

**COMMITTEE MEMBERS PRESENT**

Christopher Browe, Sharon Huxley, Donovan Lofters, Joseph Nuzzo, Dr. K. Sudhir (arrived 5:58 p.m.)

**COMMITTEE MEMBERS ABSENT**

Andrea Hubbard

**STAFF MEMBERS PRESENT**

Dr. Jennifer Byars, Theresa Lumas, Thomas Brant

**1. Call to Order**

Chairperson Browe called the meeting to order at 5:32 p.m.

**2. Discussion and Possible Action on Minutes**

- a. Finance Committee Meeting – December 12, 2022

*MOTION by Joseph Nuzzo, SECOND by Sharon Huxley, to approve minutes with corrections noted by Mr. Nuzzo"*

*VOTES IN FAVOR, 3 (Browe, Huxley, Nuzzo)*

*ABSTAINED, 1 (Lofters)*

*MOTION CARRIED*

**3. Public Comment**

None

**4. Presentation of Superintendent's Proposed 2023-2024 Budget**

Presented by Amity Region 5 Superintendent of Schools, Dr. Byars

**5. Discussion and Possible Action on Contracts over \$35,000**

- a. HVAC Inspection and Evaluation

*MOTION by Sharon Huxley, SECOND by Donovan Lofters, to recommend the Amity Board of Education to award the HVAC inspection and evaluation contract to vanZelm Engineers of Farmington CT at the cost of \$113,000 and waive the bid process.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**6. Discussion and Possible Action on Approval of a District Credit Card**

*MOTION by Dr. Sudhir, SECOND by Donovan Lofters, to recommend the Amity Board of Education to approve the use of a District Credit Card through the State of Connecticut P- Card program with a credit limit of \$15,000.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**7. Discussion on Process to Meet C.G.S. 10-51(c)**

**8. Discussion of Monthly Financial Statements**

a. Special Education Update

i. Presented by Amity Region 5 Director of Pupil Services, Thomas Brandt

**9. Director of Finance and Administration Approved Transfers Under \$3,000**

**10. Discussion and Possible Action on Transfers over \$3,000**

*MOTION by Dr. Sudhir, SECOND by Joseph Nuzzo, to recommend the Amity Board of Education to approve the following budget transfer to cover the cost of HVAC inspections and evaluations at all three schools:*

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>FROM</b>	<b>TO</b>
05-14-2600-5715	Facilities Contingency	\$100,000	
05-15-0000-5850	Contingency	\$ 13,000	
05-14-2600-5330	Professional Technical Services		\$113,000

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**11. Adjourn**

*MOTION by Sharon Huxley to adjourn meeting*

Meeting adjourned at 6:36 p.m.

Respectfully submitted,

*Lisa Zaleski*

BOE Recording Secretary