

SIMS Parent App

Getting Started Instructions



Instructions for setting up the SIMS Parent App

Before you start, some points to note:

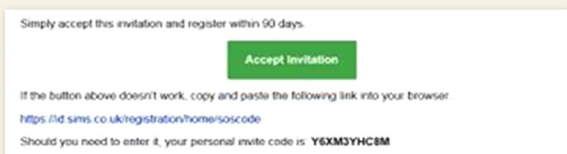
- It's a two-stage process – you have to be invited to register first and then install the SIMS Parent App on your smart phone or device (or just use the website www.sims-parent.co.uk, if you prefer access from a computer).
- You can sign up for a SIMS account by using an email address and password or simply associate an existing account you have such as Facebook, Twitter, Google, Microsoft, Office 365 or Apple ID with SIMS to authenticate an account.

Step 1

- You will receive a registration email from noreply@sims.co.uk containing a unique invitation code. You will need this code to set up your SIMS Parent account. If you have not yet received a registration email, please check your SPAM/Junk folder before contacting the school.

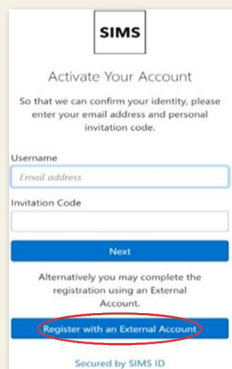
Step 2

- Click on the Accept Invitation link within the email that you received.



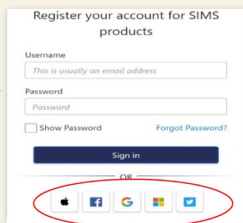
Step 3

- Select 'Register with an External Account'. If you choose SIMS ID, you will create an account with a password. If you choose Facebook, Twitter, Google, Microsoft, Office 365 or Apple ID, you will sign in with those login credentials.
- It is important that you remember which account you register with as you will always have to use this to get onto the SIMS Parent App. If you try accessing from a different account, you will not be able to sign in.



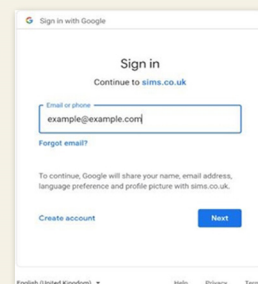
Step 4

- A similar page will appear. Click on the external account that you would like to use to sign in with SIMS Parent.



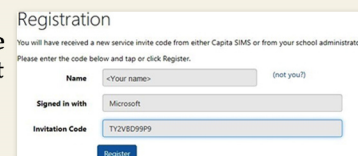
Step 5

- Enter the login details for the account type that you have selected. For this example, we have used Google.
- Enter the password you normally use for the account you are using to register with.
- If you have any issues with the login details for the account you are using, you will need to reset your password with the account provider.



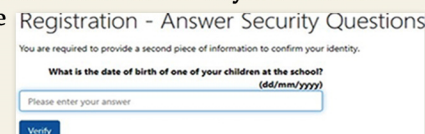
Step 6

- On completion of account authentication, you will be asked for an Invitation Code which can be found in the original invitation email.
- You will need to copy the invite code from the email and paste it into the space provided.
- Click the Register button.



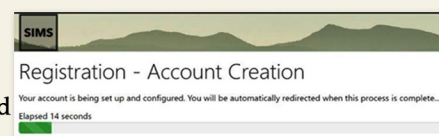
Step 7

- Parents should enter the date of birth of one of your children attending the school in the dd/mm/yyyy format and include the forward slash.
- Click the Verify button.



Step 8

- You will then see the following screen appear. This indicates that the process has been completed once it redirects you.
- Once the registration is successful you can download and install Parent App from Google Play Store or Apple Store depending on your device. You will need to log in using the same account email address and password details that you used to register.



How do I sign in?

- Once the registration process is complete, users can download the SIMS Parent App from the Apple App Store or Google Play Store on your smartphone or tablet. If you don't have a smartphone, you can still access SIMS Parent parent by visiting www.sims-parent.co.uk on a computer or by using the quick link on our school website.
- When you sign into your SIMS Parent account, remember to sign in using the same account e.g. Facebook or Google.



If you have any questions about the SIMS Parent App or are experiencing problems registering for an account, please contact

sims@networkintlschool.com