

SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

Minutes of District Safety and Security Meeting

January 5, 2023

A Safety and Security meeting was held on Thursday, January 5, 2023 beginning at 1:30 PM via Zoom. The following committee members were present: Chief Dareing, Raquel Pomeroy, Chris Earnest, Jennifer Blaine, Troy Neal, Matthew Krajnovich, Karen Heeth, Dominique Harvey, Uhura Sumbry, Nhattien Nguyen, Hope Grochmall, Jennifer Cobb, and Britney Sauer.

Chief Dareing called the meeting to order at 1:31 PM. He noted that the majority of the committee were in attendance via Zoom and a quorum was present.

I. Welcome and Introductions

Chief Dareing welcomed the committee, and each member stated their name.

II. Discussion Items

- A. The first item discussed was the District Wide Intruder Detection Audit Report Findings presented by Karen Heeth and Jennifer Cobb. Jennifer Cobb will be helping with the weekly safety meetings with multiple departments. The Intruder Detection Audits are conducted by the state and are broken up by 4 phases. Phase 1 is intruder detection, phase 2 is exterior doors, phase 3 is classroom doors, and phase 4 is weekly exterior door sweeps. Since our last meeting we've had 7 audits, 4 with no findings and 3 campuses that had findings. Those findings were in phase 2 and phase 3. All staff had retraining for the audit, which focused on the findings so that all staff are reminded of what the policies are. One campus had their training on December 7th, another campus on January 2nd, and the third campus is scheduled for January 11th.
- B. The next items discussed were the new EOP Annex K: Hazardous Materials, Hazard Communication and Annex M: Cyber Security presented by Lt. Krajnovich. Both new Annexes were written with guidance from the Texas School Safety center, also from Troy Neal the executive director of IT. On the Hazard materials annex, Lt Krajnovich received guidance from Ann Fisher, the manager of safety and risk management and from the facilities director, James Mora. The new annexes are complete and if approved will go into the EOP for the district.

III. Action Items

Approval of Plan of Action: Jennifer Blaine moved to approve the plan of action and Troy Neal seconded the motion. Approval of Annexes: Troy Neal moved to approve, and Karen Heeth seconded the motion.

IV. Next Steps and Closing

The next step is to refer the Corrective Action Plan to the Board. Our next District Safety and Security meeting will be determined if there are anymore findings during the next audits. The meeting was adjourned at 1:41 PM.


Chief Dareing

Approved: January 10, 2023