

## REGULAR BOARD MEETING MINUTES

Administration Building  
December 12, 2022  
6:00 P.M

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, December 12, 2022, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Asst. Superintendent; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, Corporation Communications Specialist; Steve Baker, Rick Mettler, Schlaura Linderwell, Administrators; Jacob Amstutz, Faculty Member, Sherrie Onuegbu and Steve Frettinger, interested patrons; and Holly Gaskill, News-Banner representative.

President Thompson called the meeting to order at 6:00 P.M.

President Thompson opened the meeting by commending the middle school on their College Go week, congratulated the middle school robotics team on a great season and promoted upcoming holiday events, including our choral and band programs.

President Thompson noted there were no registered public commenters to speak at the meeting.

Minutes for the Regular Board Meeting held on November 14, 2022, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of November 15, 2022, through December 12, 2022, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for November was approved by consensus.

The Bank Statement for November was approved by consensus.

The Fund Transfer Report was approved by consensus.

Dr. Yates announced that Mr. Jacob Amstutz was selected by his colleagues at Bluffton-Harrison Elementary School as the *2023 Educator of the Year* and presented a plaque to him for this honor.

Dr. Yates reported that Adam Ballinger, a 1998 BHS graduate, has been named by the Indiana Basketball Hall of Fame as a member of the 2023 Silver Anniversary Team.

Jessica Bricker, our BHMSD Communications Specialist, reported on district communication efforts and initiatives, including implementation of ParentSquare as our new district-wide mass communications platform and our new district website.

Mrs. Meitzler reported on curriculum, instruction and assessment, as well as grants from the IDOE, professional development and the transportation department.

Dr. Yates reported on district projects, lease payment invoices, the Teacher Appreciation Grant, inclement weather guidelines and updates to the calendar year 2023 budget process.

Dr. Yates reported on the fall enrollment transfer report.

Dr. Yates reported on the Middle School Roof Replacement and Improvements Project. Hallway carpet has been installed, and the hallway cove base is still being completed. Roof replacement is on schedule for spring/summer of 2023.

Dr. Yates reported there are no new updates on the High School HVAC Guaranteed Energy Savings Project.

The Board approved the resignation of Chelsea Woosley as an elementary school instructional assistant, as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

The Board approved the following employment recommendations as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

Madison Brinneman	HS Custodian
Erin Blair	Part time ES Food Service
Heather McFarren	Substitute Nurse
Tawnya McVicker	Long Term Substitute Teacher
Alyssa Cyrus	HS Boys' Swimming Asst Coach (Volunteer)
Jack Ringger	HS Boys' Swimming Asst Coach (Volunteer)
Jack Reiff	HS Boys' Swimming Asst Coach (Volunteer)
Ryan Thompson	HS Wrestling Asst Coach (Volunteer)
Erica Bittner	HS Cheerleader Sponsor (50%)
Hunter Cunningham	HS Cheerleader Sponsor Asst (50%)
Cheyenne Penrod	Receive 10% of HS Cheerleader Sponsor Stipend for her commitment, dedication and support of the HS Cheerleading program in addition to coaching the middle school program.
Sara Runyon	Receive 10% of HS Cheerleader Sponsor Stipend for her commitment, dedication and support of the HS Cheerleading program in addition to coaching the middle school program.
Tyson Brooks	Fall eSports Head Coach
Jonathan Morgan	Fall eSports Assistant Coach
Kurt Smith	Fall eSports Assistant Coach
Intent to Employ	ES Spec. Ed Intense Intervention Instructional Asst

The Board approved the following donations as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

Park Community Church	\$700 to help with school lunch accounts
Tony & LuAnn Garton	Subway lunch for elementary school staff
Jennifer Meadows	Stuffed tigers for elementary school student rewards



Charles & Marie Frauhiger	\$500 to the elementary school and \$500 to the middle school to pay toward delinquent lunch accounts
Anonymous Donor	\$500 to the middle school for students in need

The Board approved the following requests for FMLA as presented. The motion by Angie Sheets and second by Bruce Holland passed unanimously.

Sara Runyon	Intermittent leave as needed, beginning 12/5/22
Erin Schantz	12/14/22 – 1/13/23
Estefania Rangel	12/23/22 – 3/1/23
Heather Kyriss	1/9/23 – 2/6/23

The Board approved changes to the following policies on second reading as presented. The motion to approve by Bruce Holland and second by Trent White passed unanimously.

IICA	Field Trips and Excursions
IKAA	Credit by Examination
IKE-1	Promotion and Retention of Students (Grades K-4)
IKE-2	Promotion and Retention of Students (Grades 5-8)
IKE-3	Promotion and Retention of Students (Grades 9-12)
IKFA	Early Graduation For Students With Less Than Eight Semesters of Attendance
IKFB	Graduation Exercises

The Board approved changes to the following policies on first reading as presented, as part of an ongoing review of existing board policies. The motion by Mike Murray and second by Angie Sheets passed unanimously.

IL	Standardized Testing Program
IL-E	BHMSD Testing Program
ILB	Ethical Testing Policy
JBCAA	Admission of Homeschool Students on a Part-Time Basis

The following policies were reviewed, with no changes necessary, as part of an ongoing review of existing board policies. The motion to approve by Bruce Holland and second by Trent White passed unanimously.

JC	Student Engagement and Attendance Policy for Virtual or Remote Learning
JEB	Entrance Age

The Board approved the 2023 School Board Meeting calendar. The motion to approve by Mike Murray and second by Trent White passed unanimously.

New policy DKAA (Information Security – Credit Card Transactions) was approved on first reading only, as presented. This new policy has been drafted as a requirement by Clover, our new system provider, to provide each school building with the ability to process credit card transactions. The motion by Bruce Holland and second by Angie Sheets passed unanimously.

The Board approved an increase to the Bus Driver Referral benefit, which increases the referral amount from \$100 to \$250 for BHMSD employees who refer a potential bus driver who completes bus driver training and begins serving as a school bus driver for the district. The motion to approve by Bruce Holland and second by Trent White passed unanimously.

The Board approved engagement with Policy Analytics for a cost not to exceed \$9,500, which would provide the necessary data to best inform the Board prior to any future considerations in regards to property taxes. This is the first step to obtain an evaluation of the tax base of the Bluffton-Harrison taxing district, to analyze the impact of circuit breaker changes, and resulting property tax revenues occurring through calendar year 2030. The motion to approve by Bruce Holland and second by Trent White passed unanimously.

The Board approved the Year End Transfer Resolution (Correlated File #2223-15) as presented. The motion by Angie Sheets and second by Trent White passed unanimously.

The Board approved the Resolution to Transfer Amounts from Education Fund to Operations Fund (Correlated File #2223-16) as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

The Board approved the Resolution to Reduce Appropriations (Correlated File #2223-17) as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

With there being no additional business to come before the board, the meeting was adjourned at 6:45 P.M. on a motion by Bruce Holland and second by Mike Murray. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Angie Sheets  
Trent White

Julie A. Thompson  
Mike Murray  
Bruce E. Holland