



Altamaha Elementary School Advisory Council Summary 2017 - 2018

Members

Rhonda Hollis – Principal
Shelly Horton – Secretary – Media Specialist
Gretchen Miles – Instructional Support
Diana Britt – GR 2 Teacher / Title I Chair (*Term ending 2019*)
Daina Milton – GR 4 Teacher / School Improvement Chair (*Term ending 2019*)
Amy Branch – Chair/ Business / Parent Representative (*Term ending 2018*)
Robin Crosby – Business Representative / Parent (*Term ending 2021*)
Cristy Taylor – Business Representative / Parent (*Term ending 2021*)
Amy McCall – Vice-Chair - Parent Representative (*Term ending 2020*)
Victoria Pearce – Parent Representative (*Term ending 2021*)
Priscilla Howard – Parent Representative (*Term ending 2021*)
Kyle Mercer – Parent Representative (*Term ending 2021*)

Officers

Chair: Amy Branch
Vice-Chair: Amy McCall
Secretary: Shelly Horton

Protocol for Meetings

All meetings were called to order by chair or vice-chair when a quorum of members was present. The protocol of the meeting always opened with the pledge and then prayer. Each time, the agenda was reviewed and approved, as well as the minutes from previous meeting. The meetings continued with the presentation of current information, which was followed by a principal's report. Old business was reviewed and discussed. New business was presented and discussed. Then, chair or vice-chair asked for any additional information or comments before closing out the meeting. *Due to waiver

Vision
Altamaha Elementary School will be a school of excellence for all learners.



Altamaha Elementary School Advisory Council Summary 2017 - 2018

October 23, 2017 Topics, Updates, and Discussions

- Introduction of the New Members
- Reviewed Altamaha's School Council Summary FY'17
- Held election of Officers
- Reviewed School Council By-Laws
- Training on the Georgia School Council Guidebook
 - Meetings – committee approved to have 3 meetings (all agreed)
- Presentation to School Council
 - Title I Improvement Plan – Goals & strategies
 - SACS Improvement Plan
- Principals Report
 - CCRPI: FY17 report & upcoming changes for FY18
 - School Enrollment
- Parent / Family Engagement
 - Parent Involvement Plan Update, district and school
 - Compacts
 - Title I Parent/Family Engagement Activities/Events (Oct. – Dec.)
 - %1 Parent Engagement Allocation Expenditures

February 5, 2018 Topics, Updates, and Discussions

- School Plans – Reviewed Goals & strategies
- CCRPI for FY18
- School Budget current and proposed for FY19
- School Enrollment
 - FTE
 - Projected class sizes for FY19
- Summer School
- STEM Camp
- Parent Input on 2018-2019 Dates
- Parent Engagement Information (*Plan & Compacts*)
 - Events for the Parent Engagement / Title I / PTO meetings
 - Parent Engagement expenditures

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Altamaha Elementary School Advisory Council Summary 2017 - 2018

March 26, 2018 Topics, Updates, and Discussions

- School Budget FY19
- School Enrollment FY18 & proposed FY19
- Summer School – (Dates: June 11-15; 18-28)
- 2018-2019 School Calendar & proposed events
- Upcoming Dates
 - Georgia Milestones – April 23 May 4 for Grades 3-5 – all students in grades 3-5 will be testing online
 - STAR 360 testing – May 7 – 21
 - Grade Level Field Trips –
 - April 23-27: Administrative Assistant Week
 - May 7-11: Teacher & Nurse Appreciation Week
 - May 17 @ 8:30: Fifth Grade Transition Day to Middle School (shadowing)
 - AR Reward Day May 18th
 - Awards Days:
 - May 24: Grades 3 & 4 @ 8:30 / Grades 1 & 2 @ 10:00
 - May 25: Grade 5 @ 10:00 / Pre-K End-of-year @ 10:30 / Kindergarten 10:30
- Parent / Family Engagement – G. Miles
 - Updates Parent-Family Engagement plans to prepare for 2018-2019 year based on parent input:
 - District plan
 - School plan
 - Updates Compacts to prepare for 2018-2019 year based on parent input
 - Parent input on dates for next year's council meeting August 13th, October 22nd, and March 4th - all at 2:30 pm
- Update on One Percent Parent-Family Engagement Allocation Expenditure based on parent input
- School Council Compliance Checklist

For Upcoming Year FY2019

Due to committee member's term ending as of May 2018, a new member will be appointed with the suggestion of the committee. Heather Clegg will take Diana Britt's place.

Vision

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School Council Compliance Checklist

To be submitted with the Annual Report of the school council to the Local Board of Education.

Bylaws (O.C.G.A. § 20-2-86 (h))

Bylaws in accordance with the 2007 school council law have been adopted. Yes No

Membership (O.C.G.A. § 20-2-86 (d))

At least 2 Teacher members Yes No Terms End: 2018 – Diana Britt; 2019 – Daina Milton

At least 2 Parent members Yes No Terms End 2020 – Amy McCall; 2021 - Victoria Pearce;
2021- Priscilla Howard; 2021 – Kyle Mercer

2 Business members* Yes No Terms End 2018 – Amy Branch; 2021 – Robin Crosby
2021 – Cristy Taylor

Other members as specified within bylaws Yes No None added to bylaws.

Parents are majority members Yes No

***For terms beginning after July 1, 2007, these 2 business persons must also be parents.**

Elections (O.C.G.A. § 20-2-86 (d))

Elections will be held on 5/1/2018 for 1 parent and 1 teacher for the upcoming year 2018-2019
DATE NUMBER AND POSITION

Officers (O.C.G.A. § 20-2-86(j))

Chairperson, vice chairperson, and secretary were elected on 10/23/2017 for a term of one year.

Meetings (O.C.G.A. § 20-2-86 (f))

Number of meetings held: 3 (only 3 required due to waiver) 10/23/2017; 2/5/2018; 3/26/2018

Training (O.C.G.A. § 20-2-86 (b))

All school council members have attended training on the organizational, legal, and procedural issues regarding school councils: Yes No

Additional annual training was offered on _____ at _____ by _____ school council members attended.

No additional annual training was offered.

Improvement Plan (O.C.G.A. § 20-2-86(r)(4))

The school council received, reviewed, and approved the school improvement plan on 10/23/2017.

The school council has not approved the school improvement plan; it was received on _____.

The school council has not received the school improvement plan.

Financial Data and Class Size Information (O.C.G.A. § 20-2-86(p))

The school council received and reviewed school site budget and expenditure information on 2/5/2018; 3/26/2018.

The school council has not received school site budget and expenditure information.

The school council received and reviewed class sizes by grade on 10/23/2017; 2/5/2018; 3/26/2018.

The school council has not received class size information.



Confirmation

We confirm the above information is correct.

Chairperson: **Amy Branch** Amy Branch 3-27-18
NAME SIGNATURE DATE

Vice Chairperson: **Amy McCall** Amy McCall 3-26-18
NAME SIGNATURE DATE

Secretary: **Shelly Horton** Shelly Horton 3/26/18
NAME SIGNATURE DATE