

# Houston County Board of Education

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term:  <b>Buildings and Grounds Management</b>	Descriptor Code: <b>3.200</b>	Issued Date: <b>07/08/13</b>
		Rescinds: <b>EB</b>	Issued:

All school properties shall be maintained in good physical condition: safe, clean, sanitary, and as comfortable and convenient as the facilities will permit or the use requires.

The director of schools shall develop and implement a continuing program of maintenance of all district-owned buildings and grounds which shall provide for the following:

- Adequate custodial programs for all schools;
- Improvement and maintenance of school buildings and grounds;
- Repairs, including repairs of equipment, and painting; and
- Determination of obsolete equipment.

The following are responsibilities of building principals:

1. To oversee the operation of the school plant and require that personnel assigned to the building keep it in a clean, healthful, and pleasant condition;
2. To make continuing checks for hazardous conditions, including safety and operation of equipment, and prevention of hazardous situations caused by carelessness; and
3. To request, on a timely basis, appropriate maintenance and repairs through appropriate channels.