



## **Policy information**

<https://go.boarddocs.com/oh/brvlsd/Board.nsf/Public?open&id=policies#>

Controversial Issues: Section code 2000, code PO2240

Selection of Books: Selection code 2000, code PO2510

Nondiscrimination and Access to Equal Educational Opportunity: Section Code 2000, code, PO2260

## **Matters Regarding Instructional Materials**

If the request, suggestion, or complaint relates to instructional materials such as textbooks, library books, reference works, and other instructional aids used in the District, the following procedure shall be followed:

- A. The criticism is to be addressed to the Superintendent, in writing, and shall include:
  1. author;
  2. title;
  3. publisher;
  4. the complainant's familiarity with the material objected to;
  5. sections objected to, by page and item;
  6. reasons for objection;
  7. in what school and class the material was used;
  8. how the material was used.
  
- B. Upon receipt of the information, the Superintendent may, after advising the Board of Education of the complaint, appoint a review committee which may consist of:
  1. one (1) or more professional staff members;
  2. one (1) or more Board members;
  3. one (1) or more lay persons knowledgeable in the area.

The Superintendent shall be an ex officio member of the committee.

c. The committee, in evaluating the questioned material, shall be guided by the following criteria:

1. the appropriateness of the material for the age and maturity level of the students with whom it is being used
2. the accuracy of the material
3. the objectivity of the material
4. the use being made of the material

The material in question may be withdrawn from use pending the committee's recommendation to the Superintendent.

The committee's recommendation shall be reported to the Superintendent in writing within twenty (20) business days following the formation of the committee. The Superintendent will advise the complainant, in writing, of the committee's recommendation and advise the Board of the action taken or recommended.

The complainant may appeal this decision, within thirty (30) business days, to the Board through a written request to the Superintendent, who shall forward the request and all written material relating to the matter to the Board.

The Board shall review the case in public session and advise the complainant, in writing, of its decision within five (5) business days.