

# TUITION EXCHANGE FAQs

## Who is eligible to apply for a Tuition Exchange Scholarship (TES)?

Full-time faculty and staff are eligible to apply for TE participation on behalf of their dependent children who will enroll in undergraduate programs.

## How does my dependent child become eligible for a TE Scholarship?

There are three steps in the process.

1. The employee submits a TE application to the Wingate University Liaison Officer in the Financial Planning Office and completes the online EZ application at [www.tuitionexchange.org](http://www.tuitionexchange.org). The Liaison will work with Human Resources to determine if the Wingate University employee is eligible based on the employee's employment status and approve the online application.
2. The employee's dependent child applies for admission to one or more TE participating colleges that he/she lists on the TE application.
3. Typically, when the dependent child is admitted, the participating college determines if the TE Scholarship is awarded. TE Scholarships are competitive, and not all students are awarded. Wingate University will certify a dependent's eligibility for up to eight (8) semesters.

## What are my chances that a TE College will award my dependent child a scholarship once eligible?

It depends on the participating TE college policies and procedures, and the number of TE scholarships it has available. Last year, TE colleges that were new to TE, or were very large TE institutions, were more likely to offer a TE Scholarship. Also, if the number of TE applicants to a particular TE college is small, this improves the chances the TE will be awarded. It is recommended that you "conduct a school search" on TE's website to get a better feel for an institution's TE school profile. See [www.tuitionexchange.org](http://www.tuitionexchange.org).

## When should I apply?

You should apply no later than the earliest college admission deadline of the colleges that your dependent child is considering. Be aware that some colleges have an earlier deadline. Please make sure to look at this information on the tuition exchange website.

***For the 2023-2024 school year, Wingate University's priority deadline is March 1, 2023. TE applications will be accepted after that date and certified on a space-available basis.***

## Who administers Wingate University's TE program?

The Assistant Vice President of Student Financial Planning acts as the Tuition Exchange Liaison Officer and is responsible for the daily administration of the program.

## Is there anything else I should know about TE?

It is a good idea to apply for financial aid at the same time the admission application is filed, should financial aid be necessary for enrollment. If the student waits to find out if a TES is offered before applying for aid, it may be too late to apply for the participating college's grant aid. Also, even if a TE Scholarship is offered, the student may still need financial assistance beyond TES. You may learn how competitive TE is at an institution by checking the school's profile on the TE website.

## Where can I get more information about TE?

Visit [www.tuitionexchange.org](http://www.tuitionexchange.org) to review a current list of participating TE institutions. If you have questions about TE at another college, contact the Admissions Office at that college. If you have specific questions about TE, contact the Financial Planning Office, Wingate University, Box 3001, Wingate NC 28174, or email [j.pearson@wingate.edu](mailto:j.pearson@wingate.edu).

## NCICU TUITION EXCHANGE PROGRAM PARTICIPATING INSTITUTIONS

- |                                       |                                   |
|---------------------------------------|-----------------------------------|
| – Barton College                      | – Mars Hill University            |
| – Bennett College                     | – Methodist University            |
| – Belmont Abbey College               | – Montreat College                |
| – Brevard College                     | – North Carolina Wesleyan College |
| – Cabarrus College of Health Sciences | – Queens University of Charlotte  |
| – Campbell University                 | – Salem College                   |
| – Chowan University                   | – St. Andrews University          |
| – Gardner-Webb University             | – University of Mount Olive       |
| – Lenoir-Rhyne University             | – William Peace University        |
| – Louisburg College                   | – Wingate University              |

The NCICU Tuition Exchange Program has a separate process. If you are applying for tuition exchange at an NCICU school, please contact Jenn Hall at [j.pearson@wingate.edu](mailto:j.pearson@wingate.edu).

# 2023-2024 TUITION EXCHANGE (TE) PROGRAM APPLICATION

A portion of the information provided below will be entered electronically on the TE website; accuracy and legibility are crucial.

**Wingate University Employee Information:**

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Hire: \_\_\_\_\_

**Wingate University Employee's Dependent Information:**

Name: \_\_\_\_\_ Last 4 of SSN: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Anticipated Enrollment Date (Month / Year): \_\_\_\_\_

Anticipated Year in College (Check One):  Freshman  Sophomore  Junior  Senior

Will the student complete the Free Application for Federal Student Aid (Check One):  Yes\*  No  Unsure

Month/Year FAFSA Completed: \_\_\_\_\_

List TE Institutions, including city/state, where the eligible dependent is making an application for admission. Please indicate the program in which the institution participates by reviewing the following: the TE program at [www.tuitionexchange.org](http://www.tuitionexchange.org), the Council of Independent Colleges TE program at [www.cic.edu](http://www.cic.edu), or The NC Independent Colleges and Universities listed on the previous page.

<u>Institution Name</u>	<u>City/State</u>	<u>TE</u>	<u>CIC</u>	<u>NCICU</u>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*You may add to or delete items from this list after the application is submitted by emailing [j.pearson@wingate.edu](mailto:j.pearson@wingate.edu).*

## EMPLOYEE SIGNATURE & SUBMISSION OPTIONS

I certify that the above individual is my legal dependent for the most recent tax year under the IRS guidelines. (The term "legally dependent" child is limited to a child claimed on the Wingate University employee's Federal income tax return, or to a child named to receive support for education in either a separation agreement or divorce decree issued by a court.) Wingate University's Tuition Exchange Liaison will verify with Human Resources the employee's eligibility based on his/her tenure at Wingate University. Assuming the employee is eligible, the TE Liaison will complete the TE Scholarship Certification and Application online at TE's website for the schools listed above. Further correspondence will be provided by the TE institutions noted above.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(DO NOT PRINT OR TYPE YOUR NAME)

You can return your completed form via email, fax, or mail. Note: emailed documents must be encrypted to ensure your privacy; instructions can be found under the "Policies and Procedures" tab online at <https://www.wingate.edu/admissions/financial-aid/forms-and-policies>.

**Mail:** Wingate University / Office of Student Financial Planning / PO Box 159 / Wingate NC 28174

**Fax:** 704-233-9396

**Email:** [finaiddocs@wingate.edu](mailto:finaiddocs@wingate.edu)

