

# Houston County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Rules of Order</b>	Descriptor Code: <b>1.405</b>	Issued Date: <b>07/08/13</b>
		Rescinds: <b>BCBF/ BCBG</b>	Issued:

The rules contained in the current edition of Robert's Rules Of Order, Newly Revised, shall govern the Board in all cases to which they are applicable, except as otherwise provided by any statutes<sup>1</sup> applicable to the Board, or by policies of this Board including the following exceptions:

## **VOTING METHOD**

When a formal vote is taken on any question brought before the Board, the decision shall be made on the basis of a majority of the membership of the Board.<sup>2</sup>

Roll call votes will be used at the discretion of the chairman or upon the request of any board member. A unanimous vote on a consent agenda shall be considered a roll call vote. Each member's vote shall be recorded in the minutes on a roll call vote. Upon request, any member's individual vote may be recorded in the minutes. No secret votes shall be used.<sup>3</sup>

## **CHAIRMAN'S PARTICIPATION**

The person chairing a meeting may participate in discussion, make motions, and vote on all issues as any other member without relinquishing the chair.<sup>4</sup>

## **SUSPENSION OF RULES**

Rules of order may be suspended by a two-thirds vote at any regular or special meeting.

## **CHALLENGES**

Procedural challenges to the rules of order must be made in a timely manner and not later than the next successive meeting.

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Legal Reference:

1. TCA 49-5-409(b)(1); TCA 49-6-3004(f)
2. TCA 49-2-202
3. TCA 8-44-104(b)
4. *Reeder v. Trotter*, 142 Tennessee 37 (1919)