Revenue, Expenditures, and Changes in Fund Balances  
Budget and Actual  
Year Ended June 30, 2022  
(With Comparative Actual Amounts for the Year Ended June 30, 2021)

	2022		Over (Under) Budget	2021
	Budget	Actual		Actual
Revenue				
Local sources				
Property taxes	\$ 17,137,896	\$ 17,296,011	\$ 158,115	\$ 17,711,182
Investment earnings (charges)	22,500	(20,218)	(42,718)	57,517
Other	1,160,132	1,012,713	(147,419)	596,313
State sources	46,068,918	46,153,497	84,579	45,171,242
Federal sources	7,257,730	8,551,970	1,294,240	4,835,776
Total revenue	71,647,176	72,993,973	1,346,797	68,372,030
Expenditures				
Current				
Administration				
Salaries	1,897,469	1,856,750	(40,719)	1,763,232
Employee benefits	626,000	577,081	(48,919)	585,494
Purchased services	64,075	31,440	(32,635)	29,019
Supplies and materials	91,240	66,304	(24,936)	41,368
Capital expenditures	—	—	—	779
Other expenditures	96,539	43,081	(53,458)	54,703
Total administration	2,775,323	2,574,656	(200,667)	2,474,595
District support services				
Salaries	1,237,232	1,160,012	(77,220)	1,029,707
Employee benefits	479,913	464,947	(14,966)	424,956
Purchased services	578,581	514,221	(64,360)	533,611
Supplies and materials	372,000	461,876	89,876	359,931
Capital expenditures	5,500	2,297	(3,203)	400
Other expenditures	54,491	30,581	(23,910)	44,591
Total district support services	2,727,717	2,633,934	(93,783)	2,393,196
Elementary and secondary regular instruction				
Salaries	19,615,122	20,160,590	545,468	19,539,394
Employee benefits	7,051,928	7,063,006	11,078	6,930,387
Purchased services	1,889,489	2,089,749	200,260	1,425,509
Supplies and materials	963,228	694,182	(269,046)	670,985
Capital expenditures	14,437	13,113	(1,324)	30,871
Other expenditures	215,711	166,984	(48,727)	148,652
Total elementary and secondary regular instruction	29,749,915	30,187,624	437,709	28,745,798

## INDEPENDENT SCHOOL DISTRICT NO. 280

General Fund  
Schedule of Revenue, Expenditures, and Changes in Fund Balances  
Budget and Actual (continued)  
Year Ended June 30, 2022  
(With Comparative Actual Amounts for the Year Ended June 30, 2021)

	2022			2021
	Budget	Actual	Over (Under) Budget	Actual
Expenditures (continued)				
Current (continued)				
Vocational education instruction				
Salaries	551,435	548,626	(2,809)	307,434
Employee benefits	186,338	188,318	1,980	107,187
Purchased services	29,983	23,778	(6,205)	22,884
Supplies and materials	18,465	22,340	3,875	17,983
Other expenditures	1,500	2,124	624	1,893
Total vocational education instruction	787,721	785,186	(2,535)	457,381
Special education instruction				
Salaries	8,621,295	8,731,106	109,811	8,080,014
Employee benefits	3,055,836	3,013,096	(42,740)	2,811,313
Purchased services	898,830	700,039	(198,791)	713,545
Supplies and materials	143,961	137,205	(6,756)	88,898
Other expenditures	52,090	48,483	(3,607)	50,240
Total special education instruction	12,772,012	12,629,929	(142,083)	11,744,010
Instructional support services				
Salaries	2,267,053	2,285,642	18,589	1,900,690
Employee benefits	761,403	727,252	(34,151)	637,592
Purchased services	343,908	324,237	(19,671)	380,684
Supplies and materials	1,112,642	1,259,653	147,011	1,101,754
Capital expenditures	587,500	525,033	(62,467)	515,953
Other expenditures	266,205	239,040	(27,165)	14,397
Total instructional support services	5,338,711	5,360,857	22,146	4,551,070
Pupil support services				
Salaries	3,444,431	3,456,487	12,056	2,915,631
Employee benefits	1,249,726	1,212,499	(37,227)	1,077,592
Purchased services	2,227,481	4,490,563	2,263,082	1,793,706
Supplies and materials	261,230	313,890	52,660	163,221
Capital expenditures	605,915	495,564	(110,351)	526,799
Other expenditures	17,917	15,232	(2,685)	12,301
Total pupil support services	7,806,700	9,984,235	2,177,535	6,489,250



INDEPENDENT SCHOOL DISTRICT NO. 280

General Fund  
Schedule of Revenue, Expenditures, and Changes in Fund Balances  
Budget and Actual (continued)  
Year Ended June 30, 2022  
(With Comparative Actual Amounts for the Year Ended June 30, 2021)

	2022		2021
	Budget	Actual	Over (Under) Budget
			Actual
Expenditures (continued)			
Current (continued)			
Sites and buildings			
Salaries	2,031,878	2,085,374	53,496
Employee benefits	802,684	828,130	25,446
Purchased services	2,880,018	3,060,463	180,445
Supplies and materials	382,820	400,084	17,264
Capital expenditures	1,942,719	1,871,193	(71,526)
Other expenditures	13,752	6,115	(7,637)
Total sites and buildings	8,053,871	8,251,359	197,488
Fiscal and other fixed cost programs			
Purchased services	239,330	341,421	102,091
Other expenditures	47,120	25,062	(22,058)
Total fiscal and other fixed cost programs	286,450	366,483	80,033
Debt service			
Principal	996,505	448,490	(548,015)
Interest and fiscal charges	47,318	96,813	49,495
Total debt service	1,043,823	545,303	(498,520)
Total expenditures	71,342,243	73,319,566	1,977,323
Excess (deficiency) of revenue over expenditures	304,933	(325,593)	(630,526)
Other financing sources			
Insurance recovery	73,710	40,493	(33,217)
Sale of capital assets	29,200	3,011	(26,189)
Total other financing sources	102,910	43,504	(59,406)
Net change in fund balances	\$ 407,843	(282,089)	\$ (689,932)
Fund balances			
Beginning of year		19,621,674	16,197,751
End of year		\$ 19,339,585	\$ 19,621,674

INDEPENDENT SCHOOL DISTRICT NO. 280

Food Service Special Revenue Fund  
Comparative Balance Sheet  
as of June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
Assets		
Cash and temporary investments	\$ 1,083,468	\$ 161,706
Receivables		
Due from other governmental units	107,879	384,379
Accounts and interest	625	—
Inventory	35,176	44,353
Prepaid items	<u>—</u>	<u>1,260</u>
Total assets	<u><u>\$ 1,227,148</u></u>	<u><u>\$ 591,698</u></u>
Liabilities		
Salaries payable	\$ 16,564	\$ 19,567
Accounts and contracts payable	13,511	21,766
Due to other governmental units	417	398
Unearned revenue	<u>27,082</u>	<u>28,905</u>
Total liabilities	57,574	70,636
Fund balances		
Nonspendable for inventory	35,176	44,353
Nonspendable for prepaid items	—	1,260
Restricted for food service	<u>1,134,398</u>	<u>475,449</u>
Total fund balances	<u><u>1,169,574</u></u>	<u><u>521,062</u></u>
Total liabilities and fund balances	<u><u>\$ 1,227,148</u></u>	<u><u>\$ 591,698</u></u>

INDEPENDENT SCHOOL DISTRICT NO. 280

Food Service Special Revenue Fund  
Schedule of Revenue, Expenditures, and Changes in Fund Balances  
Budget and Actual  
Year Ended June 30, 2022  
(With Comparative Actual Amounts for the Year Ended June 30, 2021)

	2022			2021
	Budget	Actual	Over (Under) Budget	Actual
Revenue				
Local sources				
Investment earnings (charges)	\$ 200	\$ (301)	\$ (501)	\$ 537
Other – primarily meal sales	109,700	67,301	(42,399)	34,358
State sources	25,000	101,229	76,229	–
Federal sources	3,074,806	3,525,152	450,346	2,578,319
Total revenue	<u>3,209,706</u>	<u>3,693,381</u>	<u>483,675</u>	<u>2,613,214</u>
Expenditures				
Current				
Salaries	968,200	1,032,523	64,323	869,165
Employee benefits	377,531	403,668	26,137	350,092
Purchased services	93,454	66,713	(26,741)	48,818
Supplies and materials	1,502,354	1,501,739	(615)	1,056,623
Other expenditures	14,330	10,604	(3,726)	4,962
Capital outlay	182,150	31,495	(150,655)	–
Total expenditures	<u>3,138,019</u>	<u>3,046,742</u>	<u>(91,277)</u>	<u>2,329,660</u>
Excess of revenue over expenditures	71,687	646,639	574,952	283,554
Other financing sources				
Sale of capital assets	<u>1,000</u>	<u>1,873</u>	<u>873</u>	<u>–</u>
Net change in fund balances	<u>\$ 72,687</u>	<u>648,512</u>	<u>\$ 575,825</u>	<u>283,554</u>
Fund balances				
Beginning of year		<u>521,062</u>		<u>237,508</u>
End of year		<u>\$ 1,169,574</u>		<u>\$ 521,062</u>

## INDEPENDENT SCHOOL DISTRICT NO. 280

Community Service Special Revenue Fund  
Comparative Balance Sheet  
as of June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
Assets		
Cash and temporary investments	\$ 537,025	\$ 660,838
Receivables		
Current taxes	243,427	231,948
Delinquent taxes	3,820	3,538
Accounts and interest	2,454	6,178
Due from other governmental units	<u>78,751</u>	<u>78,243</u>
Total assets	<u><u>\$ 865,477</u></u>	<u><u>\$ 980,745</u></u>
Liabilities		
Salaries payable	\$ 35,959	\$ 30,382
Accounts and contracts payable	10,369	10,481
Due to other governmental units	2,007	7,395
Unearned revenue	<u>37,600</u>	<u>—</u>
Total liabilities	<u>85,935</u>	<u>48,258</u>
Deferred inflows of resources		
Property taxes levied for subsequent year	488,001	462,275
Unavailable revenue – delinquent taxes	<u>3,806</u>	<u>3,395</u>
Total deferred inflows of resources	<u>491,807</u>	<u>465,670</u>
Fund balances (deficit)		
Restricted for early childhood family education	28,338	131,942
Restricted for school readiness	256,530	325,764
Restricted for community service	76,745	135,956
Unassigned – community education restricted account deficit	<u>(73,878)</u>	<u>(126,845)</u>
Total fund balances	<u>287,735</u>	<u>466,817</u>
Total liabilities, deferred inflows of resources, and fund balances	<u><u>\$ 865,477</u></u>	<u><u>\$ 980,745</u></u>

INDEPENDENT SCHOOL DISTRICT NO. 280

Community Service Special Revenue Fund  
Schedule of Revenue, Expenditures, and Changes in Fund Balances  
Budget and Actual  
Year Ended June 30, 2022  
(With Comparative Actual Amounts for the Year Ended June 30, 2021)

	2022			2021
	Budget	Actual	Over (Under) Budget	Actual
Revenue				
Local sources				
Property taxes	\$ 518,938	\$ 457,256	\$ (61,682)	\$ 471,739
Investment earnings (charges)	5,000	(433)	(5,433)	2,106
Other – primarily tuition and fees	744,275	854,132	109,857	578,814
State sources	804,396	758,572	(45,824)	773,665
Federal sources	6,392	6,383	(9)	65,969
Total revenue	<u>2,079,001</u>	<u>2,075,910</u>	<u>(3,091)</u>	<u>1,892,293</u>
Expenditures				
Current				
Salaries	1,180,324	1,319,687	139,363	1,101,133
Employee benefits	404,557	451,855	47,298	388,196
Purchased services	302,471	384,927	82,456	440,060
Supplies and materials	87,114	95,982	8,868	87,770
Other expenditures	7,086	2,541	(4,545)	8,882
Capital outlay	–	–	–	94
Total expenditures	<u>1,981,552</u>	<u>2,254,992</u>	<u>273,440</u>	<u>2,026,135</u>
Net change in fund balances	<u>\$ 97,449</u>	<u>(179,082)</u>	<u>\$ (276,531)</u>	<u>(133,842)</u>
Fund balances				
Beginning of year		<u>466,817</u>		<u>600,659</u>
End of year		<u>\$ 287,735</u>		<u>\$ 466,817</u>

INDEPENDENT SCHOOL DISTRICT NO. 280

Capital Projects – Building Construction Fund  
Comparative Balance Sheet  
as of June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
Assets		
Cash and temporary investments	\$ 1,850,123	\$ 12,575,064
Receivables		
Accounts and interest	—	64,123
	<u>—</u>	<u>64,123</u>
Total assets	<u>\$ 1,850,123</u>	<u>\$ 12,639,187</u>
Liabilities		
Accounts and contracts payable	\$ 888,761	\$ 3,918,271
Fund balances		
Restricted for long-term facilities maintenance	—	4,185,050
Restricted for capital projects	961,362	4,535,866
Total fund balances	<u>961,362</u>	<u>8,720,916</u>
	<u>—</u>	<u>—</u>
Total liabilities and fund balances	<u>\$ 1,850,123</u>	<u>\$ 12,639,187</u>

INDEPENDENT SCHOOL DISTRICT NO. 280

Capital Projects – Building Construction Fund  
 Schedule of Revenue, Expenditures, and Changes in Fund Balances  
 Budget and Actual  
 Year Ended June 30, 2022  
 (With Comparative Actual Amounts for the Year Ended June 30, 2021)

	2022			2021
	Budget	Actual	Over (Under) Budget	Actual
Revenue				
Local sources				
Investment earnings	\$ 3,500	\$ 6,923	\$ 3,423	\$ 232,886
Other	—	50,000	50,000	—
Total revenue	3,500	56,923	53,423	232,886
Expenditures				
Capital outlay				
Salaries	40,139	65,101	24,962	51,641
Employee benefits	15,277	20,907	5,630	20,279
Purchased services	427,407	471,458	44,051	1,751,542
Capital expenditures	7,112,829	7,259,011	146,182	33,619,064
Total expenditures	7,595,652	7,816,477	220,825	35,442,526
Net change in fund balances	\$ (7,592,152)	(7,759,554)	\$ (167,402)	(35,209,640)
Fund balances				
Beginning of year		8,720,916		43,930,556
End of year		\$ 961,362		\$ 8,720,916

## INDEPENDENT SCHOOL DISTRICT NO. 280

Debt Service Fund  
Comparative Balance Sheet  
as of June 30, 2022  
(With Comparative Totals as of June 30, 2021)

	Regular Debt Service Account	OPEB Debt Service Account	Totals	
			2022	2021
Assets				
Cash and temporary investments	\$ 5,186,848	\$ 1,397,618	\$ 6,584,466	\$ 6,621,460
Receivables				
Current taxes	3,648,978	1,037,133	4,686,111	4,639,365
Delinquent taxes	60,865	12,647	73,512	65,554
Total assets	<u>\$ 8,896,691</u>	<u>\$ 2,447,398</u>	<u>\$ 11,344,089</u>	<u>\$ 11,326,379</u>
Deferred inflows of resources				
Property taxes levied for subsequent year	\$ 7,315,164	\$ 2,079,157	\$ 9,394,321	\$ 9,246,303
Unavailable revenue – delinquent taxes	60,832	13,278	74,110	63,260
Total deferred inflows of resources	<u>7,375,996</u>	<u>2,092,435</u>	<u>9,468,431</u>	<u>9,309,563</u>
Fund balances				
Restricted for debt service	<u>1,520,695</u>	<u>354,963</u>	<u>1,875,658</u>	<u>2,016,816</u>
Total deferred inflows of resources and fund balances	<u>\$ 8,896,691</u>	<u>\$ 2,447,398</u>	<u>\$ 11,344,089</u>	<u>\$ 11,326,379</u>



## INDEPENDENT SCHOOL DISTRICT NO. 280

Debt Service Fund  
Schedule of Revenue, Expenditures, and Changes in Fund Balances  
Budget and Actual  
Year Ended June 30, 2022  
(With Comparative Actual Amounts for the Year Ended June 30, 2021)

	2022				2021	
	Actual					
		Regular	OPEB		Over (Under)	
	Budget	Debt Service	Debt Service	Total	Budget	Actual
		Account	Account			
Revenue						
Local sources						
Property taxes	\$ 9,245,222	\$ 7,068,725	\$ 2,074,784	\$ 9,143,509	\$ (101,713)	\$ 9,762,301
Investment earnings (charges)	10,000	(1,705)	—	(1,705)	(11,705)	8,107
Total revenue	9,255,222	7,067,020	2,074,784	9,141,804	(113,418)	9,770,408
Expenditures						
Debt service						
Principal	4,235,000	2,550,000	1,685,000	4,235,000	—	4,075,000
Interest	5,042,588	4,695,038	347,550	5,042,588	—	5,187,286
Fiscal charges and other	54,912	54,310	475	54,785	(127)	6,425
Total expenditures	9,332,500	7,299,348	2,033,025	9,332,373	(127)	9,268,711
Excess (deficiency) of revenue over expenditures	(77,278)	(232,328)	41,759	(190,569)	(113,291)	501,697
Other financing sources (uses)						
Refunding bond issuance	2,230,000	2,230,000	—	2,230,000	—	—
Premium on bond issuance	234,411	234,411	—	234,411	—	—
Paid to refunding escrow	(2,415,000)	(2,415,000)	—	(2,415,000)	—	—
Total other financing sources (uses)	49,411	49,411	—	49,411	—	—
Net change in fund balances	<u>\$ (27,867)</u>	(182,917)	41,759	(141,158)	<u>\$ (113,291)</u>	501,697
Fund balances						
Beginning of year		1,703,612	313,204	2,016,816		1,515,119
End of year		<u>\$ 1,520,695</u>	<u>\$ 354,963</u>	<u>\$ 1,875,658</u>		<u>\$ 2,016,816</u>

## INDEPENDENT SCHOOL DISTRICT NO. 280

Internal Service Funds  
Combining Statement of Net Position  
as of June 30, 2022  
(With Comparative Totals as of June 30, 2021)

	Medical Benefits Self-Insurance	Dental Benefits Self-Insurance	Totals	
			2022	2021
Assets				
Current assets				
Cash and temporary investments	\$ 5,060,804	\$ 141,623	\$ 5,202,427	\$ 7,113,635
Receivables				
Accounts	6,459	4,440	10,899	9,977
Prepaid items	8,567	—	8,567	7,375
Total current assets	<u>5,075,830</u>	<u>146,063</u>	<u>5,221,893</u>	<u>7,130,987</u>
Liabilities				
Current liabilities				
Claims payable	708,949	13,125	722,074	534,604
Unearned revenue	902,403	48,696	951,099	913,200
Total current liabilities	<u>1,611,352</u>	<u>61,821</u>	<u>1,673,173</u>	<u>1,447,804</u>
Net position				
Unrestricted	<u>\$ 3,464,478</u>	<u>\$ 84,242</u>	<u>\$ 3,548,720</u>	<u>\$ 5,683,183</u>

INDEPENDENT SCHOOL DISTRICT NO. 280

Internal Service Funds  
Combining Statement of Revenue, Expenses, and Changes in Net Position  
Year Ended June 30, 2022  
(With Comparative Totals for the Year Ended June 30, 2021)

	Medical Benefits Self-Insurance	Dental Benefits Self-Insurance	Totals	
			2022	2021
Operating revenue				
Contributions from governmental funds	\$ 7,153,001	\$ 514,198	\$ 7,667,199	\$ 7,502,698
Operating expenses				
Medical benefit claims	9,254,970	—	9,254,970	7,314,396
Dental benefit claims	—	543,124	543,124	491,075
Total operating expenses	<u>9,254,970</u>	<u>543,124</u>	<u>9,798,094</u>	<u>7,805,471</u>
Operating income (loss)	(2,101,969)	(28,926)	(2,130,895)	(302,773)
Nonoperating revenue				
Investment earnings (charges)	<u>(3,490)</u>	<u>(78)</u>	<u>(3,568)</u>	<u>18,355</u>
Change in net position	(2,105,459)	(29,004)	(2,134,463)	(284,418)
Net position				
Beginning of year	<u>5,569,937</u>	<u>113,246</u>	<u>5,683,183</u>	<u>5,967,601</u>
End of year	<u>\$ 3,464,478</u>	<u>\$ 84,242</u>	<u>\$ 3,548,720</u>	<u>\$ 5,683,183</u>

INDEPENDENT SCHOOL DISTRICT NO. 280

Internal Service Funds  
Combining Statement of Cash Flows  
Year Ended June 30, 2022  
(With Comparative Totals for the Year Ended June 30, 2021)

	Medical Benefits Self-Insurance	Dental Benefits Self-Insurance	Totals	
			2022	2021
Cash flows from operating activities				
Contributions from governmental funds	\$ 7,192,452	\$ 510,532	\$ 7,702,984	\$ 7,486,418
Payments for medical claims	(9,068,500)	—	(9,068,500)	(7,295,255)
Payments for dental claims	—	(542,124)	(542,124)	(495,112)
Net cash flows from operating activities	(1,876,048)	(31,592)	(1,907,640)	(303,949)
Cash flows from investing activities				
Investment income received (charged)	(3,490)	(78)	(3,568)	18,355
Net change in cash and cash equivalents	(1,879,538)	(31,670)	(1,911,208)	(285,594)
Cash and cash equivalents				
Beginning of year	6,940,342	173,293	7,113,635	7,399,229
End of year	<u>\$ 5,060,804</u>	<u>\$ 141,623</u>	<u>\$ 5,202,427</u>	<u>\$ 7,113,635</u>
Reconciliation of operating income (loss) to net cash flows from operating activities				
Operating income (loss)	\$ (2,101,969)	\$ (28,926)	\$ (2,130,895)	\$ (302,773)
Adjustments to reconcile operating income (loss) to net cash flows from operating activities				
Changes in assets and liabilities				
Accounts receivable	(1,641)	719	(922)	(486)
Prepaid items	(1,192)	—	(1,192)	(7,375)
Claims payable	186,470	1,000	187,470	15,104
Unearned revenue	42,284	(4,385)	37,899	(8,419)
Net cash flows from operating activities	<u>\$ (1,876,048)</u>	<u>\$ (31,592)</u>	<u>\$ (1,907,640)</u>	<u>\$ (303,949)</u>

OTHER DISTRICT INFORMATION

(UNAUDITED)

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## INDEPENDENT SCHOOL DISTRICT NO. 280

Government-Wide Revenue by Type  
Last Ten Fiscal Years

Year Ended June 30,	Program Revenues		General Revenues			Total
	Charges for Services	Operating Grants and Contributions	Property Taxes	General Grants and Aids	Investment Earnings and Other	
2013	\$ 1,424,268 2.3%	\$ 9,746,687 15.6%	\$ 16,830,692 26.9%	\$ 33,166,877 53.1%	\$ 1,332,852 2.1%	\$ 62,501,376 100.0%
2014	1,583,759 2.4%	10,968,097 16.6%	13,361,381 20.2%	39,261,648 59.3%	1,060,054 1.5%	66,234,939 100.0%
2015	1,381,895 2.0%	10,858,507 15.8%	18,478,774 26.9%	36,866,254 53.8%	987,311 1.5%	68,572,741 100.0%
2016	1,584,189 2.2%	12,316,562 17.3%	18,231,651 25.6%	37,777,017 53.1%	1,245,057 1.8%	71,154,476 100.0%
2017	1,560,266 2.1%	12,880,552 17.4%	18,795,154 25.5%	39,625,932 53.7%	932,227 1.3%	73,794,131 100.0%
2018	1,833,335 2.5%	12,985,765 17.7%	18,537,869 25.3%	38,449,108 52.4%	1,538,817 2.1%	73,344,894 100.0%
2019	1,731,697 2.1%	13,055,457 16.0%	26,504,457 32.4%	36,127,245 44.2%	4,320,055 5.3%	81,738,911 100.0%
2020	1,492,769 1.8%	13,785,794 16.4%	27,653,830 32.9%	37,922,927 45.1%	3,203,835 3.8%	84,059,155 100.0%
2021	1,068,091 1.3%	16,364,623 19.6%	27,990,914 33.6%	36,678,555 44.0%	1,276,472 1.5%	83,378,655 100.0%
2022	1,200,022 1.4%	22,080,765 25.1%	26,923,935 30.7%	36,606,587 41.7%	992,647 1.1%	87,803,956 100.0%

Note: The impact of legislative changes to the “tax shift” on the amount of tax revenue recognized were particularly significant in fiscal year 2014. These changes were offset by equal adjustments to state aid payments.

INDEPENDENT SCHOOL DISTRICT NO. 280

Government-Wide Expenses by Program  
Last Ten Fiscal Years

Year Ended June 30,	Administration	District Support Services	Elementary and Secondary Regular Instruction	Vocational Education Instruction	Special Education Instruction	Instructional Support Services	Pupil Support Services
2013	\$ 2,463,144 3.9%	\$ 1,344,273 2.1%	\$ 26,204,800 41.5%	\$ 552,076 0.9%	\$ 10,325,009 16.3%	\$ 1,315,674 2.1%	\$ 5,014,798 7.9%
2014	2,704,943 4.2%	1,367,285 2.1%	26,209,555 40.5%	523,544 0.8%	10,709,470 16.5%	2,665,280 4.1%	5,612,101 8.7%
2015	2,780,256 4.2%	1,350,886 2.0%	27,446,721 41.0%	439,443 0.7%	11,177,578 16.7%	2,855,239 4.3%	5,511,201 8.2%
2016	2,441,557 3.4%	1,879,857 2.6%	28,500,351 39.3%	499,839 0.7%	12,410,065 17.1%	5,673,182 7.8%	5,619,303 7.7%
2017	3,205,654 3.7%	1,941,718 2.2%	40,383,383 46.1%	453,790 0.5%	15,977,707 18.2%	3,615,236 4.1%	6,640,241 7.6%
2018	3,226,510 3.8%	2,209,014 2.6%	35,798,892 42.2%	537,777 0.6%	15,041,531 17.7%	3,927,678 4.6%	6,395,379 7.6%
2019	1,921,888 3.3%	2,038,601 3.5%	18,949,610 32.6%	333,061 0.6%	8,264,835 14.2%	2,987,518 5.1%	5,556,435 9.6%
2020	2,926,141 3.8%	2,157,245 2.8%	29,846,895 38.6%	466,338 0.6%	12,729,667 16.5%	3,858,263 5.0%	6,280,289 8.1%
2021	2,514,812 3.2%	2,376,927 3.0%	30,942,132 39.0%	480,947 0.6%	12,223,647 15.4%	4,676,005 5.9%	6,202,568 7.8%
2022	2,190,166 2.6%	2,545,834 3.0%	28,224,658 33.1%	765,380 0.9%	12,065,196 14.2%	5,255,569 6.2%	9,689,308 11.4%

Note: The District began allocating all depreciation to the applicable program areas in 2020, thereby eliminating unallocated depreciation.



Sites and Buildings	Fiscal and Other Fixed Cost Programs	Food Service	Community Service	Unallocated Depreciation	Interest and Fiscal Charges	Total
\$ 6,654,356 10.5%	\$ 251,815 0.4%	\$ 2,086,777 3.3%	\$ 1,245,474 2.0%	\$ 3,219,889 5.1%	\$ 2,483,173 4.0%	\$ 63,161,258 100.0%
5,136,435 7.9%	279,042 0.4%	2,372,816 3.7%	1,335,512 2.1%	3,296,138 5.1%	2,577,800 3.9%	64,789,921 100.0%
6,124,862 9.1%	318,428 0.5%	2,390,570 3.6%	1,344,766 2.0%	3,246,459 4.8%	1,957,346 2.9%	66,943,755 100.0%
5,901,471 8.1%	268,482 0.4%	2,675,729 3.7%	1,519,388 2.1%	3,234,815 4.5%	1,903,059 2.6%	72,527,098 100.0%
5,733,901 6.5%	248,327 0.3%	2,771,245 3.2%	1,668,349 1.9%	3,235,338 3.7%	1,766,334 2.0%	87,641,223 100.0%
7,243,559 8.6%	233,841 0.3%	2,645,759 3.1%	1,703,165 2.0%	3,253,593 3.8%	2,578,471 3.1%	84,795,169 100.0%
5,757,551 9.9%	223,275 0.4%	2,657,883 4.6%	1,454,964 2.5%	3,284,068 5.6%	4,687,319 8.1%	58,117,008 100.0%
8,695,645 11.2%	271,303 0.4%	2,887,952 3.7%	1,938,043 2.5%	— —	5,283,250 6.8%	77,341,031 100.0%
10,568,828 13.3%	324,599 0.4%	2,330,987 2.9%	2,017,178 2.5%	— —	4,777,164 6.0%	79,435,794 100.0%
14,073,778 16.5%	366,483 0.4%	3,018,108 3.5%	2,190,865 2.6%	— —	4,757,781 5.6%	85,143,126 100.0%

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INDEPENDENT SCHOOL DISTRICT NO. 280

General Fund Revenue by Source  
Last Ten Fiscal Years

Year Ended June 30,	Local Property Tax Levies	State Revenue	Federal Revenue	Other Local and Miscellaneous	Total
2013	\$ 11,353,435 21.0%	\$ 38,123,440 70.7%	\$ 2,391,684 4.4%	\$ 2,088,697 3.9%	\$ 53,957,256 100.0%
2014	7,594,508 13.3%	44,992,848 78.8%	2,671,161 4.7%	1,837,042 3.2%	57,095,559 100.0%
2015	12,429,665 21.0%	42,796,472 72.3%	2,268,868 3.8%	1,667,896 2.9%	59,162,901 100.0%
2016	12,969,947 20.9%	45,073,735 72.5%	2,051,552 3.3%	2,048,208 3.3%	62,143,442 100.0%
2017	13,422,904 21.4%	45,677,476 72.8%	2,083,704 3.3%	1,592,465 2.5%	62,776,549 100.0%
2018	13,100,376 20.8%	46,142,115 73.2%	2,251,487 3.6%	1,533,633 2.4%	63,027,611 100.0%
2019	16,524,052 24.9%	46,183,093 69.6%	2,098,367 3.2%	1,528,684 2.3%	66,334,196 100.0%
2020	18,018,703 26.5%	45,674,571 67.3%	2,834,496 4.2%	1,390,374 2.0%	67,918,144 100.0%
2021	17,711,182 25.9%	45,171,242 66.0%	4,835,776 7.1%	653,830 1.0%	68,372,030 100.0%
2022	17,296,011 23.7%	46,153,497 63.2%	8,551,970 11.7%	992,495 1.4%	72,993,973 100.0%

Note: The impact of legislative changes to the “tax shift” on the amount of tax revenue recognized were particularly significant in fiscal year 2014. These changes were offset by equal adjustments to state aid payments.

INDEPENDENT SCHOOL DISTRICT NO. 280

General Fund Expenditures by Program  
Last Ten Fiscal Years

Year Ended June 30,	Administration	District Support Services	Elementary and Secondary Regular Instruction	Vocational Education Instruction	Special Education Instruction
2013	\$ 2,352,202 4.3%	\$ 1,333,360 2.4%	\$ 25,418,747 46.3%	\$ 531,952 1.0%	\$ 10,195,144 18.6%
2014	2,485,240 4.4%	1,322,189 2.4%	25,989,323 46.3%	506,708 0.9%	10,657,828 19.0%
2015	2,562,193 4.4%	1,307,061 2.3%	27,005,565 46.6%	417,657 0.7%	11,046,981 19.1%
2016	2,531,424 3.9%	1,868,531 2.9%	27,838,034 43.4%	484,356 0.8%	12,232,161 19.1%
2017	2,472,656 4.0%	1,890,917 3.1%	28,685,536 46.5%	295,009 0.5%	11,519,037 18.7%
2018	2,690,786 4.3%	2,282,534 3.7%	26,702,012 43.1%	439,099 0.7%	11,823,370 19.1%
2019	2,689,891 4.2%	2,138,021 3.3%	29,180,561 45.2%	473,959 0.7%	12,129,556 18.8%
2020	2,773,580 4.4%	2,214,339 3.5%	28,172,567 44.4%	446,106 0.7%	12,252,919 19.3%
2021	2,474,595 3.8%	2,393,196 3.7%	28,745,798 44.0%	457,381 0.7%	11,744,010 18.0%
2022	2,574,656 3.5%	2,633,934 3.6%	30,187,624 41.2%	785,186 1.1%	12,629,929 17.2%

Instructional Support Services		Pupil Support Services		Sites and Buildings		Other		Total	
\$	1,255,126 2.3%	\$	5,096,974 9.3%	\$	7,905,507 14.4%	\$	847,840 1.4%	\$	54,936,852 100.0%
	2,633,320 4.7%		5,470,787 9.7%		6,160,962 11.0%		935,255 1.6%		56,161,612 100.0%
	2,816,864 4.9%		5,537,272 9.5%		6,402,196 11.0%		886,727 1.5%		57,982,516 100.0%
	5,628,717 8.8%		5,650,890 8.8%		6,396,910 10.0%		1,557,185 2.3%		64,188,208 100.0%
	2,935,556 4.8%		6,107,461 9.9%		6,221,688 10.1%		1,555,329 2.4%		61,683,189 100.0%
	3,349,715 5.4%		6,333,655 10.2%		6,872,773 11.1%		1,498,822 2.4%		61,992,766 100.0%
	3,756,365 5.8%		6,313,381 9.8%		6,458,926 10.0%		1,456,153 2.2%		64,596,813 100.0%
	3,983,311 6.3%		6,341,124 10.0%		5,809,500 9.2%		1,466,801 2.2%		63,460,247 100.0%
	4,551,070 7.0%		6,489,250 9.9%		7,765,869 11.9%		673,056 1.0%		65,294,225 100.0%
	5,360,857 7.3%		9,984,235 13.6%		8,251,359 11.3%		911,786 1.2%		73,319,566 100.0%

INDEPENDENT SCHOOL DISTRICT NO. 280

School Tax Levies and Tax Capacity Rates by Fund  
Last Ten Fiscal Years

	Year Collectible	General Fund	Community Service Special Revenue Fund	Debt Service Fund	Total All Funds
<b>Levies</b>					
	2013	\$ 11,681,439	\$ 448,603	\$ 5,517,081	\$ 17,647,123
	2014	12,413,561	440,121	5,510,138	18,363,820
	2015	12,781,122	423,798	4,848,050	18,052,970
	2016	13,591,717	433,925	5,125,866	19,151,508
	2017	13,295,212	454,869	5,191,980	18,942,061
	2018	16,506,195	465,023	9,556,851	26,528,069
	2019	18,046,456	465,989	9,321,120	27,833,565
	2020	17,525,262	473,804	9,806,268	27,805,334
	2021	16,986,279	462,275	9,246,302	26,694,856
	2022	17,853,657	488,001	9,394,321	27,735,979
<b>Tax capacity rates</b>					
	2013	13.710	1.301	16.000	31.011
	2014	16.834	1.280	16.024	34.138
	2015	14.207	1.001	11.451	26.659
	2016	15.664	1.023	12.084	28.771
	2017	14.988	0.972	11.094	27.054
	2018	16.168	0.969	19.913	37.050
	2019	15.586	0.845	16.900	33.331
	2020	14.846	0.821	16.991	32.658
	2021	14.494	0.763	15.260	30.517
	2022	13.907	0.731	14.070	28.708

Source: State of Minnesota School Tax Report

INDEPENDENT SCHOOL DISTRICT NO. 280

Tax Capacities  
Last Ten Fiscal Years

For Taxes Collectible	Nonagricultural	Fiscal Disparities		Tax Increment	Total Tax Capacity
		Contribution	Distribution		
2013	\$ 41,734,658	\$ (5,994,792)	\$ 5,395,576	\$ (6,266,994)	\$ 34,868,448
2014	42,259,288	(6,684,990)	5,690,941	(6,640,874)	34,624,365
2015	46,463,214	(6,982,700)	5,553,498	(4,097,780)	40,936,232
2016	49,828,563	(7,775,655)	5,480,389	(4,809,613)	42,723,684
2017	53,877,113	(8,342,402)	6,063,378	(5,498,277)	46,099,812
2018	57,728,286	(8,277,082)	6,000,883	(5,852,405)	49,599,682
2019	62,741,676	(8,212,926)	6,544,357	(6,559,348)	54,513,759
2020	66,716,919	(9,279,808)	6,730,399	(6,770,124)	57,397,386
2021	71,067,212	(9,680,006)	7,086,490	(8,540,202)	59,933,494
2022	73,786,874	(10,375,715)	7,852,447	(4,966,175)	66,297,431

Source: State of Minnesota School Tax Report

INDEPENDENT SCHOOL DISTRICT NO. 280

Property Tax Levies and Receivables  
Last Ten Fiscal Years

For Taxes Collectible	Original Levy		
	Local Spread	Fiscal Disparities	Total Spread
2013	\$ 15,083,955	\$ 2,563,168	\$ 17,647,123
2014	15,451,538	2,912,282	18,363,820
2015	15,087,402	2,965,568	18,052,970
2016	16,814,889	2,336,619	19,151,508
2017	16,204,749	2,737,312	18,942,061
2018	24,099,392	2,428,677	26,528,069
2019	24,207,991	3,625,574	27,833,565
2020	24,410,184	3,395,150	27,805,334
2021	23,282,853	3,412,003	26,694,856
2022	24,278,547	3,457,432	27,735,979

Note: Delinquent taxes receivable are written off after seven years.

Source: State of Minnesota School Tax Report



Uncollected Taxes Receivable as of June 30, 2022

Delinquent		Current	
Amount	Percent	Amount	Percent
\$ —	— %	\$ —	— %
—	—	—	—
—	—	—	—
11,113	0.06	—	—
7,945	0.04	—	—
49,414	0.19	—	—
26,960	0.10	—	—
26,247	0.09	—	—
93,159	0.35	—	—
—	—	13,835,979	49.88
<u>\$ 214,838</u>		<u>\$ 13,835,979</u>	

INDEPENDENT SCHOOL DISTRICT NO. 280

Student Enrollment  
Last Ten Fiscal Years

Year Ended June 30,	Average Daily Membership (ADM) (for Students Served and Tuition Paid)					Total Pupil Units
	Handicapped and Pre-Kindergarten	Kindergarten	Elementary	Secondary	Total	
2013	97.00	407.88	2,063.44	1,853.72	4,422.04	5,017.11
2014	78.03	373.05	2,094.56	1,838.06	4,383.70	4,991.76
2015	90.27	369.00	2,151.30	1,761.09	4,371.66	4,723.88
2016	84.62	329.47	2,136.43	1,813.32	4,363.84	4,726.49
2017	153.83	292.39	2,110.31	1,822.44	4,378.97	4,743.47
2018	186.40	300.31	2,006.61	1,866.58	4,359.90	4,733.18
2019	210.28	269.91	1,916.25	1,834.58	4,231.02	4,597.92
2020	225.10	242.19	1,827.48	1,900.34	4,195.11	4,575.16
2021	201.35	275.58	1,747.03	1,914.57	4,138.53	4,521.45
2022	188.36	247.32	1,736.66	1,930.00	4,102.34	4,488.34

Note 1: Student enrollment for the most recent year is an estimate.

Note 2: ADM is weighted as follows in computing pupil units:

	Early Childhood and Kindergarten – Handicapped	Part-Time/ All-Day Kindergarten	Elementary 1–3	Elementary 4–6	Secondary
Fiscal 2013 through 2014	Various	0.612	1.115	1.060	1.300
Fiscal 2015 through 2022	1.000	0.550/1.000	1.000	1.000	1.200

#### OTHER REQUIRED REPORTS

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the School Board and Management of  
Independent School District No. 280  
Richfield, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 280 (the District) as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated December 20, 2022.

**INTERNAL CONTROL OVER FINANCIAL REPORTING**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify one deficiency in internal control, described in the accompanying Schedule of Findings and Recommendations as finding 2022-001, that we consider to be a material weakness.

(continued)

## **COMPLIANCE AND OTHER MATTERS**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **DISTRICT'S RESPONSE TO FINDING**

*Government Auditing Standards* requires the auditor to perform limited procedures on the District's response to the finding identified in our audit and described in the accompanying Schedule of Findings and Recommendations. The District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

## **PURPOSE OF THIS REPORT**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

*Malloy, Montague, Karnowski, Radosevich & Co., P.A.*

Minneapolis, Minnesota  
December 20, 2022

INDEPENDENT AUDITOR'S REPORT  
ON MINNESOTA LEGAL COMPLIANCE

To the School Board and Management of  
Independent School District No. 280  
Richfield, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 280 (the District) as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated December 20, 2022.

**MINNESOTA LEGAL COMPLIANCE**

In connection with our audit, nothing came to our attention that caused us to believe that the District failed to comply with the provisions of the contracting – bid laws, depositories of public funds and public investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and uniform financial accounting and reporting standards sections of the *Minnesota Legal Compliance Audit Guide for School Districts*, promulgated by the State Auditor pursuant to Minnesota Statutes § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

**PURPOSE OF THIS REPORT**

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this report is not suitable for any other purpose.

*Malloy, Montague, Karnowski, Radosevich & Co., P.A.*

Minneapolis, Minnesota  
December 20, 2022

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## INDEPENDENT SCHOOL DISTRICT NO. 280

### Schedule of Findings and Recommendations Year Ended June 30, 2022

#### A. FINANCIAL STATEMENT FINDINGS

##### MATERIAL WEAKNESS IN INTERNAL CONTROL OVER FINANCIAL REPORTING

###### 2022-001 Timeliness of Cash Reconciliations

**Criteria** – Internal controls over financial reporting are intended to allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. To be effective, control procedures such as periodic and year-end account and subledger reconciliations must be performed regularly, accurately, and in a timely manner.

**Condition** – During our audit, we noted that the monthly cash reconciliations prepared by Independent School District No. 280 (the District) were not being performed in a timely manner throughout the fiscal year, and the year-end reconciliation process was not completed until well after year-end. The effectiveness of this critical internal control was diminished, due to a lack of timeliness in completing the procedure.

**Questioned Costs** – Not applicable.

**Context** – Bank reconciliations were not being completed in a timely manner for the months of February 2022 through June 2022, and at year-end.

**Repeat Finding** – This is a current year and prior year finding.

**Cause** – This reconciliation process was not being completed in a timely manner for several months during the year, and the year-end cash reconciliation process was not completed until well after the end of the fiscal year.

**Effect** – This condition subjected the District to a higher risk that misstatements could occur due to errors or fraud, and not be prevented or detected in a timely manner.

**Recommendation** – We recommend that district management review its internal controls to ensure the timely and accurate completion of monthly cash reconciliations.

**View of Responsible Official and Planned Corrective Actions** – The District agrees with the finding. District management will continue to review its internal control procedures to ensure monthly cash reconciliations are accurately completed in a timely manner going forward. The District has separately issued a Corrective Action Plan related to this finding.

#### B. MINNESOTA LEGAL COMPLIANCE FINDINGS

None.

## INDEPENDENT SCHOOL DISTRICT NO. 280

Uniform Financial Accounting and Reporting Standards  
Compliance Table  
June 30, 2022

		Audit	UFARS	Audit – UFARS
<b>General Fund</b>				
Total revenue		\$ 72,993,973	\$ 72,993,973	\$ –
Total expenditures		\$ 73,319,566	\$ 73,319,567	\$ (1)
Nonspendable				
460	Nonspendable fund balance	\$ 69,896	\$ 69,896	\$ –
Restricted				
401	Student activities	\$ 78,541	\$ 78,541	\$ –
402	Scholarships	\$ 434,152	\$ 434,152	\$ –
403	Staff development	\$ –	\$ –	\$ –
407	Capital projects levy	\$ 853,125	\$ 853,125	\$ –
408	Cooperative revenue	\$ –	\$ –	\$ –
413	Projects funded by COP	\$ –	\$ –	\$ –
414	Operating debt	\$ –	\$ –	\$ –
416	Levy reduction	\$ –	\$ –	\$ –
417	Taconite building maintenance	\$ –	\$ –	\$ –
424	Operating capital	\$ 453,402	\$ 453,402	\$ –
426	\$25 taconite	\$ –	\$ –	\$ –
427	Disabled accessibility	\$ –	\$ –	\$ –
428	Learning and development	\$ –	\$ –	\$ –
434	Area learning center	\$ 483,739	\$ 483,739	\$ –
435	Contracted alternative programs	\$ –	\$ –	\$ –
436	State approved alternative program	\$ –	\$ –	\$ –
438	Gifted and talented	\$ –	\$ –	\$ –
440	Teacher development and evaluation	\$ –	\$ –	\$ –
441	Basic skills programs	\$ –	\$ –	\$ –
448	Achievement and integration	\$ –	\$ –	\$ –
449	Safe schools levy	\$ –	\$ –	\$ –
451	QZAB payments	\$ –	\$ –	\$ –
452	OPEB liability not in trust	\$ –	\$ –	\$ –
453	Unfunded severance and retirement levy	\$ –	\$ –	\$ –
459	Basic skills extended time	\$ 410,666	\$ 410,666	\$ –
467	Long-term facilities maintenance	\$ 741,403	\$ 741,403	\$ –
472	Medical Assistance	\$ 75,469	\$ 75,469	\$ –
473	PPP loans	\$ –	\$ –	\$ –
474	EIDL loans	\$ –	\$ –	\$ –
464	Restricted fund balance	\$ –	\$ –	\$ –
475	Title VII – Impact Aid	\$ –	\$ –	\$ –
476	PILT	\$ –	\$ –	\$ –
Committed				
418	Committed for separation	\$ –	\$ –	\$ –
461	Committed fund balance	\$ –	\$ –	\$ –
Assigned				
462	Assigned fund balance	\$ 4,784,958	\$ 4,784,958	\$ –
Unassigned				
422	Unassigned fund balance	\$ 10,954,234	\$ 10,954,234	\$ –
<b>Food Service</b>				
Total revenue		\$ 3,693,381	\$ 3,693,381	\$ –
Total expenditures		\$ 3,046,742	\$ 3,046,741	\$ 1
Nonspendable				
460	Nonspendable fund balance	\$ 35,176	\$ 35,176	\$ –
Restricted				
452	OPEB liability not in trust	\$ –	\$ –	\$ –
474	EIDL loans	\$ –	\$ –	\$ –
464	Restricted fund balance	\$ 1,134,398	\$ 1,134,398	\$ –
Unassigned				
463	Unassigned fund balance	\$ –	\$ –	\$ –
<b>Community Service</b>				
Total revenue		\$ 2,075,910	\$ 2,075,910	\$ –
Total expenditures		\$ 2,254,992	\$ 2,254,992	\$ –
Nonspendable				
460	Nonspendable fund balance	\$ –	\$ –	\$ –
Restricted				
426	\$25 taconite	\$ –	\$ –	\$ –
431	Community education	\$ (73,878)	\$ (73,878)	\$ –
432	ECFE	\$ 28,338	\$ 28,338	\$ –
440	Teacher development and evaluation	\$ –	\$ –	\$ –
444	School readiness	\$ 256,530	\$ 256,530	\$ –
447	Adult basic education	\$ –	\$ –	\$ –
452	OPEB liability not in trust	\$ –	\$ –	\$ –
473	PPP loans	\$ –	\$ –	\$ –
474	EIDL loans	\$ –	\$ –	\$ –
464	Restricted fund balance	\$ 76,745	\$ 76,745	\$ –
Unassigned				
463	Unassigned fund balance	\$ –	\$ –	\$ –

## INDEPENDENT SCHOOL DISTRICT NO. 280

Uniform Financial Accounting and Reporting Standards  
Compliance Table (continued)  
June 30, 2022

		Audit	UFARS	Audit – UFARS
<b>Building Construction</b>				
Total revenue		\$ 56,923	\$ 56,923	\$ –
Total expenditures		\$ 7,816,477	\$ 7,816,477	\$ –
Nonspendable				
460	Nonspendable fund balance	\$ –	\$ –	\$ –
Restricted				
407	Capital projects levy	\$ –	\$ –	\$ –
413	Projects funded by COP	\$ –	\$ –	\$ –
467	Long-term facilities maintenance	\$ –	\$ 1	\$ (1)
464	Restricted fund balance	\$ 961,362	\$ 961,361	\$ 1
Unassigned				
463	Unassigned fund balance	\$ –	\$ –	\$ –
<b>Debt Service</b>				
Total revenue		\$ 7,067,020	\$ 7,067,020	\$ –
Total expenditures		\$ 7,299,348	\$ 7,299,349	\$ (1)
Nonspendable				
460	Nonspendable fund balance	\$ –	\$ –	\$ –
Restricted				
425	Bond refundings	\$ –	\$ –	\$ –
433	Maximum effort loan	\$ –	\$ –	\$ –
451	QZAB payments	\$ –	\$ –	\$ –
467	Long-term facilities maintenance	\$ –	\$ –	\$ –
464	Restricted fund balance	\$ 1,520,695	\$ 1,520,695	\$ –
Unassigned				
463	Unassigned fund balance	\$ –	\$ –	\$ –
<b>Trust</b>				
Total revenue		\$ –	\$ –	\$ –
Total expenditures		\$ –	\$ –	\$ –
401	Student activities	\$ –	\$ –	\$ –
402	Scholarships	\$ –	\$ –	\$ –
422	Net position	\$ –	\$ –	\$ –
<b>Custodial</b>				
Total revenue		\$ 9,631	\$ 9,632	\$ (1)
Total expenditures		\$ 6,050	\$ 6,050	\$ –
401	Student activities	\$ –	\$ –	\$ –
402	Scholarships	\$ 27,587	\$ 27,587	\$ –
448	Achievement and integration	\$ –	\$ –	\$ –
464	Restricted fund balance	\$ –	\$ –	\$ –
<b>Internal Service</b>				
Total revenue		\$ 7,663,631	\$ 7,663,631	\$ –
Total expenditures		\$ 9,798,094	\$ 9,798,093	\$ 1
422	Net position	\$ 3,548,720	\$ 3,548,721	\$ (1)
<b>OPEB Revocable Trust Fund</b>				
Total revenue		\$ –	\$ –	\$ –
Total expenditures		\$ –	\$ –	\$ –
422	Net position	\$ –	\$ –	\$ –
<b>OPEB Irrevocable Trust Fund</b>				
Total revenue		\$ (100,692)	\$ (100,692)	\$ –
Total expenditures		\$ 606,214	\$ 606,214	\$ –
422	Net position	\$ 7,582,959	\$ 7,582,959	\$ –
<b>OPEB Debt Service Fund</b>				
Total revenue		\$ 2,074,784	\$ 2,074,785	\$ (1)
Total expenditures		\$ 2,033,025	\$ 2,033,025	\$ –
Nonspendable				
460	Nonspendable fund balance	\$ –	\$ –	\$ –
Restricted				
425	Bond refundings	\$ –	\$ –	\$ –
464	Restricted fund balance	\$ 354,963	\$ 354,963	\$ –
Unassigned				
463	Unassigned fund balance	\$ –	\$ –	\$ –

Note: Statutory restricted deficits, if any, are reported in unassigned fund balances in the financial statements in accordance with accounting principles generally accepted in the United States of America.

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INDEPENDENT SCHOOL DISTRICT NO. 280

Corrective Action Plan  
Year Ended June 30, 2022

**A. FINANCIAL STATEMENT FINDINGS**

**MATERIAL WEAKNESS IN INTERNAL CONTROL OVER FINANCIAL REPORTING**

**2022-001 Timeliness of Cash Reconciliations**

**Finding Summary**

The monthly cash reconciliations prepared by Independent School District No. 280, Richfield, Minnesota (the District) were not being performed in a timely manner for the months of February 2022 through June 2022, and the year-end reconciliation process was not completed until well after year-end. The effectiveness of this critical internal control was diminished due to a lack of timeliness in completing the procedure.

**Corrective Action Plan**

**Actions Planned** – District management will continue to review its internal control procedures to ensure cash reconciliations are accurately completed in a timely manner going forward.

**Official Responsible** – The District’s Director of Finance, James Gilligan.

**Planned Completion Date** – December 31, 2022.

**Disagreement With or Explanation of Finding** – The District agrees with this finding.

**Plan to Monitor** – The District’s Chief Administrative Officer, Craig Holje, will monitor the implementation of these corrective actions as determined by the Director of Finance to ensure these control procedures are completed timely and accurately, and that district controls over financial reporting are functioning appropriately in the future.

**B. MINNESOTA LEGAL COMPLIANCE FINDINGS**

None.

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**SUBJECT: Safe Routes to School Boost Grant**

(Recommended by the superintendent)

That the board of education authorize the superintendent to enter into a grant agreement with the Minnesota Department of Transportation for financial assistance to fund a Safe Routes to School Boost Grant and eligible expenses.

**Background Information**

This is the District's fourth Boost Grant in four years. This year's grant is primarily focused on acquiring a fleet of balance bicycles for use in PreK, Kindergarten, and 1<sup>st</sup> Grade PE contexts. Notably, this is the first balance bicycle fleet to be funded by MnDOT, and the agency will be watching the innovative programming with interest. The three previous Boost Grants have been managed on time and on budget.

(Prepared by Will Wlizlo & Craig Holje)

**Richfield Public Schools Independent District #280**  
**RESOLUTION FOR SAFE ROUTES TO SCHOOL (SRTS) BOOST GRANT**

**WHEREAS**, the Minnesota Department of Transportation Safe Routes to School Program assists schools and communities by making it so youth in Minnesota can safely, confidently, and conveniently walk, bike, and roll to school and in daily life; and

**WHEREAS**, the Minnesota Department of Transportation Safe Routes to School Program solicits applications to enable school and communities to implement Safe Routes to School planning, implementation, and programmatic activities; and

**WHEREAS**, if Richfield Public Schools Independent District #280 was awarded Boost funds these grant funds would be used to provide implementation activities to local communities to develop Safe Routes to School initiatives that increase safety and encourage more children to walk and bicycle to school; and

**WHEREAS**, no local match funding is required; and

**WHEREAS**, SRTS Boost grant activities will commence after the grant agreement is fully executed.

**THEREFORE, BE IT RESOLVED:**

1. That Richfield Public Schools Independent District #280 Board of Education authorizes the Superintendent to enter into a grant agreement with the Minnesota Department of Transportation for financial assistance to fund a Safe Routes to School Boost Grant and eligible expenses.
2. That the Superintendent is authorized to execute such Agreement and any amendments without further approval by the Richfield Public Schools Independent District #280 Board of Directors.

Adopted and approved at a duly called meeting, this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Independent School District #280, Board Chair

Attest:

\_\_\_\_\_  
Independent School District #280, Board Clerk

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**SUBJECT: Rooftop Site Lease with Minnesota Pollution Control Agency**

(Recommended by the superintendent)

That the board of education authorize the execution of the Monitoring Equipment Site Lease with the Minnesota Pollution Control Agency for equipment placement on the rooftop at the Richfield STEM School.

**Background Information**

The Minnesota Pollution Control Agency (MPCA) and Richfield Public Schools have been involved in a rooftop site lease at the Richfield STEM School for 15 years for equipment placement that monitors air quality in the area. The lease covers the cost of utilities required for operation of the equipment. The lease term is for 5 years, but can be terminated by either party with 30 days notice.

(Prepared by Craig Holje)



STATE OF MINNESOTA

**MONITORING EQUIPMENT SITE LEASE**

This Lease Agreement is between **Richfield Independent School District 280** (LESSOR) 7001 Harriet Avenue South Richfield, Minnesota 55423-3000, and the State of Minnesota, **Department of Administration**, (LESSEE) acting for the benefit of the **Minnesota Pollution Control Agency**.

WHEREAS, LESSOR and LESSEE, in consideration of the rents, covenants and considerations hereinafter specified, do hereby agree each with the other as follows:

1. Leased Premises. LESSOR grants and LESSEE accepts the use of the following Leased Premises as a PM 2.5 monitoring site on the roof of the Richfield STEM School in the City of Richfield, Hennepin County, Minnesota.
  - a. The site will occupy a 10-foot by 10-foot area on the roof of the Richfield STEM School located at 7020 12<sup>th</sup> Avenue South, Richfield, MN.
2. Term. This Lease Agreement is for a term of 60 months commencing on **January 1, 2023** and continuing through **December 31, 2027**.
3. Rent. LESSEE shall pay to LESSOR \$50.00 Dollars for each quarter, payable within 30 days of the end of each quarter. (End of each calendar quarter defined as March 31, June 30, September 30, December 31)
4. Duties of LESSOR. LESSOR shall provide LESSEE with access to the Leased Premises and with electrical service to operate the monitoring equipment.
5. Duties of LESSEE.
  - 5.1 LESSEE shall pay to LESSOR a fee for electrical usage to operate the monitoring equipment which is included in the rental amount referred to in Clause 3.
  - 5.2 LESSEE shall pay for the cost of any necessary electrical equipment and its installation;
  - 5.3 LESSEE shall furnish all materials and services required for its use of the Leased Premises;
  - 5.4 LESSEE shall maintain the Leased Premises in reasonably good condition and state of repair during its tenancy;
  - 5.5 LESSEE shall surrender the Leased Premises to LESSOR upon termination in the condition it was in at the start of LESSEE's tenancy, except for reasonable wear and damage by the elements; and
  - 5.6 LESSEE shall be responsible for any repairs to the Leased Premises caused by removal of its monitoring equipment at termination of this Agreement.
  - 5.7 LESSEE shall provide to LESSOR a certificate of liability insurance naming LESSOR as an additional insured.
6. Liability. LESSEE shall be liable for injury to or loss of property or personal injury or death caused by an act or omission of an employee of LESSEE in the performance of this contract, under circumstances where LESSEE, if a private person, would be liable to the claimant in accordance with Minn. Stat. §3.736. Nothing in this Agreement is intended to be construed as a waiver of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.736, and other law, legislative or judicial, limiting governmental liability.
7. Termination. Either party for any reason may terminate this Agreement at any time upon giving thirty- (30) days prior written notice of termination to the other party.

8. Compliance with Other Laws. This Agreement does not authorize any noncompliance with applicable local, state and federal laws, rules or ordinances.

IN WITNESS WHEREOF, the parties have set their hands on the date(s) indicated below intending to be bound thereby.

**APPROVED:**

Minnesota Pollution Control Agency

**LESSOR:** Richfield ISD 280

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Chief HR and Admin. Officer  
Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**STATE ENCUMBRANCE VERIFICATION**

*Individual signing certifies that funds have been encumbered as required by Minn. Stat. § 16A.15. and 16C.05*

**LESSEE:**

DEPARTMENT OF ADMINISTRATION  
COMMISSIONER (delegated to):

DocuSigned by:  
*Kurt Soular*  
By \_\_\_\_\_  
AAC2AB7A9D2A400...  
January 13, 2023  
Date \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**SWIFT ID No.:** 133021

**Purchase Order No.:** 3000020035

**Account Code:** 411001

**Fund No.:** R32E600002

cc: Department of Administration, Real Estate Management Division

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, Tuesday, January 17, 2023**

**SUBJECT: AUTHORIZATION FOR PURCHASE OF A PASSENGER VEHICLE**

Recommended by the superintendent that the board of education authorize the business office to enter into an agreement for the purchase of two (2) 9-passenger plus driver Type III school buses.

**Background Information**

The District has two (2) Type III vehicles that must be removed from operations as they will exceed the twelve-year-old age limit for Type III vehicles. Automotive OEMs have discontinued direct production of the Type III vehicle offerings traditionally utilized. The District has evaluated and quoted comparable 9-passenger options and have chosen to purchase two (2) 2023 Sunset Vans from United Bus Sales as they provided the best combination of functionality, availability, and total cost.

This evening's timely action by the school board should help us to receive these vehicles in spring 2023, prior to the current Type III vehicles crossing the 12-year threshold for compliant inspection.

The following equipment will be purchased:

- 2023 Sunset Van 9-Passenger (+ driver) MPV on Ford Chassis \$76,748.00 plus TTL
- 2023 Sunset Van 9-Passenger (+ driver) MPV on Ford Chassis \$76,748.00 plus TTL

The new equipment details and sourcing summary are listed in the board packet.

(Prepared by Dan Kretsinger & Craig Holje)

## PROPOSAL

ISD #280 Richfield Public Schools, MN

### **i** PROPOSAL FOR THE SALE OF:

*2023 Sunset Van 9-Passenger MPV on Ford Chassis,*

*Total cost per Vehicle before rebates, discounts, or trades*

*\$79,848.00 Plus tax, title, and license*

## PRICE DETAILS

**i** *Due to manufactures reserving the right to adjust discounts and rebates until production we are unable to guarantee the exact amount. We have provided examples below of current rebates.*

*Examples below are based on production and are subject to change:*

*Discount-\$2,100.00 plus a multi-unit purchase discount of \$1,000.00*

*So, we anticipate the net price per vehicle to be \$76,748.00 plus tax, title, and licensing*

*\* See attached for vehicle specs and floor plan*

## UNITED BUS SALES

Derrick Agate Sr, Sales Representative

16676 197<sup>th</sup> Ave. NW Suite B., Big Lake, MN 55309  
612-251-8364

## Mission Statement

*“Our mission at United Bus Sales is to deliver quality products with the best attention to our customers in the industry.”*



## SALES QUOTE

QUO-42076-2YRK7

### Customer Information

**Sold To:** United Bus Sales  
Jason Anderson  
**Phone:** (612) 251-8364  
**Email:** jason@unitedbussales.com

**Bill To:** United Bus Sales  
Jason Anderson  
16676 197th Ave. NW .Suite B  
Big Lake, MN 55309

**Ship To:** United Bus Sales  
Jason Anderson  
16676 197th Ave. NW .

**Fleet Number:** TBD

### Vehicle Information

**Make:** Ford  
**Model:** Transit  
**Year:** 2022  
**VIN:** 1FTYE1C86NKA55706  
**Mileage:**

### Quote Information

**Delivery:**  
**Quote Created On:** 11/17/2022  
**\*Prices Subject to Change Without Notice**

### Sunset Vans Sales Contact

Terry Bland  
**Phone:** (972) 250-5823  
**Email:** tbland@sunsetvans.com

### Sunset Vans Address

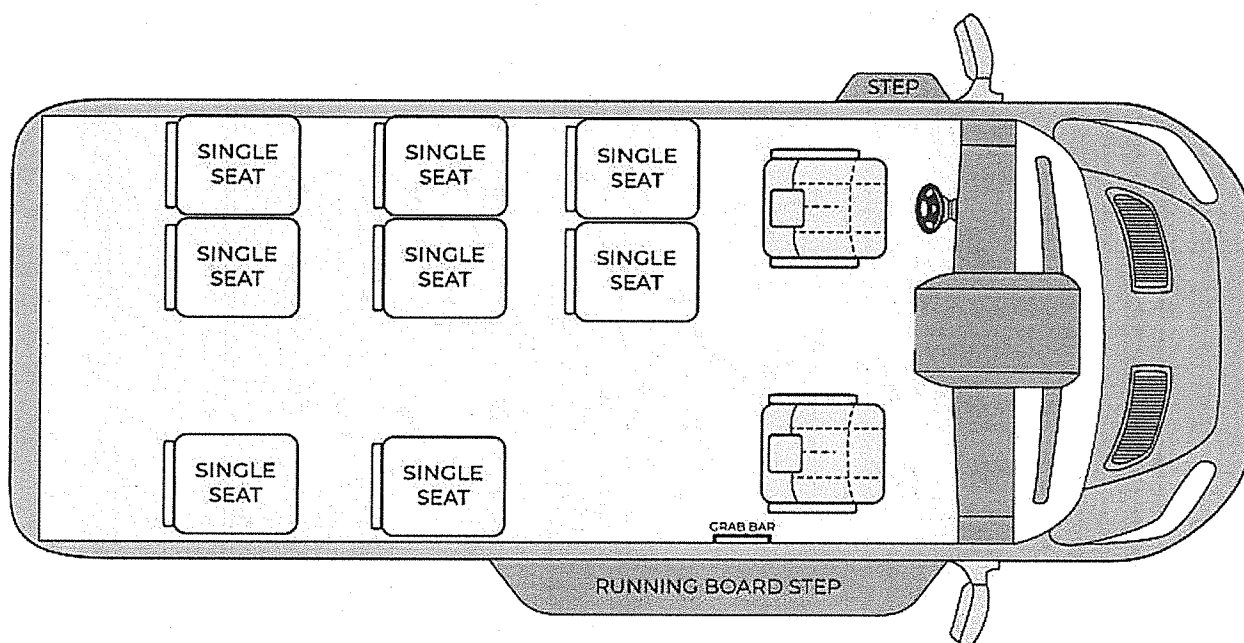
Sunset Vans Inc.  
1301 Pomona Road,  
Corona, CA 92882

### Customer Notes

### Transit Full Size

Name	Qty
Transit 150 Cargo Van Medium Roof 130 WB RWD 3.5L	1
Standard Length Van package (2022)	1
Interior dome lights (On/Off switch)	1
3/4 in sub floor with heavy duty Altro Flooring	1
ABS interior kit (medium grey walls and roof liner both with insulation)	1
Rear A/C and heat with in dash fan speed control in roof (OEM)	1
Vehicle Backup Alarm	1
Seat reinforcement kit	1
Sign kit (Interior, Watch your step, No smoking, Emergency exit, All passengers must shall seat belts)	1
Shoulder belt reinforcement kit	1
Door panel interior kit - Both rear and side doors	1
Fixed Seat - Single fixed seat facing forward with seatbelt on wall Freedman	8
Running Board - Driver-short and Passenger-long heavy duty running boards (grey powder coat)	1
Grab Handle - Side entry assist handle floor to roof with side panel	1
Grab handle - "B" pillar	1
Lighting Upgrade - LED interior dome light kit (Round replacement lights)	1
5 year / 60,000 Ford Powertrain warranty (see Ford specifications) - remaining Ford Warranty	1
Shuttle Seat Single Shuttle Seat Vinyl Gray Forward Facing Integrated Belts w/ Seat Base Kit	8
Fixed Seat - Single fixed seat facing forward with seatbelt on wall Freedman	8
High Strength Laminate in Clear or Tint	1

Ford Transit - Transit 150 Cargo Van Medium Roof 130 WB RWD 3.5L



**NEW BUSINESS - FOR ACTION**

**Agenda Item VI.I.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, January 17, 2023**

**Subject: Donations**

(Recommended by the superintendent)

That the board of education accept the following donations with gratitude.

**The RPS Sunshine Lunch Account** received a donation of \$150.00 from Dennis & Bonnie Williams of Bloomington.