PLUMMER-WORLEY JOINT SCHOOL DISTRICT NO. 44

BOARD OF TRUSTEES

RECORD OF PROCEEDINGS

The regular May 9, 2022, meeting of the Plummer-Worley Joint School District No. 44 Board of Trustees was called to order by Chairman Paul Daman at 6:00 p.m. Board members present were Michelle Grossglauser, Tami Gauthier, Ida Gustin, Paul Daman, Jan Mitchell, and Marlow Thompson.

Also present was Russ Mitchell, Marcia Hoffman, Sara Allen, Karyn Stockdale, Jennifer Hall, Dani Boyd, Jennifer Gates, Jack Knudtsen, Lance Funke, Stacey Sonder, Michelle Renfrew, and Bob Curley.

Communications

The board reviewed a letter of resignation from Trustee Sara Allen (Exhibit "A). Jan Mitchell moved to accept the resignation, declare a vacancy in Zone 5 and instructed the clerk to advertise the position. Ida Gustin seconded. Michelle Grossglauser, Ida Gustin, Paul Daman, Jan Mitchell, and Marlow Thompson voted yes. Tami Gauthier abstained.

The board received a letter from PWEA requesting to open negotiations (Exhibit "B").

Consent Agenda

Paul Daman requested to remove the personnel report from the Consent Agenda. Marlow Thompson moved to approve the Consent Agenda Items B through F (Exhibit "C"). Ida Gustin seconded. All members voted yes.

Jan Mitchell moved to approve the Personnel Report (Exhibit "D"). Ida Gustin seconded. Michelle Grossglauser, Ida Gustin, Paul Daman, Jan Mitchell, and Marlow Thompson voted yes. Tami Gauthier abstained.

Recognition of Guests

Tucker Sanchez and Beau Jones qualified for state golf, so Tucker was not able to be at the meeting to provide the ASB report tonight.

Lakeside **FFA** members Brighten Mullins, Tsones Nomee, Archer Brown-Sonder, and advisor Glenn Sailors presented to the board on the state leadership conference they attended recently and other activities the group is involved with. They provided a presentation showing the difference between where they started to where they are now and reviewed their summer goals and plans for next year. They would like to present on a regular basis every trimester.

Mr. Mitchell advised groups such as TSA, FCCLA and others will also start reporting regularly.

Superintendent's Report

Facilities – Jack Knudtsen and Lance Funke were present from McKinstry to review the HVAC system replacement and repairs which were previously approved (Exhibit "E"). In March, they discussed the ROM (Rough Order of Magnitude). There have been numerous challenges with this project, including the supply chain problems plaguing the nation. Currently, numerous HVAC units are not operating at all, and some are repeatedly problematic.

Mr. Funke provided materials for board review (Exhibit "F") which included updated figures which are slightly less than quoted in March, as well as a budget breakdown. Mr. Mitchell recommended including cooling in the lunchrooms and ventilation in the restrooms, along with a VAV system for a total of $1.84 million. This is a $40,000 increase but can be covered by unexpended ESSER-II funds. The shop make-up air unit will be left out at this time at a cost of about $87,000. Mr. Funke clarified in the event funding becomes available, it can be added back in at the rate quoted. If it becomes a separate unit at a later time, however, you lose the cost efficiency.

Tami Gauthier asked when they believe the project can be completed. Mr. Funke stated this summer they will do as much as they can while students are not in school, including cutting holes in roofs, etc. Crane picks will need to be done on weekends or holidays. The high school may draw out to winter or spring because HVAC will need to be shut down to the entire building for a week or two while they switch out the systems. Weather delays do not affect the cost. Jack Knudtsen commented there are some small minor adjustments to make this final but there is also a state process that needs to be completed. At this point, the state isn't moving very quickly with approvals, but they may get started as soon as the contract is signed. The scope will be changed as discussed but the numbers will be solidified before the contract is signed. Marlow Thompson moved to approve the project as presented this evening at the cost of $1.84 million. Michelle Grossglauser seconded. Paul Daman clarified the VAV system will allow control of individual classrooms. All members voted yes.

COVID-19 Update - Mr. Mitchell addressed the board relative to the status of COVID locally, regionally, and nationally. Staffing shortages are real as a result of this pandemic, with other districts calling our employees to recruit them to their district. Mr. Mitchell advised the news is reporting two new variants expected to hit in the late summer or early fall.

Michelle Renfrew addressed the board relative to the challenges food service is still experiencing due to the decreased and unpredictable supply chain which is expected to continue through next year. Menus must be changed continually due to the ability to get products as ordered. The coop was able to award two contracts for food products. One vendor is based in Ontario, California. The district will go out to bid for milk and produce. Congress did not reauthorize the larger reimbursements districts have been receiving so we will return to the lesser amounts.

Food service had another audit last week. There were no financial findings. The only finding was to add two sentences to an existing policy which will be addressed later this meeting.

Staffing – Mr. Mitchell addressed the board relative to staffing needs and potential implications if the levy fails on May 17. A number of staff members have approached Mr. Mitchell after the levy failed and advised they will be looking for work elsewhere to find stability. Our staff are very concerned about the potential of the levy failing again. We were able to fill the math and science positions, but we have received a number of resignations from elementary staff, but we will not seek to recruit replacements until after the levy vote. The state has increased funding for classified staff by seven (7) percent, but the district is not fully funded for all classified staff members. Certificated staff will be funded from the state to receive a one-time $1,000 stipend but those are one-time monies and do not increase the career ladder. As agreed last year in negotiations, the district career ladder will be increased by two (2) percent. Additionally, statute provides for increases in the career ladder as well. Mr. Mitchell requested the board send a strong statement to the staff, in the event the levy passes, and issue contracts to staff as soon as possible, but it would include a cover page indicating it is subject to negotiations. If the levy fails, the board will need to meet again. Tami Gauthier moved that if the levy passes, the administration will have the authority to issue contracts conditioned upon negotiations. Jan Mitchell seconded. All members voted yes.

Title I is anticipated to decrease by $40,000, Title VI by $10,000, Title II-A by $8,500, and leadership funds (approximately $41,000) have been eliminated in lieu of the ability to join the state group health insurance plan. Literacy funds are now based upon a two-pronged formula, part of which is contingent upon student achievement. We should be about the same amount as this year based upon the formula.

Budget Discussion and Timelines – Mrs. Hoffman provided a timeline for the budget and information on reductions in federal and state funding (Exhibit "G").

Discussion was held on the need to have a **special board meeting** on May 24 if the levy fails. The meeting will be held at 6:00 p.m. in the district boardroom to discuss budget issues.

Board Business

Strategic Plan:

- Bob Curley requested the board approve the purchase of a new bus to be delivered in the 2022-23 school year. Buses are currently approximately 12 months out from order to delivery. Marcia Hoffman reviewed the depreciation account, which Mr. Mitchell advised is an account required by statute to be used only on buses (Exhibit "H"). Specifications have been prepared (Exhibit "I"). Discussion was held. Tami Gauthier moved to approve the bus purchase as recommended. Ida Gustin seconded. All members voted yes.
- **Pathways** – Mrs. Hall provided an update on Pathways (Exhibit "J"). At the music/art night the digital communications pathway set up a photo booth for pictures, printed custom t-shirts; Mrs. Miller coordinated the bake sale; the elementary staff helped with the cake walk; and FFA provided

the meal and had some roping. The high school purchased tablets to utilize for debit/credit card use at the event and will continue to use these at future district events. Mr. Daman commented on the positive article in the St. Maries Gazette.

- **District data** - Mr. Mitchell proposed reporting on district data monthly rather than periodically, with different grade levels each month.

  Dani Boyd presented data from the elementary school (Exhibit "K"). Extensive discussion was held on the Early Warning System.

  Mrs. Hall commented the virtual accreditation process went smoothly. She expects to receive a call from the reviewer in the next week or so with suggestions and recommendations, as well as areas of concern and celebration. As soon as she receives the accreditation report, she will bring it for discussion.

  Mrs. Hall advised graduation will be with post-covid protocols, with all people in the gym. Currently all seniors are on track for graduation, even though all but seven were behind in September. This is the largest class she has had as a principal. Mr. Mitchell advised there is a unique situation surrounding graduation. This senior class lost a classmate to suicide during high school, as well as losing a young classmate in elementary school. Several students reached out and asked to recognize the student at the graduation ceremony. Mrs. Hall reached out to the family to be respectful of them and received guidance from Idaho Lives (Exhibit "L"). The suggestion to the family is an empty chair, celebration of life after graduation practice with the counselor, principal, and Marimn counselor.

  Paul Daman and Jan Mitchell will hand out diplomas at high school graduation. Tami Gauthier will hand out certificates at 8th grade graduation.

- Discussion was held on any board members available to tour the facilities before the end of the school year.
- Mr. Mitchell, Michelle Grossglauser, Sara Allen, and Karyn Stockdale attended the law conference last month in Boise and reported.
- **Policy Review** – The board received a draft of the 3000 series (Exhibit "M"). The board will review the series and hold an official first reading at the June meeting. The clerk will provide a summary of changes and additions from current policy.

  Tami Gauthier moved to approve the changes recommended to Policy 8200 (Exhibit "N"). Ida Gustin seconded. All members voted yes.
- **2022-23 School Calendar** – Mrs. Stockdale reviewed the recommended 2022-23 calendar (Exhibit "O") which has been reviewed with community and staff committees. As presented, it meets the state requirements for instructional hours and hours per credit given.

  Certificated staff return for a training day on August 26 and all staff will be back on August 29. School begins after Labor Day for students. We have maintained a combination of early releases and full-day in-services for professional development, timed as conveniently as possible for families.

A change was suggested by the secondary school to hold parent teacher conferences earlier in the fall, rather than the week of Thanksgiving, to allow parents more time to intervene if students are falling behind. The concept was reviewed in committee and taken back to staff for discussion. Concern was raised about it being a long week with late evenings four nights in a row. After further discussion in committee, it was decided to schedule the conferences for the evenings of November 7-10, with the next day being Veteran's Day which is not a workday for anyone. Another consideration is families are often busy the week of Thanksgiving and conference attendance is low. Staff will have a work (flex) day on November 21 and be off the rest of their week with their families. Conferences will maintain the traditional schedule in the spring.

During the meeting with the community partners, several opportunities have been discussed for Lakeside and Tribal School to do things jointly, including 8th grade activities to bring those students together before high school.

Ida Gustin moved to approve the 2022-23 school calendar as presented. Jan Mitchell seconded. All members voted yes.

- **Surplus Equipment** - The board reviewed a list of surplus equipment (Exhibit "P"). Jan Mitchell moved to declare the property has an estimated value of less than five hundred dollars ($500) and instruct the administration to dispose of said property in the most cost-effective and expedient manner by an employee of the district empowered for that purpose by the board. Ida Gustin seconded. All members voted yes.

Negotiations and Real Property – Tami Gauthier moved to go into executive session pursuant to Idaho Code 74-206(1)(b) to discuss labor negotiations pursuant to Idaho Code 74-206(1)(j) and Idaho Code 74-206(d) to discuss matters exempt from public disclosure. Ida Gustin seconded. Roll call vote: Michelle Grossglauser voted yes; Tami Gauthier voted yes; Ida Gustin voted yes; Paul Daman voted yes; Jan Mitchell voted yes; and Marlow Thompson voted yes.

> BE IT RESOLVED that the Board of Trustees of the Plummer-Worley Joint School District No. 44 recess from public session pursuant to Section 74-206(1)(j), Idaho Code, for the purpose of discussing labor negotiations and Idaho Code 74-206(d) to discuss matters exempt from public disclosure, upon advice of legal counsel that it is appropriate to do so. (8:52 p.m.)
>
> BE IT FURTHER RESOLVED that following the executive session the Board of Trustees reconvene into public session for the purpose of conducting further business or for the adjournment of the meeting. (9:30 p.m.)

Jan Mitchell moved to enter into contract negotiations with PWEA as discussed. Tami Gauthier seconded. All members voted yes. Paul Daman and Tami Gauthier will serve on the district team with the initial meeting to be held May 24, 2022 at 3:35 p.m.

Marlow Thompson moved to order a current appraisal as required by Idaho Code 33-601. Tami Gauthier seconded. All members voted yes.

Items for Future Agendas

District Data	Pathways	Athletic Code
Budget Hearing	Facilities Planning	Coaches Handbooks
Policy Review	ASB Report	Supplemental Levy Update

Meeting adjourned at 9:35 p.m.

_____ _____

Paul Daman, Chairman Karyn Stockdale, District Clerk

DRAFT