

Indian Head Elementary School 2022 – 2023 Yearbook Orders!



Only \$15
until
January
20th!

How can I order?

There are two ways to order a yearbook this year!

1. Order Online (There is a \$0.99 fee when ordering online!)
2. Return this Order Form (**We can only accept cash, in exact change**)

Students Name:

Students Teacher:

of Yearbooks:

Yearbook Prices:

November 8th – January 20th: Each Yearbook is \$15

January 21st – March 24th: Each Yearbook is \$18

March 25th – April 24th: Each Yearbook is \$20

Indian Head Elementary School

How to Order Online!

Scan the QR Code to reach
the yearbook Website!



This year, we will be using a new company to create the yearbook. Below are step by step directions of how to order a yearbook online!

1. Once you scan the QR Code, you will reach this website. You will need to click "Register".



Sign Up Back

New Customer | 203444 Indian Head Elementary | [Forgot password](#)

First Name

Last Name

Email ID [Email ID is required](#)

Password [Password is required](#)

Confirm password

I'm not a robot

Please double check the e-mail address you have entered. This is the address to which we will send your order confirmation. It also serves as your unique username. By clicking on the "Submit" button, you agree to Memory Book Company terms of site.

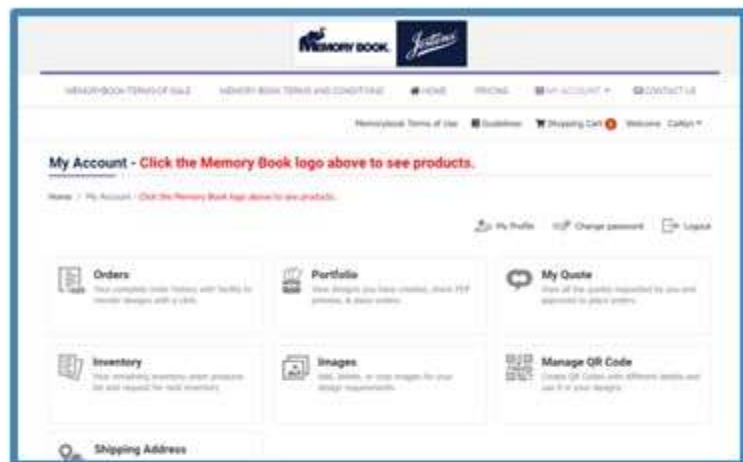
For a complete description, please read our Terms of Use.

2. After you click on "Register", you will be brought to this page. Complete the registration.

Indian Head Elementary School

How to Order Online!

3. After registering, you should be directed this page. If you are not, scan the QR Code again and sign in using the email & password you registered with. Once you are on this page, click "Home" at the top.



4. This is the page you should reach after clicking the Home button. On this page, you can either View Details for a Standard Yearbook or Donate a Yearbook. Unless you are donating a yearbook, select Standard Yearbook.



5. After you have selected the Standard Yearbook, you will reach this page. Before you can add the yearbook, you must click the purple button to Add/Update Information.



Indian Head Elementary School

How to Order Online!

Add Child

First Name *

Last Name *

Choose Class ▾

Choose Teacher ▾

Submit

6. After selecting the purple **Add/Update Information** Button, you will reach this page. Enter your child's first name, last name, select their grade level and teacher. Then click the red **Submit** button.

Select Child

Child	Class	Teacher name	Action
Example Student	2nd Grade	Grimes	Select <input type="checkbox"/> Edit

Add Child

First Name *

Last Name *

Choose Class ▾

Choose Teacher ▾

Submit

7. Once you submit/add a child, you will need to click the purple **Edit/Add Information** button again. You should then see your child listed. Click on **Select**.

8. After clicking **Select** on your student, you should now see your child's name and teacher under the purple button. At this point, click the red **Continue to Checkout** button.

Standard Yearbook (Inventory Book)

Home > Inventory Book > Standard Yearbook

Standard Yearbook

Quantity: 1 Total: \$ 13.00

Child Information

Select Child: Example Student

Add / Update Information

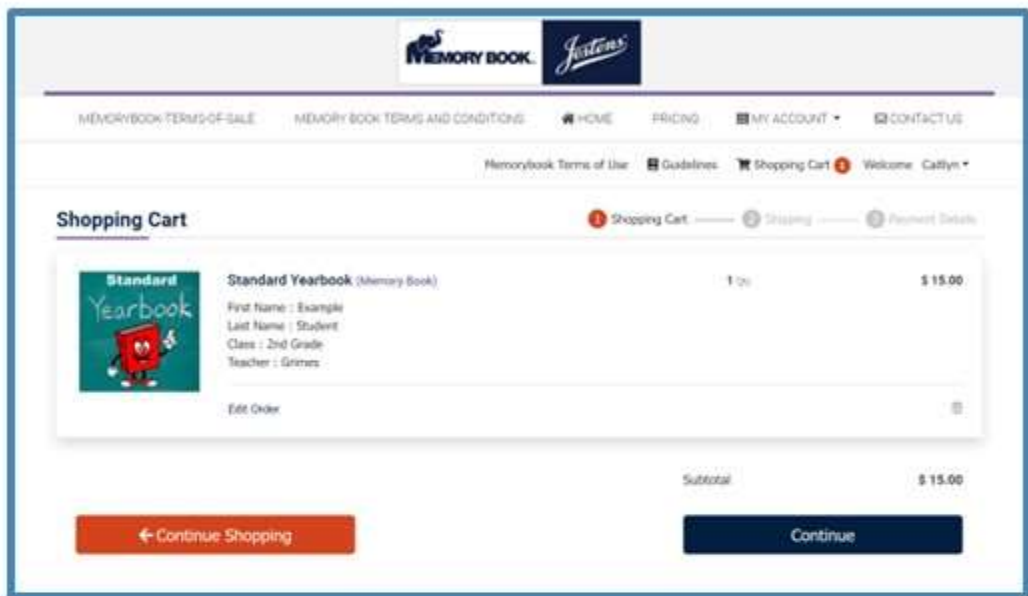
First Name: Example
Last Name: Student
Class: 2nd Grade
Teacher: Grimes

Continue to Checkout

The unique spirit of your school and students in a yearbook they'll cherish.
All yearbooks will be shipped to the school and distributed at their discretion.

Indian Head Elementary School

How to Order Online!



9. After clicking on **Continue to Checkout**, you will reach this page. You will be able to see how many yearbooks you are ordering, and which student will receive the yearbook. If you want to add additional yearbooks, click **Continue Shopping**. Follow the prompts to complete checkout.

If you have any questions, please feel free to email me at cgrimes@ccboe.com!

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