

ADMINISTRATIVE REPORT

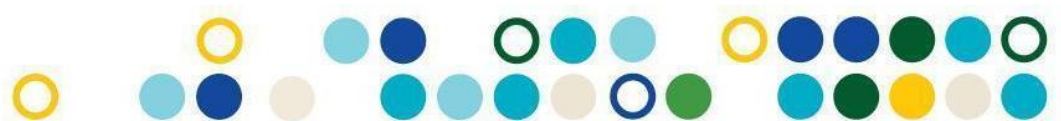
DATE: January 19, 2023
TOPIC: 6.6 – December 15, 2022 Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204, School Board Meeting Minutes

A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

December 15, 2022

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, December 15, 2022. The meeting was called to order by Chair Sharon Van Leer, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Pat Driscoll and Eric Tessmer were absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Melinda Dols, seconded by Louise Hinz to approve the agenda. All in favor, none opposed, motion carried.
- 4.0 **Student District Ambassadors Report:** Superintendent Nielsen introduced Dominic, a student from the group. He shared the group purpose and information from their first meeting.



5.0 **Comments to the Board:** None.

6.0 **Consent Items:** It was moved by Louise Hinz, seconded by Simi Patnaik to approve the consent agenda. All in favor, none opposed, motion carried.

6.1 Approval of Retirements, Resignations and Terminations

6.2 Approval of Leaves of Absence

6.3 Approval of New Employees/Change of Status

6.4 Approval of Electronic Fund Transfers

6.5 Approval of Resolution to Accept Gifts

6.6 Approval of November 17, 2022 School Board Meeting Minutes

6.7 Approval of Student Teaching Agreement with the University of WI-Stevens Point

6.8 Approval of Extended Field Trips

7.0 **Information Items:** None.

8.0 **Action Items:**

8.1 Final Levy for Taxes Payable in 2023, presented by Dan Pyan, Director of Finance and Operations. Mr. Pyan shared the required Truth in Taxation presentation with public hearing. After the presentation, resident Gerald Dabe addressed the School Board. It was moved by Katie Schwartz, seconded by Louise Hinz to approve the Taxes. All in favor, none opposed, motion carried.

8.2 Resolution Establishing Combined Polling Locations for School District Elections, presented by Julie Nielsen, Superintendent. It was moved by Katie Schwartz, seconded by Simi Patnaik to approve the Combined Polling locations. A roll call vote was taken. Melinda Dols, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer voted in favor. Pat Driscoll and Eric Tessmer were absent. Motion carried.

8.3 Paraprofessional Contract, presented by Abby Baker, Director of Human Resources. It was moved by Simi Patnaik, seconded by Louise Hinz to approve the contract. All in favor, none opposed, motion carried.

8.4 School Board Member Employment, presented by Julie Nielsen, Superintendent. It was moved by Melinda Dols, seconded by Katie Schwartz to approve the employment of School



Board Member Louise Hinz, Katie Schwartz, Melinda Dols, Simi Patnaik, Sharon Van Leer voted in favor. Louise Hinz abstained; motion carried.

8.5 Superintendent Contract presented by Sharon Van Leer, School Board Chair. It was moved by Louise Hinz, seconded by Katie Schwartz to approve the contract. All in favor, none opposed, motion carried.

8.6 Maintenance Contract, presented by Abby Baker, Director of Human Resources. It was moved by Simi Patnaik, seconded by Louise Hinz to approve the contract. All in favor, none opposed, motion carried.

9.0 **Superintendent Report:** Ms. Nielsen reported on the 5th grade music festival she attended this week, Transportation and bus driver shortages, Long Range Facilities Planning and Enrollment for 2023-24.

10.0 **Future Meeting Dates:**

January 5, 2023 – School Board Business Meeting (DSC/6:00 p.m.)

January 5, 2023 – School Board Workshop Meeting (DSC/6:05p.m.)

January 19, 2023 – School Board Business Meeting (DSC/6:00p.m.)

11.0 **Adjournment:** The meeting adjourned at 7:08pm.

