

## BELLEVUE CITY SCHOOLS LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

### Group Activity Guidelines

Group	Activity	Max. B.E.A.M.S.+	B.E.A.M. Value	Verification	Criteria
1	Local Requirements	18 B.E.A.M.S.	1 clock hour=0.1 B.E.A.M.S.	Provider Signature	Must meet local district in-service expectations and be related to IPDP goals.
2	College Courses	18 B.E.A.M.S.	1 semester hr = 3 B.E.A.M.S. 1 quarter hr = 2 B.E.A.M.S.	Transcript or Grade Slip	Must be related to IPDP goals.
2	Workshops/Conferences	18 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	B.E.A.M.S. Certificate or Certificate of Attendance	Only time spent in IPDP goal related activities.
3	Mentoring	6 B.E.A.M.S.	1 clock hr = 0.1 B.E.A.M.S.	Activity Verification and Log	Mentor of teacher or administrator in the Entry Year Program.
3	Curriculum Development	13 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	Activity Verification and Log	Service on local, county, state or national formal committee.
3	Professional Committee	13 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	Activity Verification and Log	Service on local, county, state or national formal committee.
3	Grant Writing	6 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	Activity Verification and Log	Not dependent on award of grant. Planning and preparation only, not for management of grant.
4	Publication	13 B.E.A.M.S.	6 B.E.A.M.S. for a book 3 B.E.A.M.S. for article	A copy of the publication	Must contribute to the education profession and be commercially published
4	Peer Observation	1 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	Activity Verification and Log	Not part of mentoring program.
4	National Board of Prof. Teaching Standards	13 B.E.A.M.S. for completion 6 B.E.A.M.S. for participation without completion	13 B.E.A.M.S. for completion 6 B.E.A.M.S. for participation	National Board Certificate or Activity Verification Form for participation only	Must be related to IPDP goals.
4	Professional Vocational Board Certification	6 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	Certificate of Completion	Time in coursework/clinics for test preparation purposes only.
4	Cooperating Teacher for a Student Teacher	6 B.E.A.M.S.	1.5 B.E.A.M.S. per semester 1.0 B.E.A.M.S. per quarter	Activity Verification and Log	
4	Mentor Teacher for Teacher Acad. Student	3 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	Activity Verification and Log	
4	Cooperating Teacher for a Practicum Teacher	3 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	Activity Verification and Log	
4	Teaching a College Course	6 B.E.A.M.S.	1.5 B.E.A.M.S. per semester 1.0 B.E.A.M.S. per quarter	Activity Verification and Log	
4	Professional Presentation	6 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	Activity Verification and Log	Applies to the presentation of a topic each license cycle – 1 clock hour of preparation for each hour of presentation
4	Educational Project	13 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	Activity Verification and Log	Must apply educational knowledge toward development of project. Hours for planning, preparation and presentation.
4	Self-Directed Educational Development	3 B.E.A.M.S.	1 clock hour = 0.1 B.E.A.M.S.	Activity Verification and Log	May include professional reading, research, and educational travel. Must enhance individual's work in the profession or contribute to educator's area of specialization.
4	Externship	6 B.E.A.M.S.	1 clock hour + 0.1 B.E.A.M.S.	Activity Verification and Log	Must enhance individual's work in the profession or contribute to educator's specialization.

\*\*NOTE - 18 B.E.A.M.S./180 clock hours are required for license renewal/initial issuance  
 - Pre-approval is required for all Group 4 activities  
 + Per license cycle

**Bellevue City Schools Local Professional Development Committee  
Group Activity Comparison**

<b>Group</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
Type	Local Requirements	College Courses/Workshops	Committee Work	Independent Activities/Projects
Maximum B.E.A.M.S.	18 B.E.A.M.S.	18 B.E.A.M.S.	13 B.E.A.M.S.	13 B.E.A.M.S.
Hours Permitted	0 – 180	0 – 180	0 – 130	0 – 130
Description	Activities that receive approval for local district in-service requirements	College coursework, workshops or conferences where B.E.A.M.S. or certificates of attendance are issued.	Building, district, county, state, national level committee or other education work that enhances professional development	Independent projects developed with the purpose of enhancing or increasing an individual's educational skills.
Pre-Approval of Activities	Not required	Not required	Not required	Recommended
Documentation	Signature of Provider	B.E.A.M.S. (C.E.U.'s) Transcript, or Certificate of Attendance	Activity Verification and Log	Activity Verification and Log
Sample Activities	Any activities that are used to meet your local district in-service requirement	Building level, district-wide, and out of district workshops. College courses	Mentoring, Advisory Teams, Curriculum Committees, Grant Writing, Standards Development	Peer Observation, Research, Externships, Presentations, Teaching a College Course, National Board Certification, Educational Projects, Travel, Readings, Publication, Cooperating Teacher
Within Group Activity Maximums	Subject to local district in-service expectations	Some Limitations. See Group Activity Guidelines.	Some Limitations. See Group Activity Guidelines.	Some Limitations. See Group Activity Guidelines.

**NOTE:** All activities must relate to your IPDP Goal areas.  
 Further information about activities is available under Group Activity Guidelines.  
 Educators are encouraged to use a variety of activities in meeting their 180 clock hour requirements.  
 1 Clock Hour = 0.1 B.E.A.M.S.