

INDEPENDENT SCHOOL DISTRICT 273  
OFFICIAL MINUTES OF THE SPECIAL ORGANIZATIONAL MEETING OF  
JANUARY 3, 2023

SPECIAL MEETING  
6:00 PM

Edina Community Center  
ECC 338 and 349

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg  
Mr. Dan Arom  
Mr. Michael Birdman  
Ms. Julie Greene  
Ms. Regina Neville

ABSENT:

Ms. Janie Shaw  
Ms. Karen Gabler

PRESIDING OFFICER: Chair Erica Allenburg

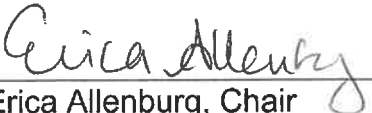
6:00 - 7:45 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent  
Dr. Randy Smasal, Assistant Superintendent  
Daphne Edwards, Director of Marketing and Communications  
Mert Woodard, Director of Business Services

Mick Spence, Esq.

CERTIFIED CORRECT:

  
Ms. Erica Allenburg, Chair

CERTIFIED CORRECT:

  
Ms. Karen Gabler, Clerk

(Official Publication)  
MINUTES OF THE SPECIAL ORGANIZATIONAL MEETING  
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA  
JANUARY 3, 2023

6:00 PM Chair Allenburg called to order the special organizational meeting of the School Board. Members present: Allenburg, Arom, Birdman, Greene, Neville. Staff present: Stanley, Smasal, Edwards, Woodard; Spence.

CLOSED SESSION

- A. Legal Issue

APPROVAL OF AGENDA

ACTION

- A. Annual Election of Board Chair
- B. Annual Election of Board Officers

HEARING FROM MEMBERS OF THE PUBLIC

CONSENT

- A. Minutes: *December 12, 2022 work session and regular meetings*
- B. Reaffirmation of Policies
- C. School Board Compensation
- D. School Board Committees, Appointments, Liaisons and Representatives
- E. Appointments
  - District Architect
  - District Auditors
  - District Legal Counsel
  - Municipal Advisor
- F. Authorization of Credit Cards
- G. Delegations of Authority
  - Electronic Fund Transfers
  - Pay Claims Prior to Board Approval
- H. Designations
  - Depositories
  - Official Newspaper
  - Responsible Authority and Data Practices Compliance Officials
  - Signatories to General Checking Accounts for 2023

DISCUSSION

- A. EVP Elementary Update
- B. Process Overview of City/School District Board Election Partnership Process

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 7:45 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Karen Gabler, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S  
JANUARY 3, 2023 SPECIAL ORGANIZATIONAL MEETING

6:00 PM Chair Allenburg called to order the special meeting of the School Board. Members present: Allenburg, Arom, Birdman, Greene, Neville. Staff present: Stanley, Smasal, Edwards, Woodard; Spence.

Member Birdman motioned and Member Greene seconded to close the meeting. Motion was approved by unanimous vote.

CLOSED SESSION

Legal Issue: Pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel related to litigation that has been filed against the District in the case of Otto v. ISD 273, Court File No. 22-cv-00005-KMM-BRT. The Board seeks legal advice on the status of the matter, alleged claims against the District, the District Attorney's analysis of the same, and the District's options for the potential settlement of the matter.

At 7:06 PM the meeting was reopened and recessed. At 7:13 PM the regular meeting resumed.

APPROVAL OF AGENDA

Member Greene motioned and Member Birdman seconded to approve the agenda. All members voted Aye.

ACTION

Annual Election of Board Chair: Member Greene nominated Erica Allenburg for Chair. All members voted Aye.

Annual Election of Board Officers: Member Birdman nominated Julie Greene for Vice Chair, all members voted Aye; Member Allenburg nominated Karen Gabler for Clerk, all members voted Aye; Member Greene nominated Janie Shaw for Treasurer, all members voted Aye; Member Allenburg nominated Michael Birdman for Assistant Treasurer, and Regina Neville and Dan Arom for Assistant Clerk, all members voted Aye.

CONSENT

Member Birdman moved and Member Neville seconded to approve the consent agenda. All members voted Aye.

The resolutions were:

- A. Minutes: *December 12, 2022 work session and regular meetings*
- B. Reaffirmation of Policies
- C. School Board Compensation
- D. School Board Committees, Appointments, Liaisons and Representatives
- E. Appointments
  - District Architect
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F. Authorization of Credit Cards

G. Delegations of Authority

- Electronic Fund Transfers
- Pay Claims Prior to Board Approval

H. Designations

- Depositories
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- Responsible Authority and Data Practices Compliance Officials
- Signatories to General Checking Accounts for 2023

#### DISCUSSION

EVP Elementary Update: Staff and Board members discussed the Edina Elementary Virtual Pathway and the declining enrollment.

Process Overview of City/School District Board Election Partnership Process: Board members discussed the plan for developing an updated agreement with the City of Edina related to School Board elections.

#### LEADERSHIP AND COMMITTEE UPDATES

The Legislative Action Committee is hosting a breakfast on January 11.

#### ADJOURNMENT

At 7:45 PM, there being no objection, Chair Allenburg adjourned the meeting.

