

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

***This meeting is being recorded and livestreamed through YouTube.  
Anyone not wishing to appear on camera during the meeting may be excused.***

**1. Call Meeting to Order**

I, Jeffrey Souza, President, call this meeting to order under the Open Public Meetings Act at 6:47pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 4, 2022, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on September 20, 2022 and the Central Record for a week starting September 20, 2022 a meeting notice setting forth the time, date and location of this meeting.

**2. Pledge of Allegiance**

**3. Roll Call**

**Yr Began/Current Term Expires**

Mr. Brian Davis	<u>Present</u>	2012 / 2024
Mrs. Kimberly Reed, Vice President	<u>Present</u>	2015 / 2024
Mrs. Lisa Hill-Muff	<u>Present</u>	2018 / 2024
Mr. Jeffrey Souza, President	<u>Present</u>	2014 / 2022
Ms. Rebecca Allen	<u>Present</u>	2021 / 2023
Mr. Domonic Balducci	<u>Present</u>	2019 / 2022
Mrs. Kayla Hanna	<u>Present</u>	2021 / 2022
Mr. Scott Golden	<u>Present</u>	2021 / 2022
Mrs. Holly Murrenburke	<u>Present</u>	2020 / 2023
Dr. Edythe B. Austermuhl, Superintendent	<u>Present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>Present</u>	
Lauren Tedesco, Board Solicitor	<u>Present</u>	

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

**4. Approval of Minutes**

Motion by Scott Golden, seconded by Brian Davis

RECOMMEND that the Board of Education approve the minutes of the October 27, 2022 meeting as presented in duplicated form and dispense with the reading of the same.

Motion carried, voice vote, all present voting “yes”. Jeffrey Souza and Kimberly Reed voting “abstain”.

**5. Executive Session – In**

Motion by Kimberly Reed, seconded by Brian Davis to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 6:48pm.

Motion carried, voice vote, all present voting “yes”.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.

**6. Executive Session – Close**

Motion by Scott Golden, seconded by Kimberly Reed to come out of Executive Session. Time out: 7:24pm.

Motion carried, voice vote, all present voting “yes”.

**7. Presentations – unless otherwise stated, all presentations will be held during the Action Meeting**

**Presentations will be made for Student Role Models of Positive Behavior**

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.

# BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

## **Students of the Month of October to be acknowledged from the**

### **John F. Kennedy Elementary School:**

*Jehovansky Laurent, Bentley Rasberry, Emma Gonzalez Aparicio, Bently Smith,  
Antonia Worthington, Ashton Bundick, Ashton Harry, Zoey Tierno, Amiya Crawford,  
Matthew Acevado, Samuel Church, Wendy Alegria Popoca*

## **Students of the Month of October to be acknowledged from the**

### **Dwight D. Eisenhower Middle School:**

*Danyeri Nova Nunez, Nicholas Strasser, Zachary Bright, Sophia Van Esland,  
Anthony Firrincili, Sophia Sterling, Cadence Allen, Brian Reyes*

Motion Kimberly Reed, and second Scott Golden to approve the **ADVANCE volunteers** who participate in training on November 16, 2022, as listed below:

Dorothy Law, Brittany Flanders, Douglas Cutaiar, Sherie Troendle, Breanna Errigo, Karen Wilson, Jamie Weilenbeck, Linda Sokol, Sarah Whomsley, Jessica Bryson-Mattie, Jake Mattie, Annette Wurst

Motion carried, voice vote, all present voting “yes”.

## **8. Public Comments – Open**

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- Each statement made by a participant shall be limited to five minutes’ duration;
- No participant may speak more than once on the same topic;
- All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- The presiding officer may:
  - Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or not an agenda item;
  - Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- D. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

Motion by Kimberly Reed, seconded by Brian Davis to open the meeting to the public for the discussion of agenda items only. Time in: 7:34pm.

Motion carried, voice vote, all present voting “yes”.

**9. Public Comments – Closed**

Motion by Rebecca Allen, seconded by Kayla Hanna to close the meeting to the public. Time closed: 7:35pm.

Motion carried, voice vote, all present voting “yes”.

**10. Superintendent’s Report**

- A. Review District Mission Statement

**DISTRICT MISSION STATEMENT**

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

1. Establishing high standards of excellence for both staff and students
2. Communicating openly and frequently within the district and with the community to foster a trusting relationship
3. Ensuring a safe and orderly environment for staff and students
4. Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

B. Review District & Board of Education Goals

**2022 - 2023 DISTRICT GOALS**

- **DISTRICT GOAL #1:** Continue to supervise the organization and implementation of articulation meetings with Administrative Teams from Pine Hill, Clementon and Berlin Township for curriculum articulation and sharing of best practices and services. when applicable.
- **DISTRICT GOAL #2:** Continue to supervise the implementation of the district PreK – 8 district curricula and programs to include the creation of classroom for special education students, the move of 4<sup>th</sup> grade to JFK beginning Sept. 2022 and continue the implantation of Pre School expansion as per the NJ Dept. of Education requirements.

**2022 - 2023 BOARD GOALS**

- **BOARD GOAL #1:** Complete all phases of the CSA evaluation process and the Board Self-Evaluation of the for the 2022-2023 school year by the June 30, 2023 deadline as described in NJ Administrative Code and Statute.
- **BOARD GOAL #2:** Develop and implement practices that will promote inter-district participation with the Pine Hill and Clementon School districts at the Board level.
- **BOARD GOAL #3:** Continue to work as a Board of Education to investigate ways to improve communication and interaction with district parents and the community.

C. Safety and Security – JFK –

<u>Type of Drill</u>	<u>Date and Time</u>
Fire	10/27/22 @ 2:00pm
Safety	10/28/22 @ 9:15am

D. Safety and Security – DDE –

<u>Type of Drill</u>	<u>Date and Time</u>
Fire	10/28/22 @ 2:00pm
Safety	10/17/22 @ 10:00am

E. Monthly Reports Uploaded to Portal for Review

- Coordinator of Special Services
- Supervisor of Buildings and Grounds
- Technology Coordinator
- Supervisor of Curriculum and Instruction
- JFK Principal
- DDE Principal

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

F. Harassment, Intimidation and Bullying (HIB) Incident Report

<b>Reported to the Superintendent</b>	<b>School</b>	<b>Case Number</b>	<b>Result</b>	<b>Action</b>
October 31, 2022	DDE	9031	Not HIB	Counselor discussions, Principal Conference with each parent; parents stated each child was remorseful, Code of Conduct = inappropriate behavior
November 2, 2022	DDE	9035	Not HIB	Counselor discussions, Principal Conference with each parent; bus tape reviewed, Admin check-in with Alleged victim; seats on bus changed

G. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions

Motion by Scott Golden, seconded by Jeffrey Souza

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) incidents:

<b>Reported to the Superintendent</b>	<b>School</b>	<b>Case Number</b>	<b>Result</b>	<b>Action</b>
October 17, 2022	DDE	8980	Not HIB	Counselor discussions, Principal conference with each parent; Code of Conduct Review = inappropriate behavior
October 17, 2022	DDE	8982	Not HIB	Counselor discussions, Principal conference with each parent; Code of Conduct Review = inappropriate behavior
October 4, 2022	JFK	8938	Not HIB	Discussion with student, Principal conference with parents, heightened awareness during recess by the staff

Motion carried, roll call vote, all present voting “yes”. Domonic Balducci voting “abstain”.

H. Discussion Items

1. Motion by Brian Davis, seconded by Kimberly Reed

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the submission to the county office of the 2022 – 2023 Nurse’s Plan. *This document was uploaded to the board portal for board review.*

Motion carried, roll call vote, all present voting “yes”.

11. Personnel

a. Motion by Kimberly Reed, seconded by Kayla Hanna

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the hiring of staff in accordance pending receipt of sexual misconduct disclosure forms and criminal history background requirements as noted below:

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Date</b>
Maryanne DiModica	Part-time Instructional Aide	\$14,647, Step 1	on or about 11/14/22
Beverly Engelbert	Per Diem Substitute Secretary	\$29.50/per hour	on or about 11/1/22
Sophie Rollins	Part-time Instructional Aide	\$14,745, Step 2, prorated	on or about 12/1/22
Danielle Gauntt	Preschool Disabled Teacher	\$67,972, BA, Step 10, prorated	on or about 1/3/23

Motion carried, roll call vote, all present voting “yes”.

- b. Motion by Kimberly Reed, seconded by Lisa Hill-Muff  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the resignation, with regret, the staff members listed below
  - Rachel Kivlen, effective December 31, 2022  
Motion carried, voice vote, all present voting “yes”.
  
- c. Motion by Jeffrey Souza, seconded by Lisa Hill-Muff  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the FMLA for the following staff member:
  - #01453, from March 6, 2023 – June 30, 2023  
Motion carried, roll call vote, all present voting “yes”.
  
- d. Motion by Kimberly Reed, seconded by Jeffrey Souza  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the unpaid Leave of Absence for the following staff member:
  - #01143, from November 2022 – June 30, 2023  
Motion carried, roll call vote, all present voting “yes”.
  
- e. Motion by Kimberly Reed, seconded by Jeffrey Souza  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to adjust the the employment contracts for Alyssa Devlin (LTS 5<sup>th</sup> Grade Math) and Shealyn Gruber (LTS 7<sup>th</sup> Grade Social Studies) originally approved by the Board on August 25, 2022 to reflect the employment dates of September 1, 2022 through on or about December 2, 2022 as per the offer of employment letters issued by the Superintendent.  
Motion carried, roll call vote, all present voting “yes”.

**12. Curriculum and Instruction**

- a. Motion by Jeffrey Souza, seconded by Kimberly Reed  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the HIB Self Assessment Grade Submission. *This document was uploaded to the board portal for board review.*  
Motion carried, roll call vote, all present voting “yes”.
  
- b. Motion by Kimberly Reed, seconded by Jeffrey Souza  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the 2023 – 2024 Preschool Plan update and projected enrollment. *This document was uploaded to the board portal for board review.*  
Motion carried, roll call vote, all present voting “yes”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

**13. Business and Finance**

Financial Report – Period Ending September 2022 and October 2022.

Motion by Kimberly Reed, seconded by Brian Davis

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of September 2022 and October 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of September 2022 and October 2022. The Treasurer’s and Secretary’s report are in agreement for the months September 2022 and October 2022.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

---

Megan Stoddart, Business Administrator

Motion carried, roll call vote, all present voting “yes”.

E. Motion by Kimberly Reed, seconded by Holly Murrenburke

RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

**Batch number 53 Amount \$524,680.01**

Motion carried, roll call vote, all present voting “yes”.

F. Motion by Jeffrey Souza, seconded by Kayla Hanna

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the October 2022 listing of substitutes from Source 4 Teachers as follows:

Full Day Substitute (Sub Cert, CE, CEAS, Standard)	\$126.35
Half Day Substitute (Sub Cert, CE, CEAS, Standard)	\$63.18
Full Day Paraprofessional	\$113.65



**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

Half Day Paraprofessional \$56.53

*This list was uploaded for the board review.*

Motion carried, voice vote, all present voting “yes”.

G. Motion by Brian Davis, seconded by Kimberly Reed

RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2022-2023 Cafeteria disbursements for the month of October 2022 in the amount of \$ 0.00. *This list was uploaded for the board review. A list is on file with the Business Administrator.*

Motion carried, voice vote, all present voting “yes”.

H. Motion by Kimberly Reed, seconded by Kayla Hanna

RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2022-2023 CARE disbursements for the month of October 2022 in the amount of \$937.20. *This list was uploaded for the board review. A list is on file with the Business Administrator.*

Motion carried, roll call vote, all present voting “yes”.

I. Motion by Jeffrey Souza, seconded by Kimberly Reed

RECOMMEND, that the Board of Education on the recommendation of the Superintendent and the School Business Administrator, approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>	<u>Expense Amount</u>
Denise Smithen	\$289.00	Maximizing Guided Math Success in your Class: 12/5/22	\$289.00
Ryan Rollins	\$249.99	Executive Function Mastery Course: Virtual	\$249.99
Lois Lang	\$270.00	Decreasing Defiant and Argumentative Behaviors: virtual	\$279.00
Annette Rainear	\$279.00	Best Tech Tools to Enhance Learning for your EL Students: 12/8/22	\$279.00

\*Nancy Sims – change from previously approved Professional Development from in person to recorded version of “Strengthen ELL Students’ Learning in PreK & Kindergarten” due to in person being held on a conference day. No change in cost.

Motion carried, roll call vote, all present voting “yes”.

J. Motion by Kimberly Reed, seconded by Jeffrey Souza

RECOMMEND, that the Board of Education on the recommendation of the School Business Administrator, approve the 2022-2023 tuition contract between Pine Hill Board of Education and Berlin Township Education for resident students attending Overbrook in grades 9-12.

Regular Education	\$2,918,862
Special Education	\$78,288
Resource Room	\$100,000

Motion carried, roll call vote, all present voting “yes”. Domonic Balducci voting “no”.

K. Motion by Jeffrey Souza, seconded by Kimberly Reed

RECOMMEND, that the Board of Education on the recommendation of the School Business Administrator, approve the contract between Berlin Township School District and Dr. Adel Amer, Pediatric Neurologist to provide educational neurological evaluations at a rate of \$450 per evaluation.

Motion carried, roll call vote, all present voting “yes”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

**14. Old Business**

**15. New Business**

Committee Updates

Negotiations

BTEA

BTPSA

Finance

NJSBA

CCESC

Pine Hill Bd of Ed – Christmas parade (12/4/22); window installation @ Overbrook

CCSBA

1. Motion by Kimberly Reed, seconded by Scott Golden  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent to approve the 2023 – 2024 Budget Development Calendar. *This document was uploaded to the board portal for board review.*

Motion carried, voice vote, all present voting “yes”.

**16. Public Comments – Open**

Recognition of Citizens – for subjects not appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed. Public participation shall be governed by the following rules as per Regulation 9322:

- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes’ duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
  - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
  - D. Call for a recess or an adjournment to another time when the lack of public decorum so interfere

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

November 17, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

with the orderly conduct of the meeting as to warrant such action; and

E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer, and will be concluded by 10:00 pm.

Motion by Kimberly Reed, seconded by Scott Golden to open the meeting to the public for the discussion of subjects. Time in: 8:25pm.

Motion carried, voice vote, all present voting “yes”.

**17. Public Comments – Closed**

Motion by Brian Davis, seconded by Kimberly Reed to close the meeting to the public. Time closed: 8:25pm.

Motion carried, voice vote, all present voting “yes”.

**18. Executive Session – In**

Motion by Kimberly Reed, seconded by Scott Golden to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 8:25pm.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.

**19. Executive Session – Close**

Motion by Jeffrey Souza, seconded by Kimberly Reed to come out of Executive Session. Time out: 8:59pm.

**20. Adjournment**

Motion by Domonic Balducci, seconded by Scott Golden to adjourn the meeting. Meeting adjourned: 9:02pm.

---

Megan Stoddart, Business Administrator