

November Meeting 11/15

11/15/2022 / 5:00 PM / HGE Library

AGENDA

1. Call to Order and Introductions

- a. Liz English- 1st, Mishel Reiley, 2nd and kinder, Ms. Duper-kinder teacher, kim johnson INTERventionist, Christina Pasyk 4th grade teachers second grade, Brandon Ehrman 1st grader, Nikki 3rd and 2nd grade, Millsaps-art, Chris-principal

2. Principal Report

- a. Kindness Week is being celebrated
 - i. Tree for caught being kind, kids put up a leaf
- b. Lots of sicknesses, extra cleaning, handwashing,

3. President Report

- a. Book Vending Machine Update
 - i. Chris can't do much to speed up the process. BC it is over 5K the district needs to work with the company and is still working on the review (Global Vending Group)
- b. Holiday charity giving
 - i. Where should we donate this year? Last year we identified our HGE families of need to help out.
 - ii. Free and reduced priced lunch numbers are up so we could definitely use it in house for our HGE families. Approved!

4. Treasurer Report (Aimee Milligan)

- a. Budget Update

5. Fundraising Committee (Meghan Ball) **Meghan was out sick so update postponed

- a. 11/16 - Spirit Night @ Freddy's
- b. Little Caesars kits

6. Community Building (Events) Committee

- a. 10/28 - Trunk or Treat Recap
 - i. THANK YOU to everyone who did trunks

- ii. Teachers also enjoyed and had a great turn out, saw multi lingual families
- iii. Back parking lot seemed to work well with the “route”
- b. 12/5-12/9 - Holiday Shop
 - i. Need Volunteers!! **takes place during the day
 - ii. Mishel will make a sign up genius
- c. **50's Dance now known as “Winter Sock Hop”** - Feb 10th (tentatively)
6:15-7:45
 - i. DJ Gary? Check with Gary to see if the 10th works.. FEB 3rd if that works too?!

d. Spring activity?

- i. Can PTO provide something during the day to “give back” to the school so that all kids can participate.
 1. Author visit? Artist or Author
 2. Can we “fish” or generate some ideas through an email?

7. Teacher Support Committee (Katie Blake and Mishel Reiley)

a. November Ideas?

- i. PTO will be providing snacks for teachers during the day
- ii. In December: PTO will help sponsor “12 days before Winter Break kick off”
- iii. Amazon Wish List
 1. Teachers would create an amazon list (80% are already made)

b. Favorites questionnaire for holiday giving?

- i. Already done-will share through class DOJO and reshare

8. Technology Committee (Stela and Liz)

a. Parent/Student Directory Update

- i. Still researching ideas
- ii. Could we do this based on teacher (google form, or paper) and can send out a PDF digitally, Keep it simple maybe? Could we do it by grade level?

9. Extra/Questions:

- a.** Updating emails (there is a form)
- b.** Candy Grams are coming too!

NEXT MONTH'S AGENDA

Meeting Date: SECOND Tuesday, 12/13

Hunters Glen PTO

September Meeting 09/20

10/18/ 5:00 PM / HGE Library

ATTENDEES

Staff: Chris, Laura Drews, Stacy, Carrie, Danielle,

PTO: Jeanna Wagner, Aimee Milligan, Meghan Ball, Katie Blake, Stela Baker, Liz English,

Parents:

AGENDA

1. Call to Order and Introductions

2. Principal Report

- a. OCT IS ANTI BULLYING MONTH.. SECOND STEP (BULLYING CURRICULUM) ON OUR SEL wednesdays!
- b. One of our parents is a social worker/ventriloquist Assembly for k-3 and 4/5 11/9! Very exciting!!
- c. Greatschools.org “rates schools” via test scores and parents IF WILLING, a positive review on google or greatschools.org that would be greatly appreciated.. If it is negative, please speak with Chris so we can remedy it!

3. President Report (Jeanna Wagner)

a. Vision and Hearing Screenings 11/9

- i. Volunteers needed (sign up genius), Advertising

b. Book Vending Machine Proposal

- i. Ongoing expenses, what kind of books do we want, earn win prizes, could budget accordingly...
- ii. Scholastic book dollars, first book pallets,

- iii. What kind of maintenance? (1 yr warranty) purchased through a vending machine company..
- iv. Goal: every kids gets a book, could be a birthday reward (half bday for summer bdays)
- v. Sponsorship from businesses to purchase books? (community stakeholders) stickers with Provided by:
- vi. Motion to approve: APPROVED!**

c. Conference Lunches-Recap

4. Treasurer Report (Aimee Milligan)

Budget Update

- a. Fall Fundraiser 17,679\$ has been collected so far!
- b. Skate City, Rapids Fundraising, Misce. AFW- 1,400\$
- c. **still waiting on Panda express and Perry's pizza night fundraisers
- d. Outgoing: 5600 for library funding requests (approved last may)**
- e. Roughly 9500 budgeted for other funding requests

5. Fundraising Committee (Meghan Ball)

a. 10/19 Skate City Event

- i. Glow Night! Family Event... The more we have, the more \$ we can get back... 7\$ include skates and rentals 5:30-7:30
- ii. Skating lessons is also an upcoming fundraiser... Check your kids folders!

b. 11/16 Spirit Night @Freddy's 15% back from all total sales

c. Little Caesars Pizza Kit fundraising program- month long

6. Community Building (events) Committee

a. Movie Night Recap

- i. Maybe need to order more popcorn and lemonade

b. 10/28 Trick or Treat Street (5:30-7:00)

- i. Set up on the back parking lot, set up a few tables for coloring, hot chocolate, a photo station, Added options for decorating a table if a "trunk" isn't available, 12 trunks set up so far! Could also be set up for "fall holidays"
- ii. Vote for the favorite trunk to win a small prize
- iii. Small containers with marshmallows, containers
- iv. Katie and Carrie are doing the Hot Chocolate Bar
- v. No major food allergies, list

c. 12/5-12/9 Holiday Shop

- i. Need Volunteers**takes place during the day
- ii. 12/3 Set up needed too

d. 5/11 Spring Carnival

7. Teacher Support Committee (Katie Blake)

a. November Ideas?

- i. Mishel, what was this idea again?

b. Gift Wrap in Dec?

- i. Maybe a pass?!

c. Massages last year

- i. Yes, people liked it. (except chris)

8. Technology Committee (Stela Bake and Liz English)

a. Parent/Student Directory Update

- i. Other Schools are using the School directory, waiting to hear back so it can happen this coming month! Parents would “opt in”

b. Website Content Update

- i. Public link to meeting minutes/agenda
- ii. Infographic from Jeanna that she made last year
- iii. Links that explained our side fundraising options like milk caps, AFW, how to link king soopers cards, etc..
- iv. Upcoming meetings/Events info
- v. suggestion/comment “box” maybe like a google form or something for people to drop comments

c. Facebook HGE parents or per grade

- i. Maybe we need to adjust the set up, coming soon!
- ii. Maybe we start with one account and split up over grades over time depending on interest?

9. Funding Requests

a. Under 300\$

- i. **PE** Necklaces for Mileage club: 60\$
- ii. **2nd Grade** Classroom set of headsets: 50\$
- iii. **4th G4th Grade** Geometry Templates: 272\$
- iv. **4th grade** Pencil sharpener: 40\$
- v. **Art** sharpie and marker sets (asking for amazon prices) before approval 101\$
- vi. **Art** Broad and fine tip and markers (asking for amazon prices) before approval 160\$
- vii. **Art** Glaze 332\$
- viii. **Art** Color shapers foam rollers dot markers 258\$

b. Over 300\$

- i. **Music Teacher:** 1,114.00 for Drums
- ii. **5th Grade:** Reflex Max License 2,135.00
- iii. **SLS program** Cube Chairs: 651\$
- iv. **Kindergarten** School Science “Field Trip” 445\$

c. Agreed to go over budget

9/20/2022 / 5:00 PM / HGE Library

ATTENDEES

Staff: Alicia Davidson-4th grade teacher, Mishel Ass. principal (2nd, Kinder), Chris principal

Parents: Jeanna, Inez, Monique, Brandon, Theresa, Amanda, Melissa, Katie, Nikki, Stela, Liz, Aimee

AGENDA

10. Call to Order and Introductions

11. Principal Report

UIP update: Unified Improvement (performance school- highest rating)

-Highlight of our data: *continue to grow!

-student survey data suggested a need for problem solving

-improvement strategies:

1. providing inclusive learning environments *morning connection circle building community and trust, WED K-4 Second Step curriculum, Panorama Survey
2. Prioritizing adult structures to better utilize data and inform instruction (DDI)
3. applying formative practices for students to own learning

New positions: GT Advocate, Full time Instructional Coach, SEL Coach to support this UIP as well.

Fundraiser Celebration: Mishel and Chris dressed as bears! Big hit with the kids, thank you to the community for helping us hit our goal and we can't wait to put it to good use!

12. President Report

a. 2022-23 PT0 Structure and Goals Discussion

- i. Past/history: 13 positions that have since dwindled so perhaps restructuring to rebuild.

- ii. 13 person board isn't realistic: **Our vision: can we create a PTO that allows people to join and participate based on their comfort level and time allotment**

- 1. President: Jeanna Wagner
- 2. Treasure: Aimee M
- 3. 4 different committees

- a. Fundraising

- i. 1 big fundraiser a year (2022 fun run Boosterthon)
- ii. Smaller fundraisers through spirit nights
- iii. King Soopers Card: Information to come!
- iv. AFW, Grandrabbits
- v. MilkCaps for Moolah
- vi. Box Tops

- b. Community Building:

- i. Boo Hoo Breakfast for Kinder
- ii. Trunker Treat
- iii. Movie Night
- iv. Holiday Shop
- v. Glow Dance
- vi. Spring Carnival
- vii. ?

- c. Technology Committee

- i. Meeting minutes
- ii. Google drive (electrifying PTO)
- iii. Sign up genius
- iv. Website updates *currently needs updating
- v. Facebook Groups

- 1. Based on Grades maybe?

- d. Teacher Support Committee

- i. Teacher appreciation week
- ii. Support Teacher Moral
- iii. Lunch/Dinners for conferences
- iv. Funding Requests- from books to tshirts, pencil sharpeners, etc..

- b. Diversity and Equity Team Introduction

- i. New and Building it out! Can this team partner with PTO!
- ii. Vision: promote culturally responsive education and create family engagement opportunities for all cultures at HGE (9 different languages spoken at HGE!) team wants to partner with PTO to help connect all families to our events, our

fundraising, etc... How can we find different ways to engage all families at HGE

- iii. One team member present for all PTO meetings Davidson, Borum, Paysk, Denard (Team members)
- iv. THINK ABOUT: how can we make our fall event be more inclusive. Trunk or Treat, but what about families who support other fall events besides Halloween... can we increase funding for more multilingual books, possible online platform, etc..
 - 1. Question: Neurodiversity as well? (We have an SLS program now) are our events inclusive beyond culture to be inclusive for other populations and groups at HGE- ie. support for families and care during an event so that they are ABLE to participate..
 - 2. Who pays for Calm Down Corners: School budget
 - 3. For students who are multilingual, can they use their tablet? Distribute items to help with that library of books,

c. SchoolStore.com Fundraising Option

- i. Background fundraising option, a website with a link for HGE, if you purchase from that retailer, the school gets a portion - approved

13. Treasurer Report

a. Approve 2022-23 Budget

- i. (insert budget spreadsheet)
- ii. Income:
 - 1. Fall Fundraising
 - 2. Restaurant nights
 - 3. Holiday Shopp/Carnival-*not a fundraiser really
 - 4. Longmont dairy
 - 5. Box Tops
 - 6. King Soopers/safeway cards
 - 7. Misc: Yard signs, AFW
- iii. Expenses:
 - 1. Library funding requests: **motion approved**
 - 2. Funding requests (teachers)
 - 3. Student enrichment (each teacher gets 100\$ for discretionary experience)
 - 4. Charitable Contribution: In the past, wreaths for veterans
 - 5. Special Events: ie. glow dance supplies

- 6. Conference Lunches
- 7. Scholarship: previous HGE students graduating
- 8. Field Trip Scholarships:
- 9. Operations: paper (color-coded)
- iv. Starting strong with 18,132 hoping to end with 26, 263
- v. **Motion to approve: Approved!**
- b. Boosterthon Fundraising Update
 - i. Still collecting some funds
 - ii. 17,400\$ collected
 - iii. 2300 from match donations from
 - iv. Hoping to profit 19,500\$
 - 1. Sliding scale of how much they take out.. This year we kept 52%
- c. HGE @ Colorado Rapids Game Update
 - i. Not a great turn out, but a check is on the way
 - ii. Next time could we get a group section?
- 14. Fundraising Committee : Meghan Ball**
 - a. 9/21 - Spirit Night @ Parry's Pizza (5-9 pm)
 - b. 11/16 -Spirit Night @ Freddy's
 - c. Looking for any ideas for smaller (if you spend money we get a kick back idea)
 - d. Monique is interested in helping call
 - e. **10/19 - Skate City (Tentative) *meghan to clarify**
- 15. Community Building (Events) Committee**
 - a. Boo Hoo Breakfast Recap
 - i. 1st year doing this! Breakfast with kinder parents to meet and greet after the 1st day, great turn out,
 - b. **9/23 - Movie Night @ HGE (6:30-9 pm) *popcorn and lemonade provided**
 - i. Set up, Clean up
 - ii. Need some volunteers @ 6 meet at the front!
 - iii. Former student dad is a DJ (Gary) is helping with sound, movie projected on
 - c. **10/28 - Trunk or Treat @ HGE 5-7PM**
 - i. Event times, trunk volunteers, candy donations
 - ii. Sign up genius
 - 1. Car Volunteers
 - 2. Candy Donations
 - iii. Food Trucks Connections?
 - iv. **Brandon Point Person**
 - d. 12/5-12/9 - Holiday Shop

- i. Need Volunteers!! **takes place during the day, kids preview, then shop and purchase, bags for wrapping,
- e. 5/11 – Spring Carnival @ HGE
- 16. Teacher Support Committee: Katie**
 - a. 10/12 – Conferences
 - i. Meal Selection: Mad Greens *maybe something lighter
 - ii. Sign up Genius snack donations **Mishel will make one using the school account
 - b. Funding Requests in October
 - c. November Ideas? *low budget, high impact to appreciate the teachers! Katie will help!
 - d. Gift Wrap in Dec? Parent volunteers to help wrap teacher gifts
- 17. Technology Committee: Stella and Liz**
 - a. Sign Up Genius Coordinator
 - b. Website Content
 - c. Facebook Groups?
 - d. Google Drive
 - e. Parent Handbook
 - i. Google form
 - ii. Paper forms
- 18. BIG Ideas**
 - a. Large fundraising goal
 - i. Visible: Electric announcement one year, Buddy bench, small shade structure, ... Thinking long term, what can we do!?
 - 1. Playground and inclusive equipment (lots of regulation)
 - 2. Communication board
 - 3. Sensory path, paint, sight walks,
 - b. Only One You Project
 - i. Kids can paint a rock, rock garden, walk, leave your mark...
 - ii. Each teacher could get a book.
 - iii. Collaborate with the art teacher
 - iv. Maybe a craft table at even nights?
 - c. What else should a PTO be doing?
 - i. Parent Handbook
 - 1. Google form
 - 2. Paper forms
 - ii. Penny wars or other community contributions: pennies for playgrounds,
 - iii. Suggestion box?

ACTION ITEMS

- 1.

NEXT MONTH'S AGENDA

Meeting Date: October 18th