

Jefferson Elementary School January/February 2023

Brrrrr! It's cold outside! PLEASE be sure to send your children ready to go outside. This includes snowpants and boots which are required to be able to leave the blacktop area at recess. Hats and mittens too!

Upcoming Events:

January:

3rd—School Resumes

3rd, 10th, 17th, 24th, 31st - Battle of the Books— 3-3:45PM

5th—Papa Murphy's Night—4-8pm

- PTA Meeting—5-6:30pm

11th —Reflections Night—3-5pm

- Culvers Scoopie Night—4-8pm

16th—No School

18th—Reflections Night—5-7pm

20th—No School

23rd—No P4J

27th—Rec Night—6-7:30pm

31st— Chick-fil-A Spirit Night—5-8pm

February

2nd—PTA Meeting—5-6:30pm

8th—Jefferson Night at GR's—3-8pm

9th—Papa Murphy's Night—4-8pm

13th—Unstuffed Animal Night—5:30-7pm

24th—No School—Teacher Work Day

27th—March 2nd—Book Fair

PTA's January Events

5 Jan

PTA Meeting at 5pm

Join us at Jefferson Elementary!

11 Jan

Reflections Workshop 3pm-5pm

Spend time working on Art, Literature & Photography projects to submit to the PTA Reflections Program!

18 Jan

Reflections Workshop 5pm-7pm

Spend time working on Art, Literature & Photography projects to submit to the PTA Reflections Program!

27 JAN

3rd-5th Grade Rec Night 6pm-8pm

Glow dance party, Basketball, Games & Snacks!

31 JAN

Chick-fil-A Spirit Night 5pm-8pm

Eat Out at Chick-fil-A to support Jefferson PTA!

PTA's February Events

2 FEB

PTA Meeting at 5pm

Join us at Jefferson Elementary!

8 FEB

GR's Night 3pm-8pm

Eat out at GR's Sandwich Shoppe to support Jefferson PTA!

13 FEB

Unstuffed Animal Event 5:30-7pm

Make your own stuffed animal!

More info to come!

January 2023

Sun Mon Tue Wed Thu Fri Sat

1	2	3 School Resumes Battle of the Books - 3-3:45pm	4	5 Papa Murphy's Night 4-8pm PTA Meeting 5-6:30pm	6	7
8	9	10 Battle of the Books - 3-3:45pm	11 Reflections Night—3-5pm Culvers Scoopie Night—4-8pm	12	13	14
15	16 No School	17 Battle of the Books 3-3:45pm	18 Reflections Nigh—5-7pm	19	20 No School	21
22	23 No P4J	24 Battle of the Books - 3-3:45pm	25	26	27 Rec Night 6-7:30pm	28
29	30	31 Battle of the Books - 3-3:45pm Chick-fil-A Night 5-8pm				

February 2023

Sun Mon Tue Wed Thu Fri Sat

			1	2 PTA Meeting— 6-7:30pm	3	4
5	6	7	8 Jefferson Night at GR's 3-8pm	9 Papa Murphy's Night 4-8pm	10	11
12	13 Unstuffed Animal Night 5:30-7pm	14	15	16	17	18
19	20	21	22	23	24 No School— Teacher Work Day	25
26	27 Book Fair	28 Book Fair	1 Book Fair Parent/Teacher Conference 4- 7pm	2 Book Fair Parent/Teacher Conferences – 8am-7pm No school— students		

Kick-Off to P4J Enrollment for children who turn four years old on or before September 1, 2023.

Saturday, February 11, 2023

Kick-Off to Enrollment will take place at the Educational Service Center at 527 S Franklin St, Janesville WI 53548.

A Parent or Legal Guardian must attend the Enrollment Appointment.

Enrollment will be done by appointment ONLY.

Starting January 16, 2023 you can:

1. Call to make a P4J enrollment appointment for our Kick-off date or later.

For February 11th Kick-off appointments call 608-743-5038.

For appointments needed after the kick-off date call 608-743-5011.

2. Pick up enrollment packet at the Educational Service Center at 527 S Franklin St, Janesville

Documentation Needed For Your Appointment:

1. Completed Enrollment Paperwork (will not be accepted prior to February 11, 2023)

2. Proof of Residency (copy of lease/purchase agreement or utility bill must be dated within the last 60 days)

3. Guardian Identification (Drivers License/State ID)

4. Child's Immunization Records

5. Child's Birth Certificate

If you live outside of the School District of Janesville you will need to apply for Open Enrollment.

For P4J Questions contact

Angela Lynch, P4J Coordinator, or Peggy Karleski, P4J Secretary

Educational Services Center, 527 S Franklin St 608-743-5038

Inicio de Inscripciones de P4J para niños que tienen cuatro años cumplidos al 1° de septiembre de 2023 Sábado 11 de febrero de 2023

El inicio de inscripciones será en el Centro de Servicios Educativos en: 527 S Franklin St, Janesville WI 53548.

Un padre, madre o tutor legal debe asistir a la cita de inscripción. Podrá inscribir SOLAMENTE si tiene una cita previa. A partir del 16 de enero de 2023 usted podrá:

1. Llamar para hacer una cita en el inicio de inscripción a P4J o fecha posterior. Para citas de inicio el 11 de febrero, llame al 608-743-5038. Para citas después de la fecha de inicio, llame al 608-743-5011.

2. Recoger el paquete de inscripción en el Centro de Servicios Educativos en: 527 S Franklin St, Janesville

DOCUMENTACIÓN NECESARIA PARA SU CITA: 1. Papeleo de inscripción llenado (no se acepta antes del 11 de febrero de 2023) 2. Comprobante de residencia (copia del contrato de renta/compra, o factura de servicios públicos. Debe estar fechado dentro de los últimos 60 días) 3. Identificación del padre o madre (licencia de conducir/identificación estatal) 4. Registros de vacunación del niño 5. Acta de nacimiento del niño Si vive fuera del Distrito Escolar de Janesville, deberá solicitar la Inscripción Abierta. Si tiene preguntas sobre P4J, comuníquese con: Angela Lynch, Coordinadora de P4J, o Peggy Karleski, Secretaria de P4J Centro de Servicios Educativos 527 S Franklin St 608-743-5038

Child Find Notice

Upon request, the School District of Janesville is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district.

A student with a medically diagnosed disability is not automatically eligible for special education. An outside medical diagnosis is insufficient of special education eligibility. A student must be found eligible as a “child with a disability” under state and federal special education law. A student with a disability is one who requires specially designed instruction as a result of meeting the criteria for at least one of the identified disability categories under state and federal special education law. A student cannot start receiving special education services without a full and individual comprehensive special education evaluation completed by the student’s district. Outside evaluations and other information shared by the parent, such as medical diagnoses, are considered during the evaluation and may provide supporting or new information about the student’s academic and functional skills important for determining the nature and extent of the student’s disability and education needs. [34 CFR §§ 300.8](#) and [300.301](#). [Wis. Stat. § 115.76\(5\)](#).

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made.

Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting Mrs. Kimberli Peerenboom, Director of Pupil Services, School District of Janesville, at 608-743-5061, or by writing her at 527 S. Franklin Street,

Janesville, WI, 53548.

School District of Janesville

CONFIDENTIALITY OF PERSONALLY IDENTIFIABLE INFORMATION OBTAINED THROUGH CHILD FIND ACTIVITIES

The School District of Janesville is required to locate, identify, and evaluate all children, with disabilities, including children with disabilities attending private schools in the school district, and homeless children. The process of locating, identifying, and evaluating children with disabilities is known as child find. This agency conducts the following child find activities each year in the form of Early Childhood and Speech and Language Developmental Screenings. This notice informs parents of the records the school district will develop and maintain as part of its child find activities. This notice also informs parents of their rights regarding any records developed.

The school district gathers personally identifiable information on any child who participates in child find activities. Parents, teachers, and other professionals provide information to the school related to the child's academic performance, behavior, and health. This information is used to determine whether the child needs special education services. Personally identifiable information directly related to a child and maintained by the school is a pupil record. Pupil records include records maintained in any way including, but not limited to, computer storage media, video and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are **not** pupil records.

The school district maintains several classes of pupil records.

- "Progress records" include grades, courses the child has taken, the child's attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.
- "Behavioral records" include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization and lead screening records, law enforcement officers' records, and other pupil records that are not "progress records." Law enforcement officers' records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent specifies in writing that the records may be maintained for a longer period of time. The school district informs parents when pupil records are no longer needed to provide special education. At the request of

the child's parents, the school district destroys the information that is no longer needed.

- "Directory data" includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received, and the name of the school most recently previously attended by the student.
- "Pupil physical health records" include basic health information about a pupil, including the pupil's immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil's ability to participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil's physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 146.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under section 252.15, Wisconsin Statutes.
- The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and section 118.125, Wisconsin Statutes, afford parents and students over 18 years of age ("eligible students") the following rights with respect to education records:
 - students over 18 years of age ("eligible students") the following rights with respect to education records:
 - The right to inspect and review the student's education records within 45 days of receipt of the request. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. The school district will comply with the request without unnecessary delay and before any meeting about an individualized education program, or any due process hearing, and in no case more than 45 days after the request has been made. If any record includes information on more than one child, the parents of those children have the right to inspect and review only the information about their child or to be informed of that specific information. Upon request, the school district will give a parent or eligible student a copy of the progress records and a copy of the behavioral records. Upon request, the school district will give the parent or eligible student a list of the types and locations of education records collected, maintained, or used by the district for special education. The school district will respond to reasonable requests for explanations and interpretations of the records. A representative of the parent may inspect and review the records.
 - The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask [Name of] School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record, the district will notify the

parent or eligible student of the decision and the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that federal and state law authorize disclosure without consent. The exceptions are stated in 34 CFR 99.31, Family Educational Rights and Privacy Act regulations; Sec. 9528, PL107-110, No Child Left Behind Act of 2001; and section 118.125(2)(a) to (m) and sub. (2m), Wisconsin Statutes. One exception that permits disclosure without consent is disclosures to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. Also the district discloses "directory data" without consent, unless the parent notifies the district that it may not be released without prior parental consent.

The right to file a complaint with the U. S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.

Schoolwide Title I Program Notice

As a school with a low-income rate of 73%, Jefferson receives federal Title I funds to support the learning of all students through a Schoolwide Title I Program. Schoolwide programs serve all children in a school. All staff, resources, and classes are part of the overall schoolwide program. The purpose is to ensure all students, including those most in need, are positioned to meet the state's challenging academic standards. Schoolwide Title I schools annually complete a needs assessment to identify the school's strengths and areas for improvement in student achievement, develop strategies and actions steps to address how the goals identified will be achieved, and evaluates and updates the plan as needed.

Schoolwide Title I schools are required to engage parents and families in the Title I planning and evaluation process as well as provide opportunities for parents and families to engage in supporting their child's education. Parents of children enrolled in Title I schools have the right to

- Timely information about services provided;

- Access to a description of the curriculum, the forms of assessment used to measure student progress, and the achievement levels of challenging state standards;
- Opportunities or meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children upon their request;
- Response to their suggestions in a timely manner.

Copies of the Schoolwide Title I Plan and the Title I Parent and Family Engagement Policy are available upon request. Please contact the school secretary at (phone number) or (email) to request a copy.

Aviso del Programa de Título I en la Escuela

Como una escuela con un índice de bajos ingresos del 73%, la escuela Jefferson recibe fondos federales de Título I para apoyar el aprendizaje de todos los estudiantes a través de un Programa de Título I en toda la escuela. Los programas en toda la escuela sirven a todos los niños de una escuela. Todo el personal, los recursos y las clases son parte del programa general de la escuela. El objetivo es garantizar que todos los estudiantes, incluidos los más necesitados, estén en condiciones de cumplir con los estándares académicos desafiantes del estado. Las escuelas de Título I completan anualmente una evaluación de necesidades para identificar las fortalezas y áreas para mejorar el rendimiento estudiantil en la escuela, desarrollar estrategias y pasos a seguir para abordar cómo se alcanzarán las metas identificadas, y evaluar y actualizar el plan según sea necesario.

Las escuelas de Título I deben involucrar a los padres y las familias en el proceso de planificación y evaluación del Título I, así como proveer oportunidades para que los padres y las familias participen apoyando la educación de sus hijos. Los padres de niños inscritos en las escuelas de Título I tienen derecho a:

- Información oportuna sobre los servicios prestados;
- Acceso a una descripción del plan de estudios, las formas de evaluación utilizadas para medir el progreso del estudiante y los niveles de adquisición de los estándares estatales desafiantes;
- Oportunidades o reuniones para formular sugerencias y participar, según corresponda, en las decisiones relacionadas con la educación de sus hijos, cuando lo soliciten;
- Respuesta a sus sugerencias de manera oportuna.

Están disponibles a solicitud, copias del Plan de Título I de la Escuela y copias de la Política de Participación de Padres y Familias del Título I. Por favor comuníquese con la secretaria de la escuela al *(phone number)* o a *(email)* para solicitar una copia.