

---

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, December 12, 2022 at 6:00 p.m. at the Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Amy Calabrese, Milton Johnson, Megan Personale (*left at 6:23*), Jen Schneider, Jenny Tessendorf, Beth Thomas

**BOARD MEMBERS ABSENT:** Julianne Miller, John Polimeni

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan

**LEADERSHIP TEAM ABSENT:** Matt Schrage

**ADMINISTRATIVE TEAM PRESENT:** Marissa Logue

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** Students, teachers, and community members

### ***Executive Session***

Upon a motion made by Mrs. Thomas, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved calling an Executive Session at 6:02 p.m. discuss the employment of four particular persons.

### ***Return to Open Session***

Upon a motion made by Dr. Schneider, seconded by Mrs. Personale, with all present voting yes, the Board of Education returned to Open Session at 6:23 p.m.

*The board took a break from 6:23 p.m. to 6:30 p.m.*

### ***Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with first grader Maxwell Rodriquez leading all in the Pledge of Allegiance.

### ***President's Comments***

Mrs. Grimm welcomed all in attendance.

### ***Superintendent's Report***

The Academy business department presented to the board a potential personal finance program reviewing the data the department gathered since last school year. Superintendent Farr stated the Board will review and thanked the department for the work.

*those not participating in the rest of the meeting left at 6:51 p.m.*

Superintendent Farr noted the Board will be voting on an emergency project to make repairs to the Academy gymnasium, which sustained water damage. Work will begin on December 13 and anticipated it will be completed in time for students to finish out their year there.

Notice will be sent to the school community providing an overview of the process of hiring a new Athletic Director. Advertisement will be posted in January with interviews in February and March.

---

Superintendent Farr provided an overview of the process that will be used for reviewing our school symbol and name.

***Board Student Representative***

Neil Stringer noted that winter sports have begun, musical castings have been announced for *The Addams Family* as the musical. Students collected four boxes of toys for Toys for Tots, Academy staff have been theme dressing each Thursday during December, and nominations are being sought for Graduates of Distinction will be held in 2023.

***Educational Presentation- Academy- Diversity, Equity, and Inclusion***

Marissa Logue, Ms. Marie Windover, Chris Rodriguez, Sheila Sullivan-Murphy, Jeremiah Johnson. and Krista Coleman along with student representatives, Emily Goodsell, Karley Stevens and Avi Nelson from of the Academy Diversity, Equity, and Inclusion (DEI) committee presented on their activities to date and reflect on their progress.

***Public Comments***

There were no public comments.

***Board Meeting Minutes***

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the November 21, 2022 Regular Board Meeting minutes.

**APPROVED: MINUTES**

***November 2022 Warrant Review***

Upon a motion made by Mrs. Thomas, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved the November Warrants.

**APPROVED: WARRANTS**

A-45 General 9008104-9008166 (ACH)  
A-46 General 16258-16320 (Check Print)  
A-47 General 16241-16257 (In House)  
A-50 General 9008167-9008214 (ACH)  
A-51 General 16335-16360 (Check Print)  
A-52 General 16321-16334, 16361-16366, 11323291, 11323295 (In House)  
C-8 Cafeteria 2670-2684  
C-9 Cafeteria 2685-2691  
F18 Federal 9000373-9000379 (ACH)  
F-19 Federal 843-846 (Check Print)  
F-20 Federal 9000380-9000382 (ACH)  
F-21 Federal 847 (Check Print)  
H-16 Capital 9000168-9000169 (ACH)  
H-17 Capital 521 (Check Print)  
H-18 Capital 9000170 (ACH)  
H-19 Capital 522-528 (Check Print)

***SEQRA Type II- Academy Gymnasium***

Upon a motion made by Mrs. Calabrese, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the SEQRA Type II- Academy Gymnasium.

**APPROVED: VOTING ON SEQRA**

**WHEREAS**, the Board of Education of the Canandaigua City School District (the “Board of Education”) has considered the effect upon the environment of the following Scope of Work to be completed:

The replacement of gymnasium floor, remediation of the gymnasium and adjoining spaces from the water damage.

(the “Project” or the “Proposed Action”)

**WHEREAS**, the Board of Education has reviewed the Scope of Work of the Project and has further received and considered the advice of its Architect with respect to the potential for environmental impacts resulting from the Proposed Action; and

**WHEREAS**, the Board of Education has reviewed the Proposed Action under the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

**BE IT RESOLVED**, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board of Education hereby determines the Proposed Action to be a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. Upon Board of Education approval this resolution shall be effective immediately.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Absent
Mrs. Megan Personale	Absent
Mr. John Polimeni	Absent
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessoroff	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

***Declaration of Emergency and of Contingent Expense- Academy Gymnasium***

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the Declaration of Emergency and of Contingent Expense- Academy Gymnasium.

**APPROVED: EMERGENCY AND OF CONTINGENT EXPENSE- GYMNASIUM**

**WHEREAS**, on the night of November 29, 2022 through the morning of November 30, 2022, an Air Handling Unit (AHU) recently installed in the Academy gym storage room as part of the 2020 Capital Improvement Project, Phase 2, flex connector failed; and

**WHEREAS**, water passing through the pipes to the west side of the AHU flooded the storage room, gym and adjacent spaces resulting in damage to the gym floor system, bleachers, adjacent floor finishes, the AHU, doors, wall finishes and wall base; and

**WHEREAS**, the leak is suspected to be caused by a manufacturing defect of the Red-White Valve Corp connector hose; and

**WHEREAS**, Nairy Mechanical, LLC installed the AHU and all piping/connections in the summer of 2022. The AHU and connections are covered under a 12- month warranty. Nairy Mechanical has issued a notification to their insurance carrier and understands all mitigation measures to correct the damage caused by the AHU leak are their responsibility; and

**WHEREAS**, the New York State Education Department (NYSED) agrees the project is an Emergency repair as “Emergency Repairs/Recovery Work – Key elements of the definition of a public emergency are that an emergency results from an unforeseen occurrence, and that it requires immediate corrective actions but only in the form of emergency repairs.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board of Education hereby finds pursuant to the Education Law, that full replacement of the wood gymnasium floor (including removal and reinstallation of the existing bleachers, striping, logos, floor painting, and any adjustments need to comply with the accessibility requirements of the New York State Building Code, specifically at the door thresholds), to include water removal from facility, the removal of some materials, any and all necessary remediation to the coaches offices and hallways, painting of walls that were damaged from the higher-than-normal humidity levels; and millwork replacement, if necessary, for protection of the health and safety of the students and staff and for protection of the District’s property, and hereby declares the Project to be an ordinary contingent expense.
2. The maximum estimated cost of the Project, as determined by LaBella Associates, the School District consultant, is One Million Dollars (\$1,000,000.00). The cost shall be paid from insurance proceeds, general fund and reimbursed by State aid.
3. The Superintendent of Schools and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid.
4. This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Absent
Mrs. Megan Personale	Absent
Mr. John Polimeni	Absent
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessoroff	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

***Educational Presentation- Academy- Diversity, Equity, and Inclusion***

Marissa Logue, Ms. Marie Windover, Chris Rodriguez and student representatives from of the Academy Diversity, Equity, and Inclusion (DEI) committee will present on their activities to date and reflect on their progress.

**Consensus Agenda**

Upon a motion made by Mrs. Calabrese, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

**APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA**

**Business**

**1. Minimum Wage**

of the minimum wage increase to \$14.20 as of December 31, 2022 we will increase our rates as of December 16, 2022. The revised rates are as follows:

Sub Bus Monitor	\$14.20
Sub School Monitor	\$14.20
Sub Teacher Aide	\$14.20
Sub Food Service Helper	\$14.20
Student Helper	\$14.20
Lifeguard	\$14.20
Food Service Worker FT (New 2022-23)	\$14.20
Food Service Worker PT (New 2022-23)	\$14.20
Food Service Worker FT (Returning 2022-23)	\$14.25
Food Service Worker PT (Returning 2022-23)	\$14.25
Student Worker	\$14.20
Sub Driver Trainee	\$14.20

**2. Waste Management Bid**

acceptance of the waste management bid. The legal notice that was published on Tuesday, November 8, 2022 and bids were open on November 30, 2022. The bid is awarded to Casella Waste Management of NY, Inc. at a cost of \$66,226.32 per year effective January 28, 2023-January 31, 2026.

**3. Surplus Items**

approval to declare as surplus items and to be sold at an upcoming auction the following items:

Federal open cooler	Milk cooler- Tag# 002473
Ice maker- Tag# 003400	Serving counter
Open front milk cooler	30 open front desks
7 speaker clock boxes	47 table chairs
4 electric ranges	15 tables
1 easel	9 file cabinets
22 grey wheel chairs	6 miscellaneous shelves
2 old office desks	3 volley ball standards

of the music department has archived many old trophies and awards into a digital format. They can all be seen in the kiosk under arts awards/achievements at the Academy. Approval to be moved to the warehouse to be added as surplus items.

**4. Agreements**

with the School of the Holy Childhood for Music Therapy for the 2022-23 school year per student(s) IEPs per contracted rates.

a Professional Services Agreement with Propio LS, LLC. for written and oral translation services for the 2022-2023 school year.

**5. Practicum**

for Ms. Rachel Smith to work with Mr. Matt Fitch, Assistant Superintendent for Business, to complete her practicum in School District Business Leadership certification program through SUNY Brockport from January-June 2023.

**6. Single Audit/ Extraclassroom Audit/ Corrective Action Plan**

of the Single Audit, Extraclassroom Audit and Corrective Action Plan for the Year Ended June 30, 2022.

**7. Office of State Comptroller Audit**

of the Corrective Action Plan for Audit Report Number: 2022M-141, Procurement.

**8. Spring Semester 2023 - Student Teacher Placements**

the request of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals:

- Camryn Pettit, SUNY Brockport with Adam Sweet- 1/17/23-3/8/23
- Jenna Duffy, SUNY Geneseo with Alyssa Zacharias- 1/26/23-3/17/23
- Lauren Wozny, SUNY Geneseo with Dave Smith- 1/26/23-3/17/23

the request of Mr. John Arthur, Principal Middle School:

- Camryn Pettit, SUNY Brockport with Danielle Owdienko- 3/13/23-5/10/23

the request of Mrs. Marissa Logue, Academy Principal:

- Kathryn Vanderveer, SUNY Potsdam with Greg Kane- 3/27/23-5/19/23

**9. Spring Semester 2023-Field Experience (40 Hours)**

the requests of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals:

- Jennica Simon, Hobart William Smith with Darlene Daley- 1/23/23-5/7/23

**10. Therapy Dogs**

the request of Mr. John Arthur, Middle School Principal, for the following therapy dogs:

- Tyson, owner is Ms. Kathryn Reaves, Middle School Teacher. Tyson is mixed breed
- Remi, owner is Ms. Rebecca Kraft, Middle School Teacher. Remi is Cavalier King Charles Spaniel

**11. Donation**

acceptance of a donation from the Football Boosters club in the amount of \$8,244 for payment of two assistant football coaches.

**12. New Scholarships**

the request of Mrs. Marissa Logue of the below scholarships

- **VFW Post 7417-** for a graduating senior attending college or a trade school. This \$1,500 scholarship will be awarded to a son, daughter, grandson, or granddaughter of a veteran who has served honorably overseas during wartime.
- **Ingersoll Family Scholarship-** for two graduating seniors pursuing a college degree in accounting. Two scholarships in the amount of \$500 each will be awarded.

**13. Finger Lakes Area School Health Plan (FLASHP) Municipal Cooperative Agreement**

WHEREAS, the Finger Lakes Area School Health Plan ("FLASHP") was established pursuant to a Municipal Cooperative Agreement to Provide Health Benefits, which was last restated July 1, 2018, and amended January 1, 2020 (the "Agreement"); and

WHEREAS, Canandaigua City School District is currently a participant in FLASHP ("Participant"); and

WHEREAS, Article 5-G Section 119-O of the New York General Municipal Law, and Section XIII of the Agreement, require that the maximum term of the Agreement is five (5) years so that the FLASHP

Board of Directors (“Board”) may periodically assess whether any changes to the Agreement are necessary; and

WHEREAS, Section V of the Agreement provides that the Agreement may be amended by an affirmative vote of 2/3 of all Board members then appointed and serving on the Board; and WHEREAS, the FLASHP Board voted by a 2/3 majority at a meeting held on November 3, 2022, to adopt the revised Agreement, effective February 1, 2023, and to amend the By Laws, effective February 1, 2023; and

WHEREAS, Article 5-G Section 119-O of the New York General Municipal Law, and Section V of the Agreement, require that changes to the Agreement must also be adopted by a majority vote of each Participant’s governing body;

WHEREAS, Canandaigua City School District desires to approve the FLASHP Board’s changes to the Agreement;

NOW THEREFORE, the Board of Education of Canandaigua City School District has voted to approve the revised Agreement, attached hereto in Exhibit A.

**14. Sick Bank Reserve**

the days in the Sick Bank Reserve have dropped below 25. As per Sick Bank Reserve Guidance, the Board has authorized a contribution of 65 days to the reserve.

**15. Athletic Trip- Initial and Final**

Initial and final approval for the below trip:

- Varsity Girls Wrestling, University of Delaware, December 15-17, 2022

**16. Recommendations of the Committee Special Education**

recommendations of the Committee on Special Education meeting dates of: 10/17/2022, 10/27/2022, 10/31/2022, 11/1/2022, 11/2/2022, 11/3/2022, 11/4/2022, 11/7/2022, 11/8/2022, 11/9/2022, 11/10/2022, 11/14/2022, 11/15/2022, 11/16/2022, 11/17/2022, 11/18/2022, 11/21/2022, 1/22/2022

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Leah Hotte	Teacher Aide	Resignation	11/29/2022
Kelly Davis	Teacher Aide	Resignation	12/8/2022



B. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Oya Engin	Substitute Teacher Aide	11/28/2022	\$13.20/hr.
Lisa DeMambro	Substitute Teacher Aide	11/28/2022	\$13.20/hr.
Matthew Belles	Substitute Teacher Aide	11/28/2022	\$13.20/hr.
Jacob Anderson	Substitute Teacher Aide	12/6/2022	\$13.20/hr.
Taylor Dowitsch	Substitute Lifeguard	12/6/2022	\$13.20/hr.
Elle Martin	Substitute Lifeguard	12/6/2022	\$13.20/hr.
Janey Taylor	Substitute Lifeguard	12/6/2022	\$13.20/hr.
Angela Hurlbutt	Audio Visual Assistant, Part-time	12/5/2022	Per Contract

2. Instructional Personnel

A. Resignation

- 1) of Patricia Symans, Long-term Substitute Music Teacher at the Elementary School, from the district effective January 20, 2023.
- 2) of Dante Giordano, Physical Education Teacher at the Primary School, from the District effective January 3, 2023

B. Leave of Absence

- 1) of Jennifer Medler, Music Teacher at the Elementary School, for a leave of absence from February 20, 2023 May 29, 2023.
- 2) of Morgan Amberg, Special Education Teacher at the Primary School, for a leave of absence from April 14, 2023 through June 30, 2023.

C. Appointments

1) Stipend Positions 2022-2023 School Year

the following individual to a co-curricular position at the contractual rate:  
Jerry Smith- Technical Director, CMS

2) Certified Substitute Teachers

the following individuals to Certified Substitute Teacher position conditional upon criminal history clearance from the New York State Education Department where applicable:

Kalyssa Osgood  
Anna Krebbeks

3) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Grace Brinza  
Luc Pereira  
Amanda Schuler  
Mary Strada  
Megan Sweet





---

Sarah Stratton

4) Winter Sports Coaches 2022-2023

the following individual to Winter Coaching position for the 2022-2023 school year at the contractual rate:

Mike Mahar- Modified B Girls Basketball

5) Varsity Coach

the following individual to a Varsity Coaching position for the 2022-2023 school year at the contractual rate:

Bryan Peck- Varsity Soccer

***End of Consensus Agenda***

**Board Committees**

Audit Committee

Mr. Milton Johnson reported on behalf of the Audit Committee which met on December 9. Mr. Tom Zuber, Mengel Metzger Barr & Co., reviewed the Single Audit, Extraclassroom Audit and Corrective Action Plan for the year ended June 30, 2022. They also reviewed the Corrective Action Plan for the State Comptroller Audit. The next meeting is scheduled for January 6.

***Upcoming Events***

- December 13- 7<sup>th</sup> Grade Concert
- December 14- CIE
- December 20- Prism Concert
- December 21- First Day of Winter
- December 26-January 2- Holiday Recess
- January 6- Audit Committee
- January 9- Regular Board Meeting
- January 11- Policy Committee
- January 12- CA Jaxx Choir- Pop Night
- January 16- Martin Luther King, Jr. Day- No School
- January 18- CA Combined Band & Orchestra Concert
- January 23- Regular Board Meeting
- January 24- 4<sup>th</sup> and 5<sup>th</sup> Grade Chorus Concerts
- January 25- Curriculum Night- 8<sup>th</sup> and 10<sup>th</sup> Grades
- January 30- 4<sup>th</sup> Grade Orchestra Informance

***Adjournment***

Upon a motion made by Mrs. Calabrese, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:39 p.m. The next Regular meeting will be on January 9, 2023 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk