

## PROFESSIONAL STAFF POSITIONS

The Superintendent and/or his/her designee are responsible for the preparation of job descriptions for all staff positions. He/she is also charged with the responsibility of seeking board approval for the creation of new positions or the filling of present vacancies.

Each staff member will be responsible for meeting the qualifications and performing the duties listed in his or her job description.

Adopted 2/27/89  
Revised 5/19/15  
Reviewed 7/20/20