



# BOZEMAN SCHOOL DISTRICT NO. 7

## WILLSON BOARD ROOM #122

MONDAY -- January 9, 2023 -- 5:45 PM

---

### Regular Board Meeting

---

- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** Red = Not an Agenda Item (Placeholder)  
2. **BSD7 Experience** Black = Agenda Item
- 2.1 Student Representatives Report
  - 2.2 Board Education - HiSET Options Program Update  
The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.
  - 2.3 Recognition and Awards
    - [2.3.1](#) Model UN Program Recognition
3. **Action Items -- Consent**
- 3.1 Policy 2nd Reading
  - 3.2 Minutes
    - [3.2.1](#) Consider Approval of Board Meeting Minutes
  - 3.3 High School District
  - 3.4 Both Districts
    - [3.4.1](#) Consider Approval of Personnel Actions
    - [3.4.2](#) Consider Approval of Financial Reports, Warrant Listing, New Extracurricular Club Accounts, and Donations
    - [3.4.3](#) Consider Approval of Resolution Authorizing Participation in the Montana Short-Term Investment Pool
    - [3.4.4](#) Consider Approval of Updates to Safe Return to School and Continuity of Services Plan and ARP ESSER Plan documents
  - 3.5 Elementary District
4. **Action Items -- Singular**
- 4.1 Both Districts
    - [4.1.1](#) Consider Approval of 2023-2024 School Calendar
    - [4.1.2](#) Consider Awarding 2023-28 Pupil Transportation Contract
  - 4.2 High School District
    - [4.2.1](#) Consider Approval of High School District General Fund Budget Reduction Recommendations
  - 4.3 Elementary District
    - [4.3.1](#) Consider Approval of Elementary District General Fund Budget Reduction Recommendations
5. **Board Discussion**
- 5.1 Policy 1st Reading
  - [5.2](#) Committee Reports
  - [5.3](#) Legislative Updates
6. **Public Comment on Non-Agenda Items**  
Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.
7. **Reports**

[7.1](#) Executive Cabinet Report

[7.2](#) Board of Trustees

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

\_\_\_\_\_ ADJOURN

Public comment may be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

## **PLEASE TURN OFF CELL PHONES**

Montana Code Annotated 2019

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
    - (i) quarreling, challenging to fight, or fighting;
    - (ii) making loud or unusual noises;
    - (iii) using threatening, profane, or abusive language;
    - (iv) rendering vehicular or pedestrian traffic impassable;
    - (v) rendering the free ingress or egress to public or private places impassable;
    - (vi) disturbing or disrupting any lawful assembly or public meeting;
    - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
    - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
    - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
  - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2)
    - (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
    - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
  - (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
  - (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.



Meeting Date:	January 9, 2023
Category:	Recognition and Awards
Agenda Item #:	2.3.1
Originated By:	Marilyn King and Mike Van Vuren, Deputy Superintendents
Others Involved:	Dan Mills, BHS Principal

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

2022 Model UN Program Recognition

**Fiscal Impact:**

N/A

**Recommendation:**

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: Model UN is a simulation of the UN General Assembly and its other multilateral bodies where students perform an ambassador role while debating topics such as gender equality, climate action, global health, and more. Through public speaking, critical thinking, and in-depth research, the Model UN experience allows students to cultivate skills and enrich their global affairs knowledge. UNA-USA is dedicated to empowering young Americans with tools and experiences that prepare them to be the next generation of global leaders; and

WHEREAS: Bozeman High was recognized as a top school attending the conference in the small delegation category with the following students: Calvin Andrews - Representing the United States of America, Will Carraway - Representing Belgium, Myeongmin Choi - Representing the United States of America, Anna Curtis - Representing the United States of America, Marlee Finn - Representing Papua New Guinea, Morresa Finn - Representing the United States of America, Graham Hodgson - Representing Greece, Richard Jones - Representing Pakistan, Cameron Taylor - Representing Ghana, Benjamin Wilson - Representing the United States of America; and

WHEREAS: The following students earned Delegate Awards; Calvin Andrews, Will Carraway, Myeongmin Choi, Graham Hodgson, Cameron Taylor, and Benjamin Wilson; and

WHEREAS: The following students earned Honorable Position Paper Awards: Anna Curtis, Benjamin Wilson, Will Carraway, and Graham Hodgson;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the above mentioned 2022 Model UN winners for their outstanding performance at the Montana Model UN State Conference based on their accomplishments and skills.



Meeting Date:	January 9, 2023
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.2.1
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Lori Ross, Executive Assistant

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Board Meeting Minutes

**Facts & Discussion:**

1. Minutes of the [December 12, 2022](#) Regular Board Meeting.
2. Minutes of the [December 6, 2022](#) Board Luncheons.
3. Minutes of the [December 8, 2022](#) Committee Meeting.
4. Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

**Fiscal Impact:**

N/A

**Superintendent's Recommendation:**

It is recommended the Board of Trustees approve as presented, the minutes of the Regular Board Meeting on [12-12-2022](#), Board Luncheon on [12-06-2022](#), and Committee Meeting on [12-08-2022](#).

**Other Alternatives:**

1. Do not approve the recommendation and request administration to propose changes.



**Meeting Date:** January 9, 2023

**Category:** Action Item - Consent - Both Districts

**Agenda Item #:** 3.4.1

**Originated By:** Pat Strauss, Director of Human Resources

**Others Involved:**

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Personnel Actions

**Facts:**

As per [MCA 20-3-324 -- Powers and Duties of Trustees --](#) the trustees of each district shall employ or dismiss personnel considered necessary to carry out the various services of the district.

**Fiscal Impact:**

Noted on report

**Superintendent's Recommendation:**

The Board of Trustees is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

**Other Alternatives:**

1. Do not approve the recommendation and request administration to propose changes.

**Bozeman Public Schools  
Human Resources**

January 9, 2023

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Classified)**

Name	Position	Level/Step	Effective	Salary
Halvorson, Madison	Discretionary PARA, .0625 FTE, Overflow PARA, .75 FTE, WHIT, 9.25 mos.	B01, Non Unit	1/9/2023	\$15.45/\$15.00
Long, Elizabeth	Transportation PARA, .0729 FTE, SPED PARA, .1763 FTE, SPED Disc PARA, .45 FTE, HYL, 9.25 mos.	B05, SPED D05	10/27/2022	\$16.40/\$17.63
Oster, Hailey	Elementary PARA, .375 FTE, SPED PARA, .50 FTE, HAWT, 9.25 mos.	B01, SPED D01	1/2/2023	\$15.45/\$16.45

**Confirmation of Request for Leave of Absence (Certified)**

Name	Position	Reason	Effective Dates
Richards, Mary	Kindergarten Teacher, 1.0 FTE, HYL	.40 FTE of 1.0 FTE LOA	1/2/23 - 6/9/23
Spartas, Elizabeth	Elementary Teacher, 1.0 MOST	.60 FTE of 1.0 FTE LOA	1/23/23 - 6/9/23

**Confirmation of Request for Leave of Absence (Classified)**

Name	Position	Reason	Effective Dates
Rogers, Bryon	Custodian, 1.0 FTE, BHS, 12 mos.	FMLA	12/28/22 - 2/25/23

**REPORT OF ADMINISTRATIVE ACTIONS**

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Bjomson, Ava	SPED PARA, .875 FTE, SPED D01, \$16.45/hr., GHS, 9.25 mos.	Resignation	12/31/2022	3.5 mos.
Bowles, Gabriella	Before/After School Program Director, .3125 FTE, Non Unit, \$18.00/hr., MOST, 9.5 mos.	Resignation	12/16/2022	1.14
Brown, Sydney	SPED PARA, .875 FTE, SPED D02, \$16.78/hr., BHS, 9.25 mos.	Resignation	12/14/2022	8.6 mos.
Kleypas, Jordan	Transportation PARA, .1188 FTE, B01, \$12.48/hr., SPED PARA, D01, \$13.71/hr., WHIT, 9.25 mos.	Resignation	12/16/2022	4.8 mos.
Marvinney, Kyle	Elementary PARA, .375 FTE, B01, \$15.45/hr., SPED PARA, .50 FTE, SPED D01, \$16.45/hr., HAWT, 9.25 mos.	Resignation	12/16/2022	2.5 mos.
Oiestad, Scot	Custodian, 1.0 FTE, G03, \$19.02/hr., GHS, 12 mos.	Resignation	12/29/2022	2.65
Pechischev, Artem	IT Support Specialist, 1.0 FTE, H06, \$20.47/hr., WILL, 12 mos.	Resignation	1/3/2023	1.2
Proff, Heather	Elementary PARA, .30 FTE, B01, \$15.45/hr., HYL, 9.25 mos.	Resignation	12/6/2022	1.25 mos.
Sanchez, Kaylee	Before/After School PARA, .275 FTE, B02, \$15.76/hr., MOST, 9.25 mos.	Resignation	12/14/2022	1.3
Sewell, Alessaundra	Discretionary PARA, .0625 FTE, B01, \$15.45/hr., Overflow PARA, .75 FTE, Non Unit, \$15.00/hr., WHIT, 9.25 mos.	Resignation	12/8/2022	2 mos.

**Bozeman Public Schools  
Human Resources**

January 9, 2023

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Stipends - Not Extracurricular**

<b>Name</b>	<b>Authorized Position</b>	<b>Stipend</b>	<b>Level</b>	<b>Effective</b>
Belote, Melissa	National Board Certified - Teaching - SMS	\$2,000.00		2022-2023
Denson, Hayden	Summer Grounds Work - GHS - 30.5 hrs. @ \$16/hr. Sub. Custodial Rate	\$488.00		Summer 2022
Henigman, Ashley	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Hincks, Darrelle "Spree"	Additional Duties filling in for J. Delin - up to 4 hrs. (Difference between \$24 - \$20.84/2 added to her regular hrly. Rate) (Hrly. Rate)	\$1.59		12/9/2022
Loftus, Andrew	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Maxwell, James	Summer Grounds Work - BHS - 125 hrs. @ \$16/hr. Sub. Custodial Rate	\$2,000.00		Summer 2022
Paynich, Kathleen	.20 FTE Additional Duties for C. Skinner at BA(M)+105, Step 18 for 44 days	\$3,966.60		11/7/22 - 1/24/23
Paynich, Kathleen	.2% additional Service Recognition of \$500 for 44 days	\$23.32		11/7/22 - 1/24/23
Silver-Heilman, Kate	Contracted School Psych - Up to 10 hrs./wk. - SPED (Hrly. Rt.)	\$50.00		10/6/22 - 6/30/23
Thompson, Bill	High School Additional Duties	\$1,800.00		12/1/22 - 12/31/22
Van Vuren, Mike	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Young, Nicole	Work outside of the teacher work day to clean up the district resource center at Willson (Curr Rate - Up to 28 total hours.) (Hrly. Rate)	\$23.00		11/19/22 - 12/12/22





<b>Meeting Date:</b>	January 9, 2023
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.4.2
<b>Originated By:</b>	Lacy Clark, Director of Business Services
<b>Others Involved:</b>	Julia Wayman, Accounting Supervisor Brenda Livingston, District Bookkeeper

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Consider Approval of [Financial Reports](#), Warrant Listing, [New Extracurricular Club Accounts](#), and [Donations](#).

**Facts & Discussion:**  
This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools.

The Warrant Registers are available in the Business Office and have been sent to the Trustees. December 2022 warrants are as follows: Operational warrants were \$1,280,879.45; net Payroll, taxes and deductions were \$5,228,049.95; Warrants disbursed for December 2022 were \$6,508,929.40.

Investment of District Funds in accordance with State law as of:	<u>Nov 30, 2022</u>
Gallatin County Investment Pool	\$ 7,217,170.44
First Interstate Bank Investment Pool	\$29,889,814.94
Nonexpendable Endowment (D.A. Davidson)	<u>\$902,127.43</u>
Total District cash and investments	<u>\$38,009,112.81</u>

**Fiscal Impact:**  
Refer to attached report.

**Superintendent's Recommendation:**  
It is recommended the Board of Trustees approve the [Financial Reports](#), warrant listing, [New Extracurricular Club Accounts](#), and [Donations](#) as presented.

**Other Alternatives:**  
1. Do not approve the recommendation and request administration propose changes.





Meeting Date:	January 9, 2023
Category:	Action Item - Consent Item - Both Districts
Agenda Item #:	3.4.3
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Mike Waterman, Executive Director of Business and Operations

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of [Resolution Authorizing Participation in the Montana Short-Term Investment Pool](#)

**Facts & Discussion:**

1. Effective July 1, 2022 the District moved its banking relationship from Gallatin County to First Interstate Bank. The new account structure at First Interstate bank includes a checking account with a required \$5,500,000 balance and an attached savings account with no minimum or maximum balance.
2. The Montana Short-Term Investment Pool (STIP) was created by the Legislature on July 1, 1973 as an investment vehicle to manage state and local government cash. STIP provides a safe, convenient way for state and local government agencies to invest and withdraw cash with 24-hour notice.
3. 17-6-204, MCA allows the District to invest in a short-term pooled investment fund. Accumulated income must be remitted to each participant in the STIP at least annually.
4. The interest earned through First Interstate Bank savings account is currently based on a 0.20% interest rate. In calendar year 2022, investment accounts managed through STIP received a yield based on 1.8639% average interest rate and on 12/22/22, [STIP's daily net yield](#) was 4.14%.
5. The banking services RFP noted that STIP was available to the District and notified bidders that the District would allocate funds between the bank savings account and STIP account to maximize our return while balancing our cash flow needs.
6. The proposed change would result in an increase of interest revenue earned.
7. Exhibits A and B referenced in the resolution contain sensitive banking information (account numbers, etc.). As a result, they are not included as a part of this agenda item but are available for inspection in the Business Office.

**Fiscal Impact:**

Estimated interest earnings will increase by 3.94% annually, based on the current differential.

**Superintendent's Recommendation:**

It is recommended that the Boards of Trustees:

1. Approve the [resolution](#) authorizing participation in the Montana Short-Term Investment Pool;
2. Designate Director of Business Services Lacy Clark as the Authorized Representative for the STIP account as noted in the resolution; and
3. Authorize the Authorized Representative to invest funds in the STIP account in a manner that maximizes the Districts' return while balancing its cash flow needs.

**Other Alternatives:**

1. Do not approve the recommendation.



Meeting Date:	January 9, 2023
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.4
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Updates to [Safe Return to School and Continuity of Services Plan](#) and [ARP ESSER Plan documents](#).

**Facts:**

1. Three rounds of the Elementary and Secondary School Emergency Relief (ESSER) Funds have been authorized by Congress in response to the COVID-19 pandemic. These emergency funds were appropriated to address the past, ongoing, and future impacts of COVID-19. The Montana Legislature passed appropriations authority for a portion of ESSER II and ESSER III funds not directly distributed to local school districts.
2. School districts intending to access these funds must either develop a plan or must have adopted a plan prior to the enactment of ARP (March 11, 2021) about school re-opening.
3. On June 14, 2021, the Board of Trustees approved the District's initial plan.
4. The District was also required to prepare and post an ARP ESSER Plan document. OPI registered receipt of that document on August 20, 2021.
5. On December 13, 2021, the Board of Trustees approved OPI required updates to the District's ESSER documents. OPI registered receipt of that document on December 17, 2021.
6. The District spent out all remaining ESSER funds by June 30, 2022.
7. OPI updates are required at regular intervals through September 30, 2023.

**Discussion:**

The District spent out all remaining ESSER funds by June 30, 2022. Despite the District's return to typical disease management for COVID-19 and the fact that no ESSER funds remain for FY23, OPI updates are required at regular intervals through September 30, 2023. As part of the state accountability framework updates to the ESSER documents are in place of the annual CSIP process.

**Superintendent's Recommendation:**

It is recommended that the Board of Trustees approve the [Safe Return to School and Continuity of Services Plan](#) and [ARP ESSER Plan documents](#) as proposed.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	January 9, 2023
Category:	Action Items Singular - Both Districts
Agenda Item #:	4.1.1
Originated By:	Pat Strauss, Director of Human Resources
Others Involved:	District Calendar Committee

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of the 2023-2024 School Calendar

**Facts and Discussion:**

1. Bozeman Public Schools Policy [2100/2100P](#) describes the School Calendar Policies and Procedures.
2. Documents related to the creation of the School Calendar also include: Bozeman Education Association Collective [Bargaining Agreement Article 13](#), and [Montana Codes Annotated 20-1-301](#)

**Superintendent's Recommendation:**

It is recommended that the Board of Trustees approve the [2023-2024 School Calendar](#) as presented.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	January 9, 2022
Category:	Action Item - Consent Item - Both Districts
Agenda Item #:	4.1.2
Originated By:	Mike Waterman, Executive Director of Business and Operations
Others Involved:	Lacy Clark, Director of Business Services; Douglas Kellie, Transportation Coordinator

MOTION	SECOND	AYES	NAYS	ABSTAIN

### Topic:

Consider approval of the bid from First Student, Inc. to provide home-to-school and field and activity/athletic trip bus services and contract with the company for the provision of those services in the 2023-24 through 2027-28 school years.

### Facts:

1. The District currently contracts with First Student for the provision of pupil transportation services. Our current contract with First Student expires on June 30, 2023. The District currently pays approximately \$2,700,000 per year for home-to-school transportation services
2. Bid specifications were prepared and advertised according to District policy and State law.
3. Ten contractors requested and/or received bid packets. Five contractors attended the mandatory pre-bid conference and three submitted bids.
4. The RFP requested per-route rates, adjusted for each year of the contract. The estimated route count was used to determine the estimated total cost of the contract.
5. The RFP included price requests for buses fueled by propane, diesel, and gasoline. An alternate proposal for partial electrification was also requested.
6. Under Montana law, districts receive a per-mile reimbursement for distances traveled by home-to-school buses. Those reimbursements are funded 50% by a permissive countywide levy and 50% by the State of Montana. Transportation costs in excess of the reimbursement amounts are funded by a permissive levy on local taxpayers. Activity bus costs are financed through the building and department budgets, mostly from the General Fund.

### Discussion:

State law (20-10-125, MCA) requires the district award the contract to the "lowest responsible bidder". After reviewing each contractor's entire proposal package and based on our past experience with First Student, it was determined that all bidders are responsible bidders.

First Student, Inc. is the District's current bus contractor. The company—and therefore, the District—has struggled for several years with a shortage of drivers; however, the situation has improved significantly following a route restructure that occurred in late 2021. Nonetheless, the proposed contract continues to include accountability provisions that are intended to ensure the District's needs are met going forward. These provisions include significant penalties if a route does not operate, required office staff is not maintained during route hours, or if field and activity/athletic trips cannot be accommodated in accordance with the contract.

The new contract further requires:

- Continued use of propane fuel for home-to-school transportation
- Continued use of student seat belts on all buses
- The contractor to determine the appropriate fleet size, rather than have it specified in the contract
- The District—rather than the contractor—to pay for fuel. Though not a part of this bid, the District’s preliminary budget includes \$200,000 for home-to-school fuel in 2023-24.

At its December 12, 2022 meeting, the Board discussed continuing to use propane buses, despite the potential for higher costs. Trustees noted that propane buses have served our community well for the last decade. Although diesel-fueled buses continue to improve and are more efficient than ever, propane buses are quieter, perform well in cold weather, and offer environmental benefits over diesel buses.

Trustees should note that the proposed contract does contain an exception to the original bid specifications. To take advantage of safety and efficiency improvements and help ensure reliability, the District has historically required that contractors use buses that are ten years old or newer. This is an internal requirement, not one required by statute.

As a part of their initial bid submission, First Student requested an exception to this requirement. Their request read, “As stated in the RFP, a bidder may suggest contractual language changes that would benefit the district. We would request that the district change the maximum age of a vehicle to be 14 years versus the 10 years listed in the RFP. As the current School Bus partner for Bozeman Public Schools, our buses run limited miles as we only operate a single tier with each bus. Most of the buses that we operate for other school districts service 2 to 3 tiers each morning and afternoon with a single bus which results in higher mileage. This is the main reason that we have maximum age requirements of 10 to 12 years there. Our buses in Bozeman have lower miles than average and our maintenance shop is a Lean Gold, and Blue Seal Certified shop. This rating is the highest excellence rating that a maintenance shop can achieve. By adjusting the maximum age limit of the buses to 14 years, the district would save substantially from the base bid that we have provided in our proposal. To ensure that we stayed in compliance with the RFP, we did not submit any additional pricing pages however we did want to highlight the savings that the district would save as it is very substantial. We are happy to discuss those potential savings options with the District.”

A price for this option was not included with the initial bid; however, the Board of Trustees discussed this request at its December 12, 2022 meeting and expressed an interest in obtaining a for the older buses. In doing so, the Board acknowledged that knowing the other bid amounts might give First Student a significant—and arguably unfair—advantage, but felt the potential lower cost to taxpayers justified the risk. As a result of this request, the bid process was reopened to contractors interested in supplying a bid using older buses.

The results of the bid process are available [here](#).

The following table provides an estimate of the total cost of the lowest cost contract proposals for each type of fuel and age range of buses, including fuel:

Contractor	Bus Fuel Type & Age	2023-24 Cost Estimates		
		Bid Contract Cost	Estimated Fuel Cost	Estimated Total Cost
Durham	Diesel (Bus age <10 yrs)	\$ 3,657,650	\$ 450,000	\$ 4,107,650
Durham	Gasoline (Bus age <10 yrs)	\$ 3,681,141	\$ 240,000	\$ 3,921,141
Durham	Propane (Bus age <10 yrs)	\$ 3,868,107	\$ 150,000	\$ 4,018,107

First Student	Propane (Bus age 10<>14 yrs)	\$ 3,602,352	\$200,000	\$ 3,802,352
---------------	---------------------------------	--------------	-----------	--------------

Administration recommends the Board award the upcoming contract to First Student, given that their bid offers the benefits of propane-fueled buses and the lowest overall cost to taxpayers.

Administration will also work with the successful bidder to determine the extent to which partial fleet electrification makes sense for our District. The majority of the fleet will not be electric, however, so the contract should be awarded based on the costs and benefits described above.

**Fiscal Impact:**

Estimated 2023-24 and five-year contract cost: \$3,602,352 and \$19,511,315, respectively. Although these amounts represent the low bid, they are considerably higher than our current costs. As a result, a significant increase in the Transportation Fund levy is expected.

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees approve the bid from First Student, Inc. to provide home-to-school and field and activity/athletic trip bus services and contract with the company for the provision of those services in the 2023-24 through 2027-28 school years.

**Other Alternatives:**

- 1. Declare the First Student bid to be non-responsible based on the exception requested, specify the fuel type desired, and award the contract to Durham School Services.
- 2. Reject all bids and re-bid.



Meeting Date:	January 9, 2023
Category:	Action Items Singular - High School District
Agenda Item #:	4.2.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet, Board Budget Committee

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of High School District General Fund Budget Reduction Recommendations

**Facts and Discussion:**

1. Bozeman Public Schools is proactively tackling a K-12 General Fund Budget structural imbalance.
2. The Board of Trustees tasked the Board Budget Committee with developing recommendations to trim \$4.1 million from the \$57 million K-12 General Fund Budget. The General Fund Budget is a “people budget” and is 87% personnel.
3. A K-12 Board Budget Committee met from June 2022 - December 2022 to arrive at the list of preliminary recommendations for consideration of the BSD7 Board of Trustees. The committee details and transparent documentation of their work is [HERE](#). The committee used a facilitated consensus process and met nine times for a total of 22 hours.
4. On Dec. 12, 2022 preliminary recommendations were discussed and shared with the BSD7 Board of Trustees. Those recommendations are [HERE](#).
5. Community forums, staff forums, staff office hours at middle and high schools, and an online survey tool were used as community engagement tools to garner feedback, encourage discussion, and answer questions.
6. The Board Budget Committee spent time aligning the proposed recommendations with Board priorities and the committee’s best outcomes document. Click [HERE](#).
7. The Superintendent has separated the preliminary recommendations out between the elementary and high school districts. The Superintendent publicly communicated a set of draft recommendations for the high school district on January 2, 2023. [HERE](#)
8. The Superintendent and central office team continued to explore possibilities and listened to and read significant public comment submitted via an online survey, trustee public comment email, and a series of staff and community forums.
9. The Superintendent revised and updated his recommendations and communicated those publicly on January 6, 2023. Click [HERE](#) for the Superintendent’s final recommendations for reducing the High School General Fund Budget.

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees approve the [Superintendent’s recommendation](#) for reducing \$1,588,800 from the High School General Fund Budget as presented.



**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	January 9, 2023
Category:	Action Items Singular - Elementary District
Agenda Item #:	4.3.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet, Board Budget Committee

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Elementary District General Fund Budget Reduction Recommendations

**Facts and Discussion:**

1. Bozeman Public Schools is proactively tackling a K-12 General Fund Budget structural imbalance.
2. The Board of Trustees tasked the Board Budget Committee with developing recommendations to trim \$4.1 million from the \$57 million K-12 General Fund Budget. The General Fund Budget is a “people budget” and is 87% personnel.
3. A K-12 Board Budget Committee met from June 2022 - December 2022 to arrive at the list of preliminary recommendations for consideration of the BSD7 Board of Trustees. The committee details and transparent documentation of their work is [HERE](#). The committee used a facilitated consensus process and met nine times for a total of 22 hours.
4. On Dec. 12, 2022 preliminary recommendations were discussed and shared with the BSD7 Board of Trustees. Those recommendations are [HERE](#).
5. Community forums, staff forums, staff office hours at middle and high schools, and an online survey tool were used as community engagement tools to garner feedback, encourage discussion, and answer questions.
6. The Board Budget Committee spent time aligning the proposed recommendations with Board priorities and the committee’s best outcomes document. Click [HERE](#).
7. The Superintendent has separated the preliminary recommendations out between the elementary and high school districts. The Superintendent publicly communicated a set of draft recommendations for the elementary district on January 2, 2023. [HERE](#)
8. The Superintendent and central office team continued to explore possibilities and listened to and read significant public comment submitted via an online survey, trustee public comment email, and a series of staff and community forums.
9. The Superintendent revised and updated his recommendations and communicated those publicly on January 6, 2023. Click [HERE](#) for the Superintendent’s final recommendations for reducing the Elementary General Fund Budget.

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees approve the [Superintendent’s recommendation](#) for reducing \$2,511,200 from the Elementary General Fund Budget as presented.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.

[Double Click to Return to Agenda](#)



Meeting Date:	January 9, 2023
Category:	Discussion - Committee Reports
Agenda Item #:	5.2
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Committee Reports

**Discussion:**  
Superintendent Casey Bertram and the Executive Cabinet team will provide Trustees with updates related to board standing committees and ad-hoc committees, consistent with [2022-2023 Board Committee Assignments](#).



Meeting Date:	January 9, 2023
Category:	Discussion - Legislative Updates
Agenda Item #:	5.3
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Legislative Updates

**Discussion:**  
Superintendent Casey Bertram and the Executive Cabinet team will provide Trustees with updates and lead discussion on Montana and Congressional legislation that may affect the operation of the District.

This item supports the following LRSP Strategic Objective:  
Goal Area #3: Community Engagement and External Relations  
3.06 During the 2021 Legislative Session, Bozeman Public Schools will continue to advocate for policies, procedures and resources needed to meet the high quality educational goals important to the community.



Meeting Date:	January 9, 2023
Category:	Reports
Agenda Item #:	7.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Meeting Date:	January 9, 2023
Category:	Reports
Agenda Item #:	7.2
Originated By:	Trustees
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



## Bozeman School District 7

404 West Main

Bozeman, Montana 59715

---

### Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

### Core Values

- ☐ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ☐ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ☐ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ☐ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ☐ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ☐ **Decision Making:** We rely on best practices research to guide our decision-making.

### Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

### Goals of the Bozeman Public School District

#### Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

#### Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

#### Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

#### Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

---





## **Welcome to the Bozeman Public Schools Board of Trustees meeting!**

### **If this is your first meeting**

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

### **What is the purpose of these meetings?**

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

### **How can I address the trustees?**

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

### **Remember our Disclaimer:**

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



## BOARD OF TRUSTEES

## TERM

Greg Neil -- Chair .....	2023
Tanya Reinhardt .....	2025
Lei-Ann Bertelsen .....	2024
Kevin Black .....	2023
Lauren Dee .....	2025
Douglas Fischer .....	2024
Gary Lusin .....	2024
Sandra Wilson .....	2024

---

## EXECUTIVE CABINET

## POSITION

Casey Bertram .....	Superintendent
Chad Berg .....	Director of Special Education and Student Health
Lacy Clark .....	Director of Business Services
Marilyn King .....	Deputy Superintendent Instruction
Matt Stark .....	Director of Facilities
Pat Strauss .....	Director of Human Resources
Mike VanVuren .....	Deputy Superintendent Curriculum & Technology
Mike Waterman .....	Executive Director Business and Operations

---

Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

## BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

### Equity Advisory Committee

#### Trustees

Lei-Anna Bertelsen

### Long-Range Strategic Planning (LRSP)

Not Needed - 2022-2023

### Long-Range Facilities Planning (LRFP)

#### Trustees

Kevin Black

Lauren Dee

Douglas Fischer

### Long-Range Collaboration Plan via the District Ongoing Collaborative Committee (DOCC)

#### Trustees

Tanya Reinhardt

Gary Lusin - Alternate

### District Safety

#### Trustees

Lauren Dee

### Student Inclusion and Resiliency Initiative (SIRI)

#### Trustees

Lei-Anna Bertelsen

### Wellness Advisory Council (WAC)

#### Trustees

Gary Lusin

## BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

### Budget Committee

#### Trustees

Kevin Black

Douglas Fischer

Sandy Wilson

Gary Lusin - Alternate

### 9-12 MTSS/PLC Consensus

#### Trustees

Sandy Wilson

Greg Neil - Alternate

### Certified (BEA) Negotiations

#### Trustees

Lei-Anna Bertelsen

Kevin Black

Lauren Dee

Gary Lusin - Alternate

### Classified (CBEA) Negotiations

#### Trustees

Lei-Anna Bertelsen

Gary Lusin - Alternate

## BOARD OF TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7

### **Bozeman Schools Foundation (BSF)**

#### **Trustees**

Sandy Wilson

### **MTSBA Municipal Director and Delegates**

#### **Trustees**

Gary Lusin - Director

Lei-Anna Bertelsen - Delegate

Tanya Reinhardt - Delegate

Sandy Wilson - Delegate

Greg Neil - Alternate

---

## SCHOOL LIAISONS

**Bozeman High School/Bridger Charter Academy**

Sandy Wilson

**Gallatin High School**

Kevin Black

**Chief Joseph Middle School**

Lei-Anna Bertelsen

**Sacajawea Middle School**

Douglas Fischer

**Emily Dickinson Elementary School**

Gary Lusin

**Hawthorne Elementary School**

Tanya Reinhardt

**Hyalite Elementary School**

Lauren Dee

**Irving Elementary School**

Gary Lusin

**Longfellow Elementary School**

Tanya Reinhardt

**Meadowlark Elementary School**

Sandy Wilson

**Morning Star Elementary School**

Greg Neil

**Whittier Elementary School**

Greg Neil

**Bozeman Online Charter School (BOCS)**

Gary Lusin

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

### DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

### FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

### MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

### APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

### BOARD OF TRUSTEES

- Greg Neil, Chair
- Tanya Reinhardt, Vice Chair
- Lei-Anna Bertelsen
- Kevin Black
- Lauren Dee
- Douglas Fischer
- Gary Lusin
- Sandra Wilson



## Bozeman Public Schools Upcoming Board Meetings

January 9, 2023	Monday	Regular Board Meeting	5:45 PM
*January 23, 2023	Monday	Special Board Meeting	5:45 PM
February 13, 2023	Monday	Regular Board Meeting	5:45 PM
*February 27, 2023	Monday	Special Board Meeting	5:45 PM
March 6, 2023	Monday	Regular Board Meeting	5:45 PM
*March 27, 2023	Monday	Special Board Meeting	5:45 PM
April 10, 2023	Monday	Regular Board Meeting	5:45 PM
*April 24, 2023	Monday	Special Board Meeting	5:45 PM
May 15, 2023	Monday	Regular Board Meeting	5:45 PM
*May 22, 2023	Monday	Special Board Meeting	5:45 PM
June 12, 2023	Monday	Regular Board Meeting	5:45 PM
*June 26, 2023	Monday	Special Board Meeting	5:45 PM

\*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



**Bozeman Public Schools  
Upcoming Board Luncheons  
12:00 PM - 1:30 PM**

January 17	Whittier
January 31	BoCS
February 7	Hawthorne
February 21	Morning Star
March 21	Irving
April 4	Meadowlark
April 18	Hyalite
May 2	Chief Joseph Middle School
May 9	Longfellow
May 23	Emily Dickinson





# Bozeman Public Schools Calendar 2022-2023

## PIR Dates & Conferences - No School

August 24-26	K-12 PIR Day
September 26	K-12 PIR Day
October 20-21	K-12 PIR Day
November 10-11	K-5 P/T Conferences
January 16	K-12 PIR Day
January 23-24	9-12 PIR Day
April 13	6-8 PIR Day
April 14	6-12 PIR Day
May 26	K-12 PIR Day
June 9	K-12 PIR Day

## Holidays & School Closures- No School

September 5	Labor Day
November 23-25	Thanksgiving
December 19-30	Winter Break
January 16	Martin Luther King Jr.
February 20	President's Day
March 13-17	Spring Break
May 29	Memorial Day

## Important Dates

August 29	School Begins 1-12
September 1	Kindergarten begins
January 18-20	HS Final Exams
June 3	HS Graduation!
June 8	Last Day of School, students released at 12:45 p.m.

## Grading Periods

K-5:	January 20 June 8
6-8:	Trimester 1: November 18 Trimester 2: March 3 Trimester 3: June 8
9-12:	Period 1 - October 7 Period 2 - November 18 1st Semester - January 20  Period 1 - March 3 Period 2 - April 21 2nd Semester - June 8

JULY • 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST • 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER • 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER • 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER • 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER • 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY • 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY • 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH • 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL • 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY • 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE • 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Revised: 05/20/2022

Please note that our individual schools might have additional important dates related to other school functions.  
Please check with your local school for these dates and events.