PLUMMER-WORLEY JOINT SCHOOL DISTRICT NO. 44

BOARD OF TRUSTEES

RECORD OF PROCEEDINGS

The regular September 12, 2022, meeting of the Plummer-Worley Joint School District No. 44 Board of Trustees was called to order by Chairman Paul Daman at 6:00 p.m. Board members present were Michelle Grossglauser, Tami Gauthier, Ida Gustin, Paul Daman, Jan Mitchell, Chris Smith, and Marlow Thompson.

Also present was Russ Mitchell, Karyn Stockdale, Sara Allen, Marcia Hoffman, Jennifer Hall, Dani Boyd, Jennifer MacMillan, Kyra Baldwin, Stacey Sonder, and Tami Dohrman.

Communications
No communications were received.

Consent Agenda
Michelle Grossglauser requested to pull the August 8, 2022, minutes from the consent agenda. Chris Smith moved to approve the remainder of the Consent Agenda (Exhibit "A"), including the Impact Aid Count date and the Impact Aid Hearing date. Tami Gauthier seconded. All other members voted yes.

Discussion was held on the August 8, 2022, minutes. It was determined no correction is needed. Chris Smith moved to approve the minutes of the August 8, 2022, meeting. Ida Gustin seconded. All members voted yes.

No communications were received.

Recognition of Guests
Kyra Baldwin addressed the board on behalf of the Lakeside Jr/Sr High School ASB.

- ASB meets every second Monday before the school board meetings. They have committees and are learning about Robert's Rules of Orders.
- CDA High School donated 12 football helmets to the football program.
- Spirit week is October 17 – 21. Dress up days and activities have been planned. A bonfire is on hold due to fire concerns.
- Senior volleyball night is September 29. The following Monday activities are planned which will include the elementary.
- She thanked the board for use of the boardroom for their meetings.

Superintendent's Report

Mr. Mitchell provided an update to the board as follows (Exhibit "B":

- **HVAC/McKinstry Project** – Mr. Mitchell met with them last week and prior to that as well. We will be meeting again on Friday. There will be a lot of after hours work and they will need staging areas, parking, etc. Much of the equipment has been ordered. Tekoa is currently having a lot of trouble getting the equipment which has been ordered. We have had discussions on how to move students around the buildings while the project is underway. McKinstry had hoped to have a tentative schedule for this meeting but didn't have it ready. He is hopeful to have this by Friday and will forward it to the board. They had a brief conversation about the levy as it related to windows and doors, etc.
- **Elementary School HVAC** – As previously discussed over the past number of years, the HVAC system at the elementary school has numerous issues. There are 12 VHP units and at any given time one of them may be down. He is told during the first five years the majority of the units/components were replaced under warranty. Since that time, a number have already had other units replaced again. This year alone, the district has spent more than $40,000 in repairs to the system. This particular system has failed in numerous other businesses/entities. In addition to the failing units, the system was installed improperly. Mr. Mitchell provided a presentation showing which areas of the building have systems which are down (Exhibit "C"). Mr. Sonder explained some of the diagrams. Many of the units are off-line at this time and even more are at risk of failing. Currently, the units that are down would cost an estimated $6,000 to $10,000 each to get up and running. There really isn't much of an alternative. It was explained to them the key to keeping these things charged properly it to have it properly installed. McKinstry is unable to determine how much feet of piping is present in what area. You can't replace just one single unit. It is one major component so you can't just swap out parts. How long do we continue to throw money at this when the entire system needs replaced? To replace an entire system would be in the same cost range as what we are spending for the secondary units. We are looking at mid-term solutions or other options. His concern is to make sure we have constant heat in the buildings. The mid-term solutions probably would not include cooling. He is working with the finance department to determine if we can redirect any ESSER funds. Tami Gauthier asked if this can be fixed before cold weather hits. Mr. Mitchell advised they are working hard to get this accomplished. Discussion was held.
- **Levy Response Update** – The camera server will be installed tomorrow afternoon and the loaner will be returned to Ednetics. We are now looking at the cameras which are defunct and need to be replaced. We have a meeting with McKinstry on Friday to discuss single pane windows, doors that stick, and lighting. We will look at other vendors as well. As for staffing, we have hired one new elementary school teacher and are still looking for two more. We have posted the counselor position and library person. Athletics is underway and is now fully staffed for fall sports. The finance department has had a series of meetings with the state department and the tax commission. Much of the discussion has been based upon when the building can be paid

off. There is debate between the parties, including the state department and the tax commission. The State Department of Education has submitted the levy rate to Benewah and Kootenai Counties today.

- **Reporting Schedule for 2022-23** – Mr. Mitchell provided a schedule for various departments to report to the board for the 2022-23 school year. Each month, ASB will report, a department supervisor will report, and the principals will report on a specific grade level.
- **CDA Tribe Engagements** – Several initiatives are moving forward with the Tribe. Mr. Mitchell just signed a renewed Memorandum of Understanding to transport students to the Coeur Center. We are working with Marimn on the Health Professions Pathway. Counseling services are continuing through Marimn for the benefit of our students. Natural resources will be working with Caj Matheson and Mr. Zuercher, our new science teacher. Mr. Mitchell is working with Marimn on an MOU to use the football field at the Coeur Center which includes working through the list of requirements for the Idaho High School Activities Association and other issues/expectations. They been wonderful to work with and they will be meeting with them again this week. There are a couple of other issues, i.e., a press box, the Pixellot contract, etc. Other districts want to use it as well. It is a really, really nice field and he will continue to work on that.
- **Enrollment Mobility Report** – The Coeur d'Alene Press ran an article about emergency levies. Our district does not qualify for the emergency levy this year. Mr. Mitchell presented an enrollment/mobility report (Exhibit "D") comparing last year to this current year. Conclusions drawn from this show that we are down a number of students. He believes some parents were concerned about the uncertainty of the levy and resulting class sizes, and whether or not the district would be able to sponsor athletics. The secondary is holding steady. Twelve elementary school students transferred to Tribal School. Last year we had a significant influx of students from out of the area but this year we did not see that. Many other districts were eligible for the emergency levy, but some have declined to certify.

Board Business
Strategic Plan:

- **Continuous Improvement Plan** – The board reviewed the 2022-23 Continuous Improvement Plan (Exhibit "E"). Discussion was held. Mrs. Hall advised she recently learned SATs will no longer be a state requirement for graduation so this will likely be the last year. Tami Gauthier moved to approve the plan. Chris Smith seconded. All members voted yes.
- **Formal Budget Amendment** – Statute requires an amended budget to be advertised prior to board approval. Jan Mitchell moved to approve the budget amendments as presented at the August 31 meeting. Tami Gauthier seconded. All members voted yes.
- **Bank Signatories** – As new business manager, Sara Allen will need to be added as a signatory to all district bank accounts. Current signatories are Marcia Hoffman, Paul Daman, and Tami Gauthier. Future signatories will be Sara Allen, Paul Daman, and Tami Gauthier – General Fund and Payroll Fund. ASB Accounts are currently the building principals, office managers, and the business manager. It was recommended to have Sara Allen will replace Marcia Hoffman on all Plummer-

Worley accounts. Marlow Thompson moved to approve the change as recommended. Ida Gustin seconded. All members voted yes.

- **Pathways -** Pathways have a busy October ahead as they plan for college application week, field trips, and advisory committee meetings.
    - October 4th: Technical Advisory Committee Meeting at 4:3 0 p.m. Each CTE Pathway is required to host an advisory meeting with local industries. Together they identify needs of the Pathway and ways to promote community involvement.
    - October 6th: 7th Grade will be going to Freeman to participate in the WSU Healthcare exploration day.
    - October 13th: Career and College Day. The high school will host colleges and industries on campus to explore each Pathway articulation to college programs.
    - October 21st: Homecoming week - Pathways is exploring a Harvest Festival to introduce the community to Pathways.
    - We have several field trips and college visits aligned for fall.
    - There is ongoing discussion on adding a natural resource pathway/CTE through Scott Zuercher.
- **Strategic Plan** – Discussion was held on board attendance at the Region 1 ISBA meeting on October 12 at CDA Midtown Center and the Annual ISBA Convention in Coeur d'Alene November 9 through 11. Chris Smith will attend the annual convention. Michelle Grossglauser will attend both.
- **Policy Review** – The board held a first reading on draft policies 3000 through 3100 (Exhibit "F"). Discussion was held.
- **Alternative Authorizations** – Mrs. Stockdale requested the board declare an emergency in hiring for two secondary positions due to the teacher shortage, and to apply for emergency certification through the State Department of Education. Both teachers are in the second year of their board approved plan and are progressing toward full certification. Tami Gauthier moved to declare an emergency in hiring for two secondary teachers and find that the candidates possess distinct content knowledge and skills in the area in which they have been assigned and to pursue alternative authorization through the State Department of Education for the 2022-23 school year. Chris Smith seconded. All members voted yes.

Items for Future Agendas

Pathways – Health Professions	Food Service Report	ASB Report
Audit Report	Policy Review	Student Data – 6th & 12th
Facilities & HVAC		

Meeting adjourned at 7:30 p.m.

_____ _____

Paul Daman, Chairman Karyn Stockdale, District Clerk

DRAFT