

California Montessori Project

Regular meeting of the Governing Board

January 23, 2023

Meeting Information

- **Date:** Monday, January 23, 2023
- **Time:** 6:00 p.m.
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
 - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
 - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
 - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
 - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
 - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
 - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:** <https://us02web.zoom.us/j/83631795996?pwd=KVAWHXcyKyQhkxmn4mG1W5zrbHYb7W.1>
Passcode: b4yQ7Z
- One tap mobile: US: 1 (669) 900-6833
Telephone: 1 (669) 900-6833, 1 (253) 215 8782, 1 (346) 248-7799, 1 (312) 626-6799, 1 (646) 558-8656
Webinar ID: 836 3179 5996; Passcode: 151693
International numbers available: <https://us02web.zoom.us/j/kpMDrh8H>
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for stakeholders to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

In alignment with CDPH Guidelines masking is strongly recommended.

Stakeholders may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call: 6:00pm

Board Member Names and Titles for Roll Call		
	Julia Sweeney - Business Representative 1	Renée Dall - Parent Representative, San Juan
	Bob Lewis - Business Representative 2	Marwa Helmy - Parent Representative, Capitol
	Tracey Weinstein - Charter Representative	Ric Reyes - Parent Representative, Elk Grove
	Mickey Slamkowski - Montessori Representative	Jodi Mottashed - Parent Representative, Shingle Springs
	Amber Busby - Community Representative	

Board Norms

Communication from the Public: 6:05pm

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Governing Board is not allowed to act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Informational Items: 6:20pm

1. **Get to know a Board Member:** Jodi Mottashed & Amber Busby
 - Why did you join the Board?
 - What are you most excited about at CMP?
2. **Campus Reports:** An opportunity for the site Principal to share site-specific information, which may include site configurations, enrollment numbers, wait list, events and new developments (Attachments #1, #2, #3, #4, #5, #6). CMP-Orangevale presenting.
3. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
4. **General Report from the CMP Superintendent:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
5. **Special Education Law and Practices:** Christine Cordero and Lora Gonzalez
6. **Pay Scales Update:** Joanne Ahola
7. **Expanded Learning Opportunity Program Plan:** Stephanie Garrettson and Emilie Beecroft
8. **School Accountability Report Cart:** Stephanie Garrettson
9. **Monthly Financial Update (Attachment #7):** Sabrina Silver and Bryce Fleming (EdTec)

Public Hearing: 8:40pm

1. **Public Hearing: Safety Operations Plan (Attachment #8)**

The CMP-Governing Board shall adopt a Safety Operations Plan by March 1, 2022 in a public meeting. Prior to its adoption, the Safety Operations Plan shall be presented at a public hearing of the Governing Board for review and comment by members of the public.

Action Items: 9:00pm

1. **Consideration of the 2023-2024 School Year Calendar (Attachments #9)**
 - **Comment:** A 2023-2024 School Year Calendar has been drafted, incorporating input from the Administrative Team, staff, and school families.
 - **Recommendation:** The Board is requested to approve the 2023-2024 School Year Calendar, as presented.

2. **Consideration of the 2023-2024 Instructional Minutes and Bell Schedule** (Attachments #10, #11)
 - **Comment:** A 2023-2024 Instructional Minutes and Bell Schedule has been drafted, incorporating input from the Administrative Team, staff, and school families.
 - **Recommendation:** The Board is requested to approve the 2023-2024 Instructional Minutes and Bell Schedule as presented.
3. **Motor Vehicle Use Policy** (Attachment #12)
 - **Comment:** The Motor Vehicle Use Policy establishes guidelines and procedures for drivers and vehicles to protect the safety of individuals operating their own motor vehicle on approved CMP business.
 - **Recommendation:** The Board is requested to approve the Motor Vehicle Use Policy.

Consent Items: 9:20pm

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the December 12, 2022 Governing Board Meeting** (Attachment #13)
2. **Board Norms** (Attachment #14)
3. **2021-2022 Audited Financial Statements – Capitol** (Attachment #15)
4. **2021-2022 Audited Financial Statements – San Juan** (Attachment #16)
5. **2021-2022 Audited Financial Statements – Elk Grove** (Attachment #17)
6. **2021-2022 Audited Financial Statements – Shingle Springs** (Attachment #18)
7. **2021-2022 Audited Financial Statements – Consolidated** (Attachment #19)
8. **Pay Scale: Accounts Payable Coordinator** (Attachment #20)
9. **Pay Scale: Accounts Payable Technician** (Attachment #21)
10. **Pay Scale: Student Services Coordinator** (Attachment #22)
11. **Pay Scale: Executive Assistant to the Superintendent** (Attachment #23)
12. **Approval of Expanded Learning Opportunity Program Plan - Capitol Campus** (Attachment #24)
13. **Approval of Expanded Learning Opportunity Program Plan – Elk Grove Campus** (Attachment #25)
14. **Approval of Expanded Learning Opportunity Program Plan – San Juan Campuses** (Attachment #26)
15. **Approval of Expanded Learning Opportunity Program Plan - Shingle Springs Campus** (Attachment #27)
16. **Approval of School Accountability Report Card: CMP-Capitol 2021-2022** (Attachment #28)
17. **Approval of School Accountability Report Card: CMP-Elk Grove 2021-2022** (Attachment #29)
18. **Approval of School Accountability Report Card: CMP-San Juan 2021-2022** (Attachment #30)
19. **Approval of School Accountability Report Card: CMP-Shingle Springs 2021-2022** (Attachment #31)
20. **Approval of CMP Elk Grove Boulevard Lease with Cosumnes Community Services District** (Attachment #32)

Discussion Items: 9:25pm

Suggested Items for Discussion at Future Meetings presented by Board Members

Meeting Adjournment: 9:30pm

- **Recommendation:** The Board is requested to adjournment the January 23, 2023 regular meeting of the California Montessori Project Governing Board.

Upcoming Governing Board Meetings:

- **2022-2023 School Year:** 2/13/23; 3/13/23 (CAR Presetting); 4/17/23; 5/8/23 (CAP Presenting); 6/12/23

Public Notices

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.