

AJH PTO Meeting Minutes

December 2, 2022

9:00 am

Meeting called to order at 9:06 am by President, Darcie Parsons

NEXT MEETING DATE: Friday, January 6th at 9:15am

Principal: Mrs. Neuhoff was in attendance and gave the Principal's report

- The school is looking into an upcoming 6th grade Field Trip, possibly to the Zoo. Funding may be requested.
- More Jolly Ranchers are needed for PBIS.

Guest: Chuck Grimmatt, Building and Grounds Administration

- Update on the outdoor pad area
 - Drainage, lighting, and the neighborhood behind the concrete pad area are all being looked at for safety and good stewardship of funds in regards to the recess area location.
 - The new area, on the southeastern corner of AJH, is safe and secure, surrounded by trees.
 - A new parking lot will also be built near the concrete pad, to increase parking as well as to allow for easy access and snow removal ability for the maintenance team.
 - There are a lot of complicated logistics in the planning and execution of the project.
 - There will be a buffer of grass around the 50'x90' area.
 - Three bids are needed with hopes for breaking ground in the spring, possibly winter, but concrete will not be poured until the spring.
- Update on basketball hoops, picnic tables and benches being ordered
 - The PTO will donate money towards the purchase of basketball hoops, picnic tables, and benches.
 - The basketball hoops cost around \$1300 each and four will be purchased
 - The benches cost about \$800 each, with four also being purchased. The benches will be installed into the concrete projections off of the recess area.
 - For four hoops and four benches, the estimated cost is \$8400
 - The picnic table cost is around \$1200, and the number and location will be determined.
- Update on radios for outside area
 - There are radios within the school district and are being located.

President: Darcie Parsons (ajhpto1@gmail.com)

- Vote to waive the reading of minutes
 - Motion to waive the reading of the November 2022 minutes was made by Teri Burich. Motion was seconded by Claudia Lissette Pagán. Vote: all ayes, no nays.
 - Motion passed.**

- Grants-
 - Mrs. Sexton requested \$168 plus an additional fee for three licenses to benefit 350+ 6th grade ELA students this year and students for years to come. They would like to purchase a MAPS resource bundle from Teachers Pay Teachers, which addresses specific skills which may need remediation as indicated on students' MAPS testing scores. These materials will be used in class, Comet Pride, intervention periods, and independent practice.

Motion to approve the grant requested by Mrs. Dziak was made by Heather Pearch. Motion was seconded by Sherry Glass. Vote: all ayes, no nays.

Motion passed.

- Fundraiser idea for next school year (2023/2024) in place of WAT
 - Sell a calendar that gives a chance at winning daily prizes for one month.
 - May 2023 was suggested as an end of school countdown.
 - A calendar page would cost \$10 with prizes to be won daily.
 - Asking for business advertising and donation requests will increase the fundraising potential and could start January 2023 to maximize donation opportunities.
 - Teri Burich offered to Chair and Heather Pearch offered to Co-Chair.

The meeting paused at 10:10am and moved to another location. With the exception of Mrs. Neuhoff, Chuck Grimmatt, Sherry Glass, and Elizabeth Fought, the attendees continued the meeting at Panera.

- The 31 days of prizes possibly could include Kalahari, Greatwolf Lodge, Zoo, and Main Event
- There could be gifts for students everyday too, including Sugar Buzz, Taco Bell, Pure, a movie ticket, Hot Dog Heaven, Hastee Tastee, and pizza for your table.
- The top seller for each grade could have lunch, for four, delivered.

- Update of AJH PTO bylaws

The AJH PTO bylaws were discussed line by line and updated.

Motion to approve the amended and updated AJH PTO bylaws was made by Heather Pearch. Motion was seconded by Teri Burich. Vote: all ayes, no nays.

Motion passed.

- Grant request: Mrs. Dziak requested \$100 for a one year subscription to Edulastic for a teacher premium upgrade.

Motion to approve the grant requested by Mrs. Sexton was made by Heather Pearch. Motion was seconded by Claudia Lissette Pagán. Vote: all ayes, no nays.

Motion passed.

Vice President: Amanda Beres

No updates

Secretary: Elizabeth Fought

- Please sign attendance sheet
- A newsletter will be emailed monthly to paid members to inform of upcoming events and news

Treasurer: Dawn Clappas

- Bank Balance: \$17,313.94
- Quickbooks balance: \$17,313.94
- Outstanding: \$0

Committee Chairs & Co-Chairs

* Must be a paid member and with a current student attending AJH

* Chair members that cannot attend a meeting should send an update to the PTO email address, and the President will share on your behalf.

Apparel Sale: CHAIR: Amanda Beres

- Reminder fundraiser will be open all school year
- First profit check was for \$292.00 per PTO

Donation Drives: CHAIR: Teri Burich

There currently are not any upcoming donation drives

Dance: CHAIR: Sherry Glass Strohsack

- Tentative dates Thursday, April 20th for 6th grade and Thursday, April 21st for 7th/8th grade.
- 100% profit goes to the Student Council and Sherry will work with the Student Council in the planning of the dances.

End of School Reward: Chair: Elizabeth Fought & Dawn Clappas **Co-Chair:** Teri Burich

- Scheduled for May 22, 2023 during ME/lunch periods
- Karen from Sugar Buzz will come to AJH for the end-of-school reward with ice cream and cotton candy.

Fundraisers:

- **Walk-a-thon: Chair:** Amanda Beres **Co-Chair:** Darcie Parsons
The Walk-a-thon raised \$7497.51 and spent \$461.28, for a profit of \$7036.23.
Funds will be used for picnic tables, and general PTO needs over the year.

- **Wizards: Chair:** Darcie Parsons

The fundraiser raised over \$14,000. The final profit amount will be distributed and is estimated to be around \$4500 per school. The PTOs are waiting on a final check from Nordson. Funds will be used for picnic tables and other needs for AJH.

Membership: CHAIR: Jen Vrooman **Co-CHAIR:** Dawn Clappas

Families: 39 Staff: 37

- An email reminder will be sent out to people who registered but have NOT paid yet
- The PTO will send another email to join the PTO with the Cheddar Up link.
- The PTO will ask all the three grade levels as well as Mr. Gibson to include information in their newsletter

Social Media: CHAIR: Jen Vrooman **Co-CHAIR:** Darcie Parsons

- If you need anything posted for Social Media, please let Jen know.
- Will share important information with each grade staff member that sends out newsletters

Staff Hospitality: Chair:: Elizabeth Fought & Dawn Clappas

- December - Amherst koozies and candy bags with thank yous. The bags will be made and dropped off whatever timeframe is best for the school and Mr. Gibson.
- January- previously discussed, was that Mr. Gibson's Room Service idea was a big hit last year

Student Gifts: Chair: Elizabeth Fought & Dawn Clappas

- Student gifts will be made in December with candy canes and mechanical pencils discussed and a group will gather to make the gifts.
- The gifts will be dropped off whatever timeframe is best for the school and Mr. Gibson.

Meeting adjourned at: 12:46 am by President, Darcie Parsons

Attendees: Mrs. Rhonda Neuhoff, Chuck Grimmatt, Dr. Amanda Messer (on Zoom and then in person at Panera), Darcie Parsons, Amanda Beres, Dawn Clappas, Teri Burich, Claudia Lissette Pagán, Jen Vrooman, Heather Pearch, Sherry Glass, and Elizabeth Fought

As always, please feel free to reach out to ajhpto1@gmail.com if you have any questions about the AJH PTO meeting or would like to volunteer.