

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
MEETING PACKET**

January 9, 2023

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring environments*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Wayne Kazmierczak
Superintendent of Schools

Date: January 4, 2023

A meeting of the White Bear Lake Area School Board will be held on **Monday, January 9, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting is open to the public.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Reorganization of the Board
6. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items
 - g) Quarterly Investment Report

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes. (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must

be submitted to the following email address: publiccomment@isd624.org, or by phone at 651-407-7563.

4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

C. INFORMATION ITEMS

1. Overview of Welcome to White Bear and Update on Registration Information for 2023-24
2. Superintendent's Report

D. DISCUSSION ITEMS

1. Update on Sale of 2023A Facility Maintenance Bonds
2. 2023-24 Course Proposal

E. OPERATIONAL ITEMS

1. Action to Ratify Award of 2023A Facility Maintenance Bonds
2. Action on 2023-24 Course Proposal
3. Action on School Board Operating Procedures for 2023
4. Action on School Board Members' Compensation for 2023
5. Action on Appointment of Representative for Intermediate School District 916
6. Action on Regular and Work Session Meeting Schedule for 2023-24

7. Action on Official Publication for the School District for 2023
8. Action on Appointment of Compliance Officers
9. Action on Local Education Agency Authorization
10. Action on Designation of Legal Counsel
11. Action on Official Depositories for the School District Funds and Authorized Bank Accounts and Signatures
12. Action on Annual Authorization Allowing Administration to Contract for Budgeted Items
13. Action on Annual Resolution to Increase Micro Purchase Threshold
14. Action on School Board Policies:
 - a. 514, Bullying Prevention
 - b. 524, Electronic Technologies Acceptable Use
 - c. 530, Immunization Requirements
 - d. 611, Homeschooling
 - e. 618, Assessment of Student Achievement
 - f. 619, Staff Development for Standards
 - g. 708, Transportation of Nonpublic School Students

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Reorganization of the School Board**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Procedural Item**

CONTACT PERSON(S): **School Board Chair**

BACKGROUND:

The acting Board Chair will facilitate the selection of Board Chair. The elected Board Chair will then facilitate the selection of Vice-Chair, Clerk, and Treasurer for 2023.

The new officers must be nominated and elected:

- a. Chair Nominations are now in order for the office of Chair.

Board member _____ nominates _____

Roll Call Vote or Elected by Acclamation

- b. Vice-Chair Nominations are now in order for the office of Vice-Chair.

Board member _____ nominates _____

Roll Call Vote or Elected by Acclamation

- c. Clerk Nominations are now in order for the office of Clerk.

Board member _____ nominates _____

Roll Call Vote or Elected by Acclamation

- d. Treasurer Nominations are now in order for the office of Treasurer.

Board member _____ nominates _____

Roll Call Vote or Elected by Acclamation

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **January 9, 2023**
SUGGESTED DISPOSITION: **Action Items**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items
- g) Quarterly Investment Report

RECOMMENDED ACTION:

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5g, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **January 9, 2023**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Angela Thompson, School Board Clerk**

BACKGROUND:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

RECOMMENDED ACTION:

Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, December 12, 2022** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Absent: none.
Ex-Officio: Dr. Wayne Kazmierczak.
3. Pledge of Allegiance.
4. Thompson moved and Newmaster seconded to approve the agenda as presented.
Voice vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.
5. Streiff Oji moved and Daniels seconded to approve the consent agenda consisting of:
 - a) Minutes for regular Board meeting on November 14, 2022, November 16, 2022, November 28, and December 1, 2022;
 - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Correspondence;
 - d) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - e) Field trips;
 - f) Resolution regarding personnel items to include:

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED
STAFF**

AMAYA ABRAHIM – Paraeducator - Matoska Elementary
Employed by District 624 since 11/09/2022
Effective Date: 11/11/2022

MELANIE CRAWLEY – Paraeducator - WBLAHS - North Campus
Employed by District 624 since 09/26/2016
Effective Date: 12/02/2022

THERESA DECHANE – Paraeducator - Sunrise Park Middle School
Employed by District 624 since 09/29/2022
Effective Date: 11/02/2022

AMANDA FISCHER – Paraeducator - Normandy Park
Employed by District 624 since 09/12/2022
Effective Date: 10/17/2022

MACKENZIE GRINNELL – Paraeducator - Normandy Park
Employed by District 624 since 10/17/2022
Effective Date: 10/28/2022

KATHRYN HENDRICKSON GAGEN – Media Clerk - Lincoln Elementary
Employed by District 624 since 10/19/2020
Effective Date: 12/02/2022

MATTHEW TIERNEY – Paraeducator - WBLAHS - South Campus

Employed by District 624 since 09/26/2022

Effective Date: 11/28/2022

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**

DANA ECKTON – Science Teacher - Sunrise Park Middle School

Employed by District 624 since 08/22/2012

Effective Date: 11/11/2022

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

SIMON HOEHN – OST Program Assistant - Vadnais Heights Elementary

From 25 hrs. To 31.25 hrs.

Effective Date: 11/18/2022

DANIELLE MADDEN – Instructional Assistant - Willow Lane Elementary

From 35 hrs. To 27.5 hrs.

Effective Date: 09/12/2022

ANDREA OSBORNE – Nutrition Service Assistant - WBLAHS - South Campus

From 23.75 hrs. To 27.5 hrs.

Effective Date: 10/10/2022

ANDREA OSBORNE – From Nutrition Service Assistant - WBLAHS - South Campus

To Nutrition Service Manager - Lincoln Elementary

From 27.5 hrs. To 35 hrs.

From \$19.09 To \$23.44

Effective Date: 12/12/2022

CORY PETERSON – Admin Assistant Registrar Records - WBLAHS - North Campus

To Administrative Assistant Operations for Nutrition Services - District Center

From \$20.10 To \$21.70

Effective Date: 12/01/2022

SANDRA RODRIGUEZ – Nutrition Service Assistant - Willow Elementary

From 18.75 hrs. To 22.5 hrs.

Effective Date: 01/23/2023

KELLY TRIVETT – Administrative Assistant Teaching and Learning - District Center

From Level IV \$21.70 To Level V \$22.28

Effective Date: 10/04/2022

➤ **RETURN FROM LEAVE OF ABSENCE – CLASSIFIED STAFF**

PATRICIA FRAZER – Bus Aide - Bus Garage

Employed by District since 10/01/2015

Effective Date: 11/22/2022

➤ **FULL TIME LEAVE OF ABSENCE – NON-AFFILIATED STAFF**

ANGELA SCHUEBEL – Music Teacher - Lincoln Elementary

Employed by the District 624 since 08/22/2016

Effective Date: 11/16/2022 through 02/27/2023

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

EMILY BERGRUD – Paraeducator - Sunrise Park Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 11/15/2022

SUSAN CHASE – Bus Driver - Bus Garage

\$21.45 per hr., 25 hrs. per wk.

Effective Date: 11/21/2022

HARLEY CURRIER – Bus Driver - Bus Garage

\$21.45 per hr., 40 hrs. per wk.

Effective Date: 11/30/2022

KATHLEEN ETTER – Administrative Assistant - TEC

\$21.91 per hr., 40 hrs. per wk.

Effective Date: 11/17/2022

PAIGE GREGOIRE – Lunchroom Supervisor - North Star Elementary

\$19.32 per hr., 13.75 hrs. per wk.

Effective Date: 09/06/2022

LUKAS GILBERT – Paraeducator - Sunrise Park Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 11/14/2022

ISABELLA ROSS – Media Clerk - Lincoln Elementary

\$19.32 per hr., 27.5 hrs. per wk.

Effective Date: 01/15/2023

➤ **LONG TERM SUBSTITUTE – CLASSIFIED STAFF**

SAMANTHA HAMLIN – Paraeducator - Sunrise Park Middle School

\$20.61 per hr., 32.5 hrs. per wk., \$5,224.63

Effective Date: 11/21/22 - 1/20/23

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

WILLIAM ASHWOOD – STEM Teacher - Lincoln Elementary

1.0 FTE BA + 60, Step 1, \$39,593.61

Effective Date: 11/07/2022 - 06/12/2023

KAYLEEN BERG – Social Studies Teacher - Sunrise Park Middle School

1.0 FTE BA + 60, Step 1, \$8,080.32

Effective Date: 12/15/2022 - 02/02/2023

LISA CANTWELL – Special Education Teacher - North Star Elementary

.5 FTE MA, Step 1, \$19,291.96

Effective Date: 11/14/2022 - 06/12/2023

Roll call vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.

B. PUBLIC FORUM

C. INFORMATION ITEMS

1. Student Recognition - Students in Bowling and Football were recognized and congratulated by Dr. Kazmierczak for earning state recognition.
2. Superintendent's Report - Lauren Collier, Student Liaison, spoke about spirit week events and donations being collected leading up to winter break, and the upcoming boys basketball, boys hockey, girls gymnastics, and girls basketball games. Dr. Kazmierczak gave information about the 2022 Annual Update, and winter break. He spoke about the "Walk the Circles One Last Time" event at WBLAHS - North Campus. He finished with information about Kindergarten Enrollment.

D. DISCUSSION ITEMS

1. Presentation of Presale Report Related to Upcoming Issuance of Facilities Maintenance Bonds - Greg Crowe, President of Ehlers Public Finance Advisors presented the presale report.
2. Presentation and Public Hearing Related to the Proposed 2022 Payable 2023 Property Tax Levy - Tim Wald, Assistant Superintendent for Finance and Operations, and Andi Johnson, Director of Finance presented the Proposed 2022 Payable 2023 Property Tax Levy. The public had a chance to speak during the public hearing. *This discussion item was presented after 6:00 p.m. to comply with the posted public hearing time.
3. First Reading of School Board Policies: a) 514, Bullying Prevention; b) 524, Electronic Technologies Acceptable Use; c) 530, Immunization Requirements; d) 611, Homeschooling; e) 618, Assessment of Student Achievement; f) 619, Staff Development for Standards; and g) 708, Transportation of Nonpublic School Students. The policies listed will be on the January 9, 2023 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Daniels moved and Thompson seconded to approve the action on Certification of 2022 Payable 2023 Property Tax Levy in the amount of \$62,009,875.34. *This operational item was acted on after 6:00 p.m. to comply with the posted public hearing time. **Roll call vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
2. Daniels moved and Beloyed seconded to approve the action on Bid for Area Learning Center HVAC, Restroom and Window Project for a total amount of \$3,819,474. **Roll call vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
3. Streiff Oji moved and Newmaster seconded to approve the action on Bid for Hugo Elementary HVAC Project for a total amount of \$633,300. **Roll call vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
4. Arcand moved and Newmaster seconded to approve the action on the Acceptance of Brosious Grants in the amount of \$22,224.99. **Roll call vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
5. Arcand moved and Daniels seconded to approve the action on the Strategic Plan. **Voice vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
6. Beloyed moved and Arcand seconded to approve the action on School Board Policies, a) 402, Disability Nondiscrimination Policy, b) 528, Student Parental, Family and Marital Status Nondiscrimination, c) 615, Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans and LEP Students, d) 722, Public Data and Data Subject Requests, and e) 806, Crisis Management Policy. **Voice vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.**
7. Arcand moved and Daniels seconded to approve the action on Property Purchase Agreement for the property described as PID#113022430016 located in the City of White Bear Lake, County of Ramsey, State of Minnesota. The Board authorizes the Superintendent and the Assistant Superintendent for Finance and Operations to sign all documents as necessary to acquire said property. **Roll call vote:**

Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.

F. BOARD FORUM

G. ADJOURNMENT - Arcand moved and Newmaster seconded to adjourn the meeting at 6:36 p.m. ***Voice vote: Ayes, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison, Newmaster. Nays, none. Motion carried.***

Submitted by: Angela Thompson, clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations;**
Andi Johnson, Director of Finance

BACKGROUND:

Enclosed in this packet are the monthly check registers for the previous period.

RECOMMENDED ACTION:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools
Electronic Transfers - December 2022

		<u>12/15/2022</u>	<u>12/30/2022</u>
Direct Deposit	660158-661640	2,207,246.76	
Direct Deposit	661641-663121		2,249,801.73
		<hr/>	

CHECK NUMBER	VENDOR	CHECK AMOUNT	CHECK DATE	CHECK TYPE
128762	LEARNING WITHOUT TEARS	(\$78.21)	12/20/2022	V
128916	UNITED STATES TREASURY	(\$122.74)	12/31/2022	V
128919	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128920	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128921	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128922	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128923	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128924	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128925	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128926	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128927	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128928	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128929	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128930	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128931	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128932	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128933	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128934	AMAZON CAPITAL SERVICES	\$0.00	12/1/2022	C
128935	AMAZON CAPITAL SERVICES	\$13,028.02	12/1/2022	R
128936	ABLENET INC	\$1,680.00	12/1/2022	R
128937	ACOUSTICS ASSOCIATES INC	\$2,392.75	12/1/2022	R
128938	ADVANCED SYSTEMS INTEGRATION, LLC	\$257,290.48	12/1/2022	R
128939	ADVANTAGE EDUCATIONAL PROGRAMS	\$3,624.00	12/1/2022	R
128940	AJ MOORE ELECTRIC INC	\$33,723.16	12/1/2022	R
128941	ALL STRINGS ATTACHED	\$5,250.00	12/1/2022	R
128942	AMERICAN STRUCTURAL METALS INC	\$339,155.41	12/1/2022	R
128943	ANCHOR SOLAR INVESTMENTS LLC	\$0.00	12/1/2022	C
128944	ANCHOR SOLAR INVESTMENTS LLC	\$2,233.92	12/1/2022	R
128945	ARAMARK UNIFORM SERVICES	\$195.82	12/1/2022	R
128946	AXEL H OHMAN INC	\$52,250.00	12/1/2022	R
128947	BLICK ART MATERIALS	\$88.50	12/1/2022	R
128948	THE BOELTER COMPANIES INC	\$87,755.93	12/1/2022	R
128949	BRETH-ZENZEN FIRE PROTECTION LLC	\$998.75	12/1/2022	R
128950	BSN SPORTS, LLC	\$134.00	12/1/2022	R
128951	C-D PRODUCTS, INC	\$2,430.50	12/1/2022	R
128952	CAPITAL ONE TRADE CREDIT	\$135.32	12/1/2022	R
128953	CARCIOFINI CO INC	\$5,201.25	12/1/2022	R
128954	CEL PUBLIC RELATIONS, INC	\$8,620.00	12/1/2022	R
128955	CENTRAL MINNESOTA FABRICATING	\$51,216.47	12/1/2022	R
128956	CENTRAL ROOFING COMPANY	\$4,651.98	12/1/2022	R
128957	CENTURY CONSTRUCTION COMPANY	\$29,146.20	12/1/2022	R
128958	CHAPPELL CENTRAL INC	\$61,327.25	12/1/2022	R
128959	CHETS SHOES	\$514.23	12/1/2022	R
128960	CHILDREN'S DEFENSE FUND	\$44,550.00	12/1/2022	R
128961	CINTAS CORP #470	\$0.00	12/1/2022	C
128962	CINTAS CORP #470	\$1,103.11	12/1/2022	R
128963	CITY OF HUGO	\$637.63	12/1/2022	R
128964	CLEAN IMAGE	\$277.25	12/1/2022	R
128965	COMCAST	\$1,723.79	12/1/2022	R
128966	COMMERCIAL DRYWALL INC	\$305,633.36	12/1/2022	R
128967	CONSTRUCTION SYSTEMS, INC	\$117,893.44	12/1/2022	R
128968	CONTINENTAL RESEARCH CORP	\$340.08	12/1/2022	R
128969	COSNEY CORPORATION	\$11,166.30	12/1/2022	R
128970	CUB FOODS OF WHITE BEAR TWSHP	\$0.00	12/1/2022	C

128971	CUB FOODS OF WHITE BEAR TWSHP	\$0.00	12/1/2022	C
128972	CUB FOODS OF WHITE BEAR TWSHP	\$730.65	12/1/2022	R
128973	CULINEX	\$230.78	12/1/2022	R
128974	CUSTOM DRYWALL INC	\$43,604.05	12/1/2022	R
128975	DALCO CORPORATION	\$629.16	12/1/2022	R
128976	DAVIS MECHANICAL SYSTEMS INC	\$28,975.00	12/1/2022	R
128977	DONATELLI'S	\$2,007.00	12/1/2022	R
128978	DEFINITIVE TECHNOLOGY SOLUTIONS	\$156.00	12/1/2022	R
128979	DEFINITIVE TECHNOLOGY SOLUTIONS	\$638.00	12/1/2022	R
128980	EBERT INC	\$240,547.20	12/1/2022	R
128981	ENVISION GLASS INC	\$8,075.00	12/1/2022	R
128982	ERGOTRON INC	\$138.08	12/1/2022	R
128983	FESTIVAL FOODS-KNOWLAN'S	\$0.00	12/1/2022	C
128984	FESTIVAL FOODS-KNOWLAN'S	\$0.00	12/1/2022	C
128985	FESTIVAL FOODS-KNOWLAN'S	\$0.00	12/1/2022	C
128986	FESTIVAL FOODS-KNOWLAN'S	\$449.37	12/1/2022	R
128987	FLAGHOUSE INC	\$36.55	12/1/2022	R
128988	FLINN SCIENTIFIC INC	\$223.94	12/1/2022	R
128989	FLOORS BY BECKERS LLC	\$35,910.00	12/1/2022	R
128990	FORD METRO INC	\$7,700.70	12/1/2022	R
128991	FRANSEN DECORATING INC	\$154,593.86	12/1/2022	R
128992	GOPHER	\$1,245.18	12/1/2022	R
128993	GRAINGER	\$215.12	12/1/2022	R
128994	GRAYBAR ELECTRIC COMPANY	\$176.60	12/1/2022	R
128995	GREATAMERICA FINANCIAL SERVICES	\$349.85	12/1/2022	R
128996	GRESCZYK, RANDY	\$150.00	12/1/2022	R
128997	H&B SPECIALIZED PRODUCTS INC	\$226,525.60	12/1/2022	R
128998	HISDAHL INC	\$1,282.80	12/1/2022	R
128999	HOGLUND BODY & EQUIPMENT INC	\$4,578.11	12/1/2022	R
129000	HOSA - FUTURE HEALTH PROFESSIONALS	\$275.00	12/1/2022	R
129001	IDEAL ENERGIES SOLAR LEASING LLC	\$7,308.30	12/1/2022	R
129002	INGERSOLL RAND CO	\$346.78	12/1/2022	R
129003	INNOVATIVE OFFICE SOLUTIONS	\$0.00	12/1/2022	C
129004	INNOVATIVE OFFICE SOLUTIONS	\$35,751.94	12/1/2022	R
129005	ISD #480 ONAMIA PUBLIC SCHOOL	\$6,998.50	12/1/2022	R
129006	IXL LEARNING	\$2,875.00	12/1/2022	R
129007	JAYTECH INC	\$217,587.95	12/1/2022	R
129008	JOHN FOLEY MASONRY INC	\$9,744.15	12/1/2022	R
129009	JR WRESTLING	\$256.00	12/1/2022	R
129010	JW PEPPER & SON INC	\$119.00	12/1/2022	R
129011	KELLINGTON CONSTRUCTION INC	\$18,712.55	12/1/2022	R
129012	KEYSTONE INTERPRETING SOLUTIONS	\$473.55	12/1/2022	R
129013	KFI ENGINEERS	\$27,889.41	12/1/2022	R
129014	KIEFER USA	\$291,428.65	12/1/2022	R
129015	KITTELSON MARKETING CO INC	\$2,280.00	12/1/2022	R
129016	KRAFT MECHANICAL LLC	\$112,385.00	12/1/2022	R
129017	LARA, SUMMER	\$150.00	12/1/2022	R
129018	LDINFO PUBLISHING	\$99.00	12/1/2022	R
129019	LIGHT SWITCH LLC	\$288.86	12/1/2022	R
129020	LINDENMEYR MUNROE	\$790.00	12/1/2022	R
129021	LORENZ BUS SERVICE INC	\$5,225.00	12/1/2022	R
129022	LVC COMPANIES INC	\$146,737.86	12/1/2022	R
129023	MACKIN EDUCATIONAL RESOURCES	\$561.72	12/1/2022	R
129024	MARCO TECHNOLOGIES LLC	\$3,142.09	12/1/2022	R
129025	MCDONOUGH'S WATERJETTING AND DRAIN CLEANING	\$588.80	12/1/2022	R
129026	MINNESOTA ACOUSTICS INC	\$112,176.00	12/1/2022	R

129027	MINNESOTA HOSA	\$765.00	12/1/2022	R
129028	MN SAFETY COUNCIL INC	\$690.00	12/1/2022	R
129029	MONKEY WRENCH PRODUCTION REPAIR LLC	\$32.97	12/1/2022	R
129030	MTI ENTERPRISES INC	\$1,479.00	12/1/2022	R
129031	MURPHY WINDOW AND DOOR COMMERCIAL INC	\$98,601.01	12/1/2022	R
129032	MUSKA ELECTRIC COMPANIES	\$625,150.41	12/1/2022	R
129033	NAC MECHANICAL & ELECTRICAL SERV	\$120,656.65	12/1/2022	R
129034	NASSEFF MECHANICAL CONTRACTORS INC	\$12,328.16	12/1/2022	R
129035	NELCO	\$217.75	12/1/2022	R
129036	NEWTRAX	\$678.00	12/1/2022	R
129037	NORTHBOUND CREATIVE	\$770.00	12/1/2022	R
129038	O'NEILL ELECTRIC INC	\$16,010.09	12/1/2022	R
129039	OAKDALE ATHLETIC ASSOCIATION INC	\$2,288.55	12/1/2022	R
129040	PATZOLDT CONCRETE & MASONRY LLC	\$117,886.35	12/1/2022	R
129041	PETERSON COMPANIES INC	\$61,441.25	12/1/2022	R
129042	PHASOR ELECTRIC COMPANY	\$3,800.00	12/1/2022	R
129043	PRESS PUBLICATIONS	\$5,272.00	12/1/2022	R
129044	PROFESSIONAL WIRELESS COMM	\$578.00	12/1/2022	R
129045	R & R SPECIALTIES INC	\$37.50	12/1/2022	R
129046	RACHEL CONTRACTING LLC	\$17,422.29	12/1/2022	R
129047	RAMSEY COUNTY	\$6,194.00	12/1/2022	R
129048	RED CEDAR STEEL ERECTORS INC	\$73,720.00	12/1/2022	R
129049	RTL CONSTRUCTION INC	\$6,253.37	12/1/2022	R
129050	RYDIN	\$368.00	12/1/2022	R
129051	SCHMITT MUSIC COMPANY	\$32.00	12/1/2022	R
129052	SCHREIBER MULLANEY CONSTRUCTION CO	\$101,954.16	12/1/2022	R
129053	SENTRY SYSTEMS INC	\$511.04	12/1/2022	R
129054	SERVICEMASTER DSI	\$13,562.32	12/1/2022	R
129055	SICO AMERICA	\$1,204.58	12/1/2022	R
129056	SKOLD SPECIALTY CONTRACTING LLC	\$17,575.00	12/1/2022	R
129057	SOLIAANT	\$2,422.50	12/1/2022	R
129058	ST CROIX RECREATION FUN PLAYGROUNDS INC	\$2,408.82	12/1/2022	R
129059	SUMMIT FIRE PROTECTION	\$6,201.00	12/1/2022	R
129060	SUPERIOR PAINTING & DECORATING INC	\$2,919.54	12/1/2022	R
129061	SUPERSET TILE & STONE	\$4,291.04	12/1/2022	R
129062	SURPLUS SERVICES	\$184.00	12/1/2022	R
129063	SWANSON & YOUNGDALE INC	\$16,663.00	12/1/2022	R
129064	TEACHER SYNERGY LLC	\$7.00	12/1/2022	R
129065	TEKTON CONSTRUCTION COMPANY	\$183,507.32	12/1/2022	R
129066	THELEN HEATING & ROOFING INC	\$73,052.15	12/1/2022	R
129067	TMI SYSTEMS CORPORATION	\$17,215.30	12/1/2022	R
129068	TRANE US INC	\$11,567.00	12/1/2022	R
129069	TRANSLANGUAGES, LLC	\$344.38	12/1/2022	R
129070	TRUTHOUGHT LLC	\$27.32	12/1/2022	R
129071	TWIN CITY JANITOR SUPPLY CO	\$219.95	12/1/2022	R
129072	TWIN CITY HARDWARE COMPANY INC	\$0.00	12/1/2022	C
129073	TWIN CITY HARDWARE COMPANY INC	\$0.00	12/1/2022	C
129074	TWIN CITY HARDWARE COMPANY INC	\$600,723.17	12/1/2022	R
129075	TWIN CITY ACOUSTICS INC	\$3,254.47	12/1/2022	R
129076	ULTRA CONCRETE LLC	\$26,337.56	12/1/2022	R
129077	UNIVERSAL PAINTING & DRYWALL INC	\$2,890.66	12/1/2022	R
129078	VIKING ELECTRIC SUPPLY	\$433.00	12/1/2022	R
129079	WHITE BEAR AREA CHAMBER	\$385.00	12/1/2022	R
129079	WHITE BEAR AREA CHAMBER	(\$385.00)	12/1/2022	V
129080	WEIDNER PLUMBING & HEATING CO	\$587,528.34	12/1/2022	R
129081	WENZEL PLYMOUTH PLUMBING LLC	\$40,545.31	12/1/2022	R

129082 WILD CAT CLEANING SERVICES LLC	\$134.22	12/1/2022 R
129083 WTG TERRAZZO & TILE INC	\$372.50	12/1/2022 R
129084 XCEL ENERGY	\$108,220.40	12/1/2022 R
129085 ZAHL PETROLEUM MAINTENANCE CO	\$428.50	12/1/2022 R
129086 IUOE LOCAL 70	\$1,975.87	12/2/2022 R
129087 SCHOOL SERVICE EMPLOYEES	\$6,506.18	12/2/2022 R
129088 GURSTEL CHARGO ATTORNEYS AT LAW	\$288.48	12/2/2022 R
129089 ABRAM, AMY	\$150.00	12/7/2022 R
129090 ALLSTREAM	\$5,516.52	12/7/2022 R
129091 AMAZON CAPITAL SERVICES	\$0.00	12/7/2022 C
129092 AMAZON CAPITAL SERVICES	\$0.00	12/7/2022 C
129093 AMAZON CAPITAL SERVICES	\$0.00	12/7/2022 C
129094 AMAZON CAPITAL SERVICES	\$0.00	12/7/2022 C
129095 AMAZON CAPITAL SERVICES	\$0.00	12/7/2022 C
129096 AMAZON CAPITAL SERVICES	\$0.00	12/7/2022 C
129097 AMAZON CAPITAL SERVICES	\$0.00	12/7/2022 C
129098 AMAZON CAPITAL SERVICES	\$4,818.43	12/7/2022 R
129099 THE ANCHOR COFFEE HOUSE	\$100.00	12/7/2022 R
129100 ANDERSON, PATRICIA M.	\$157.25	12/7/2022 R
129101 APPLE COMPUTER INC	\$569.00	12/7/2022 R
129102 ARAMARK UNIFORM SERVICES	\$184.32	12/7/2022 R
129103 ASL INTERPRETING SERVICES INC	\$264.00	12/7/2022 R
129104 AUDIOQUIP INC	\$375.00	12/7/2022 R
129105 BENSON, SYLVIA	\$42.50	12/7/2022 R
129106 BEST BUY BUSINESS ADVANTAGE ACCT	\$99.95	12/7/2022 R
129107 BORAH TEAMWEAR	\$942.50	12/7/2022 R
129108 BURCH, JOHN C.	\$272.00	12/7/2022 R
129109 CAPITAL ONE TRADE CREDIT	\$0.00	12/7/2022 C
129110 CAPITAL ONE TRADE CREDIT	\$714.31	12/7/2022 R
129111 CAPITAL ONE TRADE CREDIT	\$0.00	12/7/2022 C
129112 CAPITAL ONE TRADE CREDIT	\$538.94	12/7/2022 R
129113 CARDINAL, KATHLEEN T.	\$554.63	12/7/2022 R
129114 CARGILL INC	\$2,687.20	12/7/2022 R
129115 CENTURY COLLEGE	\$79,200.00	12/7/2022 R
129116 CHASKA HIGH SCHOOL	\$75.00	12/7/2022 R
129117 CHOUANARD, JANICE	\$144.29	12/7/2022 R
129118 COMMERCIAL KITCHEN SERVICES	\$1,013.00	12/7/2022 R
129119 CRAFT, PATRICIA S.	\$83.65	12/7/2022 R
129120 CRESCENT ELECTRIC SUPPLY CO	\$156.85	12/7/2022 R
129121 CUMMINGS MOBILITY CONVERSIONS	\$2,652.47	12/7/2022 R
129122 CUMMINS SALES AND SERVICE	\$166.09	12/7/2022 R
129123 CUSTOM REFRIGERATION	\$37.00	12/7/2022 R
129124 DALCO CORPORATION	\$0.00	12/7/2022 C
129125 DALCO CORPORATION	\$8,799.12	12/7/2022 R
129126 DANIELS, DIANE L.	\$88.40	12/7/2022 R
129127 DEJARLAIS, MARILYN	\$864.88	12/7/2022 R
129128 DELLWOOD COUNTRY CLUB	\$1,549.81	12/7/2022 R
129129 DOFFING, SHARON K.	\$263.50	12/7/2022 R
129130 DOMEIER, MARILYN	\$28.05	12/7/2022 R
129131 DOMINOS PIZZA	\$0.00	12/7/2022 C
129132 DOMINOS PIZZA	\$667.02	12/7/2022 R
129133 DONOGHUE, SHLOE C.	\$100.00	12/7/2022 R
129134 DOOR SERVICE COMPANY	\$1,270.04	12/7/2022 R
129135 DEFINITIVE TECHNOLOGY SOLUTIONS	\$15,717.39	12/7/2022 R
129136 ECCO MIDWEST INC	\$12,740.00	12/7/2022 R
129137 EISENHUTH, JEANNE	\$91.80	12/7/2022 R

129138	FESTIVAL FOODS-KNOWLAN'S	\$0.00	12/7/2022	C
129139	FESTIVAL FOODS-KNOWLAN'S	\$0.00	12/7/2022	C
129140	FESTIVAL FOODS-KNOWLAN'S	\$0.00	12/7/2022	C
129141	FESTIVAL FOODS-KNOWLAN'S	\$1,113.63	12/7/2022	R
129142	FOLLETT CONTENT SOLUTIONS LLC	\$746.00	12/7/2022	R
129143	GARVEY, PATRICIA	\$394.40	12/7/2022	R
129144	GRAINGER	\$0.00	12/7/2022	C
129145	GRAINGER	\$2,155.42	12/7/2022	R
129146	GRAYBAR ELECTRIC COMPANY	\$246.35	12/7/2022	R
129147	GROUP MEDICAREBLUE RX	\$13,653.00	12/7/2022	R
129148	HAAG, LOIS	\$242.20	12/7/2022	R
129149	HAMER, KAREN	\$263.50	12/7/2022	R
129150	HOGLUND BUS COMPANY	\$79.48	12/7/2022	R
129151	HOLMIN, CLEO A.	\$72.80	12/7/2022	R
129152	HOME DEPOT CREDIT SERVICES	\$0.00	12/7/2022	C
129153	HOME DEPOT CREDIT SERVICES	\$0.00	12/7/2022	C
129154	HOME DEPOT CREDIT SERVICES	\$0.00	12/7/2022	C
129155	HOME DEPOT CREDIT SERVICES	\$0.00	12/7/2022	C
129156	HOME DEPOT CREDIT SERVICES	\$1,982.09	12/7/2022	R
129157	HOUSE OF NOTE	\$80.00	12/7/2022	R
129158	HUBBARD, MICHELLE K.	\$173.60	12/7/2022	R
129159	HUGO FEED MILL & HARDWARE	\$2.72	12/7/2022	R
129160	INNOVATIVE OFFICE SOLUTIONS	\$6,607.36	12/7/2022	R
129161	INTERMIX BEVERAGE	\$400.08	12/7/2022	R
129162	ITEEA	\$529.00	12/7/2022	R
129163	IXL LEARNING	\$719.00	12/7/2022	R
129164	JAYTECH INC	\$2,305.94	12/7/2022	R
129165	JENSEN, ETOILE W.	\$170.40	12/7/2022	R
129166	JW PEPPER & SON INC	\$21.00	12/7/2022	R
129167	KADRMAS, STACEY R.	\$150.00	12/7/2022	R
129168	LABORE, JULIE L.	\$94.40	12/7/2022	R
129169	LAKESHORE LEARNING MATERIALS	\$129.00	12/7/2022	R
129170	LEUTGEB, VIRGINIA (GINNY)	\$160.80	12/7/2022	R
129171	LITCH, KARLA K.	\$353.25	12/7/2022	R
129172	LOCKMAN, MARY C.	\$150.40	12/7/2022	R
129173	LUNDGREN, JOANNE M.	\$100.73	12/7/2022	R
129174	MAC RUNNEL, MINDY L.	\$592.88	12/7/2022	R
129175	MARENEM INC	\$239.80	12/7/2022	R
129176	MCDONOUGH'S WATERJETTING AND DRAIN CLEANING	\$838.95	12/7/2022	R
129177	MCKESSON MEDICAL-SURGICAL	\$111.60	12/7/2022	R
129178	METRO SOUND AND LIGHTING	\$143.62	12/7/2022	R
129179	MID CITY SERVICES - INDUSTRIAL LAUNDRY	\$151.75	12/7/2022	R
129180	MILLIGAN, THERESA	\$729.94	12/7/2022	R
129181	NCPERS GROUP LIFE INS	\$112.00	12/7/2022	R
129182	NCS PEARSON INC	\$295.34	12/7/2022	R
129183	NEO ELECTRICAL SOLUTIONS LLC	\$12,000.00	12/7/2022	R
129184	NORTH CENTRAL BLUE BIRD BUS SALES	\$592.86	12/7/2022	R
129185	NORTHEAST METRO INTERMEDIATE DISTRICT 916	\$113,922.80	12/7/2022	R
129186	O'NEIL, LOIS	\$46.96	12/7/2022	R
129187	O'REILLY AUTOMOTIVE INC	\$50.57	12/7/2022	R
129188	OLSON, SUZANNE K.	\$266.05	12/7/2022	R
129189	OXYGEN SERVICE COMPANY INC	\$15.50	12/7/2022	R
129190	PAULSON, MICHAEL J.	\$178.40	12/7/2022	R
129191	PERFORMANCE TOURS	\$747.00	12/7/2022	R
129192	QUISTAD, IDA	\$96.90	12/7/2022	R
129193	RAMSEY COUNTY PARKS/REC DEPT	\$0.00	12/7/2022	C

129194	RAMSEY COUNTY PARKS/REC DEPT	\$22,275.00	12/7/2022	R
129195	RED CEDAR STEEL ERECTORS INC	\$4,897.25	12/7/2022	R
129196	RELIABLE MEDICAL SUPPLY INC	\$15.00	12/7/2022	R
129197	RICHARDS, MELISSA	\$0.00	12/7/2022	C
129198	RICHARDS, MELISSA	\$270.00	12/7/2022	R
129199	ROETTGER, DEBRA	\$175.10	12/7/2022	R
129200	ROETTGER, DORIS	\$493.64	12/7/2022	R
129201	SCHINDLER ELEVATOR CORP	\$291.15	12/7/2022	R
129202	SHIFFLER EQUIPMENT SALES INC	\$65.33	12/7/2022	R
129203	SKOW, KAREN L.	\$297.00	12/7/2022	R
129204	SOCIAL THINKING PUBLISHING	\$642.53	12/7/2022	R
129205	STAFSHOLT, ANGELIKAH J.	\$22.95	12/7/2022	R
129206	STOUT, GAYLE E.	\$60.00	12/7/2022	R
129207	SUBSCRIPTION SERV OF AMER INC	\$33.00	12/7/2022	R
129208	TINKHAM, JULIE	\$35.20	12/7/2022	R
129209	TRANSLANGUAGES, LLC	\$0.00	12/7/2022	C
129210	TRANSLANGUAGES, LLC	\$3,981.25	12/7/2022	R
129211	TWO RIVERS HIGH SCHOOL	\$150.00	12/7/2022	R
129212	UHL COMPANY INC	\$4,662.50	12/7/2022	R
129213	UNIVERSITY OF MINNESOTA PRESS	\$224.83	12/7/2022	R
129214	VIKING ELECTRIC SUPPLY	\$402.31	12/7/2022	R
129215	WARREN, MICHELE	\$370.00	12/7/2022	R
129216	WHITE BEAR AREA CHAMBER	\$375.00	12/7/2022	R
129217	WHITE BEAR LAKE SPORTS CENTER	\$5,272.50	12/7/2022	R
129218	WBLAHS GYMNASTICS BOOSTER	\$10,465.89	12/7/2022	R
129219	WEIDNER PLUMBING & HEATING CO	\$60,760.81	12/7/2022	R
129220	WOODLAND INDIAN CRAFT	\$275.00	12/7/2022	R
129221	WPS	\$70.40	12/7/2022	R
129222	YOUNG AMERICANS SCHL OF SELF DEFENSE,INC	\$735.00	12/7/2022	R
129223	ZITELMAN, MARLA A.	\$16.99	12/7/2022	R
129224	RICHARDS, MELISSA	\$54.00	12/7/2022	R
129225	A+ DRIVING SCHOOL	\$600.00	12/14/2022	R
129226	ACOUSTICS ASSOCIATES INC	\$2,793.00	12/14/2022	R
129227	ACT INC	\$18,352.00	12/14/2022	R
129228	AI TECHNOLOGIES LLC	\$5,606.25	12/14/2022	R
129229	AIR CHEK	\$7,115.50	12/14/2022	R
129230	ALLIED OIL & SUPPLY, INC.	\$634.70	12/14/2022	R
129231	AMAZON CAPITAL SERVICES	\$0.00	12/14/2022	C
129232	AMAZON CAPITAL SERVICES	\$0.00	12/14/2022	C
129233	AMAZON CAPITAL SERVICES	\$0.00	12/14/2022	C
129234	AMAZON CAPITAL SERVICES	\$0.00	12/14/2022	C
129235	AMAZON CAPITAL SERVICES	\$0.00	12/14/2022	C
129236	AMAZON CAPITAL SERVICES	\$0.00	12/14/2022	C
129237	AMAZON CAPITAL SERVICES	\$0.00	12/14/2022	C
129238	AMAZON CAPITAL SERVICES	\$0.00	12/14/2022	C
129239	AMAZON CAPITAL SERVICES	\$0.00	12/14/2022	C
129240	AMAZON CAPITAL SERVICES	\$0.00	12/14/2022	C
129241	AMAZON CAPITAL SERVICES	\$7,425.47	12/14/2022	R
129242	AMERICAN MESSAGING SERVICES	\$34.36	12/14/2022	R
129243	AMERICAN SCHOOL FOR THE DEAF	\$2,375.00	12/14/2022	R
129244	AMIDON, MIKE	\$124.00	12/14/2022	R
129245	AMPLIFY EDUCATION INC	\$3,739.68	12/14/2022	R
129246	APPLE COMPUTER INC	\$4,944.00	12/14/2022	R
129247	ARAMARK UNIFORM SERVICES	\$311.35	12/14/2022	R
129248	ARISE OUTDOOR SERVICES LLC	\$1,580.00	12/14/2022	R
129249	ARRIOLA, MARK W.	\$95.00	12/14/2022	R

129250 ASL INTERPRETING SERVICES INC	\$132.00	12/14/2022 R
129251 ATC GROUP SERVICES LLC	\$1,393.38	12/14/2022 R
129252 AUDIOQUIP INC	\$630.00	12/14/2022 R
129253 AUTONATION FORD WBL	\$20.77	12/14/2022 R
129254 BARNUM COMPANIES, INC	\$251.25	12/14/2022 R
129255 BERGER, EILEEN	\$80.00	12/14/2022 R
129256 BERGELAND, JOHN O.	\$182.00	12/14/2022 R
129257 BEVSO	\$0.00	12/14/2022 C
129258 BEVSO	\$0.00	12/14/2022 C
129259 BEVSO	\$25,537.68	12/14/2022 R
129259 BEVSO	(\$25,537.68)	12/14/2022 V
129260 BLADE, JULIE M.	\$451.82	12/14/2022 R
129261 BLICK ART MATERIALS	\$461.32	12/14/2022 R
129262 BRETH-ZENZEN FIRE PROTECTION LLC	\$668.75	12/14/2022 R
129263 BSN SPORTS, LLC	\$1,885.86	12/14/2022 R
129264 CAPITAL ONE TRADE CREDIT	\$193.22	12/14/2022 R
129265 CARGILL INC	\$5,254.47	12/14/2022 R
129266 CARPENTER ST. CROIX VALLEY NATURE CENTER	\$160.00	12/14/2022 R
129267 CHI, DERICK K.	\$114.00	12/14/2022 R
129268 CHILDREN'S THEATER COMPANY	\$780.00	12/14/2022 R
129269 CINTAS CORP #470	\$0.00	12/14/2022 C
129270 CINTAS CORP #470	\$0.00	12/14/2022 C
129271 CINTAS CORP #470	\$0.00	12/14/2022 C
129272 CINTAS CORP #470	\$0.00	12/14/2022 C
129273 CINTAS CORP #470	\$0.00	12/14/2022 C
129274 CINTAS CORP #470	\$2,579.08	12/14/2022 R
129275 CINTAS CORP	\$357.71	12/14/2022 R
129276 CITY OF WHITE BEAR LAKE	\$0.00	12/14/2022 C
129277 CITY OF WHITE BEAR LAKE	\$169,475.60	12/14/2022 R
129277 CITY OF WHITE BEAR LAKE	(\$169,475.60)	12/14/2022 V
129278 CLASS CREATOR	\$507.00	12/14/2022 R
129279 CLOUDCOVER USA/B1 GROUP	\$200.00	12/14/2022 R
129280 COMCAST	\$1,875.05	12/14/2022 R
129281 COMMERCIAL DRYWALL INC	\$6,628.97	12/14/2022 R
129282 CONNEY SAFETY PRODUCTS LLC	\$94.66	12/14/2022 R
129283 CONSCIOUS DISCIPLINE	\$2,319.62	12/14/2022 R
129284 CONTINENTAL CLAY CO	\$637.16	12/14/2022 R
129285 CONTINENTAL RESEARCH CORP	\$2,179.55	12/14/2022 R
129286 COOGAN-BURKE, MARY	\$124.00	12/14/2022 R
129287 CORNERSTONE OCCUPATIONAL HEALTH SPECIALISTS	\$156.00	12/14/2022 R
129288 COSNEY CORPORATION	\$9,420.20	12/14/2022 R
129289 CRYSTEEL TRUCK EQUIPMENT	\$2,787.75	12/14/2022 R
129290 DALCO CORPORATION	\$0.00	12/14/2022 C
129291 DALCO CORPORATION	\$0.00	12/14/2022 C
129292 DALCO CORPORATION	\$0.00	12/14/2022 C
129293 DALCO CORPORATION	\$0.00	12/14/2022 C
129294 DALCO CORPORATION	\$18,358.83	12/14/2022 R
129295 DAVIS MECHANICAL SYSTEMS INC	\$7,621.50	12/14/2022 R
129296 DEISTING, ASHLEY	\$82.00	12/14/2022 R
129297 DELLWOOD COUNTRY CLUB	\$4,198.94	12/14/2022 R
129298 DEMCO INC	\$384.03	12/14/2022 R
129299 DERAAD, MAX D.	\$490.80	12/14/2022 R
129300 DOOR SERVICE COMPANY	\$196.62	12/14/2022 R
129301 DOUGLAS, SANDRA L.	\$275.00	12/14/2022 R
129302 DEFINITIVE TECHNOLOGY SOLUTIONS	\$84.13	12/14/2022 R
129303 EAGLE BROOK CHURCH	\$9,454.84	12/14/2022 R

129304	EBERT INC	\$38,453.69	12/14/2022	R
129305	ECCO MIDWEST INC	\$7,020.00	12/14/2022	R
129306	ECKROTH MUSIC	\$13,925.26	12/14/2022	R
129307	ENABLING DEVICES	\$89.96	12/14/2022	R
129308	EVANS, DANIEL M.	\$64.00	12/14/2022	R
129309	FEDEX FREIGHT INC	\$38.81	12/14/2022	R
129310	FIDELITY SECURITY LIFE INSURANCE CO	\$5,329.69	12/14/2022	R
129311	FIRST STUDENT INC	\$195,059.70	12/14/2022	R
129312	FITE, SONNY J.	\$172.00	12/14/2022	R
129313	FLINN SCIENTIFIC INC	\$225.00	12/14/2022	R
129314	FRANSEN DECORATING INC	\$1,740.88	12/14/2022	R
129315	FRONTRUNNER SCREEN PRINTING	\$365.00	12/14/2022	R
129316	GENERAL SHEET METAL COMPANY LLC	\$16,264.00	12/14/2022	R
129317	GEPHART TRUCKING	\$5,900.00	12/14/2022	R
129318	GOPHER	\$934.92	12/14/2022	R
129319	GRAINGER	\$0.00	12/14/2022	C
129320	GRAINGER	\$2,434.42	12/14/2022	R
129321	HASSELIUS, MALIA M.	\$338.20	12/14/2022	R
129322	HASTINGS CREAMERY LLC	\$598.99	12/14/2022	R
129323	HEALTHPARTNERS	\$4,258.10	12/14/2022	R
129324	HEGGERTY PHONEMIC AWARENESS	\$438.48	12/14/2022	R
129325	HILLER'S FLOORING AMERICA	\$201.60	12/14/2022	R
129326	HOBART SERVICE	\$742.03	12/14/2022	R
129327	HOENIGSCHMIDT, KAYLEA	\$3,758.00	12/14/2022	R
129328	HOGLUND BUS COMPANY	\$1,054.92	12/14/2022	R
129329	HOGLUND BODY & EQUIPMENT INC	\$3,261.00	12/14/2022	R
129330	HOSA - FUTURE HEALTH PROFESSIONALS	\$500.00	12/14/2022	R
129331	HUGO EQUIPMENT CO	\$94.99	12/14/2022	R
129332	HUGO FEED MILL & HARDWARE	\$5.34	12/14/2022	R
129333	I KNOW IT	\$150.00	12/14/2022	R
129334	IFD	\$0.00	12/14/2022	C
129335	IFD	\$0.00	12/14/2022	C
129336	IFD	\$0.00	12/14/2022	C
129337	IFD	\$139,112.74	12/14/2022	R
129337	IFD	(\$139,112.74)	12/14/2022	V
129338	IGO, MICHELLE J.	\$396.00	12/14/2022	R
129339	INFINITE HEALTH COLLABORATIVE PA	\$550.00	12/14/2022	R
129340	INNOVATIVE OFFICE SOLUTIONS	\$0.00	12/14/2022	C
129341	INNOVATIVE OFFICE SOLUTIONS	\$68,171.99	12/14/2022	R
129342	ISD #623 ROSEVILLE AREA SCHOOLS	\$35,500.00	12/14/2022	R
129343	ISD #623 ROSEVILLE AREA SCHOOLS	\$3,326.34	12/14/2022	R
129344	IXL LEARNING	\$1,775.00	12/14/2022	R
129345	J AND B AMERICAN STEEL	\$1,133.93	12/14/2022	R
129346	JAYTECH INC	\$553.00	12/14/2022	R
129347	JW PEPPER & SON INC	\$172.98	12/14/2022	R
129348	KATH FUEL OIL SERVICE CO	\$32,344.42	12/14/2022	R
129349	KEYSTONE INTERPRETING SOLUTIONS	\$3,726.10	12/14/2022	R
129350	KIDCREATE STUDIO	\$1,020.00	12/14/2022	R
129351	KIM TONG TRANSLATION SERV INC	\$212.50	12/14/2022	R
129352	KLINGSPORN, TODD	\$82.00	12/14/2022	R
129353	KNOPS, MEGAN E.	\$124.00	12/14/2022	R
129354	KOLTES, GREGORY	\$64.00	12/14/2022	R
129355	KRAFT MECHANICAL LLC	\$4,147.09	12/14/2022	R
129356	LAKE COUNTRY BOOKSELLERS	\$897.57	12/14/2022	R
129357	LAKESHORE LEARNING STORE	\$36.98	12/14/2022	R
129358	LAKESHORE LEARNING MATERIALS	\$217.13	12/14/2022	R

129359	LALIBERTE, DAMON	\$118.00	12/14/2022	R
129360	LANDGRAFF, MARCIA J.	\$539.40	12/14/2022	R
129361	LANGUAGE LINE SERVICES	\$1,031.73	12/14/2022	R
129362	LARA, SUMMER	\$150.00	12/14/2022	R
129363	LORENZ BUS SERVICE INC	\$2,532.15	12/14/2022	R
129364	LORENZ RECOGNITION CO	\$2,280.00	12/14/2022	R
129365	L T G POWER EQUIPMENT	\$318.00	12/14/2022	R
129366	LUCK'S MUSIC LIBRARY	\$50.03	12/14/2022	R
129367	MACKIN EDUCATIONAL RESOURCES	\$687.39	12/14/2022	R
129368	MACSWAIN, JIM	\$182.00	12/14/2022	R
129369	MALLOY/MONTAGUE/KARNOWSKI & CO	\$11,500.00	12/14/2022	R
129370	MALMBORGS INC	\$1,561.00	12/14/2022	R
129371	MCDONOUGH'S WATERJETTING AND DRAIN CLEANING	\$2,267.80	12/14/2022	R
129372	MCKESSON MEDICAL-SURGICAL	\$44.55	12/14/2022	R
129373	MCMASTER-CARR	\$202.21	12/14/2022	R
129374	MEDTOX LABORATORIES	\$110.00	12/14/2022	R
129375	MENNE, MARLA	\$30.88	12/14/2022	R
129376	METRO MEALS ON WHEELS INC	\$6,020.55	12/14/2022	R
129377	MICHAEL BASICH INC	\$508.50	12/14/2022	R
129378	MID CITY SERVICES - INDUSTRIAL LAUNDRY	\$112.17	12/14/2022	R
129379	MIDWEST PLAYSCAPES INC	\$2,575.00	12/14/2022	R
129380	MINNEAPOLIS SOUTH HIGH SCHOOL	\$325.00	12/14/2022	R
129381	MINVALCO INC	\$18.23	12/14/2022	R
129382	MN CLAY	\$73.10	12/14/2022	R
129383	MN DEPT OF LABOR & INDUSTRY	\$300.00	12/14/2022	R
129384	MN SAFETY COUNCIL INC	\$805.00	12/14/2022	R
129385	MN SWORD PLAY	\$1,190.00	12/14/2022	R
129386	MRI SOFTWARE LLC	\$995.00	12/14/2022	R
129387	MVP & ASSOCIATES	\$725.00	12/14/2022	R
129388	NAPA AUTO PARTS	\$98.04	12/14/2022	R
129389	NEWTRAX	\$2,817.75	12/14/2022	R
129390	NINHAM, DANIEL C.	\$1,600.00	12/14/2022	R
129391	NOBLE-X INC	\$3,110.00	12/14/2022	R
129392	NORTH CENTRAL TRUCK EQUIPMENT	\$627.66	12/14/2022	R
129393	NORTH CENTRAL BLUE BIRD BUS SALES	\$34.80	12/14/2022	R
129394	NORTHERN LANDSCAPE & IRRIGATION INC	\$0.00	12/14/2022	C
129395	NORTHERN LANDSCAPE & IRRIGATION INC	\$7,942.50	12/14/2022	R
129396	NORTHWESTERN TIRE CO INC	\$2,246.86	12/14/2022	R
129397	O'REILLY AUTOMOTIVE INC	\$0.00	12/14/2022	C
129398	O'REILLY AUTOMOTIVE INC	\$487.06	12/14/2022	R
129399	ODP BUSINESS SOLUTIONS, LLC	\$6.00	12/14/2022	R
129400	OXYGEN SERVICE COMPANY INC	\$46.38	12/14/2022	R
129401	PAN-O-GOLD	\$0.00	12/14/2022	C
129402	PAN-O-GOLD	\$0.00	12/14/2022	C
129403	PAN-O-GOLD	\$3,365.20	12/14/2022	R
129404	PARTS TOWN, LLC	\$746.81	12/14/2022	R
129405	PEDIATRIC HOME SERVICE	\$3,476.07	12/14/2022	R
129406	PHASOR ELECTRIC COMPANY	\$6,509.54	12/14/2022	R
129407	PIONEER MIDWEST	\$439.36	12/14/2022	R
129408	PODS COMPLETE CAR CARE	\$3,568.20	12/14/2022	R
129409	PRESS PUBLICATIONS	\$1,478.38	12/14/2022	R
129410	PRO-ED INC	\$1,208.90	12/14/2022	R
129411	PROMOTIONAL ALLIANCE, INC.	\$588.09	12/14/2022	R
129412	R & R SPECIALTIES INC	\$75.00	12/14/2022	R
129413	RAMSEY EXCAVATING COMPANY	\$438.89	12/14/2022	R
129414	REAGAN, JOHN	\$64.00	12/14/2022	R

129415	REGENTS OF THE UNIV OF MN	\$4,158.90	12/14/2022	R
129416	REILAND, KAREN L.	\$500.00	12/14/2022	R
129417	REVOLUTION SPORTING GOODS	\$2,250.00	12/14/2022	R
129418	SANDQUIST, ANDREW	\$64.00	12/14/2022	R
129419	SCHILTGEN ELEFSON, KAYLA	\$1,130.50	12/14/2022	R
129420	SCHOOL HEALTH CORPORATION	\$209.03	12/14/2022	R
129421	SENIOR SERVICES CONSORTIUM	\$1,000.00	12/14/2022	R
129422	SHIFFLER EQUIPMENT SALES INC	\$50.46	12/14/2022	R
129423	SHIKOWSKY, LOUIS	\$156.00	12/14/2022	R
129424	SIGNATION SIGN GROUP	\$311.00	12/14/2022	R
129425	SKOW, KAREN L.	\$693.00	12/14/2022	R
129426	SMITLEY, SHARON L.	\$125.00	12/14/2022	R
129427	SOLANT	\$850.00	12/14/2022	R
129428	SONUS INTERIORS INC	\$138,225.00	12/14/2022	R
129429	SPECIAL SCHOOL DIST #1	\$8,968.47	12/14/2022	R
129430	SPECIALTY PROMOTIONS INC	\$609.40	12/14/2022	R
129431	STAPLES	\$0.00	12/14/2022	C
129432	STAPLES	\$497.75	12/14/2022	R
129433	STATE SUPPLY CO	\$706.11	12/14/2022	R
129434	STEINBRECHER PAINTING COMPANY	\$470.25	12/14/2022	R
129435	STEVE WEISS MUSIC	\$161.95	12/14/2022	R
129436	STRATEGIC STAFFING SOLUTIONS	\$9,126.00	12/14/2022	R
129437	STRAUSS SKATES AND BICYCLES	\$127.97	12/14/2022	R
129438	STREAMLINE DESIGN INC	\$1,486.00	12/14/2022	R
129439	SUMMIT FIRE PROTECTION	\$405.00	12/14/2022	R
129440	SUPREME SCHOOL SUPPLY CO	\$124.16	12/14/2022	R
129441	SWENSON, KEITH D.	\$500.00	12/14/2022	R
129442	SWENSON, LISA K.	\$500.00	12/14/2022	R
129443	SYN-TECH SYSTEMS INC	\$2,350.00	12/14/2022	R
129444	SYNOVIA SOLUTIONS	\$1,551.40	12/14/2022	R
129445	TEACHER SYNERGY LLC	\$5.60	12/14/2022	R
129446	THERAPYWORKS INC	\$77.00	12/14/2022	R
129447	TMI SYSTEMS CORPORATION	\$2,658.10	12/14/2022	R
129448	TR ENVIRONMENTAL CONSULTING LLC	\$2,496.00	12/14/2022	R
129449	TRADE PRESS INC	\$2,680.00	12/14/2022	R
129450	TRANSLANGUAGES, LLC	\$0.00	12/14/2022	C
129451	TRANSLANGUAGES, LLC	\$5,386.25	12/14/2022	R
129452	TRI-STATE BOBCAT	\$241.51	12/14/2022	R
129453	TRIMARK MARLINN LLC	\$6,211.58	12/14/2022	R
129454	TRIO SUPPLY COMPANY	\$0.00	12/14/2022	C
129455	TRIO SUPPLY COMPANY	\$0.00	12/14/2022	C
129456	TRIO SUPPLY COMPANY	\$0.00	12/14/2022	C
129457	TRIO SUPPLY COMPANY	\$5,221.33	12/14/2022	R
129458	TURCOTTE, AMBER	\$124.00	12/14/2022	R
129459	TWIN CITY HARDWARE COMPANY INC	\$7,390.63	12/14/2022	R
129460	UHL COMPANY INC	\$377.00	12/14/2022	R
129461	US FOODS CULINARY EQUIP & SUPPLIES	\$256.19	12/14/2022	R
129462	US OMNI & TSACG COMPLIANCE SERVICES, INC	\$940.24	12/14/2022	R
129463	VANG, STEPHANIE	\$1,575.00	12/14/2022	R
129464	VERIZON WIRELESS	\$1,197.49	12/14/2022	R
129465	VADNAIS HEIGHTS ECONOMIC DEV CORP	\$100.00	12/14/2022	R
129466	VIKING AUTOMATIC SPRINKLER CO	\$9,290.00	12/14/2022	R
129467	VIKING ELECTRIC SUPPLY	\$0.00	12/14/2022	C
129468	VIKING ELECTRIC SUPPLY	\$1,476.12	12/14/2022	R
129469	WARGO NATURE CENTER	\$412.50	12/14/2022	R
129470	WARNERS' STELLIAN	\$0.00	12/14/2022	C

129471	WARNERS' STELLIAN	\$3,376.95	12/14/2022	R
129472	WB AREA EMERGENCY FOOD SHELF	\$1,636.63	12/14/2022	R
129473	WHITE BEAR CENTER FOR THE ARTS	\$6,375.00	12/14/2022	R
129474	WHITE BEAR LAWN & SNOW	\$10,423.60	12/14/2022	R
129475	WHITE BEAR LAKE BASEBALL BOOSTERS, INC	\$13,462.00	12/14/2022	R
129475	WHITE BEAR LAKE BASEBALL BOOSTERS, INC	(\$13,462.00)	12/16/2022	V
129476	WILSON LANGUAGE TRAINING CORP	\$181.44	12/14/2022	R
129477	WINNICK SUPPLY	\$431.70	12/14/2022	R
129478	WL HALL COMPANY	\$2,545.00	12/14/2022	R
129479	WOODRICH, WARD F. III	\$124.00	12/14/2022	R
129480	WTG TERRAZZO & TILE INC	\$1,521.73	12/14/2022	R
129481	WURZER, MARY JO	\$613.26	12/14/2022	R
129482	CITY OF WHITE BEAR LAKE	\$9,365.60	12/14/2022	R
129483	CITY OF WHITE BEAR LAKE	\$460.00	12/14/2022	R
129484	CITY OF WHITE BEAR LAKE	\$159,650.00	12/14/2022	R
129485	BEVSO	\$0.00	12/14/2022	C
129486	BEVSO	\$0.00	12/14/2022	C
129487	BEVSO	\$13,505.10	12/14/2022	R
129488	IFD	\$0.00	12/14/2022	C
129489	IFD	\$0.00	12/14/2022	C
129490	IFD	\$0.00	12/14/2022	C
129491	IFD	\$0.00	12/14/2022	C
129492	IFD	\$151,145.32	12/14/2022	R
129493	IUOE LOCAL 70	\$1,999.77	12/19/2022	R
129494	SCHOOL SERVICE EMPLOYEES	\$0.00	12/19/2022	C
129495	SCHOOL SERVICE EMPLOYEES	\$7,204.49	12/19/2022	R
129496	GURSTEL CHARGO ATTORNEYS AT LAW	\$316.05	12/19/2022	R
129497	MESSERLI & KRAMER PA	\$243.15	12/19/2022	R
129498	WHITE BEAR LAKE BASEBALL BOOSTERS, INC	\$13,462.00	12/19/2022	R
129499	AMAZON CAPITAL SERVICES	\$0.00	12/20/2022	C
129500	AMAZON CAPITAL SERVICES	\$0.00	12/20/2022	C
129501	AMAZON CAPITAL SERVICES	\$0.00	12/20/2022	C
129502	AMAZON CAPITAL SERVICES	\$0.00	12/20/2022	C
129503	AMAZON CAPITAL SERVICES	\$0.00	12/20/2022	C
129504	AMAZON CAPITAL SERVICES	\$0.00	12/20/2022	C
129505	AMAZON CAPITAL SERVICES	\$0.00	12/20/2022	C
129506	AMAZON CAPITAL SERVICES	\$0.00	12/20/2022	C
129507	AMAZON CAPITAL SERVICES	\$0.00	12/20/2022	C
129508	AMAZON CAPITAL SERVICES	\$0.00	12/20/2022	C
129509	AMAZON CAPITAL SERVICES	\$11,804.52	12/20/2022	R
129510	MUCKALA, NANCY A.	\$102.41	12/20/2022	R
129511	OPITZ, LAURIE A.	\$508.40	12/20/2022	R
129512	XCEL ENERGY	\$15,672.16	12/20/2022	R
129513	XCEL ENERGY	\$11,215.57	12/20/2022	R
129514	XCEL ENERGY	\$471.42	12/20/2022	R
129515	XCEL ENERGY	\$967.02	12/20/2022	R
129516	XCEL ENERGY	\$107,243.99	12/20/2022	R
129517	XCEL ENERGY	\$123,714.09	12/20/2022	R
129518	ABBOTT PAINT & CARPET INC	\$500.00	12/31/2022	R
129519	ACADEMIC THERAPY PUBLICATIONS	\$1,603.10	12/31/2022	R
129520	ACRYLIC STUDIO ART LLC	\$470.00	12/31/2022	R
129521	AMAZON CAPITAL SERVICES	\$0.00	12/31/2022	C
129522	AMAZON CAPITAL SERVICES	\$583.66	12/31/2022	R
129523	AMERICAN TIME	\$1,798.36	12/31/2022	R
129524	AMERICAN SCHOOL FOR THE DEAF	\$925.00	12/31/2022	R
129525	THE ANCHOR COFFEE HOUSE	\$100.00	12/31/2022	R

129526	ANCHOR SOLAR INVESTMENTS LLC	\$0.00	12/31/2022	C
129527	ANCHOR SOLAR INVESTMENTS LLC	\$2,263.22	12/31/2022	R
129528	ARAMARK UNIFORM SERVICES	\$54.80	12/31/2022	R
129529	AUTONATION FORD WBL	\$43.92	12/31/2022	R
129530	BARTHOLD	\$1,948.10	12/31/2022	R
129531	BIO-RAD LABORATORIES	\$61.16	12/31/2022	R
129532	BRAUN INTERTEC CORPORATION	\$16,144.25	12/31/2022	R
129533	BSN SPORTS, LLC	\$2,137.87	12/31/2022	R
129534	CAPITAL ONE TRADE CREDIT	\$157.44	12/31/2022	R
129535	CASEY & KIRSCH PUBLISHERS	\$100.00	12/31/2022	R
129536	CHAPMAN, RONALD J. JR	\$101.00	12/31/2022	R
129537	CINTAS CORP	\$204.61	12/31/2022	R
129538	COMCAST	\$310.91	12/31/2022	R
129539	COMMERCIAL KITCHEN SERVICES	\$2,714.00	12/31/2022	R
129540	COMMITTEE FOR CHILDREN	\$35.00	12/31/2022	R
129541	COMPASS MINERALS	\$2,069.02	12/31/2022	R
129542	CONTINENTAL RESEARCH CORP	\$455.39	12/31/2022	R
129543	CORNERSTONE OCCUPATIONAL HEALTH SPECIALISTS	\$0.00	12/31/2022	C
129544	CORNERSTONE OCCUPATIONAL HEALTH SPECIALISTS	\$380.00	12/31/2022	R
129545	CUB FOODS OF WHITE BEAR TWSHP	\$0.00	12/31/2022	C
129546	CUB FOODS OF WHITE BEAR TWSHP	\$0.00	12/31/2022	C
129547	CUB FOODS OF WHITE BEAR TWSHP	\$730.10	12/31/2022	R
129548	DALCO CORPORATION	\$0.00	12/31/2022	C
129549	DALCO CORPORATION	\$0.00	12/31/2022	C
129550	DALCO CORPORATION	\$10,627.56	12/31/2022	R
129551	DEFINITIVE TECHNOLOGY SOLUTIONS	\$9,685.00	12/31/2022	R
129552	ECKROTH MUSIC	\$0.00	12/31/2022	C
129553	ECKROTH MUSIC	\$950.76	12/31/2022	R
129554	ELECTRONIC DESIGN CO	\$530.66	12/31/2022	R
129555	ENABLING DEVICES	\$176.90	12/31/2022	R
129556	FAISON, JOHN	\$106.00	12/31/2022	R
129557	FESTIVAL FOODS-KNOWLAN'S	\$105.39	12/31/2022	R
129558	FIRST STUDENT INC	\$188,255.67	12/31/2022	R
129559	FLAGHOUSE INC	\$72.59	12/31/2022	R
129560	FUNDRAISINGZONE.COM	\$2,137.97	12/31/2022	R
129561	GAULT, SARAH	\$124.00	12/31/2022	R
129562	GRAINGER	\$768.66	12/31/2022	R
129563	GROTH MUSIC CO	\$393.55	12/31/2022	R
129564	HAAS MUSICAL INSTRUMENT REPAIR	\$55.00	12/31/2022	R
129565	HILDI INC	\$2,295.00	12/31/2022	R
129566	HISDAHL INC	\$122.41	12/31/2022	R
129567	HOENIGSCHMIDT, KAYLEA	\$2,551.00	12/31/2022	R
129568	HOGLUND BUS COMPANY	\$393.46	12/31/2022	R
129569	HUGO EQUIPMENT CO	\$114.37	12/31/2022	R
129570	HUGO FEED MILL & HARDWARE	\$11.97	12/31/2022	R
129571	IFD	\$2,404.32	12/31/2022	R
129572	INNOVATIVE OFFICE SOLUTIONS	\$131.15	12/31/2022	R
129573	INSTITUTE FOR MULTI SENSORY EDUCATION	\$5,013.74	12/31/2022	R
129574	INTELLIGERE, LLC	\$292.50	12/31/2022	R
129575	INTERMIX BEVERAGE	\$327.96	12/31/2022	R
129576	JAHNKE CONSTRUCTION	\$390.00	12/31/2022	R
129577	JOHNSON CONTROLS FIRE PROTECTION LP	\$1,523.66	12/31/2022	R
129578	KEYSTONE INTERPRETING SOLUTIONS	\$1,125.00	12/31/2022	R
129579	KIEFER USA	\$68,845.00	12/31/2022	R
129580	KLINGSPORN, TODD	\$106.00	12/31/2022	R
129581	KRAFT MECHANICAL LLC	\$3,433.42	12/31/2022	R

129582 KRAUS ANDERSON CONSTRUCTION CO	\$0.00	12/31/2022 C
129583 KRAUS ANDERSON CONSTRUCTION CO	\$881,604.93	12/31/2022 R
129584 KULLY SUPPLY COMPANY	\$219.39	12/31/2022 R
129585 LALIBERTE, DAMON	\$106.00	12/31/2022 R
129586 LAROSE, TYLER	\$64.00	12/31/2022 R
129587 LEARNING A-Z	\$128.00	12/31/2022 R
129588 LEIBEL, MINDY	\$19.70	12/31/2022 R
129589 LIBERTY OXYGEN AND MEDICAL EQUIPMENT	\$225.00	12/31/2022 R
129590 LINDE GAS & EQUIPMENT INC	\$65.27	12/31/2022 R
129591 LITERACY RESOURCES LLC	\$123.00	12/31/2022 R
129592 LIVINGSTON, TYLER	\$118.00	12/31/2022 R
129593 MAAP	\$665.00	12/31/2022 R
129594 MN ASSOC FOR COLLEGE ADMISSION COUNSELING	\$65.00	12/31/2022 R
129595 MACKIN EDUCATIONAL RESOURCES	\$1,030.93	12/31/2022 R
129596 MARCO TECHNOLOGIES LLC	\$6,439.78	12/31/2022 R
129597 MARCO TECHNOLOGIES LLC	\$4,849.00	12/31/2022 R
129598 MCDONOUGH'S WATERJETTING AND DRAIN CLEANING	\$184.75	12/31/2022 R
129599 METROPOLITAN TRANSPORTATION NETWORK	\$179,425.64	12/31/2022 R
129600 MIDAMERICA BOOKS	\$1,184.35	12/31/2022 R
129601 MN SAFETY COUNCIL INC	\$345.00	12/31/2022 R
129602 MN STATE COLLEGES & UNIV	\$90.00	12/31/2022 R
129603 NATL COUNCIL OF TEACHERS OF MATH	\$484.72	12/31/2022 R
129604 NCS PEARSON INC	\$92.00	12/31/2022 R
129605 NORTH CENTRAL TRUCK EQUIPMENT	\$99.28	12/31/2022 R
129606 NORTH SHORE GYM SALES	\$42.50	12/31/2022 R
129607 NORTHERN STAR SCOUTING	\$668.00	12/31/2022 R
129608 NOVAK, JANICE S.	\$140.00	12/31/2022 R
129609 O'REILLY AUTOMOTIVE INC	\$0.00	12/31/2022 C
129610 O'REILLY AUTOMOTIVE INC	\$463.68	12/31/2022 R
129611 ODP BUSINESS SOLUTIONS, LLC	\$119.96	12/31/2022 R
129612 PAI	\$775.00	12/31/2022 R
129613 PAIN IN THE GLASS	\$150.00	12/31/2022 R
129614 PEASE, STEVEN	\$93.00	12/31/2022 R
129615 PINE TREE APPLE ORCHARD	\$0.00	12/31/2022 C
129616 PINE TREE APPLE ORCHARD	\$0.00	12/31/2022 C
129617 PINE TREE APPLE ORCHARD	\$3,952.00	12/31/2022 R
129618 PRESS PUBLICATIONS	\$146.79	12/31/2022 R
129619 R & R SPECIALTIES INC	\$37.50	12/31/2022 R
129620 REDWOOD TOXICOLOGY LABORATORY	\$79.61	12/31/2022 R
129621 REPUBLIC SERVICES #899	\$11,592.77	12/31/2022 R
129622 ROOF SPEC INC	\$3,000.00	12/31/2022 R
129623 SCHMIDT, RICHARD A.	\$93.00	12/31/2022 R
129624 SCHOLASTIC EQUIPMENT CO LLC	\$2,209.50	12/31/2022 R
129625 SCHOOL NURSE SUPPLY INC	\$54.55	12/31/2022 R
129626 SEEVER, GRAY	\$160.00	12/31/2022 R
129627 SENTRY SYSTEMS INC	\$417.28	12/31/2022 R
129628 SKOW, KAREN L.	\$495.00	12/31/2022 R
129629 SMITH, MICHAEL	\$82.00	12/31/2022 R
129630 SOLIANT	\$5,077.50	12/31/2022 R
129631 ST. PAUL CENTRAL MUSIC BOOSTERS CLUB	\$300.00	12/31/2022 R
129632 STANDARD INSURANCE COMPANY	\$37,551.72	12/31/2022 R
129633 STAY TUNED PIANO SERVICES	\$390.00	12/31/2022 R
129634 STREAMLINE DESIGN INC	\$912.00	12/31/2022 R
129635 TAYLOR PUBLISHING COMPANY	\$4,686.89	12/31/2022 R
129636 TEAMWORKS INTERNATIONAL INC	\$35,000.00	12/31/2022 R
129637 TRADE PRESS INC	\$1,593.00	12/31/2022 R

129638 TRF SUPPLY	\$500.70	12/31/2022 R
129639 TWIN CITIES TRANSPORT & RECOVERY INC	\$500.00	12/31/2022 R
129640 TWIN CITY HARDWARE COMPANY INC	\$1,081.80	12/31/2022 R
129641 TWIN CITIES DOTS AND POP, LLC	\$3,055.20	12/31/2022 R
129642 VIKING ELECTRIC SUPPLY	\$2,626.45	12/31/2022 R
129643 WALTER, BRIAN M.	\$64.00	12/31/2022 R
129644 WB AREA EMERGENCY FOOD SHELF	\$1,621.00	12/31/2022 R
129645 WHITE BEAR LAWN & SNOW	\$2,160.68	12/31/2022 R
129646 WHITE BEAR LAKE SPORTS CENTER	\$105.00	12/31/2022 R
129647 WENGER CORP	\$8,351.84	12/31/2022 R
129648 WILLHAUS, ROGER	\$82.00	12/31/2022 R
129649 WORLDSTRIDES	\$3,546.00	12/31/2022 R
129650 ZABADAL, GEORGE J.	\$165.00	12/31/2022 R
129651 ABBOTT PAINT & CARPET INC	\$500.00	12/31/2022 R
129652 DAKOTA TRUCK UNDERWRITERS	\$4,611.00	12/31/2022 R
129653 UNITED STATES TREASURY	\$122.74	12/31/2022 R
129654 IUOE LOCAL 70	\$2,005.71	12/31/2022 R
129655 SCHOOL SERVICE EMPLOYEES	\$7,649.72	12/31/2022 R
129656 GURSTEL CHARGO ATTORNEYS AT LAW	\$340.05	12/31/2022 R
129657 MESSERLI & KRAMER PA	\$474.83	12/31/2022 R
9994269 INTERNAL REVENUE SERVICE	\$0.00	12/1/2022 C
9994270 INTERNAL REVENUE SERVICE	\$0.00	12/1/2022 C
9994271 INTERNAL REVENUE SERVICE	\$0.00	12/1/2022 C
9994272 INTERNAL REVENUE SERVICE	\$45.50	12/1/2022 R
9994273 MN DEPT OF REVENUE	\$11.33	12/1/2022 R
9994274 SAM'S CLUB/SYNCHRONY BANK	\$0.00	12/19/2022 C
9994275 SAM'S CLUB/SYNCHRONY BANK	\$0.00	12/19/2022 C
9994276 SAM'S CLUB/SYNCHRONY BANK	\$0.00	12/19/2022 C
9994277 SAM'S CLUB/SYNCHRONY BANK	\$0.00	12/19/2022 C
9994278 SAM'S CLUB/SYNCHRONY BANK	\$0.00	12/19/2022 C
9994279 SAM'S CLUB/SYNCHRONY BANK	\$0.00	12/19/2022 C
9994280 SAM'S CLUB/SYNCHRONY BANK	\$4,228.06	12/19/2022 R
9994281 AIG	\$6,657.30	12/15/2022 R
9994282 AMERICAN FUNDS	\$77,231.16	12/15/2022 R
9994283 AMERIPRISE FINANCIAL SERVICES	\$20,194.31	12/15/2022 R
9994284 AXA EQUITABLE	\$29,278.81	12/15/2022 R
9994285 BENEFIT RESOURCE, INC	\$88,717.40	12/15/2022 R
9994286 EDUCATION MN ESI BILLING TRUST	\$32,143.41	12/15/2022 R
9994287 INTERNAL REVENUE SERVICE	\$0.00	12/15/2022 C
9994288 INTERNAL REVENUE SERVICE	\$0.00	12/15/2022 C
9994289 INTERNAL REVENUE SERVICE	\$0.00	12/15/2022 C
9994290 INTERNAL REVENUE SERVICE	\$769,457.25	12/15/2022 R
9994291 METROPOLITAN LIFE	\$1,054.60	12/15/2022 R
9994292 MN DEPT OF HUMAN SERVICES	\$1,195.40	12/15/2022 R
9994293 MN DEPT OF REVENUE	\$0.00	12/15/2022 C
9994294 MN DEPT OF REVENUE	\$125,672.60	12/15/2022 R
9994295 MN REVENUE	\$2,545.35	12/15/2022 R
9994296 MN STATE RETIREMENT	\$3,920.87	12/15/2022 R
9994297 PCS RETIREMENT - ASPIRE FINANCIAL SERVICES	\$3,202.97	12/15/2022 R
9994298 PUBLIC EMP RETIREMENT ASSOC	\$0.00	12/15/2022 C
9994299 PUBLIC EMP RETIREMENT ASSOC	\$0.00	12/15/2022 C
9994300 PUBLIC EMP RETIREMENT ASSOC	\$131,304.96	12/15/2022 R
9994301 TEACHERS RETIREMENT ASSOC	\$0.00	12/15/2022 C
9994302 TEACHERS RETIREMENT ASSOC	\$405,301.33	12/15/2022 R
9994303 VANGUARD SMALL BUSINESS SERVICES	\$39,044.27	12/15/2022 R
9994304 WHITE BEAR LAKE TEACHERS ASSOC (WIRE)	\$39,973.13	12/15/2022 R

9994305 AIG	\$6,682.30	12/31/2022 R
9994306 AMERICAN FUNDS	\$77,003.26	12/31/2022 R
9994307 AMERIPRISE FINANCIAL SERVICES	\$20,194.31	12/31/2022 R
9994308 AXA EQUITABLE	\$29,188.81	12/31/2022 R
9994309 BENEFIT RESOURCE, INC	\$87,276.77	12/31/2022 R
9994310 EDUCATION MN ESI BILLING TRUST	\$32,576.77	12/31/2022 R
9994311 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994312 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994313 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994314 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994315 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994316 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994317 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994318 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994319 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994320 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994321 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994322 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994323 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994324 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994325 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994326 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994327 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994328 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994329 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994330 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994331 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994332 INTERNAL REVENUE SERVICE	\$0.00	12/31/2022 C
9994333 INTERNAL REVENUE SERVICE	\$777,586.74	12/31/2022 R
9994334 METROPOLITAN LIFE	\$1,054.60	12/31/2022 R
9994335 MN DEPT OF HUMAN SERVICES	\$2,116.40	12/31/2022 R
9994336 MN DEPT OF REVENUE	\$0.00	12/31/2022 C
9994337 MN DEPT OF REVENUE	\$0.00	12/31/2022 C
9994338 MN DEPT OF REVENUE	\$0.00	12/31/2022 C
9994339 MN DEPT OF REVENUE	\$0.00	12/31/2022 C
9994340 MN DEPT OF REVENUE	\$0.00	12/31/2022 C
9994341 MN DEPT OF REVENUE	\$0.00	12/31/2022 C
9994342 MN DEPT OF REVENUE	\$128,010.97	12/31/2022 R
9994343 MN REVENUE	\$1,071.46	12/31/2022 R
9994344 MN STATE RETIREMENT	\$3,920.87	12/31/2022 R
9994345 PCS RETIREMENT - ASPIRE FINANCIAL SERVICES	\$3,202.97	12/31/2022 R
9994346 PUBLIC EMP RETIREMENT ASSOC	\$0.00	12/31/2022 C
9994347 PUBLIC EMP RETIREMENT ASSOC	\$137,959.46	12/31/2022 R
9994348 TEACHERS RETIREMENT ASSOC	\$405,025.73	12/31/2022 R
9994349 VANGUARD SMALL BUSINESS SERVICES	\$39,244.10	12/31/2022 R
9994350 WHITE BEAR LAKE TEACHERS ASSOC (WIRE)	\$39,903.94	12/31/2022 R
222300444 ZITELMAN, MARLA A.	(\$16.99)	12/1/2022 V
222300516 ALTHOF, KATHRYN A.	\$5.27	12/7/2022 A
222300517 BEACH, RODNEY W.	\$151.25	12/7/2022 A
222300518 BEGE, JEFFREY T.	\$96.00	12/7/2022 A
222300519 BORGES GATEWOOD, MARA F.	\$30.00	12/7/2022 A
222300520 BRISTOW, JILL K.	\$99.00	12/7/2022 A
222300521 CARLSON-CASA DE CALVO, JANET L.	\$74.06	12/7/2022 A
222300522 CASE, ABIGAIL H.	\$1,070.68	12/7/2022 A
222300523 CLARK, RYAN D.	\$1,364.99	12/7/2022 A
222300524 DOESCHER, DEREK S.	\$27.50	12/7/2022 A

222300525	DOMSCHOT, KATHLEEN S.	\$57.19	12/7/2022 A
222300526	ENGSTRAN, PAUL A.	\$106.00	12/7/2022 A
222300527	GARCIA ANDERSON, ODELIS M.	\$99.52	12/7/2022 A
222300528	GAYLE, SHERI G.	\$65.00	12/7/2022 A
222300529	HARVEY-CARLSON, ELIN J.	\$59.88	12/7/2022 A
222300530	HEIDELBERG, TAYLER S.	\$8.13	12/7/2022 A
222300531	HUMPHREY, KELLY J.	\$79.95	12/7/2022 A
222300532	LAMWERS, LINDSAY M.	\$26.25	12/7/2022 A
222300533	LEHENBAUER, MICHAEL L.	\$7.18	12/7/2022 A
222300534	MARKUSON, RACHAEL J.	\$15.36	12/7/2022 A
222300535	MILLER, MOLLY M.	\$53.13	12/7/2022 A
222300536	MOREAU, CALLI M.	\$72.50	12/7/2022 A
222300537	MUNDELL, GERALD K.	\$1,289.60	12/7/2022 A
222300538	MYERS, ANN A.	\$49.36	12/7/2022 A
222300539	OSWALD, NICOLE M.	\$271.57	12/7/2022 A
222300540	PERRON, PAULA H.	\$47.81	12/7/2022 A
222300541	RODRIGUEZ, DARCY A.	\$110.37	12/7/2022 A
222300542	SIMMONS, CARRIE J.	\$39.00	12/7/2022 A
222300543	STOFFEL, JAMES E.	\$73.96	12/7/2022 A
222300544	THEISSEN, ALLISON M.	\$144.00	12/7/2022 A
222300545	VAVRICKA, ROCHELLE L.	\$123.75	12/7/2022 A
222300546	WITT, JOHN M.	\$37.50	12/7/2022 A
222300547	YANG, NIRVANA K.	\$423.78	12/7/2022 A
222300548	ZHANG, YAN	\$32.95	12/7/2022 A
222300549	ALTHOF, KATHRYN A.	\$5.63	12/14/2022 A
222300550	ANDERSON, JON C.	\$30.00	12/14/2022 A
222300551	BABIASH, JENNIFER M.	\$66.25	12/14/2022 A
222300552	BASHORE, MEGAN L.	\$54.03	12/14/2022 A
222300553	BERGER, BRANDON J.	\$61.88	12/14/2022 A
222300554	BERTELSEN, STACY A.	\$40.63	12/14/2022 A
222300555	BORGES GATEWOOD, MARA F.	\$176.57	12/14/2022 A
222300556	BOSCH, DONALD	\$137.76	12/14/2022 A
222300557	BURDICK, NATHAN I.	\$95.00	12/14/2022 A
222300558	CARLEY, ANDREA J.	\$81.84	12/14/2022 A
222300559	CARLSON-CASA DE CALVO, JANET L.	\$70.94	12/14/2022 A
222300560	CARNEY, AMY S.	\$263.05	12/14/2022 A
222300561	DEEN, DENISE T.	\$95.00	12/14/2022 A
222300562	DERBY, SARA A.	\$175.01	12/14/2022 A
222300563	DOMSCHOT, KATHLEEN S.	\$195.00	12/14/2022 A
222300564	ERICKSON, KRISTIN L.	\$1,793.73	12/14/2022 A
222300565	FIERRO WESTBERG, MELINDA A.	\$40.63	12/14/2022 A
222300566	GILE, KRISTI L.	\$160.63	12/14/2022 A
222300567	GILLESPIE, ALISON C.	\$56.88	12/14/2022 A
222300568	GUSTAFSON, JOSEPH P.	\$56.25	12/14/2022 A
222300569	GUTHRIE, ASHLEY M.	\$22.50	12/14/2022 A
222300570	HIGGINS, SHEILA J.	\$300.88	12/14/2022 A
222300571	HUMPHREY, KELLY J.	\$5.90	12/14/2022 A
222300572	IMMEL, COLLEEN M.	\$82.19	12/14/2022 A
222300573	JUERGENS, KATIE M.	\$34.38	12/14/2022 A
222300574	KAROUSO, ZEEBO B.	\$467.81	12/14/2022 A
222300575	KILGO, GRACE C.	\$191.12	12/14/2022 A
222300576	LEHENBAUER, MICHAEL L.	\$8.43	12/14/2022 A
222300577	LEHN, BRIDGET N.	\$148.13	12/14/2022 A
222300578	LEMIEUX, TAMARA M.	\$62.50	12/14/2022 A
222300579	LYDON, CASSANDRA K.	\$79.16	12/14/2022 A
222300580	MARSH, KATHERINE M.	\$42.18	12/14/2022 A

222300581	MISGEN, MARK A.	\$198.40	12/14/2022	A
222300582	MONTGOMERY, JACOB A.	\$154.69	12/14/2022	A
222300583	O'LEARY, CHADRICK J.	\$294.11	12/14/2022	A
222300584	OTTAVIANI, AMY M.	\$184.32	12/14/2022	A
222300585	PEARSON, CHRISTINA M.	\$90.00	12/14/2022	A
222300586	PHETTEPLACE, WANDA M.	\$124.38	12/14/2022	A
222300587	PIERRE, CHRISTINA K.	\$41.44	12/14/2022	A
222300588	PONTIOUS, JODY L.	\$295.00	12/14/2022	A
222300589	RANCOUR, RACHEL	\$28.75	12/14/2022	A
222300590	RODRIGUEZ, SANDRA A.	\$79.99	12/14/2022	A
222300591	SCHMIDT, DEBRA S.	\$40.00	12/14/2022	A
222300592	SCHMID, NICOLE R.	\$82.81	12/14/2022	A
222300593	SICARD, HEIDI M.	\$44.94	12/14/2022	A
222300594	SMITH, TAMMY L.	\$79.00	12/14/2022	A
222300595	STEINER, HEATHER A.	\$66.38	12/14/2022	A
222300596	SVIR, SARA A.	\$1,339.76	12/14/2022	A
222300597	THIBAUT, DEBRA S.	\$85.96	12/14/2022	A
222300598	TORKELSON, MITCHELL J.	\$141.25	12/14/2022	A
222300599	TROSKE, CARRIE L.	\$122.86	12/14/2022	A
222300600	VAN AKKEREN, AMY J.	\$2,938.93	12/14/2022	A
222300601	VULGAMOTT, MEGAN M.	\$89.69	12/14/2022	A
222300602	WEINHOLD, TODD J.	\$18.72	12/14/2022	A
222300603	BONCHER, CHERYL R.	\$150.00	12/31/2022	A
222300604	BRUESS, DAWN L.	\$98.44	12/31/2022	A
222300605	CHASE, KRISTIN E.	\$295.00	12/31/2022	A
222300606	EICHHORN, ANNA M.	\$18.75	12/31/2022	A
222300607	EVERT, ELIZABETH M.	\$60.85	12/31/2022	A
222300608	FOX, FRANCINE H.	\$18.38	12/31/2022	A
222300609	GALYON, AMY R.	\$83.13	12/31/2022	A
222300610	HARDING, KATIE E.	\$411.77	12/31/2022	A
222300611	HILDESTAD, JULIE A.	\$68.75	12/31/2022	A
222300612	IMMEL, COLLEEN M.	\$164.69	12/31/2022	A
222300613	JORGENSEN, AMY L.	\$88.12	12/31/2022	A
222300614	KLECKER, KEVIN W.	\$310.31	12/31/2022	A
222300615	KUEHN, KRISTINA L.	\$275.00	12/31/2022	A
222300616	MARIER, JAMES J.	\$954.08	12/31/2022	A
222300617	MARKUSON, RACHAEL J.	\$22.75	12/31/2022	A
222300618	MARTIN, JESSICA D.	\$295.00	12/31/2022	A
222300619	MOSSER, LORI J.	\$390.00	12/31/2022	A
222300620	NACHTSHEIM, JOHN J.	\$119.26	12/31/2022	A
222300621	NELSON, LISA C.	\$87.88	12/31/2022	A
222300622	O'LEARY, CHADRICK J.	\$105.17	12/31/2022	A
222300623	PLACHY, REBECCA A.	\$295.00	12/31/2022	A
222300624	SAMPOANG, DESSERAY R.	\$0.00	12/31/2022	C
222300625	SAMPOANG, DESSERAY R.	\$595.64	12/31/2022	A
222300626	SCHMIDT, DEBRA S.	\$285.00	12/31/2022	A
222300627	SCHMID, NICOLE R.	\$65.00	12/31/2022	A
222300628	SCHMIDT, RACHEL R.	\$90.21	12/31/2022	A
222300629	STAFKI, MEGAN E.	\$78.69	12/31/2022	A
222300630	SVIR, SARA A.	\$137.32	12/31/2022	A
222300631	THOMAS, CHRISTINE L.	\$7.56	12/31/2022	A
222300632	THOMAS, DAVID G.	\$67.50	12/31/2022	A
222300633	TORONTO, ERIKA	\$32.00	12/31/2022	A
222300634	TURNER, ADRIAN C.	\$578.81	12/31/2022	A
222300635	YANG, SYRA	\$95.94	12/31/2022	A
222300636	YOUNG, MATTHEW V.	\$390.00	12/31/2022	A

\$13,364,406.67

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations;**
Andi Johnson, Director of Finance

Donation	Donor	Recipient
\$50.00	Trevor Putnam	Birch Lake Elementary 5th Grade Camp
\$2,473.10	Lakeaires PTO	Lakeaires Elementary
\$50.00	James and Lisa Benson	Otter Lake Elementary Anderson Fox Memorial
\$1,519.37	United Methodist Church	Willow Lane Elementary Book Fair
\$1,000.00	Kathy and Gavin Burnham	White Bear Lake High School - South Campus Theatre Program
\$300.00	White Bear Lions Club	White Bear Lake High School - South Campus Theatre Program
\$50.00	Carney Family c/o Amy Carney	White Bear Lake High School - South Campus Theatre Program
\$100.00	Cheryl and Mark Viker	White Bear Lake High School - South Campus Theatre Program
\$100.00	Eliza Snortland	White Bear Lake High School - South Campus Theatre Program
\$100.00	Jeremy & Jennifer Jensen	White Bear Lake High School - South Campus Theatre Program
\$100.00	Mari Pew and Family	White Bear Lake High School - South Campus Theatre Program
\$3,600.00	Greater White Bear Lake Community Foundation	White Bear Lake High School - South Campus Week Without Walls Program

\$2,400.00	Saint Paul & Minnesota Foundation	White Bear Lake High School - South Campus Week Without Walls Program
\$400.00	WBL Lions Club - Activity Fund	White Bear Lake High School - South Campus Choir Program
\$500.00	White Bear Lake Lions Club - Charitable Gambling Committee	White Bear Lake High School - South Campus Archery Program
\$100.00	Doris L Meyer	Senior Center Meals on Wheels Program
\$200.00	Kathy & Fred Eberwine	Senior Center Meals on Wheels Program
\$10.00	Carl & Doris Nelson	Senior Center Meals on Wheels Program
\$50.00	Janet Bowser	Senior Center
\$50.00	Judith Peters	Senior Center
\$500.00	Linda Murphy	Senior Center
\$25.00	Carol Farley	Senior Center
\$22.00	MightyCause	District Center
\$15.00	Target Cybergrants	District Center
\$310.65	Thomson Reuters	District Center

RECOMMENDED ACTION:

Approve.

AGENDA ITEM: **Field Trip Request**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

School Board Policy #610 – Field Trips, requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date and Destination	Requesting Staff Member	Grade/Team	School Days Missed	Students Attending	Total Cost per Student	Total Cost of Trip and Source of Revenue	Transportation
2/7 - 2/13/2023 Orlando, FL	Andria Mattlin, Cheer Coach	Competition Cheerleading Squad	4.5	16	\$236.29 - 468.29/student	\$1,818/student Fundraisers and families	District bus and flight

Purpose: The team qualified for the National High School Cheerleading Championship. They were credentialed in cheer safety and leadership training, endorsed by the National Federation of High School Sports, as well as in the areas of crowd leading, spirit raising, ambassadorship, athleticism, and entertainment. This aligns with the district's mission of ensuring students recognize their unique talents and abilities.

4/1 - 4/2/2023	Tom Paulson	Boys Track	0	25-30	\$0	\$2500 Track Booster Fundraiser	District bus
Mankato State University							

Purpose: The athletes need to qualify to be in the meet. Athletes will have an opportunity to bond with their classmates. Over 25 teams will be at the track meet.

4/5 - 4/6/2023	Erica Largent	HOSA- FHP	1	10	\$100 + hotel	\$100 + hotel/student and bus fees Perkins money and fundraisers	District bus
River's Edge Convention Center St. Cloud, MN							

Purpose: This is the HOSA statewide conference, our students will hear unique educational sessions to prepare their future in healthcare and participate in competitions of their choice that relate to their future careers.

4/21 - 4/22/2023	Cassandra Lydon	AVID 11 & 12	0	up to 48	\$0	\$0	n/a
WBLAHS - South Campus Learning Commons							

Purpose: An AVID overnight in the South Campus Learning Commons will allow students to engage in community building and service learning.

5/17 - 5/18/2023 Camp St. Croix Hudson, WI	Angie Rider	Vadnais Heights 5th grade	2	48	\$88	\$4,752 WBLAEF E3 Grant and fundraisers	District bus
Purpose: This trip meets the standards for environmental science.							

RECOMMENDED ACTION:

Approve the field trips listed as recommended by the administration.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

RESIGNATION/TERMINATION/NON-RENEWAL - CLASSIFIED STAFF

KAREN ANDERSON – Bus Aide - Bus Garage

Employed by District 624 since 11/15/2022

Effective Date: 11/28/2022

ZOE MAZIS – Paraeducator - Birch Lake Elementary

Employed by District 624 since 12/07/2020

Effective Date: 06/10/2022

EXTRA ASSIGNMENT - CERTIFIED STAFF

ODELIS GARCIA ANDERSON – .2 FTE Avid Teacher - Central Middle School

MA, Step 13 \$10,605.44

Effective Date: 12/09/2022 through 06/12/2023

MOLLY OKLOBZIJA – .2 FTE Language Arts Teacher - Central Middle School

MA, Step 13 \$10,605.44

Effective Date: 12/09/2022 through 06/12/2023

AMBER RUSTLAND – .2 FTE Language Arts Teacher - Central Middle School

MA + 60, Step 13 \$11,937.49

Effective Date: 12/09/2022 through 06/12/2023

CHANGE IN ASSIGNMENT - CLASSIFIED STAFF

LANE FLATEN – From OST Site Supervisor - Matoska International

To Program Assistant Leader - Oneka Elementary

From \$28.04 To \$20.50

Effective Date: 12/30/2022

FULL TIME LEAVE OF ABSENCE - CERTIFIED STAFF

SANDRA BURTON – Language Arts Teacher - Sunrise Park Middle School

Employed by the District 624 since 08/20/2014

Effective Date: 10/24/2022 through 12/16/2022

MARGARET JAKOBLICH – Art Teacher - Sunrise Park Middle School

Employed by the District 624 since 08/26/2010

Effective Date: 10/13/2022 through 01/13/2023

NEW PERSONNEL - NON-AFFILIATED

JULIE VANG – Educational Equity Specialist - Willow Lane & Otter Lake Elementary
40 hrs. per wk., \$63,526 annually
Effective Date: 01/09/2023

NEW PERSONNEL - CLASSIFIED STAFF

MICHELLE BAHL – Paraeducator - WBLAHS - South Campus
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 12/14/2022

ROXANNE TILMON – OST Program Assistant - Lincoln Elementary
\$18.50 per hr., 22.5 hrs. per wk.
Effective Date: 12/01/2022

NEW PERSONNEL - CERTIFIED STAFF
--

TERAH SISTAD – Science Teacher - Sunrise Park Middle School
1.0 FTE BA+ 30, Step 1, \$29,030.23
Effective Date: 01/03/2023

AGENDA ITEM: **Quarterly Investment Update**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations;
Andi Johnson, Director of Finance**

BACKGROUND:

Policy 705 states, “The investment officer shall prepare and submit to the School Board a quarterly investment report that summarizes recent market conditions, economic developments, and anticipated investment conditions.”

The School District works with two investment advisers, Brian Johnson with Public Financial Management (PFM) who manages the Minnesota School District Liquid Asset Fund Plus (MSDLAF+), a comprehensive cash management program developed as a collaboration of Minnesota Public Schools to pool funds to maximize investment earnings. Operating investments are primarily held and invested by MSDLAF+. Facilities referendum proceeds are managed by Ryan Miles with Ehlers, Inc.

Below you will find the information concerning our investments as of quarter-end. Short-term credit instruments, including bank CDs and commercial paper, continue to offer excellent yield opportunities and exceptionally high yields for short-term investors with less rate sensitivity – and therefore less risk – than longer duration investments (with many yields well above longer-term Treasuries). Nevertheless, the District’s total overall aggregate general operating funds follows the District’s investment policy statement and Minnesota state statutes (Minnesota Statute 118A.04) as all the investment holdings are of very high quality. The District’s Other Post Employment Benefits (“OPEB”) Trust fund is also in compliance with Minnesota Statute 356A.

As a reminder, the District can invest its operating general funds in only the most high-quality (low-risk) securities as allowed by Minnesota state statutes and the District’s investment policy guidelines. This includes government securities (U.S. Treasuries and Federal Agencies such as Fannie Mae, Freddie Mac, and mortgage-backed federal investments, and instruments of other government-sponsored enterprises); high-grade commercial paper, which is short-term, highly-rated debt of corporate issuers; certificates of deposit (collateralized and FDIC-insured); municipal

bonds (state and local government securities); collateralized investment agreements; banker's acceptances; repurchase agreements; and cash/money market funds or local government investment pools. Since the permitted investments allowed by state statute are of the highest safety (and least risk), general operating fund investment earnings generated by governmental entities like the District tend to be low relative to portfolios managed with more latitude.

For the period ending December 31, 2022, the District's overall general operating funds had the following characteristics:

Operating and Debt Funds Portfolio Summary		
Portfolio Holdings	Closing Market Value	Current Yield
MSDLAF+ Liquid Class	\$22,454,599.11	4.31%
MSDLAF+ MAX Class	\$4,040,140.38	4.42%
<i>Total</i>	<i>\$26,494,739.49</i>	
Operating and Debt Funds Portfolio Summary		
Type of Funds	Market Value	% of Assets
Temporarily Restricted Funds	\$6,916,768.97	26.1%
Unrestricted Funds	\$19,577,970.52	73.9%
<i>Total</i>	<i>\$26,494,739.49</i>	<i>100.0%</i>

The markets have centered around the Federal Reserve's policy, with the central bank announcing a rate hike of 50 basis points at its December meeting and issuing more hawkish projections for 2023. Meanwhile, a recent wave of disappointing economic news has raised the notion that the Fed will continue hiking rates into an economic slowdown.

Federal Reserve policymakers hiked interest rates 0.50%, and the largest takeaway from the December 13 – 14 FOMC meeting was the near-uniform view among members that the appropriately restrictive level for rates exceeds 5.00%. The surprisingly soft CPI report (7.1% year-over-year) just before the meeting did not change committee members' views regarding continuing to fight inflation. With their latest Summary of Economic Projections, the FOMC sent a clear signal that they are more concerned about avoiding the policy error of under-tightening than over-tightening.

Weak U.S. retail sales showed that the Federal Reserve rate hikes have weighed on demand. Retail sales recently fell by the most in nearly a year, reflecting softness in a range of categories that suggest some easing in Americans' demand for merchandise.

Business activity contracted recently and matched its lowest level since 2020. Unfortunately, business activity contracted in December for the sixth month, while inflationary pressures eased. Still-high inflation paired with rapidly rising interest rates weighed on demand for goods and services in the month. A gauge of new orders slipped further into contraction. New business at service providers also shrank by the most since the early months of the Covid-19 pandemic.

The tight labor market has resulted in a boost to job growth and wages. The economy continues to add jobs well above expectations, while the unemployment rate has held firm at 3.7%. Average hourly earnings, an important gauge of wage growth, has also risen stronger than expected, fueling concerns about a potential wage-price spiral.

The manufacturing sector recently contracted for the first time since May of 2020. The Institute for Supply Management's gauge of factory activity slid as output weakened in the face of a third-straight month of shrinking orders. A measure of prices paid for materials used in the production process fell for an eighth straight month, the ISM report showed. Input prices shrank at the fastest pace since May of 2020 in a welcome sign that goods inflation is easing amid less stress on supply chains.

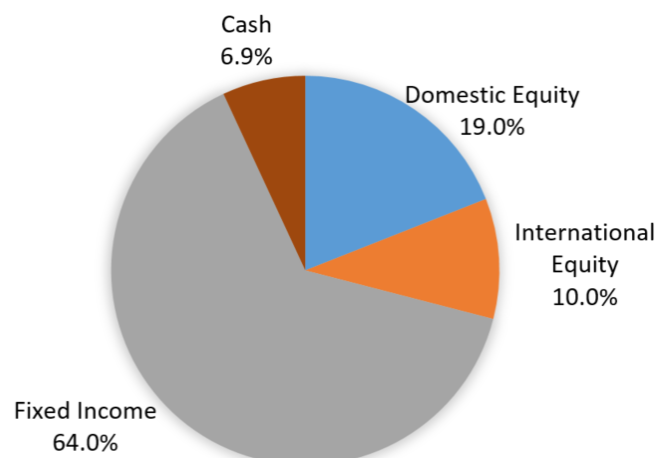
Real U.S. gross domestic product ("GDP") grew at a revised 2.9% pace in the third quarter of calendar year 2022, modestly better than the advance release. The most recent estimate primarily reflected upward revisions to consumer spending and non-residential fixed investment that were partly offset by a downward revision to private inventories.

As a result of the further divergence between short-term yields – which are tracking the Fed rate hikes – and longer-term Treasury yields – which are looking around the corner to perhaps an oncoming recession – the yield curve has reached levels of inversion not experienced since 2001.

For the second quarter of fiscal year 2023, actual earned income in the MSDLAF+ accounts amounted to \$263,796.59. Short-term investors continue to reap the rewards of the highest yields in 15 years. With the 3-month Treasury Bill over 4.00% and 6-month commercial paper over 5.00%, these are just two examples of the excellent income opportunities available in the money market space. As a result, the budget for interest income in FY 2023 is projected to be approximately \$880,000.

The OPEB Trust account managed by the District at the end of the quarter totaled: ~\$29,220,114.55. As of December 31, 2022, the OPEB investment portfolio was diversified and allocated as follows:

OPEB TRUST SECTOR ALLOCATION



Unfortunately, the 2022 calendar year was the equity market's worst year since the 2008 financial crisis. Stocks are coming off their worst year since 2008 due to investors misjudging how high inflation would soar and the lengths central banks would go to bring it back down. The benchmark S&P 500 index closed out the year down nearly 20% in 2022 while the Dow closed the year down about 9%. Furthermore, the tech-heavy Nasdaq fared worst of all in 2022 as it closed the year down about 33%. The previous year proved to be one of the worst for the financial markets in recent history, with stock and bond prices both falling, and exceptional volatility roiling currencies and commodities. Most money managers entered the 2022 year expecting that advances in the stock market would slow after three consecutive years of blockbuster gains. However, few were prepared for how tough 2022 would be. Not surprisingly, the Fed's aggressive rate hikes this past year to combat inflation are getting the brunt of the blame. The market had seen everything from Covid problems in China to the invasion of Ukraine, and though they have all been very serious, for most investors, it is what the Fed is doing that really stands out.

Global equities lost a record \$18 trillion in 2022 amid nearly 300 interest rate hikes from central banks around the world. However, not all stocks were clobbered equally. High-growth tech companies that got a boost from an era of low interest rates got rocked the most in what some are calling the sequel to the bursting of the dot-com bubble in 2000 – 2001. The tech-heavy Nasdaq index posted four straight negative quarters for the first time since that crash. Nonetheless, others survived unscathed as the energy sector soared by 59% last year thanks to a boost from surging oil prices.

As for what lies ahead in calendar year 2023, no one really knows what this year will hold, but the expectation is for more of the same volatility, probably through at least the first quarter. Stocks will most likely go sideways, weighed down by more rate hikes and a potential recession. Another down year would be extremely rare as the S&P has dropped for two consecutive years in just four instances since 1928. Nevertheless, the Fed's battle against inflation will likely remain the overarching concern in 2023. Investors will continue searching for a better sense of whether inflation is easing fast enough to take pressure off consumers and the Fed.

For the period ending December 31, 2022, the OPEB Trust account had the following preliminary returns:

Other Post-Employment Benefits ("OPEB") Trust Fund Returns		
Portfolio / Benchmark	Quarter-To-Date Return	Year-To-Date Return
OPEB Trust Account	4.82%	-13.87%
Blended Benchmark	5.74%	-13.22%
<i>Difference</i>	<i>-0.92%</i>	<i>-0.65%</i>

The following page summarizes our 2020A facilities referendum and 2021A facilities maintenance bond proceeds, which are managed by Ehlers Investments. Ehlers is actively monitoring the portfolio and investing in such a way as to have investment maturities and reinvestments align with the District's construction cashflow needs. We continue to work with the Ehlers Investment team and Kraus Anderson to ensure that we meet our projected cash liquidity as well as being fully invested. The investments

purchased continue to maintain a high credit quality, with an average portfolio investment rating of AA+ by S&P, an overall increase during Q4, 2022. The invested portfolio is structured in a way for investments to mature on a regular basis to meet our payment obligations without needing to sell securities early. The portfolio's current annualized yield is 1.97% and overall book yield continues to increase due to reinvestments in a rising rate environment. The total portfolio value plus accrued interest as of Dec 31, 2022 was valued at \$173,669,012, of which 91% is invested in fixed income securities, but 36% consists of short term investments and cash maturing within 90 days to further reinvest in higher rates as opportunities arise. Our Net Income for the Bond Funds for the quarter ending Dec 31, 2022 totaled \$836,789.

Bond Proceeds Investment Summary

10/01/2022 - 12/31/2022

White Bear Lake Area Schools

Dated: 01/03/2023

Portfolio Summary

	Portfolio
Client	White Bear Lake Area Schools ISD 624
Custodian	Pershing
Source Account	---
Beginning Book Value + Accrued	199,430,659.62
Ending Accrued Balance	998,781.75
Net Realized Gain/Loss	-0.12
Ending Market Value + Accrued	173,669,012.07
Current Yield	1.97%
Duration	0.46
S&P Rating	AA+
Moody's Rating	Aa2

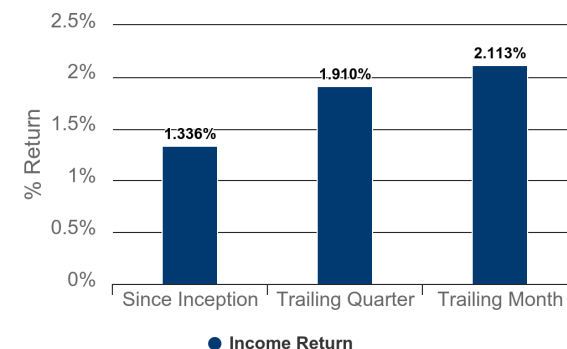
Footnote: 1

GAAP Income Detail

Account	Coupon Payment
White Bear Lake Area Schools	895,924.53
White Bear Lake Area Sch 2022A	119,817.41
White Bear Lake Area Schl 2021	113,349.17
Total	1,129,091.11

Footnotes: 1,2,3

Performance Summary



Portfolio Composition

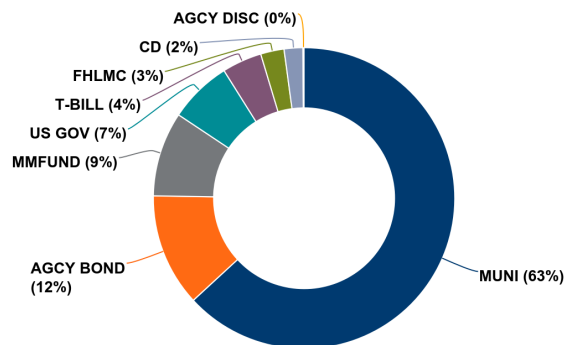
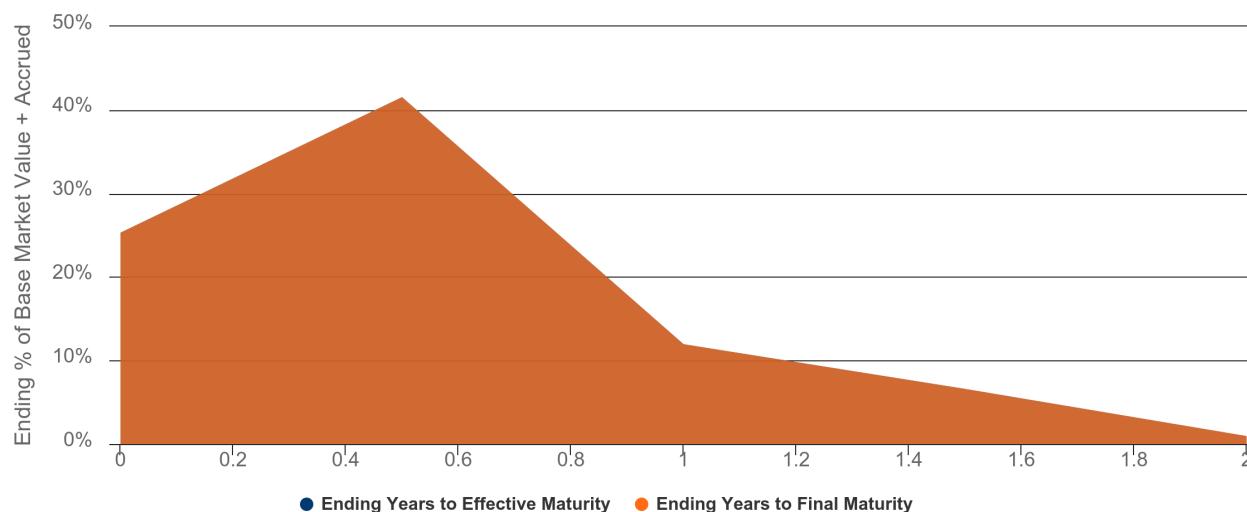


Chart calculated by: % of Market Value + Accrued

Investment Maturity Schedule



Ehlers is the joint marketing name of the following affiliated businesses (collectively, the "Affiliates"): Ehlers & Associates, Inc. ("EA"), a municipal advisor registered with the Municipal Securities Rulemaking Board ("MSRB") and the Securities and Exchange Commission ("SEC"); Ehlers Investment Partners, LLC ("EIP"), an investment adviser registered with the SEC; and Bond Trust Services Corporation ("BTS"), holder of a limited banking charter issued by the State of Minnesota.

Where an activity requires registration as a municipal advisor pursuant to Section 15B of the Exchange Act of 1934 (Financial Management Planning and Debt Issuance & Management), such activity is or will be performed by EA; where an activity requires registration as an investment adviser pursuant to the Investment Advisers Act of 1940 (Investments and Treasury Management), such activity is or will be performed by EIP; and where an activity requires licensing as a bank pursuant to applicable state law (paying agent services shown under Debt Issuance & Management), such activity is or will be performed by BTS. Activities not requiring registration may be performed by any Affiliate.

This communication does not constitute an offer or solicitation for the purchase or sale of any investment (including without limitation, any municipal financial product, municipal security, or other security) or agreement with respect to any investment strategy or program. This communication is offered without charge to clients, friends, and prospective clients of the Affiliates as a source of general information about the services Ehlers provides. This communication is neither advice nor a recommendation by any Affiliate to any person with respect to any municipal financial product, municipal security, or other security, as such terms are defined pursuant to Section 15B of the Exchange Act of 1934 and rules of the MSRB. This communication does not constitute investment advice by any Affiliate that purports to meet the objectives or needs of any person pursuant to the Investment Advisers Act of 1940 or applicable state law.

B. PUBLIC FORUM

Listed below are the procedures for addressing the School Board on a topic of interest or concern.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District, or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be submitted to the following email address: publiccomment@isd624.org, or by phone at 651-407-7563.
4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

C. INFORMATION ITEMS

AGENDA ITEM: **Overview of Welcome to White Bear and
Update on Registration Information for 2023-24**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Marisa Vette, Director of Communications and
Community Relations**

BACKGROUND:

Director of Communications and Community Relations Marisa Vette will be joined by elementary, middle school and high school principals to present information about January's Welcome to White Bear activities. The schedule of events will be covered, along with elements of the enrollment process that allow us to serve each family.

WELCOME TO WHITE BEAR

January 2023

Elementary



Elementary

Enrollment

Online enrollment and paper enrollment forms are available on the district's [Enroll](#) page.

Welcome to White Bear!

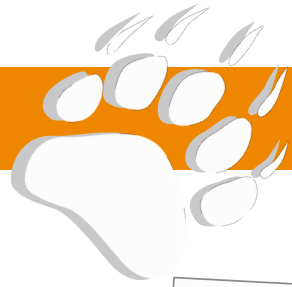
We are excited to welcome families and let them check out our buildings and programs in person. If you are interested in touring any of our district elementaries, contact the school and we will personalize a tour at a time that works best for you. School contact information can be found [here](#). Those families who have not already done so may register their child(ren) for kindergarten at the school tours.

Kindergarten Gathering

Students will have a chance to meet the kindergarten teachers and tour their schools at in-person events planned at the district's elementary buildings later this spring.

Find additional information about our Kindergarten and Elementary offerings [here](#).

Elementary



I'm a Bear!
Enroll to receive a Kindergarten Welcome Packet, including a special "I'm a Bear" t-shirt!



White Bear Lake Area Schools

2023-24 Elementary Guide
Grades K through 5

www.lsa624.org

PLEASE NOTE: Children develop at different rates, and some may require additional support. It is not expected that all children will be able to perform all of the activities listed below.

Help your child develop skills for kindergarten by providing experiences in the following areas:

Self-Concept/Personal

- Know first and last name (e.g., I am John Anderson.)
- Identify and express feelings ("I am sad.")
- Identify and join in with other children (ask to play, share, or be part of a group).
- Share and take turns cooperatively play games with others.
- Listen to a speaker (one watching, one listening, quiet or loud).

Self-Concept/Personal

- Use the bathroom independently.
- Practice personal hygiene (hand wash, wash hands, etc.)
- Use a spoon, fork, and knife (ask for help, etc.)
- Follow simple directions (e.g., "First color, then cut.")
- Use scissors safely.
- Share and take turns cooperatively play games with others.
- Listen to a speaker (one watching, one listening, quiet or loud).

Physical

- Use a variety of outdoor play activities (running, climbing, jumping, etc.)
- Use a variety of physical and science (cut, color, draw, write).
- Play with objects to develop fine motor skills (lacing, stringing beads, play dough, etc.).

Cognitive

Language

- Listen to books read aloud daily.
- Understand positional words and opposites (above, below, next to, top, bottom, etc.).
- Recognize if two words rhyme (e.g., dog, frog, cat, etc.).
- Recognize environmental print (Target, McDonald's, STOP, etc.).
- Identify short capital and lowercase letters (choose letters to make words and objects in their name).
- Identify function of a book (when asked, child can point to the title, back, etc.).
- Recall stories and events with details (e.g., child can share story about their trip to the park or about a favorite story).

Math

- Count to ten (child counts out from 1 to 10).
- Count to ten (child counts out from 1 to 10).
- Identify more or less (child can tell which group of objects has more or less).
- Identify number and identify number in its when out of order.
- Identify colors and shapes (circle, square, triangle, rectangle).

Inquiry (Thinking and Learning)

- Use creativity and imagination (engage in imaginary play, stories, etc.).
- Ask questions about the world around them (where, how, when, and a sense of wonder in known).
- Comment and describe a variety of objects (describe, compare, make, play, etc.).
- Engage in simple experiments and learning.
- Engage in simple experiments and learning.
- Answer open-ended questions ("How do you think that could be improved?", "How do you know?", "What could you try differently?", "What do you know?").

(List based on 125 child development standards in our district Early Childhood program.)

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(List based on 125 child development standards in our district Early Childhood program.)

Middle School



Middle School

Jan. 5 - Attend virtual Q&A sessions (optional for new students)

- Find more information:
 - Central info page
 - Sunrise info page

2023-24 Incoming Sixth Grade Registration

- Jan. 6, 2023 - Fifth grade students to receive registration document.
- Jan. 17, 2023 - Registration document due from fifth grade students.

2023-24 Incoming Seventh & Eighth Grade Registration

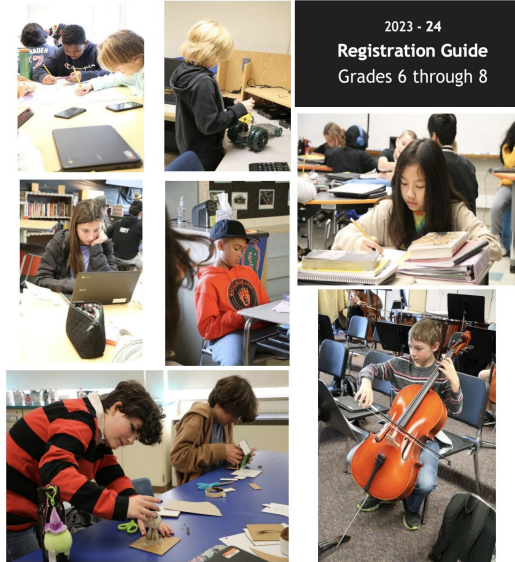
- Jan. 6-17, 2023 - Registration window is open. Students should register directly into Synergy during advisory.

Find additional information about our Middle School offerings [here](#).

Middle School



White Bear Lake Area Schools



High School



High School

Registration Opens:

- North Campus - 8 a.m. on Thursday, Jan. 5
- South Campus - 8 a.m. on Friday, Jan. 6

In-person Parent Information Night:

- Jan. 4, 2023 - North Campus Parent Registration Information Night for incoming grades 9 & 10
- Jan. 5, 2023 - South Campus Parent Registration Information Night for incoming grades 11 & 12

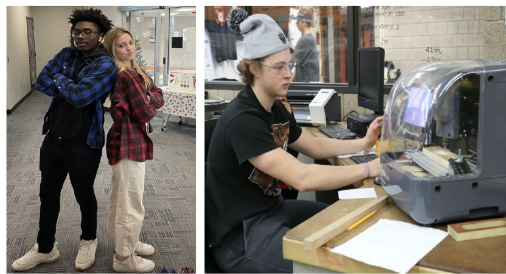
Find additional information about our High School offerings [here](#).

High School



White Bear Lake Area Schools

2023 - 2024
REGISTRATION GUIDE
GRADES 9 THROUGH 12



Early Childhood



Early Childhood

Preschool Registration opens at 8 a.m. on March 1, 2023.

Find additional information about our Early Childhood program [here](#).



AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **January 9, 2023**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

Dr. Kazmierczak will provide information on current issues and events pertaining to the White Bear Lake Area Schools.

D. DISCUSSION ITEMS

AGENDA ITEM: **Update on Sale of 2023A Facility Maintenance Bonds**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**
Andi Johnson, Director of Finance

BACKGROUND:

There were two facilities funding strategies to finance the facilities improvements identified and recommended by the Facilities Planning Committee: 1) Voter-approved general obligation bonds (approved by taxpayers on November 5, 2019); and 2) Facilities maintenance bonds for eligible Long-Term Facilities Maintenance (LTFM) projects. Both of these strategies were included in the original tax impact statement for the 2019 Bond Referendum.

At the November 14, 2022 School Board meeting the Board approved the “resolution of intent to sell general obligation long term facilities maintenance bonds, series 2023A, in the maximum aggregate principal amount \$34,505,000.” At that time the board approved the administration to accept the bond sale.

At the December 12, 2022 School Board meeting the presale report was presented to the board.

Tonight, Shelby McQuay from Ehlers Public Finance Advisors will be at the meeting to report on the sale of 2023A Facility Maintenance Bonds.

January 5, 2023

SALE DAY REPORT FOR:

Independent School District No. 624 (White Bear Lake Area Schools), Minnesota

**\$33,415,000 General Obligation
Facilities Maintenance Bonds, Series 2023A**



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Shelby McQuay,
Senior Municipal Advisor

Greg Crowe,
President

Aaron Bushberger,
Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

Competitive Sale Results

PURPOSE:	To finance facility maintenance projects included in the ten-year facility plan of the District and approved by the Commissioner of Education.
RATING:	MN Credit Enhancement Rating: S&P Global Ratings "AAA" Underlying Rating: S&P Global Ratings "AA-"
NUMBER OF BIDS:	18
LOW BIDDER:	J.P. Morgan Securities LLC, New York, New York

COMPARISON FROM LOWEST TO HIGHEST BID: (TIC as bid)

LOW BID:	2.6644%
HIGH BID:	2.8376%

Summary of Sale Results:	
Principal Amount:	\$33,415,000
Reoffering Premium:	\$3,430,079
True Interest Cost:	2.6644%
Costs of Issuance:	\$133,345
Yield:	2.46%-2.70%
Total Net P&I	\$42,422,356

NOTES:	The True Interest Cost of 2.66% is lower than the 4.14% estimate presented to the Board on December 12, 2022 in the Pre-Sale Report. Total project costs financed by the Bonds will be \$2.7 million higher than estimated in the Pre-Sale Report, with the same total principal and interest payments.
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CLOSING DATE:	January 26, 2023
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DESIGNATED OFFICIAL ACTION:	Awarded the sale of \$33,415,000 General Obligation Facilities Maintenance Bonds, Series 2023A consistent with the Parameters resolution adopted by the Board on November 14, 2022.
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**SCHOOL BOARD
ACTION:**

Adopt the resolution ratifying the award of the sale of \$33,415,000 General Obligation Facilities Maintenance Bonds, Series 2023A.

SUPPLEMENTARY ATTACHMENTS

- Bid Tabulation
- Updated Sources and Uses of Funds
- Updated Debt Service Schedule
- Updated Long Term Financing Plan for Debt and Capital Payments and Levies
- Rating Report
- Bond Resolution (Distributed Separately)

BID TABULATION

\$33,415,000 General Obligation Facilities Maintenance Bonds, Series 2023A

Independent School District No. 624 (White Bear Lake Area Schools), Minnesota

SALE: January 5, 2023

AWARD: J.P. MORGAN SECURITIES LLC

MN Credit Enhancement Rating: S&P Global Ratings "AAA"

Underlying Rating: S&P Global Ratings "AA-"

Tax Exempt - Non-Bank Qualified

NAME OF BIDDER	MATURITY (February 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
J.P. MORGAN SECURITIES LLC New York, New York	2024	5.000%	2.610%	\$36,845,079.10	\$5,577,277.15	2.6644%
Estrada Hinojosa & Co.	2025	5.000%	2.480%			
Academy Securities	2026	5.000%	2.460%			
	2027	5.000%	2.460%			
	2028	5.000%	2.510%			
	2029	5.000%	2.520%			
	2030	5.000%	2.550%			
	2031	4.000%	2.640%			
	2032	4.000%	2.700%			
RAYMOND JAMES & ASSOCIATES, INC. St. Petersburg, Florida				\$36,838,614.50	\$5,583,741.75	2.6677%
FIFTH THIRD SECURITIES, INC. Cincinnati, Ohio				\$36,838,563.17	\$5,583,793.08	2.6678%
JANNEY MONTGOMERY SCOTT LLC Philadelphia , Pennsylvania				\$36,837,001.10	\$5,585,355.15	2.6686%
BOK FINANCIAL SECURITIES, INC. Milwaukee, Wisconsin				\$36,836,688.85	\$5,585,667.40	2.6688%
WELLS FARGO BANK, NATIONAL ASSOCIATION Charlotte, North Carolina				\$36,836,324.37	\$5,586,031.88	2.6689%

NAME OF BIDDER	MATURITY (February 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
BOFA MERRILL LYNCH New York, New York				\$36,834,720.45	\$5,587,635.80	2.6698%
HILLTOPSECURITIES Dallas, Texas				\$36,831,897.85	\$5,590,458.40	2.6713%
KEYBANC CAPITAL MARKETS INCORPORATED Cleveland, Ohio				\$36,825,030.10	\$5,597,326.15	2.6749%
MESIROW FINANCIAL, INC. Chicago, Illinois				\$36,824,325.31	\$5,598,030.94	2.6752%
CITIGROUP GLOBAL MARKETS INC. New York, New York				\$36,821,688.60	\$5,600,667.65	2.6766%
BAIRD Milwaukee, Wisconsin				\$36,818,347.10	\$5,604,009.15	2.6784%
JEFFERIES New York, New York				\$37,140,129.25	\$5,677,712.42	2.6951%
PIPER SANDLER & CO. Minneapolis, Minnesota				\$37,123,981.31	\$5,693,860.36	2.7035%
BNY MELLON CAPITAL MANAGEMENT Pittsburgh, Pennsylvania				\$37,469,610.65	\$5,811,094.21	2.7359%
TD SECURITIES (USA) LLC New York, New York				\$37,346,285.41	\$5,934,419.45	2.7999%
THE BAKER GROUP Oklahoma City, Oklahoma				\$36,557,733.06	\$5,864,623.19	2.8158%
UMB BANK, N.A. New York , New York				\$37,274,063.84	\$6,006,641.02	2.8376%

Bid Tabulation

January 5, 2023

Independent School District No. 624 (White Bear Lake Area Schools), Minnesota
\$33,415,000 General Obligation Facilities Maintenance Bonds, Series 2023A

SALE DAY ATTACHMENTS - PAGE 2

RESULTS OF BOND SALE

White Bear Lake School District No. 624

Sources and Uses of Funds

Facilities Maintenance Bonds, Series 2023A

January 5, 2023

Authorized Amount	\$34,505,000
Bond Issue Amount	\$33,415,000
Sources of Funds	
Par Amount of Bonds	\$33,415,000
Estimated Premium ¹	3,430,079
Estimated Investment Earnings ²	166,408
Total Sources	\$37,011,487
Uses of Funds	
Allowance for Discount Bidding ³	\$0
Legal and Fiscal Costs ⁴	133,345
Net Available for Project Costs	36,878,142
Total Uses	\$37,011,487
Deposit to Project Construction Fund	\$36,711,734

- 1 Estimated investment earnings are based on an average interest rate of 0.50%, and an average life of 12 months for investments.
- 2 The underwriter of the bonds received a reoffering premium in the sale of the bonds. They will retain a portion of the premium as their compensation, or underwriter's discount. The remainder of the premium will be deposited in the construction fund and used to fund a portion of the project costs.
- 3 The allowance for discount bidding is an estimate of the compensation taken by the underwriter who provides the lowest true interest cost as part of the competitive bidding process and purchases the bonds. A estimated discount was included in the Presale, but final results did not include a discount from the underwriter. Ehlers provides independent municipal advisory services as part of the bond sale process and is not an underwriting firm.
- 4 Includes fees for municipal advisor, bond counsel, rating agency, paying agent and county certificates.

I.S.D. No. 624 (White Bear Lake), MN

\$33,415,000 General Obligation Facilities Maintenance Bonds, Series 2023A

Dated January 26, 2023

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
02/01/2023	-	-	-	-
02/01/2024	365,000.00	5.000%	1,591,856.25	1,956,856.25
02/01/2025	2,965,000.00	5.000%	1,551,800.00	4,516,800.00
02/01/2026	2,515,000.00	5.000%	1,403,550.00	3,918,550.00
02/01/2027	4,060,000.00	5.000%	1,277,800.00	5,337,800.00
02/01/2028	4,265,000.00	5.000%	1,074,800.00	5,339,800.00
02/01/2029	4,475,000.00	5.000%	861,550.00	5,336,550.00
02/01/2030	4,700,000.00	5.000%	637,800.00	5,337,800.00
02/01/2031	4,935,000.00	4.000%	402,800.00	5,337,800.00
02/01/2032	5,135,000.00	4.000%	205,400.00	5,340,400.00
Total	\$33,415,000.00	-	\$9,007,356.25	\$42,422,356.25

Yield Statistics

Bond Year Dollars	\$197,314.10
Average Life	5.905 Years
Average Coupon	4.5649836%
Net Interest Cost (NIC)	2.8265984%
True Interest Cost (TIC)	2.6644090%
Bond Yield for Arbitrage Purposes	2.5721593%
All Inclusive Cost (AIC)	2.7344830%

IRS Form 8038

Net Interest Cost	2.5543749%
Weighted Average Maturity	5.926 Years

RESULTS OF BOND SALE

White Bear Lake Area Schools, No. 624

Preliminary Financing Plan for Capital Projects

\$33,415,000 2023 Facilities Maintenance Bond
\$13,000,000 Future Voter Approved Bonds
\$25,000,000 Future Facilities Maintenance Bonds

Future Bond Issues

Type of Bond	Amount	Dated	Int. Rate
Fac. Maintenance	\$33,415,000	01/26/23	2.66%
Building Bonds	\$13,000,000	02/01/24	4.50%
Fac. Maintenance	\$25,000,000	02/01/25	4.50%

January 5, 2023

Levy				Est. Tax		Debt Service Levies - Existing Bonds ²							Other Levies			Proposed Building Bonds (1 Add'l Issue)				Facilities Maintenance Funding						Combined Totals	
Pay. Year	Fiscal Year	Capacity (\$000s)	Value ¹ % Chg	Building Bonds	Alt. Fac. / FM Bonds	OPEB Bonds	Est. Debt Excess ³	Net Levy	Tax Rate	Leases and Ed Abatement ⁴	Capital Project Levy ⁵	Principal	Interest	Addl. Debt Excess ³	Net Levy	General Fund Revenue ⁷	Principal	Interest	Addl. Debt Excess ³	Est. LTFM Aid	Debt Levy	Total Levy	Tax Rate				
2019	2020	81,699	7.2%	930,510	4,510,043	10,109,663	(477,776)	15,072,440	18.45	2,434,861	1,866,380	-	-	-	-	737,551	-	-	-	(92,173)	-	20,019,058	24.50				
2020	2021	87,357	6.9%	11,945,049	5,075,205	9,602,775	(418,883)	26,204,147	30.00	1,927,951	1,998,489	-	-	-	-	712,796	-	-	-	(199,423)	-	30,643,959	35.08				
2021	2022	94,178	7.8%	18,778,282	5,326,681	-	-	24,104,963	25.60	1,923,978	2,138,058	-	-	-	-	6,887,058	-	-	-	(165,775)	-	34,888,282	37.05				
2022	2023	95,773	1.7%	12,378,266	11,411,903	-	-	23,790,169	24.84	1,779,797	2,291,668	-	-	-	-	5,574,264	-	-	-	(133,619)	-	33,302,279	34.77				
2023	2024	112,048	17.0%	15,450,829	11,138,588	-	(337,347)	26,252,070	23.43	1,816,739	2,356,639	-	-	-	-	4,765,873	365,000	1,591,856	-	(135,652)	2,054,699	37,110,367	33.12				
2024	2025	113,169	1.0%	15,280,309	11,050,545	-	(1,196,524)	25,134,330	22.21	1,809,621	2,757,126	-	585,000	-	614,250	4,265,873	2,965,000	1,551,800	-	-	4,742,640	39,323,840	34.75				
2025	2026	114,301	1.0%	14,916,694	11,563,053	-	(1,184,888)	25,294,858	22.13	1,817,371	2,784,697	-	585,000	-	614,250	4,265,873	2,535,000	2,528,550	-	-	5,316,728	40,093,777	35.08				
2026	2027	115,444	1.0%	18,363,686	6,944,805	-	(1,191,589)	24,116,903	20.89	1,817,871	2,812,544	-	585,000	-	614,250	4,265,873	4,365,000	2,401,900	(239,253)	-	6,865,992	40,493,433	35.08				
2027	2028	116,598	1.0%	18,348,566	7,350,525	-	(1,138,882)	24,560,209	21.06	1,811,371	2,840,669	-	585,000	(27,641)	586,609	4,265,873	4,620,000	2,185,175	(308,970)	-	6,836,464	40,901,196	35.08				
2028	2029	117,764	1.0%	18,610,016	7,391,055	-	(1,156,459)	24,844,612	21.10	1,811,371	2,869,076	-	585,000	(26,397)	587,853	4,265,873	4,935,000	1,955,950	(307,641)	-	6,927,857	41,306,642	35.08				
2029	2030	117,764	0.0%	18,552,371	7,332,360	-	(1,170,048)	24,714,683	20.99	1,811,371	2,897,767	-	585,000	(26,453)	587,797	4,265,873	5,280,000	1,711,500	(311,754)	-	7,029,321	41,306,812	35.08				
2030	2031	117,764	0.0%	21,144,559	2,913,330	-	(1,164,813)	22,893,076	19.44	1,811,371	2,897,767	1,105,000	585,000	(26,451)	1,748,049	4,265,873	6,175,000	1,450,400	(316,319)	-	7,690,351	41,306,487	35.08				
2031	2032	117,764	0.0%	21,060,244	2,925,458	-	(1,082,605)	22,903,096	19.45	1,811,371	2,897,767	1,215,000	535,275	(78,662)	1,759,127	4,265,873	6,440,000	1,197,200	(346,066)	-	7,672,994	41,310,228	35.08				
2032	2033	117,764	0.0%	23,368,826	-	-	(1,079,357)	22,289,470	18.93	1,811,371	2,897,767	6,490,000	480,600	(79,161)	7,239,969	5,035,873	1,335,000	933,075	(345,285)	-	2,036,194	41,310,644	35.08				
2033	2034	117,764	0.0%	23,355,439	-	-	(1,051,597)	22,303,842	18.94	1,811,371	2,897,767	4,190,000	188,550	(325,799)	4,271,679	5,035,873	3,965,000	873,000	(91,629)	-	4,988,271	41,308,803	35.08				
2034	2035	117,764	0.0%	23,348,404	-	-	(1,050,995)	22,297,409	18.93	1,811,371	2,897,767	-	-	-	-	5,035,873	5,595,000	694,575	(224,472)	-	6,379,582	38,422,002	32.63				
2035	2036	117,764	0.0%	23,292,019	-	-	(1,050,678)	22,241,341	18.89	1,811,371	2,897,767	-	-	-	-	5,035,873	5,960,000	442,800	(287,081)	-	6,435,859	38,422,210	32.63				
2036	2037	117,764	0.0%	23,293,646	-	-	(1,048,141)	22,245,505	18.89	1,811,371	2,897,767	-	-	-	-	5,035,873	3,880,000	174,600	(289,614)	-	3,967,716	35,958,233	30.53				
2037	2038	117,764	0.0%	23,292,885	-	-	(1,048,214)	22,244,671	18.89	1,811,371	2,897,767	-	-	-	-	5,035,873	-	-	-	-	-	31,989,682	27.16				
2038	2039	117,764	0.0%	24,133,384	-	-	(1,048,180)	23,085,204	19.60	1,811,371	2,897,767	-	-	-	-	5,035,873	-	-	-	-	-	32,830,215	27.88				
2039	2040	117,764	0.0%	23,511,758	-	-	(1,086,002)	22,425,755	19.04	1,811,371	2,897,767	-	-	-	-	5,035,873	-	-	-	-	-	32,170,766	27.32				
2040	2041	117,764	0.0%	18,544,628	-	-	(1,058,029)	17,486,598	14.85	1,811,371	2,897,767	-	-	-	-	5,035,873	-	-	-	-	-	27,231,609	23.12				
2041	2042	117,764	0.0%	18,534,521	-	-	(834,508)	17,700,013	15.03	1,811,371	2,897,767	-	-	-	-	5,035,873	-	-	-	-	-	27,445,024	23.31				
2042	2043	117,764	0.0%	18,536,831	-	-	(834,053)	17,702,778	15.03	1,811,371	2,897,767	-	-	-	-	5,035,873	-	-	-	-	-	27,447,789	23.31				
2043	2044	117,764	0.0%	18,529,429	-	-	(834,157)	17,695,271	15.03	1,811,371	2,897,767	-	-	-	-	5,035,873	-	-	-	-	-	27,440,282	23.30				
2044	2045	117,764	0.0%	18,538,406	-	-	(833,824)	17,704,582	15.03	1,811,371	2,897,767	-	-	-	-	5,035,873	-	-	-	-	-	27,449,593	23.31				
2045	2046	117,764	0.0%	-	-	-	-	-	-	1,811,371	2,897,767	-	-	-	-	5,035,873	-	-	-	-	-	9,745,011	8.28				
2046	2047	117,764	0.0%	-	-	-	-	-	-	1,811,371	2,897,767	-	-	-	-	5,035,873	-	-	-	-	-	9,745,011	8.28				
Totals				486,039,556	94,933,550	19,712,438	(23,377,549)	577,307,995		67,857,959	102,955,045	13,000,000	5,299,431	(590,564)	18,623,832	173,665,478	58,415,000	19,692,381	(3,068,083)	(726,643)	78,944,668	1,018,628,335					

1 Tax capacity value for taxes payable in 2022 is the final value, the value for taxes payable 2023 is preliminary from the county and estimated percentage changes for later years are shown above.

2 Initial debt service levies are set at 105 percent of the principal and interest payments during the next fiscal year.

3 The debt excess adjustments for taxes payable in 2019 through 2023 are the actual amounts. Estimates for future years are based on 4.5% of the prior years' total debt service levy.

4 Lease levy amounts for future years are based on the best available estimates of future payments for all current and planned future leases.

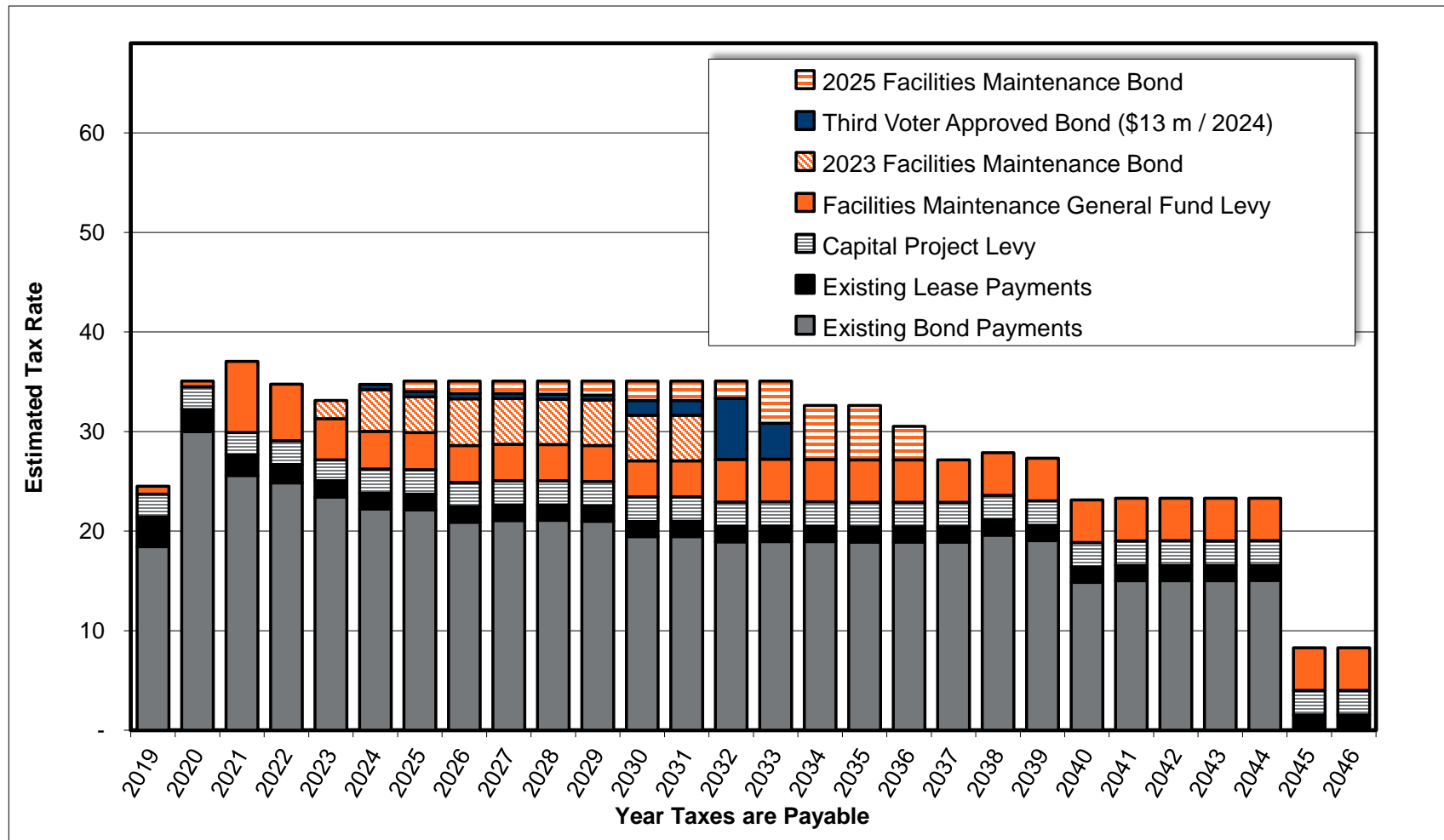
5 These estimates assume that the current Capital Project Levy would be renewed at the same tax rate when it expires.

RESULTS OF BOND SALE

White Bear Lake Area Schools, No. 624
Estimated Tax Rates for Capital and Debt Service Levies

\$33,415,000 2023 Facilities Maintenance Bond
\$13,000,000 Future Voter Approved Bonds
\$25,000,000 Future Facilities Maintenance Bonds

Date Prepared: January 5, 2023



RatingsDirect®

Summary:

White Bear Lake Independent School District No. 624, Minnesota; Appropriations; School State Program

Primary Credit Analyst:

Coral Schoonejans, Englewood + 1 (303) 721-4948; coral.schoonejans@spglobal.com

Secondary Contact:

Andrew Bredeson, Englewood + 1 (303) 721 4825; andrew.bredeson@spglobal.com

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Credit Highlights

Outlook

Credit Opinion

Related Research

Summary:

White Bear Lake Independent School District No. 624, Minnesota; Appropriations; School State Program

Credit Profile

US\$33.415 mil GO oblig facs maintenance bnds ser 2023A dtd 01/26/2023 due 02/01/2032

<i>Long Term Rating</i>	AAA/Stable	New
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<i>Underlying Rating for Credit Program</i>	AA-/Stable	New
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White Bear Lake Indpt Sch Dist #624 certs of part ser 2020B dtd 07/30/2020 due 04/01/2029

<i>Long Term Rating</i>	A+/Stable	Outlook Revised
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White Bear Lake Indpt Sch Dist #624 GO

<i>Long Term Rating</i>	AAA/Stable	Current
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<i>Underlying Rating for Credit Program</i>	AA-/Stable	Outlook Revised
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White Bear Lake Indpt Sch Dist #624 GO Sch bldg bnds

<i>Long Term Rating</i>	AAA/Stable	Current
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<i>Underlying Rating for Credit Program</i>	AA-/Stable	Outlook Revised
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Credit Highlights

- S&P Global Ratings revised the outlook to stable from negative and affirmed its 'AA-' underlying rating on White Bear Lake Independent School District (ISD) No. 624, Minn.'s general obligation (GO) debt and its 'A+' long-term rating on the district's certificates of participation outstanding.
- At the same time, we assigned our 'AA-' underlying rating and 'AAA' long-term rating (based on credit enhancement) to the district's \$33.4 million series 2023A general obligation (GO) facilities maintenance bonds.
- The outlook revision reflects our view of the district's measures to cut costs and increase revenue after a long period of deficit spending. We expect these measures to support the district's efforts to balance its budget and return available reserves to the minimum of 8% of operating expenditures required by its formal fund balance policy for fiscal 2024 and beyond.

Security

The district's unlimited-tax GO pledge secures its GO bonds. The district will use series 2023A bond proceeds to finance capital improvements throughout its school sites and facilities. The district will have about \$13 million remaining under its voter-approved GO bond issuance authorization following this issuance; it tentatively plans to issue the remainder in 2024. In addition, the district plans to issue about \$25 million of facilities maintenance bonds in 2025.

Lease payments by the district under a lease purchase agreement, subject to annual appropriation, secure the COPs. We rate these obligations one notch lower than the district's general creditworthiness to account for the appropriation

risk associated with the lease payments.

Credit overview

The district's reserve position remains good, in our view, with officials projecting a fund balance of 7.5% of operating expenditures at fiscal year-end 2022 and 2023--just shy of the formal reserve policy minimum of 8%. A history of long-term structural imbalance constrains the credit profile with operating deficits occurring in every year but two in fiscal years 2011 to 2022. Various factors, including growth-driven capital and facilities maintenance costs, along with challenges posed by the state's special education funding formula, have contributed to years of structural imbalance.

Officials have implemented significant budget cuts of about \$3.6 million in 2023 and plan to implement cuts of \$1.4 million in 2024, largely through eliminating teaching, support, and distanced learning positions. Furthermore, the district increased its operating levy by 7% in fiscal 2024 based on an inflation adjustment through a 10-year operating referendum approved in 2017, and this will bring in about \$2.2 million in additional revenue. Officials expect to reach its 8% fund balance goal by 2024, and we view this as likely given recent material budgetary changes.

White Bear Lake ISD No. 624 is headquartered in its namesake city, a rapidly growing suburb about 13 miles northeast of St. Paul within the Twin Cities metropolitan area. Officials report of continued housing development and anticipate enrollment growth to around 8,400 by fiscal 2026 after slower-than-anticipated post-pandemic recovery. We anticipate that the strength of the local economy in conjunction with recent structural budgetary changes will offset the weaker reserve position and debt profile over the outlook horizon.

The rating reflects our view of the district's:

- Very strong economic fundamentals with continued population and tax base growth that creates a growing potential base for enrollment, providing solid support for the high and increasing debt burden;
- Long-term trend of structural imbalance and drawdowns on available reserves, which fell to less than 8% of operating expenditures for the first time in at least a decade in fiscal 2020, but which we anticipate will regain balance in fiscal 2024 and beyond given recent structural changes;
- Standard financial management practices and policies, with some optimistic revenue and expenditure assumptions in previous years, semiannual budget-to-actual reporting to the board, financial projections through fiscal 2024, a 10-year rolling long term capital plan with more robust reporting as of June 2022, and a formal fund balance policy of maintaining at least 8% of operating expenditures in reserve (reduced from 12.5% in May 2021 and with which the district is not in compliance per fiscal 2022 estimates);
- High debt burden on a per capita basis, with debt service carrying charges we expect will remain elevated in the near term as the district continues to issue debt to fund its long-term facilities maintenance plan; and
- Manageable and adequately funded pension and other postemployment benefits profile, which we do not consider a medium-term credit pressure.

For additional information, see our report published March 10, 2022, on RatingsDirect.

Environmental, social, and governance

We have assessed the district's environmental, social, and governance risks and view them as neutral in our credit rating analysis.

Outlook

The stable outlook reflects our view of the district's measures to cut costs and increase revenue after a long period of budgeted deficits. We believe the district's reasonable budgetary assumptions will support a return of available reserves to the 8% of operating expenditures required by its fund balance policy in fiscal 2024 and beyond. The outlook further reflects our view of the district's deep and diverse local economy, situated in the Twin Cities metro, with steady enrollment growth likely over the next several years.

Downside scenario

We could lower the rating if the district posts material operating losses as a result of structural imbalance, or if available reserves do not improve to the board's established formal minimum reserve requirement in perpetuity.

Upside scenario

We could take positive rating action during the outlook horizon in the unlikely event that the district's reserve position were to materially improve to very strong levels on a sustained basis, and if its debt profile greatly moderated, with all else held constant or improved.

Credit Opinion

Minnesota School District Credit Enhancement Program

The State of Minnesota Credit Enhancement Program is a standing appropriation program authorized by State Statute, Section 126C.55. Under the program, the state will pay debt service from its general fund if the district fails to pay. State payments have a standing appropriation from Minnesota's general fund, which we view as equivalent to a general fund pledge. The standing appropriation is not subject to executive unallotment authority, and eligible projects are central to Minnesota's operations and purpose. We see no unusual political, timing, or administrative risk related to the debt payment. The credit enhancement program rating reflects that on Minnesota and moves in tandem with the state GO rating and outlook.

For more on the state's credit profile, see our report published Sept. 16, 2022.

White Bear Lake Independent School District No. 624 Key Credit Metrics						
		Characterization	Most recent	Historical information		
				2021	2020	2019
Economic indicators						
Population				68,995	68,737	68,393
Median household EBI as % of U.S.	Strong			130	131	132
Per capita EBI as % of U.S.	Strong			129	129	128
Market value (\$000s)			10,496,207	9,518,472	9,000,212	8,537,476
Market value per capita (\$)	Extremely strong		152,130	137,959	130,937	124,830
Top 10 taxpayers as % of taxable value	Very diverse		4.6	4.5	4.6	4.9
Financial indicators						
Total available reserves (\$000s)				12,236	9,228	12,947
Available reserves as % of operating expenditures	Good			9.9	7.9	11.1

White Bear Lake Independent School District No. 624 Key Credit Metrics (cont.)

	Characterization	Most recent	Historical information		
			2021	2020	2019
Total government cash as % of governmental funds expenditures			15.5	24.6	22.9
Operating fund result as % of expenditures			0.8	(1.1)	(2.4)
Financial management assessment	Standard				
Enrollment		8,236	8,330	8,559	8,562
Debt and long-term liabilities					
Overall net debt as % of market value	Moderate	4.7	4.0	4.2	1.6
Overall net debt per capita (\$)	High	7,216	5,564	5,459	1,955
Debt service as % of governmental funds noncapital expenditures	Elevated		16.6	11.1	11.1
Direct debt 10-year amortization (%)	Slower than average	46	38	38	91
Required pension contribution as % of governmental funds expenditures			3.1	3.6	3.9
OPEB actual contribution as % of governmental funds expenditures			1.3		
Minimum funding progress, largest pension plan (%)			85.3	70.1	72.5

EBI--Effective buying income. OPEB--Other postemployment benefits.

Related Research

- Criteria Guidance: Assessing U.S. Public Finance Pension And Other Postemployment Obligations For GO Debt, Local Government GO Ratings, And State Ratings, Oct. 7, 2019
- Through The ESG Lens 3.0: The Intersection Of ESG Credit Factors And U.S. Public Finance Credit Factors, March 2, 2022

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.standardandpoors.com for further information. Complete ratings information is available to subscribers of RatingsDirect at www.capitaliq.com. All ratings affected by this rating action can be found on S&P Global Ratings' public website at www.standardandpoors.com. Use the Ratings search box located in the left column.

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Bond Proceeds Investment Summary

10/01/2022 - 12/31/2022

White Bear Lake Area Schools

Dated: 01/03/2023

Portfolio Summary

	Portfolio
Client	White Bear Lake Area Schools ISD 624
Custodian	Pershing
Source Account	---
Beginning Book Value + Accrued	199,430,659.62
Ending Accrued Balance	998,781.75
Net Realized Gain/Loss	-0.12
Ending Market Value + Accrued	173,669,012.07
Current Yield	1.97%
Duration	0.46
S&P Rating	AA+
Moody's Rating	Aa2

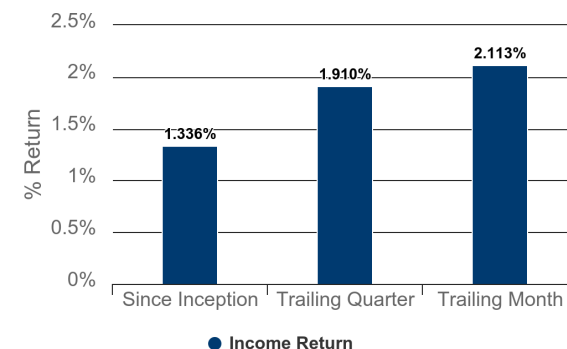
Footnote: 1

GAAP Income Detail

Account	Coupon Payment
White Bear Lake Area Schools	895,924.53
White Bear Lake Area Sch 2022A	119,817.41
White Bear Lake Area Schl 2021	113,349.17
Total	1,129,091.11

Footnotes: 1,2,3

Performance Summary



Portfolio Composition

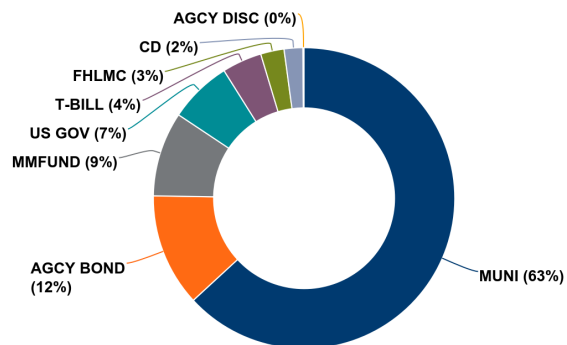
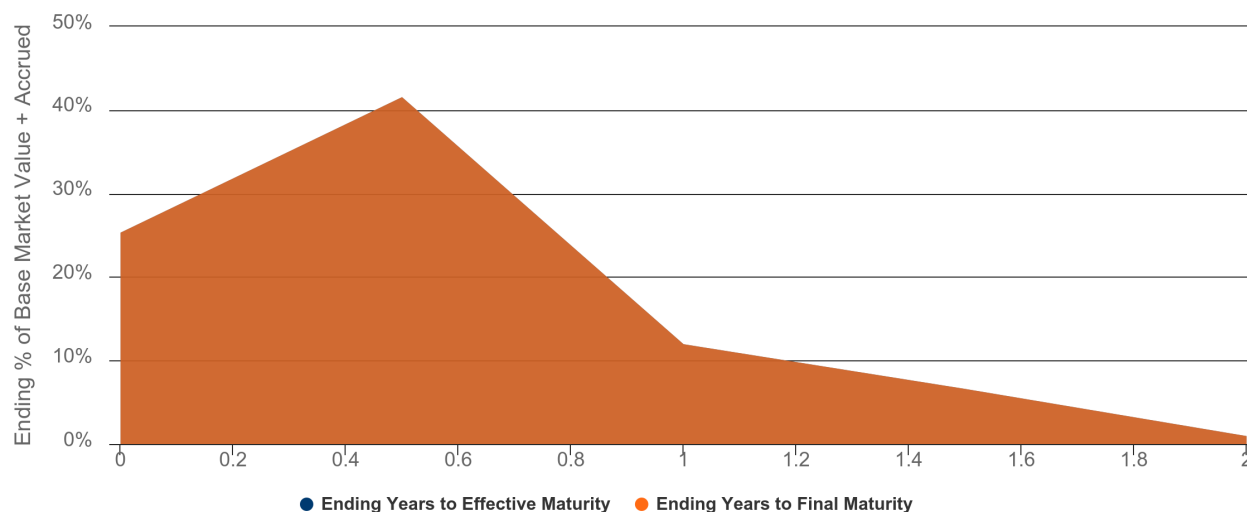


Chart calculated by: % of Market Value + Accrued

Investment Maturity Schedule



Ehlers is the joint marketing name of the following affiliated businesses (collectively, the "Affiliates"): Ehlers & Associates, Inc. ("EA"), a municipal advisor registered with the Municipal Securities Rulemaking Board ("MSRB") and the Securities and Exchange Commission ("SEC"); Ehlers Investment Partners, LLC ("EIP"), an investment adviser registered with the SEC; and Bond Trust Services Corporation ("BTS"), holder of a limited banking charter issued by the State of Minnesota.

Where an activity requires registration as a municipal advisor pursuant to Section 15B of the Exchange Act of 1934 (Financial Management Planning and Debt Issuance & Management), such activity is or will be performed by EA; where an activity requires registration as an investment adviser pursuant to the Investment Advisers Act of 1940 (Investments and Treasury Management), such activity is or will be performed by EIP; and where an activity requires licensing as a bank pursuant to applicable state law (paying agent services shown under Debt Issuance & Management), such activity is or will be performed by BTS. Activities not requiring registration may be performed by any Affiliate.

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AGENDA ITEM: **2023-24 Course Proposal**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Discussion Items**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent
for Teaching and Learning;**
**Jennifer Babiash, Director of Teaching and
Learning**

BACKGROUND:

Jen Babiash, Director of Teaching and Learning, will present a secondary course proposal for the 2023-24 school year.

New Course Proposal

2023-2024



World's Best Workforce Goal

All students college and career ready by graduation.

- College & career readiness anchor standards
- Employment trends
- Perspectives from employers, postsecondary institutions, former and current students
- Equitable access (Use of the equity decision making [protocol](#))



New Course Proposal

Other key considerations

- Student interest and enrollment trends
- School's capacity to implement new courses, including implications for:
 - Staffing
 - Scheduling
 - Facilities



Ethnic Studies World History

Term: Full-Year

Grades: 11-12

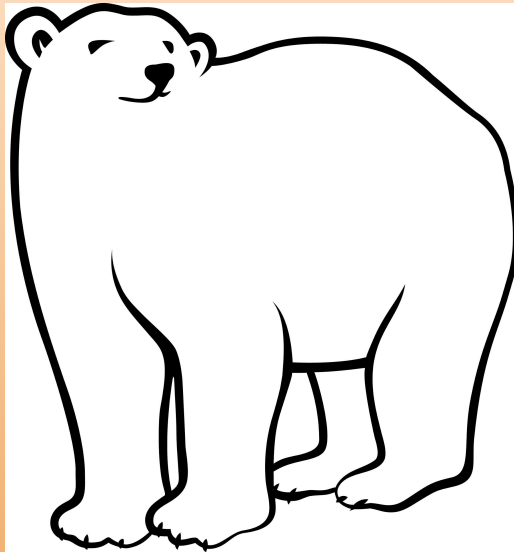
Prerequisites: None

Description: Students in this course will learn World History through a racial equity and social justice lens by centering the missing narratives, perspectives, and experiences of world communities that history has largely silenced and overlooked. Students will gain a deeper understanding of how the social, economic, intellectual, and political contributions of these communities directly connect from prehistory to 1500 C.E., through colonization, to our present global reality.

Students will engage deeply with their coursework which will be highly collaborative and personal, and will require students to continue to develop their skills in critical analysis, reading, writing, and community leadership. This course is open to all students who are interested in exploring the history of our world through a racial equity and social justice lens, and in critically examining and understanding the interrelationship between world history and systems of power from the past to the present. This course meets the graduation requirement.



What questions might you have?



E. OPERATIONAL ITEMS

AGENDA ITEM: **Action to Ratify Award of 2023A Facility Maintenance Bonds**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**
Andi Johnson, Director of Finance

BACKGROUND:

There were two facilities funding strategies to finance the facilities improvements identified and recommended by the Facilities Planning Committee: 1) Voter-approved general obligation bonds (approved by taxpayers on November 5, 2019); and 2) Facilities maintenance bonds for eligible Long-Term Facilities Maintenance (LTFM) projects. Both of these strategies were included in the original tax impact statement for the 2019 Bond Referendum.

At the November 14, 2022 School Board meeting the Board approved the “resolution of intent to sell general obligation long term facilities maintenance bonds, series 2023A, in the maximum aggregate principal amount \$34,505,000.” At that time the board approved the administration to accept the bond sale.

At the December 12, 2022 School Board meeting the presale report was presented to the board.

Earlier this meeting Shelby McQuay from Ehlers Public Finance Advisors reported on the January 5, 2023 sale of 2023A Long Term Facility Maintenance Bonds.

RECOMMENDATION:

Approve the sale of the 2023A General Obligation Facility Maintenance Bonds as presented.

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
RAMSEY, ANOKA, AND WASHINGTON COUNTIES, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), Ramsey, Anoka, and Washington Counties, Minnesota, was duly held in the School District on January 9, 2023, commencing at 5:30 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING THE ISSUANCE AND SALE OF
GENERAL OBLIGATION FACILITIES MAINTENANCE
BONDS, SERIES 2023A, IN THE ORIGINAL AGGREGATE
PRINCIPAL AMOUNT OF \$33,415,000; FIXING THEIR FORM
AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND
DELIVERY; AND PROVIDING FOR THEIR PAYMENT**

BE IT RESOLVED by the School Board (the "Board") of Independent School District No. 624 (White Bear Lake Area Schools), Ramsey, Anoka, and Washington Counties, Minnesota (the "District"), as follows:

Section 1. Findings, Determinations; Sale of Bonds.

1.01 Background. It is hereby determined that:

(a) On November 14, 2022, the Board approved a resolution (the "Parameters Resolution") stating the intention of the Board to issue and sell its General Obligation Facilities Maintenance Bonds, Series 2023A (the "Bonds"), in the aggregate principal amount not to exceed \$34,505,000, pursuant to Minnesota Statutes, Chapter 475, as amended (the "Act"), and Minnesota Statutes, Section 123B.595, as amended ("Section 123B.595"), to fund the costs of certain facilities and site maintenance projects included in the District's ten-year facility plan for Fiscal Year 2024 approved by the Commissioner of Education, as well as related financing costs (collectively, the "Projects").

(b) Pursuant to the Parameters Resolution, the Superintendent or Assistant Superintendent for Finance and Operations and any School Board Officer (the "Authorized

Officials”), with the advice of Ehlers and Associates, Inc., the District’s municipal advisor (the “Municipal Advisor”), were authorized to review proposals for the purchase of the Bonds and award the sale of the Bonds to the prospective purchaser based on the recommendation of the Municipal Advisor and the following parameter: the true interest cost of the Bonds shall not exceed five percent (5.00%).

(c) Pursuant to the Parameters Resolution, the District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, as amended, which provides for payment by the State of Minnesota of the debt service on the Bonds in the event the District notifies the State of Minnesota of a potential default by the District in the timely payment of the debt service on the Bonds. The District understands that as a result of its covenant to be bound by said provisions, these provisions shall be binding as long as the Bonds remain outstanding.

(d) The District is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale because the District has retained the Municipal Advisor to serve as its independent municipal advisor in connection with the sale of the Bonds. The actions of the District staff and the Municipal Advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.02. Ratification of Sale to the Purchaser and Interest Rates. The proposal of J.P. Morgan Securities LLC, as syndicate manager (the “Purchaser”), to purchase the Bonds of the District is hereby found and determined to be a reasonable offer and the sale of the Bonds to the Purchaser is hereby ratified and confirmed, the proposal being to purchase the Bonds at a price of \$36,845,079.10 (par amount of the Bonds of \$33,415,000, plus original issue premium of \$3,430,079.10), plus accrued interest, if any, to date of delivery for Bonds bearing interest as follows:

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2024	5.000%	2029	5.000%
2025	5.000%	2030	5.000%
2026	5.000%	2031	4.000%
2027	5.000%	2032	4.000%
2028	5.000%		

True interest cost: 2.6644090%

1.03. Purchase Contract. The execution and delivery of a Proposal Form, dated as of January 5, 2023 (the “Purchase Agreement”), between the District and the Purchaser, is hereby ratified and confirmed in the form set forth in EXHIBIT A to this resolution (the “Resolution”). The Bonds shall be issued and delivered in accordance with the terms and conditions of the Purchase Agreement and this Resolution. The amount proposed by the Purchaser in excess of the minimum bid shall be credited to the Debt Service Fund hereinafter created or deposited in the Construction Fund hereinafter created, as determined by the Treasurer in consultation with the Municipal Advisor. The Municipal Advisor is directed to receive and retain the good faith payment of the Purchaser in accordance with the terms of the Purchase Agreement, pending completion of the sale of the Bonds.

1.04. Terms and Principal Amounts of the Bonds. The District shall forthwith issue and sell the Bonds pursuant to the Act and Section 123B.595, in the total principal amount of \$33,415,000, originally dated January 26, 2023, in the denomination of \$5,000 each or any integral multiple thereof,

numbered No. R-1 upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2024	\$365,000	2029	\$4,475,000
2025	\$2,965,000	2030	\$4,700,000
2026	\$2,515,000	2031	\$4,935,000
2027	\$4,060,000	2032	\$5,135,000
2028	\$4,265,000		

1.05. Schedule of Maturities. The schedule of maturities satisfies the requirements of Section 475.54, subdivision 1 of the Act.

1.06. Optional Redemption. The District may elect on February 1, 2030, and on any day thereafter to prepay Bonds due on or after February 1, 2031. Redemption may be in whole or in part and if in part, at the option of the District and in such manner as the District shall determine. If less than all Bonds of a maturity are called for optional redemption, the District shall notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC shall determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments shall be at a price of par plus accrued interest to the date of optional redemption.

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds shall be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond shall be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond shall be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond shall be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing August 1, 2023, to the registered owners of record thereof as of the close of business on the fifteenth day immediately preceding each interest payment date, whether or not such day is a business day.

2.03. Registration. The District shall appoint a bond registrar (the "Registrar"), authenticating agent (the "Authenticating Agent"), and paying agent (the "Paying Agent"). Except as specifically provided otherwise in Section 7 hereof, the effect of registration and the rights and duties of the District and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register (the "Bond Register") in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred, or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange shall be promptly cancelled by the Registrar and thereafter disposed of as directed by the District.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The District and the Registrar may treat the person in whose name a Bond is registered in the Bond Register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees, and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee, or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen, or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen, or lost the Registrar shall deliver a new Bond of like amount, number, maturity date, and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen, or lost upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen, or lost, upon filing with the Registrar evidence satisfactory to it that the Bond was destroyed, stolen, or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance, and amount satisfactory to it and as provided by law, in which both the District and the Registrar must be named as obligees. Bonds so surrendered to the Registrar shall be cancelled by the Registrar and evidence of such cancellation must be given to the District. If the mutilated, destroyed, stolen, or lost Bond has already matured or been called for redemption in whole in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed shall be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond

to be redeemed at the address shown on the Bond Register and, if publication of the notice of redemption is required by law, by publishing the notice of redemption as required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, shall not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption shall cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar, Paying Agent, and Authenticating Agent. The District appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Registrar, Paying Agent, and Authenticating Agent with respect to the Bonds. The Board Chair and the Clerk are authorized to execute and deliver, on behalf of the District, a contract with Bond Trust Services Corporation, as the initial Registrar, Paying Agent, and Authenticating Agent with respect to the Bonds. Upon merger or consolidation of the Registrar, Paying Agent, and Authenticating Agent with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar, Paying Agent, and Authenticating Agent. The District agrees to pay the reasonable and customary charges of the Registrar, Paying Agent, and Authenticating Agent for the services performed. The District reserves the right to remove the Registrar, Paying Agent, or Authenticating Agent upon thirty (30) days' notice and upon the appointment of a successor Registrar, Paying Agent, or Authenticating Agent, in which event the predecessor Registrar, Paying Agent, or Authenticating Agent must deliver all cash and Bonds in its possession to the successor Registrar, Paying Agent, or Authenticating Agent and the Registrar must deliver the Bond Register to the successor Registrar. On or before each principal or interest due date, without further order of the Board, the Treasurer must transmit to the Paying Agent money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication, and Delivery. The Bonds shall be prepared under the direction of the Clerk and executed on behalf of the District by the signatures of the Board Chair and the Clerk, provided that those signatures may be printed, engraved, or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond shall not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Authenticating Agent. Certificates of authentication on different Bonds need not be signed by the same representative of the Authenticating Agent. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed, and authenticated the Clerk shall deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds shall be printed or typewritten in substantially the form attached hereto as EXHIBIT B.

3.02. Approving Legal Opinion. The Clerk is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, and cause the opinion to accompany each Bond.

Section 4. Payment; Security; Funds; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds shall be payable from the General Obligation Facilities Maintenance Bonds, Series 2023A Debt Service Fund (the “Debt Service Fund”) hereby created, and the proceeds of ad valorem taxes hereinafter levied to pay the debt service on the Bonds are hereby pledged to the Debt Service Fund. The amounts to be applied to pay the principal of and interest on the Bonds shall be deposited in the Debt Service Fund at least three (3) days prior to each respective interest payment date and principal payment date. There is appropriated to the Debt Service Fund amounts over the minimum purchase price of the Bonds paid by the Purchaser to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof. There is also appropriated to the Debt Service Fund: (a) amounts, if any, transferred from the general fund account for long-term facilities maintenance to the Debt Service Fund, pursuant to Section 123B.595, subdivision 10(a)(4); (b) any long-term facilities maintenance equalized aid receivable under Section 123B.595, subdivision 9; and (c) all other moneys as shall be appropriated by the Board to the Debt Service Fund from time to time.

4.02. Construction Fund. The District hereby creates the General Obligation Facilities Maintenance Bonds, Series 2023A Construction Fund (the “Construction Fund”). Proceeds of the Bonds (reduced by the appropriation made in accordance with Section 5.04 to pay costs of issuance and the appropriation, if any, of any portion of the Bonds made in accordance with Section 4.01 hereof) shall be deposited in the Construction Fund and used solely to pay costs of the Projects. Any balance remaining in the Construction Fund after completion of the Projects may be used for any other public use authorized by law and approved by resolution adopted or vote taken in the manner required to authorize the application of the proceeds of the Bonds for such new use and purpose, or credited to the Debt Service Fund or other District debt service fund, all in accordance with Section 475.65 of the Act.

4.03. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith and credit and taxing powers of the District are hereby irrevocably pledged. If a payment of principal of or interest on the Bonds becomes due when there is not sufficient money in the Debt Service Fund to pay the same, the Treasurer must pay such principal or interest from the general fund of the District, and the general fund shall be reimbursed for those advances out of the proceeds of the Taxes (as hereinafter defined) levied herein, when collected.

4.04. Pledge of Taxes. For the purpose of paying the principal of and interest on the Bonds, there are levied direct, annual, irrevocable, ad valorem taxes upon all of the taxable property in the District (the “Taxes”), to be spread upon the tax rolls and collected with and as part of other general taxes of the District. The Taxes shall be credited to the Debt Service Fund above provided and shall be levied in the years and amounts set forth in EXHIBIT C attached to this Resolution and, in the event the Taxes so levied are ever insufficient to pay the principal of and interest on the Bonds, additional Taxes are hereby authorized to be levied without limitation as to rate or amount. Said tax levies shall be irrevocable as long as any of the Bonds are outstanding and unpaid, provided that the District reserves the right and power to reduce the levies in the manner and to the extent permitted by the Act (specifically, Section 475.61 of the Act).

4.05. Debt Service Coverage. It is determined that the estimated collection of Taxes levied in accordance with Section 4.04 hereof shall produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies herein provided shall be irrevocable until all of the Bonds are paid, provided that at the time the District makes its annual tax levies the Treasurer may certify to the County Auditors of Ramsey, Anoka, and Washington Counties, Minnesota (collectively, the “County Auditors”) that the District made an irrevocable appropriation of a specified amount to the Debt Service Fund of money actually on hand or if there is on

hand any excess amount in the Debt Service Fund and the respective County Auditors shall reduce by the amount so certified the amount otherwise to be included in the rolls next thereafter prepared.

4.06. Registration of Resolution. The Clerk is authorized and directed to file a certified copy of this Resolution with the County Auditors and to obtain the certificates required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. District Proceedings and Records. The officers of the District are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds certified copies of proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the District, and such other certificates, affidavits, and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, shall be deemed representations of the District as to the facts stated therein.

5.02. Certification as to Official Statement. The Board Chair, the Clerk, and the Treasurer, or any of their authorized designees, are authorized and directed to certify that they have examined the final Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the final Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the final Official Statement and further that said final Official Statement did not (as of the date of the final Official Statement) and does not contain any untrue statement of a material fact or omit to state a material fact which should be included therein for the purpose for which the final Official Statement is to be used, or which is necessary in order to make the statements made therein, in light of the circumstances under which they are made, not misleading.

5.03. Other Certificates. The Board Chair, the Clerk, and the Treasurer, or any of their authorized designees, are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the District or incumbency of its officers, at the closing the Board Chair, the Clerk, and the Treasurer shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Treasurer shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04. Payment of Costs of Issuance. The District authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to Wells Fargo Bank, National Association on the closing date for further distribution as directed by the Municipal Advisor.

5.05. Electronic Signatures. The electronic signatures of the Board Chair, the Clerk, and the Treasurer, or any of their authorized designees, to this Resolution and any document or certificate authorized to be executed hereunder shall be as valid as an original signature of such party and shall be effective to bind the District thereto. For purposes hereof, (i) "electronic signature" means a manually signed original signature that is then transmitted by electronic means; and (ii) "transmitted by electronic means" means sent in the form of a facsimile or sent via the internet as a portable document format ("pdf") or other replicating image attached to an electronic mail or internet message.

Section 6. Tax Covenants.

6.01. Tax-Exempt Bonds. The District shall comply with all the necessary requirements and take all necessary actions (or decline to take prohibited actions) to ensure that interest on the Bonds shall not be includable in gross income for federal income tax purposes under Section 103 and Sections 141 through 150 of the Internal Revenue Code of 1986, as amended (the “Code”), and applicable Treasury Regulations promulgated thereunder (the “Regulations”). The District covenants and agrees with the holders from time to time of the Bonds that it shall not take or permit to be taken by any of its officers, employees, or agents any action which would cause the interest on the Bonds to become subject to federal income taxation under the Code and the Regulations, in effect at the time of such actions, and that it shall take or cause its officers, employees, or agents to take all affirmative action within their powers that may be necessary to ensure that such interest shall not become includable in gross income for federal income tax purposes under the Code and applicable Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. Continuing Requirements. The District shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code including, without limitation, requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States. The Board Chair, the Clerk, and the Treasurer, being officers of the District charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations stating the facts, estimates, and circumstances in existence on the date of issue and delivery of the Bonds which make it reasonable to expect that the “gross proceeds” of the Bonds will not be used in a manner that would cause the Bonds to be “arbitrage bonds” within the meaning of the Code and the Regulations. The District covenants and agrees to retain such records, make such determinations, file such reports and documents, and pay such amounts at such times as are required under Section 148(f) and applicable Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for an exception from the rebate requirement in accordance with one of the spending exceptions set forth in Section 1.148-7 of the Regulations. The District shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

6.03. Not Private Activity Bonds. The District further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be determined to constitute “private activity bonds,” within the meaning of Sections 103 and 141 through 150 of the Code and the applicable Regulations promulgated thereunder.

6.04. Not Qualified Tax-Exempt Obligations. The District shall not designate the Bonds as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code.

Section 7. Book-Entry System; Limited Obligation of District.

7.01. DTC. The Bonds shall be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond shall be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds shall be registered in the Bond Register in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the Bond Register in the name of Cede & Co., as nominee of DTC, the District, the Registrar, and the Paying Agent shall have no responsibility or obligation to any broker-dealers, banks, and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds; (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption; or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The District, the Registrar, and the Paying Agent may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent shall pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments shall be valid and effectual to fully satisfy and discharge the District’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the Bond Register, shall receive a certificated Bond evidencing the obligation of this Resolution. Upon delivery by DTC to the Clerk of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” shall refer to such new nominee of DTC; and upon receipt of such a notice, the Clerk shall promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The District has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which shall govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the District with respect to the Bonds shall agree to take all action necessary for all representations of the District in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the District, by resolution of the Board, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the District shall notify DTC, whereupon DTC shall notify the Participants, of the availability through DTC of Bond certificates. In such event the District shall issue, transfer, and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the District and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the District shall issue and the Registrar shall authenticate Bond certificates in accordance with this resolution and the provisions hereof shall apply to the transfer, exchange, and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond shall be made and given, respectively in the manner provided in DTC’s Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. For purposes of this Section, “Continuing Disclosure Certificate” means that certain Continuing Disclosure Certificate executed by the Board Chair and Clerk and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. District Compliance with Provisions of Continuing Disclosure Certificate. The District hereby covenants and agrees to comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the District to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this section.

Section 9. Defeasance. When all of the Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants, and other rights granted by this resolution to the holders of the Bonds shall cease, except that the pledge of the full faith and credit of the District for the prompt and full payment of the principal of and interest on the Bonds shall remain in full force and effect. The District may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

EXHIBIT A
PURCHASE AGREEMENT

PROPOSAL FORM

The School Board
Independent School District No. 624 (White Bear Lake Area Schools), Minnesota (the "District")

January 9, 2023

RE: \$33,415,000* General Obligation Facilities Maintenance Bonds, Series 2023A (the "Bonds")
DATED: January 26, 2023

For all or none of the above Bonds, in accordance with the Terms of Proposal and terms of the Global Book-Entry System (unless otherwise specified by the Purchaser) as stated in this Official Statement, we will pay you \$36,845,079.10 (not less than \$33,415,000) plus accrued interest to date of delivery for fully registered Bonds bearing interest rates and maturing in the stated years as follows:

5.00	% due	2024	5.00	% due	2027	5.00	% due	2030
5.00	% due	2025	5.00	% due	2028	4.00	% due	2031
5.00	% due	2026	5.00	% due	2029	4.00	% due	2032

* The District reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

The rate for any maturity may not be more than 2.00% less than the rate for any preceding maturity. (For example, if a rate of 4.50% is proposed for the 2024 maturity, then the lowest rate that may be proposed for any later maturity is 2.50%.) All Bonds of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

A good faith deposit ("Deposit") in the amount of \$668,300 shall be made by the winning bidder by wire transfer of funds. Such Deposit shall be received by Ehlers no later than two hours after the proposal opening time. Wire transfer instructions will be provided to the winning bidder by Ehlers after the tabulation of proposals. The District reserves the right to award the Bonds to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received by such time. In the event the Deposit is not received as provided above, the District may award the Bonds to the bidder submitting the next best proposal provided such bidder agrees to such award. The Deposit will be retained by the District as liquidated damages if the proposal is accepted and the Purchaser fails to comply therewith. We agree to the conditions and duties of Ehlers and Associates, Inc., as escrow holder of the Deposit, pursuant to the Terms of Proposal. This proposal is for prompt acceptance and is conditional upon delivery of said Bonds to The Depository Trust Company, New York, New York, in accordance with the Terms of Proposal. Delivery is anticipated to be on or about January 26, 2023.

This proposal is subject to the District's agreement to enter into a written undertaking to provide continuing disclosure under Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 as described in the Preliminary Official Statement for the Bonds.

We have received and reviewed the Official Statement, and any addenda thereto, and have submitted our requests for additional information or corrections to the Final Official Statement. As Syndicate Manager, we agree to provide the District with the reoffering price of the Bonds within 24 hours of the proposal acceptance.

This proposal is a firm offer for the purchase of the Bonds identified in the Terms of Proposal, on the terms set forth in this proposal form and the Terms of Proposal, and is not subject to any conditions, except as permitted by the Terms of Proposal.

By submitting this proposal, we confirm that we are an underwriter and have an established industry reputation for underwriting new issuances of municipal bonds. YES: ☒ NO: ☐

If the competitive sale requirements are not met, we elect to use either the: ☐ 10% test, or the ☐ hold-the-offering-price rule to determine the issue price of the Bonds.

Account Manager: J.P. Morgan Securities LLC
Account Members: Syndicate Members

By:

Jaclyn Mischen

Award will be on a true interest cost basis. According to our computations (the correct computation being controlling in the award), the total dollar interest cost (including any discount or less any premium) computed from January 26, 2023 of the above proposal is \$5,577,277.15 and the true interest cost (TIC) is 2.664409 %.

The foregoing offer is hereby accepted by and on behalf of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), Minnesota, on January 9, 2023.

By:

Title:

Wesley A. Kipp
Superintendent

By:

Title:

Janice A. Ellis
Board Chair

EXHIBIT B
FORM OF BOND

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTIES OF ANOKA, RAMSEY, AND WASHINGTON
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)

GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS
SERIES 2023A

No. R-_____ \$ _____

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
0.000%	February 1, 20__	January __, 2023	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

Independent School District No. 624 (White Bear Lake Area Schools), a duly organized and existing school district in Ramsey, Anoka, and Washington Counties, Minnesota (the "District"), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the Principal Amount specified above, on the Maturity Date specified above, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a 360-day year of twelve 30-day months), payable February 1 and August 1 in each year, commencing August 1, 2023, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Bond Trust Services Corporation, Roseville, Minnesota, as Registrar, Paying Agent, and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the District have been and are hereby irrevocably pledged.

The District may elect on February 1, 2030, and on any date thereafter to prepay Bonds due on or after February 1, 2031. Redemption may be in whole or in part and if in part, at the option of the District and in such order as the District shall determine. If less than all Bonds of a maturity are called for redemption, the District shall notify The Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC shall determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant shall then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments shall be at a price of par plus accrued interest to the optional redemption date.

This Bond is one of an issue in the aggregate principal amount of \$33,415,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the School Board of the District (the “Board”) on January 9, 2023 (the “Resolution”), for the purpose of providing money to aid in financing certain facilities and site maintenance projects which are included in the District’s ten-year facilities maintenance plan, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Section 123B.595, as amended. The principal hereof and interest hereon are payable from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the District are irrevocably pledged for payment of this Bond and the Board has obligated itself to levy additional ad valorem taxes on all taxable property in the District in the event of any deficiency of ad valorem taxes pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The Board has not designated the issue of Bonds of which this Bond forms a part as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), relating to the disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

The District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, as amended, and to guarantee the payments of the principal of and interest on this Bond when due, pursuant to said statute.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the District at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the District shall cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee, or governmental charge required to be paid with respect to such transfer or exchange.

The District and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the District nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED, AND AGREED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen, and to be performed preliminary to and in the issuance of this Bond in order to make this Bond

a valid and binding general obligation of the District in accordance with its terms, have been done, do exist, have happened, and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the District to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Independent School District No. 624 (White Bear Lake Area Schools), Ramsey, Anoka, and Washington Counties, Minnesota, by its School Board, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Board Chair and Clerk and has caused this Bond to be dated as of the date set forth below.

Dated: January __, 2023

**INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS),
RAMSEY, ANOKA, AND WASHINGTON
COUNTIES, MINNESOTA**

(Facsimile)
Board Chair

(Facsimile)
Clerk

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION

By _____
Its Authorized Representative

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not transfer this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert federal identification or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Officer of Registrar</u>
January __, 2023	Cede & Co. Federal ID #13-2555119	<hr/>

EXHIBIT C

TAX LEVY SCHEDULE

I.S.D. No. 624 (White Bear Lake), MN

\$33,415,000 General Obligation Facilities Maintenance Bonds, Series 2023A

Dated January 26, 2023

Tax Levy Calculation

Tax Levy Year	Tax Collect Year	Bond Pay Year	Total P+I	Net New D/S	P & I @105%	Net Levy
2021	2022	2023	-	-	-	-
2022	2023	2024	1,956,856.25	1,956,856.25	2,054,699.06	2,054,699.06
2023	2024	2025	4,516,800.00	4,516,800.00	4,742,640.00	4,742,640.00
2024	2025	2026	3,918,550.00	3,918,550.00	4,114,477.50	4,114,477.50
2025	2026	2027	5,337,800.00	5,337,800.00	5,604,690.00	5,604,690.00
2026	2027	2028	5,339,800.00	5,339,800.00	5,606,790.00	5,606,790.00
2027	2028	2029	5,336,550.00	5,336,550.00	5,603,377.50	5,603,377.50
2028	2029	2030	5,337,800.00	5,337,800.00	5,604,690.00	5,604,690.00
2029	2030	2031	5,337,800.00	5,337,800.00	5,604,690.00	5,604,690.00
2030	2031	2032	5,340,400.00	5,340,400.00	5,607,420.00	5,607,420.00
Total	-	-	\$42,422,356.25	\$42,422,356.25	\$44,543,474.06	\$44,543,474.06

Bond Data

Dated Date 1/26/2023

STATE OF MINNESOTA)
)
COUNTIES OF RAMSEY)
ANOKA AND WASHINGTON) ss.
)
INDEPENDENT SCHOOL)
DISTRICT NO. 624)

I, the undersigned, being the duly qualified Clerk of Independent School District No. 624 (White Bear Lake Area Schools), Ramsey, Anoka, and Washington Counties, Minnesota (the “District”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office, and the extract is a full, true, and correct copy of the minutes insofar as they relate to the issuance and sale of the District’s General Obligation Facilities Maintenance Bonds, Series 2023A, in the original aggregate principal amount of \$33,415,000.

WITNESS My hand officially as such Clerk this _____ day of January, 2023.

Clerk of the School Board
Independent School District No. 624
(White Bear Lake Area Schools), Ramsey, Anoka, and
Washington Counties, Minnesota

AGENDA ITEM: **Action on 2023-24 Course Proposal**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent
for Teaching and Learning;**
**Jennifer Babiash, Director of Teaching and
Learning**

BACKGROUND:

Earlier in the meeting, Jen Babiash, Director of Teaching and Learning, presented a secondary course proposal for the 2023-24 school year.

RECOMMENDED ACTION:

Approve the recommended secondary course proposal for the 2023-24 school year as presented.

AGENDA ITEM: **School Board Operating Procedures for 2023**
MEETING DATE: **January 9, 2023**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **School Board Chair**

BACKGROUND:

At the organizational meeting of the White Bear Lake Area School Board the School Board members approve the Rules of Order and Board Agenda format for the year.

Attached are the recommended Rules of Order and Board Agenda format.

RECOMMENDED ACTION:

Approve the Rules of Order and Board Agenda format for 2023.

RULES OF ORDER

Roll call vote shall be made on all items with any financial impact, and on any items where dissent is noted on a voice vote and a division of the house is requested.

Roll call votes shall always proceed alphabetically with the first member to be called rotated alphabetically at successive Board meetings.

Any item may be changed on the agenda, either in placement or in status (discussion, action...) by consensus or by passage of a motion to suspend the rules for that purpose.

Any items for which no written explanatory information is supplied in the Board packet, will be treated as items in the Public or Board Forum with no action unless the Board suspends the rules and places the item on the agenda for action.

The Chair and the superintendent shall develop the meeting agenda. Board members may request items to be placed on an upcoming agenda by contacting the Chair, or in the Chair's absence the superintendent by Tuesday prior to the Board meeting. All written material and appropriate explanatory material for agenda items must be provided to the superintendent's office by noon on the Wednesday prior to the meeting for inclusion in the agenda packet. If such written material is required and not provided in a timely manner, the topic may be pulled from the agenda.

Members of the public may make requests to have items placed on a Board agenda by contacting the Chair in the same manner as Board members. If the Chair does not honor the request, the request shall be made known to the Board and the Board shall determine the disposition of the request.

Robert's Rules of order will be followed except that:

- a. Suspension of the rules and limitation of debate require only a simple majority of those voting rather than a 2/3 majority.
- b. If no motion is immediately forthcoming on an action item when requested by the Chair, a nominal period of time, not to exceed five minutes, is allowed for questions before a motion for action is required.
- c. Board business will automatically terminate at 8:00 p.m. and the Chair will declare the meeting adjourned unless there is a motion, supported by a majority vote, extending the meeting by a specific amount of time.

BOARD AGENDA 2023

A. PROCEDURAL ITEMS	Roll call, Pledge of Allegiance, approve agenda, approve consent agenda to include minutes, payment of invoices, correspondence, gifts, field trips and personnel items.
B. PUBLIC FORUM	During the Public Forum any person may address the School Board on a topic of interest or concern.
<p><u>Public Forum Guidelines</u> Listed below are the procedures for addressing the School Board on a topic of interest or concern.</p> <ol style="list-style-type: none"> 1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot. 2. Public Forum will be open for up to 30 minutes. (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made. 3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be submitted to the following email address: publiccomment@isd624.org, or by phone at 651-407-7563. 4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period. 5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy. 6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion. 7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order. 8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information. 9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting. 10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item. 	
C. INFORMATION ITEMS	No discussion.
D. DISCUSSION ITEMS	An instructional report, first reading of new policies, etc.
E. OPERATIONAL ITEMS	All non-personnel action items.
F. BOARD FORUM	Board "news"; same rules as Public Forum.
G. ADJOURNMENT	

AGENDA ITEM: **School Board Members' Compensation for 2023**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **School Board Chair**

BACKGROUND:

The board member's compensation for the year is set at our organizational meeting. State law allows the clerk, treasurer, and superintendent of any district to receive such compensation as may be fixed by the board. The law also allows the board to fix compensation for the other members of the Board (Minnesota Statute 123B.09, Subd. 12).

White Bear School Board members were compensated at the following rates in 2022:

Year	Chair	Vice-Chair	Clerk	Treasurer	Members
2022	\$5,450	\$5,250	\$5,450	\$5,250	\$5,050

RECOMMENDED ACTION:

The School Board recommends keeping the same compensation levels for 2023.

Year	Chair	Vice-Chair	Clerk	Treasurer	Members
2023	\$5,450	\$5,250	\$5,450	\$5,250	\$5,050

AGENDA ITEM: **Action on Appointment of Representative For
Intermediate School District 916**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **School Board Chair**

BACKGROUND:

Each year the White Bear Lake Area School Board appoints a member of our School Board to serve on the Intermediate School District 916 Board. We recommend that Kathleen Daniels serve on the Intermediate School District 916 Board for 2023.

RECOMMENDED ACTION:

Appoint Kathleen Daniels as White Bear Lake Area School's representative to Intermediate School District 916 Board for 2023.

AGENDA ITEM: **Action on Regular and Work Session Meeting
Schedule for 2023-24**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

The White Bear Lake Area School Board holds their regular School Board meetings on the second Monday of the month, and work sessions on the fourth Monday of the month except during the months of June, July and December when there is no work session scheduled. The March 2024 regular meeting will be held on the first Monday of the month due to spring break and the May 2024 work session will be held on the third Monday of the month due to Memorial Day.

RECOMMENDED ACTION:

Approve the Regular and Work Session Meeting Schedule for January 2023 to August 2024.

2023-2024 Meeting Schedule
White Bear Lake Area School Board
District Center, 4855 Bloom Avenue, White Bear Lake

Date	Meeting Type	Tentative Time*	Location
January 9, 2023	Organizational and Regular	5:30 p.m.	District Center – Room 112
January 23, 2023	Work Session	5:30 p.m.	District Center – Room 112
February 13, 2023	Regular	5:30 p.m.	District Center – Room 112
February 27, 2023	Work Session	5:30 p.m.	District Center – Room 112
March 13, 2023	Regular	5:30 p.m.	District Center – Room 112
March 27, 2023	Work Session	5:30 p.m.	District Center – Room 112
April 10, 2023	Regular	5:30 p.m.	District Center – Room 112
April 24, 2023	Work Session	5:30 p.m.	District Center – Room 112
May 8, 2023	Regular	5:30 p.m.	District Center – Room 112
May 22, 2023	Work Session	5:30 p.m.	District Center – Room 112
June 12, 2023	Regular	5:30 p.m.	District Center – Room 112
July 10, 2023	Regular	5:30 p.m.	District Center – Room 112
August 14, 2023	Regular	5:30 p.m.	District Center – Room 112
August 28, 2023	Work Session	5:30 p.m.	District Center – Room 112
September 11, 2023	Regular	5:30 p.m.	District Center – Room 112
September 25, 2023	Work Session	5:30 p.m.	District Center – Room 112
October 9, 2023	Regular	5:30 p.m.	District Center – Room 112
October 23, 2023	Work Session	5:30 p.m.	District Center – Room 112
November 13, 2023	Regular	5:30 p.m.	District Center – Room 112
November 27, 2023	Work Session	5:30 p.m.	District Center – Room 112
December 11, 2023	Regular	5:30 p.m.	District Center – Room 112
January 8, 2024	Organizational and Regular	5:30 p.m.	District Center – Room 112
January 22, 2024	Work Session	5:30 p.m.	District Center – Room 112
February 12, 2024	Regular	5:30 p.m.	District Center – Room 112
February 26, 2024	Work Session	5:30 p.m.	District Center – Room 112
March 4, 2024**	Regular	5:30 p.m.	District Center – Room 112
March 25, 2024	Work Session	5:30 p.m.	District Center – Room 112
April 8, 2024	Regular	5:30 p.m.	District Center – Room 112
April 22, 2024	Work Session	5:30 p.m.	District Center – Room 112
May 13, 2024	Regular	5:30 p.m.	District Center – Room 112
May 20, 2024***	Work Session	5:30 p.m.	District Center – Room 112
June 10, 2024	Regular	5:30 p.m.	District Center – Room 112
July 8, 2024	Regular	5:30 p.m.	District Center – Room 112
August 12, 2024	Regular	5:30 p.m.	District Center – Room 112
August 26, 2024	Work Session	5:30 p.m.	District Center – Room 112

**If a School Board meeting is canceled or held virtually due to inclement weather or other unforeseen circumstances, the meeting time and date may be adjusted.*

***The March 2024 School Board Regular meeting is scheduled for the first Monday in March because spring break starts on the second Monday of March.*

****The May 2024 School Board Work Session is scheduled for the third Monday in May because the fourth Monday in May is a holiday.*

Approved by the School Board on _____

AGENDA ITEM: **Action on Official Publication for the School District for 2023**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

In past years, legal notices and minutes have been published in the White Bear Press. In addition, the full minutes are available on the district's website www.isd624.org.

A proposal has been submitted by Press Publications to name the White Bear Press as the official school district/legal publication newspaper for 2023. The White Bear Press will increase from \$20.97 per column inch, in 7-point type at 9 lines per inch to \$21.90 per column inch, in 7-point type at 9 lines per inch. The discounted rate for the Vadnais Heights Press and The Citizen for a second insertion will increase from \$10.30 per column inch to \$13.25 per column inch for both papers.

Our recommendation below is based on our review of Minnesota Statutes pertaining to the requirements of the School District's official newspaper.

RECOMMENDED ACTION:

Approve the White Bear Press as the legal publication for White Bear Lake Area Schools for 2023.

AGENDA ITEM: **Action on Appointment of Compliance Officers**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent**

BACKGROUND:

Each November the administration certifies to the Minnesota Department of Education that we are in compliance with federal laws and regulations and state laws and rules prohibiting discrimination.

Some of our policies specifically state that a legal responsibility for receiving complaints is assigned to a position, (e.g., the Director of Human Resources). Other policies require that the School Board “annually designate the person” to whom the responsibility is assigned.

To remove ambiguity and assure compliance in all of our policies we are asking the School Board to take action on the following appointments:

District ADA/504 Coordinator:
Lisa Ouren
Director of Student Support Services
White Bear Lake Area Schools
4855 Bloom Avenue
White Bear Lake, MN 55110

District Human Rights Officer:
Matthew Mons
Director of Human Resources and
General Counsel
White Bear Lake Area Schools
4855 Bloom Avenue
White Bear Lake, MN 55110

Title IX Coordinator:
Dr. Alison Gillespie
Assistant Superintendent for Teaching and Learning
White Bear Lake Area Schools
4855 Bloom Avenue
White Bear Lake, MN 55110

RECOMMENDED ACTION:

Approve the appointment of Matthew Mons, Director of Human Resources and General Counsel, as the District Human Rights Officer; Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning, as the Title IX Coordinator; and Lisa Ouren, Director of Student Support Services, as the District ADA/504 Coordinator in conformance with School Board policies.

AGENDA ITEM: **Action on Local Education Agency Authorization**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

In recent years, the School Board of White Bear Lake Area Schools has authorized the superintendent as the Local Education Agency (LEA) representative for the purpose of reviewing and approving documents required for compliance to federal programs included in the Elementary and Secondary Education Act (ESEA). The LEA Representative will ensure the school district will maintain compliance with the appropriate federal statutes, regulations, and procedures and will act as the responsible authority in all matters relating to the administration of federal programs.

RECOMMENDED ACTION:

Authorize Dr. Wayne Kazmierczak, Superintendent, as the Local Education Agency (LEA) representative for the purpose of reviewing and approving documents required for compliance to federal programs included in the Elementary and Secondary Education Act (ESEA) for 2023.

AGENDA ITEM: **Action on Designation of Legal Counsel**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

At our organizational meeting we advise that the School Board of White Bear Lake Area Schools designates: *Knutson, Flynn and Deans; Ratwik, Roszak, and Maloney; Rupp, Anderson, Squires and Waldsperger, P.A.; and others as needed* as our legal counsel for calendar year 2023. Mathew Mons, Director of Human Resources, will also be acting as our general counsel.

Authorized personnel to contact legal counsel includes: School Board Chair, School Board Vice-Chair, Superintendent, Assistant Superintendent for Teaching and Learning, Assistant Superintendent for Finance and Operations, Director of Human Resources, Director of Student Support Services, Director of Community Services and Recreation, Director of Communications and Community Relations, and Director of Technology and Innovation.

RECOMMENDED ACTION:

Approve *Knutson, Flynn and Deans; Ratwik, Roszak, and Maloney; Rupp, Anderson, Squires and Waldsperger, P.A.; and others as needed* for 2023. The School Board approves authorized personnel to contact legal counsel, including: School Board Chair, School Board Vice-Chair, Superintendent, Assistant Superintendent for Teaching and Learning, Assistant Superintendent for Finance and Operations, Director of Human Resources, Director of Student Support Services, Director of Community Services and Recreation, Director of Communications and Community Relations, and Director of Technology and Innovation.

AGENDA ITEM: **Action on Official Depositories for School District Funds and Authorized Bank Accounts and Signatures**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**
Andi Johnson, Director of Finance

BACKGROUND:

Be it resolved by the School Board of Independent School District #624, White Bear Lake, MN, that the following bank accounts are designated as official depositories January 9, 2023 to January 8, 2024 and that the authorized signers and those designated to electronically transfer funds shown be approved.

<u>Account Name</u>	<u>Bank Name</u>	<u>Authorized Signers</u>
General Account	MSDLAF US Bank	*Board Chair *Board Clerk *Board Treasurer
Business Account	Bremer Bank	Wayne A. Kazmierczak Timothy Wald Andrea Johnson
Cafeteria Account	Bremer Bank	Wayne A. Kazmierczak Timothy Wald Andrea Johnson
Dist. Petty Cash Acct	Bremer Bank	Wayne A. Kazmierczak Timothy Wald Andrea Johnson
Central Petty Cash	Bremer Bank	Cathryn Peterson Timothy Wald Andrea Johnson

Sunrise Petty Cash	Bremer Bank	Christina Pierre Timothy Wald Andrea Johnson
North Petty Cash	Bremer Bank	Angela Nelson Dion Harriman Timothy Wald Joe Held
South Petty Cash	Bremer Bank	Donald Bosch Carrie Barth Timothy Wald

*Facsimile signature to be used: with all three signatures required.

Electronic Transfers

The following individuals are authorized to initiate electronic transfers from the above designated accounts:

Wayne A. Kazmierczak
Timothy Wald
Andrea Johnson
Rachel Douglas
Jenna Battaglia

RECOMMENDED ACTION:

Approve the list of official depositories for School District funds and authorized bank accounts and signatures for 2023.

AGENDA ITEM: **Action on Annual Authorization Allowing
Administration to Contract for Budgeted Items**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent;
Tim Wald, Assistant Superintendent for Finance
and Operations**

BACKGROUND:

Minnesota Statutes section 123B.52 addresses the Superintendent's and Business Manager's authority to lease, purchase, and contract for goods and services. In our Administration, the title of the Business Manager is Assistant Superintendent for Finance and Operations. Subdivision 2 states, "The board may authorize its superintendent or business manager to lease, purchase, and contract for goods and services within the budget as approved by the board." The Board's delegation of authority under this provision applies so long as the estimated amount of a transaction does not exceed \$175,000. In those instances, the Board must explicitly authorize the transaction. The Board renews this authority to enter into contracts at its annual organizational meeting in January.

RECOMMENDED ACTION:

Confirm the School Board's understanding that the Superintendent and Assistant Superintendent for Finance and Operations have been duly authorized to lease, purchase, and contract for goods and services within the budget as approved by the Board in amounts up to \$175,000 and restatement of authorization for the same pursuant to Minnesota Statutes section 123B.52, subdivision 2.

AGENDA ITEM: **Action on Annual Resolution to Increase Micro Purchase Threshold**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**
Andi Johnson, Director of Finance

BACKGROUND:

State and federal statutes currently establish different purchasing thresholds related to contracting and bidding. Federal statute allows school districts to establish alternate thresholds as long as the school board annually approves this resolution, which will allow the school district to follow state purchasing procedures for all contracting and bidding, regardless of funding source.

Summary of the purchasing thresholds:

	State Statute Threshold	Federal Statute Threshold	State & Federal Thresholds after Resolution
Sealed bids required	\$175,000+	\$250,000+	\$175,000+
Two or more quotes required	\$25,000 - \$175,000	\$10,000 - \$250,000	\$25,000 - \$175,000
Single quote permitted (two or more encouraged if practicable)	< \$25,000	< \$10,000	< \$25,000

RECOMMENDATION:

Approve the Annual Resolution to Increase Micro Purchase Threshold.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 was held on the 9th day of January, 2023, at 5:30 p.m.

The following Board members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION TO INCREASE MICRO PURCHASE THRESHOLD

WHEREAS, a School District entering into an agreement for the sale or purchase of supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property must abide by the Minnesota statutes relating to contracting and bidding.

Minn. Stat. § 471.345, the Uniform Municipal Contracting Law, was established to provide dollar limits for all municipalities upon contracts which shall or may be entered into on the basis of competitive bids, quotations, or purchase or sale in the open market. Minn. Stat. § 471.345. Generally, the following thresholds apply:

1. For contracts over \$175,000 – sealed bids, solicited by public notice and subject to the particular requirements of the governmental subdivision.
2. For contracts from \$25,000 to \$175,000 – sealed bids or direct negotiation, with two quotations whenever possible.
3. For contracts of \$25,000 or less – open market or quotations (with at least two contract quotations, if practicable).

WHEREAS, the School District must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this 2 CFR § 200.318, for the acquisition of property or services required under a Federal award or subaward.

WHEREAS, all procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of 2 CFR § 200.319 and 2 CFR § 200.320.

2 CFR § 200.320 Methods of Procurement to be followed:

1. For contracts over the Simplified Acquisition Threshold, generally defined as \$250,000 in the Federal Acquisition Regulations (FAR) – formal procurement methods such as sealed bids or proposals are appropriate.
2. For contracts determined to be “small purchases”, that is the aggregate dollar amount of which is higher than the micro-purchase threshold and smaller than the Simplified Acquisition Threshold, price or rate quotations must be obtained from an adequate number of qualified sources.
3. For contracts determined to be “Micro-purchases”, currently defined in the Federal Acquisition Regulations (FAR) as \$10,000 or less– Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

WHEREAS, *2 CFR 200.320 (a)(1)(iv) allows for the School District to increase their micro-purchase threshold up to \$50,000.* Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The School District may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with 2 CFR § 200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of a higher threshold consistent with State law.

THEREFORE; BE IT RESOLVED that the School Board approves an increase to White Bear Lake Area Schools’ federal Micro-purchase threshold of \$10,000 to \$25,000 to be consistent with Minnesota Stat. § 471.345, subd. 5, as allowed by 2 CFR § 200.320(a)(1)(iv), for the acquisition of property or services under a Federal award.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS.
COUNTY OF RAMSEY)

I, the undersigned, being the fully qualified and acting Clerk of Independent School District No. 624, State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the School Board of Independent School District No. 624, duly called and held on the date therein indicated, so far as such minutes relate to increasing the micro purchase threshold and that said resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this ____ day of _____, 20__.

Clerk
Independent School District No. 624 (White Bear Lake)
State of Minnesota

AGENDA ITEM: **Policy 514, Bullying Prevention**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent
for Teaching and Learning**

BACKGROUND:

School Board Policy 514, Bullying Prevention, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in December and is being recommended for a second reading. The changes recommended to this policy are in sections II, IV, VII and IX, and the Legal and Cross References.

The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation and other similar disruptive and detrimental behavior.

RECOMMENDED ACTION:

Approve School Board Policy 514, Bullying Prevention as recommended by the School Board Policy Committee and Cabinet.

Adopted: November 14, 2005

Revised: November 8, 2007

Revised: May 9, 2011

Revised: October 13, 2014

Revised: November 8, 2021

*White Bear Lake Area
School District #624 Policy 514*

Revised: April 8, 2019
Revised: _____

514 BULLYING PREVENTION POLICY

I. PURPOSE

A safe and civil environment is desired for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor or eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent bullying behavior affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, remediate, and, when appropriate, issue discipline for acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

- A. An act of bullying is expressly prohibited on school premises, on school district property, at school functions or activities, or on school transportation. This policy applies not only to students who directly engage in an act of bullying but may also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying behavior or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, or other students, or materially and/or substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources.
- B. The White Bear Lake Area School District prohibits hate speech that has a nexus to any school activity. Any student who engages in hate speech that has a nexus to any school activity is subject to discipline, up to and including expulsion. Any District employee who engages in hate speech is subject to discipline, up to and including discharge.

- C. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.
- D. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.
- E. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- F. False accusations or reports of bullying against a student are prohibited.
- G. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy. The school district may take into account the following factors:
 - 1. The developmental ages and maturity levels of the parties involved;
 - 2. The levels of harm, surrounding circumstances, and nature of the behavior;
 - 3. Past incidences or past or continuing patterns of behavior;
 - 4. The relationship between the parties involved; and
 - 5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent/guardian, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal, or false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

- H. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school

district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. “Bullying” means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:
1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
 2. materially and substantially interferes with a student’s educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, “bullying,” specifically includes cyberbullying as defined in this policy.

- B. “Cyberbullying” means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.

- C. “Hate speech” means speech that lacks serious literary, artistic, political, or scientific value and:
1. disparages or demeans a person or group based on protected class status;
 2. targets a person or group based on protected class status; or
 3. threatens or harasses a person or group based on protected class status.

- D. “Immediately” means as soon as reasonably possible.

- E. “Intimidating, threatening, abusive, or harming conduct” means, but is not limited to, conduct that does the following:
1. Causes physical harm to a student or a student’s property or causes a student to be in reasonable fear of harm to person or property;
 2. Under Minnesota common law, violates a student’s reasonable expectation

of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or

3. Is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation, gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.
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- F. "Nexus" means a direct connection. Speech has a nexus to a school activity if the speech occurs during the activity, on property that is owned or operated by the District in connection with the activity, or through any District property or resource, such as a school issued computer or a District operated computer network.
 - G. "On school premises, on school district property, at school functions or activities, or on school transportation" means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.
 - H. "Prohibited conduct" means bullying or cyberbullying as defined in this policy or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about bullying.
 - I. "Protected class status" means race, color, creed, religion, disability, national origin, marital status, familial status, age, sex, gender, sexual orientation, or gender identity.
 - J. "Remedial response" means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.
 - K. "School activity" means any school sponsored event or activity, any school program, any school operation, or any school function, including, but not limited to, any instructional program or extracurricular activity. School activity also

encompasses any District resource, such as a school website, which exists to support a school operation.

- L. “Speech” means any form of expression that is intended to convey a particular message and is likely to be understood by those who view it or hear it. Speech can take many forms. Examples include, but are not limited to: written, verbal, and electronic words, statements, or expressions; images and graphic representations; messages on clothing, jewelry, and buttons; and posts on social media platforms.
- M. “Student” means a student enrolled in a public school or a charter school.

IV. REPORTING PROCEDURE

- A. Any person who believes **they have** ~~he or she has~~ been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. It is the responsibility of that employee to document the concern and forward it to a school administrator. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered official complaints as well.
- C. The building principal, the principal’s designee, or the building supervisor (hereinafter the “building report taker”) is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to the school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint may be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant. If the complaint involves the superintendent, the complaint may be made directly to the School Board Chair.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a

report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable efforts to address and resolve the bullying or prohibited conduct in a timely manner may be subject to disciplinary action.

- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.
- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.
- C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or

other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.G. of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Public Fair Dismissal Act; the student discipline policy (See MSBA/MASA Model Policy 506) and other applicable school district policies; and applicable regulations.

- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.
- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct; who provides information about bullying or prohibited conduct; who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct; or against any person who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II. G. of this policy.

VII. TRAINING AND EDUCATION

- A. The school district shall discuss this policy with school personnel and volunteers and provide appropriate training to school district personnel regarding this policy. The school district shall establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with

the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.

- B. The school district shall require ongoing professional development, consistent with Minnesota Statutes, section § 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;
 2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;
 3. Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;
 4. The incidence and nature of cyberbullying; and
 5. Internet safety and cyberbullying.
- C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.
- D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.
- E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce

discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

1. Engage all students in creating a safe and supportive school environment;
 2. Partner with parents and other community members to develop and implement prevention and intervention programs;
 3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
 4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
 5. Teach students to advocate for themselves and others;
 6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
 7. Foster student collaborations that, in turn, foster a safe and supportive school climate.
- F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs will provide developmentally appropriate programmatic instruction to help students identify, prevent, and reduce prohibited conduct; value diversity in school and society; develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to and reporting prohibited conduct.
- G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See School District Policy 515) in the student handbook.

VIII. NOTICE

- A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.
- B. This policy or a summary thereof must be conspicuously posted in the administrative offices of the school district and the office of each school.

- C. This policy must be given to each school employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.
- D. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See MSBA/MASA Model Policy 506) distributed to parents at the beginning of each school year.
- E. This policy shall be available to all parents and other school community members in an electronic format in the language appearing on the school district's or a school's website.
- F. The school district shall provide an electronic copy of its most recently amended policy to the Commissioner of Education.

IX. POLICY REVIEW

To the extent practicable, the School Board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minnesota Statutes, section § 121A.031 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definitions of Public School)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.03 (Model Policy Sexual, Religious and Racial Harassment and Violence)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. § Ch. 124E (Charter Schools)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References: WBLASB Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
WBLASB Policy 413 (Harassment and Violence)
WBLASB Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
WBLASB Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
WBLASB Policy 423 (Employee-Student Relationships)

WBLASB Policy 501 (School Weapons Policy)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 507 (Corporal Punishment)
WBLASB Policy 515 (Protection and Privacy of ~~Pupil~~ Student Records)
WBLASB Policy 521 (Student Disability Nondiscrimination)
WBLASB Policy 522 (Title IX Student Sex Nondiscrimination Policy,
Grievance Procedure And Process)
WBLASB Policy 524 (Electronic Technologies Acceptable Use Policy)
WBLASB Policy 525 (Violence Prevention)
WBLASB Policy 526 (Hazing Prohibition)
WBLASB Policy 529 (~~Staff~~ Notification to Staff Regarding Placement of
~~Violent Behavior by~~ Students with Violent Behavior)
WBLASB Policy 709 (Student Transportation Safety Policy)
WBLASB Policy 711 (Video~~taping~~ Recording on School Buses)
WBLASB Policy 712 (Video Surveillance Other Than on Buses)

AGENDA ITEM: **Policy 524, Electronic Technologies Acceptable Use**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Steve Asper, Director of Technology and Innovation;**
Matt Mons, Director of Human Resources and General Counsel

BACKGROUND:

School Board Policy 524, Electronic Technologies Acceptable Use, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in December and is being recommended for a second reading. The changes recommended to this policy are in sections XIII, XIV, XV, XVI and XVII, and the Legal and Cross References.

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the internet, including electronic communications.

RECOMMENDED ACTION:

Approve School Board Policy 524, Electronic Technologies Acceptable Use as recommended by the School Board Policy Committee and Cabinet.

Adopted: September 8, 1997
Revised: February 28, 2000
Revised: December 10, 2001
Revised: May 9, 2011
Revised: February 8, 2016
Annual Review: April 13, 2020
Annual Review: January 10, 2022

*White Bear Lake Area
School District #624 Policy 524*

Revised: January 13, 2014
Annual Review: March 5, 2018
Annual Review: March 1, 2021
Annual Review: _____

524 ELECTRONIC TECHNOLOGIES ACCEPTABLE USE POLICY

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the internet, including electronic communications.

II. DEFINITIONS

- A. The term “users” refers to any person using the district’s electronic technologies.
- B. The term “internet” refers to an electronic communications network that connects computer networks and organizational computer facilities around the world.
- C. The term “network” refers to the district’s intranet or servers, which restricts access to authorized users, which may include students, staff, parents, contractors, vendors, and volunteers.
- D. The term “electronic technologies” refers to, but is not limited to, computers and peripherals, printers, telephones, and the applications they support and/or access.
- E. The term “learning management system (LMS)” refers to a software application for the administration, documentation, tracking, reporting and delivery of e-learning education supporting any courses or training programs.

III. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. The goal in providing these resources is to facilitate resource sharing, innovation and communication and to support the mission of the District in ensuring that our students develop a love of learning, excel academically, are inspired to realize their dreams and become engaged citizens with a global understanding. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

IV. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district electronic technologies, which includes internet access. It is not the purpose of district electronic technologies to provide students and employees with unlimited access to the internet or to create a limited public forum for the discussion of issues. Access to district electronic technologies is limited to educational purposes, which includes use of district electronic technologies for classroom activities, educational research, professional or career development activities, and for school administration. Users are expected to use district electronic technologies to further educational and professional goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

V. USE OF DISTRICT ELECTRONIC TECHNOLOGIES AND THE INTERNET IS A PRIVILEGE

The use of the district electronic technologies and access to use of the internet is a privilege, not a right. Acceptable use of the district's electronic technologies is the responsibility of the user. The school district has the right to monitor its district electronic technologies and enforce this policy. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the district electronic technologies or the internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment; or civil or criminal liability under other applicable laws.

VI. UNACCEPTABLE USES

- A. Users are responsible for anything set on the network with their name or IP address on it. Users shall not engage in any activity that disrupts or hinders the performance of the district's electronic technologies. While not an exhaustive list, the following uses of the district's electronic technologies are considered unacceptable:
 - 1. Users will not use the district electronic technologies to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are deemed by the district to be inappropriate and/or otherwise harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;

- d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
- 2. Personal use of district electronic technologies must be appropriately limited, consistent with provisions in this and other district policies, and shall not interfere with school duties or responsibilities.
- 3. Users will not use the district electronic technologies to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, use language that is abusive, hostile, demeaning, disrespectful or threatening toward another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
- 4. Users will not use the district electronic technologies to engage in any illegal act or violate any local, state, or federal statute or law.
- 5. Users will not use the district electronic technologies to vandalize, damage, or disable the property of another person or organization; will not make deliberate attempts to degrade or disrupt equipment, software, or district electronic technologies performance by spreading computer viruses or by any other means; will not tamper with, modify, or change the district electronic technologies software, hardware, or wiring or take any action to violate the school district's security system; and will not use the district electronic technologies in such a way as to disrupt the use of district electronic technologies by other users.
- 6. Users will not use the district electronic technologies to gain unauthorized access to information resources or to access another person's materials, information, or files without permission.
- 7. Users will not use the district's electronic technologies to post private information about themselves or another person. This prohibition shall not prevent private information from being posted in the ordinary course of business by school personnel. Private information includes personal contact information about themselves or other persons, or other personally identifiable information including, but not limited to, address, telephone numbers, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.

- a. This paragraph does not prohibit the posting of employee contact information on school district web pages or communications between employees and other individuals when such communications are made for education-related purposes (e.g., communications with parents or other staff members related to students).
- b. Employees creating or posting school-related web pages may include personal contact information about themselves on a web page. However, employees may not post personal contact information or other personally identifiable information about students unless:
 - (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
 - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as “Facebook,” “Twitter,” “Instagram,” “Snapchat,” “TikTok,” “Reddit,” and similar websites or applications.
- 8. Users will not attempt to gain unauthorized access to district electronic technologies or any other system through district electronic technologies, attempt to log in through another person’s account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the district electronic technologies may not be encrypted without the permission of appropriate school authorities.
 - 9. Users will not use district electronic technologies to violate copyright laws or usage licensing agreements, or otherwise to use another person’s

property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works on the internet.

10. Users will not use district electronic technologies for conducting business, for unauthorized commercial purposes, for promotion of political views or social agendas, including political campaigning, or for financial gain unrelated to the mission of the school district. Users will not use district electronic technologies to offer or provide goods or services or for product advertisement. Users will not use district electronic technologies to purchase goods or services for personal use without authorization from the appropriate school district official.
 11. Students in the course of completing assignments, projects, and exams for class, including assignments, projects, and exams involving the use of collaborative and social networking tools on the internet, are expected to abide by the Electronic Technologies Acceptable Use Policy and policies and procedures regarding student discipline, student code of conduct, bullying prevention, copyright and plagiarism.
- B. The school district has a special interest in regulating off-campus speech that materially disrupts classwork or involves substantial disorder or invasion of the rights of others. Users engaging in the foregoing unacceptable uses of the internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations may include, but are not limited to, serious or severe bullying or harassment targeting particular individuals, threats aimed at teachers or other students, failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities, and breaches of school security devices. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district electronic technologies and the internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
- C. If a user inadvertently accesses unacceptable materials or an unacceptable internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. In certain rare instances, a user may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VII. FILTER

- A. With respect to any of its computers with internet access, the school district will monitor the online activities of minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter internet access to visual depictions that are obscene, child pornography, violent or harmful to minors:
- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.
- D. Access to chat rooms, discussion boards, school-issued email and other forms of direct electronic communications are limited to applications approved by the district and/or hosted within the district domain for the safety and security of minors.
- E. An administrator, supervisor, or other person authorized by the superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- F. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES

- A. Use of the school district electronic technologies and use of the internet shall be consistent with school district policies and the mission of the school district.
- B. Students who are permitted to bring their own electronic devices to school will comply with school-specific guidelines for the use of personal electronic devices in school.

IX. NO EXPECTATION OF PRIVACY

- A. By authorizing use of district electronic technologies, the school district does not relinquish control over materials stored or transmitted on district electronic technologies files. Users should expect no privacy in the contents of files on district electronic technologies.
- B. Routine maintenance and monitoring of district electronic technologies may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents/guardians may have the right at any time to investigate or review the contents of their child's files and email files in accordance with the school district's Protection and Privacy of Pupil Records Policy. Parents/guardians have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and email files. In addition, school district employees should be aware that data and other materials in files maintained on the district electronic technologies may be subject to review, disclosure or discovery under Minnesota Statutes Chapter 13 (Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through district electronic technologies.

X. ELECTRONIC TECHNOLOGIES ACCEPTABLE USE AGREEMENT

- A. The proper use of district electronic technologies and internet, and the educational value to be gained from proper use of electronic technologies and the internet, is the joint responsibility of students, parents/guardians and employees of the school district.
- B. The Electronic Technologies Acceptable Use Policy will be referenced in the student handbook and employee handbook, and will be posted on the district website. Paper copies will be available to parents upon request. Supervising teachers will provide guidance and instruction on acceptable use of the internet. Parents may request that their child not use the internet by notifying the school.
- C. All users shall be responsible for the protection and security of their passwords. Users shall have the ability to change passwords and maintain the confidentiality of log-on codes.

XI. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of district electronic technologies is at the user's own risk. District electronic technologies are provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on district electronic technologies. The school district will not be responsible for financial obligations arising through unauthorized use of district electronic technologies or the internet.

XII. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to electronic technologies acceptable use.
- B. This notification shall include the following:
 - 1. Notification that electronic technologies acceptable use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, hard drives or servers, CD, DVD, jump drives, memory sticks, or any other storage device.
 - b. Information retrieved through school district computers, networks or online resources.
 - c. Personal property used to access school district computers, networks or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed internet accounts.
 - 4. Notification that, even though the school district may use technical means to limit student internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 - 5. Notification that goods and services can be purchased over the internet that could potentially result in unwanted financial obligations and that any

financial obligation incurred by a user through the internet is the sole responsibility of the user.

6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the internet, including electronic communications, is governed by Public and Private Personnel Data Policy, and Protection and Privacy of Pupil Records Policy.
7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
8. Notification that all provisions of the Acceptable Use policy are subordinate to local, state and federal laws.
9. Notification that student email addresses may be provided to District-approved third-party providers for access to educational tools and content.

XIII. PARENT/GUARDIAN RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents/guardians bear responsibility for the same guidance of internet use as they exercise with information sources such as **social media**, television, telephones, radio, movies and other possibly offensive media. Parents/guardians are responsible for monitoring their student's use of the district electronic technologies and of the internet if the student is accessing district electronic technologies from home or a remote location.
- B. Parents/guardians will be notified that their students will be using school district resources/accounts to access the internet and that the school district will provide parents the option to request alternative activities not requiring internet access. This notification should include:
 1. A copy of the user notification form provided to the student user
 2. A description of parent/guardian responsibilities.
 3. A notification that the parents/guardians have the option to request alternative educational activities not requiring internet access and the material to exercise this option.
 4. A statement that the electronic technologies acceptable use agreement must be signed by the user and the parent or guardian prior to use by the student.

5. A statement that the school district's electronic technologies acceptable use policy is available for parental/guardian review.

XIV. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

A. "Technology provider" means a person who:

1. contracts with the school district, as part of a one-to-one program or otherwise, to provide a school-issued device for student use; and
2. creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.

B. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.

C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:

1. identify each curriculum, testing, or assessment technology provider with access to educational data;
2. identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
3. include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.

D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.

E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:

1. the technology provider's employees or contractors have access to educational data only if authorized; and
2. the technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.

- F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

XV. SCHOOL-ISSUED DEVICES

- A. "School-issued device" means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated use. A school-issued device includes a device issued through a one-to-one program.

- B. Except as provided in paragraph C, the school district or a technology provider must not electronically access or monitor:

1. any location-tracking feature of a school-issued device;
2. any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
3. student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.

- C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:

1. the activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;
2. the activity is permitted under a judicial warrant;
3. the school district is notified or becomes aware that the device is missing or stolen;
4. the activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
5. the activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or
6. the activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.

- D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student to whom the school-issued device was issued or that

student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

XVI. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an individualized education program, or a 504 plan in effect.

XIVII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate guidelines and procedures necessary to implement this policy for submission to the School Board for approval. Upon approval by the School Board, such guidelines and procedures shall be an addendum to this policy.
- B. The administration shall revise the student and parent/guardian notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district's internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. The School Board shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Aid)
15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC regulations implementing CIPA)
Mahanoy Area Sch. Dist. v. B.L., 594 U.S. 141 S. Ct. 2038 (2021)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969)
United States v. American Library Association, 539 U.S. 194 (2003)
Sagehorn v. Indep. Sch. Dist. No. 728, 122 F.Supp.2d 842 (D. Minn, 2012)

R.S. v. Minnewaska Area Sch. Dist. No. 2149, 894 F.Supp.2d 1128 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), aff'd on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee's Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

Cross References: WBLASB Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
WBLASB Policy 406 (Public and Private Personnel Data)
WBLASB Policy 505 (Distribution of Non-~~ss~~School Sponsored Materials on School Premises by Students and Employees)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 514 (Bullying ~~Prohibition~~ Prevention Policy)
WBLASB Policy 515 (Protection and Privacy of Pupil Records)
WBLASB Policy 519 (Interviews of Students by Outside Agencies)
WBLASB Policy 521 (Student Disability Nondiscrimination)
WBLASB Policy 522 (Title IX ~~Student~~ Sex Nondiscrimination Grievance Procedures and Process)
WBLASB Policy 603 (Curriculum Development)
WBLASB Policy 604 (Instructional Curriculum)
WBLASB Policy 606 (Textbooks and Instructional Material)
WBLASB Policy 806 (Crisis Management Policy)
WBLASB Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

AGENDA ITEM: **Policy 530, Immunization Requirements**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Lisa Ouren, Director of Student Support Services**

BACKGROUND:

School Board Policy 530, Immunization Requirements, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in December and is being recommended for a second reading. The changes recommended to this policy are in sections III, IV and VII, and the Cross References.

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

RECOMMENDED ACTION:

Approve School Board Policy 530, Immunization Requirements as recommended by the School Board Policy Committee and Cabinet.

Adopted: August 27, 2001
Revised: May 9, 2005
Revised: February 9, 2009
Revised: October 10, 2011
Revised: January 14, 2019

*White Bear Lake Area
School Board Policy 530*

Revised: January 14, 2013
Revised: _____

530 IMMUNIZATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any early childhood, elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:

1. a statement, from a physician, **advanced practice registered nurse, physician assistant**, or a public clinic which provides immunizations (**hereinafter "medical statement"**), ~~stating~~ **affirming** that the student received the immunizations required by law, consistent with medically acceptable standards; or
2. a **medical** statement, ~~from a physician or a public clinic which provides immunizations, stating~~ **affirming** that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month, day and year each immunization was administered, consistent with medically acceptable standards.

B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the **medical** statement ~~of a physician or public clinic that~~

~~administers immunizations~~. If such a statement is substituted, this statement must indicate the month, day and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

- C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B., above, or statement of immunization set forth in Section IV., below, to the superintendent of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.
- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the students have received any necessary immunizations and/or are free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III.B., above, or Section IV., below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a ~~physician's~~ signed medical statement ~~stating~~ affirming that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.
- C. If a student who is not a Minnesota resident enrolls in a school district online learning course or program and the program does not require any teacher or

instructor contact time or require classroom attendance, the person is not subject to the immunization statement, and other requirements of this policy.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

- A. The school district will develop and implement a procedure to:
 - 1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health;
 - 2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;
 - 3. review student health records to determine whether the required information has been provided; and
 - 4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.
- B. Immunization requirements notice shall contain written information describing the exemptions from immunization as permitted by law. The exemptions information shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

By December 1st of each year the school district will forward a report to the Minnesota Department of Health summarizing the immunization status (including students that are receiving instruction in the home) of all students in grades kindergarten through 12. A copy of the report will also be sent to the Commissioner of the Minnesota Department of Education.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir. 2004)
Op. Atty Gen. 169-W (July 23, 1980)
Op. Atty Gen. 169-W (Jan.17, 1968)

Cross References: WBLASB Policy 515 (Protection and Privacy of ~~Pupil~~ Student Records)

AGENDA ITEM: **Policy 611, Homeschooling**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations**

BACKGROUND:

School Board Policy 611, Homeschooling, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in December and is being recommended for a second reading. The changes recommended to this policy are in sections II, III, IV, V, VI, VII, VIII and IX, and the Legal References.

The purpose of this policy is to recognize and provide guidelines, in accordance with state law, for parents who wish to have their children receive education in a home school alternative to an accredited public or private school.

RECOMMENDED ACTION:

Approve School Board Policy 611, Homeschooling, as recommended by the School Board Policy Committee and Cabinet.

Adopted: August 27, 2001
Revised: May 9, 2005
Revised: December 10, 2012
Revised: July 15, 2019
Revised: _____

White Bear Lake Area
School District #624 Policy 611

Revised: January 13, 2020

611 HOMESCHOOLING

I. PURPOSE

The purpose of this policy is to recognize and provide guidelines, in accordance with state law, for parents who wish to have their children receive education in a home school alternative to an accredited public or private school.

II. GENERAL STATEMENT OF POLICY

The Compulsory Attendance Law (Minnesota Statutes section § 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship. (~~Minn. Stat. § 120A.22, Subd. 1~~).

III. CONDITIONS FOR HOME-SCHOOLING

The person in charge of a home school and the school district must provide instruction and meet the requirements specified in Minnesota Statutes section § 120A.22.

IV. IMMUNIZATION

The parent or guardian of a home-schooled child shall submit immunization statements as required by Minnesota Statutes section § 121A.15, Subds. 1, 2, 3, 4 and 12, on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of the first year of homeschooling in Minnesota and by October 1 of the grade 7 year. (~~Minn. Stat. § 121A.15, Subd. 8~~)

V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS

Upon formal request as required by law, the school district will loan or provide textbooks (including a teacher's edition, guide, or other materials that accompany a textbook when the edition, guide, or materials are packaged physically or electronically with textbooks for students use), individualized instructional or cooperative learning materials, (including teacher materials that accompany student materials), software or other educational technology and standardized tests for use by a home-schooled child as provided under state law in Minn. Stat. § 123B.42 and Minnesota Rules Chapter 3540. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to state law Minn. Stat. §§ 123B.40 to 123B.48 for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the student or the student's parent or guardian, make the electronic

component accessible to a resident student provided that the school district does not incur more than an incidental cost as a result of providing access electronically.

VI. STUDENT SUPPORT SERVICES

Upon formal request as required by law, the school district will provide student support services in the form of health services and counseling and guidance services to a home-schooled child as provided by Minnesota Statutes, section § 123B.44 and Minnesota Rules Chapter 3540. The school district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to Minnesota Statutes, sections § 123B.40 to 123B.48 for any of these purposes.

VII. EXTRACURRICULAR ACTIVITIES

Resident students who receive instruction in a home school (where five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students. ~~(Minn. Stat. §§ 123B.36, Subd. 1 and 123B.49, Subd. 4)~~

VIII. SHARED TIME PROGRAMS

Enrollment in class offerings of the school district.

- A. A home-schooled child who is a resident of the school district may enroll in classes in the school district as a shared-time student on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any student on a shared-time basis.
- B. The school district may limit enrollment of shared-time students in such classes based on the capacity of a program, class, grade level, or school building. The School Board and administration retain sole discretion and control over scheduling of all classes and assignment of shared-time students to classes.

IX. OPTIONAL COOPERATIVE ARRANGEMENTS

A. Activities.

- 1. Minnesota State High School League sponsored activities where six or more students receive instruction in the home school or the home school students are not residents of the school district.

A home school ~~which~~ that is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League ~~Rule 403.00~~ bylaws. The approval of such an arrangement shall be at the discretion of the school board.

- a. The home school must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota State High School League.
 - b. The home school is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
 - c. A home school that is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League ~~Rule 403.00~~ bylaws. The approval of such an arrangement shall be at the discretion of the School Board.
 - d. The home school is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.
2. Non-Minnesota State High School League activities where six or more students receive instruction in the home school.

A home-schooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the School Board to participate in the activity and the payment of any activity fees associated with the activity. However, home school students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the School Board.

B. Transportation services.

1. The school district may provide nonpublic, non-regular transportation services to a home-schooled child.
2. The School Board retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 123B.36 (~~School Boards May Require~~ Authorized Fees)
Minn. Stat. § 123B.41 (Definitions)

Minn. Stat. § 123B.42 (Textbooks; Individual Instruction or Cooperative Learning Material; Standard Tests)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.49 (~~Coeurricular and~~ Extracurricular Activities; Insurance)
Minn. Stat. § 123B.86 (Equal Treatment-Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Rules Chapter 3540 (~~Textbooks, Individualized Instruction Materials, Standardized Tests~~ Nonpublic Schools)

Cross References: WBLASB Policy 509 (Enrollment of Nonresident Students)
WBLASB Policy 510 (School Activities)

AGENDA ITEM: **Policy 618, Assessment of Student Achievement**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

School Board Policy 618, Assessment of Student Achievement, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in December and is being recommended for a second reading. The changes recommended to this policy are in sections IV and V, and the Legal and Cross References.

The purpose of this policy is to institute a process for the establishment and revision of assessments to measure achievement toward meeting the Minnesota Academic Standards, track academic progress over time, and provide Minnesota graduates information related to career and college readiness.

RECOMMENDED ACTION:

Approve School Board Policy 618, Assessment of Student Achievement, as recommended by the School Board Policy Committee and Cabinet.

Adopted: May 26, 1998
Revised: August 27, 2001
Revised: July 18, 2005
Revised: January 11, 2010
Revised: March 14, 2016
Revised: _____

White Bear Lake Area
School District #624 Policy 618

Revised: December 12, 2011
Revised: November 11, 2019

618 ASSESSMENT OF STUDENT ACHIEVEMENT

I. PURPOSE

The purpose of this policy is to institute a process for the establishment and revision of assessments to measure achievement toward meeting the Minnesota Academic Standards, track academic progress over time, and provide Minnesota graduates information related to career and college readiness.

II. GENERAL STATEMENT OF POLICY

The school district has established a procedure by which students shall complete Graduation Requirements. This procedure includes the adoption of assessment methods to be used in measuring student performance. The school district strives to continually enhance student achievement of Graduation Requirements.

III. DEFINITIONS

- A. “Above-grade level” test items contain subject area content that is above the grade level of the student taking the assessment and is aligned with content represented in state academic standards above the grade level of the student taking the assessment. Notwithstanding the student’s grade level, administering above-grade level test items to a student does not violate the requirement that state assessments must be aligned with state standards.
- B. “Academic standard” means a summary description of student learning in a required content area or elective content area.
- C. “Below-grade level” test items contain subject area content that is below the grade level of the student taking the test and is aligned with content represented in state academic standards below the student’s current grade level. Notwithstanding the student’s grade level, administering below-grade level test items to a student does not violate the requirement that state assessments must be aligned with state standards.
- D. “Benchmark” means the specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.

- E. “Career and college ready,” for purposes of statewide accountability, means a high school graduate has the knowledge, skills, and competencies to successfully pursue a career pathway, including postsecondary credit leading to a degree, diploma, certificate, or industry-recognized credential and employment. Students who are career and college ready are able to successfully complete credit-bearing coursework at a two- or four-year college or university or other credit-bearing postsecondary program without need for remediation.
- F. “Computer-adaptive assessments” means computer-based tests that adapt, during the test administration, to the examinee’s ability level.
- G. “Cultural competence,” for purposes of statewide accountability, means the ability and will to interact effectively with people of different cultures, whose primary language is different than one’s own, and/or who are from different socioeconomic backgrounds.
- H. “Elective standards” means a locally adopted expectation for student learning in career and technical education and world languages.
- I. “Fully adaptive assessments” feature on-grade level test items and items that may be above or below a student’s grade level.
- J. “On-grade level” test items contain subject area content that is aligned to state academic standards for the grade level of the student taking the assessment.
- K. “Required standard” means a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, and the arts, or a locally adopted expectation for student learning in health or the arts.

IV. ESTABLISHMENT OF CRITERIA FOR ASSESSMENT

- A. The superintendent or superintendent designee ~~Assessment Coordinator~~ shall establish criteria by which student performance of local academic standards and elective standards are to be evaluated and approved. ~~The criteria will be submitted to the School Board for approval. Upon approval by the School Board, the criteria shall be deemed part of this policy.~~
- B. The Superintendent shall ensure that students and parents or guardians are provided with notice of the process or processes by which academic standards will be assessed.
- C. Staff members will be expected to utilize staff development opportunities to the extent necessary to ensure effective implementation and continued improvement of the assessments under the Minnesota Academic Standards.

V. STANDARDS FOR MINNESOTA ACADEMIC STANDARDS PERFORMANCE ASSESSMENTS

A. Benchmarks

The school district will offer academic knowledge and skills to allow students to satisfactorily complete a state standard. These benchmarks will be used by the school district and its staff in developing tests to measure student academic knowledge and skills.

B. Statewide Academic Standards Testing

1. The school district will utilize state constructed tests developed from and aligned with the state's required academic standards as these tests become available to evaluate student progress toward career and college readiness in the context of the state's academic standards
2. The school district will administer annually, in accordance with the process determined by the Minnesota Department of Education, the state-constructed tests aligned with state standards to all students in grades 3 through 8 and at the high school level as follows:
 - a. computer-adaptive reading and mathematics assessments in grades 3 through 8;
 - b. high school reading in grade 10, and mathematics in grade 11, and a high school writing test, when it becomes available; and
 - c. science assessments in one grade in the grades 3 through 5 span, the grades 6 through 8 span, and a life science assessment in the grades 9 through 12 span (a passing score on high school science assessments is not a condition of receiving a diploma).
3. The school district will develop and administer locally constructed assessments in social studies, health and physical education, and the arts to determine if a student has met the required academic standards in these areas.
4. The school district may use a student's performance on a statewide assessment as one of the multiple criteria to determine grade promotion or retention. The school district also may use a high school student's performance on a statewide assessment as a percentage of the student's final grade in a course, or place a student's assessment score on the student's transcript.

5. For students in grade eight in the 2012-2013 school year and later, the school district must record on the high school transcript a student's progress toward career and college readiness. For other students, this record of progress must be made as soon as practicable. In addition, the school district may include a notation of high achievement on the high school diplomas of those graduating seniors who, according to established School Board criteria, demonstrate exemplary academic achievement during high school.
6. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments administered in high school, must be informed that admission to a public school is free and available to any resident under 21 years of age. The school district will determine how this notice is given.

C. Student Participation

1. The Commissioner of Education must create and publish a form for parents and guardians that:
 - a. Explains the need for state academic standards;
 - b. Identifies the state assessments that are aligned with state standards;
 - c. Identifies the consequences, if any, the school or student may face student does not participate in state or locally required standardized assessments;
 - d. States that students who receive a college ready benchmark on the high school Minnesota Comprehensive Assessment are not required to take a remedial, non-credit course at a Minnesota state college or university in the corresponding subject area;
 - e. Summarizes the provisions in Minnesota Statutes, section 120B.301(a) and (c); and
 - f. Notifies a parent of the right to not have the parent's child participate in the state and locally required assessments and asks a parent that chooses to not have a child participate in the assessments the basis for the decision.
2. The school district must post the form created by the Commissioner on the school district website and include it in the school district's student handbook.

VI. RIGOROUS COURSE OF STUDY WAIVER

- A. Upon receiving a student's application signed by the student's parent or guardian, the school district must declare that a student meets or exceeds a specific academic standard required for graduation if the School Board determines that the student:
 - 1. is participating in a course of study, including an advanced placement or international baccalaureate course or program; a learning opportunity outside the curriculum of the school district; or an approved preparatory program for employment or postsecondary education that is equally or more rigorous than the corresponding state or local academic standard required by the school district;
 - 2. would be precluded from participating in the rigorous course of study, learning opportunity, or preparatory employment or postsecondary education program if the student were required to achieve the academic standard to be waived; and
 - 3. satisfactorily completes the requirements for the rigorous course of study, learning opportunity, or preparatory employment or postsecondary education program.
- B. The School Board also may formally determine other circumstances in which to declare that a student meets or exceeds a specific academic standard that the site requires for graduation under this section.
- C. A student who satisfactorily completes a postsecondary enrollment options course or program or an Advanced Placement or College in the Schools course is not required to complete other requirements of the academic standards corresponding to that specific rigorous course of study.

VII. CAREER EXPLORATION ASSESSMENT

- A. Student assessments, in alignment with state academic standards, shall include clearly defined career and college readiness benchmarks and satisfy Minnesota's postsecondary admissions requirements. Achievement and career and college readiness in mathematics, reading, and writing must also be assessed. When administering formative or summative assessments used to measure the academic progress, including the oral academic development, of English learners and inform their instruction, schools must ensure that the assessments are accessible to the students and students have the modifications and supports they need to sufficiently understand the assessments.
- B. On an annual basis, the school district must use career exploration assessments, beginning no later than grade nine, to help students and their families explore and

plan for postsecondary education or careers based on the students' interests, aptitudes, and aspirations. The school district must use timely regional labor market information and partnerships, among other resources, to help students and their families successfully develop, pursue, review, and revise an individualized plan for postsecondary education or a career. This process must help increase students' engagement in and connection to school, improve students' knowledge and skills, and deepen students' understanding of career pathways as a sequence of academic and career courses that lead to an industry-recognized credential, an associate's degree, or a bachelor's degree and are available to all students, whatever their interests and career goals.

- C. All students, except those eligible for alternative assessments, will be encouraged to participate in a nationally recognized college entrance exam in grade 11 or 12. A student under this paragraph who demonstrates attainment of required state academic standards on these assessments, which include career and college readiness benchmarks, is academically ready for a career or college and is encouraged to participate in courses awarding college credit to high school students. Such courses and programs may include sequential courses of study within broad career areas and technical skill assessments that extend beyond course grades.

To the extent state funding for college entrance exam fees is available, the school district will pay the cost, one time, for an interested student in grade 11 or 12, who is eligible for a free or reduced-priced meal, to take a nationally recognized college entrance exam before graduating. The school district may require a student who is not eligible for a free or reduced-priced meal to pay the cost of taking a nationally recognized college entrance exam. The school district will waive the cost for a student who is unable to pay.

- D. As appropriate, students through grade 12 must continue to participate in targeted instruction, intervention, or remediation and be encouraged to participate in courses awarding college credit to high school students.
- E. In developing, supporting, and improving students' academic readiness for a career or college, the school district must have a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without need for postsecondary remediation.

Legal Reference: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.023 (Benchmarks)

Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)

Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)

Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Parts 3501.0820~~00-3501.0815~~ (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0960~~55~~ (Academic Standards in Science)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

20 U.S.C. § 6301, *et seq* Every Student Succeeds Act)

Cross References:

~~WBLASB Policy 104 (School District Mission Statement)~~

WBLASB Policy 601 (School District Curriculum and Instruction Goals)

WBLASB Policy 613 (Graduation Requirements)

~~WBLASB Policy 614 (School District Testing Plan and Procedure)~~

WBLASB Policy 615 (Testing Accommodations, Modifications, And Exemptions for IEPs, Section 504 Plans and LEP Students)

WBLASB Policy 616 (School District System Accountability)

AGENDA ITEM: **Policy 619, Staff Development for Standards**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent
for Teaching and Learning**

BACKGROUND:

School Board Policy 619, Staff Development for Standards, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in December and is being recommended for a second reading. The changes recommended to this policy are in the title, and sections I, III and IV, and the Legal References.

The purpose of this policy is to establish opportunities for professional development which advance the staff's ability to work effectively with the Minnesota Graduation Assessment Requirements and with students as they progress to achievement of those Minnesota Assessment Requirements and meet the requirements of federal law.

RECOMMENDED ACTION:

Approve School Board Policy 619, Staff Development for Standards, as recommended by the School Board Policy Committee and Cabinet.

Adopted: May 26, 1998
Revised: June 11, 2001
Revised: May 9, 2005
Revised: January 11, 2010
Revised: March 4, 2019
Revised: _____

White Bear Lake Area
School District #624 Policy 619

Revised: April 9, 2012
Revised: November 11, 2019

619 STAFF PROFESSIONAL DEVELOPMENT FOR STANDARDS

I. PURPOSE

The purpose of this policy is to establish opportunities for **staff professional** development which advance the staff's ability to work effectively with the Minnesota Graduation Assessment Requirements and with students as they progress to achievement of those Minnesota Assessment Requirements and meet the requirements of federal law.

II. GENERAL STATEMENT OF POLICY

The school district is committed to developing staff policies and processes for continuous improvement of curriculum, instruction and assessment to ensure effective implementation of the Minnesota Academic Standards and federal law at all levels.

III. STANDARDS FOR STAFF PROFESSIONAL DEVELOPMENT

- A. The district **Staff Professional** Development Committee, ~~using input from in partnership with~~ building principals, **building professional development committees**, and ~~the Teaching and Learning team~~ district departments, shall address the needs of all staff in prioritizing **staff professional** development which will ensure effective implementation of the Graduation Assessment Requirements and federal law at all levels. The School Board will be advised on the planning of **staff professional** development opportunities.
- B. The school district shall place a high priority on **staff professional** development including activities, programs, and other efforts to implement the Graduation Assessment Requirements effectively and to upgrade that implementation continuously.
- C. **Staff Professional** development plans for the school district shall address identified needs for Graduation Assessment Requirements implementation throughout all levels of the school district programs.
- D. In-service, staff meeting, and district and building level **staff professional** development plans and programs shall focus on improving implementation of the Graduation Assessment Requirements at all levels for all students, including those with special needs.

IV. TRAINING AND PROFESSIONAL DEVELOPMENT

- A. ~~Paraeducator~~ ~~Paraprofessionals~~. The school district will provide each ~~paraeducator~~ ~~paraprofessional~~ who assists a licensed teacher in providing student instruction with initial training. Such training will include training in emergency procedures, confidentiality, vulnerability, reporting obligations, discipline, policies, roles and responsibilities, and building orientation. Training will be provided within the first 60 days a ~~paraeducator~~ ~~paraprofessional~~ begins supervising or working with students.

Additionally, with regard to ~~paraeducator~~ ~~paraprofessional~~ providing support to special education students, the school district will ensure that annual training opportunities are required to enable the ~~paraeducator~~ ~~paraprofessional~~ to further develop the knowledge and skills that are specific to the students with whom the ~~paraeducator~~ ~~paraprofessional~~ works, including understanding disabilities, the unique and individual needs of each student according to the student's disability and how the disability affects the student's education and behavior, following lesson plans, and implementing follow-up instructional procedures and activities.

B. Teacher/Administrators

The school district will provide high quality and ongoing professional development activities as required by state and federal laws.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)
Minn. Stat. § 120B.363 (Credential for Education Paraprofessionals)
Minn. Stat. § 122A.16 (Qualified Teacher Defined)
Minn. Stat. § 122A.60 (Staff Development Program)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.082000-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.096055 (Academic Standards in Science)
~~Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)~~
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: WBLASB Policy 601 (School District Curriculum and Instruction Goals)
 WBLASB Policy 613 (Graduation Requirements)
 WBLASB Policy 616 (School District System Accountability)

AGENDA ITEM: **Policy 708, Transportation of Nonpublic School Students**

MEETING DATE: **January 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**

BACKGROUND:

School Board Policy 708, Transportation of Nonpublic School Students, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in December and is being recommended for a second reading. The changes recommended to this policy are in sections III and IV, and the Legal and Cross References.

The purpose of this policy is to address transportation rights of nonpublic school students and to provide equality of treatment in transporting such students pursuant to law.

RECOMMENDED ACTION:

Approve School Board Policy 708, Transportation of Nonpublic School Students, as recommended by the School Board Policy Committee and Cabinet.

Adopted: December 9, 1996
Revised: September 9, 2013
Revised: March 5, 2018
Revised: January 14, 2019

White Bear Lake Area
School District #624 Policy 708

Revised: _____

708 TRANSPORTATION OF NONPUBLIC SCHOOL STUDENTS

I. PURPOSE

The purpose of this policy is to address transportation rights of nonpublic school students and to provide equality of treatment in transporting such students pursuant to law.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to recognize the rights of nonpublic school students and to provide equal transportation to those students as required by law.

III. ELIGIBILITY

- A. The school district shall provide equal transportation within the school district for all students to any school when transportation is deemed necessary by the school district because of distance or traffic conditions in like manner and form as provided in Minnesota Statutes, sections §§ 123B.88 and §123B.92 when applicable. ~~(Minn. Stat. § 123B.86, Subd. 1)~~
- B. Upon the request of a parent or guardian, the resident school district ~~must shall~~ provide school bus transportation to the resident school district boundary for students residing in the resident school district at least the same distance from a nonpublic school actually attended in another school district as public school students are transported in the transporting school district. Such transportation ~~must shall~~ be provided whether ~~there is~~ or ~~is not~~ ~~there is~~ another nonpublic school within the transporting school district, if the transportation is to schools maintaining grades or departments not maintained in the resident school district or if the attendance of such students at school can more safely, economically, or conveniently be provided for by such means. ~~Minn. Stat. § 123B.86, Subd. 2(a)~~
- C. The resident school district may provide school bus transportation to a nonpublic school in another school district for students residing in the resident school district and attending that school. The resident district may provide this transportation whether there is or is not another nonpublic school within the transporting school district if the transportation is to schools maintaining grades or departments not maintained in the school district or if the attendance of such students at school can more safely, economically, or conveniently be provided for by such means. If the resident school district transports students to a nonpublic school located in another school district, the nonpublic school shall pay the cost of such

transportation provided outside the resident school district boundaries. ~~(Minn. Stat. § 123B.86, Subd. 2(b))~~

- D. The school district **must** ~~shall~~ provide the necessary transportation within school district boundaries between the nonpublic school and a public school or neutral site for nonpublic school students who are provided pupil support services, if the school district elects to provide pupil support services at a site other than a nonpublic school. ~~(Minn. Stat. § 123B.44, Subd. 1)~~
- E. When transportation is provided, the scheduling of routes, manner and method of transportation, control and discipline of students and any other matter relating thereto shall be within the sole discretion, control and management of the school district. **A nonpublic or charter school student transported by the school district shall comply with school district student bus conduct and student bus discipline policies.** ~~(Minn. Stat. § 123B.86, Subd. 3; Minn. Stat. § 123B.91, Subd. 1a)~~
- F. Additional transportation to and from a nonpublic school may be provided at the expense of the school district **when** ~~where~~ such services are provided **at the** ~~in the~~ discretion of the school district.

IV. STUDENTS WITH DISABILITIES

- A. If a resident student with a disability attends a nonpublic school located within the school district, the school district **must** ~~shall~~ provide necessary transportation for the student within the school district between the nonpublic school and the educational facility where special instruction and services are provided on a shared-time basis. If a resident student with a disability attends a nonpublic school located in another school district and if no agreement exists for the provision of special instruction and services on a shared time basis to that student by the school district of attendance and where the special instruction and services are provided within the school district, the resident school district shall provide necessary transportation for that student between the resident school district boundary and the educational facility. The resident school district may provide necessary transportation for that student between its boundary and the nonpublic school attended, but the nonpublic school shall pay the cost of transportation provided outside the resident school district **boundary**. School districts may make agreements for who provides transportation. Parties serving students on a shared time basis have access to a due process hearing system as provided by law. ~~(Minn. Stat. § 125A.18)~~
- B. When the disabling conditions of a student with a disability are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when the student is transported on a special route for the purpose of attending an approved special education program, **the student** shall be entitled to special transportation at the expense of the school district or the day training and habilitation program attended by the student. The school district shall determine

the type of vehicle used to transport students with a disability on the basis of the disabling conditions and applicable laws. This section shall not be applicable to parents who transport their own child under a contract with the school district.

~~(Minn. Stat. § 123B.88, Subd. 19; Minn. Rules Part 7470.1600, Subd. 1)~~

- C. Each driver and aide assigned to a vehicle transporting students with a disability must (1) be instructed in basic first aid and procedures for the students under their care; (2) within one month after the effective date of assignment, participate in a program of in-service training on the proper methods of dealing with the specific needs and problems of students with disabilities; (3) assist students with disabilities on and off the bus when necessary for their safe ingress and egress from the bus; and (4) ensure that proper safety devices are in use and fastened properly. ~~will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law. (Minn. Rules Part 7470.1700)~~

- D. Each driver and aide assigned to a vehicle transporting students with a disability shall have available to them the following information in hard copy or immediately accessible through a two-way communication system: (1) the student's name and address; (2) the nature of the student's disabilities; (3) emergency health care information; and (4) the names and telephone numbers of the student's physician, parents, guardians, or custodians, and some person other than the student's parents or custodians who can be contacted in case of an emergency.

- E. Any parent or guardian of a student with a disability who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the ~~alternative dispute resolution and~~ due process procedures provided for in Minnesota Statutes, chapter ~~Ch.~~ 125A. ~~(Minn. Rules Part 7470.1600, subd. 2)~~

V. APPLICATION OF GENERAL POLICY

The provisions of the school district's policy on transportation of public school students [WBLASB Policy 707] shall apply to the transportation of nonpublic school students except as specifically provided herein.

Legal References: Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123. 84 (Policy)
Minn. Stat. § 123. 86 (Equal Treatment)
Minn. Stat. § 123B.88 (Independent School Districts, Transportation)
Minn. Stat. § 123B.91, Subd. 1a (~~Compliance by Nonpublic and Charter School Students~~ School District Bus Safety Requirements)

Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
 Minn. Stat. Ch. 125A (~~Children With a Disability~~ **Special Education and
Special Programs**)
 Minn. Stat. § 125A.18 (Special Instruction; Nonpublic Schools)
 Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)
 Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with
Disability~~ies~~)
*Americans United, Inc. as Protestants and Other Am. United for
Separation of Church and State, et al. v. Independent Sch. Dist. No. 622,*
 et al., 288 Minn. 1996, 179 N.W.2d 146 (Minn. 1970)
Eldredge v. Independent Sch. Dist. No. 625, 422 N.W.2d 319 (Minn. Ct.
 App. 1988)
Healy v. Independent Sch. Dist. No. 625, 962 F.2d 1304 (8th Cir. 1992)
 Minn. Op. Atty. Gen. 166a-7 (June 3, 1983)
 Minn. Op. Atty. Gen. 166a-7 (Sept. 14, 1981)
 Minn. Op. Atty. Gen. 166a-7 (July 15, 1976)
 Minn. Op. Atty. Gen. 166a-7 (July 17, 1970)
 Minn. Op. Atty. Gen. 166a-7 (Oct. 3, 1969)
 Minn. Op. Atty. Gen. 166a-7 (Sept. 12, 1969)

Cross References: WBLASB Policy 707 (Transportation of Public School Students)
 WBLASB Policy 709 (Student Transportation Safety Policy)
~~MSBA Service Manual, Chapter 2, Transportation~~