

**WATERFORD TOWNSHIP BOARD OF EDUCATION**

**NOTICE OF MEETING:                   REGULAR BOARD MEETING – January 18, 2023  
WATERFORD ELEMENTARY SCHOOL  
Regular Meeting – 6:30 p.m.**

**I.       MEETING CALLED TO ORDER \_\_\_\_\_**

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

**A.       ROLL CALL**

**B.       MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY**

**C.       MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION**

**D.       MOTION TO APPROVE THE RETURN TO OPEN SESSION \_\_\_\_\_**

**E.       FLAG SALUTE**

**F.       MISSION STATEMENT- Matthew DeNafo**

**G.       STATEMENT TO THE PUBLIC**

Often times it appears to the members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on an agenda for a public meeting, the administration have thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee. The members of the Board Committee work with the administration and Superintendent to assure that the members fully understand this matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, it is placed on the agenda for action at the public meeting.

**THE BOARD OF EDUCATION HAS DISCUSSED SUBJECTS IN CLOSED SESSION WHICH WILL BE DISCLOSED TO THE PUBLIC WHEN ACTION IS TAKEN BY THE BOARD, IF ANY, OR AT A PUBLIC SESSION AT SOME LATER DATE.**

**THE BOARD PRESIDENT REQUESTS THAT ALL CELL PHONES BE TURNED OFF OR PLACED ON VIBRATE DURING THE BOARD MEETING – THANK YOU.**

**MINUTES, POLICY BOOK AND ATTACHMENTS ARE AVAILABLE AT THE SCHOOL DISTRICT WEBSITE, WTSD.ORG**

**FIRE EXITS ARE LOCATED IN THE FRONT AND REAR OF THE ROOM.**

*The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.*

**WATERFORD TOWNSHIP BOARD OF EDUCATION**  
**January 18, 2023**

**II. COMMITTEE REPORTS**

- A. EDUCATION**
- B. PERSONNEL**
- C. BUSINESS**

**III. PRESENTATIONS**

- A.** Start Strong Presentation- *Julie Lyons*
- B.** Narcan Presentation- *Dr. Nolan*
- C.** Students of the First Trimester-
  - 1. Kindergarten- *Asher Davies- Ms. Bowden/Ms. Fieger*
  - 2. Grade 1- *Scarlett Durante- Ms. Crone/Ms. Sindoni*
  - 3. Grade 2- *Parker Palladino- Ms. Gallagher/Ms. Wallen*
  - 4. Grade 3- *Emily Peacock- Ms. Dimatratos/Ms. Marsh*
  - 5. Grade 4- *Dominica Thornton- Ms. Magner*
  - 6. Grade 5- *Jason Silvestro- Ns. Niedoba/Ms. Hargrave*
  - 7. Grade 6- *Kaitlyn Orsini- Ms. Johnson/Mr. Vitarelli*

**IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY**

- A.** Motion to open the meeting to the Public
- B.** Motion to close the meeting to the Public

**V. MINUTES – Approve the minutes for the following meetings as submitted by the School Business Administrator/Board Secretary:**

- A.** Board Meeting                      December 14, 2022
- B.** Board Meeting                      December 21, 2022
- C.** Closed Session                      December 21, 2022
- D.** Board Meeting                      January 4, 2023

**VI. SUPERINTENDENT’S REPORT – *Dr. Michael Nolan***

- A. Monthly District Reports-**
  - 1. Monthly Wellness Report
  - 2. Fire/Security Drill Log
- B. Curriculum Department Monthly Highlights**
- C. Technology Report-N/A**

**D. Enrollment:**

Grade	2021-2022 # of Students	2022-2023 # of Students
PK (3 yr. old)	67	72
PK (4 yr. old)	91	93
PK (5 yr. old)	0	0
K	88	105
1 <sup>st</sup>	114	96
2 <sup>nd</sup>	112	108
3 <sup>rd</sup>	102	116
4 <sup>th</sup>	124	108
5 <sup>th</sup>	111	131
6 <sup>th</sup>	121	116
<b>Total:</b>	<b>930</b>	<b>950</b>

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**E. Suspension Report:**

SID#	Date	Incident	School	Location	Reported by	Resolution
N/A						

**VIII. SUPERINTENDENT'S RECOMMENDATIONS**

*Upon the recommendation of the Superintendent:*

**A. EDUCATION –Roe Hunter/Barbara Libak Fanz/Ehren O'Donnell**

**1. Harassment, Intimidation and Bullying (HIB) Report:**

Acknowledge Receipt of HIB Investigations as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB–Yes/No	Action Taken
2752355379	1312060878 9293278253 1780155225	WES Classroom	1/4/23	12/20/22	No	-Detention -Suspended from School Council for 1 meeting -Suspended from Safety Post for 1 week -Restorative Justice Assignment

**2. Harassment, Intimidation and Bullying (HIB) Report:**

Affirm the Harassment, Intimidation & Bullying Report as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB–Yes/No	Action Taken
6506236927	1604520676	WES Playground	12/12/22	12/8/22	No	-After School Detention
6398900846	3131702884 8612179538 6052279177 1460792321	School Bus	12/14/22	12/13/22	Yes	-Removed from Safety Patrol -Administrative Detention Restorative Justice Assignment

**3. Field Trips for the 2022-2023 School Year:**

Approve the following field trips for the 2022-2023 school year:

Location	Date	Grade	Staff	Total Adults/ Students	Cost	Total
Storybook Land (Updated)	5/17/23 (rain date 5/18/23)	K	Kindergarten Staff, K. Saunders	49/103	Admission: \$2558.25 Busing: \$2040.00	\$4598.25
Cedar Run Wildlife Refuge	3/16/23	4	Grade 4 Staff, E. Ravenkamp	20/109	Admission: \$984 Busing: \$900	\$1884
Ric and Jean Edelman Planetarium @ Rowan	3/14/23	5 (Group 1)	Young, Niedoba, Iadonisi, Chavez, Sweeney, Hargrave, Galezniak(nurse)	12/60	Admission: \$0 Busing: \$600	\$600
Ric and Jean Edelman Planetarium @ Rowan	3/15/23	5 (Group 2)	Ingemi, Ginzberg, Borman, Stephan, O'Neill, Chavez, Ravenkamp	14/70	Admission: \$0 Busing: \$600	\$600

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4. **Removal of Student Enrollment 2022/2023:**  
 To remove from enrollment student #813749015 and 2754110155 due to residency status.
5. **Approve the following policy for the first reading:**
  - a. Policy # 1648.11- The Road Forward COVID-19- Health and Safety- ABOLISH
  - b. Policy # 1648.13- School Employee Vaccination Requirements- ABOLISH
6. **Approve the following policy for the second reading:**
  - a. Policy # 8454- Pediculosis
  - b. Policy # 2530- Resource Materials
  - c. Policy # 5513- Care of School Property
7. **Acknowledge receipt of the following regulations:**
  - a. Regulation # 2464- Gifted and Talented Pupils
  - b. Regulation # 2624- Grading System

**B. PERSONNEL – Michael McClintock/Ben De Vuyst/Roe Hunter**

1. **Appointment of Substitutes for the 2022-2023 School Year:**

Approve the following substitutes for the 2022-2023 school year, pending receipt of required documents:

Name	Substitute Position	Rate
Zuzulock, S.	Custodian	\$18.00 / hr.
DePasquale, B.	Non-Instructional Aide (Cafeteria)	\$16.00 / hr.

2. **Lateral Move – Certified:**

Approve the lateral move for the following certified staff member effective 2.01.23:

Name	Credential (from)	Credential (to)	Step (from)	Step (to)	Salary (from)	Salary (to)
Borda, C.	BA +15	BA +30	5	5	\$61,042	\$62,317

3. **Lateral Move – Support Staff:**

Approve the lateral move for the following support staff member effective upon hire date:

Name	Position (from)	Position (to)	Step (from)	Step (To)	Hrly Rate (from)	Hrly Rate (to)
Sylvia, B.	Permanent Paraprof. Substitute	Permanent Paraprof. Substitute HQ	1	1	\$16.32	\$17.25

4. **Create Non-Certified Staff Positions:**

Approve the created non-certified position for the 2022-2023 school year:

Position	Location	Create	UPC	FTE	Account Number
Assistant Transportation Coordinator	District	Create	60-10-TR / AXS	1.0	11-000-270-160-00-000

5. **Perfect Attendance Award – November 2022:**

Acknowledge and congratulate the recipient of November's Perfect Attendance Award, Patricia Conner. Patricia is a Highly-Qualified Paraprofessional at Thomas Richards and will receive a \$50.00 Amazon gift card.

**C. BUSINESS – Dan Hoover/Tom Leach/Jay Galante**

1. **Board of Education Monthly Financial Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of October 30, 2022 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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**2. Financial Reports for the month November 2022 (as per attached):**

- a. Investment report.
- b. Cash Receipts and Disbursements Report in accordance with 18A:17-36 and 18A:17-9. The Cash Receipts and Disbursements Report and the Board Secretary's Report are in agreement.
- c. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- d. Student Activity Fund General Ledger.
- e. Nutri-Serve Food Management/Waterford Township School District Financial Statement.

**3. Financial Reports for the month of October 2022 (as per attached):**

- a. Nutri-Serve Food Management/Waterford Township School District Financial Statement.

**4. Approval of Expenditures (as per attached):**

Approve the payment of bills and claims:

- Bills List #1- \$ 1,554,154.01
- Bills List #2- \$ 51,608.48
- Nutri-Serve- \$ 19,633.64

**5. Contracts:**

- a. A 2022-2023 Joint Transportation Agreement with Hammonton School District to transport a homeless student to Hammonton Middle School for \$3,425.14.
- b. A Tuition Contract Agreement with Hammonton Board of Education to send student # 9830697265 at a cost of \$10,099.89
- c. A Tuition Contract Agreement with Greater Oaks Legacy Charter School to receive student # 9830697265 at a cost of \$10,099.89.
- d. A Resolution Binding the Waterford Township School District to Purchase Electric Generation services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID #E8801-ACESCPS (See Attachment C-5-d).
- e. A Resolution Binding the Waterford Township School District to Purchase Natural Gas Generation services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID #E8801-ACESCPS (See Attachment C-5-e).

**6. Grants:**

- a. **ARP-ESSER III Grant & Sub-grant Funding Allocation – Teachers, Paraprofessional & Coach:**

Approve the percentage of funding of salaries for Teachers, Paraprofessional and Coach for the 2022-2023 school year based on ARP-ESSER III Grant and ALC&ES Sub-grant and local funding retroactive to September 1, 2022 (See Attachment C-6-a).

**7. Approve the following policy for the second reading:**

- a. Policy # 7610- Vandalism
- b. Policy # 8550- Meal Charges/Outstanding Food Service Bill

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**8. Professional Development:**

Approve the Out of District Professional Development for the 2022-2023 school year:

<b>Name</b>	<b>Date Submitted</b>	<b>Date of Workshop</b>	<b>Location</b>	<b>Topic</b>	<b>Cost</b>	<b>Account #</b>
Brutus, A.	01/09/2023	02/23/2022 02/24/2022	Atlantic City, NJ	2023 NJMEA State Conference	\$180.00	11-000-223-580-58-06-100

**D. BYLAWS—*Barbara Libak Fanz***

**1. Approve the following policy for the first reading:**

- a. Policy # 0161- Call, Adjournment, and Cancellation

**VIII. REPORTS**

- a. **Legislation-** Tom Leach/Roe Hunter
- b. **Camden County School Boards Association-** Barbara Libak-Fanz/Ehren O'Donnell
- c. **New Jersey School Boards Association-** Dan Hoover/Michael McClintock
- d. **Camden County Educational Services Commission-** Ben De Vuyst/Jay Galante
- e. **Hammonton-**Roe Hunter
- f. **Board President's Report-** Matthew DeNafo

**IX. BOARD OF EDUCATION BUSINESS**

- A. **OLD BUSINESS**
- B. **NEW BUSINESS**

**X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS**

- A. Motion to open the meeting to the Public
- B. Motion to close the meeting to the Public

**XI. MEETING ADJOURNMENT \_\_\_\_\_**