

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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A Regular Meeting of the Board of Trustees of Tomball ISD will be held Tuesday, December 6, 2022, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. **OPENING**

#### A. Call to Order

The meeting of the Tomball ISD Board of Trustees was called to order at 5:31 p.m. A quorum of the Board was present. The meeting was recorded in accordance with Gov't Code Section 551.128. The Board discussed agenda items during the workshop meeting on Monday night.

Kathy Handler, President  
Lee McLeod, Vice President  
John E. McStravick, Secretary  
Justin Unser, Assistant Secretary  
Dr. Michael Pratt, Trustee  
Mark Lewandowski, Trustee  
Matt Schiel, Trustee

Board Member Absent:

Cabinet Present:

Dr. Martha Salazar-Zamora, Superintendent  
Jim Ross, Chief Financial Officer  
Dr. Amy Schindewolf, Chief of Staff  
Dr. Michael Webb, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Office  
Janice Tadlock, Reporting Secretary

- B. Opening Remarks were offered by Matt Schiel.
- C. Pledges were be led by Dr. Michael Pratt.

- D. Mission Statement were recited by Justin Unser.
2. **PUBLIC COMMENT ON AGENDA ITEMS:**  
The Board of Trustees will hear public comments on agenda items at all open meetings in accordance with Texas Government Code Section 551.007. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.
3. **OATH OF OFFICE ISSUED TO THE NEWLY ELECTED TRUSTEES**  
Position No.1 - Tina Salem - 4 year term expires 11/2026  
Position No.2 - Michael Pratt - 4 year term expires 11/2026  
Position No.3 - John McStravick - 4 year term expires 11/2026  
Position No.4 - Mark Lewandowski - 4 year term expires 11/2026
4. **REORGANIZE THE BOARD**  
A. Lee McLeod was elected to School Board President.  
B. John McStravick as elected to School Board Vice President.  
C. Justin Unser was elected to School Board Secretary.  
D. Mark Lewandowski was elected to School Board Assistant Secretary.
5. **CONSENT AGENDA**  
A. Approve the minutes for the Tomball ISD workshop meeting held on November 14, 2022.  
B. Approve the minutes for the Tomball ISD special meeting held on November 14, 2022.  
C. Approve the minutes for the Tomball ISD regular board meeting held on November 15, 2022.  
D. Approve the Tomball ISD check register for the month of November 2022.  
E. Approve the employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2022-2023 School Year at the Tomball ISD Salary Schedule, subject to assignment.  
F. **DONATIONS**  
1. Accept a donation in the amount of \$5,000 from Woodtrace Community Foundation to Decker Prairie Elementary School.  
2. Accept a donation in the amount of \$14,868.51 from Grand Oaks Elementary PTO to Grand Oaks Elementary School.  
3. Accept a donation in the amount of \$11,913.59 from Campus Kids to Grand Oaks Elementary School.  
4. Accept a donation in the amount of \$39,800 from Creekview Elementary PTO for Creekview Elementary School.  
A motion was made by Mark Lewandowski and seconded by Michael Pratt to approve the Consent Agenda.  
The motion passed unanimously.
6. **CONSIDERED AGENDA**  
A. The Chairman appointed Tina Salem and Dr. Michael Pratt to serve on the Audit Committee. (Priority 7)

- B. The Chairman appointed Justin Unser and Mark Lewandowski to serve on the Policy Committee. (Priorities 1-8)
- C. The Chairman appointed John McStravick and Mark Lewandowski to serve on the Budget Committee. (Priority 7)
- D. The Chairman appointed Matt Schiel and Dr. Michael Pratt to serve on the Advocacy Committee. (Priorities 1-8)
- E. Approve the purchase of 15 school buses in the amount of \$2,035,700 from Longhorn Bus Sales using Bond 2021 funds.(Priority 7)  
A motion was made by John McStravick and seconded by Matt Schiel.  
The motion passes unanimously.
- F. Approve an Order Authorizing the Issuance, Sale and Delivery of Tomball Independent School District Unlimited Tax School Building Bonds, Series 2023; Setting Certain Parameters for the Bonds; Authorizing a Pricing Officer To Approve the Terms Thereof; Levying a Tax and Providing for the Security and Payment of Such Bonds; and Enacting Other Provisions Relating Thereto. (Priority 7)  
A motion was made by Justin Unser and seconded by John McStravick.  
The motion passed unanimously.
- G. Approve the recommendation to select Lonnie Lischka Company for Detention Ponds, Storm Sewer & Earthwork at the 205 acre West Complex for a bid amount of \$3,963,451.40 for RFP #937-23 using Bond 2021 Funds. (Priority 7)  
A motion was made by Matt Schiel and seconded by Michael Pratt.  
The motion passed unanimously.
- H. Approve the purchase of Technology equipment for the Early Excellence Academy in the amount of \$166,395.59 from Layer 3 Communications using Bond 2021 funds. (Priority 7)  
A motion was made by Mark Lewandowski and seconded by Justin Unser.  
The motion passed unanimously.
- I. Approve the purchase of kitchen equipment for the Early Excellence Academy in the amount of \$375,949.00 from Stafford-Smith Inc. using Bond 2021 funds. (Priority 7)  
A motion was made by John McStravick and seconded by Matt Schiel.  
The motion passed unanimously.

**7. RESIGNATIONS AND RETIREMENTS**

**8. ENROLLMENT REPORT FOR NOVEMBER 2022**

**9. FINANCE REPORTS**

**10. CONSTRUCTION UPDATE**

**11. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

**12. CLOSED SESSION**

Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purpose listed below. Texas Gov't Code: 551.071: Consultation with Board Attorney regarding all matters as authorized by law

- A. Tex. Gov' t Code § 551.072: Deliberation regarding purchase, exchange, lease, or value of real property
- B. Tex. Gov' t Code§ 551.074: Deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officer or employee
- C. Tex. Gov't Code§ 551.076: Security Personnel or Devices


**13. BOARD COMMENTS**

Any Board Member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any student, staff, or Board Member and may not be discussed or deliberated upon at this meeting.

**14. ADJOURNMENT**


A motion was made by John McStravick and seconded by Michael Pratt to adjourn the meeting at 6:15 p.m.

The motion passed unanimously.



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Lee McLeod, President  
Board of Trustees  
Tomball Independent School District



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Justin Unser, Secretary  
Board of Trustees  
Tomball Independent School District