

AGENDA
Board of Trustees
School District Six and Columbia Falls High School District
Regular Board Meeting
Monday, January 9, 2023
6:00 p.m.
School District Six Board Room

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Approval of Agenda**
- 4. Consent Agenda**
 - a. Approval of June and December meeting minutes – Pgs. 1-9
 - b. Approval of December bills
 - c. Approval of Investment Reports
- 5. Public Participation**
 - a. Student Body Representative
- 6. Reports**
 - a. K-8 Facility Bond Project – Dave Jolly – Pg. 10
 - b. Elementary Report – Pgs. 11-14
 - c. High School Principal – Pgs. 15-16
 - d. Clerk / Business Manager – Pgs. 17-18
 - e. Curriculum Director Report – In Person
 - f. Special Services Director - 19
 - g. MTSBA Board Report – Trustee Riley
 - h. Superintendent – Dave Wick
 - i. Board Chair
- 7. Action/Discussion Items:**
 - a. Consideration of the Columbia Falls School District #6 Multidistrict Agreement. – Pgs. 20-22
 - b. Review of the High School HVAC Project timeline. – Pg. 23
 - c. Review of the Glacier Gateway demolition, auction and transfer of ownership of the old JH.
- 8. Personnel**
 - a. The superintendent has accepted the following resignations:**
Rick Lawrence – JH Girls Basketball Coach – end of SY 2022-23
 - b. Consideration of the following hiring recommendations:**

Carolyn Gibson	JH Custodian
Jessica Cleveland	Special Education Para
Ellie Green	JH Girls Basketball Coach
Samuel Kavanagh	Long-term Substitute – JH Math
Leigh Clausen	Library Para - HS
 - c. Consideration of the following substitute hires: - Pg. 24**
 - d. Consideration of the following leave of absence request:**

Amanda Douglas	Paraeducator – Ruder
	January 17, 2023 to April 28, 2023
	Student Teaching

9. Consideration of the following travel request:

Nia Vestal AWP Writers Conference
March 8-11, 2023
Seattle, WA
PD Grant

Robyn Kehr Shape America National Convention
March 28-April 1, 2023
Seattle, WA
PD Grant

Marie Birky Finalsite University (Website)
Tamara Laycock March 29-31, 2023
Orlando, FL
Paid through Title I

10. Miscellaneous and Future Planning:

- Health Insurance Committee Meeting – January 11, 2023 – 4:00 PM
- Special Meeting – Superintendent Evaluation – January 23, 2023 – 6:00 PM
- High School HVAC bid opening – February 14, 2023 – 4:00 PM
- Long Range Planning Committee Meeting – February 21, 2023 – 5:00 PM
- Work Session – Student Achievement Data – February 27, 2023 – 6:00 PM

11. Executive Session:

- a. Litigation Strategy

12. Adjournment

**The next Regular Board Meeting will be held at 6:00 p.m.,
Monday, February 13, 2023, in the School District Six Board Room**

SPECIAL MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
JUNE 10, 2022

Unofficial

A Special Meeting of the Board of Education of School District Number Six was held at 3:00 P.M. Friday, June 10, 2022, in the boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, Montana.

PRESENT:

Jill Rocksund.....	Board Chair	
Dean Chisholm.....	Vice Chair	via zoom
Barbara Riley	Trustee	via zoom
Keri Hill	Trustee	via zoom
Justin Cheff.....	Trustee	via zoom
Casey Heupel	Trustee	via zoom
Heather Mumby	Trustee	
Wayne Jacobsmeyer	Trustee	
Dave Wick.....	Superintendent of Schools	via zoom
Dustin Zuffelato	Business Manager/Clerk	

Chair Rocksund called the meeting to order at 3:00 P.M.

CALL TO ORDER

Motion by Mumby, second by Jacobsmeyer, to approve the agenda as presented. Passed 7-0

APPROVE AGENDA

Public Participation:

Chair Rocksund requested public participation on any agenda or non-agenda items.

PUBLIC PARTICIPATION:

There was no public participation.

Action/Discussed Items:

The reason for the meeting was to consider the use of the high school soccer field for a memorial service. The memorial service will include a military honors guard, which includes the use of guns, e.g. a 21 gun salute. The federal gun free schools law prohibits guns with the exception of specific School Board approval.

ACTION / DISCUSSION ITEMS:

Motion by Jacobsmeyer, second by Mumby, to approve the use of the facility including allowing guns on the premises. Passed 8-0

MOTION TO APPROVE THE USE OF THE FACILITY INCLUDING ALLOWING GUNS FOR A 21 GUN SALUTE FOR A MEMORIAL SERVICE

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 3:06 P.M.

MEETING ADJOURNED

Board Chair

Business Manager/Clerk

REGULAR MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
JUNE 13, 2022

Unofficial

The Regular Meeting of the Board of Trustees of School District Six was held at 6:00 P.M., Monday, June 13, 2022, in the Boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, Montana.

PRESENT:

- Jill RocksundBoard Chair
- Dean ChisholmVice Chair
- Casey HeupelTrustee
- Heather MumbyTrustee via zoom
- Barbara RileyTrustee
- Keri HillTrustee
- Justin CheffTrustee via zoom
- Wayne Jacobsmeyer.....Trustee
- Dave WickSuperintendent of Schools
- Dustin Zuffelato.....Business Manager/Clerk

Board Chair Rocksund called the meeting to order at 6:01 P.M.

CALL TO ORDER

Motion by Riley, second by Hill, to approve the agenda as presented. Motion passed 8-0.

APPROVE AGENDA

Motion by Riley, second by Mumby, to approve the consent agenda as presented:

APPROVE CONSENT AGENDA

- Approve May bills.
 - Approve April meeting minutes.
 - Approve student activity account transfers.
 - Approve investment reports.
- Passed 8-0

Public Participation:

PUBLIC PARTICIPATION:

Chair Rocksund requested public participation on any agenda or non-agenda items. There was no public participation.

REPORTS:

Reports:

District Superintendent Dave Wick provided an update (in the absence of Owners Representative Dave Jolly) regarding the K-8 Facility Bond Project. The CLT panels supplied by SmartLam are delayed and causing some disruption to the project schedule.

Written reports from each Principal were submitted to the Board detailing the activities within the various schools of the Elementary District.

Scott Gaiser, High School Principal, submitted a written report to the Board.

Dustin Zuffelato, Business Manager/Clerk, submitted a written report to the Board. Mr. Zuffelato informed the Board about another project to continue to update the IT infrastructure and make it much easier to maintain the phone system with the existing IT support staff. The phone system will be transitioned from a system hosted locally to a cloud based system hosted offsite by a third party provider.

Unofficial

Special Education Director, Michelle Swank, provided the Board with a written report. The District continues to struggle with securing adequate staff-primarily para-educators. The Communications/Autism program will be moved from Glacier Gateway Elementary to Ruder Elementary next year to facilitate growth.

Curriculum Director, Mark McCord, provided the Board with a written report.

Trustee Barbara Riley provided an update concerning the Montana School Board Association (MTSBA). Trustee Riley noted that the membership in the National School Board Association has dwindled to a point that will make it very difficult for this entity to continue to exist.

Superintendent Dave Wick provided the Board with a written report.

ACTION /
DISCUSSION ITEMS

Action/Discussed Items:

Curriculum Director Mark McCord explained the process to identify and choose the Big Ideas Junior High Math Curriculum. The current curriculum is no longer supported by the publisher. Trustee Jacobsmeyer inquired into the cost of this curriculum. Mr. McCord identified the cost of \$60,000 for a six year subscription and material.

MOTION TO APPROVE
THE ADOPTION OF
THE BIG IDEAS MATH
CURRICULUM FOR JH

Motion by Mumby, second by Hill, to approve the adoption of the Big Ideas Math Curriculum for the Junior High. Passed 7-1. No-Jacobsmeyer.

MOTION TO APPROVE
MQEC MEMBERSHIP

The Board considered membership with the Montana Quality Education Coalition (MQEC). Motion by Riley, second by Heupel, to approve membership with the Montana Quality Education Coalition. Passed 7-1. No-Jacobsmeyer

MOTION TO WAIVE
THE AGE REQUIRE-
MENT AND ADMIT
STUDENT ZS TO
KINDERGARTEN AT
RUDER

The Board considered waiving the age threshold policy for one student based on extenuating circumstances.

Motion by Riley, second by Jacobsmeyer, to waive the age requirement and admit student ZS to Kindergarten at Ruder Elementary for the 2022/23 school year. Passed 7-0

MOTION TO APPROVE
THE THREE YEAR
AUDIT CONTRACT
WITH DENNING,
DOWNEY AND
ASSOCIATES FOR
FY 2022-2024

The Board considered renewing the contract for audit services with Denning, Downey, and Associates. Denning, Downey, and Associates conducted the audit for fiscal year 2021 on a one-year contract. Satisfactory performance prompted the recommended renewal and extension of this contract.

Motion by Riley, second by Mumby, to approve the three year audit contract with Denning, Downey, and Associates for fiscal years 2022-2024. Passed 8-0

MOTION TO APPROVE
THE MULTI-DISTRICT
COOPERATIVE FUND
TRANSFER

The Board considered an annual transfer to provide funding for the Multi District Cooperative. The terms of the Multi District Agreement between the Elementary District and the High School District provide for transfers of funds to support the operation and maintenance of both districts. The proposed transfer of funds is from the bus depreciation funds.

Motion by Mumby, second by Jacobsmeyer, to approve the multi district cooperative fund transfer. Passed 8-0

MOTION TO APPROVE
THE CANCELLATION
OF OUTSTANDING
WARRANTS

The Board considered cancelling warrants issued over one year ago that have not been cashed. Motion by Riley, second by Jacobsmeyer, to approve the cancellation of outstanding warrants in accordance to MCA 20-9-223 for District checks 383506, 384319, and student activity account check 16141. Passed 8-0

Unofficial

The Board considered renewing the concession services agreement with Cup o Soul following the inaugural year in which this third party conducted the concession activities at all high school home games. The District was satisfied with the level of services provided through this partnership.

Motion by Riley, second by Heupel, to renew the Concession Services Agreement with Cup o Soul. Passed 8-0

MOTION TO APPROVE THE RENEWAL OF THE CONCESSION SERV. AGREEMENT WITH CUP O SOUL

The Board considered establishing a scholarship endowment in honor of High School Principal Scott Gaiser.

Motion by Riley, second by Jacobsmeyer, to establish the Scott Gaiser Bleed Blue Scholarship Endowment. Passed 7-0

MOTION TO ESTABLISH THE SCOTT GAISER BLEED BLUE SCHOLARSHIP ENDOWMENT

The Board considered establishing a student activity account for the new Montana High School Association sanctioned sport-Baseball. The account will be used to operate the new program as the District will not be funding the program. All fundraising efforts will be deposited into this account.

Motion by Riley, second by Mumby, to establish student activity account #199 – High School Baseball. Passed 8-0

MOTION TO ESTABLISH STUDENT ACTIVITY ACCOUNT #199 - HIGH SCHOOL BASEBALL

The Board considered renewing an agreement with a third party vendor to provide medical billing services for qualified Medicaid services delivered to students. The District uses this service to bill Medicaid to obtain federal funding reimbursements for qualified services.

Motion by Riley, second by Heupel, to renew the agreement with Montana Medical Billing for school year 2022/23. Passed 8-0

MOTION TO RENEW THE AGREEMENT WITH MONTANA MEDICAL BILLINGS FOR SY 22-23

The Board considered the Flathead Rapids field use agreement that was originally executed in Spring 2021. The fees generated during the inaugural year of this agreement were substantially less than the operational costs of the new multi-use fields. The Board discussed generating revenue from advertising/corporate sponsorship of the fields. Vice Chair Chisholm recommended the revenue be split equally between the Rapids and the District. The District shall retain control over who sponsors to maintain appropriate appearance of District property.

Furthermore, the District should impose limits on how many signs/banners are displayed as well as the type of signs (temporary/removable) etc. Any final agreement shall be considered by the Board of Trustees to ensure terms are in compliance with Board Policy and overall intent.

Motion by Chisholm, second by Heupel, to authorize the District to revise the use agreement with Flathead Rapids to include advertising as a revenue source. Passed 8-0

MOTION TO REVISE THE USE AGREEMENT WITH FLATHEAD RAPIDS TO INCLUDE ADVERTISING AS A RENUEUE SOURCE

Personnel:

The Board acknowledged the Superintendent's acceptance of the following resignations: Elizabeth Read - Speech Aide, Melanie Homegun – Teacher, Amber Strobbe - Para-educator, Erin Libaire - Teacher, Tracy Swope - Teacher, Bruce Adams - Bus Driver, Jessica Fausey - Payroll Specialist, and Brandon Karberg - Assistant Boys Soccer Coach.

PERSONNEL:

Motion by Riley, second by Hill, to approve the following Elementary District hiring recommendations: Taylor Hoots - JH Cross Country Coach, Heather Gilchrist - JH Volleyball Coach, Joel Landis - Para-educator, and Amanda Douglas - Para-educator. Passed 7-0

MOTION TO APPROVE ELEMENTARY HIRING RECOMMENDATIONS

Motion by Riley, second by Jacobsmeyer, to approve the following High School/District-wide hiring recommendations: Aaron Fredenburg - Custodian, Bill Sapa – Baseball Coach, Emily

MOTION TO APPROVE HS AND DISTRICT-WIDE HIRING RECOMMENDATIONS

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Hackethorn - Student Council Advisor, Catherine Martin - .50 FTE Teacher, Austin Green - Football Coach, Amy Caudill - Swim Coach, and Jessica Victor - Para-educator. Passed 8-0

MOTION TO APPROVE THE FOLLOWING TEMPORARY SUMMER HIRING RECOMMENDATIONS

Motion by Riley, second by Hill, to approve the following temporary summer hiring recommendations: Daniel Cadigan - I.T. Support, Linda Jacquette - I.T. Support, Tristan Crane - Lawn Care, Raphe Salmon - Grounds Maintenance, Amanda Treat - Custodian, Chris LePiane - Custodian, Seth Knox - Custodian, Dawn Garwood - Custodian, Angel McCarley - Summer Food Service, Karen Taylor - Summer Food Service, and Bryan McGrath - Weight Room. Passed 8-0

MOTION TO APPROVE THE SUBSTITUTE HIRING RECOMMENDATIONS

Motion by Riley, second by Mumby, to approve the substitute hiring recommendations. Passed 8-0

MOTION TO APPROVE OUT OF STATE TRAVEL

The Board considered an out of state travel request for teachers Cassie Ladenburg and Autumn Mansfield to attend a conference.

Motion by Riley, second by Heupel, to approve the out of state travel request to attend the Eduprotocols Conference in Laguna Beach, CA July 27-29, 2022. Passed 7-0.

MISCELLANEOUS AND FUTURE PLANNING

Miscellaneous and Future Planning:

Long Range Planning Committee	June 28, 2022	6:00 P.M.
Regular Board Meeting	July 18, 2022	6:00 P.M.

MEETING ADJOURNED

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 7:30 P.M.

Board Chair

Business Manager/Clerk

REGULAR MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
DECEMBER 12, 2022

Unofficial

The Regular Meeting of the Board of Trustees of School District Six was held at 6:00 P.M., Monday, December 12, 2022, in the Boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, Montana.

PRESENT:

Jill Rocksund Board Chair
Dean Chisholm Vice Chair
Casey Heupel Trustee
Keri Hill Trustee
Wayne Jacobsmeyer Trustee
Justin Cheff Trustee
Dave Wick Superintendent of Schools
Dustin Zuffelato Business Manager/Clerk

ABSENT:

Barbara Riley Trustee
Heather Mumby Trustee

Chair Rocksund called the meeting to order at 6:00 P.M.

CALL TO ORDER

Motion by Heupel, second by Jacobsmeyer, to approve the agenda as presented. Motion passed 6-0

APPROVE AGENDA

Motion by Hill, second by Heupel, to approve the consent agenda as follows:

APPROVE CONSENT AGENDA

-Approve the investment report.

-Approve November Bills.

Passed 6-0

Public Participation:

Approximately three (3) people participated in the meeting remotely via Zoom.

PUBLIC PARTICIPATION:

Student Body Representatives provided an update regarding the activities during November.

Chair Rocksund requested public participation on any agenda or non-agenda items. Community member Judy Territo expressed concern with a comment made by Trustee Riley during the November 14, 2022 Regular Board Meeting portraying the composition of the Montana Legislature not being favorable to public education. Mrs. Territo took the comments as a political statement against conservatives, noting that School Board positions should not have a political affiliation. Vice Chair Chisholm noted that in the absence of Trustee Riley being present at this meeting to defend her statements, Trustee Chisholm recalled the intent of the comments not to be political but rather pointed towards the recent history of the members of the state legislature not adequately funding public education. There was no additional public participation.

Reports:

District Owners Representative Dave Jolly-Jobsite Inc. presented an update regarding the K-8 Facility Bond Project. Several important inspections are scheduled for the end of the week including the elevator and the fire suppression system. These life safety systems will need

REPORTS:

Unofficial

to pass inspection in order for the District to obtain a certificate of occupancy for the new Glacier Gateway Elementary building. Superintendent Dave Wick anticipates the flow of traffic including student drop off and pick up to be difficult until the parking lot and site work is completed this spring/summer. Trustee Cheff recommended the District recognize the community involvement with this building project. Specifically, the special connection for the students' parents and former students who have worked on the project.

The Elementary School Principals provided the Board with a written report. Principal Penni Anello expressed appreciation for student/family advocate Sarah Williams in her efforts to assist students/families during the holiday season.

High School Principal Jon Konen provided the Board with a written report. Mr. Konen outlined the strategic goals the staff have been working on.

District Business Manager/Clerk provided the Board with a written report. Mr. Zuffelato noted that he has been tardy with completing the Board Minutes as well as some reports due to the Office of Public Instruction in December including the Compensation Expenditure Report. Mr. Zuffelato informed the Board that the Business Office has commenced implementation of a new software program to track time and attendance. The new program should create efficiencies for the business office, building secretaries, and Principals. The intent is to ensure the reporting of time worked for all the staff is easier and more accurate.

Trustee Barb Riley provided the Board with a written report. The report included a summary of the quarterly Montana School Board Association meeting, state legislative bill drafts that will impact public education, and a summary of a safety symposium she attended that was a deep dive into school behavior threat analysis.

Curriculum Director Mark McCord provided the Board with a written report.

Superintendent Dave Wick provided the Board with a written report. Mr. Wick provided an enrollment update. Mr. Wick commended the team including Swank Enterprises, Dave Jolly, and the District staff who worked together to get the new building completed in January 2023 despite the various supply chain and labor challenges.

Board Chair Rocksund discussed the Superintendent evaluation form. Board consensus was to use the new and improved revised form. Chair Rocksund recommended implementing a new procedure to meet quarterly with the Superintendent to discuss goals and performance. Chair Rocksund commended the effort and community support to construct the new Glacier Gateway Elementary.

**ACTION/DISCUSSION
ITEMS:**

Action/Discussed Items:

The Board considered a bus route change to Route eleven (11). Route 11 would be serving students from Route 13, thereby extending the route by three miles per day. Route 13 would cease operation until the District could secure more bus drivers. The loss of state/county funding for this route will be \$63.90 per day. The reduction of expense to operate the route will exceed the state/county loss in revenue, resulting in a favorable impact to the fiscal year 2023 budget.

**MOTION TO APPROVE
BUS ROUTE CHANGES**

Motion by Heupel, second by Jacobsmeyer, to approve the bus route changes effective December 12, 2022 eliminating route 13 and adding three miles to route 11. Passed 6-0

Unofficial

The Board considered an agreement to provide on-site mental health services to High School students. Services will be provided one day per week for the remainder of the school year. Superintendent Dave Wick explained that CSCT services are no longer provided at the High School and the mental health service provider within the school based clinic is full. Motion by Chisholm, second by Cheff, to approve the Memorandum of Agreement with Spot to Talk to provide mental health services to students. Passed 5-1. No-Jacobsmeier

MOTION TO APPROVE
THE MOA WITH SPOT
TO TALK

Superintendent Dave Wick discussed the plans to dispose of contents and demolish the building within the old Glacier Gateway Elementary site. The building contents will be available for purchase through an online public auction. Glacier Auction is planning to conduct the auction between January 17-24. Anything that is not sold will be demolished with the building commencing in March 2023. The fixtures and furnishings within the old junior high portion that will be conveyed to Ruis Holdings will remain in the building and included as part of the buy/sell agreement terms. This is the optimal strategy to provide the public with opportunity to obtain the contents of the building while limiting liability and the cost to the District/taxpayers. Motion by Jacobsmeier, second by Hill, to approve Resolution 405 – Disposition of Abandoned, Obsolete, and Undesirable Property contained within the old Glacier Gateway Elementary Building. Passed 5-0

MOTION TO APPROVE
RESOLUTION #405

Superintendent Dave Wick and Business Manager Dustin Zuffelato presented the Flathead County Schools statistical report for 2022. Dave and Dustin reviewed the data page by page pointing out the outliers and illustrating how Columbia Falls compares to the other schools.

REVIEW OF THE 2022
FLATHEAD VALLEY
SCHOOLS
STATISTICAL REPORT

Superintendent Dave Wick reviewed the Safe Return to Schools – American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief Fund (ESSER) Plan Documents.

PERSONNEL:

Personnel:

The Board acknowledged the following resignations previously accepted by the Superintendent: Carolyn Gibson-Hot Lunch Helper, Katie Edwards-Hot Lunch Helper, and Laurie Thramer-High School Library Para-Educator.

Motion by Chisholm, second by Jacobsmeier, to approve the following Elementary District hiring recommendations: Elizabeth Stevenson-Speech Pathologist and Dawn Lorenzen-School Nurse. Passed 5-0

MOTION TO APPROVE
ELEMENTARY HIRING
RECOMMENDATIONS

Motion by Chisholm, second by Heupel, to approve the High School/District Wide hiring recommendation of Nancy Goe-Winter Bus Helper. Passed 6-0

MOTION TO APPROVE
HS AND DISTRICT-
WIDE HIRING
RECOMMENDATIONS

Motion by Chisholm, second by Hill, to approve the substitute hiring recommendations. Passed 6-0

MOTION TO APPROVE
SUBSTITUTE HIRING
RECOMMENDATIONS

Motion by Hill, second by Cheff, to approve the out of state travel request for High School Band students to Idaho and Washington March 23-25, 2023. Passed 6-0

MOTION TO APPROVE
OUT OF STATE BAND
TRAVEL

Miscellaneous and Future Planning:

Becky Bates – Certified Union Member, noted that she has not received a notice regarding the upcoming Health Insurance Committee meeting. Board consensus was to reschedule this meeting to January 2023.

MISC / FUTURE
PLANNING

Unofficial

Regular Board Meeting

January 9, 2023

6:00 P.M.

Work Session Meeting/Superintendent Evaluation

January 23, 2023

6:00 P.M.

Board consensus was to conduct a review of student data during the February Work Session Meeting.

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 7:41 P.M.

MEETING
ADJOURNED:

Board Chair

Business Manager/Clerk

Columbia Falls K-8 Construction Project
Project Budget
December 31, 2022


Revenue:	Budget	Revenue Month-to-Date	Revenue Project-to-Date	Budget Balance	
Par Amount Bond Sale	37,072,000		37,072,000	-	
Premium on bonds	5,339,746		5,339,746	(0)	
Bond Premium used to Debt Service	(649,991)		(649,991)	-	
Underwriters Discount	(230,040)		(230,040)	-	
Sale of Surplus Property	5,000		4,010	(990)	
Interest on bond proceeds	450,000		429,091	(20,909)	
	<u>41,986,715</u>	-	<u>41,964,815</u>	<u>(21,900)</u>	
Expenses:	Budget	Expenses Month-to-Date	Expenses Project-to-Date	Budget Balance	YTD Spent % of Budget
Owner's Rep	449,748	9,400	333,091	116,657	74.06%
Architect & Engineering Ruder	883,622		885,903	(2,281)	100.26%
Architect & Engineering Glacier Gateway Elementary	1,767,240		1,691,852	75,388	95.73%
Architect & Engineering Multi Use Sports Fields	36,960		29,500	7,460	79.82%
Architect & Engineering Junior High Safety and Security	18,500		18,500	-	100.00%
Architect & Engineering-Reimburseables	10,000		7,886	2,114	78.86%
Architect & Engineering-Additional Services	257,342		224,596	32,747	87.28%
Construction - Multi-Use Sports Fields	1,002,009		985,606	16,403	98.36%
Construction - Ruder Addition and Remodel Phase One	3,777,040		3,767,822	9,218	99.76%
Construction - Ruder Addition and Remodel Phase Two	7,086,350		7,036,705	49,645	99.30%
Construction - Glacier Gateway Elementary	21,970,000	905,905	19,100,944	2,869,056	86.94%
Construction - Glacier Gateway Elementary Change Orders to D	669,896	39,714	657,235	12,661	98.11%
Construction - Jr. High Safety and Security	185,263		187,547	(2,284)	101.23%
Playground equipment-Ruder	180,000		181,832	(1,832)	101.02%
Playground equipment-Glacier Gateway	223,069		112,827	110,242	50.58%
Technology (classroom technology)	525,000	465	506,867	18,133	96.55%
Furnishings & Equipment - Multi Use Fields	110,000		107,227	2,773	97.48%
Furnishings & Equipment - Ruder	365,220		363,017	2,203	99.40%
Furnishings & Equipment - Glacier Gateway	790,457	56,275	727,678	62,779	92.06%
Soils & Geotech	40,000		37,930	2,070	94.83%
Hazardous Material Assessment	10,000		10,015	(15)	100.15%
Building Permits	128,000		127,500	500	99.61%
Impact Fees	1,000		586	414	58.60%
Utilities	200,000	12,367	125,693	74,307	62.85%
Site Surveys-LPW	19,200		20,300	(1,100)	105.73%
Materials Testing	60,000		41,026	18,974	68.38%
Moving Costs	100,000		36,093	63,907	36.09%
Commissioning	125,617		60,289	65,328	47.99%
Election Costs/Legal Fees	30,000		30,655	(655)	102.18%
Bond Issuance Costs	125,000		121,868	3,132	97.49%
	<u>41,986,533</u>	<u>1,024,126</u>	<u>37,538,589</u>	<u>4,447,943</u>	<u>89.41%</u>
Budget Balance	<u>182</u>				

Ruder January Board Report

Enrollment: 565

Attendance: 92.34%

- Everyone was very thankful to have a PIR day after break to ease ourselves back in. We were very fortunate to have Kelly Boswell present on teaching writing to elementary students. Kelly is a former Ruder teacher who now is an author and teaches college courses. She was able to stay for two extra days and teach a lesson to each grade level. As she taught, teachers were able to observe and debrief with her about the lesson. It was an extraordinary experience for our teachers and they were very grateful for the opportunity.
- Throughout the holidays, students brought in food for the food bank. The grade that donated the most food will be receiving a shaved ice party via our PTO. Our students and families did an amazing job and donated over 2,300 pounds of food.
- Thanks to our school advocates, Sarah Williams and Tamara Sundberg, many families received Christmas gifts for everyone in their family. Along with the Christmas gifts, 95 food bags were given out by Lend a Hand. The generosity of those in our community is greatly appreciated.
- As the new year begins, we will be implementing our Olweus Program once again. Over the past few years, due to Covid, we had to postpone some of the activities we used to do. We will hold our first Olweus assembly since 2019 this week. Students will learn what bullying is and what to do if they see someone being bullied. Also, Sarah Williams along with the 5th grade leadership members, created videos for students to watch about bullying behaviors. After the assembly, teachers will hold a class meeting to review what students learned.



**COLUMBIA FALLS
JUNIOR HIGH**

Ted Miller - Principal x 4009
John Cooper - Assistant Principal x 4008
Dave Wick - Superintendent
(406) 892-6550 x 1422

cfjuniorhigh.org (406) 892-6530 Fax: (406) 892-6528

**CFJH January Board Report
Monday, January 9th, 6:00 pm**

- All the choirs and bands held Christmas concerts. They were very well attended and our students did a wonderful job! Congratulations to Mrs. Branstetter and Mr. Caudill on excellent performances!

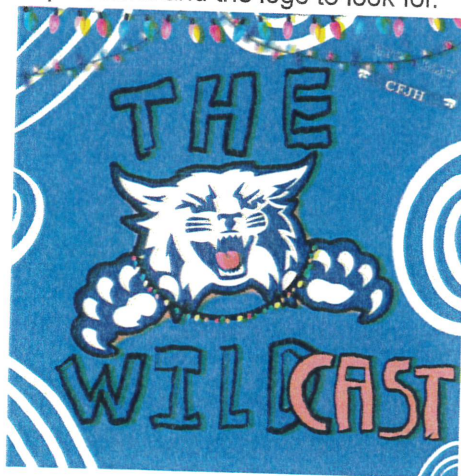


- We had a wonderful end to the 2022 portion of our school year with an assembly! The Jazz Band and Advanced Choir performed and sounded great! They are talented groups! There was also a snowman building contest and the staff performed a 12 Days of Christmas skit. The skit was awesome and everyone had a blast!





- The Columbians came from the high school to the junior high and played with the CFJH Jazz Band. They played Christmas music and a few other tunes. The bands sounded great together! What a fun experience! You can listen to some of the performance on our YouTube Channel.
- The CFJH Media Team has produced a Podcast!!! It is called "The Wildcast." It can be found on Spotify and Anchor. There are some teacher interviews that have been posted so far. The team will interview more teachers, as well as students, as we progress through the year. Here are the links to both platforms and the logo to look for.



Spotify

<https://open.spotify.com/show/70kE22J7TOmfoWzDgGNI1m>

Anchor

<https://anchor.fm/ted-miller1>

- The Media Team has also started a YouTube Channel! The teacher interviews and weekly updates are currently posted as well as a clip of the Jazz Band. The team will post any new interviews as well as other videos about CFJH! Visit the YouTube Channel: Junior High Social Media @juniorhighsocialmedia.
- There is a new addition to the "Wildcat Weekly" Newsletter. We have added a "student spotlight" section! One of our Media Team members came up with the idea and another member is currently featured. We will be asking for volunteers to write a small blurb about themselves and we will post it. This will allow students to practice their writing skills and highlight the great students we have!
- We had our first "Wildcat Building Team" meeting. This is a group of volunteer teachers who will meet once a month to discuss any issues (school wide or staff) that the staff has submitted to the team, plan upcoming events, and come up with new ideas to present to staff. There is a Google Form that is sent to staff each month to submit to the team if they wish. The team presents what happened at the meeting to the staff at the next staff meeting. A few examples of topics we have discussed are attendance issues, inconsistency during hallway lunch duty, and "minute to win it" assembly improvements. The team came up with the idea of an attendance contract, ideas for consistency during lunch duty to present to the staff (ex. A standard recess release time), and to notify students of participating in the assembly ahead of time just in case they would be to embarrassed to play a game in front of the entire student body. This is an important team to have to provide input, ideas, and help lead our school!

Student Enrollment

Enrollment 531: 6th- 179, 7th- 181, 8th- 171

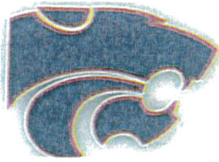
December Attendance Rates

6th - 89.85%

7th - 85.95%

8th - 86.94%

Overall - 87.59%



CFHS Board Report: January 9, 2023

Columbia Falls High School
610 13th St W
Columbia Falls, MT 59912
(406)892-6500 Office (406)892-6583 Fax

Principal - Jon Konen
Asst. Principal - John Thompson
Athletic Director - Troy Bowman

Submitted by Jon Konen, CFHS Principal

Strategic Goal #1: Challenging, Diverse, and Supportive Learning Environment

Attendance

Second quarter we have started an Attendance Campaign. We are working to get students and staff here as much as possible. Here is the percentage of students attending school monthly:

Month	% Grade 9	% Grade 10	% Grade 11	% Grade 12	% Total
September	91.08%	91.58%	93.18%	92.32%	91.94%
October	94.72%	95.63%	95.45%	95.57%	95.31%
November	89.43%	89.33%	91.89%	91.10%	90.31%
December	86.20%	88.00%	88.61%	88.12%	88.12%

Other notable accomplishments:

- **High School Band Updates** – The drumline performed at the Night of Lights Parade, the big winter concert at the high school, and they also put on the Jazz Cafe at the Cedar Creek Lodge (supported by Cedar Creek Lodge and Montana Coffee Traders). Five CFHS students were accepted to the MT All-State Jazz Band. Abbey Beil, Evan Fisher, Rafe Rusche, Eddie Chisholm, and Brayden Crawford. This is a great honor as they auditioned against students from across the state in A and AA schools. They will travel to UM on Jan. 20-22.
- **Speech and Debate Divisionals here at CFHS** – We are entering our final month of our regular season, have competed in 6 tournaments against A, AA, and B/C schools, and are currently undefeated. This month we have 2 invitational tournaments before we host divisionals on January 21st and then State in Sidney on the 27th & 28th. Speech and Debate Divisionals on Saturday, January 21. We will need judges! Please contact Dawn Roe.
- **Jazzy English Collaboration** – One highlight from December would be a collaboration between Mr. Forke and Mrs. Vestal. My 10th-grade classes were studying *A Raisin in the Sun* and discussing the role that jazz played for the playwright. They coordinated several lectures where Josh spoke in Nia's English classes about jazz history.

Strategic Goal #2: High Performing Workplace

Open and Unfilled Positions at the High School -

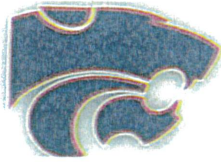
We have five special education paraprofessional openings, as well as one classroom paraprofessional. These have been advertised and open since last spring.

Staff Attendance

Staff attendance remained roughly about the same for the month of December as prior months with an 89% attendance rate. As student illnesses have increased with the season, so have staff sicknesses. Overall, our absentee rate decreased for staff. Overall, staff have been at school 89% of the time through the first four months of school.

Staff Attendance

Month	%
September	93
October	91
November	89
December	89



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Other notable accomplishments:

- **Digging Into Data** – Staff have spent time digging into engagement data. At a recent staff meeting, we looked at data from the fall Student Engagement Survey, as well as my Principal Walk-Through data. We looked for strengths, weaknesses, and areas of growth and celebration. We are devising a plan to address the data. We will share more with the community and school board in next month's board report.
- **Kaleva Law Offices** – Bea Kaleva spent over two hours with our junior high and high school certified staff on January 3rd. We learned about the latest in educational case law, things we need to be aware of for liability concerns, and what is possibly coming down the road in the upcoming legislative session set to start in a couple weeks. This event was tailored to what staff and administrators wanted as well as the things we have been addressing in our schools. A majority of staff members stated it was a useful and great professional development opportunity.

Strategic Goal #3: Organizational Effectiveness

Communication drives school culture and organizational effectiveness. As an administrator, I have always had staff evaluate me. I then use that data to set personal goals for myself and the school. As a new principal, I am having all CFHS staff evaluate me. What is unique is that the information will be anonymous and the department chairs will be diving into the data, and then presenting the findings back to me in February. Personally, I love feedback and strive to create the best place for everyone to work and learn. I will then share some of the staff's growth and areas of celebration (hopefully) back with staff and the community.

Strategic Goal #4: Family & Community Engagement

The partnership with Columbia Falls Chamber of Commerce is vital to supporting our student needs in and out of the classroom. Thanksgiving to Christmas seem to be the busiest months for staff in meeting the needs of our families. Our Home to School Liaison and Homeless Coordinator, Tamara Sundberg supported over 60 families during these two holidays with food, clothing, housing needs, and gifts. She worked with community partners, as well as students and staff, to garner donations, organize them, contact families, and distribute all these items to families. Tamara is masterful at getting students and staff to support her as it is an extreme amount of work. To note, Tamara supports other schools and families with much of the same process for our district. I want to give her and her team of elves a huge shout out! We appreciate you, Tamara!

February 7th, will be the CFHS Career Fair. Over 60+ businesses attended last year's Career Fair. Students will have the first opportunity to meet with businesses in the afternoon. Then anyone looking for employment or a change in employment can come. Please look for the posters, fliers, and social media posts being distributed by the school and Columbia Chamber of Commerce.

Strategic Goal #5: District Facilities Support & Enhance Learning

Our custodial crew is working non-stop to provide a clean environment for us to work and learn. With so many unfilled positions, everyone is stepping up to support. Classrooms, teachers and staff, are stepping up by helping with garbage, cleaning desks, wiping whiteboards, and more. Without this support, we are finding our rooms and hallways dirty. We need more employees!

TO: Board of Trustees
FROM: Dustin Zuffelato, Business Manager/Clerk
DATE: January 5, 2023
RE: **Business Office Report for the January 12, 2023 Regular Meeting**

Annual Election

You recall the District passing a Resolution in May 2022 asking for Flathead County to conduct the election. The District received the response to this request on December 6, 2022. The County Election Administrator is unable to fulfill our request to conduct the Election citing the following reasons: (1) limited staff (2) large number of school districts in the County (3) other elections conducted concurrently to school district elections (4) new voter database software conversion in 2023 (5) The 2024 Presidential election cycle will demand additional responsibilities and duties. They did offer to do the following in an effort to help the District:

- Election Judge Training
- Signature Verification
- Electronic ballot tabulation

If the County does indeed completely fulfill their offer to provide these services for the District, it would be a huge step forward to ensure the accuracy and integrity of our elections.

The County Clerks met with the County Election Administrator on December 19th. The County offered the larger School Districts (Bigfork/Kalispell/Whitefish/Columbia Falls) to meet more regularly to work collaboratively on the details for the County to help with providing these election administration services.

Filing for Trustee candidacy opened December 8, 2022. The deadline to file is March 23, 2023. Trustees **Chisholm**, **Riley**, and **Hill** have expiring terms in 2023.

Multi District Agreement

State Statute requires these agreements be reconsidered/renewed every three (3) years. The terms of the proposed agreement remain unchanged. This Agreement is between the Elementary District and the High School District. The boards of trustees of any two or more school districts may enter into a multidistrict agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the participating districts and to provide for the joint funding and operation and maintenance of all participating districts. The District's first established this agreement in 2014. The state laws allowing for these cooperatives has allowed the District to secure funds that can be utilized by either District and can be carried forward from year to year, creating a bit of a rainy-day fund. The flexibility and efficiency that this fund provides is depicted by documenting the programs and resources funded over the years:

	Fund Balance	Transfer In	Expenses	
2015	592,080	367,336	0	
2016	959,416	168,878	52,350	Ruder Flooring and GG Parking Lot
2017	1,075,945	320,711	441,232	\$60K Early Retirement Incentive. \$250K Curriculum Material. \$50K Chromebooks. \$50K Ruder Flooring. \$21K Teacher Training
2018	955,425	306,000	415,000	\$125K Early Retirement Incentive. \$133K Chromebooks. \$60K Bleachers. \$12K Phone System, \$10K social worker. \$10K HS Window coverings, \$10K HS Boiler Asbestos Abatement \$35K HS Parking Lot Asphalt

2019	735,369	182,278	330,494	\$50K Early Retirement Incentive. \$52K Cash in Lieu of H Insurance-Retirees. \$26K Sick Leave Payout-retirees. \$12K Phone System \$40K Facility Assessment. \$68K HS Tech Equipment \$38K Canyon Boiler, \$17K HS Pole Barn
2020	650,000	925,779	305,956	Increase to Transfer-from Elem Building Fund pre-bond. \$35K Early Retirement Incentive. \$54K Cash in Lieu of H Insurance-Retirees. \$10K Sick Leave Payout-retirees. \$12K Phone System \$30K HS Textbooks, \$35K Maintenance Truck, \$72K HS Pole Bar
2021	1,374,325	191,000	197,490	8 th Year of Bus Depreciation Fund Transfer. This means that this is the FINAL year of excess funds being available as all buses are now fully depreciated after 8 years. \$158K Retirement Incentive. \$25K Social Worker. \$15K IT Network Infrastructure.
2022	1,128,514	207,560	452,665	\$300k Retirement Incentive. \$25k HS Camera System Replacemer \$7K Ruis sale expenses. \$65k HS Textbooks,

High School HVAC Project Update

As you recall, the District retained the services of Jackola Engineering to design the project scope and specifications. Work to replace the existing HVAC system will commence in the Spring 2023 and encompass two summers (2023 and 2024) to ensure the federal ESSER funds are expended during the period of availability-September 2024. The District is hopeful that federal legislation will extend this 2024 deadline by at least one year to help ensure that the project can be completed by the time the funds must be spent.

The bid/design specifications were published on January 6, 2023. The District is waiting on final project plan (permit) review by the City of Columbia Falls, which is expected to be completed prior to January 27, 2023. The District plans to open bids on February 14, 2023. The District will conduct a Long Range Planning Committee meeting on February 21st to consider the bids and provide a recommendation to the full School Board for consideration during the February 27, 2023 Work Session Meeting.

SPECIAL EDUCATION

SPECIAL SERVICES COLUMBIA FALLS SCHOOL DISTRICT #6

January 5, 2023 Board Report
Submitted by Michelle Swank, Director

Professional Development

The Office of Public Instruction (OPI) provided an in-service training to SD6 Special Education staff, during a recent professional development day, January 3rd, 2023, to prepare staff for the Special Education School Improvement Compliance Monitor, scheduled for next school year 2023-2024. The purpose of this mandatory school district compliance monitor review, is to help support SD6, to ensure Individualized Education Program (IEP) procedures meet Federal Regulations and Montana Administration Rules (ARM). During this training with the OPI, staff were able to review what the compliance monitoring activities consist of; here are the main components of the review:

- Visits to selected schools, virtual monitoring using the hard copy files and the AIM system to access records, when appropriate
- Review of a sample of student records to examine current practices and documentation
- Contact with individual teachers and specialists to discuss records selected for review

Students Receiving Special Education Services as of 12/5/2022

Grade breakdown % of students receiving special education services per grade level *Pre-K separate

	GG	Ruder	CFJH	CFHS
K	15.1%	14.3%		
1	17.3%	11.3%		
2	18.3%	13.4%		
3	14.5%	17.5%		
4	18.3%	19.8%		
5	30.0%	14.1%		
6			19.6%	
7			13.8%	
8			12.7%	
9				11.3%
10				11.0 %
11				8.7%
12				9.1%

Columbia Falls School District 6 - Multidistrict Agreement

This Multidistrict Agreement (hereinafter "Agreement") is entered into this 9th day of January, 2023 by and between the Columbia Falls Elementary District and the Columbia Falls High School District (collectively hereinafter "Participating District" or "Participating Districts").

WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or more school districts may enter into an Multidistrict Agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the Participating Districts and to provide for the joint funding and operation and maintenance of all Participating Districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an Agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all Participating Districts;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each Participating District of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund of the Participating Districts, except as limited/prohibited law as follows:

1. transfers to the interlocal cooperative fund from each Participating District's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund;
2. transfers from the retirement fund, the debt service fund or the compensated absence liability fund are prohibited; and
3. transfers may not be made with funds restricted by federal law unless such transfer is in compliance with any restrictions or conditions imposed by federal law.

WHEREAS, in accordance with section 20-9-703, MCA, the Columbia Falls Elementary District shall be designated as the prime agency. All other Participating Districts shall be designated as cooperating agencies;

WHEREAS, expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative for the purpose of increasing flexibility necessary to maintain the current educational programs and enhance student achievement.

2. To create an interlocal cooperative fund for the purpose of transferring funds from the Participating Districts for the purpose(s) stated herein;
3. The Columbia Falls Elementary District is designated as the prime agency and as such shall establish a nonbudgeted interlocal cooperative fund for the purpose of the financial administration of this Multidistrict Agreement.
4. All other Participating Districts are designated as the cooperating agencies and in accordance with section 20-9-704, shall transfer its financial support under this Agreement to the prime agency by district warrant.
5. Any and all amounts transferred into the interlocal cooperative fund by any Participating District may come from: (a) the respective district's general fund in an amount not to exceed the direct state aid in support of the respective school district's general fund; or (b) any other budgeted fund of a participating district, except that funds cannot be transferred from the retirement fund or the debt service fund; or (c) any nonbudgeted fund of a Participating District, except that funds cannot be transferred from the compensated absence liability fund.
6. Transfers may not be made with funds restricted by federal law unless the transfer is in compliance with any restrictions or conditions imposed by federal law.
7. Any and all amounts transferred into the interlocal cooperative fund by each Participating District must be for the purpose(s) stated herein as mutually agreed upon between the Participating Districts in accordance with the terms of this Agreement.
8. The term of this Agreement shall be from January 1, 2023 to December 31, 2025. This Agreement may be extended by mutual approval of each Participating District. However, the term of the Agreement may not extend beyond 3 years. Any remaining fund balance in the interlocal cooperative fund at year end may be carried over to the subsequent fiscal year.
9. The terms of this Agreement may be changed upon mutual written approval of the Participating Districts.
10. Each Participating District shall agree how the funds shall be disbursed during the current fiscal year by establishing a budget or guidelines. The prime agency shall adhere to this Agreement. The Participating Districts will be provided with a monthly accounting summary of expenditures from the prime agency.
11. The multidistrict cooperative may be dissolved upon mutual consent of all Participating Districts in writing upon 30 days written notice to all Participating Districts. In addition, any Participating District may terminate its participation in the multi-district cooperative upon 30 days written notice to all Participating Districts. In the event that the multidistrict cooperative is dissolved in its entirety or any Participating District

terminates its participation in the multidistrict cooperative, the provisions of Paragraph 12 below shall apply.

12. Upon termination of this Agreement by one or all Participating Districts, the funds of the district or districts that no longer desire to participate in this multidistrict cooperative shall be returned to such District(s) on a pro rata share of the current funds held by the prime agency after all outstanding financial obligations have been paid with said funds to revert back to the original fund(s) from which the money was transferred as a result of said District(s) participation in the multidistrict cooperative.

13. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this 9th day of January, 2023.

Jill Rocksund
Columbia Falls Elementary District Chair

Jill Rocksund
Columbia Falls High School District Chair

Attest:

Dustin Zuffelato
Business Manager/Clerk

CFHS Dates

Permit app	12/16/2022
Bid drawings	1/6/2023
Bid start	1/6/2023
bid end	2/14/2023
Bid Length	39 Days
City permit response	1/27/2023
Jackola permit response/CDS	2/3/2023
Bid addendum	2/3/2023
Bid opening	2/14/2023
LRPC Meeting to review bids	2/21/2023
Bid selection board meeting	2/27/2023
Bid review DAYS	13 Days
Contract award	2/28/2023
Construction start	3/15/2023
Contract review days	15 Days
last day of school	6/7/2023
Days from contract signed to summer	84 Days

**Substitute Hires
Jan 2023**

Teacher

LNAME	FNAME	Teacher
Gallaher	Kyle	Teacher or Aide
McAtee	Marcey	Teacher or Aide
Piilola	Amanda	Teacher or Aide
		Teacher or Aide
		Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide

Secretary / Nurse

LNAME	FNAME	Other
Hawman	Angela	Nurse
		Nurse
		Secretary

Bus Driver

LNAME	FNAME	Other
		Bus Driver
		Bus Driver
		Bus Driver

Hot Lunch

LNAME	FNAME	Other
		Hot Lunch
		Hot Lunch
		Hot Lunch
		Hot Lunch

Custodian

LNAME	FNAME	Other
		Custodian
		Custodian
		Custodian
		Custodian

1/5/2023