

Approved Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Office Board Room
December 14, 2022

1. Call to Order

The meeting was called to order by Chair Winkels at 6 p.m.

2. Roll Call

Present: Winkels, Hansen, Kreuzer, Carbajal, Sand, Pennie, Sands
Late: None Absent: None

3. Public Forum

4. Agenda – Additions and Deletions

4.1 Add 8.13 Resolution for Approval of Change Event & Change Order Decision-Making Authority

5. Approvals

5.1 Previous Meeting Minutes

Motion by Kreuzer, seconded by Carbajal, to approve the November 16, 2022, Regular Meeting minutes.
Supported by all present.

5.2 Cash Flow Reports - October 2022

Motion by Kreuzer, seconded by Sands, to approve the October 2022 Cash Flow Reports as presented.
Supported by all present.

5.3 Acceptance of Gifts and Donations

Member Kreuzer introduced the Resolution Accepting Donations and was seconded by Member Carbajal.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Albany PTO	\$480.00 donation	Buddy Bench - Albany Elementary
Centra Sota Cooperative	\$525.00 donation	FFA
CH Robinson	\$32.00 donation	Avon Elementary
Albany Chrysler	\$500.00 donation	Supermileage
Magnifi Financial	\$500.00 donation	Football Banquet
Gathering Grounds	\$500.00 donation	BEAT Performing Arts Series
Albany Bowling Center	\$50.00 donation	Robotics
Magnifi Financial	\$250.00 donation	Robotics
Eagle Lake Manufacturing	\$1,500.00 donation	Robotics
Albany Jaycees	\$10,000.00 donation	Scholarship
Albany Jaycees	\$2,000.00 donation	Wrestling Mat
Albany Jaycees	\$1,000.00 donation	AED Batteries
Cross Country Parents	\$330.75 donation	CC & Track Uniforms
Blattner Energy	\$5,000.00 donation	Wrestling
Albany American Legion	\$325.00 donation	Scholarship

Albany Jaycees	\$2,970.82 donation	Wrestling
Avon Lions	\$400.00 donation	Athletics - Ice Machine
Basketball Parents	\$175.00 donation	Girls' Basketball
Stearns Electric	\$500.00 donation	Supermileage
Albany Mutual Telephone	\$2,000.00 donation	Robotics
Felling Trailers	\$500.00 donation	Robotics
Albany Chrysler	\$250.00 donation	Robotics
State Farm - Dina Pierskalla	\$100.00 donation	Robotics
North Risk Partners	\$100.00 donation	Robotics
Avon Hills Lions Club	\$200.00 donation	Robotics
HNA LLC	\$2,000.00 donation	Weight Room Donation

The following voted in favor of: All present.

And the following voted against: None.

Absent: None.

Where upon said resolution was declared duly passed and adopted.

6. Consent Agenda

AFT Payroll Change Request:

Zachary Dingmann - BA/BS+45 Step 6 to MA Step 6

Leanne Stephens - BA/BS+30 Step 10 to BA/BS+45 Step 10

AESP Payroll Change Request:

Reyna Sanchez Morales - AMS/AHS Custodian - 6 hrs/day to 8 hrs/day

At Will Contract:

Jon Fevig – Transportation Director Support

Kids Company:

Meghan Shannon, Cienna Bertram

Coaching/Advisors:

Sam Jerome - Assistant Baseball Coach

Community Education:

BECC Attendant: Anna Neu, Caige Nydeen, Nolan Suchy, Abigail Barrow, Ben Christman

Course Instructor: Patricia Peschel, Krista Doseh, Jason Thelen

Van Driver: Nicole Schneider

Resignations/Retirements:

Julie Meyer - AVE PreK Paraprofessional, effective December 6, 2022

The following checks were issued in paying claims: Wire transfers and checks 103807 - 104001

Expenditures:

01 General Fund	\$1,072,585.95
02 Food Services	\$101,580.18
04 Community Services	\$42,363.88
06 Building Construction	\$79,673.12

Motion by Carbajal, seconded by Hansen to approve the December 2022 Consent Agenda. Supported by all present.

7. Reports

7.1 Purple Pride

8. Business

8.1 Truth in Taxation

Director of Business Services, Sue Clemen, presented the Truth in Taxation hearing.

8.2 Certify Levy

Motion by Carbajal, seconded by Hansen, to approve the Levy Limitation and Certification 2022 Payable 2023 as presented, with the certified amount \$6,119,490.82. Supported by all present.

8.3 Enrollment Report

Enrollment remains consistent and is projected to increase next year with two smaller classes graduating and larger classes coming in for Pre-K and Kindergarten.

8.4 World's Best Work Force

Laura Roelike reviewed the WBWF Plan for 2022-2023.

8.5 Internet Agreement with Albany Mutual Telephone

Motion by Kreuzer, seconded by Carbajal, to approve the Internet Agreement with Albany Mutual Telephone. Supported by all presented.

8.6 Contracted Nursing Services Agreement

Motion by Carbajal, seconded by Kreuzer, to approve the Contracted Nursing Services Agreement with Resource Training. Supported by all present.

8.7 Student Transportation Software

Jeff Kociemba and Craig Waldvogel gave a presentation on the transportation software they are in favor of changing to called Transfinder Pro. Transfinder Pro will help the district transportation run more efficiently and safely. The software will work in conjunction with Infinite Campus as well. Motion by Carbajal, seconded by Sand, to approve the contract for the district with Transfinder Pro.

8.8 Teacher Substitute Pay

Discussion on increasing the teacher substitute pay to attract interested qualified candidates as a solution to the shortage of substitutes. Motion by Kreuzer, seconded by Sand to table the substitute pay discussion.

8.9 County Land Acquisition

Superintendent Okerlund updated the board members on a recent land acquisition by the county.

8.10 Choir Trip Approval

Motion by Pennie, seconded by Kreuzer, to approve the choir trip request as presented. Supported by all present.

8.11 Resolution for Open Enrollment

Member Carbajal introduced the Resolution to Limit the Enrollment of Nonresident Pupils and moved its adoption. The motion for the adoption of the resolution was duly seconded by Member Sands and, upon vote being taken thereon,

the following voted in favor thereof: All present
and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

8.12 School Board Policies - Second Read

8.12.1. 208 Development, Adoption, and Implementation of Policies

8.12.2 209 Codes of Ethics

8.12.3. 210 Conflict of Interest - School Board Members

8.12.4. 404 Employment Background Checks

8.12.5. 506 Student Discipline

8.12.6. 722 Public Data and Data Subject Requests

8.12.7. 806 Crisis Management Policy

8.13 Resolution for Approval of Change Event & Change Order Decision-Making Authority

Member Kreuzer introduced the Resolution for Approval of Change Event & Change Order Decision-Making Authority and moved for its adoption. The motion for adoption was duly seconded by Member Carbajal.

The following voted in favor of: All present

The following voted against: None

Where upon said resolution was declared duly passed and adopted.

9. Committee Reports

Member Hansen reported on the recent SEE meeting that he attended last week and had positive feedback from the legislative representatives who were present.

10. Superintendent Report

Superintendent Okerlund spoke on the difficulty of finding substitute teachers and paras and the impact of that issue on classes, other departments and staff. Recent Albany graduates have been filling some of the needs for substitutes, which Superintendent Okerlund is grateful for their assistance. The official name for the new early learners building will be discussed at a January meeting. Bryan Schiffler addressed the board in regards to managing the design of the new site effectively to make sure future needs are being addressed and this is a long-term solution to space issues. The board and administration presented Don Winkels and Lynn Pennie with plaques to thank them for their years of service. Board member Winkels served 20 years and Pennie served four years on the Albany School Board.

11. Adjournment

Agenda completed at 9:03 pm, a motion to adjourn was made by Winkels, seconded by Pennie. Supported by all Present

Lynn Pennie, Clerk