

## Bruder-Brasseur, Candace L

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**Subject:** Freedom of Information Act (FOIA) Request Form  
**Attachments:** M. OPENA - FOIA REQUEST DATA PULL - BEAUFORT COUNTY SCHOOL DISTRICT - JANUARY 2023\_PDF.pdf

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**From:** Bruder-Brasseur, Candace L  
**Sent:** Friday, January 6, 2023 5:32 PM  
**To:** 'mopena@teach.org' <mopena@teach.org>  
**Cc:** Cartledge, Wendy B <Wendy.Cartledge@beaufort.k12.sc.us>; Rowland, Gillian C <Gillian.Rowland@beaufort.k12.sc.us>  
**Subject:** Freedom of Information Act (FOIA) Request Form

Good evening, Ms. Opena:

Please see the attached document responsive to your December 7, 2022 FOIA request.

Regards,  
Candace

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**From:** Bruder-Brasseur, Candace L <[Candace.Brunder-Brasseur@beaufort.k12.sc.us](mailto:Candace.Brunder-Brasseur@beaufort.k12.sc.us)>  
**Sent:** Thursday, December 22, 2022 11:32 AM  
**To:** Melanie Opena <[mopena@teach.org](mailto:mopena@teach.org)>  
**Cc:** Cartledge, Wendy B <[Wendy.Cartledge@beaufort.k12.sc.us](mailto:Wendy.Cartledge@beaufort.k12.sc.us)>; Rowland, Gillian C <[Gillian.Rowland@beaufort.k12.sc.us](mailto:Gillian.Rowland@beaufort.k12.sc.us)>  
**Subject:** Re: Freedom of Information Act (FOIA) Request Form

Thank you for the confirmation. We will begin processing your request. There is no need to submit another form, thank you for asking.

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**From:** Melanie Opena <[mopena@teach.org](mailto:mopena@teach.org)>  
**Sent:** Thursday, December 22, 2022 10:35:30 AM  
**To:** Bruder-Brasseur, Candace L <[Candace.Brunder-Brasseur@beaufort.k12.sc.us](mailto:Candace.Brunder-Brasseur@beaufort.k12.sc.us)>  
**Cc:** Cartledge, Wendy B <[Wendy.Cartledge@beaufort.k12.sc.us](mailto:Wendy.Cartledge@beaufort.k12.sc.us)>; Rowland, Gillian C <[Gillian.Rowland@beaufort.k12.sc.us](mailto:Gillian.Rowland@beaufort.k12.sc.us)>  
**Subject:** Re: Freedom of Information Act (FOIA) Request Form

Hi Candace,

Yes, we can confirm that we will not be using the requested information for commercial solicitation. Do you want me to create another request from the site?

**Melanie Opena**  
[www.TEACH.org](http://www.TEACH.org)  
[mopena@teach.org](mailto:mopena@teach.org)



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**From:** Bruder-Brasseur, Candace L <[Candace.Brunder-Brasseur@beaufort.k12.sc.us](mailto:Candace.Brunder-Brasseur@beaufort.k12.sc.us)>  
**Sent:** Tuesday, December 20, 2022 2:56 PM  
**To:** Melanie Opena <[mopena@teach.org](mailto:mopena@teach.org)>  
**Cc:** Cartledge, Wendy B <[Wendy.Cartledge@beaufort.k12.sc.us](mailto:Wendy.Cartledge@beaufort.k12.sc.us)>; Rowland, Gillian C <[Gillian.Rowland@beaufort.k12.sc.us](mailto:Gillian.Rowland@beaufort.k12.sc.us)>  
**Subject:** RE: Freedom of Information Act (FOIA) Request Form

Hi, Melanie:

Many thanks for the additional information. Unfortunately, the email attachment you referenced did not come thru. Please clearly confirm that you will not be using the requested information for commercial solicitation. Thank you.

Kind regards,  
Candace

Candace Bruder, Ed.D.  
Communications Officer  
Beaufort County School District  
843-322-2432 (office)  
843-941-9178 (cell)  
[candace.bruder@beaufort.k12.sc.us](mailto:candace.bruder@beaufort.k12.sc.us)



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**From:** Melanie Opena <[mopena@teach.org](mailto:mopena@teach.org)>  
**Sent:** Friday, December 16, 2022 4:39 PM  
**To:** Bruder-Brasseur, Candace L <[Candace.Brunder-Brasseur@beaufort.k12.sc.us](mailto:Candace.Brunder-Brasseur@beaufort.k12.sc.us)>  
**Cc:** Cartledge, Wendy B <[Wendy.Cartledge@beaufort.k12.sc.us](mailto:Wendy.Cartledge@beaufort.k12.sc.us)>; Rowland, Gillian C <[Gillian.Rowland@beaufort.k12.sc.us](mailto:Gillian.Rowland@beaufort.k12.sc.us)>  
**Subject:** Re: Freedom of Information Act (FOIA) Request Form

Hi Candace,

I hope this email finds you well. TeachSC is a new, statewide initiative formed through a partnership with the South Carolina Department of Education and [TEACH.org](http://TEACH.org) ([click here](#) to view the press release). [TEACH.org](http://TEACH.org) is a non-profit organization that offers free services ([click here](#) to learn more about our mission).

The SCDE does not have the information we have requested, but has assured us that the FOIA method through districts is the correct methodology. Although we are requesting information through the FOIA process, there is also another option. Districts have been invited to partner with TeachSC (please see the attached email). This allows districts to receive extensive recruitment tools and resources, all for free.

I hope this provides the clarification needed. Please let me know if you need anything else from me or our team.

Sincerely,

**Melanie Opena**

[www.TEACH.org](http://www.TEACH.org)

[mopena@teach.org](mailto:mopena@teach.org)



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**From:** Bruder-Brasseur, Candace L <[Candace.Brunder-Brasseur@beaufort.k12.sc.us](mailto:Candace.Brunder-Brasseur@beaufort.k12.sc.us)>

**Sent:** Tuesday, December 13, 2022 12:47 PM

**To:** Melanie Opena <[mopena@teach.org](mailto:mopena@teach.org)>

**Cc:** Cartledge, Wendy B <[Wendy.Cartledge@beaufort.k12.sc.us](mailto:Wendy.Cartledge@beaufort.k12.sc.us)>; Rowland, Gillian C <[Gillian.Rowland@beaufort.k12.sc.us](mailto:Gillian.Rowland@beaufort.k12.sc.us)>

**Subject:** Freedom of Information Act (FOIA) Request Form

Good afternoon, Melanie:

If you cannot confirm that you will not be using the requested information for commercial solicitation, please let us know so we can close out this FOIA request.

With much gratitude,  
Candace

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**From:** Bruder-Brasseur, Candace L

**Sent:** Thursday, December 8, 2022 8:55 AM

**To:** [mopena@teach.org](mailto:mopena@teach.org)

**Cc:** Cartledge, Wendy B <[Wendy.Cartledge@beaufort.k12.sc.us](mailto:Wendy.Cartledge@beaufort.k12.sc.us)>; Rowland, Gillian C <[Gillian.Rowland@beaufort.k12.sc.us](mailto:Gillian.Rowland@beaufort.k12.sc.us)>

**Subject:** Freedom of Information Act (FOIA) Request Form

Good morning, Melanie:

We are in receipt of your December 7, 2022 FOIA request. S.C. Code Ann. Section 30-2-50(c) prohibits the use of records for commercial solicitation. Before we can begin processing your request we ask that you please confirm that you will not be using the requested information for commercial solicitation.

Kind regards,  
Candace

Candace Bruder, Ed.D.

Director of Communications

Beaufort County School District

843-322-2432 (office)

843-941-9178 (cell)

[candace.bruder@beaufort.k12.sc.us](mailto:candace.bruder@beaufort.k12.sc.us)



**From:** Jotform <[noreply@jotform.com](mailto:noreply@jotform.com)>

**Sent:** Wednesday, December 7, 2022 5:51 PM

**To:** Bruder-Brasseur, Candace L <[Candace.Bruder-Brasseur@beaufort.k12.sc.us](mailto:Candace.Bruder-Brasseur@beaufort.k12.sc.us)>; Cartledge, Wendy B <[Wendy.Cartledge@beaufort.k12.sc.us](mailto:Wendy.Cartledge@beaufort.k12.sc.us)>; Rowland, Gillian C <[Gillian.Rowland@beaufort.k12.sc.us](mailto:Gillian.Rowland@beaufort.k12.sc.us)>

**Subject:** Re: Freedom of Information Act (FOIA) Request Form

**WARNING:** This email originated from outside of Beaufort County School District's email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

 **Freedom of Information Act (FOIA) Request Form**

Name:	Melanie Opena
Organization (if applicable):	<a href="https://teach.org">TEACH.org</a>
Address:	[REDACTED]
Work Phone Number:	[REDACTED]
E-mail Address:	<a href="mailto:mopena@teach.org">mopena@teach.org</a>
Public Records Requested (Description of Documents or Information Requested):	<p>Dear Custodian of Records or District Representative:</p> <p>Pursuant to the state open records law South Carolina Freedom of Information Act, §30-4-10 et seq., I am requesting the following information in an Excel spreadsheet related to uncertified, currently employed teacher assistants, paraprofessionals, substitute teachers, educational aides, tutors, and any other campus-based instructional support staff in your district:</p> <p>first and last name</p> <p>work email address</p> <p>job title</p> <p>highest degree held (Associate's, Bachelor's, etc.) - if available</p> <p>If there are any fees for searching or copying these</p>

records, please inform me if the cost will exceed \$40.

The law requires that you respond to this request within 10 business days. If you expect a significant delay in responding to and fulfilling this request, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law. Thank you for considering my request.

You can [edit this submission](#) and [view all your submissions](#) easily.