



Alameda Unified School District

Request for Proposal #023-077-03

SOLID WASTE DISPOSAL, ORGANIC WASTE AND RECYCLING SERVICES

Proposal Due date: February 17, 2023- 2:00PM

ALAMEDA UNIFIED SCHOOL DISTRICT
REQUEST FOR PROPOSAL: RFP NO. 023-077-03
SOLID WASTE DISPOSAL, ORGANIC WASTE AND RECYCLING SERVICES

NOTICE IS HEREBY GIVEN that the Alameda Unified School District, hereinafter referred to as “DISTRICT”, invites and will receive sealed bid proposals from interested and qualified vendors for furnishing the Garbage and Waste Disposal for all school sites beginning **July 1, 2023**

The bid package will be posted on **January 13, 2023**, on the DISTRICT website, Fiscal page and can be accessed at <https://www.alamedaunified.org/departments/fiscal-services> under “Current Bids”.

Sealed proposals shall be delivered and addressed to: **Alameda Unified School District, Attn: Purchasing Department, 2060 Challenger Drive, Alameda, CA 94501** no later than **2:00 P.M. on February 17, 2023**. Proposals received after the scheduled Submittal Deadline will be rejected. Proposals must bear original signatures and figures.

The DISTRICT reserves the right to accept or reject any and all proposals and to waive any informality in bidding as deemed to be in the best interest of the DISTRICT. Proposals will remain open and valid for ninety (90) days after the date set for the opening. Any bidder may withdraw his/her proposal, either personally or by written request, at any time prior to the scheduled closing time for receipt of proposals. No objections concerning the application, meaning, or interpretation of these specifications will be considered after the opening of the subject proposals.

Shariq Khan
Assistant Superintendent, Business Services
Legal – East Bay Times
Publish Dates: 01/13/2023 – 01/20/2023

TIMELINE

The following is the anticipated Proposal and engagement schedule. Alameda USD may change the estimated dates and process as deemed necessary.

Release of RFP	January 13, 2023
Last Day to Submit Questions and Seek Clarifications	January 27, 2023
Answers posted to District website	February 3, 2023 by 5:00pm
RFP Proposals Due	February 17, 2023 at 2:00pm
Interviews, if applicable	Week of February 20 th , 2023
Notice of Intent to Award	March 1, 2023
Protest Period Ends	March 8, 2023 at 2:00pm
Board Approval	March 14, 2023
Contract Term	July 1, 2023 – June 30, 2026

STATEMENT OF INTENT

Alameda Unified School District (“District” or “AUSD”) is issuing this Request for Proposal (RFP) to interested and qualified vendors. It is the intent of DISTRICT to enter into a contractual agreement with a term of three (3) years, for the period July 1, 2023, through June 30, 2026, with an option to extend up to two (2) additional one (1) year terms based on satisfactory service/performance with the selected provider.

SCOPE OF WORK

Alameda Unified School District desires to contract with one vendor to pick up and dispose of all solid waste, organic waste, and recyclable materials from all District sites within District boundaries, as listed below and as needed. The District is comprised of nine (9) elementary schools, two (2) middle schools, two (2) high schools, one (1) sports field, one (1) food service warehouse, one (1) maintenance yard, and one (1) district office.

Tentative School Board approval date is **March 14, 2023**. Anticipated start date is **July 1, 2023**.

1. DISTRICT-WIDE SOLID WASTE MANAGEMENT

Generally, the District requires a waste pick-up at each of the below listed sites one time each day, Monday through Friday and, unless otherwise specified, recycling pick-up one day per week.

The District prefers that pick-ups be made during the hours which would minimize any potential disruption or interference with any school activities.

Bins must be maintained as required under all applicable requirements. Additionally, the Bidder shall change any bin, provide any cover, and provide lock bars within 48 hours of any request by the District. Upon a 24-hour notice, the District may reduce

or increase the number of pick-ups for each bin and the District will be obligated to pay only for bin services actually received.

Please provide pricing on a per bin basis. Bins shall be provided by the awarded vendor.

2. DISTRICT-WIDE RECYCLING PROGRAM

a. Existing Recycling Program

The District currently utilizes recycling bins for solid waste and mixed recyclables including cans, glass, plastic, mixed paper, cardboard and newspaper. Please propose pricing and/or credits for the current program on a per bin basis which includes providing bins and pick-ups in accordance with the information below.

b. Recycling Program Recommendations

The District requests that Bidders include within their proposals specific recycling recommendations for the District's Recycling Program. These recommendations may be suggestions for consideration which would allow the District to potentially improve its Recycling Program, enhance conservation, and improve the quality of the environment and potentially save money.

c. Composting Program Recommendations

The District is looking at reducing solid waste removal by increasing composting of lunchroom waste. The District requests that Bidders include within their proposals specific recommendations for the expansion of a District composting program. Provide pricing on a per bin basis for removal of compostable materials.

d. Organic Waste Program Recommendations

The District requests that Bidders include within their proposals specific organic waste recommendations for the District's Organic Waste Program. These recommendations may be suggestions for consideration which would allow the District to potentially improve its Organic Waste Program, enhance conservation, and improve the quality of the environment and potentially save money.

A. SOLID WASTE, ORGANIC WASTE, AND MIXED RECYCLE SERVICE SCHEDULE

The current solid waste container size and pick-up schedule for the months school is in session (mid-August to mid-June) is as follows: summer vacation schedules will be adjusted for site needs.

<u>Site/School Name</u>	<u>Service Address</u>	<u>Size</u>	<u>Contents</u>	<u>Frequency</u>
Alameda High School	2201 Encinal Ave	7 yard	Trash	Monday, Thursday
Alameda High School		7 yard	Mixed Recycle	Monday, Thursday
Alameda High School		2-2 yard	Organic	Tuesday
District Office	2060 Challenger Drive	3 yard	Mixed Recycle	Thursday
District Office		1-3 yard	Trash	
District Office		1-2 yard	Organic	
Alameda High #2 Historic	2200 Central Ave	2-2 yard	Organic	Tuesday
Alameda High #2 Historic		2-96 gallon	Organic	Tuesday
Bay Farm School	200 Auginbaugh Way	3 yard	Trash	Monday, Thursday
Bay Farm School		4 yard	Mixed Recycle	Monday, Thursday
Bay Farm School		2-96 gallon	Organic	Tuesday, Friday
Bay Farm School		2 yard organic	Organic	Tuesday, Friday
Bay Farm School		30 yard		
Food Service Warehouse/Clement	2130 Clement Ave	4 yard	Trash	Thursday
Food Service Warehouse/Clement		4 yard	Mixed Recycle	Thursday
Thompson Field	1800 Walnut Street	6-96 gallon	Trash	Wednesday
Thompson Field		5-96 gallon	Mixed Recycle	Thursday
Thompson Field		6-96 gallon	Organic	Tuesday
Earhart Elementary School	400 Packet Landing Road	4 yard	Trash	Monday, Thursday
Earhart Elementary School		2-2 yard	Organic	Tuesday
Earhart Elementary School		4 yard	Mixed Recycle	Monday, Thursday
Edison Elementary School	2700 Buena Vista Ave	3 yard	Trash	Thursday
Edison Elementary School		4 yard	Mixed Recycle	Monday, Thursday
Edison Elementary School		2 yard	Organic	Tuesday, Friday
Encinal High School	210 Central Ave	7 yard	Trash	Thursday
Encinal High School		6 yard	Mixed Recycle	2 Times/week
Encinal High School		1-2 yard	Organic	Tuesday, Friday
Franklin Elementary School	1433 San Antonio Ave	3 yard	Trash	Monday
Franklin Elementary School		4 yard	Mixed Recycle	Thursday
Franklin Elementary School		2-96 gallon	Organic	Tuesday
Longfellow/Island High School/WCDC	500 Pacific Ave	5-96 gallon	Trash	Monday, Wednesday
Longfellow/Island High School/WCDC		5-96 gallon	Mixed Recycle	Thursday

Longfellow/Island High School/WCDC		4-96 gallon	Organic	Tuesday
Love Elementary School	2025 Santa Clara Ave	4 yard	Trash	Thursday
Love Elementary School		6 yard	Mixed Recycle	Monday, Thursday
Love Elementary School		2-2 yard	Organic	Tuesday
Lincoln Middle School	1250 Fernside Blvd	4 yard	Trash	Thursday
Lincoln Middle School		6 yard	Mixed Recycle	Monday, Thursday
Lincoln Middle School		2 yard	Organic	Tuesday, Friday
Singleton Maintenance Yard	250 Singleton Ave	4 yard	Mixed Recycle	Thursday
		30 yard	Trash	on call
Otis Elementary School	3010 Fillmore Street	3 yard	Trash	Monday
Otis Elementary School		4 yard	Mixed Recycle	Monday, Thursday
Otis Elementary School		1-1 yard	Organic	Tuesday
Otis Elementary School		1-2 yard	Organic	Tuesday
Paden Elementary School	444 Central Ave	3 yard	Trash	Monday
Paden Elementary School		5 yard	Mixed Recycle	Thursday
Paden Elementary School		2-2 yard	Organic	Tuesday
Ruby Bridges Elementary School	351 Jack London Ave	4 yard	Trash	Monday, Thursday
Ruby Bridges Elementary School		4 yard	Mixed Recycle	Monday, Wednesday, Friday
Ruby Bridges Elementary School		2-2 yard	Organic	Tuesday
Maya Lin School	825 Taylor Ave	3 yard	Trash	Thursday
Maya Lin School		6 yard	Mixed Recycle	Monday, Thursday
Maya Lin School		2-2 yard	Organic	Tuesday, Friday
Wood Middle School	420 Grand Street	7 yard	Trash	Monday, Thursday
Wood Middle School		6 yard	Mixed Recycle	Monday, Wednesday, Friday
Wood Middle School		2-2 yard	Organic	
Wood Middle School		4 yard	Mixed Recycle	Monday, Wednesday, Friday

TERMS AND CONDITIONS OF PROPOSAL

- A. The normal schedule of collections shall be arranged so that the collection at any site will be at the same hour of the day on the same day of the week in each succeeding week. Those sites that have bins near homes must be serviced after 7:00 am.
- B. Contractor shall always provide sufficient personnel and appropriate equipment to maintain the established schedule of collections.
- C. The contractor shall pick up and dispose of waste materials, recycle products and organic waste during the current school calendar according to the Solid Waste, Organic Waste and Recycling Collection and Disposal Service Schedule provided in Section 2A. This schedule may be amended from time to time to reflect changes in the District's requirements and will become part of the agreement for this service. The service schedule lists estimated current needs, but the District reserves the right to change by increasing or decreasing bin size, or frequency of pick-ups according to District needs. Fees for services shall be equitably adjusted to reflect changes in bin sizes or frequency of pick-ups. Schedule changes requested by the contractor requires negotiation and agreement by the District through amendment.
- D. Pickups at some locations may be allocated on an "As Required Basis", for waste materials, recycle products and organic compost.
- E. Two weeks prior to the start of the contract, contractor shall be allowed to place bins in the required locations, if needed. The contractor shall furnish covered (hinged at the rear) metal containers (bins, or metal container, or container) of the type, size, and quantity specified herein, and maintain them in a state of good repair and cleanliness. Capacity of bins is shown on the above schedule. Bidders may propose alternate sized bins provided that the total volume is met.
- F. All trash bins are to be equipped with proper four (4) swivel ball-bearing casters unless the District requests that the bins be on skids. All bins must be of a height that they work in conjunction with the Districts trash lifting guidelines. Bin design and cleanliness shall be in accordance with all applicable rules and regulations of all government agencies including the City and County of Alameda. The Contractor will provide a locking bar to all bins. District will provide locks and keys and necessary per Site to the Contractor.
- G. All containers supplied by the contractor shall be steam cleaned inside and out, disinfected and deodorized as often as required by the District, but not less than once per year, to assure that all bins are sanitary. Cleaning of bins to take place off site. The contractor shall replace bins that the District considers unsafe or unsanitary within 24 hours of the District's request. Bins must be leak proof.
- H. At the beginning of each month, an itemized statement and two copies of invoices shall be sent directly to:

Alameda Unified School District, Fiscal Services
Attention: accountspayable@alamedaunified.org
2060 Challenger Drive, Alameda, CA 94501

- I. Invoices must show the invoice number, purchase order number, the schools and sites serviced, and for each school and site, and the number and dates of pick-ups per week.
- J. Special pickups shall be invoiced and itemized individually, showing the date, location, bins picked up, applicable rate and total number of special pick-ups, listed by Site.
- K. Payment will be made monthly by the District within forty-five (45) days of receipt of a proper, undisputed invoice, in accordance with the terms set forth in the contract. Deductions will be made for service missed and not made up.
- L. The contractor will secure and pay for all necessary licenses, permits taxes, fees, and any other costs which are required by city, county, state and federal government or agencies for the performance of solid waste, organic waste and recycling collection and disposal services for the District.
- M. Subject to approval by the District Board of Education, it is anticipated that the District will award a three (3) year contract with up to two (2) additional one-year extension periods, which shall be options exercisable at the sole and exclusive discretion of the District. Accordingly, Bidders must propose base pricing for five (5) years. Note: Annual rate adjustment for the four (4) additional one-year extension periods may not exceed the annual percentage change in the Producer Price Index (PPI) or 3%, whichever is lower.
- N. The District reserves the right to add or delete schools and/or modify school site pick schedules as necessary during the term of this agreement.

INFORMATION TO BE INCLUDED WITH PROPOSAL

1. Bidders shall submit the following information:

- a. Cost of collection and disposal of SOLID WASTE per:
 - i. Bin and size
 - ii. Quantity of pick-ups per week
 - iii. Collection schedule
 - iii. Pricing basis for five (5) years
- b. Cost or credits, for collection and disposal of ORGANIC WASTE per:
 - i. Bin and size
 - ii. Quantity of pick-ups per week
 - iii. Collection schedule
 - iv. Pricing basis for five (5) years
 - v. Suggestions to the District for its organic waste program

- c. Cost or Credits, for collection and disposal of RECYCLING per:
 - i. Bin and Size
 - ii. Quantity of pick-ups per week
 - iii. Collection schedule
 - iv. Pricing basis for 5 (5) years
 - v. Suggestions to the District for its recycling program.

- e. Cost or credits, for AS NEEDED collection and disposal of 15 YARD bin for:
 - i. Solid Waste
 - ii. Organic Waste
 - iii. Recycling

- f. Cost or credits, for AS NEEDED collection and disposal of 20 YARD bin for:
 - i. Solid Waste
 - ii. Organic Waste
 - iii. Recycling

- g. Cost or credits, for AS NEEDED collection and disposal of 30 YARD bin for:
 - i. Solid Waste
 - ii. Organic Waste
 - iii. Recycling

2. Other Required Information:

- a. Certification of approval for solid waste, organic waste and recycling collection and disposal.

- b. Detailed description of the proposed plan for both solid waste, organic waste and recycling program, methods, and exact location of disposal or recycling center.

- c. A description of Bidder’s ability to fulfill this potential contract, including information regarding experience with similar service, equipment and facilities, quantity and qualifications of personnel, financial capacity, and other relevant information.

- d. Description of Bidder’s ability and experience in complying with all local, state, and federal health and safety laws and regulations.

- e. Statement that the Bidder can meet and will comply with the following insurance requirements:

The successful SERVICE PROVIDER shall be required to furnish certificates and endorsements evidencing that the required insurance is in effect. The Bidder will be required to file with the DISTRICT certificates of such insurance and endorsements prior to beginning services. Failure to furnish such evidence will be considered default of the Bidder.

The Alameda Unified School District shall be named as an additional insured on the Commercial General Liability and Comprehensive Automobile Liability policies,

documented by a written endorsement, and the policy must carry a 30-day cancellation clause. Prior to commencing work, and continuing during the life of the Contract, Bidder shall take out, and require all subcontractors, if any, to take out and maintain:

- Commercial General Liability

Bidder shall supply a Certificate of Insurance showing evidence of Commercial General Liability coverage with a limit of at least \$1,000,000 combined single limit per occurrence. The insurance shall be primary and non-contributory.

- Workers' Compensation and Employers Liability

Bidder shall supply a Certificate of Insurance showing Workers' Compensation and Employers Liability in accordance with applicable state and federal laws.

- Automotive Liability

Bidder shall supply a Certificate of Insurance showing Commercial Automobile liability coverage in an amount no less than \$1,000,000 combined single limit for all owned, non-owned and hired vehicles. Commercial bus vendors must show evidence of limits of at least \$5,000,000.

Additional Requirements

The insurers for all coverage lines shall have a minimum A.M. Best's rating of A, VII and be admitted in California.

SUBMISSION INSTRUCTIONS

1. Interested firms are invited to submit one original signed proposal and three (3) hard copies and one (1) electronic copy on a USB flash drive. The proposal shall be made in the format provided and the complete proposal, together with any and all additional materials, shall be enclosed in a sealed envelope addressed and delivered **no later than 2:00 p.m. on February 17, 2023**, to the following address:

**Alameda Unified School District
Attn: Purchasing Department
2060 Challenger Drive, Alameda, CA 94501**

2. Envelope should be clearly marked with **RFP #023-077-03**, Solid Waste Disposal, Organic Waste and Recycling Services. It is the vendor's sole responsibility to ensure that the proposal is received prior to the scheduled closing time for receipt of proposals. No corrected or resubmitted proposal will be accepted after the deadline. All proposals shall become the property of the District.

The District reserves the right to accept a proposal and enter into an agreement as a result of the initial proposals received, or alternatively, it may elect to conduct negotiations with those Bidders as determined by the District, to be within an acceptable competitive range, or alternatively, to negotiate separately with any Bidders when it is determined to be in the best interest of the District. In addition, the District may request that Bidders provide a best and

final offer. The District may negotiate any proposal or best and final offer at any time after the deadline for the submission of proposals.

The District may request to meet with the Bidder's authorized representative to request answers and clarifications or it may request that the Bidders answer specific questions in writing, or to make a presentation to the District staff or to its Board of Education.

The District may reject any or all proposals and may waive informalities and minor irregularities in any proposal received.

3. All questions regarding this proposal must be submitted by email by 2:00 p.m. on January 27, 2023 to purchasing@alamedaunified.org. Questions submitted after this time or from other than stated above will not be answered. **Reference "Questions – RFP#023-077-03 in the subject line.**
4. A bid bond or cashier's check in the amount of \$50,000 (fifty thousand dollars) payable to the Alameda Unified School District shall be required with each sealed bid submittal. The check or bond shall be given as a guarantee that the bidder will enter into a contract to perform the required services according to the bid specifications and will be declared forfeited if the bidder refuses, neglects or otherwise fails to enter into a contract after the award is made. Failure to provide bid security in the proper amount may result in rejection of the bid.
5. The successful Bidder, simultaneously, with the award of the contract, shall be required to submit a surety bond in an amount of one hundred percent (100%) of the estimated annual contract price for the first-year performance of the contract. A Bidder's failure to submit the performance bond in suitable form may result in forfeiture of the bid security. Said bond is to be secured from a California Admitted surety company satisfactory to the governing Board of the DISTRICT. Said bond and proof of insurance shall be provided to the DISTRICT within ten (10) calendar days from the date of the Notice of Award and annually thereafter, as appropriate.
6. The Bidders shall furnish all the following information accurately and completely. Failure to comply with this requirement may cause a proposal to be rejected. Additional sheets may be attached if necessary. "You" or "your" as used herein refers to the Bidder's firm and/or any of its owners, officers, directors, shareholders, parties or principals.

If the same information is provided elsewhere in your proposal materials, then please clearly identify such information in response to any of the following questions.

Please be advised that the District may request verbal or written clarifications or additional information or an interview or presentation at any time.

7. **Please complete forms: Attachment A, C (1, 2,3) and D.**
8. Please provide any other information that may assist the District in ascertaining your qualifications, capability, and customer service under any resultant agreement.

ADDENDUMS:

Bidders are advised that the District reserves the right to modify this Bid at any time. Addendums will be done formally by posting it on the District website at <https://www.alamedaunified.org/fiscalservices> under “Current Bids”. If, in the sole and absolute discretion of the District, the change is of such nature that additional time is required for Bidders to prepare proposals, the District will change the due date deadline and notify all known Bidders in writing of the revised due date.

VALIDITY OF FIRM PROPOSAL/OFFER:

Each proposal/offer must be a firm irrevocable offer and remain open and valid for District acceptance for ninety (90) days after proposal opening.

MODIFICATION OR WITHDRAWAL OF PROPOSAL:

A Bidder may modify or withdraw a proposal after submission by written notice of withdrawal or by written notice of withdrawal and re-submission of a proposal provided that the proposal withdrawal is prior to the due date specified for submission of proposals.

LATE PROPOSALS:

No proposal or proposal modification received after the time and date listed will be considered.

PROPOSAL EVALUATION PROCESS

1. The District will utilize the proposal following evaluation criteria generally consisting of:

Qualifications and service capabilities	(0-25 points)
Experience and past performance	(0-20 points)
Quality of Service/Customer Service	(0-20 points)
Cost	(0-35 points)
Maximum Total Points	= 100

2. District Proposal Evaluation Committee will determine which, if any, proposal is in the District’s overall best interest to accept. Using the established criteria, the committee members will utilize a scale of 100 points to score the proposals. During the evaluation process, the District may request proposal clarifications, explanations and answers, best and final offers, interviews, and other information from a Bidder. The District may request a Bidder to make a presentation and make itself available for an interview.

3. Subject to approval by the Board of Education, it is anticipated that a contract will be made with the Bidders whose proposal is determined by the District to be in the overall best interest of the District by applying the evaluation criteria established in this RFP.

Attachment A

GENERAL INFORMATION

(1) Firm name, address and contact information:

(2) Telephone: _____ Facsimile: _____

E-Mail Address: _____

Website Address: _____

(3) Type of firm: (check one)

_____ Individual Partnership Corporation

_____ Subsidiary Government Entity

(4) Names and titles of all principals/officers of the firm (use additional sheet if needed):

Name _____

Title _____

Phone Number _____

(5) Please list any applicable certifications and licenses and the associated numbers:

(6) Have you or any of your principals ever conducted similar services under a different name or certification or different license number? _____

If Yes, give firm name, address and certification or license number.

(i) Name _____

(ii) Address _____

(iii) License No. (if any) _____

(7) How many years has your firm been in business under its present business name?

_____.

(8) How many years of experience does your firm have providing similar services?

_____.

(9) To how many public agencies has your firm provided similar services?

_____.

(10) Please list the public agencies, including School Districts, for which your firm has provided similar services:

(11) Please attach a short history of the firm including whether it is local, a subsidiary (partially or

wholly owned by another entity), national, or international as well as approximate number of employees. Also provide the number of firm offices and locations.

(12) Please attach a copy of your firm’s most recent reviewed financial statement or other financial instruments that would establish your firm’s ability to complete its obligations under any agreement resulting from this RFP.

(13) Please attach or list below why your firm should be selected by the District to provide the solicited services.

(14) Have you or any of your principals been in litigation or arbitration of any kind on a question or questions relating to similar services involving a school or community college district during the prior five (5) years? _____.

(a) If Yes, provide the name of the public agency and briefly detail the dispute:

(15) Have you had a services agreement terminated for convenience or default in the prior five (5) years? _____.

(a) If Yes, provide details including the name of the other party:

(16) Is your firm, owners, and/or any principal or manager involved in or is your firm aware of any pending litigation regarding professional misconduct, bad faith, discrimination, or sexual harassment? _____.

(a) If Yes, provide details:

(17) Is your firm, owners, and/or any principals or managers involved in or aware of any pending disciplinary action and/or investigation conducted by any local, state or federal agency? _____.

(a) If Yes, provide details:

(18) Does your firm maintain errors and omissions coverage? _____.

If so, please provide a current copy of the declaration page showing the maximum liability or policy value.

(19) Will your firm comply with all District, local, State and Federal legal requirements, policies, rules and regulations and laws? _____.

REFERENCES

Have you ever had any direct or indirect business, financial or other connection with any official, employee or consultant of the District?

Identify any conflict of interest in (a):

(a) Please elaborate and discuss any potential, apparent or actual conflict of interest:

Each firm must include the following references:

(a) List at least four (4) clients for whom you have provided similar services. Show the names, addresses, and current telephone numbers of the persons who may be contacted. Information obtained through the references will be evaluated by the District. The Bidders recognizes that to ensure the effectiveness of the information review process, references must be able to speak frankly and openly. Bidders, therefore, releases the organizations and individuals listed in this form from any claim or liability, because of responses given to requests for information by the District regarding the Bidders or the Bidder’s performance of work.

Name	Address	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I certify and declare under penalty of perjury under the laws of the State of California that the foregoing “Information Required of Bidder”, is true and correct.

Signature _____

Print Name _____

Title _____

Dated _____

Attachment B

**SCHOOL DISTRICT CALENDAR AND SCHEDULE
FY2023-2024**

Date	Closed School & Offices	Comment
July 4 th	All Schools, Offices	4 th of July Holiday
September 4 th	All Schools, Offices	Labor Day Holiday
November 10 th	All Schools, Offices	Independence Day Holiday
November 20 th – 24 th	All Schools	Thanksgiving Break
November 23 rd – 24 th	All Offices	Thanksgiving Holidays
December 22 nd (half day) – January 5 th	All Schools	Winter Break
December 22 nd (half day) - January 2 nd	All Offices	Winter Holidays
January 15 th	All Schools, Offices	MLK Jr. Holiday
February 16 th – 19 th	All Offices	Presidents Holiday
February 16 th – 23 rd	All Schools	Presidents Week
April 8 th – 15 th	All Schools	Spring Break
April 12 th	All Offices	Spring Holiday
May 24 th – 27 th	All Schools	Memorial Day Break
May 24 th	All Offices	Memorial Holiday

Attachment C

FEE SCHEDULE FOR WASTE AND RECYCLING SERVICES

(Submit price schedule here. Attach additional sheets if necessary)

There will be no price increases throughout the duration of the contract including annual renewals. Annual rates are to be fixed and include all costs such as but not limited to landfill tipping fees.

Attachment C1

TRASH								
ALAMEDA UNIFIED SCHOOL DISTRICT								
RFP NO. 023-077-03								
Trash Schedule - Form to be submitted with Bid Packet								
						Annual Cost		
School Name	Service Address	Size	Frequ ency	Schedule	Monthly Cost	FY2022-23	FY2023-24	FY2024-25
Franklin Elementary School	1433 San Antonio Ave	3 yard	1	M				
Otis Elementary School	3010 Fillmore Street	3 yard	1	M				
Paden Elementary School	444 Central Ave	3 yard	1	M				
Alameda High School	2201 Encinal Ave	7 yard	2	M, Th				
Bay Farm School	200 Auginbaugh Way	3 yard	2	M, Th				
Earhart Elementary School	400 Packet Landing Rd	4 yard	2	M, Th				
Ruby Bridges Elementary School	351 Jack London Ave	4 yard	2	M, Th				
Wood Middle School	420 Grand Street	7 yard	2	M, Th				
Longfellow/Island High School/WCDC	500 Pacific Ave	5-96 gallon	2	M, W				
Food Service Warehouse/Clement	2130 Clement Ave	4 yard	1	Th				
Edison Elementary School	2700 Buena Vista Ave	3 yard	1	Th				
Encinal High School	210 Central Ave	7 yard	1	Th				
Love Elementary School	2025 Santa Clara Ave	4 yard	1	Th				
Lincoln Middle School	1250 Fernside Blvd	4 yard	1	Th				
Maya Lin School	825 Taylor Ave	3 yard	1	Th				
Thompson Field	1800 Walnut Street	6-96 gallon	1	W				
District Office	2060 Challenger Drive	1-3 yard	1					
TOTAL COST								

Attachment C2

ORGANIC WASTE								
ALAMEDA UNIFIED SCHOOL DISTRICT RFP NO. 023-077-03								
Organic Waste Schedule - Form to be submitted with Bid Packet								
School Name	Service Address	Size	Frequency	Schedule	Monthly Cost	Annual Cost		
						FY2022-23	FY2023-24	FY2024-25
Alameda High School	2201 Encinal Ave	2-2 yard	1	T				
District Office	2060 Challenger Drive	1-2 yard	1					
Alameda High #2 Historic	2200 Central Ave	2-2 yard	1	T				
Alameda High #2 Historic	2200 Central Ave	2-96 gallon	1	T				
Bay Farm School	200 Auginbaugh Way	2-96 gallon	2	T,F				
Bay Farm School	200 Auginbaugh Way	2 yard	2	T,F				
Thompson Field	1800 Walnut Street	6-96 gallon	1	T				
Earhart Elementary School	400 Packet Landing Road	2-2 yard	1	T				
Edison Elementary School	2700 Buena Vista Ave	2 yard	2	T,F				
Encinal High School	210 Central Ave	1-2 yard	2	T,F				
Franklin Elementary School	1433 San Antonio Ave	2-96 gallon	1	T				
Longfellow/Island High School/WCDC	500 Pacific Ave	4-96 gallon	1	T				
Love Elementary School	2025 Santa Clara Ave	2-2 yard	1	T				
Lincoln Middle School	1250 Fernside Blvd	2 yard	2	T,F				
Otis Elementary School	3010 Fillmore Street	1-1 yard	1	T				
Otis Elementary School	3010 Fillmore Street	1-2 yard	1	T				
Paden Elementary School	444 Central Ave	2-2 yard	1	T				
Ruby Bridges Elementary School	351 Jack London Ave	2-2 yard	1	T				
Maya Lin School	825 Taylor Ave	2-2 yard	2	T,F				
Singleton Maintenance Yard	250 Singleton Ave	2-30 yard	1					
Wood Middle School	420 Grand Street	2-2 yard	1					
TOTAL COST								

Attachment C3

MIXED RECYCLE								
ALAMEDA UNIFIED SCHOOL DISTRICT								
RFP NO. 023-077-03								
Mixed Recycle Schedule - Form to be submitted with Bid Packet								
						Annual Cost		
School Name	Service Address	Size	Frequ ency	Schedule	Monthly Cost	FY2022-23	FY2023-24	FY2024-25
Alameda High School	2201 Encinal Ave	7 yard	2	M, Th				
District Office	2060 Challenger Drive	3 yard	1	Th				
Bay Farm School	200 Auginbaugh Way	4 yard	2	M, Th				
Food Service Warehouse/Clement	2130 Clement Ave	4 yard	1	Th				
Thompson Field	1800 Walnut Street	5-96 gallon	1	Th				
Earhart Elementary School	400 Packet Landing Road	4 yard	2	M, Th				
Edison Elementary School	2700 Buena Vista Ave	4 yard	2	M, Th				
Encinal High School	210 Central Ave	6 yard	2	2x/week				
Franklin Elementary School	1433 San Antonio Ave	4 yard	1	Th				
Longfellow/Island High School/WCDC	500 Pacific Ave	5-96 gallon	1	Th				
Love Elementary School	2025 Santa Clara Ave	6 yard	2	M, Th				
Lincoln Middle School	1250 Fernside Blvd	6 yard	2	M, Th				
Singleton Maintenance Yard	250 Singleton Ave	4 yard	1	Th				
Otis Elementary School	3010 Fillmore Street	4 yard	2	M, Th				
Paden Elementary School	444 Central Ave	5 yard	1	Th				
Ruby Bridges Elementary School	351 Jack London Ave	4 yard	3	M, W, F				
Maya Lin School	825 Taylor Ave	6 yard	2	M, Th				
Wood Middle School	420 Grand Street	6 yard	3	M, W, F				
Wood Middle School	420 Grand Street	4 yard	3	M, W, F				
TOTAL COST								

**Attachment D
NON-COLLUSION DECLARATION**

(TO BE SUBMITTED WITH BID)

The undersigned declares:

I am the _____ of _____, the party making the foregoing Bid. The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The SERVICE PROVIDER has not directly or indirectly induced or solicited any other SERVICE PROVIDER to put in a false or sham Bid. The SERVICE PROVIDER has not directly or indirectly colluded, conspired, connived, or agreed with any SERVICE PROVIDER or anyone else to put in a sham Bid, or to refrain from Bidding. The SERVICE PROVIDER has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the SERVICE PROVIDER or any other SERVICE PROVIDER, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other SERVICE PROVIDER. All statements contained in the Bid are true. The SERVICE PROVIDER has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, Bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a SERVICE PROVIDER that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the SERVICE PROVIDER.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on ___[date], at _____[city], _____[state].

Signature _____ Date _____

Print Name _____