



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

November 21, 2022

Board of Education Meeting: 5:00 P.M.

BOARD OF EDUCATION MEETING MINUTES

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance
- C. Roll Call of Board of Education Members

Present:

Mr. Jamie Callan	Springfield City Schools	Term: 01/11/2021–12/31/2023
Mr. Dennis Henry	Greenon Local Schools	Term: 03/15/2021–12/31/2023
Mr. Shawn Jackson	Southeastern Local Schools	Term: 01/07/2020–12/31/2022
Mrs. Pamela Mustovich	Northwestern Local Schools	Term: 01/07/2020–12/31/2022
Dr. Susan Page	Clark-Shawnee Local Schools	Term: 01/07/2020–12/31/2022
Mrs. Corinne Scott	Tecumseh Local Schools	Term: 01/11/2021–12/31/2023
Mr. Chris Thompson	Northeastern Local Schools	Term: 07/29/2021–12/31/2022
Mr. Stanley Wenclewicz	Clark County ESC	Term: 01/11/2021–12/31/2023
Mr. Chris Williams	Springfield City Schools	Term: 02/10/2020–12/31/2022

Absent:

Also Present:

Michelle Patrick, Superintendent

D. Welcome, Recognition of Guests

II. BOARD/DISTRICT COMMUNICATIONS

- A. Superintendent's Update
- B. Executive Director's Update
- C. Curriculum Director's Update
- D. Technology Director's Update

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 55-22 - Adoption of the minutes of the October 10, 2022 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Chris Williams moved and Dr. Susan Page seconded adopting the minutes of the October 10, 2022 Board of Education meeting as presented.

Roll Call: Ayes: Callan, Henry, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Abstain: Jackson

Motion carried, 8-0-1

SCCTC RESOLUTION NUMBER: 56-22 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mrs. Pamela Mustovich moved and Mr. Chris Thompson seconded the Board of Education adopt the Financial Items A-C.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0

- A. Approve October financials and appropriations as presented.
- B. Approve 5-year forecast as presented.
- C. Approve the donation 5 of 5 of \$3,000 from Coca-Cola Corporation as follows:
 - 1. \$1,000 to SCCTC cafeteria
 - 2. \$1,000 to GISA cafeteria
 - 3. \$1,000 to the staff/Principal's Account

SCCTC RESOLUTION NUMBER 57-22 - ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEMS A-E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mrs. Dennis Henry moved and Mr. Chris Thompson seconded the Board of Education adopt the Consent Calendar-Administrative, Item A-E.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. DONATION

- 1. Approve the donation of \$100.00 from Philip Chakeres to the Carpentry program in memory of Jason Harrah. Mr. Harrah, a CTC

Carpentry Alumni, recently passed and it was his wish for donations to come to the program in lieu of flowers.

2. Approve a total of \$915 in donations to the National Technical Honor Society for the SCCTC Food Pantry as presented. These donations will be used to provide Thanksgiving meals to families in need.

B. MEMORANDUM OF UNDERSTANDING

1. Approve the MOU between the Springfield-Clark Career Technology Center Board and the Clark County Vocational Education Association for the addition of the position of Curriculum Coach at Tier I, \$1,200 per the Negotiated Agreement.
2. Approve the MOU between the Springfield-Clark Career Technology Center Board and the Clark County Vocational Education Association for preparation time as presented.
3. Approve the MOU Satellite template between the Springfield-Clark Career Technology Center Board and partner school districts as presented.

C. POLICY REVISION

1. Approve the first read of PO1617 Revised Weapons.
2. Approve the first read of PO2220 Courses of Study.
3. Approve the first read of PO2413 Career Advising.
4. Approve the first read of PO2430 District Sponsored Clubs and Activities.
5. Approve the first read of PO3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular activities.
6. Approve the first read of PO3217 Revised Weapons.
7. Approve the first read of PO4217 Revised Weapons.
8. Approve the first read of PO5335 Care of Students Chronic Health Conditions.
9. Approve the first read of PO5336 Revised Care of Students with Diabetes.
10. Approve the first read of PO6700 Revised Fair Labor Standards Act .
11. Approve the first read of PO7217 Revised Weapons.
12. Approve the first read of PO7440 Facility Security.
13. Approve the first read of PO7440.13 Small Unmanned Aircraft Systems.
14. Approve the first read of PO8210 School Calendar.
15. Approve the first read of PO8320 Personnel Files.
16. Approve the first read of PO8330 Student Records.

D. BOND COUNSEL

1. Approve the resolution as presented to proceed with request for qualifications for engaging Bond counsel for the purposes of the Board's participation in the Vocational Facilities Assistance Program.

E. CELL PHONE REIMBURSEMENT

1. Approve the 2022-2023 cell phone reimbursement as presented.

SCCTC RESOLUTION NUMBER 58-22 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM A-D.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Williams and Dr. Susan Page seconded the Board of Education adopt the Consent Calendar Personnel Item A-D.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. ESC SUBSTITUTES

1. Approve the current ESC substitute list as presented.

B. RESIGNATION

1. Accept the resignation of **Kimberly Cobb**, Accounts Payable, effective December 31, 2022, for the purpose of retirement.
2. Accept the resignation of **Melissa Nelson**, Math Instructor, effective August 31, 2023, for the purpose of retirement.
3. Accept the resignation of **Vicki Black**, Custodian, effective December 31, 2022, for the purpose of retirement.

C. HIRING

1. Approve the hiring of **Nicole Starliper**, Food Services Helper, Step 1, \$15.73 per hour based on previous experience that has been verified; for 3.5 hours a day effective October 13, 2022 for the remainder of the 2022-23 school year.
2. Approve the hiring of **Brian Hibbs**, Assistant to the Treasurer, effective November 29, 2022, at Step 5, based on previous experience that has been verified; \$225.19 per diem, for the remainder of the 2022-23 school year. Successful BCI/FBI background check is on file. Brian is replacing retiring staff member Kimberly Cobb.

D. DOCK DAYS

1. Approve the dock of two days, October 19-20, 2022 for **Nicole Starliper**, Food Services Helper.

IV. EXECUTIVE SESSION for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment; and the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing and matters required to be kept confidential by federal law or rules or state statutes.

Mr. Shawn Jackson moved the Board of Education enter into Executive Session, Mr. Chris Williams seconded the motion at 6:11 p.m.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0

Mr. Jamie Callan declared the Board to be back in Open Session at 6:23 p.m.

SCCTC RESOLUTION NUMBER 59-22 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Stanley Wenclewicz and Mrs. Pamela Mustovich seconded the Board of Education adopt the Consent Calendar Personnel Item A-C.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0

- A. Approve amendment of current limited administrative contract of Treasurer to address provisions pertaining to life insurance and compensation effective August 1, 2022.
- B. Approve amendment of current limited administrative contract of Superintendent to address payment of longevity effective July 31, 2022, and retroactive to August 1, 2022.
- C. Approve Superintendent resignation from current limited administrative contract effective July 31, 2022, to accept terms of new limited administrative contract effective August 1, 2022.

SCCTC RESOLUTION NUMBER 60-22 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM D.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mrs. Corrine Scott and Mrs. Pamela Mustovich seconded the Board of Education adopt the Consent Calendar Personnel Item D.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Scott, Thompson, Wenclewicz, Williams
Nay: Page

Motion carried, 8-1

- D. Approve Superintendent limited administrative contract effective August 1, 2022 - July 31, 2027.

V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

VI. ADJOURNMENT of Regular meeting

Mr. Dennis Henry moved and Mr. Chris Williams seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 6:30 p.m.

Signed: Jamie Callan Date: 1/9/23
Mr. Jamie Callan, President

Attest: Julie Wallace Date: 1/9/23
Mrs. Julie Wallace, Treasurer

The next regular Springfield-Clark CTC Board of Education meeting will be held December 12, 2022 at 5:00 p.m.

COMING UP AT CTC

NOVEMBER

21 Board of Education Meeting 5pm
18 Future Ready Friday
21-22 Career Exploration
23-25 Thanksgiving Break