APPLING COUNTY BOARD OF EDUCATION

PURCHASE ORDER/REQUISITION FORM

BILLING: ATTN: Accounts Payable
249 Blackshear Hwy
Baxley, GA 31513

SHIPPING: ATTN: _____

School _____

Teacher/Dept _____

Date _____

Company _____

Address _____

City, ST, ZIP _____

Phone _____

Email/Fax _____

Accounts Payable Use Only

Vendor Number _____

Purchase Order No. _____

FUNDING SOURCE	QUANTITY	ITEM NUMBER	ITEM NAME AND DESCRIPTION (**MUST MATCH QUOTE**)	UNIT PRICE	TOTAL PRICE
					$ 0.00
					$ 0.00
					$ 0.00
					$ 0.00
					$ 0.00
					$ 0.00
					$ 0.00
					$ 0.00
					$ 0.00
					$ 0.00
					$ 0.00
					$ 0.00

SHIPPING CHARGES _____

GRAND TOTAL $ 0.00

FUNDING SOURCES

YR	FND	F	PRGM	FNCT	OBJCT	FCTY	TOTAL

Vendors Contacted: _____

_____

_____

APPROVED _____
REQUESTOR DATE

APPROVED _____
PRINCIPAL DATE

APPROVED _____
PROGRAM DIRECTOR DATE

APPROVED _____
SUPERINTENDENT DATE

Federal Programs: ACSS purchases with Federal funds, to the greatest extent practicable, provides preference for the purchases of goods and materials produced in the U.S.