

Houston County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Facilities Planning	Descriptor Code: 3.208	Issued Date: 01/14/19
		Rescinds:	Issued: 01/14/19

The Director of Schools shall work with each principal and individual school to establish facility needs. Each principal shall annually assess his/her school with input from staff, parents, and community leaders. Funds, design, and all major purchases must be approved by the Board. Additionally, all changes shall meet or exceed existing school standards.

The individual school needs assessment should include the following information:

1. Building, site, and utility deficiencies;
2. Maintenance issues;
3. Number of classrooms with class sizes;
4. Population and enrollment projections;
5. Community needs; and
6. Other information as directed.

ASBESTOS¹

The Director of Schools shall maintain an Asbestos Management Plan for all buildings leased, owned, or otherwise used as school buildings and update the plan to keep it current with ongoing operations and maintenance, periodic surveillance, inspection, re-inspection, and response action activities.

The Director of Schools shall:

1. Annually publish a notification on the Asbestos Management Plan availability and the status of asbestos activities;
2. Educate and train maintenance and custodial staff about asbestos and how to deal with it in accordance with state and federal statutes;
3. Notify short-term or temporary workers on the locations of the building materials containing asbestos;
4. Post warning labels in routine maintenance areas where asbestos was previously identified or assumed;
5. Follow set plans and procedures designed to minimize the disturbance of building materials containing asbestos; and
6. Survey the condition of these materials every six (6) months to assure that they remain in good condition.

The Director of Schools shall designate an Asbestos Hazard Emergency Response Act (AHERA) Manager as the designated Asbestos Program Coordinator. All inquiries regarding the asbestos plan and asbestos related issues should be directed to the AHERA Manager.

Legal References

1. 40 CFR § 763.91-93;
15 USCA § 2641-2656