

# Silver Creek Middle School

495 N Indiana Ave • Sellersburg, IN 47172

(812) 246-4421 FAX (812) 248-7160

Mrs. Christy Nunn, Principal • Mr. Brad Troutman, Assistant Principal



## Pre-Arranged Student Absence

**Date Submitted:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**Grade Level:** \_\_\_\_\_ **Team:** \_\_\_\_\_

**# of days absent:** \_\_\_\_\_

**Please provide a brief explanation for the number of days absent.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Parent/Guardian Signature Required Date**

\_\_\_\_\_  
**Principal Signature Date**

**Office Notified:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Date Initials**

**Team Notified:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Date Initials**

**Person Documents/IC Updated:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Date Initials**