

Pandemic Disease Response Matrix

Russell Independent Schools

Levels are defined by the presence of the following within the school locality:	Communication (Pandemic information from district crisis response team only)	Campus Access	Educational Delivery	Co-curricular program	Community Gatherings/ Events/Field Trips/Travel	Personnel	Emergency Care	School Provided Transport	School Operations/ Food Service
<p>LEVEL ONE First pandemic disease case reported in country.</p> <ul style="list-style-type: none"> No reported cases in local community. If disease-like symptoms are present, assess temperature. If 100.0 F or greater please stay home, and/or student will be sent home. 	<ul style="list-style-type: none"> Use of periodic communications to community. Use of bulletins &/or website to provide information. 	<ul style="list-style-type: none"> Access to campus per normal school policy. 	<ul style="list-style-type: none"> Regular school program. Daily homework provided by teachers for any students staying at home per policy. 	<ul style="list-style-type: none"> All regularly scheduled activities allowed. 	<ul style="list-style-type: none"> Field trips allowed per normal school policy. 	<ul style="list-style-type: none"> Normal working conditions. 	<ul style="list-style-type: none"> Recommend disease vaccinations as available, encourage hand washing and healthy living. 	<ul style="list-style-type: none"> All bus routes run as usual. 	<ul style="list-style-type: none"> Normal cleaning and maintenance. Continual disinfecting by cleaning personnel.
<p>LEVEL TWO First pandemic disease case reported in tri-state area.</p> <ul style="list-style-type: none"> Increasing number of cases reported in country. If disease-like symptoms are present, assess temperature. If 100.0 F or greater please stay home, and/or student will be sent home. 	<ul style="list-style-type: none"> Updates to community on status of pandemic disease in country and impact on school program as necessary. In-class instruction to ensure students understand protocol and proper hygiene. 	<ul style="list-style-type: none"> Access to campus per normal school policy 	<ul style="list-style-type: none"> Regular school program. Daily homework provided by teachers for any student staying at home per policy. 	<ul style="list-style-type: none"> All scheduled co-curricular programs allowed, unless the competing school is closed. 	<ul style="list-style-type: none"> Field trips allowed per normal school policy. 	<ul style="list-style-type: none"> Normal working conditions. 	<ul style="list-style-type: none"> Recommend disease vaccinations, encourage hand washing and healthy living. Recommend fever-free for 24 hours without the use of analgesics before returning to work or school. 	<ul style="list-style-type: none"> All bus routes run as usual. Principal may deny bus access for those with temperature over 100.0 F. 	<ul style="list-style-type: none"> Normal cleaning and maintenance. Continual disinfecting by cleaning personnel.
<p>LEVEL THREE First pandemic case reported within school community.</p> <ul style="list-style-type: none"> Increased spread of pandemic disease in area with transfer in public places. If disease-like symptoms are present, assess temperature. If 100.0 F or greater please stay home, and/or student will be sent home. 	<ul style="list-style-type: none"> Updates to faculty and community as necessary. Daily classroom instruction to explain situation and to emphasize proper hygiene. 	<ul style="list-style-type: none"> Anyone with temp 100.0 F or greater report to first aid office. Signage to discourage symptomatic visitors from coming in to school facility. 	<ul style="list-style-type: none"> Daily homework provided by teacher for any student staying at home as per policy. 	<ul style="list-style-type: none"> Co-curricular programs suspended upon school closure. Consideration by school officials to discontinue special events and field trips. 	<ul style="list-style-type: none"> Consideration by school officials to discontinue special events and field trips. 	<ul style="list-style-type: none"> School officials meet to determine how best to continue school operation. 	<ul style="list-style-type: none"> Recommend disease shots, encourage hand washing and healthy living. Recommend fever-free for 24 hours without the use of analgesics before returning to work or school. 	<ul style="list-style-type: none"> All bus routes run as usual. Bus access may be denied for those with temp over 100.0 F. 	<ul style="list-style-type: none"> Daily intensified disinfection of all surface areas Intense monitoring of attendance as to cause of absences.
<p>LEVEL FOUR Spread of pandemic disease within the school community.</p> <ul style="list-style-type: none"> Decision is made to close school or schools due to attendance by administration. 	<ul style="list-style-type: none"> Updates as necessary. 	<ul style="list-style-type: none"> No classes held on campus. School may remain open for staff only as determined by administration. 	<ul style="list-style-type: none"> School officials consider Alternative Education Delivery as necessary. 	<ul style="list-style-type: none"> N/A, school facility closed. 	<ul style="list-style-type: none"> N/A, school facility closed. 	<ul style="list-style-type: none"> School officials meet to determine how best to continue school operation 	<ul style="list-style-type: none"> N/A, school facility closed. 	<ul style="list-style-type: none"> N/A, school facility closed. 	<ul style="list-style-type: none"> Necessary cleaning and maintenance.

Adapted from U.S. Department of State Bureau of Admm1s trat 1on Pandemic Response Matrix and the Lincoln County School District Pandemic Response Matrix Reference information at: <http://www.ed.gov/admins/lead/safety/emergencyplan/pandemic/planning-guide/planning-guide.pdf>