



Agenda Item Details

Meeting	May 23, 2022 - SPECIAL BOARD OF EDUCATION MEETING
Category	8. Summary Action Items - Business & Finance
Subject	A. Request for Proposal- Needs Assessment and Recommendations for our current MTSS Process for both Academic and Social Emotional Learning services
Access	Public
Type	Action (Consent)
Recommended Action	Authorization to Award the Request for Proposal for Needs Assessment and Recommendations for our current MTSS Process for both Academic and Social Emotional Learning services for the 2022-2023 school year.

Public Content

WHEREAS, The Board of Education of the White Plains City School District on April 13, 2022, publicly advertised and invited sealed proposals for Needs Assessment and Recommendations for our current MTSS Process for both Academic and Social-Emotional Learning services for the 2022-2023 school year. The proposals were required to be received by April 26, 2022;

AND, WHEREAS, proposals were evaluated on a weighted system established by the District for each of the categories to be reviewed. The evaluation criteria included special knowledge or expertise of the proposer, suitability for the District's needs, credentials and applicable certifications of the proposer, quality of services to be provided, staffing/time available from the proposer, and fee schedule as reasonably determined by the District;

AND, WHEREAS, on April 26, 2022, the White Plains City School District received five (5) proposals for Needs Assessment and Recommendations for our current MTSS Process for both Academic and Social-Emotional Learning services, and the following provider Novak Educational Consulting submitted a proposal for the services and at the rates attached;

THEREFORE, BE IT RESOLVED, that based on the evaluation criteria established by the District, the Board of Education accepts the proposal and authorizes the Assistant Superintendent for Business to enter into an agreement with Novak Educational Consulting to provide for Needs Assessment and Recommendations for our current MTSS Process for both Academic and Social-Emotional Learning services for a contract term of June 1, 2022 - June 30, 2023.

[BOE Award Summary Sheet for RFP- Needs Assessment .pdf \(122 KB\)](#)

Administrative Content

2022-2023
 RFP - NEEDS ASSESSMENT AND RECOMMENDATIONS FOR OUR CURRENT MTSS PROCESS FOR BOTH ACADEMIC AND SOCIAL EMOTIONAL LEARNING

Name & Address	Fee Proposal		
	PROPOSED FEE:	HOURLY RATE:	ADDITIONAL SERVICES/HOURLY RATES:
Novak Educational Consulting	\$15,000.00	n/a	In Person Presentations & Coaching - Full Day Local
195 Duck Pond Drive			Katie Novak \$ 7,000.00 + travel
Groton, MA 01450			Matt Bergman & Mirko Chardin \$6000.00 + travel
Lindie Johnson 617-362-3606			All others: Local \$ 4,500.00 + travel
lindie@novakeducation.com			Virtual Presentations & Coaching
			Virtual Leadership Coaching 1 hour: Katie \$750/Matt & Mirko \$500.00/ All Others \$500.00
			Virtual Instructional Coaching/TA - Full day up to 6 hours
			Matt & Mirko \$4,000.00 / All Others \$2,500.00
			Virtual Instructional Coaching/TA - Full day up to 3 hours
			Matt & Mirko \$2,500.00 / All Others \$1,500.00
			Virtual PD - 1 Hr: Katie \$2000/Matt & Mirko \$1,500.00/ All Other \$1,000.00
			Virtual PD - 2 Hrs: Katie \$3000/Matt & Mirko \$2,500.00/ All Other \$2,000.00
			Virtual PD - 3 Hrs: Katie \$3,500/Matt & Mirko \$3,000.00/ All Other \$2,500.00
			Additional Services:
			45 Hour Course Packag for Self Facilitation (no customization) \$10,000.00
			Faculty Meeting Guide - 10- 1 Hour Modules for Self Facilitation \$2,500.00
			45-Hour District Based Novak Facilitated Course with 4-1 Hour synchronous sessions (25 participants) \$10,000.00
			Fee for additional participants in District Based Novak Facilitated Course subject to maximum enrollees \$250.00
			Development of Custom Asynchronous Professional Learning - up to 3 Hours (add on for live PD only) \$2,000.00
			Enrollment for Self Paced Courses: Contact education@novakeducation.com for bulk pricing
			Hourly Rate for Work Not Specified Above:
			Katie Novak Asynchronous Support \$300.00 per hour
			Mirko Chardin Asynchronous Support \$250.00 per hour
			Other Educational Consultants Asynchronous Support \$200.00 per hour
			Project Management \$150.00 per hour
			Graphic Design \$125.00 per hour