

**Greenwich Board of Education
Minutes of the New Lebanon Building Committee Meeting**

DATE: Wednesday, November 16, 2022
TIME: 8:00 am
LOCATION: New Lebanon School, Administration's Conference Room

Committee Members Present:

Stephen Walko - Chairman
Patricia Baiardi Kantorski - Clerk
Christina Downey (BOE)
Clare Kilgallen
Jake Allen
Brian Harris via phone
Absent: Bill Drake - Vice Chairman (BET)

Ex-Officio Members Present:

Absent: Will Schwartz (DPW)
Peter Bernstein (BOE Chair)
Nick Macri (P&Z)

Others Present:

Jesse Saylor (TSKP Studio) via phone
Chris Cykley (CSG-Clerk-of-the Works) via phone
Lindsey Insentein (interim NL Principal) via phone
Dan Watson (DOF-BOE) via phone
Robert Wilson (NL head custodian)

1. Call the meeting to order

- a. The meeting was called to order by Steve Walko at 8:05 am.

2. Update from Chairman

- a. See below

3. Discussion of Bridge Tiles & Electrical Boxes

- a. Steve Walko said work had been started to repair the bridge ice melt heating system or to re-adhere the tiles. Jesse Saylor said from TSKP investigation the electrical system which shorts out during wet & icy conditions. Saylor said work was done on the electrical boxes and made a proposal to keep water from getting into the boxes by using heat tracers back to panel. Steve Walko said the school needs to document conditions and use a remote access.
- b. Lindsey Insentein said the school administration will keep a daily log and share it with the district. Dan Watson said he will get back to the committee to inform them what temperature the system is set at and if it has a manual override.
- c. Robert Wilson discussed the bridge heat tracers. Wilson said when the heat tracers are on the breakers pop off.
- d. Steve Walko said even when the ice melt system is fixed the tile still needs to be re-adhered. Walko reminded the committee that Gilbane said they will redo the tile deck in the Spring and the work is still under warranty.
- e. Dan Watson said the district replaced the wire nuts last Summer.

4. Discussion on Audio for Gym & Cafeteria

- a. Lindsey Insentein talked about a couple of issues with the audio system. She said the Cafeteria microphone is not strong enough to be heard and the Gym & Cafeteria speaker only works in both room at the same time, but needs to be separated. Jesse Saylor asked who is responsible to fix it? Saylor said it originally worked separately and may only need an adjustment. Saylor suggested that the school ask ACKES, the company who installed it, to make a service call.
- b. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve a maximum of \$3,000. for the school to ask ACKES to make a service call to fix the problem including the microphone.** A vote was taken and the motion passed with a vote of 5-0-0. Bill Drake and Brian Harris were absent.

5. Approval of Invoices

- a. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve Decco International's final invoice for \$9,828.00 dated April 30, 2022.** A vote was taken and the motion passed with a vote of 5-0-0. Bill Drake and Brian Harris were absent.

6. Update on State Reimbursement

- a. Chris Cykley said he checked with the state about the status of the reimbursement but did not have any further information. Cykley then discussed the process for receiving the final payment less the retainage for final audit.

7. Discussion on Grounds (theft of signage, landscaping)

- a. Steve Walko said he will work directly with TSKP regarding the missing letters on the New Lebanon School sign and with the tree warden regarding the neighbor's request for more trees. Walko informed the committee that once the project is signed off then what ever issue arise will be the responsibility of the Town.

8. Approval of Meeting Minutes

- a. **No Meeting Minutes were approved.**

9. Adjourn

- a. The meeting was adjourned by Steve Walko at 9:20 am.