

MORGAN HILL UNIFIED SCHOOL DISTRICT

Personnel Commission

AGENDA

Date: January 18, 2023
Time: 5:00 p.m.
Location: MHUSD – Board Room
15600 Concord Circle
Morgan Hill, CA 95037

To make a public comment, cards will be available at the meeting. Cards must be turned in prior to the start of the meeting. Your name will be called at the appropriate time and you will have THREE minutes to speak.

I. OPEN SESSION

Meeting Called to Order:

Pledge of Allegiance

Roll Call: Tara Bevington (Chair)

Victor Loesche

Kevin Pfeil

II. ADOPT AGENDA

Motion by:

Ayes:

Second by:

Noes:

III. APPROVE MINUTES of November 16, 2022 and Special Meeting of November 30, 2022

Motion by:

Ayes:

Second by:

Noes:

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA update

VI. ITEMS FOR PERSONNEL ACTION

This section lists the items for Commission action.

A. Hiring Report

V. Eldredge

Motion by:

Ayes:

Second by:

Noes:

VII. REPORTS/INFORMATION/DISCUSSION

This section is reserved for topics of discussion by the Commission members and staff

A. Chairperson discussion

VIII. ITEMS FOR PERSONNEL CONSENT

These are routine items requiring little or no separate explanation. They are acted upon in a single motion.

IX. ADJOURN:

Motion by:

Ayes:

Second by:

Noes:

MORGAN HILL UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION MEETING

November 16, 2022 – January 13, 2023

Topic:	Hiring Report
Prepared by:	Vahlya Eldredge, Human Resources Supervisor
Presented by:	Vahlya Eldredge, Human Resources Supervisor
Type of Item:	Action

NEW HIRES, PROMOTIONS, INCREASE IN HOURS

New Hires:

Jonathan Borello	IT Specialist I	District Office	12/01/22
Heidi Bowers	School Office Assistant	Barrett	12/05/22
Yesenia Gutierrez	Student Nutrition Assistant	Sobrato	12/01/22
Jolie Christensen	Student Nutrition Assistant	Live Oak	12/01/22
Maria Soto	Student Nutrition Assistant	Sobrato	12/01/22
Jada Cannon	Student Nutrition Assistant	Sobrato	12/01/22
Amber Salinas	Student Nutrition Assistant	Sobrato	12/01/22
Judy Norman	Bus Driver	Transportation	12/01/22
Juan Carlos Zaragoza	Student Supervisor	San Martin Gwinn	12/01/22
Marlena Porter	Administrative Assistant III	Sobrato	12/15/22
Joshua Mendoza	IT Specialist I	District Office	12/12/22
Lorraine Meza	Health Assistant	Martin Murphy	12/08/22
Obdulia Lopez	Paraprofessional	Jackson	12/14/22
Cody Horne	Sr Maintenance Technician	District Office	01/03/23
Juan Caudillo	Sr Maintenance Technician	District Office	01/03/23
Cesar Gonzalez Diaz	Sr Maintenance Technician	District Office	01/04/23
Gabriela Doucette	Community Liaison	Martin Murphy	01/09/23
Ashley Rowan	HR Specialist	District Office	01/09/23
Jerald Rojas	Bus Driver	Transportation	01/09/23
Nada Daneshvar	Administrative Assistant II	Central	01/09/23

Promotions:

None

Increase in Hours:

Callie Barron	Accounting Specialist	Facilities	12/01/22
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SUBSTITUTE, LIMITED TERM ASSIGNMENT, WORKING OUT OF CLASS**Substitutes:**

Yesica Sanchez Salinas	Student Supervisor	Martin Murphy	11/28/22	06/09/23
Tiffany Valenzuela	Student Supervisor	Martin Murphy	11/28/22	06/09/23
Alex Hernandez Marquez	Student Supervisor	Jackson	12/05/22	06/09/23
Giana Thomas	Registrar I	Martin Murphy	12/05/22	06/09/23
Kenneth Westmoreland	High Dosage Reading Tutor	El Toro	12/06/22	06/09/23
Maribel Llamas	High Dosage Reading Tutor	Jackson	12/09/22	06/09/23
Lynne Bush	High Dosage Reading Tutor	San Martin Gwinn	12/09/22	06/09/23
Annette Nevarez	Student Nutrition Assistant	Live Oak	01/09/23	06/09/23

Limited Term Assignment:

None

Working Out of Class:

None

Transfers:

None

RESIGNATIONS, RETIREMENTS, SEPARATIONS, & LEAVE OF ABSENCE

Henry Arias	Custodian	Martin Murphy	Released	11/09/22
Eric Metivier	Mechanic	Transportation	Released	12/18/22
Julia Hodge	Registrar I	Martin Murphy	Released	12/19/22
Allen Britton	Sr Maintenance Technician	District Office	Retired	12/22/22
Mitzi Clark	Administrative Assistant III	Sobrato	Retired	12/30/22
Robin Hill	HR Specialist	District Office	Resigned	01/04/23
Ilse Diaz	Paraprofessional	PA Walsh	Resigned	01/02/22
Jerald Rojas	Mechanic	Transportation	Resigned	01/09/23

Leave of Absence:

* signifies that leave time is being used intermittently

Sandy Tollison	Student Nutrition Assistant	Live Oak	09/12/22	02/08/23
Jasveen Saini	Paraprofessional	Paradise Valley	12/05/22	02/20/23
Tammy Keck	Student Supervisor	Martin Murphy	12/01/22	02/27/23
Christina Garcia	MTSS Paraprofessional	Nordstrom	01/09/23	06/09/23
Tina Baleria	Paraprofessional	Barrett	02/21/23	04/10/23
Isabel Flores Rodriguez	Paraprofessional	San Martin Gwinn	01/30/23	02/06/23
Diana Aguilera	Bus Driver	Transportation	12/05/22	01/30/23

POSTING FOR TRANSFER:

None

POSTING FOR NOTICE OF EXAMINATION

CLASSIFICATION	DEADLINE
School Bus Driver	Continuous
Mechanic	Continuous
Paraprofessional	Continuous
Student Supervisor	Continuous
Student Support Specialist	12/09/22
Student Support Specialist Lead	12/01/22
Health Assistant	12/09/22
Groundskeeper	12/01/22
Dispatcher	12/15/22
Administrative Office Support	12/15/22
Accounting Specialist	01/06/23

INTERVIEWS

CLASSIFICATION	DATE OF INTERVIEW
Bus Driver	11/14/22
School Office Assistant	11/14/22
Information Technology Specialist I	11/21/22
Student Support Specialist Lead	11/29/22
Sr. Maintenance Technician	12/08/22
Administrative Assistant II	12/09/22
Student Support Specialist	12/09/22
Human Resources Specialist	12/20/22
College Career Media Technician	01/12/22
Human Resources Specialist	01/12/22

EXAMINATIONS

CLASSIFICATION	DATE OF TEST	NUMBER OF ELIGIBLES	NUMBER OF RANKS
Information Technology Specialist	11/14/22	7	6
Custodian	11/18/22	9	6
Sr. Maintenance Technician	11/18/22	6	4
Student Support Specialist Lead	11/21/22	6	5
Human Resources Specialist	12/12/22	11	7
College Career Media Technician	12/14/22	6	5
Student Support Specialist	01/12/22	11	9

MORGAN HILL UNIFIED SCHOOL DISTRICT
Personnel Commission
MINUTES

Date: November 16, 2022
Time: 5:00 p.m.
Location: MHUSD – Board Room
15600 Concord Circle

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I. OPEN SESSION

Meeting Called to Order: 5:08pm

Pledge of Allegiance

Roll Call: Tara Bevington (Chair) - Present
Victor Loesche - Absent
Kevin Pfeil - Present

II. ADOPT AGENDA

Motion by: K. Pfeil Ayes: 2
Second by: T. Bevington Noes: 0

III. APPROVE MINUTES of October 16, 2022

Motion by: K. Pfeil Ayes: 2
Second by: T. Bevington Noes: 0

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.

Fawn Myers recognized that the District successfully closed all negotiations with MHCEA, MHFT and MHELA. Due to the parody clause in the MHCEA contract, MHCEA constituents received a 10% salary increase.

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA update – NONE

VI. ITEMS FOR PERSONNEL ACTION

This section lists the items for Commission action.

A. Hiring Report

V. Eldredge

Motion by: K. Pfeil Ayes: 2
Second by: T. Bevington Noes: 0

B. Annual Report – Agreed to hold special meeting set for Wednesday November 30, 2022

Motion by: K. Pfeil Ayes: 2
Second by: T. Bevington Noes: 0

VII. REPORTS/INFORMATION/DISCUSSION

This section is reserved for topics of discussion by the Commission members and staff

A. BOE Appointed Commissioner seat to expire

Tara Bevington has agreed to go before the Board to renew her seat

VIII. ITEMS FOR PERSONNEL CONSENT

These are routine items requiring little or no separate explanation. They are acted upon in a single motion.

NONE

IX. ADJOURN: 5:24pm

Motion by: K. Pfeil Ayes: 2
Second by: T. Bevington Noes: 0