

January 2023 Attachments

Item #	Description	Status
1-C	Resolution Authorizing Closed Session (3 attachments)	Complete
V-A	December 14, 2022 Board Meeting Minutes	Complete
V-B	December 21, 2022 Board Meeting Minutes	Complete
V-C	December 21, 2022 Closed Session Minutes	Complete
V-D	January 4, 2023 Board Meeting Minutes	Complete
VI-A-1	Monthly Wellness Report	Complete
VI-A-2	Fire/Security Drill Log	Complete
VI-B	Curriculum Monthly Highlights	Complete
A-5-a	P #1648.11- The Road Forward COVID-19- Health and Safety-ABOLISH	Complete
A-5-b	P #1648.13- School Employee Vaccination Requirements- ABOLISH	Complete
A-6-a	P #8454- Pediculosis	Complete
A-6-b	P #2530- Resource Materials	Complete
A-6-c	P #5513- Care of School Property	Complete
A-7-a	R #2464- Gifted and Talented Pupils	Complete
A-7-b	R #2624- Grading System	Complete
C-2	Financial Reports (November)	Complete
C-3	Financial Reports (October Nutri-Serve Financial Statement)	Complete
C-4	Bills Lists	Complete
C-5-d	Resolution Binding the WTSD to Purchase Electric Generation Services through the Alliance for Competitive Energy Services Bid Cooperative Pricing System	Complete
C-5-e	Resolution Binding the WTSD to Purchase Gas Generation Services through the Alliance for Competitive Energy Services Bid Cooperative Pricing System	Complete
C-6-a	ARP-ESSER III Grant & Sub-grant Funding Allocation- Teachers, Paraprofessional & Coach	Complete
C-7-a	P #7610- Vandalism	Complete
C-7-b	P #8550- Meal Charges/Outstanding Food Service Bill	Complete
D-1-a	P #0161- Call, Adjournment, and Cancellation	Complete

**WATERFORD TOWNSHIP BOARD OF EDUCATION
SPECIAL BOARD MEETING MINUTES- December 14, 2022
WATERFORD ELEMENTARY SCHOOL**

- I. MEETING CALLED TO ORDER at 6:01 p.m.**
This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted on the district website, wtsd.org.
- A. ROLL CALL**
Members Present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Roe Hunter, Ehren O'Donnell, William Wilhelm
- Members absent: Michael McClintock, Michael Vitarelli
- Others present: Dr. Brenda Haring, Superintendent, Daniel J. Fox, Assistant Superintendent for Business /Board Secretary
- B. FLAG SALUTE**
Mr. Wilhelm led the Pledge of Allegiance.
- II. COMMENTS FROM THE PUBLIC ON AGENDA ITEM TOPICS**
- A.** A motion was made by Mr. O'Donnell, seconded by Ms. Libak Fanz, and carried by unanimous voice consent to open the meeting to the public.
None
- B.** A motion was made by Mr. DeNafo, seconded by Mr. De Vuyst, and carried by unanimous voice consent to close the meeting to the public.
- III. EDUCATION**
- IV. PERSONNEL**
- V. BUSINESS**
- A. Application for State School Aid**
- B. Budget**
- VI. COMMENTS FROM THE PUBLIC ON GENERAL TOPICS**
- A.** A motion was made by Mr. De Vuyst, seconded by Mr. DeNafo, and carried by unanimous voice consent to open the meeting to the public.
None
- B.** A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter, and carried by unanimous voice consent to close the meeting to the public.
- VI. MEETING ADJOURNMENT at 7:20 p.m.**
A motion was made by Ms. Hunter, seconded by Mr. De Vuyst, and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



Daniel J. Fox
Assistant Superintendent for Business/Board Secretary

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES – December 21, 2022
WATERFORD ELEMENTARY SCHOOL**

I. MEETING CALLED TO ORDER at 6:31 p.m.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

A. ROLL CALL

Members Present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Roe Hunter, Michael McClintock, Ehren O'Donnell, Michael Vitarelli, William Wilhelm

Members absent:

Others present: Dr. Brenda Haring, Superintendent, Daniel J. Fox, Assistant Superintendent for Business/Board Secretary, Howard Long, Solicitor.

B. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

A motion was made by Mr. De Vuyst, seconded by Ms. Hunter, and carried by unanimous voice consent to approve the Resolution Authorizing Closed Session.

C. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by Mr. O'Donnell, seconded by Ms. Libak Fanz, and carried by unanimous voice consent to return to open session at 7:00 p.m.

D. FLAG SALUTE

Mr. Wilhelm led the Pledge of Allegiance.

E. MISSION STATEMENT

Mr. Vitarelli read the mission statement.

F. STATEMENT TO THE PUBLIC

Mr. Wilhelm read the statement to the public.

II. COMMITTEE REPORTS

A. EDUCATION – No Meetings

B. PERSONNEL - No Meetings

C. BUSINESS - No Meetings

III. PRESENTATIONS

A. Employee of the Trimester: Karen Crittenden

B. Perfect Attendance Awards:

1. September- Kari Gaston

2. October- Dawn Stafford

C. Light & Sound- Mrs. Brown's 1st Grade Class

D. Acknowledgment of Board of Education Members- William Wilhelm, Michael Vitarelli

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

A. A motion was made by Mr. O'Donnell, seconded by Mr. De Vuyst, and carried by unanimous voice consent to open the meeting to the public.

None

B. A motion was made by Mr. O'Donnell, seconded by Mr. DeNafo, and carried by unanimous voice consent to close the meeting to the public.

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES – December 21, 2022**

V. MINUTES

A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter, and carried by voice consent to approve the minutes for the following meeting as submitted by the Assistant Superintendent for Business/Board Secretary (Mr. DeNafo abstained from items A & B):

- A. Board Meeting November 16, 2022
- B. Closed Session November 16, 2022
- C. Board Meeting (cancelled) August 24, 2022

VI. SUPERINTENDENT'S REPORT

A motion was made by Mr. De Nafo, seconded by Mr. McClintock, and carried by unanimous voice consent to approve the following:

- A. Monthly District Reports-
 - 1. Monthly Wellness Report
 - 2. Fire/Security Drill Log
- B. Curriculum Department Monthly Highlights-N/A
- C. Technology Report-N
- D. Waterford Township Home & School Association Monthly Highlights-N/A
- E. Enrollment:

Grade	2021-2022 # of Students	2022-2023 # of Students
PK (3 yr. old)	65	72
PK (4 yr. old)	89	93
PK (5 yr. old)	0	0
K	87	106
1 st	111	96
2 nd	113	109
3 rd	101	118
4 th	123	107
5 th	109	132
6 th	122	116
Total:	920	950

F. Suspension Report:

SID#	Date	Incident	School	Location	Reported by	Resolution

VII. SUPERINTENDENT'S RECOMMENDATIONS

A. EDUCATION

Upon the recommendation of the Superintendent, a motion was made by Ms. Libak Fanz, seconded by Mr. De Vuyst, and carried by unanimous roll call vote to approve items 1 through 4.

1. Harassment, Intimidation and Bullying (HIB) Report:

Acknowledge Receipt of HIB Investigations as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB-Yes/No	Action Taken
6506236927	1604520676	WES Playground	12/12/22	12/8/22	No	-After School Detention
6398900846	3131702884 8612179538 6052279177 1460792321	School Bus	12/14/22	12/13/22	Yes	-Removed from Safety Patrol -Administrative Detention Restorative Justice Assignment

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES – December 21, 2022**

2. Harassment, Intimidation and Bullying (HIB) Report:

Affirm the Harassment, Intimidation & Bullying Report as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB-Yes/No	Action Taken
N/A						

3. Safe Return Plan for 2022/2023:

Approve the Safe Return Plan for the 2022-2023 School Year. (See Attachment A-3).

4. Student Unenrollment 2022/2023:

Approve the unenrollment of students #50195 and #49737 due to moving out of district

B. PERSONNEL

A motion was made by Mr. De Vuyst seconded by Mr. DeNafo, and carried by unanimous roll call vote to approve items 1 through 7.

1. Appointment of Support Staff for the 2022-2023 School Year:

Approve the following staff members for the positions below, pending receipt of required documentation:

Name	Assignment	UPC	Loc	Step	Rate / Hour	Hours / Day	Days / Year	FTE
Elliott, D.	Permanent Teacher Substitute	80-45-SP / ASM	TR	1	18.36	6.75	185	1.0
Johnson, A.	Permanent Paraprofessional Substitute	80-10-L1 / All	District	1	17.25	6.0	185	1.0
Kelly, S.	Permanent Non-Instr. Aide (cafeteria) Substitute	80-10-NA / APE	District	1	15.30	4.0	185	.67
Sylvia, B.	Permanent Paraprofessional Substitute	80-10-L1 / APT	District	1	16.32	6.0	185	1.0

2. Appointment of Substitutes for the 2022-2023 School Year:

Approve the following substitutes for the 2022-2023 school year, pending receipt of required documents:

Name	Substitute Position	Rate
Galezniak, M.	Nurse	\$275.00 / daily

3. Create / Abolish Non-Certified Staff Positions:

Approve the created and abolished positions for the 2022-2023 school year:

Position	Location	Create/Abolish	UPC	FTE	Account Number
Transportation Secretary	District	Abolish	22-10-B1 / AGH	1.0	11-000-270-160-00-000

4. Salary Adjustment:

Approve the correction of hourly rate for Lorraine Sieben according to the Permanent Teacher Substitute Guide, from \$17.34 to \$18.36 per hour with an effective date of September 1, 2022.

5. Retirement of Support Staff Member:

Approve the retirement of Donna Hageman, Highly-Qualified Paraprofessional, with gratitude and appreciation for over 28 years of service, effective July 1, 2023. (UPC #20-45-L1 / AIC)

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES – December 21, 2022**

6. Leave-of-Absence Acknowledgement:

Acknowledge the submission/notification of the following staff member's Leave-of-Absence:

Staff Member	Dates	Classification
5089	12/27/22-3/3/23	FMLA

7. Approve the contract of Daniel J. Fox for the 2022/2023 year as submitted and approved by the NJ Department of Education.

C. POLICY

A motion was made by Mr. DeNafo, seconded by Mr. McClintock, and carried by unanimous roll call vote to approve the following items:

1. **Approve the following policy for the first reading:**
 - a. Policy # 8454- Pediculosis
 - b. Policy #2530- Resource Materials
 - c. Policy #7610- Vandalism
 - d. Policy #5513- Care of School Property
 - e. Policy #8550- Meal Charges/Outstanding Food Service Bill
2. **Approve the following policy for the second reading:**
3. **Acknowledge receipt of the following regulations:**
 - a. Regulation #8454- Pediculosis

D. BUSINESS

A motion was made by Mr. Vitarelli, seconded by Mr. DeNafo, and carried by unanimous roll call vote to approve items 1 through 6.

1. **Board of Education Monthly Financial Certification:**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of October 30, 2022 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. **Financial Reports for the month October 2022 (as per attached):**
 - a. Investment report.
 - b. Cash Receipts and Disbursements Report in accordance with 18A:17-36 and 18A:17-9. The Cash Receipts and Disbursements Report and the Board Secretary's Report are in agreement.
 - c. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
 - d. Student Activity Fund General Ledger.
3. **Approval of Expenditures (as per attached):**
Approve the payment of bills and claims:
 - Bills List #1- \$ 1,600,056.72
 - Bills List #2- \$ 40,021.64
 - Bills List #3- \$ 8,370.68
 - Nutri-Serve- \$ 42,945.68

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES – December 21, 2022**

4. **Contracts:**
- a. A Tuition Contract Agreement with Hammonton Board of Education to send Grade 7 educational services to student # 2240930113 for 147 days from 10/25/2022 through 6/30/2023 at \$66.43 per diem for a total of \$9,765.21.
 - b. A Tuition Contract Agreement with Newark Board of Education to receive Grade 7 educational services to student #2240930113 for 147 days from 10/25/2022 through 6/30/2023 at \$66.43 per diem for a total of \$9,765.21.
 - c. A 2022-2023 Joint Transportation with Hammonton School District to receive transportation services to Bancroft School at a cost of \$52,495.12.
 - d. A Tuition Contract Agreement with Archway Programs to educate student # 4951490958 for 131 days from 11/17/2022 through 6/30/2023 at \$306.32 per diem for a total of \$40,127.92.
 - e. A Tuition Contract Agreement with Hamilton Board of Education to receive student # 4635273754 for 137 days from 11/14/2022 through 6/30/2023 at \$93.03 per diem for a total of \$12,745.11.
 - f. A Tuition Contract Agreement with Lindenwold Board of Education to receive student # 2607441732 and 2051193254 for 175 days from 09/13/2022 through 6/30/2023 at \$93.03 per diem for a total of \$16,280.25, each.

5. **Grants:**
- a. To submit a grant to the State of New Jersey Schools Development Authority to replace interior doors at Atco Elementary School for \$21,192.
 - b. To acknowledge the superintendent's approval of a grant from the Mark Schonwetter Foundation to pay for a speaker on the Holocaust for \$300.
 - c. To submit an Additional or Compensatory Special Education and Related Services Grant for Students with disabilities who were 21 as of July 1, 2022 in the amount of \$135,768.
 - d. To submit and accept a grant from DonorsChoose for Nicole Barrett's classroom project, "Warm and Fuzzy Book Nook" for \$670.

6. **Professional Development:**
Approve the Out of District Professional Development for the 2022-2023 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Knoll, M.	11/28/2022	02/27/2023 02/28/2023	Princeton, NJ	NJASPERD/SHAPE 2023 Annual Convention	\$275.00	11-000-223-580-58-05-000
Weidmann, C.	12/06/2022	01/24/2023 01/25/2023 01/26/2023	Atlantic City, NJ	Nonviolent Crisis Intervention Instructor Certification Program	\$4,249.00	11-000-223-580-58-03-000

VIII. REPORTS

- A. **Legislation-** Ms. Hunter gave an oral report.
- B. **Camden County School Boards Association-** Ms. Libak Fanz gave an oral report.
- C. **New Jersey School Boards Association-** Mr. De Vuyst gave an oral report.
- D. **Camden County Educational Services Commission-** No report.
- E. **Hammonton-** Ms. Hunter gave an oral report.
- F. **Board President's Report-** Mr. Wilhelm gave an oral report.

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

None

B. NEW BUSINESS

Mr. Vitarelli, Mr. Long, Mr. DeNafo, Ms. Hunter, Mr. McClintock and Dr. Haring gave reports.

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES – December 21, 2022**

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

A. A motion was made by Ms. Hunter, seconded by Mr. De Vuyst, and carried by unanimous voice consent to open the meeting to the public.

None

B. A motion was made by Ms. Libak Fanz, seconded by Mr. McClintock, and carried by unanimous voice consent to close the meeting to the public.

XI. MEETING ADJOURNMENT at 7:44 p.m.

A motion was made by Mr. Vitarelli, seconded by Mr. Wilhelm, and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,

**Daniel J. Fox
Assistant Superintendent for Business/Board Secretary**

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES – JANUARY 4, 2023
WATERFORD ELEMENTARY SCHOOL**

- I. MEETING CALLED TO ORDER 6:00 P.M.**
This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted on the district website, wtsd.org.
- A. ROLL CALL OF ATTENDANCE**
Members Present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Rosemarie Hunter, Michael McClintock, Ehren O'Donnell.
- Members absent: None
- Others present: Michael Nolan, Superintendent, Daniel J. Fox, Assistant Superintendent for Business /Board Secretary, Howard Long, Solicitor.
- B. FLAG SALUTE**
Mr. Fox led the Pledge of Allegiance.
- C. ANNOUNCE RESULTS OF ELECTION (attached)**
- D. OATH OF OFFICE**
Mr. Long administered the Oath of Office to the newly elected Board of Education members, Jason Galante, Daniel Hoover and Thomas Leach.
- E. ROLL CALL OF THE 2023 BOARD MEMBERS**
Members Present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Jason Galante, Daniel Hoover, Rosemarie Hunter, Thomas Leach, Michael McClintock, Ehren O'Donnell.
- F. ELECTION OF PRESIDENT**
1. Accept Nominations
Mr. McClintock nominated Mr. DeNafo as Board President.
 2. Close Nominations
A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter, and carried by unanimous consent to close the nominations for the Board President.
 3. Roll Call Vote
Members present, Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Jason Galante, Daniel Hoover, Rosemarie Hunter, Thomas Leach, Michael McClintock, Ehren O'Donnell, voted yes. Motion passed.
- G. ELECTION OF VICE PRESIDENT**
1. Accept Nominations
Ms. Hunter nominated Ms. Libak Fanz as Board Vice President.
 2. Close Nominations
A motion was made by Mr. O'Donnell, seconded by Mr. De Vuyst, and carried by unanimous consent to close the nominations for the Board Vice President.
 3. Roll Call Vote
Members present, Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Jason Galante, Daniel Hoover, Rosemarie Hunter, Thomas Leach, Michael McClintock, Ehren O'Donnell, voted yes. Motion passed.

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES- January 4, 2023**

II. COMMENTS FROM PUBLIC ON AGENDA ITEMS ONLY

- A. A motion was made by Mr. O'Donnell, seconded by Mr. McClintock, and carried by unanimous voice consent to open the meeting to the public.

None

- B. A motion was made by Ms. Libak Fanz, seconded by Mr. O'Donnell, and carried by unanimous voice consent to close the meeting to the public.

III. ACTION ITEMS

A motion was made by Mr. De Vuyst, seconded by Mr. McClintock, and carried by unanimous roll call vote to approve the following action items.

- A. Approval of Current District Policies and Job Descriptions.
- B. To adopt the Code of Ethics (attached).
- C. To approve the Board of Education Professional Improvement Plan (attached).
- D. Approval of appointment of Mr. O'Donnell as delegate to the Camden County School Boards Association and Ms. Libak Fanz as alternate.
- E. Approval of appointment of Mr. Hoover as delegate to the New Jersey School Boards Association and Mr. McClintock as alternate.
- F. Approval of appointment of Mr. De Vuyst to the Camden County Educational Services Commission and Mr. Galante as alternate.
- G. To appoint Ms. Hunter as representative to the Hammonton Board of Education.
- H. Approval of the following Authorized Depositories:
- Republic Bank
 - Wells Fargo Bank
 - TD Bank
 - NJ Cash Management Fund
 - Other banks as needed for CDs to be given to the highest bidder
- I. Approval of the Bank Accounts, Signatories and Powers Granted as attached.
- J. To appoint Daniel J. Fox as the Public Agency Compliance Officer

IV. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

None

B. NEW BUSINESS

None

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES- January 4, 2023**

V. COMMENTS FROM PUBLIC ON GENERAL TOPICS

A. A motion was made by Ms. Libak Fanz, seconded by Mr. O'Donnell, and carried by unanimous voice consent to open the meeting to the public.

None

B. A motion was made by Ms. Hunter, seconded by Mr. O'Donnell, and carried by unanimous voice consent to close the meeting to the public.

VI. MEETING ADJOURNMENT at 6:15 p.m.

A motion was made by Mr. McClintock, seconded by Mr. De Vuyst, and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,

**Daniel J. Fox
Assistant Superintendent for Business/Board Secretary**

DECEMBER MONTHLY WELLNESS REPORT

Date	Description	School	Class(es) Involved	Menu	Celebration/Curricular	CCS
12/16/22	Holiday Party	Atco	Ercol	Snacks Soft Pretzels Cupcakes Fruit item Juice Water	Celebration	
12/16/22	Holiday Party	Atco	Brown	Pretzel Tray Cupcakes Apple slices/ caramel Waterb Bottles/ juice box	Celebration	
12/16/22	Holiday Party	Atco	Raso	Pretzel tray Goldfish & Pretzels Powdered sugar munchkins Juice Boxes Water bottles (small)	Celebration	
12/16/22	Holiday Party	Atco	Griffin	Little Debbie's Christmas tree brownies, pretzels, oranges, cheese sticks Gingerbread man (each kids gets one)	Celebration	
12/16/22	Holiday Party	Atco	Crone	Oreos Potato Chips Apple Slices Capri Suns Water	Celebration	
12/16/22	Holiday Party	Atco	Barrett	Popcorn Sugar cookies Grapes/strawberries Apple juice	Celebration	
12/16/22	Holiday Party	Atco	Weidmann	juice boxes, cupcakes, cookies, fruit tray	Celebration	
12/21/22	Holiday Party	Atco	Peterson	Doritos & smart popcorn, cupcakes & a fresh fruit tray, pretzel tray, Rice Krispy treats	Celebration	
12/21/22	Holiday Party	Atco	Kelley	Pizza G/Gluten-freepizza G/F & N/F cookies G/F & N/F chips Juice boxes & water	Celebration	
12/21/22	Holiday Party	Atco	Gallagher	Pizza: Soft Pretzel, Candy Cane, Cookies,	Celebration	
12/21/22	Holiday Party	Atco	Schafer	1. Unpeeled Mandarins or fruit cup 2. Chips/pretzels 3. powder donuts 4. Fruit Snack 5. Juice	Celebration	

12/21/22	Holiday Party	Atco	Massaro	-chocolate bar snowmen (to go home!) -ice cream cone trees (cones, cake icing, candy or sprinkles for decor) also probably going home, Cupcakes -Grinch punch (green Hi-C with a cherry) -Small Waters, pretzels, sun chips, popcorn	Celebration
12/22/22	Polar Express	Atco	Grades 1 and 2	pancakes, bacon, sausage, Waffles -Strawberries, Chocolate Milk, Whipped Cream Chocolate Chips, Syrup, Fruit Tray, Chocolate milk (hot chocolate) Popcorn Fruit Cups	Celebration
12/22/22	Holiday Party	WES	King	Pizza, cookies, juice	Celebration
12/22/22	Holiday Party	WES	Ambroselli	Katz Cupcakes & oreos, fruit, pretzels/chips	Celebration
12/22/22	Holiday Party	WES	Kennevan	Powdered Munchkins, Fruit, Popcorn, Cheese sticks, Juice	Celebration
12/22/22	Holiday Party	WES	Catania	Oreos, Hot chocolate bar, pretzels, water	Celebrations
12/22/22	Holiday Party	WES	Schaller	Hot chocolate bar, water, pretzels, munchins	Celebrations
12/22/22	Holiday Party	WES	Oriente	Pizza, water, cheeseballs, popcorn, tree cakes	Celebrations
12/22/2022	Holiday Party	WES	Agoston	pizza, hot chocolate, cupcakes, tortilla chips, juice	Celebrations
12/22/22	Holiday Party	WES	Young	Brownies, juice, pizza, chips	Celebrations
12/22/22	Holiday Party	WES	O'Donnell	Chick filia, fruit, cookies, juice	Celebrations
12/22/22	Holiday Party	WES	Iadonissi	Pasta, Cupcakes, Juice, water	Celebrations
12/22/22	Holiday Party	WES	Ingemi	Caramel, apples, pretzels, cupcakes, water, d	Celebrations
12/22/22	Holiday Party	WES	Stephan	Bagels, hot chocolate, OJ, mini muffins	Celebrations
12/22/22	Holiday Party	WES	Downes	Pizza, oreos, hot chocolate, pirate booty, wa	Celebrations
12/22/22	Holiday Party	WES	Scotti	Soft pretzels, cookies, fruit, juice, water	Celebrations
12/22/22	Holiday Party	WES	Fuller	Pizza, hot chocolate, cupcakes, cookies & brc	Celebrations
12/22/22	Holiday Party	WES	King	Pizza, cookies, popcorn, water	Celebrations
12/22/22	Holiday Party	WES	Borman	Pizza, rice krispies, apple slices	Celebrations
12/22/22	Holiday Party	WES	Dimitratos	Pizza, Juice, popcorn, water	Celebrations
12/22/22	Holiday Party	WES	Kalusa	Hot chocolate, pizza, apples	Celebrations
12/22/22	Holiday Party	WES	Poulton	Cupcakes, salty treat, fruit, water, chocolate	Celebrations
12/19 12/20	Holiday Party Gingerbread Hunt	TR	K - Allen	Donuts from Dunkin Donuts Capri Sun, cuties Gingerbread cookies	Celebration Curricular

12/19	Holiday Party	TR	K - Bowden/Fieger	Cookies/Chips Chick-fil-A Nuggets tray, popcorn Fruit, Juice Boxes, Water	celebration	
12/12	Gingerbread Hunt	TR	K - Bowden/Fieger	Gingerbread cookies	curricular	
12/19 12/20 12/21	Holiday Party Polar Express Gingerbread house decorating	TR	K - DiPasquale	popcorn, fresh berries and Dunkin' Donuts, juice boxes Cookies and hot chocolate Candies and icing for decorating	celebration/curricular	
12/19 12/12 12/20	Holiday Party Gingerbread unit Polar Express	TR	K - Handzus/Vitagliano	Chick fil a Chicken Minis, Donut holes, Choice of Sunny D or Milk (Horizon milk cartons), Strawberries and Apples (store prepared, sliced and sealed) Gingerbread cookies popcorn	Celebration	
12/19	Holiday Party	TR	K - Oleson	donuts/munchkins - go gurt yogurt tubes and fruit cups - orange juice and juice boxes/water	celebration	
12/19	Holiday Party	TR	K - Selby	Snowballs (powdered munchkins), Fruit, popcorn, Cheese sticks, Juice boxes	celebration	
12/22	Holiday Party	TR	PK - Bednarek	Chips, Juice boxes and Mini waters Apple sliced (individually bagged) Little bites muffins	celebration	
12/22	Holiday Party	TR	PK - Biggs	Apple sauce pouches, Juice, Christmas brownies, Pirates bootie	celebration	
12/22	Holiday Party	TR	PSD - Borda	Cupcakes, Apple sauce (individual packs), Chips (individual packages), Mozzarella string cheese Apple Juice boxes Polar Express Day - popcorn, apple slices, hot cocoa	celebration	
12/22	Holiday Party	TR	PK - De Luca	Pretzels tray, Apple sauce pouches (unsweetened), Cookies, Popcorn	celebration	
12/22	Holiday Party	TR	PK - Intessimoni	Rice Krispie Treats, Pizza, Chips, Juice boxes, Water, Treat bags with 1 candy	celebration	
12/22	Holiday Party	TR	PK - Iacono	Cupcakes, fruit tray, soft pretzels and juice boxes	celebration	
12/22	Holiday Party	TR	PK - Litchko	Pizza, goldfish, brownies, juice	celebration	
12/22	Holiday Party	TR	PK - McGowan	cupcakes and apple slices as a snack along with Capri Sun juice boxes Polar Express Day-hot cocoa/popcorn	celebration	
12/22	Holiday Party	TR	PK - Meeler	Pizza, popcorn, cheese stick, juice, water, rice krispy treat	celebration	
12/22	Holiday Party	TR	PK - Rosado	Cupcakes - Chips - Applesauce pouch - juice	celebration	
12/22	Holiday Party	TR	PK - Smierciak	cookies, mini pretzel dogs, capri suns and Sunny D	celebration	
12/22	Holiday Party	TR	PK - Vento	fruit tray, cupcakes, pizza, and juice	celebration	
12/16	Preschool Cookie Decorating	TR	All PK classes	Sugar cookie, icing and sprinkles	Curricular	

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved	Brief Summary of Drill:
Atco	12/6/2022	2:45 PM	56 and Rainy	Lockdown Drill	180	48	Staff and students sheltered in place. The lockdown took 3 minutes and 37 seconds. Issues: 2 rooms left their lights on and 1 room was left unlocked. The principal sent out an email addressing concerns for next time. A blackboard was sent out to the parents.
Atco	12/9/22	9:50	39 and Sunny	Fire Drill	178	42	Staff, students and parents exited the building. Duration of drill: 2mins 3secs, no issues reported.
Waterford Elementary	12/12/22	9:05 AM	35 degrees Mostly Cloudy	Security Drill	418	91	All Sheltered in place. Doors checked. No visitors in or out of the building during this time. Duration of Drill 2 minutes 34 seconds. No issues reported.
Waterford Elementary	12/13/2022	9:05 AM	27 degrees Sunny	Shelter in Place Fire Drill	422	97	All exited the building Safely in 1 minutes 27 seconds. No issues reported.
Thomas Richards	12/13/2022	9:55 AM	34 degrees sunny	Fire Drill	229	55	Staff, students and parent volunteers exited the building. Duration of drill: 1 min 51 secs; no issues reported.
Thomas Richards	12/20/2022	9:55 AM	NA	Lockdown	236	58	Duration of drill: 4 minutes 30 seconds. One classroom door found to be unlocked. Blackboard sent.

**WATERFORD TOWNSHIP SCHOOL DISTRICT
CURRICULUM DEPARTMENT**

**MONTHLY HIGHLIGHTS
NOVEMBER / DECEMBER
2022**

- Teacher in-service days took place on November 7-8. Topics included: Creative Curriculum training for Preschool teachers, administrators, and paraprofessionals; data work; small group meetings with George Scott; F&P Writing MiniLesson training for K-3; math training for pilot teachers; WIDA ELL Newcomer training; discipline and 504 training for special education; paraprofessional training with Heather T, and more.
- Heather T is providing New Teacher check-ins to answer questions and discuss behavior issues as part of the 1st year mentoring program.
- The preschool 3-year operational plan and enrollment projections were completed and submitted to the state for approval.
- The Camden County Curriculum Consortium held its second meeting on November 17. Topics included updates from the Camden County DOE, professional development needs for Health and Physical Education teachers, and Erin's law.
- The district was notified that we have been selected to participate in the Nurtured Heart grant that Julie, Ashley, Heather T, and Patrick submitted earlier in the Fall. Due to the late notice, the state will defer the start date until the 23-24 school year.
- Pre-observations and observations have been completed for Round 1.
- Preschool consultation visits from Norell Gurscik (from the Camden County Educational Services Commission) have continued bi-monthly to support the implementation of a high-quality preschool program.
- Julie was notified that we have been awarded the MSHE grant, which allows us to invite a Holocaust speaker to visit and speak to our 5th and 6th graders this spring. She will coordinate the logistics of this visit with Christine Manna, team leaders, and the Cherry Hill JCC.
- Julie met with Emily Preisler from LinkIt to coordinate Intervention Manager training for I&RS teams. She then met with I&RS lead teachers to revise the I&RS protocols, to align with the implementation of Requests for Assistance and pre-RFA checklists in LinkIt. She also coordinated a training for building secretaries, to teach them how to schedule I&RS meetings in LinkIt.
- I&RS lead teachers turnkeyed the new I&RS information with staff in November, and Emily Preisler followed up with subsequent training for staff specifically related to the Intervention Manager component of LinkIt.
- During the month of December, Julie and the building principals conducted walk-throughs.

- Curriculum documents are being reviewed and revised to ensure QSAC compliance and recommendations from the Camden County DOE, as per Julie's meeting with them in October. Revisions will be submitted for BOE approval in February.

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1648.11 THE ROAD FORWARD COVID-19 – HEALTH AND SAFETY (M)

M

The Board of Education plans to provide full-day, full-time, in-person instruction and operations for the 2021-2022 school year. In June 2021, the New Jersey Department of Health (NJDOH) and the New Jersey Department of Education (NJDOE) worked collaboratively to develop guidance, The Road Forward – Health and Safety Guidance for the 2021-2022 School Year (The Road Forward).

The Road Forward replaces the mandatory anticipated minimum standards outlined in the NJDOE’s “The Road Back – Restart and Recovery Plan for Education” (June 2020) and provides a range of recommendations rather than mandatory standards. These recommendations are meant to assist school districts in implementing protocols to reduce risks to students and staff from COVID-19 while still allowing for full-time learning.

The Board considered many factors as they prepared for the 2021-2022 school year, including the level of COVID-19 transmission in the community at large and in the school community, as well as vaccination coverage rates in both the community at large and the school community.

For the purpose of this Policy, “Order” shall mean any Governor of New Jersey Executive Order, New Jersey State Agency mandate, Centers for Disease Control and Prevention (CDC) guidance, New Jersey statute, or administrative code requiring compliance by the school district.

The Board considered the recommendations outlined in The Road Forward to develop health and safety protocols. The Board will consider all recommended Orders and comply with all mandatory Orders when developing health and safety protocols and reviewing them periodically.

The Board considered the recommendations outlined in The Road Forward to develop the school district’s COVID-19 protocols in the following areas and included in corresponding Appendices:

- A. General Health and Safety Concerns of Students, Staff Members, and Visitors
 1. Vaccination – See Appendix A.
 2. Communication with the Local Health Department – See Appendix B.



3. Mask Wearing Protocol – See Appendix C.
 4. Physical Distancing and Cohorting Protocols – See Appendix D.
 5. Hand Hygiene and Respiratory Etiquette Protocols – See Appendix E.
 6. Provision of Meals – See Appendix F.
 7. Transportation Protocols – See Appendix G.
- B. Cleaning, Disinfection, and Airflow – See Appendix H.
- C. Screening, Exclusion, and Response to Symptomatic Students and Staff Members – See Appendix I.
- D. Contact Tracing – See Appendix J.
- E. Testing – See Appendix K.
- F. Student and Staff Member Travel – See Appendix L
- G. Visitors - See Appendix M
- H. Use of Facilities - See Appendix N

The absence of one or more of the recommendations outlined in The Road Forward and/or in the school district's health and safety protocols will not prevent the reopening of the school(s) in the district for full-day in-person operation with all enrolled students and staff members present.

Pursuant to N.J.S.A. 18A:7F-9, schools must be in session for 180 days to receive State Aid. The statute requires that school facilities be provided for at least 180 days during the school year. N.J.S.A. 18A:7F-9(b) indicates when a school district is required to close the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive and/or recommendation by the appropriate health agency or officer to institute a public health-related closure, days of virtual or remote instruction



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commensurate with in-person instruction will count toward the school district's 180-day requirement.

The school district may be confronted with the incidence of COVID-19 positive cases among staff and/or students. If the school district is required to exclude a student, group of students, a class, or multiple classes as a result of possible exposure to COVID-19, while the school itself remains open for in-person instruction, the school district shall offer virtual or remote instruction to those students in a manner commensurate with in-person instruction to the extent possible. In circumstances when the school facilities remain open and in-person instruction continues in those classrooms that are not required to quarantine, those days in session will also count toward the school district's 180-day requirement in accordance with N.J.S.A. 18A:7F-9.

The school district anticipates updates to The Road Forward and as such this Policy is subject to review by the Superintendent to ensure compliance with Orders that may arise after Board adoption of this Policy. All revisions to Orders affecting this Policy and corresponding Appendices shall be reviewed by the Superintendent with the Board Attorney, School Physician, and Board of Education, if appropriate. The Superintendent may revise the health and safety protocols included in any Appendix as necessary and appropriate. All students, parents, and staff members will be notified of any changes to school district-developed protocols implemented as a result of this Policy, as appropriate.

Adopted: Oct 20, 2021



Appendix A

Vaccination

The school district may include in Appendix A the locally developed protocols to:

- a. Determine the vaccination status of students and staff.**
- b. Actively promote vaccination for all eligible students and staff.**

Vaccination is currently the leading public health prevention strategy to end the COVID-19 pandemic. Promoting vaccination can help schools safely return to in-person learning as well as extracurricular activities and sports (Updated 8/2021)

Although COVID-19 vaccines are safe, effective, and accessible, not all school-aged children are currently eligible to be vaccinated. At the current time, most students in the district are not eligible for vaccinations. The superintendent or designee will be collecting vaccination information from staff in accordance with the terms of Executive Order No. 253. (Updated 9/1/2021)

Public confidence in immunization is critical to sustaining and increasing vaccination coverage rates and preventing outbreaks of vaccine-preventable diseases. The superintendent or designee will actively promote vaccination for all eligible students and staff. As vaccine eligibility expands, the district will consider school-wide vaccine coverage among students and staff as an additional metric to inform the need for preventive measures such as physical distancing and masking (NJDOH COVID-19 Recommendations for K-12 Schools).

Many school-aged children missed recommended vaccines over the last year due to disruptions associated with COVID-19. The superintendent or designee will review and consider the CDC resources that may be helpful in addressing low coverage in children and preparing for a safe return to school. The superintendent or designee will send reminders to families about school immunization requirements and follow up with families of children who are not in compliance with requirements and encourage compliance. (Updated 8/2021)



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Pursuant to Executive Order No. 253, all LEAs, nonpublic schools, and parochial schools must maintain a policy that requires all covered workers to either provide adequate proof that they have been fully vaccinated or submit to COVID-19 testing at minimum one to two times weekly. 'Covered workers' includes individuals employed by the LEA or school, both full and part-time, including, but not limited to, administrators, teachers, educational support professionals, individuals providing food, custodial, and administrative support services, substitute teachers, whether employed directly by the LEA or school or otherwise contracted, contractors, providers, and any other individuals performing work in the LEA or school whose job duties require them to make regular visits to such covered settings, including volunteers. 'Covered workers' does not include individuals who visit the covered setting only to provide one-time or limited duration repairs, services, or construction. Additional information regarding collection of staff vaccination information, timing for compliance, and the manner of testing is outlined in Executive Order No. 253. (Updated 9/1/2021)



Appendix B

Communication with the Local Health Department

The school district may include in Appendix B the locally developed protocols to:

- a. **Maintain close communication with the Local Health Department in order to provide information and share resources on COVID-19 transmission, prevention, and control.**
- b. **Establish procedures for Local Health Department notification and response to COVID-19 illness in school settings.**

The superintendent or designee and local health department will maintain close communication with each other to provide information and share resources on COVID-19 transmission, prevention, and control measures and to establish procedures for Local Health Department (LHD) notification and response to COVID-19 illness in school settings. The superintendent or designee will work closely with LHDs as they make decisions regarding which mitigation strategies to implement and when based on data (updated 8/2021).

Understanding that COVID-19 may impact certain areas of the state differently, NJDOH provides information on COVID-19 transmission at the regional level, characterizing community transmission as low (green), moderate (yellow), high (orange), and very high (red). This information is posted online every week on the NJDOH CDS COVID-19 website and sent out via New Jersey Local Information Network and Communications System (NJLINC) to public health and healthcare partners. Municipal level vaccination coverage data is posted online at ww.nj.gov/health/cd/topics/covid2019_dashboard.shtml.



Appendix C

Mask Wearing Protocol

The school district shall include in Appendix C the locally developed protocols to:

- a. Address all mandatory Orders regarding the use of masks in schools.**

Wearing masks is an important prevention strategy to help slow the spread of COVID-19, especially when combined with everyday preventive actions and social distancing in public settings. On August 5, 2021, the CDC issued new indoor masking recommendations for individuals in K-12 school settings. That guidance is available here: www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html.

Indoors: In alignment with recommendations from the CDC and the American Academy of Pediatrics, on August 6, 2021, Governor Murphy signed Executive Order 251 which requires that all staff, students, and visitors wear a mask, regardless of vaccination status, in the indoor premises of school buildings. This requirement applies to all public, private, and parochial preschool programs and elementary and secondary schools, including charter and renaissance schools. As outlined in the Executive Order, there are limited exceptions to this requirement (see full list below).

Outdoors: In general, people do not need to wear masks when outdoors. The CDC recommends that people who are not fully vaccinated wear a mask in crowded outdoor settings or during activities that involve sustained close contact with other people. Fully vaccinated people might choose to wear a mask in crowded outdoor settings if they or someone in their household is immunocompromised (updated 8/2021).

The following principles apply to the use of masks in schools:

- The superintendent or designee will provide information to staff and students on proper use, removal, and washing of masks.
 - The most effective fabrics for cloth masks are tightly woven such as cotton and cotton blends, breathable, and in two or three fabric layers. Masks with exhalation valves or vents, those that use loosely woven fabrics, and ones that do not fit properly are not recommended.



- Masks should be washed after every day of use and/or before being used again, or if visibly soiled or damp/wet.
- Disposable face masks should be changed daily or when visibly soiled, damp or damaged. Students, teachers, and staff should have access to additional disposable or cloth masks in case a back-up mask is needed (e.g., mask is soiled or lost during the day).
- Clear masks that cover the nose and wrap securely around the face may be considered in certain circumstances including for the teaching of students with disabilities, young students learning to read, or English language learners (updated 8/2021).
- Appropriate and consistent use of masks may be challenging for some individuals; however, mask use is required for all individuals in indoor school settings with the following exceptions:
 - When doing so would inhibit the individual's health, such as when the individual is exposed to extreme heat indoors.
 - When the individual has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
 - When a student's documented medical condition or disability, as reflected in an Individualized Education Program (IEP) or Educational Plan pursuant to Section 504 of the Rehabilitation Act of 1973, precludes use of a face covering.
 - When the individual is under two (2) years of age.
 - When the individual is engaged in activity that cannot physically be performed while wearing a mask, such as eating or drinking, or playing a musical instrument that would be obstructed by a face covering.
 - When the individual is engaged in high-intensity aerobic or anaerobic activity.
 - When a student is participating in high-intensity physical activities during a physical education class in a well-ventilated location and able to maintain a physical distance of six feet from all other individuals; or
 - When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task.
- Where an individual is seeking a medical exemption from the masking requirement pursuant to the first or third bullet above, documentation from a medical professional supporting this exception is required pursuant to Executive Order No. 253 (updated 9/1/2021).



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Further information on mask-wearing in schools can be found here: [Guidance for COVID-19 Prevention in K-12 Schools](#)



Appendix D

Physical Distancing and Cohorting Protocols

Though physical distancing recommendations must not prevent a school from offering full-day, full-time, in person learning to all students for the 2021-2022 school year, LEAs should implement physical distancing measures as an effective COVID-19 prevention strategy to the extent they are equipped to do so while still providing regular school operations to all students and staff in-person. During periods of high community transmission (orange or red) or if vaccine coverage is low, if the maximal social distancing recommendations below cannot be maintained, the superintendent or designee should prioritize other prevention measures including screening testing and cohorting. (Updated 8/2021)

Where possible, the superintendent or designee will establish policies and implement structural interventions to promote physical distancing and small group cohorting. During periods of low or moderate (green or yellow) community transmission, the superintendent or designee will implement physical distancing recommendations to the maximum degree that allows them to offer full in-person learning. During periods of high community transmission, if maximal social distancing recommendations cannot be maintained, the district will prioritize other prevention measures including screening testing and cohorting.

- Within classrooms, maintain 3 feet of physical distancing to the greatest extent practicable, while offering full-time, in-person learning to all students.
- Outside of classrooms including in hallways, locker rooms, indoor and outdoor physical education settings, and school sponsored transportation, maintain physical distancing to the greatest extent practicable.
- As feasible, maintain cohorts or groups of students with dedicated staff who remain together throughout the day, including at recess, lunch times, and while participating in extracurricular activities. Cohorting people who are fully vaccinated and people who are not fully vaccinated into separate cohorts is not recommended. (Updated 9/1/2021)
- Identifying opportunities to maximize physical distancing should be prioritized for the following higher-risk scenarios, especially during periods of high community transmission:



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- In common areas, in spaces where students may gather such as hallways and auditoriums.
- When masks cannot be worn, including cafeterias.
- When masks may be removed, such as during outdoor activities.
- During indoor activities when increased exhalation occurs, such as singing, shouting, band practice, sports, or exercise.



Appendix E

Hand Hygiene and Respiratory Etiquette Protocols

- The superintendent or designee should teach and reinforce handwashing with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).
- Encourage students and staff to cover coughs and sneezes with a tissue during those limited instances when the individual may be unmasked (updated 8/2021).
- Used tissues should be thrown in the trash and hand hygiene as outlined above should be performed immediately.
- Maintain adequate supplies including soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, and no-touch trash cans.
- Assist/observe young children to ensure proper hand washing



Appendix F

Provision of Meals

For meals offered in cafeterias or other group dining areas, where masks may not be worn, superintendent or designee should consider implementing other layered prevention strategies to help mitigate the spread of COVID-19. These strategies include:

- Maximize physical distance as much as possible when moving through the food service line and while eating (especially indoors).
 - Considering alternatives to use of group dining areas such as eating in classrooms or outdoors.
 - Staggering eating times to allow for greater physical distancing.
- Maintaining student cohorts and limiting mixing between groups, if possible.
- Avoiding offering self-serve food options.
- Discouraging students from sharing meals.
- Encouraging routine cleaning between groups.
- Frequently touched surfaces should be cleaned. Surfaces that come in contact with food should be washed, rinsed, and sanitized before and after meals. Given the data regarding COVID-19 transmission, the use of single-use items, such as disposable utensils, is not necessary during meals.



Appendix G

Transportation Protocols

School buses should be considered school property for the purpose of determining the need for prevention strategies.

- Masks must be worn by all passengers on buses, regardless of vaccination status per CDC's Federal Order.
- "If occupancy allows, maximize physical distance between students. To maximize space when distancing, schools may consider seating students from the same household together (updated 9/1/2021)"
- Open windows to increase airflow in buses and other transportation, if possible.
- Regularly clean high touch surfaces on school buses at least twice daily.

For more information about cleaning and disinfecting school buses or other transport vehicles, read CDC's guidance for bus transit operators.



Appendix H

Cleaning, Disinfection, and Airflow

Limit Use of Shared Supplies and Equipment

- Ensure adequate supplies (i.e., classroom supplies, equipment) to minimize sharing of high-touch materials or limit use of supplies and equipment by one group of students at a time and clean and disinfect routinely and preferably between use.
- Encourage hand hygiene practices between use of shared items.
- Discourage use of shared items that cannot be cleaned and disinfected.

Cleaning and Disinfection

The superintendent or designee should follow standard procedures for routine cleaning and disinfecting with an EPA-registered product for use against SARSCoV-2. This means at least daily cleaning and disinfecting surfaces and objects that are touched often, such as desks, countertops, doorknobs, computer keyboards, hands-on learning items, faucet handles, phones, and toys.

- If a person exhibits COVID-19 compatible symptoms or tests positive for COVID-19 within 24 hours of being in the school building, school staff should clean and disinfect the spaces occupied by the person. Once the area has been appropriately disinfected, it can be re-opened for use.
 - Close off areas used by the person who is sick or positive and do not use those areas until after cleaning and disinfecting.
 - Wait as long as possible (at least several hours) after the person has exited a space before cleaning and disinfecting.
 - Open doors and windows and use fans or HVAC settings to increase air circulation in the area.
 - Use products from EPA List according to the instructions on the product label.



- Wear a mask and gloves while cleaning and disinfecting.

The effectiveness of alternative surface disinfection methods, such as ultrasonic waves, high intensity UV radiation, and LED blue light against the virus that causes COVID-19 has not been fully established. The use of such methods to clean and disinfect is discouraged at this time.

CDC does not recommend the use of sanitizing tunnels (tunnel that sprays disinfectant when a person walks through it). Currently, there is no evidence that sanitizing tunnels are effective in reducing the spread of COVID-19. Chemicals used in sanitizing tunnels could cause skin, eye, or respiratory irritation or injury.

In most cases, fogging, fumigation, and wide-area or electrostatic spraying is not recommended as a primary method of surface disinfection and has several safety risks to consider.

Improving Airflow

Improve airflow to the extent possible to increase circulation of outdoor air, increase the delivery of clean air, and dilute potential contaminants. The district has Heating, Ventilation and Air Conditioning Systems that provide the recommended airflow. If a unit is not working properly, several strategies may be used:

- Bring in as much outdoor air as possible.
- If safe to do so, open windows and doors. Even just cracking open a window or door helps increase outdoor airflow, which helps reduce the potential concentration of virus particles in the air. If it gets too cold or hot, adjust the thermostat.
- Do not open windows or doors if doing so poses a safety or health risk (such as falling, exposure to extreme temperatures, or triggering asthma symptoms), or if doing so would otherwise pose a security risk.
- Use child-safe fans to increase the effectiveness of open windows.
 - Safely secure fans in a window to blow potentially contaminated air out and pull new air in through other open windows and doors.
 - Use fans to increase the effectiveness of open windows. Position fans securely and carefully in/ near windows so as not to induce potentially contaminated airflow directly from one person over another (strategic window fan placement in exhaust mode can



help draw fresh air into the room via other open windows and doors without generating strong room air currents).

- Use exhaust fans in restrooms and kitchens.
- Consider having activities, classes, or lunches outdoors when circumstances allow.
- Open windows in buses and other transportation, if doing so does not pose a safety risk. Even just cracking windows open a few inches improves air circulation.

School districts interested in purchasing air purifiers for their schools are encouraged to review NJDOH's Guidance on Air Cleaning Devices for New Jersey Schools. See the NJDOH Environmental Health webpage for Tips to Improve Indoor Ventilation and Maintaining Healthy Indoor Air Quality in Public School Buildings.



Appendix I

Screening, Exclusion, and Response to Symptomatic Students and Staff Members

Parental Screening

Parents/caregivers should be strongly encouraged to monitor their children for signs of illness every day as they are the front line for assessing illness in their children. Students who are sick should not attend school. The superintendent or designee should strictly enforce exclusion criteria for both students and staff (section 3.3 Exclusion).

The superintendent or designee will educate parents about the importance of monitoring symptoms and keeping children home while ill. Schools can use existing outreach systems to provide reminders to staff and families to check for symptoms before leaving for school.

The superintendent or designee should provide clear and accessible directions to parents/caregivers and students for reporting symptoms and reasons for absences.

Response to Symptomatic Students and Staff

Parents and staff members are required to notify the school nurse if the student or close contact has a suspected or confirmed case of COVID.

Schools should ensure that procedures are in place to identify and respond to a student or staff member who becomes ill with COVID-19 symptoms.

- Designate an area or room away from others to isolate individuals who become ill with COVID-19 symptoms while at school.
- Consider an area separate from the nurse's office to be used for routine visits such as medication administration, injuries, and non-COVID-19 related visits.
- Ensure there is enough space for multiple people placed at least three feet apart.
- Ensure that hygiene supplies are available, including additional cloth masks, facial tissues, and alcohol-based hand sanitizer.
- School nurses should use Standard and Transmission-Based Precautions based on the care and tasks required.
- Staff assigned to supervise students waiting to be picked up do not need to be healthcare personnel but should follow physical distancing guidelines.
- Follow guidance in Appendix H: Cleaning, Disinfection and Airflow.

Exclusion



Definition of COVID-19 Compatible Symptoms

Parents should not send students to school when sick. For school settings, NJDOH recommends that students with the following symptoms be promptly isolated from others and excluded from school:

- At least two of the following symptoms: fever (measure or subjective), chills, rigors (shivers), myalgia (muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion, or runny nose; OR
- At least one of the following symptoms: cough, shortness of breath, difficulty breathing, new olfactory disorder, or new taste disorder.

For students with chronic illness, only new symptoms or symptoms worse than baseline should be used to fulfill symptom-based exclusion criteria.

When Illness Occurs in the School Setting

Children and staff with COVID-19 symptoms should be separated away from others until they can be sent home. Ask ill student (or parent/guardian) and staff whether they have had potential exposure to COVID-19 in the past 14 days meeting the definition of a close contact.

- Individuals should be sent home and referred to a healthcare provider. Persons with COVID-19-compatible symptoms should undergo COVID-19 testing.
 - If community transmission is low, ill individuals without potential exposure to COVID-19 should follow the NJDOH School Exclusion List to determine when they may return to school. No public health notification is needed UNLESS there is an unusual increase in the number of persons who are ill (over normal levels), which might indicate an outbreak.
 - If ill students have potential COVID-19 exposure OR if community transmission is moderate or high, they should continue to be excluded according to the COVID-19 Exclusion Criteria.
- Schools with testing capacity may test ill staff and students with parental consent.
 - Ill individuals who test positive shall be reported to the LHD and contact tracing should begin.
 - Ill individuals that test negative shall be referred to a healthcare provider, who may consider additional COVID-19 testing.
- The school nurse should notify LHDs when students or staff:



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- Are ill and have potential COVID-19 exposure.
- When they see an increase in the number of persons with COVID-19 compatible symptoms.
- Test positive for COVID-19 (when in-school testing is performed).
- The school nurse should be prepared to provide the following information when consulting with the LHD:
 - Contact information for the ill persons.
 - The date the ill person developed symptoms, tested positive for COVID-19 (if known), and was last in the building.
 - Types of interactions (close contacts, length of contact) the person may have had with other persons in the building or in other locations.
 - Names, addresses, and telephone numbers for ill person's close contacts in the school.
 - Vaccination status if known
 - Any other information to assist with the determination of next steps.
- The school nurse shall report weekly student and staff case counts, as well as information on student/staff censuses and vaccination rates for students/staff, to NJDOH through the Surveillance for Influenza and COVID-19 (SIC) Module in CDRSS (updated 9/1/2021).
 - Registration and training on the data elements to report, timelines, and instructions on using the surveillance module can be found at <https://cdrs.doh.state.nj.us/cdrss/common/cdrssTrainingNotes>

Regardless of vaccination status, if a student or staff experiences COVID-compatible symptoms, they should isolate themselves from others, be clinically evaluated for COVID-19, and tested for SARS-CoV-2.

Exclusion

COVID-19 exclusion criteria for persons who have COVID-19 compatible symptoms or who test positive for COVID-19:

- Ill individuals with COVID-19 compatible symptoms who have not been tested or individuals who tested positive for COVID-19 should stay home until at least 10 days have passed since symptom onset and at least 24 hours have passed



after resolution of fever without fever reducing medications and improvement in symptoms.

- Persons who test positive for COVID-19 but who are asymptomatic should stay home for 10 days from the positive test result.
- An alternate diagnosis (including a positive strep test or influenza swab) without a negative COVID-19 test is not acceptable for individuals who meet COVID-19 exclusion criteria to return to school earlier than the timeframes above.

Exception: During periods of low community transmission, ill individuals excluded for COVID-19 compatible symptoms who are not tested **and do not have a known COVID-19 exposure** may follow NJDOH School Exclusion List to determine when they may return to school (updated 8/2021).

The COVID-19 Exclusion List described in NJDOH guidance for Local health departments can be used to determine the need for and duration of school exclusion based on the level of COVID-19 community transmission in their region. In order to facilitate rapid diagnosis and limit unnecessary school exclusion, the superintendent may consider implementing school-based diagnostic testing for students and staff (updated 9/1/2021).

COVID-19 Exclusion Criteria for Close Contacts

CDC released guidance with options to shorten the quarantine time period following exposure to a confirmed positive case. While CDC and NJDOH continue to endorse 14 days as the preferred quarantine period— and thus the preferred school exclusion period – regardless of the community transmission level, it is recognized that any quarantine shorter than 14 days balances reduced burden against a small possibility of spreading the virus. Additional information is described in NJDOH quarantine guidance.

Unvaccinated students or staff who have household members experiencing COVID-19 symptoms and meet COVID-19 Exclusion Criteria should also be excluded from school. If the symptomatic household member tests positive for COVID-19, the student/staff member will need to quarantine (updated 9/1/2021).

To that end, excluded individuals who are close contacts of staff or students who tested positive for COVID-19 may be considered for a reduced exclusion period based on community transmission levels as follows:



High (orange or red) exposed close contacts should be excluded from school for 14 days.

Moderate or Low (yellow or green) exposed close contacts should be excluded from school for 10 days (or 7 days with negative test results collected at 5-7 days) Unvaccinated staff members are required to obtain a covid test collected at 5-7 days.

Exposed close contacts who are fully vaccinated and have no COVID-like symptoms:

- Do not need to quarantine or be excluded from school but are required to be tested between 3-5 days following an exposure to someone with suspected or confirmed COVID-19.
- Should still monitor for symptoms of COVID-19 for 14 days following an exposure.
- If they experience symptoms, they should isolate themselves from others, be clinically evaluated for COVID-19, including SARS-CoV-2 testing and inform their health care provider of their vaccination status at the time of presentation to care.

Remote Instruction/180-Day Requirement

Pursuant to N.J.S.A. 18A:7F-9, schools must be in session for 180 days to receive state aid. The statute requires that school facilities be provided for at least 180 days during the school year. Section (b) notes that where a district is required to close the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive and/or recommendation by the appropriate health agency or officer to institute a public health-related closure, days of virtual or remote instruction commensurate with in-person instruction will count towards the district's 180-day requirement.

The superintendent or designee may be confronted with the incidence of COVID-19 positive cases amongst staff and/or students. If superintendent or designee is required to exclude a student, group of students, a class, or multiple classes as a result of the scenarios listed above, while the school itself remains open for in-person instruction, the superintendent or designee should be prepared to offer virtual or remote instruction to those students in a manner commensurate with in-



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person instruction to the extent possible. In circumstances when the school facilities remain open and in-person instruction continues in those classrooms that are not required to quarantine, those days in session will also count towards the district's 180-day requirement in accordance with N.J.S.A. 18A:7F-9.2

Students with underlying health conditions that may make them more susceptible to or exacerbate the symptoms of COVID-19 may be eligible for home instruction per the process outlined at N.J.A.C. 6A:16-10.1 or as required by the student's Individualized Education Plan (IEP) or 504 plan.



Appendix J

Contact Tracing

Contact tracing is a strategy used to determine the source of an infection and how it is spreading. Finding people who are close contacts of a person who has tested positive for COVID-19, and therefore at higher risk of becoming infected themselves, can help prevent further spread of the virus (updated 8/2021).



Appendix K

Testing

The school district may include in Appendix K the locally developed protocols to:

When schools implement testing combined with key prevention strategies, they can detect new cases to prevent outbreaks, reduce the risk of further transmission, and protect students, teachers, and staff from COVID-19.

In some schools, school-based healthcare professionals (e.g., school nurses) may perform SARS-CoV-2 antigen testing in school-based health centers if they are trained in specimen collection, conducting the test per manufacturer's instructions, and after obtaining a Clinical Laboratory Improvement Amendments (CLIA) certificate of waiver. Some school-based healthcare professionals may also be able to perform specimen collection to send to a laboratory for testing, if trained in specimen collection, but without having a CLIA certificate of waiver. It is important that school-based healthcare professionals have access to, and training on the proper use of personal protective equipment (PPE). For more detailed and updated guidance on conducting screening testing, schools should refer to the NJDOH "Public Health Recommendations for Implementing COVID-19 Screening Testing in K-12 Schools" document (updated 9/1/2021).

Diagnostic Testing At all levels of community transmission, NJDOH recommends that schools work with their local health departments to identify rapid viral testing options in their community for the testing of symptomatic individuals and asymptomatic individuals who were exposed to someone with COVID-19. Results of all testing must be reported to public health authorities by the entity conducting the testing (updated 9/1/2021).



Appendix L

Student and Staff Member Travel



Appendix M

Visitors

During a period of low to moderate (green and yellow) community spread, visitors and volunteers may be allowed in the buildings if they remain socially distant and wear masks. Visitors will not be allowed in spaces that are difficult to socially distance, such as classrooms.

During periods of high community spread (orange and red), visitors and volunteers will not be allowed to enter the buildings.



Appendix N

Use of Facilities

During a period of low to moderate community spread, the use of facilities by outside groups may be allowed in the buildings if they remain socially distant and wear masks in accordance with board policy.

During periods of high community spread (orange and red), the use of facilities by outside groups will not be allowed.



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SCHOOL EMPLOYEE VACCINATION REQUIREMENTS

1648.13 SCHOOL EMPLOYEE VACCINATION REQUIREMENTS

[See POLICY ALERT No. 225]

In accordance with Executive Order No. 253 signed by the Governor of New Jersey on August 23, 2021, the Board shall adopt and maintain a policy that requires all covered workers to either provide adequate proof that they have been fully vaccinated or submit to COVID-19 testing at a minimum of one to two times each week.

This requirement shall take effect on October 18, 2021, at which time any covered workers that have not provided adequate proof to the school district that they are fully vaccinated must submit to COVID-19 testing at a minimum of one to two times each week on an ongoing basis until fully vaccinated.

For purposes of Executive Order 253 and this Policy, “covered workers” shall include all individuals employed by the Board of Education, both full and part-time, including, but not limited to, administrators; teachers; educational support professionals; individuals providing food, custodial, and administrative support services; substitute teachers, whether employed directly by the Board of Education or otherwise contracted; contractors; providers; and any other individuals performing work in the school district whose job duties require them to make regular visits to the school district, including volunteers. Covered workers do not include individuals who visit the school district only to provide one-time or limited duration repairs, services, or construction.

A covered worker shall be considered “fully vaccinated” for COVID-19 two weeks or more after they have received the second dose in a two-dose series or two weeks or more after they have received a single-dose vaccine. Individuals will only be considered fully vaccinated after they have received a COVID-19 vaccine that is currently authorized for Emergency Use Authorization (EUA) by the United States Food and Drug Administration (FDA) or the World Health Organization (WHO), or that are approved for use by the same.

Workers who are not fully vaccinated, or for whom vaccination status is unknown, or who have not provided sufficient proof of documentation, shall be considered unvaccinated in accordance with the provisions of Executive Order 253.

Covered workers shall demonstrate proof of full vaccination status by presenting any of the following documents if they list COVID-19 vaccines currently



SCHOOL EMPLOYEE VACCINATION REQUIREMENTS

authorized for EUA by the FDA or the WHO, or that are approved for use by the same, along with an administration date for each dose:

1. The Centers for Disease Control and Prevention (CDC) COVID-19 Vaccination Card issued to the vaccine recipient by the vaccination site, or an electronic or physical copy of the same;
2. Official record from the New Jersey Immunization Information System (NJIS) or other State immunization registry;
3. A record from a health care provider's portal/medical record system on official letterhead signed by a licensed physician, nurse practitioner, physician's assistant, registered nurse, or pharmacist;
4. A military immunization or health record from the United States Armed Forces; or
5. Docket mobile phone application record or any State specific application that produces a digital health record.

The Board of Education's collection of vaccination information from covered workers shall comport with all Federal and State laws, including, but not limited to, the Americans with Disabilities Act, that regulate the collection and storage of that information.

In an effort to maintain an extra layer of safety for all members of the school community, all covered worker must undergo screening testing at a minimum of once per week.

The Board of Education will provide all covered workers on-site COVID-19 test(s), the school district may similarly elect to administer or provide access to either an antigen or molecular test.

If the covered worker is not working on-site in the school district during a week when testing would otherwise be required, the Superintendent or designee may not require the worker to submit to testing for that week.

The Board of Education shall track test results required by Executive Order 253 and must report those results to the local public health department.



SCHOOL EMPLOYEE VACCINATION REQUIREMENTS

Nothing in Executive Order 253 and this Policy shall prevent a Board of Education from revising this Policy to include additional or stricter requirements, as long as such revisions comport with the minimum requirements of Executive Order 253.

Executive Order 253 authorizes the Commissioner of the Department of Health (DOH) to issue a directive supplementing the requirements outlined in Executive Order 253, which may include, but not be limited to, any requirements for reporting vaccination and testing data to the DOH. Actions taken by the Commissioner of the DOH pursuant to Executive Order 253 shall not be subject to the requirements of the Administrative Procedure Act, N.J.S.A. 52:14B-1 et seq.

This Policy shall be supplemented by Policy 1648.11 – Appendix A, which shall include the school district’s protocols implementing the provisions of this Policy.

The Superintendent is authorized to implement revisions to provisions in this Policy based on any subsequent Executive Orders or any additional mandates that affect any provisions of this Policy. Any such revisions in this Policy shall be submitted by the Superintendent to the Board of Education for ratification if the Board cannot approve such revisions before the effective date.

Executive Order 253 – August 23, 2021

Adopted: 20 October 2021



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PEDICULOSIS

8454 PEDICULOSIS

The Board of Education recognizes the need to maintain a healthy learning environment for all children in the school district. One way to maintain this healthy learning environment is to manage pediculosis, a condition of a person having head lice. Head lice are very small insects that have claws that cling to hair and spend their entire life cycle on the heads of people. Head lice do not spread any diseases and having head lice is not prevented by personal or household cleanliness, use of shampoos, or length of hair. All social and economic groups can be affected by head lice. Because it is very difficult to totally prevent head lice infestations in schools where children come into close head-to-head contact with each other frequently, the Board of Education authorizes appropriate steps to manage pediculosis.

A student who is found to have active head lice will not be permitted to attend school until there are no active lice in the student's hair, proof of treatment has been provided to the nurse, and until all live and/or dead head lice are removed from the student's hair as confirmed by an examination by the school nurse.

The presence of nits (the eggs of lice) without active head lice will not prohibit a child from attending school provided proof of treatment has been provided to the nurse and there is no evidence of active head lice in the student's hair.

The Board recognizes parents have the primary responsibility for the detection and treatment of head lice and school staff members will work in a cooperative and collaborative manner to assist all families in managing pediculosis. The school nurse will compile a Management of Pediculosis Information Packet. The Board of Education's Management of Pediculosis Information Packet and this Policy will be provided to parents of children identified with active head lice or nits and be made available to all parents upon request. The Information Packet will include information about identifying, treating, and managing pediculosis.

If the school nurse determines a student has active head lice or nits, the parent shall be notified by the school nurse as soon as reasonably possible. The parent will be provided a copy of the district's Management of Pediculosis Information Packet and this Policy. The school nurse will advise the parent that prompt treatment of active head lice and/or nits is in the best interest of their child and treatment shall be required before the student can return to school. If the school nurse cannot contact the parent a letter from the school nurse informing the parent of the presence of active head lice or nits will be sent home with the student. In the event the parent cannot be reached on the day it is determined their child has active head lice or nits, the parent will be required to contact the school nurse the next school day to review the Board Policy, the Management of Pediculosis Information Packet, and treatment options.

The following action will be taken to prevent the spread of head lice in district schools:



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PEDICULOSIS

1. Grades Kindergarten through six – When a single case of active head lice has been identified by the school nurse, parents of all children in a class will be notified by the school nurse. The Principal will send home a copy of a Head Lice Alert Notice, the school district's Management of Pediculosis Information Packet, and this Policy to all parents of children in the class.
 - a. The information provided to parents will clearly notify parents that treatment should only be performed on their child if active head lice or nits are found in their child's scalp and treatment should not be applied as a preventative measure. This notification will inform parents they are expected to notify the school nurse if they find active head lice or nits in their child's scalp. The school nurse will perform a head check of any student if requested by the parent.
 - b. The school nurse will perform head checks of all students in a classroom where a confirmed case of active head lice is in the same classroom ~~and bus~~ when there is a concern of head-to-head contact.

When a case of active head lice has been identified by the school nurse, the school nurse shall perform a head check of any of the infested student's siblings in the school. If a sibling(s) attends a different school in the district, the school nurse in the sibling's school will be notified and the school nurse may conduct a head check of the sibling(s). In addition, anytime the school nurse has identified active head lice, the school nurse may conduct a head check of other students in the school who are most likely to have had head-to-head contact with the infested child. All other students to be checked shall be identified by the school nurse in consultation with the school administration.

Each school in the district will make available to parents the district's Management of Pediculosis Policy.

All school staff members will maintain a sympathetic attitude and will not stigmatize and/or blame families who experience difficulty with control measures. All school staff members will act responsibly and respectfully when dealing with members of the school and broader community regarding issues of head lice.

Each school in the district will educate and encourage children and parents to learn about head lice in an attempt to remove any stigma or to prevent any harassment, intimidation, and bullying associated with this issue. Any instances of harassment, intimidation, and bullying shall be reported and investigated in accordance with the provisions of the district's Harassment, Intimidation, and Bullying Policy.



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PEDICULOSIS

A student excluded from school for reasons outlined in this Policy shall be re-admitted only upon the examination and approval of the Principal or designee and the school nurse. The examination for re-admittance to school by the school nurse may be, but is not required to be, in the presence of the student's parent.

Cases of active head lice will be recorded by the school nurse in each school for the purpose of tracking incident rates and mandatory reporting of outbreaks will be done according to the New Jersey Department of Health criteria for reporting outbreaks.

Adopted: 25 June 2014

Revised: 21 June 2017

Revised: 18 April 2018

Revised: 18 January 2023



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Program
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RESOURCE MATERIALS

2530 RESOURCE MATERIALS

The Board of Education shall provide resource materials to implement district and school educational goals and objectives as student needs dictate and district resources permit. Such materials include reference books, other supplementary titles, maps, library print and non-print materials, and other sources of information for use by students that are not designated as textbooks.

Selection

The Superintendent shall be responsible for the selection and maintenance of all resource materials, in accordance with the following standards:

1. Material will be suited to the varied interests, abilities, reading levels, and maturation levels of the students to be served;
2. Wherever possible, materials will provide major opposing views on controversial issues so that students may develop under guidance the practice of critical reading and thinking;
3. Wherever possible, materials will represent the many religious, ethnic, and cultural groups and their contribution to American heritage;
4. Materials will be factually accurate and of genuine literary or artistic value;
5. Materials will be of a quality and durability appropriate to their intended uses and longevity;
6. Materials will relate to, support, and enrich the courses of study adopted by the Board.

The Superintendent will develop regulations for the selection of resource materials that provide for the effective consultation of teaching staff members at all appropriate levels; ensure that the Board's budgetary allotment for resource materials is efficiently spent and wisely distributed throughout the instructional program and the district; and ensure an inventory of resource materials that is well balanced and well-rounded in coverage of subject, types of materials, and variety of content.



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RESOURCE MATERIALS

Removal of Resource Materials

The Superintendent will evaluate the continuing effectiveness and utility of resource materials and recommend to the Board the removal of those materials that no longer meet the standards set forth in this policy. Any request for the removal of resource materials will be governed by Policy No. 9130 on public complaints.

Care of Resource Materials

The Superintendent will develop regulations which protect the resource materials from loss or damage. The parents of the student will be assessed fines to cover the cost of replacing these materials. Unpaid fines will prevent the student from participating in extracurricular activities such as school dances, clubs, **class trips** and participating in the 6th grade commencement ceremony. Any fines still outstanding after the student transfers out shall be presented to the Board of Education for cancellation.

Adopted: 25 June 2014
Revised: 15 August 2018
Revised



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Students

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CARE OF SCHOOL PROPERTY (M)

5513 CARE OF SCHOOL PROPERTY (M)

The Board of Education believes that the schools should help pupils learn to respect property and to develop feelings of pride in community institutions. The Board charges each pupil enrolled in this district with responsibility for the proper care of school property and the school supplies and equipment entrusted to his/her use.

Students who cause damage to school property will be subject to disciplinary measures. The Board authorizes the imposition of a fine for the loss, damage, or defacement of textbooks, electronics and other school property and reserves the right to withhold a report card or diploma from any pupil whose payment of a fine is in arrears.

A student who demonstrates chronic and/or serious disregard for property may be referred to the Child Study Team.

The Superintendent shall develop rules for the safekeeping and accounting of school property and prepare a schedule of fines for lost and damaged school property.

The parents of the student will be assessed fines to cover the cost of replacing lost or damaged school property. Unpaid fines will prevent the student from participating in extracurricular activities such as school dances, clubs, class trips and participating in the 6th grade commencement ceremony. Any fines still outstanding after the student transfers out shall be presented to the Board of Education for cancellation.

N.J.S.A. 18A:34-2; 18A:37-3
N.J.A.C. 6A:23-6.6

Adopted: 25 June 2014
Revised: 26 May 2021
Revised:



REGULATION

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 GIFTED AND TALENTED PUPILS (M)

R 2464 GIFTED AND TALENTED PUPILS (M)

Gifted and Talented

In Grades K-2, students will receive global services provided within the classroom, by the classroom teacher. Students will receive additional challenges, differentiated instruction, and differentiated activities that not only align with the New Jersey Student Learning Standards but also are customized to meet their individual needs.

Adjustments and modifications to content, products, processes, and learning environments will be considered and utilized to best meet students' needs.

In Grades 3-6, students will be pulled for services multiple times each week. Classroom teachers will continue to differentiate instruction to meet individual needs as well.

~~The Gifted and Talented Program is called E.A.G.L.E. which stands for Educational Activities and Goals for Learning Expansion. Pupils in Kindergarten through grade two receive special enrichment classes by the Gifted and Talented teacher.~~

~~-
 Program Objectives~~

~~-
 Grades Kindergarten—One~~

~~The Kindergarten through grade one Gifted and Talented Program is provided through an in-class heterogeneous academic enrichment. All pupils will be serviced through their homeroom classes on a rotation basis. This program will be provided by the gifted and talented teacher and the classroom teachers on a rotation basis. It is designated to enhance the regular curriculum and monitor those children who are beginning to show gifted and talented traits.~~

~~-
 The program will emphasize the application of knowledge in critical and logical thinking, creativity, problem solving, decision making, scientific process and community awareness.~~

~~-
 The development of self-esteem and student empowerment will also be addressed in the program.~~

~~-
 Grades Two—Six~~



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~~The grades two through six program is a combination pull-out and enrichment environment. The pull-out program provides pupils with homogeneous group opportunities. The main emphasis will be addressing critical and logical thinking, enhancing creativity, and integrating technology in their school work.~~

~~-~~
~~Other Opportunities~~

~~-~~
~~Other opportunities provided to the Gifted and Talented children may include:~~

- ~~1. Fine & Performing Arts~~
- ~~2. Creativity Experiments~~
- ~~3. Psychomotor Activities~~
- ~~4. Logic contests and competitions~~

Issued: 25 June 2014
Revised: 18 March 2020



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

PROGRAM
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GRADING SYSTEM

R 2624 GRADING SYSTEM

A. Purpose of Grading

1. The purpose of grading is to assist students in the process of learning; all grading systems will be subject to continual review and revision to that end.
2. Grades acknowledge a student's demonstrated proficiency in the New Jersey Student Learning Standards. The following breakdown is for all classes in grades 5-6:
 - 40% - Major Summative – Grades that represent student learning at the conclusion of a unit, chapter, etc. Examples could include (but are not limited to) major tests, projects, and presentations.
 - 30% - Minor Summative – Grades that reflect student learning at the conclusion of a lesson, smaller group of lessons, etc. Examples could include (but are not limited to) routine assessments and quizzes.
 - 20% - Classwork – Graded work completed in class. Examples could include (but are not limited to) graded assignments, daily activities, literature work, etc.
 - 10% - Skills – Based on life skills and standards-based work habits, including communication skills, collaboration, critical thinking, and creativity.

B. Grading Criteria

The grading system for Kindergarten through 4th Grade will be standards based with the following indicators:

- E (Exceeds) – The student exceeds the grade-level standard for the trimester.
- M (Meets) – The student meets the grade-level standard for the trimester.
- P (Progressing) – The student is progressing toward the grade-level standard for the trimester.



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- N (Needs Improvement) – The student is demonstrating minimal or no progress and is at risk for not meeting the grade-level standard for the trimester.

The grading system for Grades 5 and 6, and Enrichments in Grade 6, is a combination of traditional numeric/letter grades with the following scale:

A – Excellent Progress	= 91.5 – 100
B – Good Progress	= 82.5 – 91.4
C – Above Average	= 74.5 – 82.4
D – Limited Average	= 69.5 – 74.4
F – Unsatisfactory Progress	= Below 69.4

NOTE: Students are not to be assigned a grade less than 50 to calculate their average.

The grading for Enrichments in Grade 5 is as follows:

O – Excellent Progress	= 94.5 – 100
S+ - Above Average	= 87.5 – 94.4
S – Satisfactory/Average Progress	= 79.5 – 87.4
S- - Below Average	= 74.5 – 79.4
N – Needs Improvement	= 69.5 – 74.4
U – Unsatisfactory Progress	= Below 69.4

C. Appeal

1. Each teacher is responsible for the determination of the grade a student receives for participation in the teacher's course of study.

2. Each teacher may be required to furnish reasons, supported by evidence to substantiate any grade earned



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3. If a grade is challenged by a student or a parent(s), the teacher will convene a conference and will explain the grading system and the reasons for the final grade.

4. If the parent(s) or student is not satisfied by the teacher's explanations, he/she may appeal the grade to the Principal, who will consult with the teacher and the student in an attempt to resolve the dispute.

5. If the Principal determines that the grade should be changed, he/she will alter the grade on all records and indicate by whose authority the grade has been changed.

6. The Superintendent may hear an appeal from the Principal's determination. Only in the most extraordinary circumstances will the Superintendent alter a grade determined at the school building level.

Issued: 25 June 2014
Revised: 20 July 2016
Revised: 17 August 2016
Revised: 21 September 2016
Revised: 19 October 2016
Revised: 18 January 2017
Revised: 15 February 2017
Revised: 30 August 2017
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Revised: 16 September 2020

