

Board Meeting Minutes

November 10, 2022 12:00 PM



ATTENDING:

Dr. Joanna Neel, Dr. Gina Doepker, Mr. Eric Semlear, Mr. Alan Buckland, Mr. Jeffry Kennemer, Dr. Jo Ann Simmons, Mrs. Jaema Krier, Mrs. Christian Chesnut, Mrs. Aimee Dennis, Dr. Kelly Dyer, Mrs. Heather Bailey, and UA student, RJ Jenkins. Board Member, Dr. Michael Odell observed via the online stream along with other parents/guests.

OPENING:

The board meeting of the UT Tyler University Academy was called to order at 12:00 p.m. by Mr. Kennemer on Thursday, November 10, 2022.

1. Call to Order

Mr. Kennemer confirmed quorum of board members were present with board president, 5 board members were present and 1 via zoom.

2. Pledge:

Pledge of Allegiance to the American Flag
Pledge of the Allegiance to the Texas Flag

PUBLIC COMMENT:

3. Open for Public Comment

Mr. Kennemer confirmed no request for public comment were received.

ACTION ITEMS:

4. Consent Agenda

- a) Previous Minutes, Thursday, September 8, 2022. Mr. Kennemer had questions about the minutes noting that future agenda would include consideration of salary increases for those not addressed through the new Teacher Incentive Allotment (TIA). Dr. Simmons and Jaema spoke about the need for base salary adjustments and how this is affecting our district. We need to be more competitive with salaries, so we are phasing out the Distinguished plan in lieu of TIA as they are both performance based. This will allow conversations with UT Tyler Administration regarding increases to be focused on the base salary schedule, hence improving recruitment and retention of all teacher positions. Mr. Buckland and Mr. Semlear asked for clarification on funding of TIA; 90% of funds must be used to pay teacher salaries on the campus in which the designation earned the allotment. The remaining 10% can be used for Administrative costs. Dr. Odell and Dr. Neel explained about how TIA has affected their students when graduating.

1st Motion: Mr. Semlear, 2nd Motion: Mr. Buckland, Passed 5-0

5. Request Approval of Policy Update:

a. PG-1.10 Public Complaints

Addition of Complaint/Grievance Forms for Level 1,2, and 3.

Dr. Simmons explained the forms are needed to ensure all relevant information is being provided; many times parents do not include what outcome/resolution they are seeking, which is a requirement of the grievance policy. Mr. Buckland and Semlear asked if the form can be sent electronically or needing to be printed out and brought in. Jaema explained it can be made as a fillable form and posted on the website with the Grievance Policy, this form will help streamline the process.

1st motion to approve by Dr. Neel, 2nd motion by Dr. Doepker, passed 5-0

6. Request Approval of 2022-2023 Budget Amendments

Christian Chesnut spoke to board about buying new school bus. Explained how the money will be routed during this process. The new bus will be used on the Longview campus and the old bus will be an extra when needed.

1st motion to approve by Mr. Semlear, 2nd motion by Mr. Buckland, passed 5-0

INFORMATIONAL ITEMS:

7. Superintendent Report

a. **Financial Updates**

i. **22-23 Budget Report**

Christian Chesnut went over current standings and explained that expenses exceed revenue because there are still revenue payments due from the state, as well as grant reimbursements.

ii. **Intent to Apply: Silent Panic Alert Technology Grants**

State will be sending a small fund (\$5,417.00) to cover costs of new panic button installations. This is not enough to cover a new installation, but will cover a 2-year subscription on our current Check-In system. Full panic alarm systems are being considered and quoted.

b. **District Enrollment/Attendance**

Dr. Simmons spoke about how attendance has been low (96.07% districtwide) due to sickness throughout district. Enrollment is currently at 869 (Tyler – 376, Longview – 266, and Palestine – 227).

c. **Campus Updates**

Dr. Odell spoke about using students from UT Tyler for University Academy to help with teacher shortage. There are 15 student teachers currently being utilized

on campus. University Academy is one of the top schools in the state with all “A” campuses.

d. Administrative Updates

i. Facilities

Dr. Simmons spoke about the expansion of the Longview campus. Longview will be getting 6 new classrooms next year (2 new Kindergarten classes, and a second section in grades 1-4). Tyler campus will likely go through some changes in the coming year, those are currently being discussed with UT Tyler and will be communicated once confirmed.

e. Looking Forward


Holiday breaks are coming up so the next board meeting will not be until January 12, 2023. It will be important to have a full quorum, since primary agenda item will be the 21-22 Annual Financial Report (AFR) which is due in PEIMS and to TEA that next week.

All board members need to finish trainings by the established deadline, certificates should be sent to Jaema.

8. Adjournment

1st Motion: Mr. Doepker, 2nd Motion: Mr. Semlear, adjournment occurred at 1:59 p.m.

Adopted at a meeting of the Board on January 12, 2023

DocuSigned by:

DF2877F0CFC5428...
Mr. Jeffrey Kennemer
President, UTTUA School Board
1/12/2023

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Jaema Krier
 jkrier@uttyler.edu
 Director of Administration
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 Security Level: Email, Account Authentication (None)



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