



**Minutes from the Regular Meeting of the Board of Directors
Monday, January 9, 2023**

The Board of Directors held a Regular Board Meeting on Monday, January 9, 2023. This meeting was held in-person at Union Event Center and virtually via a Zoom link posted on the Mead School District website. Directors Denholm, Olson, Cannon and Gray were present. Director Burchard was excused. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Denholm asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Cannon made a motion to approve the meeting agenda, as amended (Employee Termination under *New Business* and the Executive Session were removed). Director Olson seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Cannon made a motion to approve the minutes of the December 12, 2022, Regular Board Meeting, as presented. Director Gray seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools – Public Comment

Noting Mead High School ASB President Rylee Lupton was in attendance to report on school activities/athletics, President Denholm first opened the floor for board/staff comments.

Board/Staff Comments

Director Olson, who attended the Mead High versus Mt. Spokane *Catmania* rivalry basketball games on January 6th, in one word, described the event as “loud”. The Mead High School gym was filled to capacity. Mead girls were victorious, as were the Mt. Spokane boys. The Mead High Pep Band was very good . . . and very loud. It was a very exciting evening.

President Denholm, regarding the Mt. Spokane Holiday Concert, shared the performance was excellent and the talent of students amazing.

Director Cannon, who attended several holiday concerts at all levels (elementary, middle and high school), thanked staff for the work that goes into these performances and noted, in particular, the Mt. Spokane High School music directors in relation to the school’s holiday performance that was held at *The Fox Theatre*. Director Olson added that the caliber of musical talent at the Mt. Spokane concert was so good he, for a moment, thought he was listening to the Spokane Symphony.

Mead High School Report

ASB President Rylee Lupton presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. *Eggnog Evening*, a talent show event that took place prior to Winter Break, was very well attended by both students and parents. *Catmania*, as shared by Director Olson, was very loud with Mead High School students, in Rylee’s opinion, being louder than students from Mt. Spokane. There will be a MLK Assembly on Thursday, January 12th where Stephanie Noble Beans will be the keynote speaker. *Glow Down*,

Show Down, the rivalry wrestling match between Mead High and Mt. Spokane takes place on Wednesday, January 24th. The *Winter Formal* will be in early February and Mead High School is partnering with Farwell Elementary on a community service project to benefit Teen Closet.

V. Continuing Business - none

VI. New Business

A. Consent Agenda

Director Olson noted the retirement of teacher Lori Inman and thanked her for her many years of service to the Mead School District. Director Olson additionally asked about a sentence in one of the letters included in the employee termination paperwork that was provided to the board for their review that stated, “. . . leave with pay is not discipline.” Superintendent Woodward explained this most likely was to indicate the situation was still under investigation and therefore discipline had not yet been determined. The matter will be looked into and, if the response provided is inaccurate, a corrected explanation will be shared with the board.

Director Olson made a motion to approve the Consent Agenda, as presented. Director Gray seconded the motion. The motion carried unanimously.

Consent Agenda

1. Hired Certificated Personnel:

Kari Hammond	Special Services	Cert	.2 FTE Leave Replacement ELC Preschool Teacher in addition to .5 FTE Continuing 22/23 school year effective 12/8/22
Elizabeth Williamson	Mead Learning Options	Cert	.3 FTE Leave Replacement Teacher in addition to .5 FTE Leave Replacement 22/23 school year effective 1/3/23
Jill Wright	Mead Learning Options	Cert	.4 FTE Leave Replacement Teacher 22/23 school year effective 1/3/23
Alexandra Kane	Mead High	Cert	.4 FTE Continuing DLC teacher in addition to .6 FTE Continuing effective 1/3/23
Katrina Furness	Highland	Cert	.6 FTE Continuing DLC teacher in addition to .4 FTE Continuing effective 12/7/22

2. Hired Classified Personnel:

Kayla Watts	Special Services	Class	32 hrs/week Compliance Support Specialist effective 12/6/22
Breton VanSloten	Transportation	Class	4 hrs/day Bus Driver effective 11/17/22
Sven Aaseby	Brentwood	Class	3 hrs/day Cook effective 12/1/22
Michelle Mielke	Mt. Spokane	Class	3 hrs/day Cook effective 12/1/22
Michael Ferrell	Meadow Ridge	Class	6 hrs/day Para Ed effective 12/1/22
Austin Atchley	Custodial Services	Class	8 hrs/day Custodian II effective 12/6/22

3. Hired Certificated Substitutes:

Jeannie Downing | | |

4. Hired Classified Substitutes:

Joshua Sicilia | Amanda McDaniel | Bruce Craig | Renie Finney

5. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **January 9, 2023**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 109375 to 109605** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 880,028.38
General Fund - PR	11,022,997.42
ASB Fund	54,942.93
Capital Projects Fund	175,831.71

6. Declared the Following Items as Surplus:

- 5 LaserJet Printers (Mid 2010)
- 5 Document Cameras (2007)
- 5 MacBook Air Laptop Computers (2015)

90 MacBook Air Laptop Computers (2018)
 5 Projectors (2016)
 70 5th Generation iPads (Mid 2015)
 255 13" MacBook Air (2018)
 9 Networking Switches Catalyst 4500-X (2014)
 60 Dell Laptops Latitude 5490 (2017)
 5 19" Monitors (2016)
 50 Chromebooks (2017)

7. Approved Request for Unpaid Leave (i.e., parenting, medical Good of the District, etc.):

Patricia Sisson	Mt. Spokane	Class	5/31/23 – 6/2/23
Tara Murto	Mountainside	Cert	5/30/23
Alyssa Harmon	Evergreen	Cert	2 nd Semester 22/23
DeAnn Beeman	Special Services	Class	5/23/23 – 5/27/23
Tina Harvey	Colbert	Class	2/25/23 – 3/6/23
Heather Campbell	Highland	Class	2/6/23 – 2/10/23
Linda Johnson	Brentwood	Class	2/6/23 – 2/8/23

9. Approved Requests for Retirement/Resignation:

Tammy Bown	Prairie View	Class	Resignation Effective 12/27/22 (Para Ed)
Lori Inman	Mead High	Cert	Retirement Effective 2/28/23 (teacher)
Vieyn Krop	Shiloh Hills	Class	Resignation Effective 1/12/23 (Para Ed)
Shari Rahman	Prairie View	Class	Resignation Effective 1/6/23 (Para Ed)
Tasha Marchand	Colbert	Class	Resignation Effective 1/9/23 (Classified Nurse)
Brandi Pauling	Northwood	Class	Resignation Effective 1/16/23 (Admin Assistant)
Deawna Bochy	Creekside	Class	Resignation Effective 1/8/23 (Admin Assistant)

B. 2023-2024 School Year Calendar

Sharing that the Mead School District has a long-standing practice of presenting two calendar options to staff for their consideration for each school year, Business & Operations Assistant Superintendent Jared Hoadley presented for board consideration the calendar (Option B) for the 2023-2024 school year that received the most staff votes (51.6%). Dates of note in the presented calendar include the following:

- Tuesday, September 5 – First Day of School (After Labor Day)
- Friday, October 6 – Learning Improvement Day
- Wednesday, November 22 – No School
- Wednesday, December 20 – Start of Winter Break
- Tuesday, January 2 – School Resumes After Winter Break
- Friday, March 15 – No School/Snow Make-Up Day
- April 1-5 – Spring Break
- Friday, May 24 – No School/Snow Make-Up Day
- Friday, June 14 – Last Day of School

Following discussion, that included Director Cannon sharing the presented calendar aligns with feedback he has heard from parents who want school to start after Labor Day, and Dr. Hoadley noting the presented calendar, particularly with regard to Spring Break, aligns with other school districts in the area, Director Gray made a motion to adopt the 2023-2024 School Year Calendar as presented (Option B). Director Cannon seconded the motion. The motion carried unanimously. A link to the 2023-2024 School Year Calendar is posted on the Mead School District website.

VII. Reports

A. Financial Report for the Month of November 2022

Chief Financial Officer Heather Ellingson presented a brief financial report for the month of November 2022. From a prediction standpoint, it is difficult to make year-end predictions on ending fund balance, etc. in November. Enrollment remains 65 FTE over budget with the expectation this will continue throughout the school year. The January allotment from the state will reflect actual rather than budgeted enrollment. As shared at prior board meetings, the financial increase resulting from higher enrollment (approximately \$500,000) will be offset by a decrease in LEA funding. While not a certainty, it is hoped the legislature will make an adjustment to mitigate the decrease in LEA funding that resulted from the steep increase in

assessed property values in Spokane County. In conclusion, Ms. Ellingson noted Governor Inslee's proposed budget does not include substantial changes in K-12 funding. Preliminary work is underway on the 23/24 budget. In 23/24 adjustments to expenditures must be made so that the district does not go into a negative fund balance situation.

B. Superintendent's Report

Superintendent Woodward reviewed and provided a progress update on the following priority areas and associated target objects from the district's Strategic Plan:

Priority Area 1 - Ensure Academic Success and High Levels of Learning for ALL Students

- Target Objective #1 - Facilitate the development of authentic professional learning communities (Dufour Model) to ensure high levels of learning for all students and to answer the four critical questions of student learning in each grade, course and content area.
- Target Objective #2 - Align the written, taught and assessed curriculum across the elementary, middle and high schools to create consistency, common language, procedures and standards for all students as they move from one grade to another.
- Target Objective #3 - Expand on career track/work-readiness opportunities for students.
- Target Objective #4 - Develop innovative choice programs for students within our schools.
- Target Objective #5 - Continually improve the implementation of research-based instructional practices.

Priority Area 2 - Develop Highly Effective and Caring Teachers, Leaders and Staff

- Target Objective #1 - Provide a dynamic onboarding experience.

Priority Area 3 - Utilize Resources Effectively and Be Fiscally Responsible

- Target Objective #1 - Demonstrate linkage between annual budget, strategic plan and educational priorities.
- Target Objective #2 - Create opportunities for educating the public on the budgeting process.
- Target Objective #3 - Expand on securing grant funding to support the Strategic Plan.
- Target Objective #4 - Maintain solvency and minimum fund balance as directed by Board of Directors.

Priority Area 4 - Connecting School, Family and Community

- Target Objective #1 - Increase community partnerships.
- Target Objective #3 - Improve communication with all stakeholders.
- Target Objective #5 - Welcome and embrace families, including families from all backgrounds, those whose first language may not be English and those who struggle with poverty and/or homelessness, as essential partners in education, school planning and district decision-making.

Priority Area 5 - Whole Child: Safe, Challenged and Supported

- Target Objective #1 - Develop social-emotional supports for students to foster physical, intellectual and social development.
- Target Objective #2 - Develop School-Based Medical and Behavioral Health Clinics for students.
- Target Objective #5 - Develop intentionally targeted systems within each comprehensive school focused on addressing the needs of at-risk students.

In particular Superintendent Woodward noted, thanks to the board approved Wednesday late start mornings, the work taking place in Professional Learning Communities, the district's new partnership with Providence to provide field experiences for elementary school students, the choice programs that started in the current school year, the new district sponsored Future Ready community events and the CHAS Clinic scheduled to open in late January at Shiloh Hills.

Regarding the CHAS Clinic, in response to a question from Director Gray, Superintendent Woodward shared it is his understanding parents will be present when children are seen. At this point the clinic will only see Shiloh Hills families. Superintendent Woodward noted the district is following the same in-school clinic blueprint used by other school districts throughout the region and state.

Noting the information presented is an overview, Superintendent Woodward indicated more in-depth information on any topic can be presented at a future board meeting. He also asked the board to share their feedback and suggestions on areas they believe should be a focus for the district.

In response to a question from Director Olson, it was shared that STEM fits into the Future Ready category.

Feedback/suggested areas of focus from Director Cannon included the following:

- Acknowledging the robust performing arts curriculum offered throughout the district, Director Cannon would like to see a focus on creating consistency in program from one school to another.
- Regarding SEL, Director Cannon would like the district to further unpack and define terms that can, at times, mean different things to different individuals. He would like to see the Mead School District come up with its own definitions for SEL terms.
- Focus on the teaching of practical life skills like “how to do your taxes”.
- Sharing parents notice differences, Director Cannon would like the district to determine where it wants consistency among buildings and where autonomy is acceptable.
- Safety and security.
- Under Priority Area #5 (Whole Child: Safe, Challenged and Support) remove Target Objective #4 that references COVID and Department of Health guidelines.
- In addition to an emphasis on academic learning, focus on/highlight the entire “Mead Experience”.

Superintendent Woodward invited board members to let him or President Denholm know of topics they would like discussed at upcoming board meetings. The district’s Strategic Plan is posted on the Mead School District website.

Noting next year’s Levy Renewal, President Denholm expressed the need to share the many district focus areas and accomplishments with the community so they are aware of all that is happening.

VIII. Adjourn

The meeting was adjourned at 7 pm.

President

Secretary