

RECEIPT OF ACKNOWLEDGMENT-COACHES HANDBOOK

1. I have received a copy of the La Salle Catholic College Preparatory Coaches Handbook. I understand that it contains important information on the School's policies, procedures and rules and my responsibilities as an employee.
2. I understand that this Handbook supersedes all prior handbooks, policies and understandings on these subjects. I also understand that it is not a contract of employment or a guarantee of specific treatment in specific situations. I further understand that this Coaches Handbook may refer to other policies and rules that apply to me.
3. If I have any questions regarding the Coaches Handbook or any of its individual policies or rules, I understand that it is my responsibility to request clarification from the Director of Athletics or the Director of Human Resources.
4. I understand that, unless otherwise stated in a written employment contract, La Salle Prep has the right to change (modify, add to, substitute or eliminate), interpret and apply, in its sole judgment, the policies, procedures and rules described in this Coaches Handbook. I understand that should the content be changed in any way, the school may require another signature from me to show that I am aware of the changes.
5. I understand that my employment is at-will and that I may resign from employment without cause or notice, at any time. Similarly, La Salle Prep may terminate my employment at any time, with or without cause, and with or without notice.
6. I understand that only the President of La Salle Prep may assign to a designee the responsibility to make changes in the policies and benefits described in these pages. Finally, I understand that any such changes and/or agreements must be in writing and must be authorized and issued either by the school's President or the assigned designee to be valid.
7. I understand and have read the school's policies on anti-discrimination and anti- harassment and I agree to abide by them.
8. I understand that confidential information may be made available to me during the course of my employment. I understand that this information is critical to the success of La Salle Prep and its students, and I agree not to disseminate or use it outside of the school's premises operations. In the event of termination, whether voluntary or involuntary, I agree not to use such information or to communicate it to any other individual or entity except as required by law.
9. I understand that as a member of the coaching staff, it is my responsibility to understand the contents of the Student/Family Handbook and abide by its guidelines.
10. I have read, understand and agree to each of these statements.

Yes

No

Signature of the Coach

Date

Print Name of the Coach